

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
August 14, 2017**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 1802 hours by President Boudreau.
2. Board Members present were President Boudreau, Director Abrott and Director Myers. One SVFPD Volunteer was present. Chief Loveberg was present.
3. **Review and adoption of agenda:** President Boudreau moved to adopt the agenda as presented. Director Abrott seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on July 10, 2017 were submitted by President Boudreau for approval as written. President Boudreau moved to approve the minutes as presented. Director Myers seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion:**
 - None.
6. **Accounts Payable:**
 - a. AT&T Wireless \$29.61
 - b. AT&T Wireless \$30.22
 - c. DMV OHV \$21.00
 - d. Frontier \$157.65
 - e. High Desert Internet \$50.00
 - f. High Desert Internet \$75.00
 - g. Jim Menesini Petroleum \$415.37
 - h. LN Curtis \$41.63
 - i. LN Curtis \$3468.41
 - j. LN Curtis \$2247.90
 - k. LN Curtis \$82.73
 - l. Lyon County \$21.05
 - m. Nevada Division of Forestry \$2500.00
 - n. NV Energy \$41.49
 - o. NV Energy \$139.10
 - p. NV Energy \$37.56
 - q. NV Energy \$72.57
 - r. REMSA \$52.00
 - s. REMSA \$70.00
 - t. Renner \$13.98
 - u. Rowe Hales Yturbide \$3560.00
 - v. Sierra Electronics \$2268.00
 - w. Smith Valley Garage \$626.13
 - x. Smith Valley Volunteer Fire Rescue Inc. \$10.00
 - y. Smith Valley Volunteer Fire Rescue Inc. \$46.25
 - z. Standard Diesel \$1410.01
 - aa. Standard Diesel \$2746.30
 - bb. Standard Diesel \$311.40
 - cc. Stryker \$249.00
 - dd. Stryker \$595.32
 - ee. True Value Hardware \$11.98

- ff. True Value Hardware \$9.99
- gg. Uniformity of Nevada LLC \$372.29
- hh. Wells Fargo \$130.46
- ii. Wells Fargo \$211.48
- jj. Yerington Auto Parts \$54.78

- Brief discussion about the cost of using Standard Diesel and other possible options. President Boudreau moved to accept the accounts payable as reviewed and presented. Director Myers seconded, and all were in favor. The motion passed. The claims were approved as presented.
 - a. Approve payment of FAIRA Invoice 2017-86 in the amount of \$8,911.00, annual property and liability insurance package premium.
 - 1. President Boudreau moved to approve payment of FAIRA Invoice 2017-86 in the amount of \$8,911.00, annual property and liability insurance package premium. Director Abrott seconded, and all were in favor. The motion passed. The claim was approved as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$3,508.66. In addition, we received \$3,469.02 in reimbursements, \$240.00 in CPR income, and \$1500.00 from Verizon Wireless for August rent. President Boudreau moved to accept the accounts receivable. Director Myers seconded, and all were in favor. The motion passed.

8. Correspondence Received:

- None.

9. Discussion and possible authorization to advertise and fill the Apparatus Maintenance Technician Position.

- Director Abrott inquired if this request was due to the recent need to replace tires on apparatus. Discussed weekly hours. Discussion regarding the checklist and duties for the new position. We may have to begin with a generic checklist and allow the technician to develop specific checklists for individual apparatus. Discussed experience level desired / expected. Discussed process for advertising / filling the position.
- President Boudreau moved to authorize the District Fire Chief to advertise and fill the Apparatus Maintenance Technician position and ensure there is a checklist in place. Director Myers seconded, and all were in favor. The motion passed.

10. Approve a draft of a 20-year Lyon County Franchise Agreement for the District to provide ambulance services and related emergency medical services as authorized by NRS 244.187 and NRS 244.188 within the Smith Valley Fire Protection District with an expiration date of June 30, 2037, and authorize the President to sign the Agreement and the Fire Chief to submit the Franchise Agreement to Lyon County for the Board of Commissioners consideration.

- This Agreement gives SVFPD an exclusive franchise to provide Emergency Medical Services to the District. President Boudreau moved to Approve a draft of a 20-year Lyon County Franchise Agreement for the District to provide ambulance services and related emergency medical services as authorized by NRS 244.187 and NRS 244.188 within the Smith Valley Fire Protection District with an expiration date of June 30, 2037, and authorize the President to sign the Agreement and the Fire Chief to submit the Franchise Agreement to Lyon County for the Board of Commissioners consideration. Director Myers seconded, and all were in favor. The motion passed.

11. Discussion and possible action regarding the Verizon Wireless communication facility at Station 40 (1 Hardie Ln. Smith, NV).

- Verizon tower is operational. President Boudreau shared that residents have noticed an improvement in service.

12. Discussion and possible action regarding the Fuels Reduction Management Program, including the grinding and disposal of vegetative material.

- Chief Loveberg spoke to Mr. Fulstone last week. The grinding contractor was repairing teeth on his machine. He was supposed to be here the end of last week / this week. Discussed status of new location. We are still working with Mr. Fulstone on preparation.

13. Fire Chief's Report:

- 95 calls for service to-date. 19 calls since our last meeting, majority medical aid.

14. Discussion and possible action on the status and repair of District equipment:

- Tires replaced on Brush 40, Brush 42, Rescue 42, and Chief 401.
- Pumps recently serviced and repaired.
- All 3 structure engines and Water Tender 40 passed pump tests. Working on regular testing and service of pumps.
- Working on tire pressure indicators and valve stem extensions.

15. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- Chief Loveberg is working on the generator project. It appears we will need to get a general contractor and have him subcontract the electrical, etc. Lyon County Facilities has a 100kbw generator they got for \$1 that still runs. Discussing if that might be a viable option for us.
- Hoping to meet with an engineer soon regarding installation of the water tanks.
- No update on the parking lot at Station 40 at this time.

16. Smith Valley Fire District Volunteer Comments:

- Volunteer Kristin Myers inquired about incomplete reports. We are still missing some. Chief Loveberg stated he hopes they will be completed by next week.

17. Board Member Comments:

- Director Abrott thanked our Administrative Assistant for an outstanding job.

18. Public Comment:

- None.

19. Requests for items to be placed on future meeting agendas:

- None

20. Action to adjourn:

- President Boudreau moved to adjourn. Director Myers seconded, and all were in favor. The motion passed. The meeting was adjourned at approximately 1856.

Respectfully submitted,
SW, Administrative Asst.