

NEWPORT YACHT BASIN ASSOCIATION (NYBA) E-BLAST August 8th, 2018

REQUEST FROM TOM LISK We continue to have many slips that contain boats that we have no record of. As you know, we require on file at the Marina Office a completed and current **Docking Permit Form** for every slip along with **Proof of Insurance**. Tom must be notified immediately if a boat is no longer mooring in a slip at the marina and when a new boat has moved into a slip. Tom walks the docks every week and makes note of new boats in slips but without notification, we often don't know whose boat it is (owner or tenant) or if it is insured.

Tom has a large folder full of Proof of Insurance Certificates with no reference to slip numbers. Some of these certificates are from tenants, some are from owners but we have no way of matching them up without more information.

We are asking that every slip owner and/or tenant provide Tom with a first and last name for each boat they have in a slip at NYB. If your Docking Permit Form or Insurance Certificate is outdated or incorrect, he will need those updated as well.

Next week, Tom will again be walking all docks and noting every boat in every slip. Once that information is compiled and cross checked, we will be notifying all owners that have incorrect or missing information. If that information is not supplied after notification, fines will be levied per Article 11 of the Bylaws. Below are excerpts from Category A and B from our Rules and Regulations.

Category A

2. Prior to any Unit Owner's watercraft occupying any Unit, the Unit Owner shall provide the Marina Manager with a completed NYBA Docking Permit. (Appendix B)
3. Prior to any Unit Owner's tenant's watercraft occupying any Unit the tenant shall provide the Marina Manager with a completed NYBA Docking Permit. (Appendix B)
4. Any tenant subletting a unit, for any duration of time, shall provide the Marina Manager with a completed NYBA Docking permit (Appendix B) before the watercraft occupies any unit.

Category B

13. In order to provide for the administration of the insurance requirements of Declaration Section 11.8, Owners shall ensure that the Newport Yacht Basin Association is named as a party who shall receive notice of cancellation of those policies from the insurance carrier (for example, naming the Association as a certificate holder under the policy or similar process).

Tom said that you can reply by phone, email, regular mail or in person. Please respond to this request asap. It is for the benefit of everyone. We must have accurate and updated information.

NEXT BOARD MEETING SEPTEMBER 7TH Our next Board meeting will be at Kyle Anderson's house on Friday September 7th at 8:00 am.

Sincerely,
NYBA Board of Directors