

**The Newport Yacht Basin Association of Condominium Owners  
3911 Lake Washington Blvd SE  
Bellevue, WA 98006**

February 15, 2019

Dear Owner,

The Board of Directors for The Newport Yacht Basin Association of Condominium Owners is hereby providing notice to Owners that the Annual Meeting of Owners will be on Monday, March 18, 2019.

The Meeting will begin at 6:00 PM and we hope to be done by 8:00 PM. Sign in and social time will be from 5:00 to 6:00 PM. Light snacks and beverages will be provided. The location for the meeting is the Newport Yacht Club, 81 Skagit Key Bellevue, WA 98006.

Enclosed are the following:

1. An agenda for this meeting
2. Copies of meeting minutes from the March 28, 2018 Annual Meeting
3. Summary of the proposed budget
4. A Directed Proxy/Ballot Form for the purpose of voting

**Please note that any Owner that wants to be a candidate to be a Director should either notify someone on the Board or make an announcement at the Meeting. The Directed Proxy/Ballot Form has four additional spaces for write-in candidates.**

Because Bill Raleigh was appointed by the Board to replace Jeff Felix who decided to resign from being a Director and serve as a Director Apprentice for one year, we are electing four people to the Board this year. The top three vote getters will serve two year terms and the fourth vote getter will serve a one year term.

**The Directed Proxy Form we have used for the last few years has changed to provide two options. Option 1 is a proxy to appoint someone (NYBA Board of Directors if left blank) to act and vote in your behalf at the meeting. Option 2 is a ballot to cast your vote at the meeting. Please help to establish a quorum and make your vote count by mailing in your proxy even if you plan to attend the meeting. The proxy must be received by the Board prior to the meeting on March 18, 2019. At the meeting, you can choose Option 2 to revoke your proxy and cast your vote.**

Please contact the Board of Directors with any questions.

Sincerely,

NYBA Board of Director