

**NEWPORT YACHT BASIN ASSOCIATION**  
**MEETING OF THE BOARD OF DIRECTORS**

**May 5, 2014**

Notification for this meeting was given during the April 14, 2014 meeting. Steve sent out an agenda ahead of the meeting which is included for reference.

**AGENDA**

**NYBA BOARD of DIRECTOR'S MEETING**

**May 5th 2014 – 8:00 AM – 11:00 AM**

**NYB Marina Office**

- 1. Owners Attending-**
- 2. Call to Order – Steve**
- 3. Secretary Report – Bill**
- 4. Treasurer Report – Jeff**
- 5. Marina Manager Report – Tom**
- 6. Issues for Discussion**
  - a. Progress with Alan on easements (Kyle are you back in town?)
  - b. Status on Waterway Use Committee (Bill)

Sid Rubin, Terry Block, Bob Quick, Bill Raleigh
  - c. Upcoming Power Squadron Vessel Safety Checks
  - d. Summary for billing dues per our April 21 meeting with Tracey
  - e. Status for permitting the B Dock bulkhead by ECCO Design.
  - f. Emergency contacts for the marina and telephone numbers for all owners.
  - g. Derelict boats

**Next Board Meeting.**

**Discussion:**

1. No additional Owners were in attendance.
2. Steve called the meeting to order @ 8:20 AM  
Board Members present: Steve Rieger, Jeff Hoyt, Kyle Anderson and Bill Raleigh  
Board Member absent: Sean Kearns

Marina Manager: Tom Lisk

3. Minutes from the April 14, 2014 meeting were approved.
4. No treasurer report for this meeting.
5. Marina Manager report:
  - a. Tom met with the representative from Association Reserves to begin the Reserve Study for the marina.
  - b. Tom wants to require contact information, name and phone number for boat owners (3 X 5 card posted on the dock) for every slip.
  - c. Boat owners need to provide proof for insurance before he will issue a parking permit each year.
  - d. Bill recommended we post procedures on the bulletin board should a boat be in peril of sinking or other safety issues.
6. Issues for discussion:
  - a. Kyle and Alan Bohling recommend to rewrite the easements to reflect all the agreements past and present. Kyle will ask Steve Kitz to do the legal descriptions and Alan will ask Scott Collins to write the easements. Jeff would also like Steve Kitz to sum up all parking spots to make sure we are not losing any parking spots on the easement trades.
  - b. Bill has four volunteers to serve on the Water Traffic Committee. The Board suggested we add Tom Lisk and someone from Seattle Boat. Bill will schedule the first meeting to get the committee going. Kyle suggested we could look into adding flashing amber signals that would activate when a boat enters one of the fairways similar to a sensor on a garage door.
  - c. Tracy sent out a reminder email about the Power Squadron Vessel Safety Checks.
  - d. Tracy is working through the billings and thinks she has the billings balanced out to what the total needs to be.
  - e. The permitting for the B Deck bulkhead project is proceeding.
  - f. Tom reported on the contact information in his report above.
  - g. Steve will ask Tracy to send out an email about the dinghies being stored along the fence next to B Dock. The Board has set a deadline of August 15, 2014 for all the dinghies to be removed or the Board will take action to either sell them or disposed of them. Kyle suggested the first step should be to move them to the leased lot on the East side of the marina. That way the dinghy owners will know we are serious.
7. The next meeting was set for June 5, 2014 @ 8:00 AM.

**Action Items:**

1. Tom will begin the process of collecting contact information for each boat owner and posting at each slip.
2. Kyle will ask Steve Kitz to develop legal descriptions for all the easements. Alan Bohling will have Scott Collins write up the easements.
3. Bill will schedule the initial Water Traffic Committee meeting.

4. Steve will ask Tracy to send out an email notice about the dinghies being stored along B Dock.