

BECHTELSTVILLE BOROUGH COUNCIL

MINUTES JULY 19, 2017

CALL TO ORDER

The regular meeting of the Bechtelsville Borough Council was called to order by President, Deborah Fronheiser at 7:00 p.m. on Wednesday July 19, 2017 at the Bechtelsville Borough Hall.

ROLL CALL

The following members were present: Deborah Fronheiser, Rose Marie Bireley, Joel Weller, David Wieder, Tim Frank, Charles Scheetz; Mayor Glenn Haas; Secretary, Valerie Moll; Solicitor, Jamie Ottaviano; Colebrookdale Police Officer Hanna. Absent: James Kolb.

MINUTES APPROVED FOR MEETING HELD JUNE 21, 2017

A motion was made by Charles Scheetz and seconded by Tim Frank to approve the minutes, as prepared, for the regular meeting held June 21, 2017.

All ayes

Absent: James Kolb

TREASURER'S REPORTS

There was discussion regarding the invoices from Gilmore & Associates. Council requested to receive detailed invoices at the May meeting of Council. The Secretary requested invoice detail from Gilmore & Associates and received a breakdown for the MS4 invoice, but not the invoice for general services and Franklin/Mensch repair. A motion was made by Charles Scheetz and seconded by Tim Frank to pay the MS4 invoice but not the other two until details are received.

All ayes

Absent: James Kolb

A motion was made by Charles Scheetz and seconded by Joel Weller to approve payment of all bills up to and inclusive of 6/21/17 with the exception of Gilmore & Associates invoice #164763 and invoice #164764 until detailed invoices are received and file the treasurer's reports for the General Fund, Motor Aid, and Recreation Fund for audit.

All ayes

Absent: James Kolb

BOROUGH REPORTS

POLICE

Officer Hanna was present and gave the police report for the month of June showing 2 vehicle arrests, 0 criminal arrests, 3 warnings, 0 accidents, 0 parking tickets, and 69 incidents.

Officer Hanna provided a copy of parking regulations at intersections. Parking is not permitted within 30 feet of the intersection.

Officer Hanna noted that hearing is being held for the former department chief on 7/25.

MAYOR

The Mayor reported that he had spoken to someone at Carrington Mortgage Services regarding the condition of 19 Franklin Street. The representative told him that the property would be cleaned up, however it may take a few weeks until someone gets to the property.

The Mayor also noted that the spotted lanternfly is on the increase in the Borough. He spoke with someone at Rep. Maloney's office and they stated that the government is working to try to control the population. If the spotted lanternfly kills a tree on your property the Dept. of Agriculture will come and cut down the tree.

The Mayor also asked when Rep. Maloney may be available to attend a Council meeting. His staff will check his calendar.

ENGINEER

Gilmore & Associates provided the following summary of the projects currently in progress:

NPDES MS4 Permit Compliance

The current draft 2018 MS4 General Permit requires the submittal of a Notice of Intent (NOI)/Pollution Reduction Plan (PRP) by September 17, 2017. A draft of the PRP was presented to Borough Council at the June 21, 2017 Borough Council meeting. The following items are to be completed prior to the submission:

Public notice is to be published one time in a newspaper of general circulation in the area. A copy of the public notice was provided to the Borough on July 7, 2017.

The draft PRP is to be made available for review by the public. As currently worded, the public notice states the documents/plans will be available for review at the Gilmore & Associates offices from July 20 to August 18.

The municipality is required to hold a public meeting, which may include a regularly scheduled borough meeting, during the comment period to receive any comments. The public notice references the August 16, 2017 Council meeting for receipt of public comments. A G&A representative will plan to attend this meeting.

Public comments will be addressed and included in the final PRP.

NOI and PRP to be submitted by PADEP by September 17, 2017.

Franklin/Mensch Repairs:

Payment request no. 1 (final) was received by our office on July 7, 2017. Payment recommendation will be provided by our office upon approval by PADOT representative for Liquid Fuels reimbursement.

West Chestnut Street

The following activities are in progress regarding the design, bidding and construction of the West Chestnut Street project. Please note, bid advertisement and opening dates will be dependent on completion of the design and coordination with utilities and affected property owner:

- Preliminary design
- Execution of easement agreement. Legal descriptions were provided to Borough Solicitor on July 12, 2017.
- Utility coordination for relocation of utility poles on the north side of West Chestnut Street.
- Preliminary plan/specification submittal for review by Borough Council (9/20).
- Utility coordination dependent, estimated bid advertisement dates (11/16 and 11/23).
- Bid opening 12/15/17.
- Bid award 12/20/17.

WEST CHESTNUT STREET

There was discussion regarding West Chestnut Street and the proposed additional sidewalks. Concern was expressed regarding the further narrowing of the road and the impact it will have on traffic and plowing operations.

ZONING OFFICER

Zoning Issues

1. 1731/1733 S. Main Street – A hearing was scheduled for July 12, 2017 regarding the accessory structure located at 1731 S. Main Street. I attended and had a list of dates and times spent on getting Mr. Hartline into compliance in hopes that the District Magistrate would levy a fine for the cost of enforcement. The District Magistrate was not in his office and I was told he was covering for another Judge and also Mr. Hartline did not show up for the hearing. I left a copy of the fees that have been charged to the Borough with the Office Staff to give to District Magistrate Hartman.
2. 1753/1755 S. Main Street – A citation has been filed. We are awaiting a hearing date.

3. 26 Pheasant Road – A citation has been filed. We are awaiting a hearing date.
4. 19 Franklin St – Property Maintenance Notices of Violation have been sent to each of the two owners of the property as listed by Berks County. They have been given 5 days from the receipt of the notices to bring the property into compliance. To date we have not received any confirmation of receipt of the notices and have had no contact from either listed owner.

Council asked whether we received an answer from Technicon regarding charges for rental unit re-inspection when Technicon allows the property owner to send in photos to confirm that violations have been corrected. The Secretary will email John Stine.

There was discussion regarding vehicles and items being stored on the parking lot at 1801 S. Main Street. The Secretary will ask Technicon to take a look at the property the next time they are in the Borough to see if it is in violation.

SOLICITOR

ORD. NO. 328 ADOPTED/AMENDING THE RENTAL INSPECTION ORDINANCE

A motion was made by Joel Weller and seconded by Rose Marie Bireley to adopt Ordinance No. 328, amending the rental inspection ordinance to change the frequency of inspections from every three years to every two years, beginning in 2018.

All ayes

Absent: James Kolb

At last month's meeting, Council authorized Atty. Ottaviano to begin the discovery process in the Brensinger litigation. After the meeting, Atty. Ottaviano realized he had completed the discover process. It was completed a while ago and the case has been stalled since then. Atty. Ottaviano did send an email to Mr. Brensinger's attorney to schedule a deposition. A status conference is scheduled for August.

Attorney Ottaviano sent a letter to Bruce Leister regarding his rental property paperwork. He has not returned the paperwork to the Borough.

There was discussion regarding issues that Atty. Ottaviano is working on with Technicon. Technicon is currently working on a stand-alone ordinance regarding tents. Technicon is waiting for direction from Council regarding the property maintenance code. Charles Scheetz reviewed the 2003 Code and the 2015 code to look at the differences. The 2015 Code allows for the grandfathering of residences. Mr. Scheetz would be agreeable to adopting the new code if the Borough has discretion on enforcement. There was no action taken regarding the new code.

ROADMASTER

At last month's meeting, options for the small pavilion were discussed. After the meeting, a tree fell on the pavilion. The pavilion was repaired and the tree was removed.

A pole was placed on the roof at the Borough Hall so internet can be installed.

RECREATION COMMITTEE

We are working on getting a dumpster that locks, since people are using the Borough's dumpster for their personal trash.

The new parking area at the park is rolled, but it still needs to be sealed.

PFAA was contacted regarding the weeds on the baseball field and the portable bathroom that was removed. The Secretary received an email stating that the field was scheduled to be sprayed. The portable bathroom was removed because the spring season is over, it will be replaced when the fall season starts.

The Recreation Association met with DCNR and learned about available grants. They also gave guidance about funding and fundraising.

STORMWATER MANAGEMENT

Rose Marie Bireley stated that Penn State Berks offers MS4 education to municipalities. Once a year the Borough has to have a public meeting for public education. Rose Marie Bireley will contact them to see if they would be available to attend one of our meetings in the fall.

OLD BUSINESS

HAZARD MITIGATION AND EMERGENCY MANAGEMENT

Charles Scheetz is currently working on reviewing the Hazard Mitigation Plan. The Secretary noted that she was contacted by Warren Bechtel who is interested in the Deputy Emergency Management position. The Secretary put him in contact with Bruce Hoffman.

NEW BUSINESS

WEBSITE

It was noted that the website is currently being worked on by Michelle Parsons. There was a discussion regarding pay rate.

A motion was made by David Wieder and seconded by Joel Weller to move into executive session to discuss personnel.

All ayes

Absent: James Kolb

July 19, 2017

The executive session was adjourned at 8:52.

A motion was made by Charles Scheetz and seconded by Tim Frank to employ Michelle Parsons retroactively to create and maintain the Borough website.

All ayes

Absent: James Kolb

Abstain: Deborah Fronheiser

A motion was made by Charles Scheetz and seconded by David Wieder to establish the pay rate for website duties at \$18.00/hour.

All ayes

Absent: James Kolb

Abstain: Deborah Fronheiser

ADJOURNMENT

A motion was made by Charles Scheetz and seconded by David Wieder to adjourn the meeting at 9:05 p.m.

All ayes

Absent: James Kolb

Respectfully submitted,

Valerie A. Moll
Borough Secretary