

**SMITH VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTOR MINUTES  
March 9, 2017**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 1803 hours by Director Myers.
2. Board Members present were Director Abrott, and Director Myers. President Boudreau attended by phone. Several SVFPD Volunteers were present. Chief Loveberg was present. A community member was present.
3. **Review and adoption of agenda:** Director Abrott moved to adopt the agenda as presented. Director Myers seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
  - The minutes from the last Board of Directors regular meeting on February 9, 2017 were submitted by Director Abrott for approval as written. Director Abrott moved to approve the minutes as presented. President Boudreau seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion:**
  - None.
6. **Accounts Payable:**
  - a. ARC Health & Wellness \$516.05
  - b. ARC Health & Wellness \$195.95
  - c. Arrow \$160.79
  - d. High Desert Internet \$75.00
  - e. High Desert Internet \$50.00
  - f. Home Depot \$99.66
  - g. Life-Assist \$327.86
  - h. LN Curtis \$175.00
  - i. LN Curtis \$4050.00
  - j. MF Barcellos \$910.60
  - k. NU-Systems \$126.00
  - l. NV Energy \$45.53
  - m. NV Energy \$39.36
  - n. NV Energy \$72.07
  - o. NV Energy \$139.65
  - p. Sciarani & Company \$4500.00
  - q. Storey County Fire Protection District \$163.00
  - r. Stryker \$92.50
  - s. Smith Valley Volunteer Fire Rescue Inc. \$20.00
  - t. Smith Valley Volunteer Fire Rescue Inc. \$20.00
  - u. Uniformity of Nevada LLC \$1000.85
  - v. VFIS \$2157.00
  - w. Wells Fargo \$522.15
  - x. Wells Fargo \$330.11
  - President Boudreau moved to accept the accounts payable as reviewed and presented. Director Myers seconded, and all were in favor. The motion passed. The claims were approved as presented.
7. **Accounts Receivable:**

- Ambulance fees collected were \$1233.94. In addition, we received \$380.00 in reimbursements, \$1034.91 in plan review fees, and \$1500.00 from Verizon Wireless for March rent. Director Myers moved to accept the accounts receivable. Director Abrott seconded, and all were in favor. The motion passed.

#### **8. Correspondence Received:**

- None

#### **9. Discussion and approval of the Interlocal Contract between the Department of Conservation and Natural Resources, Nevada Division of Forestry, and the Smith Valley Fire Protection District for the Wildland Fire Protection Program, and authorization for the District Fire Chief to sign the contract, and authorization for the Secretary of the Board of Directors to sign the Contract on behalf of the President of the Board of Directors.**

- The cost for this program is \$10,000 per year. It's basically our "insurance program" for wildland fire protection from Nevada Division of Forestry. It will be effective July 1 and will run for 2 years. It's very similar to past contracts, with minor changes. Chief Loveberg recommended we continue this program.
- Director Myers moved to approve the Interlocal Contract between the Department of Conservation and Natural Resources, Nevada Division of Forestry, and the Smith Valley Fire Protection District for the Wildland Fire Protection Program, and authorization for the District Fire Chief to sign the contract, and authorization for the Secretary of the Board of Directors to sign the Contract on behalf of the President of the Board of Directors. Director Abrott seconded, and all were in favor. The motion passed.

#### **10. Discussion and possible action regarding the purchase and installation of a Stryker PowerLoad System in the 1997 F3599 Ford Wheeled Coach Type 1 Ambulance (Rescue 42).**

- We have submitted a grant request to POOL/PACT for 75% of the purchase price. We should hear back by the end of March.

#### **11. Approval of the Smith Valley Fire Protection District's (SVFPD) participation in the "Software Purchase for Fire Protection Districts in Lyon County" grant application for a POOL/PACT Risk Management grant to purchase software modules for the Lyon County Spillman Computer Aided Dispatch (CAD) system to improve dispatching capabilities for the four Lyon County fire districts; approval of the expenditure of \$3,932.30, from either the District's general fund or acquisition fund, as the District's share of the required 25% matching funds; and authorization for the District Fire Chief and Board of Directors Secretary to sign the required POOL/PACT Risk Management Grant Application Approval form on behalf of the District.**

- Discussed the CAD system and benefits to us.
- Director Myers moved to approve the Smith Valley Fire Protection District's (SVFPD) participation in the "Software Purchase for Fire Protection Districts in Lyon County" grant application for a POOL/PACT Risk Management grant to purchase software modules for the Lyon County Spillman Computer Aided Dispatch (CAD) system to improve dispatching capabilities for the four Lyon County fire districts; approval of the expenditure of \$3,932.30, from either the District's general fund or acquisition fund, as the District's share of the required 25% matching funds; and authorization for the District Fire Chief and Board of Directors Secretary (amended to Administrative Assistant) to sign the required POOL/PACT Risk Management Grant Application Approval form on behalf of the District.

#### **12. Discussion of the Fiscal Year 2017/2018 Tentative Budget (no action).**

- Discussed loss of revenue from expired tax override and impact to revenue.

- Discussed tax cap and potential future tax overrides.
- Discussed revenue history and projections.
- Discussed preliminary budget expenses.
- Discussed possible Board member compensation.
- Discussed increasing attorney fee line item to accommodate the Verizon law suit.
- Discussed putting a basic cell phone in Rescue 42 and other potential telephone expenses.
- Final budget hearing must be on or after the 3<sup>rd</sup> Monday in May, before June 1<sup>st</sup>. Budget meeting set for May 23 at 1800 at Station 40.
- Director Myers moved to approve the tentative budget with changes discussed. President Boudreau seconded, and all were in favor. The motion passed.
- Director Myers moved to set the date for the final budget hearing on May 23 at 1800 at Station 40. President Boudreau seconded, and all were in favor. The motion passed.

**13. Discussion and possible action regarding the Verizon Wireless communication facility at Station 40 (1 Hardie Ln. Smith, NV).**

- Chief Loveberg shared that the project is moving along well. They are wiring the tower; should be completed soon. They are working on the microwave tower link. The site manager is pushing to get this up and running as soon as possible.
- Litigation continues.

**14. Discussion and possible action regarding the Fuels Reduction Management Program, including the grinding and disposal of vegetative material.**

- Mr. Fulstone has a bid from a grinder. Sites have been too wet to grind lately.
- Discussed options for disposing of existing vegetative waste. Mr. Fulstone has a site he wants to use for further collection, but he has not been able to prep the site due to precipitation.

**15. Fire Chief's Report:**

- We have 19 calls for service this year, almost all EMS.
- Due to the nature of the recent traffic accident, we had 2 Critical Incident Stress Management meetings for First Responders, including Dispatch and Sheriff's Office. Another meeting is scheduled for Sunday.
- There have been some comments in the District regarding our response to the incident. Most comments have been positive, but some have been concerned.
- Director Myers shared that she had heard many positive comments in support of our Volunteers.
- We always need more volunteers to improve response.
- Advanced EMT class is continuing. Mason Valley started an accelerated course. Two of our volunteers are hoping to attend that course.
- Chief Loveberg updated Director Abrott on the status of SB127.

**16. Discussion and possible action on the status and repair of District equipment:**

- Asst. Chief Park is working on moving the generator from the Squad to Engine 40, which will resolve the electrical issues.
- Working on electrical issues in Engine 40, Engine 42, and Brush 42.
- Rescue 42 battery light is still coming on intermittently.

- The ABS light on Utility 40 is on.
- Kristin had an issue with Patrol 42 being hard to start. Nobody else has had trouble so far.

**17. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:**

- Discussed leaks in Station 40's roof and glass blocks.
- Still working on drainage issue at Station 40.
- Toilet at Station 40 partially repaired.
- Asphalt sealing needs to be done soon.
- Chief will contact Overhead Door again regarding the weather stripping at Station 42.
- Station 42 lost power recently, and it impacted our response due to the inability to open the rollup door. Discussed need to train volunteers on how to manually open the door. We may want to consider emergency lighting or a backup generator.

**18. Smith Valley Fire District Volunteer Comments:**

- None

**19. Board Member Comments:**

- President Boudreau expressed his appreciation for all Volunteers.

**20. Public Comment:**

- Community member John Urrutia also expressed his appreciation for our Volunteers. Our community may not completely understand what a commitment it takes to volunteer.

**21. Requests for items to be placed on future meeting agendas:**

- 2017/2018 Budget.

**22. Action to adjourn:**

- Director Myers moved to adjourn. President Boudreau seconded, and all were in favor. The motion passed. The meeting was adjourned at approximately 2029.

Respectfully submitted,  
SW, Administrative Asst.