



Heather Pendley

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PendleysProEditing.com

RECENT FREELANCE EXPERIENCE

- The International Travel Herald, articles
- Overpowered Entertainment, blogs & reviews
- Clawitter Translations, various text & theses
- European Wood Company, website copy
 - Mike Gagnon, *The Western Gentleman*
- 168 Publishing, *Keeping it Clean; Sweet as Chocolate; Let's Get Saucy* and several other recipe books

RELATED EXPERIENCE

- Tutor for middle school student
- Transcribing audio/video for the hearing impaired
 - 15 years in detail-oriented finance field

SKILLS

- Conversant in a broad range of subjects
- Organized, efficient, meticulous, and dependable

EDUCATION

- Poynter ACES Certificate in Editing
- Proofreading & Copyediting, Universal Class
 - A.S. in Accounting, Penn Foster College
 - Writer's Digest Writing Course

