

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
September 8, 2016**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 18:05 hours by Director Myers.
2. Board Members present were Director Abrott and Director Myers. President Boudreau attended by phone. A community member and several SVFPD Volunteers were present. Chief Loveberg was present.
3. **Review and adoption of agenda:** Director Abrott moved to adopt the agenda as presented. President Boudreau seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on August 11, 2016 were submitted by Director Myers for approval as written with corrections made to items 12 and 25. Director Myers moved to approve the minutes as presented. President Boudreau seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion:**
 - None.
6. **Accounts Payable:**
 - a. AT&T \$34.53
 - b. ARC Health & Wellness \$467.66
 - c. Batteries + Bulbs \$2.09
 - d. Batteries + Bulbs \$65.00
 - e. High Desert Internet \$50.00
 - f. High Desert Internet \$75.00
 - g. Lambda Communications \$420.76
 - h. LN Curtis & Sons \$120.00
 - i. LN Curtis & Sons \$2117.00
 - j. MF Barcellos, Inc. \$150.67
 - k. Nevada Division of Forestry \$2500.00
 - l. NU-Systems, Inc. \$126.00
 - m. NV Energy \$136.32
 - n. NV Energy \$187.19
 - o. NV Energy \$44.87
 - p. NV Energy \$35.35
 - q. Office Depot \$89.97
 - r. Office Depot \$73.99
 - s. Renner Equipment \$29.43
 - t. Renner Equipment \$11.98
 - u. Spencer, John Thomas \$35.25
 - v. Uniformity \$154.82
 - w. Uniformity \$109.98
 - x. Uniformity \$195.96
 - y. Walker, Summer \$6.20
 - z. Wells Fargo \$96.95
 - aa. Wells Fargo \$241.77
 - bb. Yerington Auto Parts \$7.93

- Director Myers moved to accept the accounts payable as reviewed and presented. Director Abrott seconded, and all were in favor. The motion passed. The claims were approved as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$5,945.24. In addition, we had a check returned unpaid from last month for \$100.00 (donations). We will be making deposits more frequently to hopefully avoid this issue in the future. Director Myers moved to accept the accounts receivable. President Boudreau seconded, and all were in favor. The motion passed.

8. Correspondence Received:

- None

9. Approval of a change in employment status for the District Fire Chief, Rob Loveberg, from volunteer to part-time paid at the minimum approved District Fire Chief pay range.

- This change will be effective Monday, September 12, 2016. Director Myers moved to approve the change in employment status for the District Fire Chief, Rob Loveberg, from volunteer to part-time paid at the minimum approved District Fire Chief pay range. Director Abrott seconded, and all were in favor. The motion passed.

10. Review and possible revision of the adopted "Fee Schedule for Use of District Resources" administrative policy and "Ambulance Fee Schedule" to update the District "Fee/Rate Schedule," and consider revising the policy and ambulance standby fees.

- This item was taken out of order, after item 16.
- Discussion regarding providing stand-by ambulance service for the school football games.
- Discussed how to ensure we are providing equal services to other community groups/events should we decide to offer stand-by for football games at no charge. All taxpayers pay taxes to support ambulance and fire apparatus availability. Discussed the difficulty of charging some events and waiving the fee for others.
- Director Myers asked how other Districts handle these requests. Chief Loveberg will gather information on other area Districts regarding their policies and practices for stand-by ambulance service.
- Discussed previous reasons for initiating a fee schedule.
- Director Abrott moved that we continue the discussion on this item. President Boudreau seconded, and all were in favor. The motion passed.

11. Discussion and possible action regarding the Verizon Wireless communication facility at Station 40 (1 Hardie Ln. Smith, NV).

- Community member Ralph Nuti inquired as to the status of the Verizon Wireless communication facility. He expressed concern and frustration over the delay negatively impacting business and safety in our community.
- Chief Loveberg addressed concerns to the extent that we are allowed to share, due to the ongoing lawsuit. On a positive note, Verizon is proceeding with design. Last month, they had Geotech drilling come to prepare for the foundation.
- President Boudreau assured Mr. Nuti of the District's intention to see this project through to completion.

12. Discussion and possible action regarding the Fuels Reduction Management Program, including the grinding and disposal of vegetative material.

- No new information. Chief Loveberg has a call in to Mr. Fulstone to see if we have any updates from the contractor.

13. For Possible Action: Discussion and possible action to approve a revision to the Volunteer Incentives Program to include a 401k Volunteer Incentives benefit.

- Chief Loveberg has been in contact with VOYA. They will be sending Chief Loveberg information next week for joining the existing deferred comp plan. He is hoping to have it on the agenda for October. No action.

14. Fire Chief's Report:

- Reviewed last month's calls. We are above average.
- Discussed residential structure fire from Sunday.
- East Fork Fire has a 2008 ambulance with a bad motor. They are not planning to repair. Chief Loveberg has been talking with them about procuring the box so we can possibly do a re-mount. The box is very similar to the one we have on Rescue 40. He is gathering information about the possible costs of a re-mount. We would consider moving Rescue 40 to station 42 and making the new ambulance our first out at Station 40.
- Chief Loveberg is still working on the cost for the Ram 1500 pickup truck. We should have that information for October.
- We ordered 8 new Kenwood mobile radios from grant funds. We need 6 more for approximately \$11,300. We may apply to the Walker River Basin Communities Foundation for more grant funds.
- Chief Eder withdrew his request to be reinstated via email (enclosed).
- Our base hospital, CVMC, joined the National Disaster Medical System.
- We will be training with Mason Valley Fire Protection District in October.
- Fire Shows West is in Reno in October.
- 6 of our EMT's will be going to the Elko Rural EMS Conference this month.
- Unfortunately, the \$0.05 tax override will expire in June 2017. A special election is not an option to extend the override, according to our County Clerk's office. However, Chief Loveberg is checking with the State to make sure. This will mean a revenue loss of just over \$35,000.
- We have a potential forklift to assist in moving the water tanks. We are waiting to hear back from the transporter to schedule the move.

15. Discussion and possible action on the status and repair of District equipment:

- Engine 40's siren is not operational. We have a replacement, and service is scheduled for next Wednesday.
- Water Tender 40's headset was repaired.
- Engine 40's passenger scene light was a 120V LED. We replaced it with a 12V LED so we can have light on the passenger side without needing the generator. Thanks to Asst. Chief Bill Park for completing this project. The 120V LED will replace the old light on Engine 42.
- There have been reports of sluggishness on Rescue 40 going up Jack Wright pass. Chief Loveberg is checking to see if repairs are needed. We may take it to Standard Diesel for service.

- Utility 40 is now at Station 42 for a test period. It has been used on several calls.
- SCBA's were serviced and tested. All 17 units passed.
- The 2007 Ford Expedition needs service, possibly for a coil pack.

16. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- Overhead Door was here recently but they need to come back to repair weather stripping.
- See notes on water tanks on Chief's report.

17. Board Member Comments:

- Director Abrott requested that we post all supporting documentation with monthly agendas.

18. Public Comment:

- Tom Spencer, President SVVFR, Inc., presented a letter from the Volunteers. He thanked the Board for considering the Volunteers' opinions. Also, the incentive program works. Volunteers have paid to have bulletin boards erected at stations. Tom will take the issue of stand-by service to the Volunteers for consideration and suggestions.
- Director Abrott requested we remove the expired position of Training Officer from our website.

19. Requests for items to be placed on future meeting agendas:

- Consider creating a standing agenda item for Volunteer Comments.

20. Action to adjourn:

- Director Myers moved to adjourn. Director Abrott seconded, and all were in favor. The motion passed. The meeting was adjourned at approximately 19:37.

Respectfully submitted,
SW, Administrative Asst.