

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
October 16, 2017**

The following items were discussed and / or approved from the agenda:

- 1.** The meeting was called to order at 1805 hours by President Boudreau.
- 2.** Board Members present were President Boudreau, Director Abrott and Director Myers. Several SVFPD Volunteers were present. Chief Loveberg was present.
- 3. Review and adoption of agenda:** President Boudreau moved to adopt the agenda as presented. Director Myers seconded, and all were in favor. The motion passed.
- 4. Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on September 11, 2017 were submitted by President Boudreau for approval as written. President Boudreau moved to approve the minutes as presented. Director Abrott seconded, and all were in favor. The motion passed.
- 5. Public Comments and Discussion:**
 - None.
- 6. Accounts Payable:**
 - a. ABE Printing & Copy Center \$122.50
 - b. AT&T Wireless \$29.60
 - c. Care Flight \$30.00
 - d. Care Flight \$30.00
 - e. Care Flight \$30.00
 - f. Cascade Fire Equipment \$286.22
 - g. Cascade Fire Equipment \$222.09
 - h. Cramer Automotive \$170.00
 - i. Flyers \$170.70
 - j. Frontier \$159.16
 - k. Frontier \$161.28
 - l. Giomi Inc. \$9.99
 - m. Giomi Inc. \$22.58
 - n. High Desert Internet \$75.00
 - o. High Desert Internet \$50.00
 - p. Jim Menesini Petroleum, LLC \$650.69
 - q. Jim Menesini Petroleum, LLC \$729.31
 - r. Life-Assist \$98.01
 - s. Life-Assist \$671.98
 - t. LN Curtis \$342.72
 - u. Loveberg, Robert \$120.00
 - v. Loveberg, Robert \$120.00
 - w. MF Barcellos \$94.27
 - x. Myers, Kristin \$137.00
 - y. Nevada Division of Forestry \$2500.00
 - z. NV Energy \$45.20
 - aa. NV Energy \$168.90
 - bb. NV Energy \$41.53
 - cc. NV Energy \$79.80
 - dd. NV Energy \$142.11
 - ee. NV Energy \$43.58

- ff. NV Energy \$45.76
- gg. Quill \$26.08
- hh. Quill \$42.99
- ii. REMSA Education \$90.00
- jj. Renner Equipment \$1.30
- kk. Rowe & Hales, LLP \$1740.00
- ll. Rowe & Hales, LLP \$560.00
- mm. Smith Valley Garage \$187.84
- nn. Smith Valley Garage \$729.71
- oo. Smith Valley Volunteer Fire Rescue, Inc. \$360.00
- pp. Spencer, John \$149.00
- qq. True Value Hardware \$4.29
- rr. Jose Verdugo Lawn Care \$400.00
- ss. Walker, Summer \$126.00
- tt. Walker, Travis \$126.00
- uu. Wells Fargo Card Services \$24.89
- vv. Wells Fargo Card Services \$1000.27
- ww. Wright, Margaret \$137.00

- President Boudreau moved to accept the accounts payable as reviewed and presented. Director Abrott seconded, and all were in favor. The motion passed. The claims were approved as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$1,717.77. In addition, we received \$1500.00 from Verizon Wireless for October rent. President Boudreau moved to accept the accounts receivable. Director Abrott seconded, and all were in favor. The motion passed.

8. Correspondence Received:

- None.

9. Discussion and possible action regarding the Fuels Reduction Management Program, including the grinding and disposal of vegetative material.

- The contractor came and ground as much material as possible. There was an incident (minor fire) during grinding. Discussed possible cause for fire. The contractor did a good job managing the ignited material until fire crews arrived.
- He was unable to grind 100% of the material. We may have to separate material and dispose of the remainder in other ways.
- Mr. Fulstone is hauling the chipped material out of the site.
- We are still waiting for the new site to be prepared so we can resume the program.
- President Boudreau expressed concern that people may begin dumping there again if the gate is left open. Chief Loveberg will work on getting the gate locked.

10. Discussion and possible action regarding the installation of water storage tanks at Station 42.

- Chief spoke with a civil engineer with Big Horn Consulting. He is trying to make an appointment for a quote. The engineer has experience with this particular type of tank installation.

11. Discussion and possible action regarding the purchase and installation of a backup generator.

- Chief Loveberg talked to Lyon County regarding a 100kv generator, propane fueled. He is working with the facilities director and county manager regarding the possibility of our receiving this generator.
- Discussed benefits of acquiring this used generator as opposed to buying a new one.

12. Discussion and possible action regarding the sale or donation of previously surplussed 1986 GMC 7000 Rescue (Squad 40).

- Chief Loveberg is working on a flyer and trying to determine the fair market price. He expects between \$3000-\$5000. Will advertise in Nevada first through an email list, then move on to other sources if needed.

13. Fire Chief's Report:

- Happens Every Day event was today at Smith Valley Schools. Volunteers did an outstanding job. Thanks to Mason Valley Fire, Lyon County Sheriff's Office, Nevada Highway Patrol, Care Flight, Smith Valley Schools, Freitas Ruprecht Funeral Home, and Lyon County Dispatch for their support and participation. We have already received positive feedback from parents, teachers, and students. The event was videotaped, so we hope to have access to view the video at some point.
- President Boudreau thanked the Volunteers on behalf of the Board for conducting this event.
- We have had 130 calls this year. We are 30 calls short of last year's record, which was an all-time high.
- As a result of continued needs, we are trying to keep equipment and supplies up to date, as well as continuing to improve training.
- We have received 3 applications for the Apparatus Maintenance Technician position. Putting together a panel to conduct interviews.
- Open burning season begins this Saturday. Announcements will be made in the paper, radio, website, and posted around town.

14. Discussion and possible action on the status and repair of District equipment:

- Tender 42 needs to be serviced and have front seals checked by Smith Valley Garage. Will wait on tires due to recent expenses.
- Minor repairs needed on other equipment (compressors, hoses, etc.)
- Battery light still coming on in Rescue 42.

15. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- Drainage problem at Station 40 persists. Will try to get this done this fall if possible.
- Hoping to obtain materials to improve the parking lot at Station 40.

16. Smith Valley Fire District Volunteer Comments:

- SVVFR elected Chief Park as President, Margaret Wright as Secretary, and Travis Walker as Treasurer at their last business meeting.

17. Board Member Comments:

- October 20th is the next court date for the pending lawsuit.

18. Public Comment:

- A Napa County firefighter died in a tender rollover today fighting fires in Santa Rosa.

19. Requests for items to be placed on future meeting agendas:

- Verizon Tower

20.Action to adjourn:

- President Boudreau moved to adjourn. All were in favor. The meeting was adjourned at approximately 1856.

Respectfully submitted,
SW, Administrative Asst.