



<u>Booth No.</u>	
------------------	--

## Hmong Cultural New Year Celebration, Inc.

4903 E. Kings Canyon Rd., Ste. 221, Fresno, CA 93727 Tel: (559) 618-3881 Alt. Tel: (559) 779-8454

### VENDOR APPLICATION

VENDOR INFORMATION			
<b>Name of Business</b>			
<b>Vendor Legal Name</b>	<b>First:</b>	<b>Last:</b>	
<b>Mailing Address:</b>			
	<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>
<b>Telephone Numbers</b>	<b>Cell Phone:</b>	<b>Message Phone:</b>	
<b>Other Contact Info</b>	<b>Fax Number:</b>	<b>Email:</b>	
<i>If you are filling out this form for another person, then please complete your information below.</i>			
<b>Co-Applicant Legal Name</b>	<b>First:</b>	<b>Last:</b>	
<b>Telephone Numbers</b>	<b>Cell Phone:</b>	<b>Message Phone:</b>	

DESCRIPTIONS OF BOOTH (Check all that applies)	
<input type="checkbox"/> Food (Requires water and sewer access)	<input type="checkbox"/> Non-Profit Organization
<input type="checkbox"/> Food or Snacks (No water/sewer access)	<input type="checkbox"/> Informational Only
<input type="checkbox"/> Merchandise Only	<input type="checkbox"/> Sponsor
<input type="checkbox"/> Merchandise and Snacks	<input type="checkbox"/> Games
<input type="checkbox"/> Videos and Audios	<input type="checkbox"/> Other _____

LIST ALL FOOD/MERCHANDISE ITEMS TO BE SOLD OR DISPLAYED (Attach additional page if needed)

AGREEMENT - SIGNATURES		
By submitting this Application which includes the General Information, I certify that all answers listed above are true and may be subject to verification by HCNYC or any governmental agencies. I have read, understood, and agreed to all requirements set forth by HCNYC. <b>Make cashier's check or money order payable to HCNYC, Inc.</b>		
Vendor Full Name (Print)	Vendor Signature X	Date
Co-Applicant Full Name (Print)	Co-Applicant Signature X	Date
HCNYC Representative (Print)	HCNYC Representative Signature X	Date



Booth No.

For HCNYC Use Only

# Hmong Cultural New Year Celebration, Inc.

4903 East Kings Canyon Road, Suite 221, Fresno, CA 93727 Tel: (559) 618-3881

Website: [www.hmongcultural.org](http://www.hmongcultural.org)

Email: [hcnycinc@gmail.com](mailto:hcnycinc@gmail.com)

## VENDOR GENERAL INFORMATION

<b>EVENT LOCATION</b>	Fresno Fairgrounds, 1121 S. Chance Avenue, Fresno, CA 93702																																										
<b>EVENT DAYS</b>	Tuesday, December 26, 2017 to Monday, January 1, 2018 (8:00 am to 4:00 pm)																																										
<b>BOOTH SET-UP, DAILY DELIVERIES, &amp; BOOTH DISMANTLE</b>	<b>Before event:</b>	December 21, 2017 thru December 25, 2017 from 6:00 am to 6:00 pm																																									
	<b>During event:</b>	December 26, 2017 thru January 1, 2018 from 4:00 am to 7:00 am and 5:00 pm to 8:00 pm																																									
	<b>After event:</b>	January 2, 2018 thru January 5, 2018 from 6:00 am to 6:00 pm																																									
<b>APPLICATION INFORMATION AND DEADLINE</b>	<ol style="list-style-type: none"> <li>1. HCNYC reserves the right to deny any application with or without reason.</li> <li>2. Vendor booth selections are on a first-come first-served basis.</li> <li>3. Vendor must provide a valid Identification Card to reserve booth(s).</li> <li>4. If you are <b>NOT</b> the Vendor and filling out this application for another person, you must provide your contact information in this application.</li> <li>5. Application deadline is <b>November 1, 2017</b>.</li> </ol>																																										
<b>VENDOR BOOTH DIMENSIONS &amp; COSTS</b>	<b>FOOD BOOTHS (Water and Sewer access):</b> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>BOOTH DIMENSION</th> <th>PRICE</th> <th>PARKING PERMIT</th> <th>WORKER BADGES</th> </tr> </thead> <tbody> <tr> <td>20FT X 30FT</td> <td>\$3,000</td> <td>1</td> <td>4</td> </tr> <tr> <td>10FT X 20FT</td> <td>\$1,500</td> <td>1</td> <td>3</td> </tr> <tr> <td>10FT X 10FT</td> <td>\$1,000</td> <td>1</td> <td>2</td> </tr> </tbody> </table> <b>MERCHANDISE/INFORMATIONAL/AUDIO/VIDEO BOOTHS:</b> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>BOOTH DIMENSION</th> <th>COST</th> <th>PARKING PERMIT</th> <th>WORKER BADGES</th> </tr> </thead> <tbody> <tr> <td>10FT X 20FT</td> <td>\$800</td> <td>1</td> <td>2</td> </tr> <tr> <td>10FT X 20FT(CORNER)</td> <td>\$900</td> <td>1</td> <td>2</td> </tr> <tr> <td>10FT X 10FT</td> <td>\$600</td> <td>1</td> <td>2</td> </tr> <tr> <td>10FT X 10FT(CORNER)</td> <td>\$700</td> <td>1</td> <td>2</td> </tr> <tr> <td>5FT X 10FT</td> <td>\$400</td> <td>1</td> <td>2</td> </tr> </tbody> </table> <p><b>NOTES:</b> A \$100 promotional discount will be applied to each of the 2<sup>nd</sup>, 3<sup>rd</sup>, or 4<sup>th</sup> booth. Promotional discount will end on July 31, 2017. Additional worker badges may be bought at \$30 each.</p>			BOOTH DIMENSION	PRICE	PARKING PERMIT	WORKER BADGES	20FT X 30FT	\$3,000	1	4	10FT X 20FT	\$1,500	1	3	10FT X 10FT	\$1,000	1	2	BOOTH DIMENSION	COST	PARKING PERMIT	WORKER BADGES	10FT X 20FT	\$800	1	2	10FT X 20FT(CORNER)	\$900	1	2	10FT X 10FT	\$600	1	2	10FT X 10FT(CORNER)	\$700	1	2	5FT X 10FT	\$400	1	2
BOOTH DIMENSION	PRICE	PARKING PERMIT	WORKER BADGES																																								
20FT X 30FT	\$3,000	1	4																																								
10FT X 20FT	\$1,500	1	3																																								
10FT X 10FT	\$1,000	1	2																																								
BOOTH DIMENSION	COST	PARKING PERMIT	WORKER BADGES																																								
10FT X 20FT	\$800	1	2																																								
10FT X 20FT(CORNER)	\$900	1	2																																								
10FT X 10FT	\$600	1	2																																								
10FT X 10FT(CORNER)	\$700	1	2																																								
5FT X 10FT	\$400	1	2																																								
<b>PAYMENT Initials: _____</b>	<ol style="list-style-type: none"> <li>1. If a full payment is not made at the time of application, then a security deposit, half of the total booth lease price, must be submitted with the Vendor Application to hold your booth(s) and then the balance must be paid within 30 calendar days from the date of application to secure your booth(s); otherwise, HCNYC may re-sell your booth(s).</li> <li>2. All payments must be made by money order or cashier's check <b>payable to HCNYC, Inc.</b> No cash or personal checks will be accepted.</li> </ol>																																										
<b>REFUND POLICY Initials: _____</b>	<ol style="list-style-type: none"> <li>1. Security deposit and full payment are <b>NON-REFUNDABLE</b> unless HCNYC cancels the event. However, a Vendor may find a suitable replacement to take over his/her booth space.</li> <li>2. The replacement Vendor must complete a vendor application and immediately pay any fees due.</li> </ol>																																										
<b>VIOLATION &amp; FAILURE</b>	1. Vendor may be expelled, suspended, fined, and/or penalized for conducting, behaving, or acting in a																																										

<b>TO COMPLY</b> <b>Initials: _____</b>	<p>manner deemed to be inappropriate, disruptive, unsafe, disorderly, or illegal by HCNYC, Fresno Fair, Fresno Police Department, Fire Marshall, and Fresno County Department of Public Health. Vendor shall forfeit the deposit and fees associated with the booth space.</p> <p>2. Food Vendor may be expelled, suspended, fined, and/or penalized for failing to comply with the Food Safety requirements of the Fresno County Department of Public Health.</p>
<b>BOOTH SAFETY &amp; WEATHER</b> <b>Initials: _____</b>	<p>1. All items being sold or displayed must be contained in the booth space (including all wires, stakes, poles, etc.) with a secure canopy that can withstand wind, rain and other inclement weather.</p> <p>2. This is an outdoor event. It shall not be cancelled due to wind, rain, or other inclement weather unless ordered by a governmental agency for public health and safety reasons.</p>
<b>ELECTRICITY</b> <b>Initials: _____</b>	<p>1. HCNYC and the Fresno Fair shall not be responsible for providing any power source.</p> <p>2. It is the sole responsibility of the Vendors to provide power source to operate their own equipment. The power source must be safe and non-disruptive as determined by HCNYC or any governmental agency.</p>
<b>WATER AND SEWER</b> <b>Initials: _____</b>	<p>1. Food Vendor shall provide their own equipment and supplies to connect to water and sewer outlets.</p> <p>2. HCNYC shall provide the number of 3-compartment sinks to be shared by vendors as required by the Fresno County Department of Public Health. Vendors shall provide their own sinks within their booths as required by the Fresno County Department of Public Health.</p>
<b>SECURITY</b> <b>Initials: _____</b>	<p>1. HCNYC is not responsible for any damaged, lost, or stolen properties belonging to the Vendors.</p> <p>2. Vendors are responsible for their equipment, merchandise, and property and should not leave valuable property unattended.</p>
<b>VENDOR PARKING &amp; BADGE</b> <b>Initials: _____</b>	<p>1. Vendors shall park their vehicle in designated areas only.</p> <p>2. Vendor worker badges shall be worn and/or displayed at all times during the event. Additional worker badges may be purchased at the HCNYC office.</p>
<b>VENDOR MAINTENANCE</b> <b>Initials: _____</b>	<p>1. Vendors are responsible for cleaning their area daily and on the last day of the event.</p> <p>2. Failure to maintain a clean booth area can lead to a fine up to \$500. Future purchase of a booth and vendors will not be able to purchase future booths.</p>

**AGREEMENT**

1. This Agreement is made between HCNYC and the Vendor. With the consent of both parties, amendments and/or addenda to this agreement may be made in writing at any time before the end of the event.
2. Vendor agrees to comply with HCNYC policies, requirements, rules, regulations, and that of any governmental agencies for safety and health reasons.
3. Vendor shall assume all risks in the use and operation of his/her booth and therefore shall take all necessary precautions to protect persons and properties from damage, injury, or death.
4. Vendor hereby agrees to indemnify and hold harmless HCNYC and the Fresno Fair from any and all claims, liabilities, losses, damages, and injuries as a result of the Vendor's use and operation of any booth.
5. HCNYC is not liable for any losses due to natural disasters, criminal activities, and/or negligent acts.
6. HCNYC reserves the right to cancel this Agreement at any time if it is deemed by any governing agencies that any of Vendor's conducts, goods, and/or services are harmful, unlawful, or unsafe.

_____ Vendor Full Name (Print)	X _____ Vendor Signature	_____ Date
_____ Co-Applicant Full Name (Print)	X _____ Co-Applicant Signature	_____ Date
_____ HCNYC Representative (Print)	X _____ HCNYC Representative Signature	_____ Date

# VENDOR SUMMARY STATEMENT

VENDOR INFORMATION AND BOOTH SELECTION	
First Name	Last Name
Phone	Business Name

Booth No.	Booth No.	Booth No.	Booth No.
Price	Price	Price	Price

Booths: \_\_\_\_\_ - \_\_\_\_\_ = \_\_\_\_\_  
Discount Total

## Receipt

<b>TOTAL BOOTH PRICE</b>	
Health Course Fee:	( \$47 )
Health Violation Deposit: ( Food Vendors)	( \$150 )
<b>TOTAL</b>	
Deposit	
Deposit Paid	/ / 2017
<b>REMAINING BALANCE</b>	
Due Date	/ / 2017
Paid Off Date	/ / 2017