

HEADQUARTERS  
CIVIL AIR PATROL LOUISIANA WING  
UNITED STATES AIR FORCE AUXILIARY  
4514 BLANCHE NOYES, BATON ROUGE, LA 70811

14 October 2017

MEMORANDUM FOR LAWG CADET ADVISORY COUNCIL REPRESENTATIVES

FROM: C/CMSgt Joshua Davies

SUBJECT: CAC Meeting Minutes for 14 October

1. Listed below are the minutes for the LAWG Cadet Advisory Council meeting of 14 October, which was held at the Lafayette Community College from 1600-1730

2. **Opening Business**

A. Roll Call

Capt. L. Morgan Cadet Advisory Council Advisor	Present
C/Capt. S. Roy Cadet Advisory Council Chairman	Present
C/Capt. E. Norman Cadet Advisory Council Vice Chairman	Present
C/CMSgt. J. Davies Cadet Advisory Council Recorder	Present
St. Tammany Composite Squadron (LA 088)	Present
Pontchartrain Cadet Squadron (LA 093)	Absent (Consecutive)
Barksdale Composite Squadron (LA 005)	Present
Capital City Composite Squadron (LA 010)	Absent (Consecutive)
Tangipahoa Cadet Squadron (LA 009)	Present
Lafayette Composite Squadron (LA 014)	Present
Central Louisiana Composite Squadron (LA 067)	Absent (Consecutive)
Lake Charles Composite Squadron (LA 007)	Absent (Consecutive)
Ascension Composite Squadron (LA 022)	Present
Alvin Callendar Composite Squadron (LA 086)	Absent (Consecutive)

Others Present:

Col. M. DuBois

## B. Squadron Report

### Special Announcements

St. Tammany Composite Squadron is proud to announce that they have been awarded the Quality Cadet Unit Award (QCUA) for the second year in a row.

Tangipahoa Cadet Squadron is proud to announce that they have been awarded the Quality Cadet Unit Award (QCUA) for the second year in a row.

### Concerns

St. Tammany Composite Squadron was concerned that there was no female supervisor at the gym where cadets stayed that attended the Fall Academy.

It turned out that the female supervisor was unable to attend the Fall Academy at the last minute.

## 3. Old Business

### A. Recruiting and Retention

In order to increase the cadet retention in squadrons CAC has advised that squadrons create a new cadet staff position called the recruiting and retention cadet officer.

This cadet would make sure that other cadets are staying active. The other duties of this cadet would be to see what activities they are most interested in and to follow up on cadets that have stopped attending for a number of meetings and see why they have stopped attending.

### B. Customs and Courtesies

In order to improve customs and courtesies in the wing, squadrons should correct their cadets on the spot when they see a lapse in customs and courtesies. Squadrons should also especially remember to remind cadets to give customs and courtesies to the senior members.

### C. ES Preparedness

Due to the recent natural disasters that have affected our area it is important that squadrons are prepared. Squadrons need to make sure that their cadets are prepared to respond to disasters.

### E. Wing Shoulder Cord for Encampment

This proposal (**Pending another SWR proposal**) is an award for the LAWG Cadet of Encampment to wear as a green and yellow cord for the period until the following LAWG Encampment.

This award would encourage more LAWG cadets to attend encampment, which is especially needed since LAWG cadets have been a minority in past encampments.

The vote is unanimous and has been approved upon to propose the issue of a LAWG Cadet of Encampment Cord that is green and yellow, as proposed by Barksdale Composite Squadron, to the Director of Cadet Programs of LA Wing.

#### D. Encampment Improvement

In order to increase LAWG cadet attendance, the Cadet Command Staff needs to be appointed by the Encampment Commander as soon as possible. Then, Cadet Command Staff needs to have applications for basics should open by January or February, giving LAWG cadets priority. The DCCs and CAC representatives must encourage cadets to attend encampment, as the slots will be open as long as possible to accommodate them.

Most importantly the LAWG Encampment website needs to be updated regularly with current information to help stop any misinformation from reaching the cadets.

#### 4. New Business

##### A. Comments, questions, or concerns for Regional CAC

St. Tammany Composite Squadron proposed to make an amendment to the regulation of CAPR 52-16 Chapter 7 Part 8. The proposal is to not allow a Primary CAC Representative to wear the CAC ribbon who has not attended at least fifty percent of CAC meetings.

The vote to pass this proposal up the chain of command to the Regional CAC was passed unanimously.

St. Tammany Composite Squadron proposed to ask Regional CAC that regulations concerning earning the NRA Qualification outside of CAP.

The vote to pass this request up to Regional CAC was unanimous.

##### C. Wing Academy

###### New Position

A new position was proposed to help the communication between the CAC and the Fall Academy cadet staff as well as helping plan the academy. This position will be known as the Cadet Commander of Academy. (Corrected to CTEP C/Commander)

###### Courses

The next proposal was to accept the present proposed courses for the next Wing Academy. This list is ALS, NCOS, DDR, and Color Guard (SNCOS and COS tentatively).

In order to anticipate possible problems, lesson plans, clear instructions on who qualifies for the CTEP activities, and instructors needs to be decided well in advance.

The vote to accept the present proposed cadet courses was passed.

##### D. Wing Conference

###### Cadet Social

The theme for the 2018 Cadet Social will be a Cajun/Southern Theme. This theme will have activities such as a hot sauce challenge and food such as red beans and rice, fried chicken and jambalaya.

C/Franques, C/Newman, C/Morgan, C/V. Crane have volunteered to be the committee that organizes this year's Cadet Social. The committee will be expected to meet deadlines, give monthly reports, and have everything done for the Cadet Social by February.

#### Cadet Awards

In order to increase the number of Cadet Awards that cadets receive at the LAWG Wing Conference the CAC is proposing the following awards.

CAC Cadet of the Year is an award that is given to the most active CAC representative. This award is open to both primary and alternate squadron representatives.

AE Cadet of the Year is an award that is given to the most active AE cadet in the wing. It will recognize the hard work that a cadet puts into learning all he can about aerospace and then teaching other cadets.

### 5. Closing

#### A. Summation (review, final thoughts, and suggestions)

The CAC would like to see all squadrons have a DDR Cadet as well as have regular DDR meetings every three months or at least twice annually as is required by CAPR 52-22 Chapter 2 Part 3.

Tangipahoa Cadet Squadron asked for advice on how to recruit cadets from schools. Some ideas that you could use to recruit cadets is to mention flying and to focus on middle school kids. One other thing that you could do is to have a Senior Member call the potential cadet's parent to prove that CAP is the real deal.

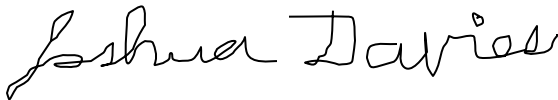
The wing is having a competition to design the logo for the next Wing Academy. The Winner will be announced at the Wing Conference. The wing also wants to know how it could make the Wing Academy **(CTEP)** better for cadets.

#### B. Adjourn

1730



Samuel P. Roy, C/Capt CAP



Joshua S. Davies, C/CMSgt Cap