ALKO Hotels

Employment Application

APPLICANT INFORMATION

Last Name	First	M.I.	Date

Street Address	Apartment/Unit #

City	State	ZIP

Phone	E-mail Address

Date Available	Social Security No.	Desired Salary

Position Applied for

Are you legally authorized to work in the U.S.?	YES ☐ NO ☐	If offered employment, you will be required to provide documentation to verify eligibility.
Are you over 18 years old?	YES ☐ NO ☐	
Have you ever worked for this company?	YES ☐ NO ☐	If so, when?
Are you available to work all days of the week, 365 days a year?	YES ☐ NO ☐	If no, explain

EDUCATION

High School		Address	
From To	Did you graduate? YES ☐ NO ☐	Degree	
College		Address	
From To	Did you graduate? YES ☐ NO ☐	Degree	
Other		Address	
From To	Did you graduate? YES ☐ NO ☐	Degree	

REFERENCES

Please list three professional references.

Full Name	Relationship
Company	Phone ( )
Address	

Full Name	Relationship
Company	Phone ( )
Address	

Full Name	Relationship
Company	Phone ( )
Address	

PREVIOUS EMPLOYMENT

Company		Phone ( )
Address		Supervisor

Job Title	Starting Salary $	Ending Salary $

Responsibilities		

From	To	Reason for Leaving

May we contact your previous supervisor for a reference?   YES ☐   NO ☐

Company		Phone ( )
Address		Supervisor

Job Title	Starting Salary $	Ending Salary $

Responsibilities		

From	To	Reason for Leaving

May we contact your previous supervisor for a reference?   YES ☐   NO ☐

Company		Phone ( )
Address		Supervisor

Job Title	Starting Salary $	Ending Salary $

Responsibilities		

From	To	Reason for Leaving

May we contact your previous supervisor for a reference?   YES ☐   NO ☐

MILITARY SERVICE

Branch	From	To
Rank at Discharge		

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature	Date