



Signed Date: September 21, 2016	Motion: 121/16 Date: September 21, 2016
Title: Use of Village Vehicles and Equipment	Policy No. 33

Purpose:

The Village of Bawlf will endeavor to ensure the safe operation of Village vehicles and equipment on all streets, roadways and alleys.

Principles/Guidelines:

1. Public Works employees have the use of all Village owned vehicles and equipment.
2. Use of Village vehicles and equipment during non-regular operating hours is strictly prohibited unless it is an emergency deemed by the Mayor and/or CAO and the employee must have approval directly from either the Mayor or CAO.
3. Employees driving vehicles or equipment shall have the appropriate training and operators license.
4. Employees are expected to follow all traffic and safety rules and regulations.
5. Any employee who receive a traffic fine or infraction shall be responsible for the timely payment of those fine(s).
6. Any fine that remains unpaid will result in disciplinary measures being taken.
7. All vehicles and equipment must be maintained regularly as per the Village Service Levels, Section VI. Roads and Public Works, B. Building, Vehicle and Equipment Maintenance.

Mayor

CAO