

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
February 11, 2016**

The following items were discussed and / or approved from the agenda:

- 1.** The meeting was called to order at 18:05 hours by President Boudreau.
- 2.** Board Members present were President Boudreau, Director Abrott and Director Myers. Chief Loveberg was present as well as several SVFPD members.
- 3. Review and adoption of agenda:** President Boudreau moved to adopt the agenda as presented. Director Abrott seconded, and all were in favor. The motion passed.
- 4. Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on January 14, 2016 were submitted by President Boudreau for approval as written with no additions or corrections. President Boudreau moved to approve the minutes as presented. Director Abrott seconded, and all were in favor. The motion passed.
- 5. Approval of Minutes**
 - The minutes from the last Board of Directors Strategic Plan workshop on January 28, 2016 were submitted by President Boudreau for approval as written with no additions or corrections. President Boudreau moved to approve the minutes as presented. Director Myers seconded, and all were in favor. The motion passed.
- 6. Public Comments and Discussion:**
 - None
- 7. Accounts Payable:**
 - a. AT&T Mobility \$29.35
 - b. Batteries Plus \$331.90
 - c. Life-Assist \$2,235.36
 - d. LN Curtis & Sons \$1674.00
 - e. Margaret Wright \$130.00
 - f. Michael Nuti \$192.22
 - g. MF Barcellos \$911.81
 - h. NV Energy \$166.02
 - i. RAM Software Systems Inc. \$1762.50
 - j. Rowe Hales Yturbide, LLP \$260.00
 - k. Sierra Electronics \$43.00
 - l. John Thomas Spencer \$169.45
 - m. Wells Fargo \$3959.38
 - n. William A. Park \$21.41
 - President Boudreau moved to accept the accounts payable as reviewed and presented. Director Myers seconded, and all were in favor. The motion passed. The claims were approved as presented.
- 8. Accounts Receivable:**
 - Ambulance fees collected were \$2,883.36. In addition we received \$584.50 in donations and \$114.13 in plan review fees. President Boudreau moved to accept the accounts receivable. Director Myers seconded, and all were in favor. The motion passed.

9. Correspondence Received:

- None

10. Approval of Rowe Hales Yturbide, LLP to act as legal counsel for the Smith Valley Fire Protection District to respond to the petition brought by Greg Garmong, and related matters; agreement with the terms and conditions of representation; and authorization of the President of the Board of Directors to sign the letter of engagement.

- Chief Loveberg discussed his knowledge of Rowe Hales Yturbide, LLP and their representation of other fire districts and government agencies. Because of their experience, he feels that this firm can effectively meet our needs.
- Because no damages are being sought, our insurance company does not engage their attorney on our behalf. However, they will reimburse us up to \$25,000 of our expenses.
- Discussed the cost of representation and terms of payment.
- Director Myers moved to approve the Rowe Hales Yturbide, LLP to act as legal counsel for the Smith Valley Fire Protection District to respond to the petition brought by Greg Garmong and related matters; agreement with the terms and conditions of representation; and authorize the President of the Board of Directors to sign the letter of engagement. Director Abrott seconded, and all were in favor. The motion passed.

11. Discussion and possible action regarding the Verizon Wireless communication facility at Station 40 (1 Hardie Ln. Smith, NV).

- Discussed notifying Epic Wireless/Verizon of the situation. Will consult attorney. No action at this time.

12. Fiscal Year 2016/2017 tentative District budget.

- Chief Loveberg presented a worksheet with tentative budget information. Due to the new system at the County, some line items have changed / been combined. Volunteer Incentives item has been raised to account for new volunteers.
- Most items remained the same. Increases are mostly related to additional volunteers.
- We will need to approve a tentative budget next month. No action taken at this time.

13. Discussion and possible action regarding the Fuels Reduction Management Program, including the grinding and disposal of vegetative material.

- We have received an offer for assistance from NDF to burn the material at no cost. Chief Loveberg needs to call Anna back. Other options are also being explored. No action.

14. Fire Chief's Report:

- 21 calls for service year-to-date. We are above average at this time. Discussed calls during recent storm / power outages.
- EMT class is going well. Our instructors and students are doing a terrific job.

15. Discussion and possible action on the status and repair of District equipment:

- All equipment is operational. There are only minor repairs needed.

16. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- Nothing new at this time.

17. Discussion and possible action regarding the Strategic Plan update:

- Chief Loveberg distributed draft copies of the Strategic Plan formed from our last workshop. Briefly discussed proposed changes. Chief Loveberg and Asst. Chief Park will sit down and update information before the next meeting.
- Workshop scheduled for February 25th at 6:00 pm.
- No other action.

18. Board Member Comments:

- Director Myers expressed concerns about safety inspections / regularly scheduled maintenance (battery rotation, tire inspection etc.) on District apparatus. Discussed possibility of a part-time paid position for this purpose. Chief Loveberg will do some calculations to see what it would cost to add this part-time paid position. He will add this item to the tentative budget.

19. Public Comment:

- None.

20. Requests for items to be placed on future meeting agendas:

- None

21. Action to adjourn:

- President Boudreau moved to adjourn. Director Myers seconded, and all were in favor. The motion passed. The meeting was adjourned at 19:45.

Respectfully submitted,
SW, Administrative Asst.