

BECHTELSTVILLE BOROUGH COUNCIL

MINUTES NOVEMBER 15, 2017

CALL TO ORDER

The regular meeting of the Bechtelsville Borough Council was called to order by President, Deborah Fronheiser at 7:00 p.m. on Wednesday November 15, 2017 at the Bechtelsville Borough Hall.

ROLL CALL

The following members were present: Deborah Fronheiser, Rose Marie Bireley, Joel Weller, David Wieder, Tim Frank; Secretary, Valerie Moll; Solicitor, Jamie Ottaviano; Colebrookdale Police Officer Hanna. Absent: James Kolb, Charles Scheetz; Mayor Glenn Haas.

PUBLIC PARTICIPATION

Bob Borneman from Agway was present to give an update regarding the property maintenance violations. Mr. Borneman stated that they have spoken to contractors and received estimates, however he did not have a timeline prepared. Council was looking for a timeline to be presented. Council decided to give Mr. Borneman 10 days to submit a timeline for repairs to Technicon. If it is not received in that time frame, citations will be filed.

MINUTES APPROVED FOR MEETING HELD OCTOBER 18, 2017

A motion was made by Tim Frank and seconded by Rose Marie Bireley to approve the minutes, as prepared, for the regular meeting held October 18, 2017.

All ayes

Absent: James Kolb, Charles Scheetz

TREASURER'S REPORTS

A motion was made by Joel Weller and seconded by David Wieder to approve payment of all bills up to and inclusive of 11/15/17 and file the treasurer's reports for the General Fund, Motor Aid, and Recreation Fund for audit.

All ayes

Absent: James Kolb, Charles Scheetz

BOROUGH REPORTS

POLICE

Officer Hanna was present and gave the police report for the month of October showing 15 vehicle arrests, 2 criminal arrests, 9 warnings, 0 accidents, 0 parking tickets, and 110 incidents.

Officer Hanna noted that former chief's hearing is still ongoing. Sgt. Babb has been named the officer in charge.

ENGINEER

Gilmore & Associates provided the following summary of the projects currently in progress:

West Chestnut Street

The following activities are in progress regarding the design, bidding and construction of the West Chestnut Street project. Please note, bid advertisement and opening dates will be dependent on completion of the design and coordination with utilities and affected property owner:

- Preliminary design
- Execution of easement agreement. Revised legal descriptions were provided to Borough Solicitor on October 4, 2017.
- Utility coordination for relocation of utility poles on the north side of West Chestnut Street. Our office is in coordination with Met-Ed (First Energy) for relocation of the affected utility pole, currently scheduled for Spring, 2018.
- In-progress plan/specification submittal for review by Borough Council (11/15). In progress (75% complete) plans and specifications hand delivered to the Borough on November 9, 2017.
- Plan/specification (98% complete) submittal for review by Borough Council (12/15).
- Borough Council authorization to advertise (12/20).
- Bid opening 1/29/18.
- Construction tentatively scheduled for Spring, 2018.

Bill Dingman from Gilmore & Assoc. was present to discuss the W. Chestnut Street plans. The plans are 75% complete. They are expected to be 98% complete for the December Council meeting. Coordination with Met-Ed is ongoing to move the necessary utility poles. There was discussion regarding the time line. The target date to begin construction is April 2018. The Secretary will notify Eastern Berks Fire Company of the tentative construction date.

There was discussion regarding installing sidewalks on W. Chestnut St and the additional cost to the project. It was mentioned that the Borough could assess the homeowners. This issue was tabled until firm prices are received.

NPDES MS4 Permit Compliance

The 2018 MS4 Notice of Intent (NOI)/Pollution Reduction Plan (PRP) was submitted to PADEP on September 12, 2017. Recommendations from our office will be provided to the Borough regarding best management practices to implement to achieve the 10% sediment reduction over the 5 year permit term.

It was noted that the Borough received a response from the Engineer regarding the storm drain on the former Wong property. The new owners of the property asked the Borough to look at the drain to see who needs to maintain it. Upon inspection, it was found that it was a pipe and the Borough did not place it there. The property owner is responsible for the maintenance. The Secretary will ask the Engineer to send a letter to the property owner.

ZONING OFFICER

Zoning Issues

1. Agway – A Property Maintenance NOV was sent. The property owner has been working on submitting a timeline from his contractor for bringing the property into compliance.

Rental Inspections

Cameron – 1753/1755 S. Main St. – The initial rental inspection had some deficiencies and the owner is working to fix the issues and reschedule the inspection.

The following rental property has been inspected and approved:

Weller-180 W. Spring Street

RESOLUTION 2017-4 ADOPTED/AMENDING RENTAL INSPECTION FEES

A motion was made by Rose Marie Bireley and seconded by Tim Frank to adopt Resolution 2017-4, amending the rental inspection fees.

All ayes

Absent: James Kolb, Charles Scheetz

SOLICITOR

ORDINANCE NO. 329 ADOPTED/AMENDING PROPERTY MAINTENANCE CODE TO ALLOW FOR COLLECTION OF PROFESSIONAL FEES

A motion was made by David Wieder and seconded by Joel Weller to adopt Ordinance No. 329, amending the property maintenance code to allow for the collection of professional fees with a citation.

All ayes

Absent: James Kolb, Charles Scheetz

ORDINANCE NO. 330 ADOPTED/ESTABLISHING REGULATIONS FOR TENTS AND RV'S

A motion was made by Joel Weller and seconded by Tim Frank to adopt Ordinance No. 330, establishing regulations for tents and RV's on residential lots.

All ayes

Absent: James Kolb, Charles Scheetz

PIB LOAN

It was noted that in order to receive funds for the W. Chestnut Street PIB loan, a debt ordinance needs to be adopted. A motion was made by Joel Weller and seconded by Rose Marie Bireley to authorize the Solicitor to prepare the debt ordinance.

All ayes

Absent: James Kolb, Charles Scheetz

WEST CHESTNUT STREET EASEMENTS

Atty. Ottaviano noted that the easements were signed by the fire company on 11/8.

ROADMASTER

Mike Lehman will be attended the training classes for the dirt and gravel road program and received his certification.

RECREATION ASSOCIATION

The Recreation Association is working on having a movie night.

STORMWATER MANAGEMENT

No issues reported.

OLD BUSINESS

PHONE/FAX

The Borough's phone number could not be ported to Ooma. Consumer Cellular stated they could port our number. A motion was made by Tim Frank and seconded by Rose Marie Bireley to disconnect the fax line and move the phone service to Consumer Cellular.

All ayes

Absent: James Kolb, Charles Scheetz

Each Council Member, the Mayor and Secretary will be receiving email addresses through the Borough website.

NEW BUSINESS

PRELIMINARY 2018 BUDGET ACCEPTED

A motion was made by Tim Frank and seconded by Joel Weller to accept the 2018 Preliminary Budget of \$470,579.71 with no tax increase.

All ayes

Absent: James Kolb, Charles Scheetz

November 15, 2017

A motion was made by Tim Frank and seconded by David Wieder to authorize the Secretary to advertise the proposed budget and tax ordinances, making them available for public inspection.

All ayes

Absent: James Kolb, Charles Scheetz

CENSUS ENUMERATOR APPOINTED

A motion was made by Joel Weller and seconded by David Wieder to reappoint Rose Marie Bireley as the Census Enumerator for 2018.

All ayes

Absent: James Kolb, Charles Scheetz

2017-18 SALT CONTRACT

A motion was made by David Wieder and seconded by Tim Frank to accept the 2017-18 Salt Contract through BCCPC with American Rock Salt for \$66.01 per ton delivered.

All ayes

Absent: James Kolb, Charles Scheetz

ADJOURNMENT

A motion was made by Tim Frank and seconded by David Wieder to adjourn the meeting at 8:33 p.m.

All ayes

Absent: James Kolb, Charles Scheetz

Respectfully submitted,

Valerie A. Moll
Borough Secretary