

NEWPORT YACHT BASIN ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS

February 20, 2018

Notification for a February 13, 2018 meeting was given during the January 9, 2018 meeting and was revised to February 20, 2018 meeting by email. Kyle sent out an agenda ahead of the meeting which is included with these minutes for reference:

AGENDA

NYBA BOARD of DIRECTOR'S MEETING

Tuesday Feb 20, 2018 8:00 AM – 10:00 AM

at Kyle Anderson's house

3923 120th Ave SE Bellevue, 98006

- 1. Call to Order – Kyle**
- 2. Secretary Report- Bill**
- 3. Treasurer Report – Jeff**
 - Review financial statements
 - Discussion/approval of proposed budget for FY 2018/2019
- 4. Marina Report- Tom**
 - Update on G dock whaler progress
 - Update on water meter/boat lift test
 - Permit extension on G dock?
 - ECCO design have they begun work on permits for D&E dock?
- 5. Issues for Discussion**
 - Discussion of G44-47 easement claim and halting of payments by SBC.
 - Discussion of ownership of bulkhead east and west of E dock.
 - Last minute Annual meeting items?
 - Set date for next Board Meeting.

Discuss email blast: when? and what info to include

Discussion:

1. Kyle called the meeting to order @ 8:00 AM

Board Members present: Kyle Anderson , Jeff Hoyt, Steve Rieger, Terry Block and Bill Raleigh

Marina Manager: Tom Lisk

2. Minutes from the January 9, 2018 Board Meeting were approved.
3. Treasurer Report:
 1. Jeff handed out the Reconciliation Reports which were approved and attached to these minutes.
 2. The proposed budget for FYE 1/31/2019 as submitted by Jeff was discussed. The Board approved the proposed budget to include a few changes discussed at this meeting. Jeff will make the changes per Board discussion and send the budget to Tracey to be included with the information that will be sent out to Owners ahead of the Annual Meeting in March.
4. Marina Manager Report:
 1. The whaler replacement work on G Dock has been completed by Stillwater. Stillwater will come back later this year to complete the repair on the roof supports on G dock.
 2. Tom installed one water meter on A dock to test water usage for a water lift per proposal submitted by Jeff Felix during the January 9, 2018 meeting. Tom will ask Jeff Felix to submit a draft agreement to the Board between the slip Owner with water lift and NYBA that states:

The Owner of the slip shall be responsible for any and all damage and/or cost including the water meter, meter maintenance, and all water usage associated with connecting the marina water supply to the water lift.
 3. Tom got an extension from the City for the permit for G dock.
 4. Tom will contact Evan Wehr, ECCO design to ask about permitting on D & E docks.
5. Issues for Discussion:
 1. The Board discussed email correspondence from Trevor Campbell and Alan Bohling to NYBA concerning paying for access fees for slips G-44, G-45, G-46 and G-47. Kyle will contact Steve Kitz to ask him to research the easement for ingress, egress, utilities and construction over G dock for the owner of property west of G dock including these four slips. The easement was signed by Radovich and Keys in 1979. Steve Kitz will also look into ownership of the NW end of C dock aka C-95.
 2. Kyle will also ask Steve Kitz to research ownership of the property and bulkhead east and west of E dock.
 3. The Board did not make any changes to the information package to be sent out to Owners ahead of the Annual Meeting in March. Jeff will contact our insurance representative and Clack Nuber to request representation at the meeting.
 4. The next Board Meeting was set for March 27, 2018 @ 8:00 AM at Kyle's house.
 5. The Board set a Board Meeting immediately following the Annual Meeting on March 28, 2018 to elect officers.
 6. Steve reported that he has been getting correspondence and questions concerning the website. He has been able to answer any questions and response has been generally good concerning the website. Steve will send out a draft for the next eblast. Bill will send a copy of the January 9, 2018 Board minutes to Tracey.

Attachments:

1. Approved Reconciliation Reports.

Action Items:

1. Jeff will make the changes to the proposed FYE 1/31/2019 budget per Board discussion and send the budget to Tracey to be included with the information that will be sent out to Owners ahead of the Annual Meeting in March.
2. Tom will ask Jeff Felix to submit a draft agreement to the Board between the slip Owner with water lift and NYBA.
3. Tom will contact Evan Wehr, ECCO design to ask about permitting on D & E docks.
4. Kyle will contact Steve Kitz to ask him to research the easement on G dock.
5. Steve Kitz will also look into ownership of the NW end of C dock aka C-95.
6. Steve Kitz will also research ownership of the property and bulkhead east and west of E dock.
7. Jeff will contact our insurance representative and Clack Nuber to request representation at the Annual Meeting.
8. Steve will send out a draft for the next eblast.
9. Bill will send a copy of the January 9, 2018 Board minutes to Tracey.