

**Long County School System  
Student Invitation To Meeting  
(Required for Students Ages 14 through 17)**

Date: \_\_\_\_\_

Dear \_\_\_\_\_:

You are invited to come to a meeting to develop, review, and as appropriate, revise your Individualized Education Program (IEP). This meeting is about planning your future. You are the key person in this planning, so it is very important that you attend. We will discuss transition services at this meeting. The IEP will be written to help you reach your personal goals for what you want to do after you finish high school.

At this meeting, you will have a chance to:

- Share your preferences, needs, and interests;
- Discuss where you would like to work, live, and/or continue your education
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Then, together all members of your IEP team may:

- Discuss your strengths and areas for growth ;
- Develop a plan for the coming year;
- Outline members' roles and responsibilities to help you prepare for adult life; and
- Discuss transfer parental rights (inform student one (1) year prior to the 18<sup>th</sup> birthday).

The meeting is scheduled for: \_\_\_\_\_ (Date and Time),

at \_\_\_\_\_ (Place).

The following members of your IEP team are expected to come:

LEA Representative	Name	Name
Special Education Teacher	Name	Name
General Education Teacher	Name	Name
Individual to interpret evaluation results	Name	Name

Please sign and return this form to me before the meeting.

Sincerely,

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

I will attend the meeting.

I will not attend the meeting.