

BID SPECIFICATION

Bid Ref. No:	101-2019
Description	Request for the milling and resurfacing of parking lots for the Ray County Library.
Questions	Location: Ray County Library 215 E. Lexington, Richmond, MO 64085 Review of site can be completed upon request. Please contact: Stacy Hisle, Library Director, office 816-776-5104 or library.director.rcl@gmail.com.
Closing Date:	June 18th, 2019 at 3:00pm

Bid Specifications

I. PURPOSE

The purpose of this Request for Bid is to obtain a vendor to mill and resurface the parking lots for the Ray County Public Library. Bids should include the materials, labour, and construction.

II. SCOPE OF WORK

- a. The bidder, must provide the following services:
- b. Conduct on site inspection of project site
- c. Supply all equipment, labor, and construction materials;
- d. Construction and installation, including any adaptations to current site;
- e. Pay prevailing wage;
- f. Adhere to all provisions in this document

SCOPE OF WORK

a. Site Audit

- i. Conduct audit of current site to ensure that proposed products and equipment are compatible

b. Project Specifics:

- i. Vendor will resurface and mill the top layer of asphalt from parking lots
- ii. Dispose of removed asphalt from site
- iii. Perform any necessary subgrade undercut
- iv. Placement of new asphalt paving
- v. Removal and replacement of concrete curb and gutters as necessary
- vi. Add additional curb to finish edge of asphalt for parking along existing edge of north parking lot near E. Lexington St. and any other areas as needed to be compliant with city ordinances
- vii. Replace existing sidewalk at the front entrance with a new sidewalk that includes handicap access to entrance doors
- viii. Adjust drainage structures to move water away from the building, including installing a new drainage culvert and grate on the east parking lot and routing the drainage behind the building
- ix. Mill and remove all of the concrete and/or asphalt from the flower beds in the front (north side) of the library on the east side
- x. Back fill flower beds with dirt once all concrete and/or asphalt is removed
- xi. Dispose of existing cement parking markers, many of which are damaged
- xii. Stripe parking spaces and mark drive up book return lane

c. Planning and Installation Services

- i. Vendor must provide complete construction for all parking lots and make any necessary modifications to ensure proper functioning of parking areas
- ii. Complete any additional work required to transition from existing paving and/or incorporate new materials to complete re-paving project

d. Drainage Configuration

- i. The vendor must be able to reconfigure drainage on the site to route water away from the library building in the most cost effective manner
- ii. Vendor must perform testing to ensure that all water has been diverted to appropriate drainage systems
- iii. Please note that payment will not be made until all work is complete and the Library is satisfied with the quality of work provided.

e. Replacement or Repair of Curbs and Gutters

- i. Existing curbs and gutters to be replaced as needed
- ii. Additional curb and gutter needs to be added along north end of north parking lot to replace damaged cement parking barriers

III. CERTIFICATION, EXPERTISE AND QUALIFICATION

- a. The supplier commits to refrain from quoting or proposing solutions during the bidding process unless:
 - i. it has the necessary expertise, skill, qualifications and ability to undertake the work required as per the Bid Specifications;
 - ii. it is committed to provide the required products and services;
 - iii. and it is able to perform all obligations detailed herein without any interruption to the customer
- b. The Supplier must provide the necessary documentation to substantiate the requirements in Paragraph (a) above when requested.
- c. The Supplier agrees that bid will be invalid without the provision of the necessary documentation.
- d. The Supplier must provide the service in a good and workmanlike manner and in accordance with the practices and high professional standards used in well-managed operations performing services similar to the proposed solution; and in accordance with industry standards.
- e. The Supplier must perform the Services in the most cost-effective manner consistent with the level of quality and performance as defined in Scope of Work;
- f. **Paving Work.** Where applicable, the Supplier must ensure that all asphalt paving work is performed according to all federal, state, and local standards.

IV. LOGISTICAL CONDITIONS

The supplier must be able to complete the required work with as little interruption to daily operations as possible. Including working on a schedule that is approved by the Library and is compatible with our hours and services. All measures should be taken to ensure that the library remains accessible to customers during the project.

V. GUARANTEE AND WARRANTIES

The Supplier warrants that:

- a. The warranty of goods supplied under this contract remains valid for the duration as specified in the bid after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract;
- b. the warranty period commences when the solution has been delivered, installed and commissioned on the client premises;
- c. the product is in good working order, free from defects in material and workmanship, and substantially conforms to the specifications, for the duration of the warranty period;
- d. during the warranty period any defective item or part component of the product be repaired or replaced
- e. any misrepresentation by the supplier amounts to a breach of contract.

VI. COST AND PRICING

- a. Cost breakdown per aspect of project, including proposed specific supplies
- b. Cost breakdown for installation labour, as well as, any additional costs that the project might require
- c. Must provide detailed specs and warranty information for each type of supply or construction material proposed

VII. SITE INFORMATION

- a. Existing 2 joined parking areas
- b. North parking lot approx. 146 feet x 144 feet, bordered to the north by E. Lexington St. to the east by a nearby business, to the west by Wellington St. and to the south to the front of the library building
- c. East parking lot is approx. 158 feet x 224 feet and bordered to the north by a nearby business, to the east by S. Shaw St., to the south by an adjoining residence, and to the west by the library building
- d. Each parking lot has two curbed entrances

- e. Grade varies in both lots
- f. On east parking lot water runs towards the building and bid must include solution to divert water away from the building and route to appropriate drainage system
- g. Flower beds located on north and east sides are filled with concrete about a foot down. All concrete needs to be removed from these beds and the areas should be backfilled with dirt
- h. Complete site plans are available upon request

VIII. BID REQUIREMENTS

All Bids must include the following:

- a. Supplier and company information
- b. Contact individual with phone and email
- c. Must address all areas included in the Scope of Work section
- d. Address all items in cost and pricing section
- e. Company and/or individual qualifications
- f. Contact information for a minimum of two references
- g. Specs for all products that would be used for the project
- h. Must be submitted by the deadline

The Ray County Library reserves the right to accept or reject all bids.