

First time users of our product are required to submit a First Time User Letter with their first order. Please prepare this letter on your organization/business letterhead and submit with the Rental Order Form and your organization/business check for payment.

**Your Organization Name
123 Mulberry Street
Anytown, NY 00000**

**A Nite At The Races, Inc.
3043 Jupiter Park Circle
Jupiter, Florida 33458-6012**

To A Night At The Races, Inc.

My organization is aware that the “races” being provided to us on two DVDs (a “master” DVD and a “backup” DVD) by A Nite At The Races, Inc., is being made available on a rental basis only.

We are aware that we are fully responsible for the safe keeping of both DVDs while in our possession. If either of the DVDs are misplaced or lost, we will file a police report and forward a copy to A Nite At The Races, Inc.

As a representative of the organization, I have read the “Rental Contract Agreement” and understand that both DVDs are to be returned to the offices of A Nite At The Races, Inc. on the very next business day following our scheduled used. The DVDs will be returned at the organization’s expense via UPS or FedEx Ground (*I will not use the Post Office*) and insured for \$800.00 against loss. The insurance receipt will be held for 30 days should a loss occur.

Sincerely,

(Sign and print name above)