



ACCOUNTANCY TAXATION AND BOOKKEEPING



Mike Stoner FIFA, FTA FIPA FAIA

A unique service for Bookkeeping, Payroll Vat Returns and Accounts

Qualified tax advisor for any tax matters.

The service can be tailored to suit the Business needs.

Provide your external accountants with all they need

CLOUD BASED SOFTWARE	Either working with your existing accounting software or selecting new Cloud based software which provides access when needed using the internet.
BOOKKEEPING	Processing all transactions, reconciling, bank accounts, sales and purchase ledgers, credit control, paying suppliers and all financial control accounts
PAYROLL	Preparing payrolls, and filing with HMRC, CIS for the construction industry
VAT	Completing vat returns, under the accrual, cash basis, flat rate scheme, or partial exemption, and filing with HMRC
CASH FLOW	Preparing cash flow forecasts, controlling cash flow
BUDGETS	Preparing Company Budgets and planning the company's financial performance
MANAGEMENT ACCOUNTS	Preparing Management Accounts for the business and explaining them to the owners
ANNUAL ACCOUNTS	Prepare Annual Accounts in accordance with Financial Reporting Standards, and all schedules required by external accountants
HMRC	Preparing Tax Computations and filing with HMRC
COMPANIES HOUSE	Filing annual accounts at Companies House, and dealing with all statutory requirements
DIRECTOR OF FINANCE	Acting as Director of Finance advising directors on all financial matters, dealing with banks and other finance matters

The support provided will ensure regulatory compliance,
and help the business to grow.





WHAT ARE THE ADVANTAGES

Small and Medium Business are now realising that they can have in house expertise that may have only been enjoyed by large companies.

Monthly finance meeting with the directors to discuss company's performance

Training can be provided to owners who would like to access the accounting software

No need for different levels of accounting staff expertise

A fixed monthly fee is provided so you know your upfront costs

No employer's national insurance to pay

No holidays nor holiday pay

No employment contract

No pension costs to worry about

No company benefits such as medical cars or expense accounts

More cost effective than in house solutions

Terminate the Agreement when ever you like.

WHAT TO DO NEXT

- 1 Contact me on 07753132898 or mastoner666@gmail.com
- 2 I will look at the business needs, and provide a free fixed fee quote with no obligation
- 3 On acceptance, I will plan the way forward with the agreement of the owners

