

# ST. ARVANS MEMORIAL HALL MANAGEMENT COMMITTEE

## Notes on the Meeting held on Thursday, 21<sup>st</sup> March 2019 in the Hall

### Present

#### Management Committee

Alan Bolton (Chairman)  
Gerry Moss  
Marilyn Bishop  
Colin Bull  
Judith Bolton  
Suzanne Carlino  
Caroline Harvey  
Andrew Ker

### 1. Bookings

- a) Regular, twice weekly booking for pre-school children's 'Learn, Play, Grow' have stopped as numbers have declined.
- b) Regular yoga bookings (3 evenings, two tutors) have finished as both are investors in new business space in Chepstow.
- c) Party bookings holding up well
- d) U3A bookings still solid.
- e) One Brownie group interested for a 5 day visit in July.
- f) New regular, weekly booking for Pilates classes..
- g) Possible EU elections on 23 May 2019. MCC Democratic Services has given warning of possible need for the front hall.

### 2. Maintenance

- a) Litter Picking Waste Collection. The Litter Picking Group has followed procedure. The organizer telephones for a job number from MCC and the waste is supposed to be collected within 5 working days of that number being issued. The orange bags were there for 10 days last month and have been there for the same time this month despite the booking secretary's phone calls to remind the department concerned.

Chairman will speak to the Litter Picking Group and organize a less conspicuous place for storage until collected. Secretary to speak with MCC Waste and Recycling again to request collection of present bags.

- b) Glasses. Stock-take of drinking glasses to be carried out and new ones bought.

- c) Drainage. Chairman proposed 6 monthly check on both septic tank and soak-away. Work to be carried out if required to ensure efficient drainage.
- d) Cine screen in blue and white bag, stored behind the curtain in main hall and in very poor condition. No-one knows to whom it belongs. To be disposed of.
- e) Keys. Booking secretary proposed that the village shop holds two sets of keys in a key box rather than just one in case any user has problems returning them. All agreed.

### **3. Future Events**

- a) Hall Quiz organized by Committee, confirmed the 11<sup>th</sup> October 2019.
- b) Film programme to include a May showing before the summer break

### **4. Any Other Business.**

St Arvans Community Plan Steering Group is hoping to sow wild flowers in some areas of the village. Members will look at the hall boundary with the Playing Field to assess suitability.

### **5. Matters Arising from the Minutes of the Last Meeting**

- a) Door Latch Front Hall The problem is easily solved with small notice informing users to turn the handle anti-clockwise
- b) Judo classes are most likely to be back for one evening a week in September. The group leader has re-organised his schedule. Should plans change and no class is programmed, the trainer has pledged to remove the mats.

**Date of Next Meeting: May 16<sup>th</sup> 2019**