

**NEWPORT YACHT BASIN ASSOCIATION**  
**MEETING OF THE BOARD OF DIRECTORS**

**June 5, 2014**

Notification for this meeting was given during the May 5, 2014 meeting. Steve sent out an agenda ahead of the meeting which is included here for reference.

**AGENDA**

**NYBA BOARD of DIRECTOR'S MEETING**

**June 5th 2014 – 8:00 AM – 11:00 AM**

**NYB Marina Office**

- 1. Owners Attending-**
- 2. Call to Order – Steve**
- 3. Secretary Report – Bill**
- 4. Treasurer Report – Jeff**
- 5. Marina Manager Report – Tom**
- 6. Issues for Discussion**

1. With the early summer/boating season we may want to remind our fellow owners of the rules of the Marina, especially with the recent incident on the gas dock an email update with highlights of keeping your boat docks orderly, speed in water ways, parking, etc.
2. Discussion of the proposed new Rules and Regulations (R & R's). See the latest version "bills edits" We'll need the Board's approval, review by legal counsel and implementation. Engage in some "wordsmithing" to reduce as much as possible the varied interpretations owners may develop for their personal usage.
3. Kyle update on the proposed easements to/from SBC.
4. Bill's topics:

Update on Reserve Study

Contact information posted for all boaters

Emergency contacts and procedures posted on the bulletin board

Update on Water Traffic Committee - We had two meetings. Review minutes from both

## **Next Board Meeting.**

### **Discussion:**

1. No additional items were brought up from Owners.
2. Steve called the meeting to order @ 8:00 AM.  
Board Members present: Steve Rieger, Jeff Hoyt, Kyle Anderson, Sean Kearns and Bill Raleigh  
Marina Manager: Tom Lisk  
Owner Present: Sid Rubin
3. Minutes from the May 5, 2014 meeting were approved.
4. Treasurer Report:
  - a. Jeff handed out the reconciliation report which was approved and attached to these minutes.
  - b. Jeff said that the draft reserve study should be completed soon. Jim Talaga, Association Reserves is working with Kevin Keely and Evan Wehr to include their input.
5. Marina Manager Report:
  - a. Tom is collecting contact information for every boat in the marina. He intends to post the contact information on every slip. Every boat owner will have a binder in the office files to include contact information and insurance.
  - b. Tom will post emergency contacts and procedures on the bulletin board.
6. Issues for discussion:
  - a. Kate Nichols representing JCR asked if we could include the four slips on the West end of G Dock in our insurance coverage. Jeff will ask our insurance representative for a quote.
  - b. Jeff had several comments on the draft Rules and Regulations and Bill had sent in several proposed edits. Sid will incorporate the edits and discussion from this meeting and send out the revised version for comment.
  - c. Kyle went over the easements that Steve Kitz will draft. The Board proposed two modifications:
    - i. Change the description across the leasehold property as it is not an easement but is permission for Seattle Boat to cross.
    - ii. Add in the corner @ NE quick claim property to allow vehicles to make the turn.
  - d. Some of the parking will need to be adjusted to reflect existing utilities and operations.
  - e. We will need to have our own attorney review easements that Scott Collins writes.
  - f. If we don't receive any adverse comments on the permitting, we should be able to begin the bulkhead construction this fall.

- g. Bill went over the progress to date from the committee working to develop the Water Traffic Management Plan.
7. The next meeting was set for July 14, 2014 @ 8:00 AM.

**Attachments:**

1. Approved Reconciliation Reports

**Action Items:**

1. Tom will post the contact information on every slip.
2. Tom will post emergency contacts and procedures on the bulletin board.
3. Jeff will ask our insurance representative for a quote to include the four slips on the West end of G Dock.
4. Sid will incorporate the edits and discussion from this meeting and send out the revised version of the Rules and Regulations for comment.
5. Kyle will request modifications in the easements as listed above.