

# Culvert/ Driveway Access Application

## Village of Harrison

Name: \_\_\_\_\_ Permit # \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Phone: \_\_\_\_\_

Location of proposed access: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Residential \_\_\_\_ Driveway Access / No Culvert \_\_\_\_ Agricultural \_\_\_\_

Extension \_\_\_\_ Replacement \_\_\_\_

### Sec. 22-90. - General requirements.

This article requires all contractors, agricultural operators, or any other large equipment operator to install and cover, with gravel, a tracking pad/driveway before any equipment, including the back hoe, can be moved onto the site. It will be the responsibility of the contractor or operator to be sure all traffic in and out of the site is over the graveled driveway/tracking pad. It will also be the responsibility of the contractor or operator to clean any mud or other debris deposited on accepted Village roads, the same day it was deposited. If the contractor or operator fails to clean the roads in the required time period, the Village will have it cleaned and charge all costs to the contractor or operator.

### Sec. 22-91. - Culvert regulations.

This article and any amendments to the ordinance from which this article is derived shall be for the purpose of protecting graded ditches and roadsides and to prevent erosion in these areas.

### Sec. 22-92. - Culvert permit.

All applicants for a new, replacement, or extension to a culvert shall submit a culvert permit application and fee as set forth in the Village fee schedule on file in the office of the Village Clerk, reference this code section, before the culvert is set in place. The Building Inspector, after consultation with the Director of Public Works, shall approve the culvert location. Each culvert shall require a separate application and fee. The contractor shall be responsible for contacting the Village's designated inspector to ensure culvert pipe is set at grade prior to covering.

**Sec. 22-93. - Culvert size requirements.**

- (a) A culvert pipe shall have a minimum 18-inch diameter or the equivalent (18-arch pipe).
- (b) The culvert length required for a **single-family residence** shall be a minimum of 30 feet and a maximum of 36 feet as measured from end to end. Each culvert shall have end walls.
- (c) The culvert length required for **agricultural driveways** shall be a minimum of 40 feet and a maximum of 60 feet as measured from end to end. Each culvert shall have end walls.  
Wherever possible, the location of the driveway should be so that the driveway can be shared by 2 or more fields.
- (d) The culvert length required for all other uses shall be a minimum of 30 feet and a maximum of 60 feet as measured from end to end. Each culvert shall have end walls.
- (e) All culvert pipes shall be corrugated metal. End walls shall be required for all new and replacement culverts or extensions to culverts.
- (f) All equipment thereafter shall enter and exit the site on this culvert. There will be no driving through open ditches or on terraces at any time.

**Sec. 22-94. - Variance.**

- (a) A variance request to alter the size/length of the culvert shall be submitted in writing to the building inspector or designated Village personnel.
- (b) A variance request to waive the installation of a culvert shall be submitted in writing to the building inspector or designee along with an engineer certificate verifying that the installation will not alter the drainage of stormwater in the area.
- (c) The Building Inspector and Public Works Director or designee shall make a decision regarding the variance request.

**Sec. 22-95. - Penalties.**

Any person who violates any provision of this article shall be punished according to the general penalties described in section 1-7. The Village Board or its designee may enforce the provisions of this article by citation, injunction or other provisional remedy.

X \_\_\_\_\_  
Contractor / Agent/ Owner

Date \_\_\_\_\_

**COST OF PERMIT**

New Culvert.     **\$150.00**

Replace or Extend Culvert     **\$ 50.00**

Driveway Variance as in Sec. 22-94 (b) **\$150.00**