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**The Newport Yacht Basin Association of Condominium Owners
3911 Lake Washington Blvd SE
Bellevue, WA 98006**

February 26, 2018

Dear Owner,

The Board of Directors for The Newport Yacht Basin Association of Condominium Owners is hereby providing notice to Owners that the Annual Meeting of Owners will be on Wednesday, March 28, 2018.

The Meeting will begin at 6:00 PM and we hope to be done by 8:00 PM. Sign in and social time will be from 5:00 to 6:00 PM. Light snacks and beverages will be provided. The location for the meeting is the Newport Yacht Club, 81 Skagit Key Bellevue, WA 98006.

Enclosed are the following:

1. An agenda for this meeting
2. Copies of meeting minutes from the April 6, 2017 Annual Meeting
3. Summary of the proposed budget
4. A proxy for the purpose of voting, if you do not plan to attend the meeting. This proxy must be received by the Board prior to the meeting on March 28, 2018, so please plan accordingly if you will be mailing your proxy.

Please note that any Owner that wants to be a candidate to be a Director should either notify someone on the Board or make an announcement at the Meeting. The proxy/voting form has two additional spaces for write-in candidates.

If you plan to attend the meeting, you do not need to return the proxy because you will be able to vote in person at the meeting. **It is extremely important that you either return a proxy or attend the meeting to vote on these items.**

Please contact the Board of Directors with any questions.

Sincerely,

NYBA Board of Directors