

Certified Payroll

ADP Workforce Now®



A more human resource.™

Eliminate complex certified payroll report preparation

Let ADP® do it for you

If you're responsible for government construction contracts or federally-assisted capital improvement projects exceeding \$2,000, federal law requires that you prepare and submit certified payroll reports broken out by each week to verify contract compliance.

ADP Workforce Now® Certified Payroll eliminates preparation time and minimizes compliance concerns. With a few simple mouse clicks, your certified payroll reports are completed and ready for filing, leaving you more time to focus on productivity.

ADP has the solutions contractors need

ADP Workforce Now provides a comprehensive, certified payroll solution for both union and non-union contractors working on federal, state, or American Recovery and Reinvestment Act (ARRA)-funded projects.

- Certified Payroll Reports and Statements of Compliance tailored to meet your state-specific reporting requirements
- Option to generate the Federal WH-347 certified payroll report and statement of compliance for individual jobs
- Receive "No Work" Reports, as needed

Select ADP® for greater savings, efficiency, and accuracy

- Reduce the hours you spend on payroll each week, every week
- Create accurate and timely reports that meet federal, state, and local requirements
- Mitigate or eliminate data errors caused by transposing data and dual-data entry
- Handle multiple pay rates, job classifications, and projects worked per employee
- Alleviate your compliance concerns by letting ADP monitor frequent regulatory changes

U.S. Department of Labor Wage and Hour Division		PAYROLL (For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)										U.S. Wage and Hour Division											
NAME OF CONTRACTOR OR SUBCONTRACTOR		ADDRESS										PROJECT OR CONTRACT NO.											
CGS Construction		123456 1st Street, Ann Arbor MI 48108										92683											
PERIOD ENDING		PROJECT AND LOCATION																					
1 Final		08/21/2010 Project ABC 143 Ashley St., Ann Arbor, MI 48103																					
(I) NAME AND SOCIAL SECURITY NUMBER	(II) SEX	(III) WORK CLASSIFICATION	(IV) RATE OF PAY/CASH PREMIUMS	(V) REG. AND DATE							(VI) TOTAL HOURS	(VII) RATE OF PAY/CASH PREMIUMS	(VIII) FEDERAL AND STATE TAXES	(IX) FICA	(X) STATE METAL INSURANCE	(XI) OTHER	(XII) TOTAL DEDUCTIONS	(XIII) NET WAGES PAID FOR WEEK					
				Mo	Tu	We	Th	Fr	Sa	Su													
ALPHA JOE 15 ELK BLVD AZUSA, CA 91702 XXX-XXX-6625	Male	LABORER	8.00	8.00									8.00	18.51	101.84	1.05	37.14		1.1500	2.12780	3.19200	95.92	386.06
BETA SALLY 102 MAIN ST MANTUECA, CA 97265 XXX-XXX-0708	Female	ELECTRICIAN	8.00	8.00	8.00								21.00	24.79 / 4.00	686.72	78.83	52.53	44.82		2.10248	3.11550	68.05	488.00
CHARLIE MARY 6605 27TH ST OAKLEY, CA 94661 XXX-XXX-0032	Female	LABORER - APPRENTICE	8.00	8.00									8.00	18.51	101.84	104.68	88.88	62.68		2.27718	3.41600	121.15	718.72
DELTA MARK 122 88TH ST AZUSA, CA 91702 XXX-XXX-2355	Male	ELECTRICIAN	8.00	8.00	8.00								21.00	24.79 / 4.00	686.72	53.01	52.34	42.83		2.10248	3.11550	68.05	478.53
EDDY TYLER 989 TIMBER TRL EL MONTE, CA 91733 XXX-XXX-7845	Male	ELECTRICIAN	8.00	8.00	8.00	8.00	8.00						40.00	24.88 / 4.00	1,075.20	125.17	82.25	91.38		2.21320	3.4000	120.00	684.57
*** Totals ***													88.00		2,772.24	414.74	313.44	201.48		1,170.04	433.18	2,204.28	

One access point.
One service experience.
All from one provider – ADP.

ADP Workforce Now – Smart, Simple, and Scalable

ADP Workforce Now is a flexible online solution that automates routine payroll and related tasks. As your business grows and changes, ADP's solution can change with it. And our hands-on, dedicated support team provides you with a single point of accountability.

Help minimize compliance risks*

With renewed regulatory focus on wage and hour enforcement, accurate and accessible records are a necessity. ADP can handle the data details, reduce your administrative burden, and relieve compliance worries.

- Access data reports to manage Fair Labor Standards Act (FLSA) wage and hour requirements
- Receive formatted certified payroll reports to comply with the Davis-Bacon Act setting wage rate requirements on government-funded public works projects
- Calculate hours based on FLSA requirements

Improve your bottom line

ADP helps you to effectively manage payroll and employer-related information, while making more informed decisions.

- Improve accuracy with automatic calculation of hours and real-time payroll results preview
- Control labor costs with optimal scheduling
- Gain better insight into what is driving recruiting and employment costs
- Drive the behaviors that guide goal management

Do more with less

ADP Workforce Now Certified Payroll and ADP Workforce Now help you do more, know more, grow more – all without increasing your headcount or your budget.

- Configurable wizards support workflow and business processes
- Access employee records and daily tasks with one mouse click
- Produce vital reports by logging in to ADP's hosted software

Find, grow, and keep great people

Focus on people, not paperwork—ADP Workforce Now allows you to spend more time developing your organization's talent for maximum competitive advantage.

- Make the review process easier for manager's to perform with an intuitive online solution
- Align employees' goals with those of your business
- Find job seekers where they are tapping into job boards and social networking sites

To learn more, please contact me:

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**ADP is not in the business of rendering legal services. If legal advice is required, the service of an attorney should be sought.*