



**Water Safety Consulting
& Pool Management, LLC**

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Job Description:

Position Title: CPR/AED/First Aid Instructor

Type: Part-Time/Full-Time

Reports to: Director or Recruitment, Training, & Retention

Job Description

CPR/AED/First Aid Instructors maintain high standards of customer service, open and timely communication, and leadership. Under the direction of the Director Recruitment, Training, & Retention accurate records of class participants, skills check-sheets, and participant contact information are maintained. Each CPR/AED/First Aid Instructor must remain in good standing with the American Red Cross and must also take all necessary steps to maintain their instructor and basic level certifications. Each instructor works cooperatively with the Owner, President, Director of Recruitment & Training, Director of Operations, Regional Supervisors of Training, Instructors, Instructor Trainers, and Lifeguards to maintain an organized and professional environment.

Essential Job Functions

CPR/AED/First Aid Instructors shall:

- Collaborate with all team members to effectively deliver Health and Safety classes within multiple geographic markets.
- Engage and involve course participants in all aspects of in-person class activities.
- Collaborate with co-instructors and facility contacts to ensure coordination of courses and smooth operational logistics while utilizing facilities.
- Deliver all Health & Safety Trainings per American Red Cross guidelines, curriculum/content, and standards.
- Maintain company owned equipment.
- Assess the skills of each participant as outlined by the American Red Cross for each course being delivered.
- Coordinate inventories of company owned equipment as well as company products available for purchase.
- Maintain both basic level and instructor level American Red Cross certifications.
- Meet, as needed and via video conferencing and/or in-person conferencing, with other team members.
- Demonstrate an understanding of company policies and protocols and be available, during pre-established hours, to Regional Supervisor of Training for questions and clarifications.
- Maintain lists of course participants; participant contact information; and other operationally necessary spreadsheets and/or documentation.

To Apply:

Please submit via email (marney@watersafetyconsulting.com): 1.) Completed [Application](#)

2.) Resume

3.) Two professional references