



October 6th, 2018 3pm – 9pm

Riverfest Park - De Soto, KS

FOOD VENDOR APPLICATION

Vendor price per space is \$150 for **non** De Soto Chamber Members.

Vendor price per space is \$140 for De Soto Chamber Members.

vendors@kcharvestfest.com – www.Facebook.com/kcharvestfest - 913-980-6800

Company Name: _____ Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Type of Goods Sold: _____ *Electricity (please see below)

Table Rental with 2 chairs - \$10 YES / NO Tent Rental 10x10 - \$20 YES / NO

Type of CC: (circle one) Visa Master Card American Express Discover

*Payment Preference: _____ Amount Due: _____

Credit Card No: _____ EXP: _____ 3SC: _____

Authorize Signature to Process Credit Card: _____

SET-UP IS SCHEDULED AT NOON, ALL FOOD VENDORS SHOULD BE SET UP BY 2 PM AND CLEARED OUT BY MIDNIGHT. TABLE AND CHAIRS MAY BE RENTED UPON REQUEST FOR \$10. (**VENDORS MAY BRING THEIR OWN TENT, CHAIRS, AND TABLES**), TEAR DOWN NO EARLIER THAN 9PM.

***ELECTRICITY: ALL FOOD TRUCK VENDORS MUST HAVE A GENERATOR TO POWER FROM DURING THE ENTIRE LENGTH OF THE EVENT. ONLY THOSE FOOD VENDORS WITHOUT A FOOD TRUCK ARE ALLOWED ACCESS TO ELECTRICITY, PLEASE BRING YOUR OWN EXTENSION CORDS, YOUR SPACE MY BE A LONG DISTANCE FROM THE ELECTRICITY SOURCE.**

***PAYMENT: PLEASE COMPLETE THE INFORMATION ABOVE AND MAKE ALL CHECKS PAYABLE TO HARVEST FEST. PLEASE MAIL TO 10200 EBY ST, OVERLAND PARK KS 66212. ALL CHECKS MUST CLEAR THREE DAYS PRIOR TO THE EVENT DATE. PAYMENT IS DUE IMMEDIATELY TO RESERVE SPACE. NO REFUNDS WILL BE GRANTED, NO EXCEPTIONS.**

Signed Name

Printed Name:

Date:

EXHIBITOR REGISTRATION AND AGREEMENT

1. If Kansas City's Harvest Fest has to be postponed, cancelled, or abandoned due to any cause outside the control of Kansas City's Harvest Fest, which include one or more of the following, but not limited to an act of God (e.g., Tornado, Rain, Flooding, Intense Heat) or an act of terrorism, Kansas City's Harvest Fest will **NOT REFUND** any fees back to the Exhibitor. Kansas City's Harvest Fest will give the Exhibitor credit toward a future sister event within one calendar year from the date of the cancelled Event.
2. Kansas City Harvest Fest, nor any of its affiliates shall be held responsible/liable for any property damage due to fire, water, accidents, acts of God and/or other causes of injuries. It is hereby understood and agreed that the Exhibitor, and/or individual(s) shall not hold the officers, staff, members, agents, volunteers of the Kansas City Harvest Fest, and/or event sponsors liable for any loss of property, personal injury, and/or claims arise during the event.
3. Any Exhibitor who wishes to cancel their space will need to email a notice of cancellation before September 1st 2018. Kansas City's Harvest Fest will **NOT REFUND** any payments. Credit may be issued at Event discretion before September 1st 2018.
4. Exhibitor is **NOT** allowed to transfer, sublet or share in whole or in part, the table or space assigned to Exhibitor without the expressed, prior, written consent from Kansas City's Harvest Fest.
5. All Exhibitors at this event do so at their own risk in every respect, and should do whatever is necessary to protect themselves from any loss or damage, no matter how it was caused. Kansas City's Harvest Fest will not be held liable for such loss(es), injur(ies) or accident(s), and all exhibitors shall keep Kansas City's Harvest Fest indemnified with respect to losses or damages. It is the sole responsibility of the Exhibitor to protect their goods and services during the event.
6. Exhibitors are not allowed to dismantle, breakdown or remove any part or all of their space prior to 9pm. Exhibitors who breakdown and dismantle their booths prior to closing can be penalized \$50.00 for breaking down early. Penalty or permission for early dismantling or breakdown will be at the full discretion of Kansas City's Harvest Fest.
7. All Exhibitors must staff their tables or booths throughout the scheduled hours of the event. If an Exhibitor has **NOT** begun to set up one hour prior to opening time, Kansas City's Harvest Fest may reassign said space to another Exhibitor. In this case, all payments made to Kansas City's Harvest Fest will be forfeited.
8. Exhibitors are expected to conduct themselves in a professional manner at all times during the Event. At any time an Exhibitor, their representative(s), employee(s) or agent(s) conducts themselves in any manner offensive to the event, it's representatives, coordinators, or volunteers, the Event reserves the right to have that person(s) removed from the premises and not allow them to re-enter, nor will the exhibitors, their representatives, employees or agents be allowed to participate at a later date, or sister event. In this case, all payments made to Kansas City's Harvest Fest will be forfeited.
9. Exhibitors agree that Kansas City's Harvest Fest may take photograph(s) and a video(s) of the exhibitors booth space, exhibit, and exhibit personnel before, during and after the event for promotional use without prior consent.
10. Upon receiving ANY payment (e.g., credit or debit card, check, cash, PayPal, by phone, or alike) to Kansas City Harvest Fest, Exhibitor understands and agrees to this registration and agreement form in full without a signature needed from Exhibitor, and it is agreed and understood by Exhibitor that **NO REFUNDS** will be granted at any time. If Exhibitor cancels ANY payment:
 - a. Kansas City's Harvest Fest has full right in claiming back the canceled payment. Exhibitor shall be held responsible for any fees and legal fees incurred during this payment claim back process.
 - b. If a payment is made via PayPal, Exhibitor agrees to this registration and agreement in full without a signature needed from the Exhibitor to this agreement and registration form. A notice of agreement to this registration and agreement form will also be posted to our website in CAPITAL letters above all four (4) drop down PayPal options.
 - c. If a payment is made via phone. Exhibitor agrees to this registration and agreement in full without a signature n needed from the Exhibitor to this agreement and registration form. The Event will sign on your behalf as MNGT.

Signed Name

Printed Name:

Date: