



## **Arena Supervisor and Ice Technician**

The Arena Supervisor and Ice Technician is primarily responsible for maintaining the condition of the facility's ice surfaces and has overall responsibility for arena and equipment as well as performing a variety of basic Zamboni maintenance, rink repairs and janitorial tasks. Training and ensuring that arena assistants are delivering high quality ice resurfacing, hosting and exceptional janitorial results.

### **Essential Duties and Responsibilities:**

Essential duties and responsibilities may include, but are not limited to, the following:

1. Provide quality and consistent ice surface as per established methods.
2. Implement established preventative maintenance practices for all arena operating systems.
3. Complete daily inspections and maintenance log books for the Zamboni, both plant room's and ice measurements.
4. Complete &/or review dressing room inspection log books every shift, as well as informal reporting with the General Manager.
5. Monitor and do minor maintenance on refrigeration plant.
6. Perform general carpentry, electrical and painting and plumbing tasks within scope of abilities, equipment availability and training.
7. Basic cleaning, sweeping, mopping and janitorial duties of the arena dressing rooms washrooms, hallways, stands, staircases, player boxes, penalty boxes, press box, arena glass and lobby glass on rink sides.
8. Garbage and Recycling removal as required.
9. Ensure facilities are locked and secured when not in use.
10. Communicate in a positive manner with the public, community and other staff.
11. Maintenance tasks - change all filters and keep accurate logs of completion dates, including all filters. Glass inspection on arena and board inspection. Notify and consult with the General Manager regarding repairs and preventative maintenance.
12. The Arena Supervisor is expected to perform duties, within their capabilities, and all reasonable requests or assignments as directed by the General Manager.

## **Qualifications:**

The ideal candidate in this position will possess or work toward:

1. Completion of Grade 12 supplemented by some experience in arena operations or an equivalent combination of education, training and experience.
2. Relevant qualifications include Saskatchewan Parks & Recreation (SPRA) Level 1 Arena Operator's Certificate, Certified Ice Technician (CIT) designation, Refrigeration Certificate, or equivalent.
3. Demonstrated ability to operate related equipment safely and efficiently.
4. Excellent communication and interpersonal skills.
5. Possess the ability to work independently.
6. Mechanically inclined. Computer applications experience ideal.
7. Experience working in an Ice Arena or related recreational facility is an asset.
8. Must have a clean Criminal Record Check with Vulnerable Sector.
9. Display a commitment to the Aberdeen Recreation Complex's culture, philosophy, principles, mission, history and strategic plan.
10. A willingness to interact with the community and our customers in a positive manner.

Please email the General Manager with your resume, stating availability for an interview, start time and wage expectations. We would consider a full or part time position for the right candidate.

Anita Kai, GM

eMail: [aberdeenrecplex@gmail.com](mailto:aberdeenrecplex@gmail.com)

FB Message: <https://www.facebook.com/aberdeenrec>

No Phone Calls Please