

# Billing Deadlines

**Please see User Manual or How-To Guide for  
detailed description of all functionality**

# Billing Deadlines

**Vendors have until end of the day (midnight 12:00 a.m.) the last day of the month to submit billing for all workbook and invoice services provided in the previous month.**

## **Examples:**

**Service Date July 1**

**Billing Window closes August 31 at midnight**

**Service Date July 15**

**Billing Window closes August 31 at midnight**

**Service Date July 31**

**Billing Window closes August 31 at midnight**

# Billing Deadlines for Corrections

- **Vendors have 30 days to submit corrections.**
- **If required corrections are not submitted within 30 days, the submission will be denied.**