

## Student Enrollment Agreement

This Student Enrollment Agreement (this "Agreement"), is a binding agreement between you, the Student (the "Student"), and Patrick s Academy, ("Patrick s Academy") with regard to a single enrollment in an Advanced Career Training program that may consist of a single or multiple programs.

This Agreement becomes binding and effective upon the Student's acceptance, indicated by online acknowledgement of receipt of, and agreement to, the provisions of this Agreement.

The parties hereto agree as follows:

1. **ADMISSIONS CRITERIA:** The Student shall have responsibility for review of the Program Description for the program of the Student's choice (available at [www.Patrick s Academy.com](http://www.Patrick s Academy.com)), whether the Student self-enrolls or enrolls with the assistance of an admissions advisor or counselor.
2. **TUITION:** Will be paid by funding source supporting student training. Student will receive one exam voucher per training and will be responsible for all exam retake vouchers. (Based on voucher availability, Patrick s Academy may provide an exam retake voucher scholarship). This will be at the sole discretion of Patrick s Academy Executive Director.
3. **COMPLETION REQUIREMENTS:** In order to receive a Certificate of Completion, the Student must successfully complete the program by the date indicated in Patrick s Academy's Student Center following the date on which the Student enrolls in the program
4. **PROGRAM CANCELLATION POLICY:** The Student may request the Student's enrollment be canceled at any time before the Student is registered for and granted access to the program or the first program, if enrolled in more than one program at a time.
5. **REFUND POLICY:** For refunds requested within ten (10) calendar days commencing on the date listed as the Start Date in the Patrick s Academy Student Center, one hundred percent (100%) of the tuition amount shall be refunded, provided no more than fifty percent (50%) of the program has been completed and all course materials are returned in as-new condition to Patrick s Academy at the Student's expense. Such materials must be received within ten (10) days of the date of Materials Return Instructions sent by Patrick s Academy to the Student by email notification. The cost of materials not received or those that cannot be returned (such as software, memberships, exam vouchers, or exam sponsorship) shall not be refunded to the Student. Refunds shall be paid to the funding provider on record. Refund requests must be made through email by the Student.  
No refunds shall be available after the ten (10) calendar days commencing on the Start Date listed in the Patrick s Academy Student Center, unless written justification is received from the Student within the original access period of the Student's program, not including extensions, transfers or holds processed, and complaints are found to be valid based on Patrick s Academy's investigation, including soliciting course provider and/or facilitator feedback, and partner school's review of the findings of the investigation.
6. **TRANSFER POLICY:** The Student may transfer from one program to another within ten (10) days following the Student's registration date providing funding source on record agrees and will cover any additional cost associated with new program. If a new version of the program in which the student is registered is released, the Student may transfer into the new version if the Student is within the original access period for the Student's then current program. If the Student has received an extension, the Student is not eligible for transfer to the new version of the program. The Student shall be responsible for the cost of new materials and/or the price difference between versions. Funding source must approve all program transfers.
7. **EXTENSION POLICY:** Extensions will be reviewed by Patrick s Academy and will only be granted on a

case by case basis. Funding source must also agree to an extension prior to consideration by Patrick s Academy. The student must request an extension in writing to Patrick s Academy.

8. HOLD POLICY: The Student may request a hold of up to twenty (20) days and holds will only be granted for those with extenuating circumstances, at Patrick s Academy's discretion, such as documented medical concerns.

9. STUDENT SUPPORT: Patrick s Academy normal hours of operation are Monday through Friday, from 8:00am to 5:00pm Eastern time. Based on the program attending, The Student has a reasonable expectation that Student will receive responses via live chat or email from a training mentor located in training platform. Also, from a Patrick s Academy advisor and/or program facilitator within 24 hours, Monday through Friday.

10. STUDENT CONSENT TO RELEASE OF DATA: In cases where the Student's enrollment in an Advanced Career Training program relates to a third party certification examination and the Student participates in the third party certification examination, the Student hereby authorizes (a) the third party certification body and its authorized testing provider(s) to release the Student's name and certification result ("Student Exam Results") to Patrick s Academy and the academic institution through which the Student took the Advanced Career Training program; and (b) Patrick s Academy to collect, use, store, and transfer Student Exam Results in connection with: researching, developing, or improving its products or services; public aggregated reporting of pass/fail rates; and compliance reporting. The Student also hereby authorizes Patrick s Academy to provide Student Exam Results to third parties if: (x) Patrick s Academy deems such disclosure necessary for the purposes authorized in Section 10(b) above; (y) Patrick s Academy believes in good faith the disclosure is required by law, such as to comply with a subpoena, warrant, court order, or similar legal or administrative process; and (z) a third party purchases or otherwise acquires Patrick s Academy, in which case Student Exam Results will likely be among the assets transferred.

11. GROUNDS FOR TERMINATION: The Student's enrollment may be terminated for several reasons, upon Patrick s Academy's decision, including failure of the Student to comply with Patrick s Academy's rules and policies, or failure to comply with the terms and conditions set forth herein. Patrick s Academy may terminate the Student's enrollment at any time for such violations. Patrick s Academy further reserves the right to modify the rules and policies, and any such revisions will be posted online at [www.PatricksAcademy.com/career/student-agreement](http://www.PatricksAcademy.com/career/student-agreement).

12. NO GUARANTEE: THE STUDENT UNDERSTANDS AND AGREES THAT COMPLETION OF THE PROGRAM IS NOT A GUARANTEE OF EMPLOYMENT OR OF OBTAINING AN INTERNSHIP OR EXTERNSHIP. PATRICK S ACADEMY HAS NOT MADE ANY PROMISE TO THE STUDENT, EXPRESS OR IMPLIED, REGARDING ANY OPPORTUNITIES FOR THE STUDENT FOLLOWING COMPLETION OF THE PROGRAM. THE STUDENT AGREES TO RELEASE, INDEMNIFY, DEFEND AND HOLD HARMLESS PATRICK S ACADEMY AND THEIR SHAREHOLDERS, OFFICERS, DIRECTORS, EMPLOYEES, AGENTS AND ASSIGNS FROM ANY SUCH CLAIM.

13. GOVERNING LAW AND JURISDICTION FOR DISPUTES: This Agreement shall be construed and enforced in accordance with the laws of the State of Connecticut, without regard to its conflict of law provisions which would require the application of the laws of another jurisdiction. Any suit, action or proceeding arising out of or relating to this Agreement may be commenced and maintained only in a Connecticut state court of competent subject matter jurisdiction in Hartford County, CT, and each Party waives objection to such jurisdiction and venue. The Parties expressly, knowingly and voluntarily waive any right to a trial by jury in any proceeding arising out of or relating to, and/or to enforce this Agreement.

Selecting the "I Accept" button, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual handwritten signature on this Agreement. By selecting "I

Accept" using any device, means or action, you consent to the legally binding terms and conditions of this Agreement. You further agree that your signature on this document (hereafter referred to as your "E-Signature") is as valid as if you signed the document in writing. You also agree that no certification authority or other third party verification is necessary to validate your E-Signature, and that the lack of such certification or third party verification will not in any way affect the enforceability of your E-Signature or any resulting agreement between you and Patrick s Academy. You are also confirming that you are the student authorized to enter into this Agreement.