

**SMITH VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTOR MINUTES  
January 8, 2018**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 1801 hours by President Boudreau.
2. Board Members present were President Boudreau, Director Abrott and Director Myers. Chief Loveberg was also present.
3. **Review and adoption of agenda:** President Boudreau moved to adopt the agenda as presented. Director Myers seconded, and all were in favor. The motion passed.
4. **Elect the Smith valley Fire Protection District Board of Directors President and Secretary and fix the terms of office.**
  - Director Myers nominated Michael Boudreau as President of the Smith Valley Fire Protection District Board of Directors, with a term of 1 year. Director Abrott seconded, and all were in favor. The motion passed.
  - Director Abrott nominated Kristin Myers as Secretary of the Smith Valley Fire Protection District Board of Directors, with a term of 1 year. President Boudreau seconded, and all were in favor. The motion passed.
5. **6:05 pm:** Presentation of the Annual Financial Report for fiscal year ending June 30, 2017 by Sciarani & Co.
  - (This item was taken out of order.) Jim Sciarani, of Sciarani & Company reviewed the Smith Valley Fire Protection District Annual Financial Report for fiscal year ending June 30, 2017. We are in a stable financial position, with slight increases in revenue and assets from last year.
  - President Boudreau moved to approve the Smith Valley Fire Protection District Annual Financial Report for fiscal year ending June 30, 2017. Director Myers seconded, and all were in favor. The motion passed.
6. **Approval of Minutes**
  - The minutes from the last Board of Directors regular meeting on December 11, 2017 were submitted by President Boudreau for approval as written. President Boudreau moved to approve the minutes as presented. Director Abrott seconded, and all were in favor. The motion passed.
7. **Public Comments and Discussion:**
  - None.
8. **Accounts Payable:**
  - a. Adams, Steve \$15.00
  - b. ARC Health & Wellness \$514.09
  - c. ARC Health & Wellness \$441.34
  - d. ARC Health & Wellness \$397.69
  - e. ARC Health & Wellness \$509.24
  - f. ARC Health & Wellness \$514.09
  - g. ARC Health & Wellness \$514.09
  - h. ARC Health & Wellness \$514.09
  - i. ARC Health & Wellness \$564.53
  - j. ARC Health & Wellness \$514.09
  - k. ARC Health & Wellness \$436.49
  - l. ARC Health & Wellness \$441.34
  - m. ARC Health & Wellness \$514.09

- n. ARC Health & Wellness \$509.24
- o. ARC Health & Wellness \$514.09
- p. Frontier \$161.94
- q. High Desert Internet \$50.00
- r. High Desert Internet \$75.00
- s. Jim Menesini Petroleum \$504.68
- t. Nevada Division of Forestry \$2500.00
- u. NV Energy \$151.43
- v. NV Energy \$36.55
- w. Renner Equipment \$8.53
- x. Spencer, Tom \$425.00
- y. Zoll \$198.75
- z. Wells Fargo \$453.34
- aa. Wells Fargo \$1091.80

- President Boudreau moved to accept the accounts payable as reviewed and presented. Director Abrott seconded, and all were in favor. The motion passed. The claims were approved as presented.

#### **9. Accounts Receivable:**

- Ambulance fees collected were \$3,375.32. In addition, we received \$615.00 in donations, \$3045.00 in sales and rentals, and \$175.00 in a refund for safety supplies. President Boudreau moved to accept the accounts receivable. Director Abrott seconded, and all were in favor. The motion passed.

#### **10. Correspondence Received:**

- Letter from R.N. Fulstone Co. thanking us for our assistance with grinding the brush and trees at the state pit. Donation was enclosed.

#### **11. Discussion and possible action regarding the Verizon Wireless communication facility at Station 40 (1 Hardie Ln. Smith, NV)**

- Decision has been appealed; arbitration pending. We have a date set for a meeting with all parties. Our attorney, Mr. Hales and Chief Loveberg plan to be in attendance.
- Our insurance company sent an analysis regarding a possible new lawsuit. We are covered under a different provision with a \$5000 deductible. The insurance company has hired an attorney out of Reno.

#### **12. Discussion and possible action regarding the Fuels Reduction Management Program, including the grinding and disposal of vegetative material.**

- Steve Fulstone was supposed to have begun hauling chips on Friday. Chief Loveberg has contacted Nevada Division of Forestry for assistance with burning the remaining debris. He is waiting for a response. Chief Loveberg has been in contact with NDOT regarding the process.
- We are still waiting for the new site to be prepared.

#### **13. Status of the sale and/or disposal of previously surplussed 1986 GMC 7000 Rescue (Squad 40).**

- Due to recent hay stack fires and investigations, Chief Loveberg has been unable to make progress on this task. Will continue to next month.

#### **14. Review, discussion, and possible action regarding updating the Smith Valley Fire Protection District Strategic Plan.**

- We need to make changes in the time frame of some projects and purchases. We should review the Strategic Plan to ensure it still represents our goals and action plans for the next few years. Will continue to next month.

#### **15. Fire Chief's Report:**

- Calendar year 2017 was our largest incident load in history. There was a 9.4% increase from 2016 with 175 calls for service. We have wonderful volunteers who meet this need for our community. If this trend continues, however, we will continue to have a challenge with staffing, especially during the day. We must consider how we can address this need in the future.
- Briefly discussed recent haystack fires. Investigations pending.
- Discussed recent rise in unfounded fire calls.

#### **16. Discussion and possible action on the status and repair of District equipment:**

- Rhino serviced, and purchased new tires.
- Water Tender 42 was hard to start recently. Determined it needs a new relay.
- Flat tire on Rescue 42 repaired.
- Repaired covers on Powerload in Rescue 40.
- Discharge valves on Engine 42 corrected.
- Tender 41 is hard to start. Asst. Chief Park is investigating.
- Only minor issues with other apparatus.

#### **17. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:**

- Chief Loveberg has been working with a civil engineer regarding water tanks at Station 42. Provided him with plans and CAD drawings.
- Discussed drainage issue at Station 40. Waiting for survey results.
- Chief Loveberg needs to get in touch with Lyon County regarding the generator.
- Discussed water pump at Station 42 and ability to utilize it to fill new storage tanks.

#### **18. Smith Valley Fire District Volunteer Comments:**

- None.

#### **19. Board Member Comments:**

- President Boudreau noted our thoughts and support are with Volunteer Tom Spencer regarding his health issues.
- Open meeting law class upcoming January 23 at 1000 in Yerington.

#### **20. Public Comment:**

- None.

#### **21. Requests for items to be placed on future meeting agendas:**

- Squad 40, Strategic Plan, Budget

#### **22. Action to adjourn:**

- President Boudreau moved to adjourn. Director Myers seconded, and all were in favor. The meeting was adjourned at approximately 1931

Respectfully submitted,  
SW, Administrative Asst.