

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
April 13, 2017**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 1801 hours by President Boudreau.
2. Board Members present were President Boudreau, Director Abrott, and Director Myers. Several SVFPD Volunteers were present. Chief Loveberg was present.
3. **Review and adoption of agenda:** President Boudreau moved to adopt the agenda as presented. Director Abrott seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on March 9, 2017 were submitted by President Boudreau for approval as written. President Boudreau moved to approve the minutes as presented. Director Abrott seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion:**
 - None.
6. **Accounts Payable:**
 - a. ABC Fire \$102.35
 - b. ARC Health & Wellness \$331.87
 - c. ARC Health & Wellness \$399.77
 - d. AT&T Wireless \$29.86
 - e. Care Flight \$30.00
 - f. Care Flight \$30.00
 - g. Catseye \$360.00
 - h. Frontier \$158.12
 - i. Grainger \$122.40
 - j. High Desert Internet \$50.00
 - k. High Desert Internet \$75.00
 - l. Home Depot \$115.62
 - m. Jim Menesini Petroleum \$262.86
 - n. Life-Assist \$682.50
 - o. Life-Assist \$376.38
 - p. Life-Assist \$595.42
 - q. LN Curtis \$1460.00
 - r. LN Curtis \$751.85
 - s. LN Curtis \$146.20
 - t. LN Curtis \$175.00
 - u. Loveberg, Robert \$365.67
 - v. NV Division of Forestry \$2500.00
 - w. NV Energy \$48.49
 - x. NV Energy \$39.36
 - y. NV Energy \$128.18
 - z. NV Energy \$68.67
 - aa. Renner \$4.40
 - bb. Renner \$4.49
 - cc. Renner \$64.11
 - dd. Rowe, Hales, Yturbide \$1080.00
 - ee. Unifire \$794.26

ff. Wells Fargo \$62.08
gg. Wells Fargo \$74.36
hh. Zoll \$191.99

- President Boudreau moved to accept the accounts payable as reviewed and presented. Director Myers seconded, and all were in favor. The motion passed. The claims were approved as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$4,834.12. In addition, we received \$300 in donations, \$1085.52 in reimbursements, and \$1500.00 from Verizon Wireless for April rent. President Boudreau moved to accept the accounts receivable. Director Myers seconded, and all were in favor. The motion passed.

8. Correspondence Received:

- None

9. Discussion and possible action regarding the purchase and installation of a Stryker PowerLoad System in the 1997 F3599 Ford Wheeled Coach Type 1 Ambulance (Rescue 42).

- POOL/PACT has approved our grant request.
- According to our Stryker rep, they are about 8-10 weeks out on orders. Our share will be approximately \$6000.
- President Boudreau moved to accept the grant award and proceed with the purchase and installation of a Stryker PowerLoad System in the 1997 F3599 Ford Wheeled Coach Type 1 Ambulance (Rescue 42). Director Myers seconded, and all were in favor. The motion passed.

10. Discussion of the Fiscal Year 2017/2018 Tentative Budget (no action).

- Discussed letter to Nevada Department of Taxation regarding our tentative budget.
- Discussed tax rate and projected revenue.
- Discussed ambulance fee income and other projected revenue.
- Discussed projected expenses.
- Discussed transfers to emergency and acquisition funds.
- Budget hearing set for Tuesday, May 23 at 1800 hours at Station 40.
- Discussed overtime item from this fiscal year.
- Discussed attorney fee line item.
- Discussed need for Knox boxes.
- Discussed effect possible legislation may have on our budget.

11. Discussion and possible action to change the District Board of Directors regular monthly meeting day.

- Due to changes in Volunteers' training nights, we need to change our Board of Directors regular monthly meeting day. After discussion, President Boudreau moved to change the Board of Directors regular monthly meeting to the second Monday of each month, beginning May 8, 2017. John seconded, and all were in favor. The motion passed.

12. Adoption of Resolution 17-001, supporting Nevada Wildfire Awareness Month – May 2017.

- President Boudreau moved to adopt Resolution 17-001, supporting Nevada Wildfire Awareness Month of May 2017.
- We will have fire training and an open house on Saturday, May 13th in support of Nevada Wildfire Awareness Month.

13. Discussion of the Walker River spring / summer flooding potential (No action will be taken).

- Discussed potential for flooding in our area. Chief Loveberg attended a meeting regarding potential flooding. He also attended the Smith Valley Advisory Board meeting and briefed them on the potential flooding hazards.

14. Discussion and direction to staff regarding legislation or legislative issues proposed by legislators or by other entities permitted by the Nevada State Legislature to submit bill draft requests or such legislative issues that may impact the Smith Valley Fire Protection District as may be deemed appropriate by the Board of Directors.

- Discussed possible legislation requested by the City of Fernley that requests other local government to give up some of their tax revenue to the City of Fernley. The bill may not make it out of committee, but we are keeping track of progress.
- Chief Loveberg has been following other bills that may affect us.

15. Discussion and possible action regarding the Verizon Wireless communication facility at Station 40 (1 Hardie Ln. Smith, NV).

- We believe microwave dishes still need to be installed. We have no information regarding time frame for completion. Community members are very interested in the progress.
- Litigation continues. We do not anticipate this to be resolved soon. No further information.

16. Discussion and possible action regarding the Fuels Reduction Management Program, including the grinding and disposal of vegetative material.

- Chief Loveberg understood that Mr. Fulstone had someone lined up to come do the work, but believes weather has not been cooperative. We are still working on an additional site.

17. Fire Chief's Report:

- Chief Loveberg is working on finding someone to do apparatus service and repair. Smith Valley Garage is an option.
- 34 calls for service to date. The majority of calls are EMS.
- Working on a grant application for wildland fire supplies through the Nevada Division of Forestry.
- Working on the Volunteer Incentives Program. Discussing with the Volunteers.
- Chief Loveberg attended the Wildland Urban Interface Conference. He took a couple of classes on assessing properties for defensible space.
- Attended the Nevada Network of Fire Adapted Communities meeting.
- Currently working on Annual Operating Plans.
- Currently working on pick lists for resources for wildland fires.
- Started the new training schedule. This should help improve and expand training.

18. Discussion and possible action on the status and repair of District equipment:

- We got the air compressor serviced and repaired today. We need a new CO monitor unit.

- Repaired the automatic shutoff for propane in the kitchen.
- Brush 42 needs service. Will continue to work on agreement with Smith Valley Garage.
- Discussed battery issue in Rescue 42.

19. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- No immediate needs except enlarging the dirt area around Station 40 due to loss of space from tower. This will allow more space for EVOC course and BBQ parking.
- Discussed options to repair minor roof leak.
- Discussed need for emergency lighting for Station 40 & 42.
- Discussed emergency generator.

20. Smith Valley Fire District Volunteer Comments:

- None

21. Board Member Comments:

- Director Myers discussed recent USDA audit. The only issue was that some run reports were not completed. Director Myers encouraged volunteers to complete reports in a timely fashion. This helps our Administrative Assistant complete her tasks. President Boudreau expressed concerns that if we are questioned on an incident and the report has not been completed, this may cause issues.
- Director Abrott inquired about the lot line adjustment that was in question. Chief Loveberg has not yet found any information.

22. Public Comment:

- Volunteer Rob Tolan inquired about our Senior HR Business Partner. This is related to POOL/PACT.

23. Requests for items to be placed on future meeting agendas:

- None.

24. Action to adjourn:

- President Boudreau moved to adjourn. Director Myers seconded, and all were in favor. The motion passed. The meeting was adjourned at approximately 1941.

Respectfully submitted,
SW, Administrative Asst.