

NEWPORT YACHT BASIN ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS

March 27, 2018

Notification for this meeting was given during the February 20, 2018 meeting. Kyle sent out an agenda ahead of the meeting which is included with these minutes for reference:

AGENDA

NYBA BOARD of DIRECTOR'S MEETING

Tuesday March 27, 2018 8:00 AM – 10:00 AM

at Kyle Anderson's house

3923 120th Ave SE Bellevue, 98006

(feel free to simply park in our circle driveway)

- 1. Call to Order – Kyle**
- 2. Secretary Report- Bill**
- 3. Treasurer Report – Jeff**
 - Review financial statements
- 4. Marina Report- Tom**
 - Update on water meter/boat lift test, draft agreement from Jeff Felix?
 - ECCO design have they begun work on permits for D&E dock?
- 5. Issues for Discussion**
 - Discussion of G44-47 easement. Kyle's discussion with Steve Kitz
 - Discussion of ownership of bulkhead east and west of E dock. Kyle's discussion with Steve Kitz
 - Last minute Annual meeting items?
 - Set date for next Board Meeting.
 - Discuss email blast: when? and what info to include

Discussion:

1. Kyle called the meeting to order @ 8:00 AM
Board Members present: Kyle Anderson, Jeff Hoyt, Steve Rieger, Terry Block and Bill Raleigh
Marina Manager: Tom Lisk
Owner: Jeff Felix
2. Minutes from the February 20, 2018 Board Meeting were approved.

3. Treasurer Report:

1. Jeff handed out the Reconciliation Reports which were approved and attached to these minutes.
2. Jeff reported on the draft audit report prepared by Clack Nuber. The Board approved the draft audit report to be presented at the Annual Meeting.
3. Jeff reported that a few minor adjustments were made to our insurance including eliminating business interruption coverage and raising some deductibles.

4. Marina Manager Report:

1. Tom will contact Stillwater and ECCO design to get an update for the proposed design and permitting for the bulkheads for D and E docks.
2. The Board discussed the installation of a water meters to be used for water lift operation. Jeff Felix agreed to write up a draft agreement between the slip Owners with water lifts and NYBA that states:

The Owner of the slip shall be responsible for any and all damage and/or cost including the water meter, meter maintenance, and all water usage associated with connecting the marina water supply to the water lift.

3. Tom said that one of the Owners requested we change the marina map to reflect a measured dimension different than what the map indicated. Bill recommended we not make any changes that could affect the allocated interest and voting power for each unit as expressed in the Declarations.
4. Tom asked that we send a letter into the Department of Ecology supporting the use of a new aquatic herbicide, Procellacor. Kyle agreed to send a letter in representing NYBA.

5. Issues for Discussion:

1. Kyle reported that he had separate discussions with Steve Kits and Alan Bohling concerning the ownership and easement rights for G44-47.
2. Kyle reported that he discussed ownership of the bulkhead east and west of E dock with Steve Kitz.
3. The Board went into executive session to discuss these two items.
4. Kyle will invite Alan Bohling to a Board Meeting to discuss his plans for G dock and paying the access fees.
5. The Board Meeting that was set immediately following the Annual Meeting was canceled.
6. The next Board Meeting was set for April 27, 2017.

Attachments:

1. Approved Reconciliation Reports.

Action Items:

1. Tom will contact Stillwater and ECCO design to get an update for the proposed design and permitting for the bulkheads for D and E docks.
2. Jeff Felix will write up a draft agreement between the slip Owners with water lifts and NYBA.

3. Kyle will send a letter representing NYBA to the Department of Ecology supporting the use of a new aquatic herbicide, Procellacor.
4. Kyle will invite Alan Bohling to a Board Meeting to discuss his plans for G dock and paying the access fees.