



AGENDA

**Regular Meeting of Council of the Village of Bawlf in the Province of Alberta
Tuesday, March 15, 2011 – 7:00 p.m.
Council Chambers**

1. CALL TO ORDER

2. DELEGATIONS

NONE

3. GENERAL GOVERNMENT

a) Agenda

Motion to adopt as presented

b) Minutes of the Regular Meeting of Council held February 16, 2011

Motion to adopt as presented

c) Accounts Payable – February 2011

d) Financial Statement – January, 2011

e) Financial Statement – February 2011

4. BUSINESS ARISING

a) Councillor Porter Resignation and Follow-Up Letter

Motion

b) Long Term Garbage Collection

Discussion/Motion

5. NEW BUSINESS

a) By-Election Schedule

Motion

b) Appreciation and Gratitude to Past Council Members

Discussion/Motion

c) Bylaw 557/08 – Position of Chief Administrative Officer

For Information

d) Letter to Alberta Transportation re: Lift Station Upgrades

Motion

Item #: 3. a)

- e) 2010 Operating Costs for the Bawlf Community Centre

Motion

- f) Request for Inspection – Deputy Mayor Yuha

Discussion

- g) Confidentiality – Deputy Mayor Yuha

Discussion

- h) Sanden Court Board Membership

Motion

- i) 2011 Volunteer Appreciation Week

Discussion

- j) Subdivision Application – SE 36-45-18-W4

Discussion

- f) Bawlf Public Library Board's Annual Report and 2010 Financial Statement

Discussion

6. STANDING COMMITTEE REPORTS

- a) Mayor's Report

- b) Administration Report

- c) Recreation & Community Services:

- Dave Knipe Memorial Library
- Providence Place
- Sanden Court
- Bawlf & District Recreation Association
- BRAED
- Shirley McClellan Regional Water Services Commission
- Regional Children's Centre
- Protective Services
- School Council
- Other

7. CORRESPONDENCE

- a) Minutes of the February 14, 2011 Shared Fire Services Funding Agreement Meeting

- b) Letter from Alberta Municipal Affairs - Municipal Sustainability Initiative (MSI) Funding

- c) Letter from Alberta Environment - Chlorine Disinfection Change from Monochloramines to Free Chlorine

- d) AUMA President's Summit on Energy

- e) Battle River Watershed Alliance Newsletter

- f) Bawlf & District Recreation Association 2010/11 Financial Summary and 2011 List of Officers

- g) Bawlf Public Library Board Letter

Item #: 3. a)

h) Camrose County Press Release – Wood Biomass Boiler

8. CONFIDENTIAL ITEMS

NONE

9. ADJOURNMENT



MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF BAWLF

In the Province of Alberta held on
Wednesday, February 16, 2011 at 7:00 p.m.
In the Bawlf Village Office

PRESENT:

Mayor G. Blatz, Deputy Mayor Yuha and Councillors Blatz, Porter and Robbins
Lynn Horbasenko, Village Manager
Myrna Schapansky, Office Administrator
Allan Yamashita, Focus Corporation
Betty Crow and Erica Kulyk

1. CALL TO ORDER

Mayor G. Blatz called the meeting to order at 7:00 p.m.

2. DELEGATIONS

Allan Yamashita, Focus Corporation – Sanitary Sewer Project

Mr. Yamashita stated the tenders for the Macrae Street Upgrade Project should be ready in two weeks. Tenders will be sent directly to three contractors that do sewer line relining. The tenders will also be posted on the Alberta Purchasing Connection website. Options discussed were relining the sewer lines after doing the milling or replacing them. Both options will be in the tender documents.

Mr. Yamashita left plans for Lift Station upgrades with Village Manager Horbasenko.

Mr. Yamashita left the meeting at 7:30 p.m.

3. GENERAL GOVERNMENT

a) AGENDA

MOTION 18/11: MOVED BY Councillor Porter to accept the Agenda with the addition of Items 4.c) Macrae Street Upgrades, 5. h) Camrose Regional Emergency Management Services Liaison Project, 5. i) Fire Department Equipment, 7. c) Fortis Alberta 2011 Approved Rate Changes, and 8.a) Personnel Matters.

CARRIED.

b) MINUTES OF THE REGULAR MEETING OF COUNCIL HELD JANUARY 19, 2011

MOTION 19/11: MOVED BY Deputy Mayor Yuha that the Minutes of the Regular Meeting of Council held January 19, 2011 be accepted as corrected.

Item: 3. b)

CARRIED.

- c) *ACCOUNTS PAYABLE – For January 13 – February 10, 2011*
Accepted for audit purposes.

4. BUSINESS ARISING

- a) *MASTER RATES BYLAW #576/11 – BEING A BYLAW TO ESTABLISH RATES, FEES AND CHARGES FOR GOODS AND SERVICES PROVIDED BY THE VILLAGE OF BAWLF.*

MOTION 20/11: MOVED BY Deputy Mayor Yuha that second reading be given to Bylaw 576/11.

CARRIED.

MOTION 21/11: MOVED BY Councillor Porter that third reading be given to Bylaw 576/11.

CARRIED.

- b) *LOTS 21 – 24 BLOCK 2 PLAN LVII*

The owners of Lots 21 – 24 Block 2 Plan LVII requested a ^{further} one year extension to build on the property listed above allowing them to pursue other avenues that may be more feasible.

MOTION 22/11: MOVED BY Councillor Blatz that the Village Council approve a one year extension to build on Lots 21 – 24 Block 2 Plan LVII, ~~because the property is commercial.~~

DEFEATED.

Councillor Blatz left the meeting at 8:05 p.m.

- c) *MACRAE STREET PROJECT*

The Village Council will hire Allan Yamashita of Focus Corporation to prepare the tenders for the Macrae Street Project.

MOTION 23/11: MOVED BY Deputy Mayor Yuha that Village Council authorize Administration to secure the services of Allan Yamashita of Focus Corporation for no more than \$15,000 for engineering costs for the Macrae Street Project.

CARRIED.

Councillor Blatz returned to the meeting at 8:10 p.m.

5. NEW BUSINESS

- a) *APPOINTMENT OF BAWLF PUBLIC LIBRARY AUDITOR*

The Bawlf Public Library Board requested that Shirley Erickson be appointed as auditor.

MOTION 24/11: MOVED BY Councillor Robbins that Shirley Erickson be appointed as the auditor for the Bawlf Public Library Board.

CARRIED.

- b) *SALE OF BAWLF COMMUNITY HALL (OLD HALL)*

At the January, 2011 Regular Council Meeting, Village Council asked the Administration to research the feasibility of tendering out the sale of the Old Hall. After researching and

not finding an appropriate tender document it seems as though another option would be to list the old hall for sale with our realtor.

MOTION 25/11: MOVED BY Councillor Porter that Village Council authorize the Village Manager to contact Coldwell Banker with a request to list the Bawlf Community Hall for sale "as is" for \$30,000.

CARRIED.

c) *GARBAGE COLLECTION*

The Director of Public Works resigned effective February 11, 2011. He informed Village Manager Lynn Horbasenko that he would be willing to cover garbage collection on a short term basis. After researching various options, Mark Pedersen with Can-Pak Environmental indicated that they would be willing to enter into an agreement with the Village.

MOTION 26/11: MOVED BY Deputy Mayor Yuha that the Village Council authorize the Administration to enter into a garbage collection agreement for a three month period with Can-Pak Environmental for under \$10.00 per household per month beginning February 18 or 19th.

CARRIED.

d) *COMMUNITIES IN BLOOM*

The Communities in Bloom organization is a non profit organization committed to fostering civic pride, environmental responsibility and beautification through community involvement and the challenge of a national program with focus on the promotion and importance of green spaces in community settings.

MOTION 27/11: MOVED BY Councillor Porter that the Village Council not participate in the Communities in Bloom program for 2011.

CARRIED.

e) *COUNCIL CODE OF CONDUCT AND VALUES POLICY*

At the November 24, 2010 Regular Council Meeting, Village Council passed a motion asking Administration to update the Procedural Bylaw 519/03 to include more details and consequences as outlined in the Municipal Government Act with regard to the improper conduct of councillors. While reviewing the Procedural Bylaws of other communities, Village Manager Lynn Horbasenko learned that some municipalities passed Code of Conduct policies instead. As a result Council Code of Conduct and Values Policy No. 21 was presented to Council.

MOTION 28/11: MOVED BY Councillor Blatz that the Village Council approve the Council Code of Conduct and Values policy as presented with each member of Council agreeing to sign the policy as indicated.

CARRIED.

f) *FRIDAY OPENINGS OF THE VILLAGE OFFICE*

Councillor Blatz has received numerous requests that the Bawlf Village Office be open to the public five days per week.

MOTION 29/11: MOVED BY Councillor Blatz that the Bawlf Village Office be open to the public Fridays as well as Monday – Thursday.

After discussing this matter, Councillor Blatz withdrew Motion 29/11.

MOTION 30/11: MOVED BY Councillor Porter that a survey with the utility bills be sent to all residents of Bawlf regarding Friday opening and that no response is a no vote.

CARRIED.

Betty Crow and Erica Kulyk left the meeting at 9:00 p.m.

g) COMMUNITY NEWSLETTER

Councillor Blatz reported he has had several members of the community inquiring when the monthly community newsletter will begin to be sent out to all residents. Village Manager Horbasenko stated that the newsletter will be part of the new office assistant's duties.

h) CAMROSE REGIONAL EMERGENCY MANAGEMENT SERVICES LIAISON PROJECT

Don Huestis, Pamadon Resources Limited, and Murray Castle, MSC Consulting Limited, have been contracted by the Village of Hay Lakes and its regional exploration partners to explore the requirement, plausibility and feasibility of establishing a Regional Emergency Management Services Liaison position in the Camrose Region. A meeting will be arranged between the Bawlf Fire Chief Rod Blatz, Deputy Fire Chief Armand Magnin, Volunteer Firefighter Karen Robbins and Murray Castle utilizing a fire specific questionnaire. A meeting will be arranged between community leaders Village Manager Lynn Horbasenko, Deputy Mayor Yuha, Councillor Porter and Don Huestis of Pamadon Resources Limited to discuss fire and emergency services within the Village.

i) FIRE DEPARTMENT EQUIPMENT

~~The Bawlf Fire Agreement was revisited.~~ The Bawlf Fire Department Society may need approval from Bawlf Village Council in order to purchase an infrared camera for checking for people and hot spots at fires.

MOTION 31/11: MOVED BY Councillor Blatz that a letter from Village Council be sent to the Bawlf Volunteer Fire Department approving the purchase of an infrared camera.

CARRIED.

6. STANDING COMMITTEE REPORTS

a) MAYOR'S REPORT

As attached to these Minutes.

b) ADMINISTRATION REPORT

As attached to these Minutes.

c) RECREATION & COMMUNITY SERVICES

i. Dave Knipe Memorial Library – Councillor Robbins

Councillor Robbins reported on the February 9th meeting:

- The Library Board will submit a letter to the Village of Bawlf requesting that Shirley Erickson be appointed as their auditor.
- Pastor Bill Harder from the Bawlf Lutheran Church will be holding story time in the library in the near future.

Item: 3. b)

- The Board is changing Policy 3A to read that 5 – 7 people are required on the Bawlf Public Library Board instead of reading 7 people. The Board is experiencing problems obtaining new members.
 - Snow fell off the roof creating problems in front of the door.
 - Ants are once again a problem.
 - The temperature in the library is much improved since Don Wilson of Camrose Sheet Metal's visit.
 - The next meeting will be held on March 9th, 2011.
- ii. *Providence Place – Mayor G. Blatz*
- A meeting was held on January 26th, 2011.
 - Financial reports were reviewed.
 - Water bill problems were discussed with the Town of Daysland.
 - Crawl space moisture problems seem to be corrected with dehumidifiers.
 - The charge for Phase 4 will be \$2.15 per square foot.
 - More Phase 4 sales are required in order to obtain a loan from the Battle River Credit Union.
 - The next meeting will be held on February 23, 2011.
- iii. *Sanden Court – Councillor Porter*
- A meeting was held on January 25, 2011.
 - The minutes of the last meeting were reviewed.
 - The 2011 Budget needs to be downsized.
 - Operating and administration costs need to be reduced.
 - Three tenants are moving out.
 - The Policy and Procedure Handbook was updated.
 - The fourth quarter report was reviewed.
 - The next meeting will be held on April 26, 2011.
- iv. *Bawlf & District Recreation Association – Councillor Blatz*
- The Annual Meeting was held on January 15, 2011.
 - The executive remained the same with Ron Pederson as President, Kevin Berg as Secretary and Bryan Berg as the Treasurer.
 - Mayor Gordie Blatz joined the Board. The Board requires one more member from the Village.
 - Funding requests were received from various groups.
- v. *BRAED – Mayor Blatz*
- An email was received from Bud James, Chair of BRAED, inviting Board Members to a special board meeting to be held February 24th in Killam to discuss recent changes in their relationship with AB Finance & Enterprise.
 - A reduction in base funds and a drastic reduction in staff support were announced on February 4th.
 - All Councillors and CAO's were invited to attend.

- vi. *Shirley McClellan Regional Water Services Commission – Deputy Mayor Yuha*
- Deputy Mayor Yuha and Village Manager Horbasenko attended the SMRWC Meeting held in Castor on February 10th, 2011.
 - The debentures on the existing water line are for twenty years. The cost of the line was 43 million dollars. The Commission received a grant of 38 million. The remaining costs were split by the sixteen members of the Commission. Discussions were held regarding excluding the eight members not on the line from paying the debentures.
 - In five to ten years we would be responsible for the new line. If we leave the commission now we would run the risk of not being eligible for the 90% - 10% funding in place now.
 - Bawlf Council decided to increase our water rates now to cover the cost of the water line. Our cost is approximately \$12,000 including the water treatment plant at Stettler.
 - The next Commission meeting will be held on March 31, 2011.
- vii. *Regional Children's Centre – Councillor Porter*
- No meetings were held.
- viii. *Protective Services – Deputy Mayor Yuha and Councillor Porter*
- No meetings were held.
- ix. *Bawlf Parent Council Meeting – Deputy Mayor Yuha*
- A meeting was held on January 27, 2011.
 - The Bawlf and Rosalind – One School, Two Campus pilot project has ended. The decision was made in order to allow both sites and both communities to move forward.
 - The "Hot" Lunch pilot project is working great. The feedback from students, staff and parents has been favourable and the program is generating funds required for field trips, etc.
 - A one day event will be held to celebrate the existing Bawlf School's 60th Anniversary as well as the 105th anniversary of education in Bawlf. A letter will be sent requesting a village representative on the 60th Anniversary Committee.
 - A "Think Day" will be held on March 23, 2011. Absolute Leadership Development is a not-for-profit organization that exists to empower emerging generations to live with purpose and change their world.
 - The school received a Community Initiatives Grant in the amount of \$11,000 to purchase band equipment.
 - A request was sent to the Bawlf Recreation Association requesting that they purchase a bus for school use. Transportation costs would be cut by one third if the school owned their own bus.
 - The Executive believe that by working with BRSD regarding the school modernization they can develop a plan to make it happen; provide support and have an impact with a strong voice.

- Kendall Severson , Battle River Regional School Board Representative, reported that a "Motion to Consider Closure" was made at the January 27, 2011 Board meeting for the Rosalind, Strome, Loughheed and Phoenix Outreach School in Sedgewick. Public Meetings will be held in these communities.

7. CORRESPONDENCE

- a) Battle River School Division #31 Memorandum
- b) Atco Electric – Eastern Alberta DC Transmission Line – Preferred Route Option
- c) Fortis Alberta's 2011 Approved Rate Changes and Investment Levels

8. CONFIDENTIAL ITEMS

- a) Personnel Matters

MOTION 32/11: MOVED BY Councillor Porter to move "in camera" at 10:15 p.m.

CARRIED.

Councillor Blatz left the meeting at 10:21 p.m.

Councillor Porter left the meeting at 10:40 p.m.

Administrator Schapansky left the meeting at 10:41 p.m.

The meeting moved "out of camera" at 12:10 a.m.

9. ADJOURNMENT

The meeting adjourned at 12:11 a.m.

These minutes were approved at the Regular Meeting of Council held March 15, 2011.

MAYOR

VILLAGE MANAGER



VILLAGE OF BAWLF

Cheque Listing For Council

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Cheque	Date	Name	Invoice	Description	Invoice Amount	Cheque Amount
20100498	2011-02-01	AMSC INSURANCE SERVICES LTD.		PAYMENT		545.02
			14	EMPLOYEE BENEFITS	545.02	
20100499	2011-02-01	MUNIWARE		PAYMENT		267.27
			20101630	SUPPORT	267.27	
20100502	2011-02-16	ALBERTA ANIMAL SERVICES		PAYMENT		556.08
			10336	BYLAW ENFORCEMENT	556.08	
20100503	2011-02-16	AMSC INSURANCE SERVICES LTD.		PAYMENT		321.93
			15	EMPLOYEE BENEFITS	321.93	
20100504	2011-02-16	BUSCH SYSTEMS INT'L INC.		PAYMENT		2,551.29
			000011027	RECYCLE BINS	2,551.29	
20100505	2011-02-16	NEXEN		PAYMENT		2,972.23
			11-1118171	ELECTRICITY	2,972.23	
20100506	2011-02-16	RECEIVER GENERAL		PAYMENT		3,026.95
			14	RECEIVER GENERAL	3,026.95	
20100507	2011-02-16	REINKE, DARYL		PAYMENT		250.00
			4	SNOW REMOVAL	250.00	
20100508	2011-02-16	SCHULTZ, DANIEL		PAYMENT		197.50
			3	WAGES	197.50	
20100509	2011-02-16	UFA		PAYMENT		553.68
			15	FUEL	553.68	
20100510	2011-02-17	JACOBSEN, JUSTIN		PAYMENT		
			34	WAGES		
20100511	2011-02-24	ANKERTON GAS CO-OP		PAYMENT		1,247.85
			16	NATURAL GAS	1,247.85	
20100512	2011-02-24	BLATZ, GORDIE		PAYMENT		695.79
			17	REMUNERATION	409.65	
			18	REMUNERATION	286.14	
20100513	2011-02-24	DENNIS, TRACEY		PAYMENT		
			12	WAGES		
20100514	2011-02-24	EC&M ELECTIC NORTHERN LTD.		PAYMENT		594.51
			73767	LIFT STATION REPAIRS	594.51	
20100515	2011-02-24	MUNIWARE		PAYMENT		267.27
			20101882	TECHICAL SUPPORT	267.27	
20100516	2011-02-24	PORTER, RETA		PAYMENT		108.69
			15	REMUNERATION	108.69	
20100517	2011-02-24	SCHNELL & BARRIE LTD.		PAYMENT		71.29
			23985K	BULK WATER REPAIRS	71.29	
20100518	2011-02-24	TELUS COMMUNICATIONS INC.		PAYMENT		604.92
			15	TELEPHONE	604.92	
20100519	2011-02-24	YUHA, JODY		PAYMENT		336.22
			15	REMUNERATION	336.22	
20100520	2011-02-28	ACKLANDS - GRAINGER INC.		PAYMENT		44.97
			6085 03229	DEICER	44.97	
20100521	2011-02-28	BLATZ, ROD		PAYMENT		1,207.65
			17	REMUNERATION	1,207.65	
20100522	2011-02-28	CAMROSE BOOSTER		PAYMENT		540.96
			da107118	PUBLIC WORKS ADVERTISEMENT	540.96	
20100523	2011-02-28	CAMROSE MORNING NEWS		PAYMENT		84.00

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VILLAGE OF BAWLF

Cheque Listing For Council

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Cheque	Date	Name	Invoice	Description	Invoice Amount	Cheque Amount
20100523	2011-02-28	CAMROSE MORNING NEWS	12208	PUBLIC WORKS ADVERTISEMENT	84.00	84.00
20100524	2011-02-28	DENNIS, DWAYNE	5	PAYMENT SNOWPLOWING	300.00	300.00
20100525	2011-02-28	HORBASENKO, LYNN	16	PAYMENT WAGES	2,790.30	2,790.30
20100526	2011-02-28	KRUGER, DON	3	PAYMENT WATER & SEWER INSTALLATION	3,000.00	3,000.00
20100527	2011-02-28	RECEIVER GENERAL	1015523	PAYMENT RADIO LICENSE F.D.	229.00	229.00
20100528	2011-02-28	SCHAPANSKY, MYRNA	14	PAYMENT WAGES <i>Rec. Inv. for Fire Dept</i>	373.61	373.61
20100529	2011-02-28	STERLING WATER CONDITIONING LTD.	12657	PAYMENT SERVICE WATER SYSTEM	140.17	140.17
20100530	2011-02-28	WORKERS COMPENSATION BOARD	17496680	PAYMENT PREMIUM	255.64	255.64
20100531	2011-02-28	SCHULTZ, DANIEL	4	PAYMENT WAGES	40.00	40.00
<i>Wages</i>					8642.36	8642.36
Total					30,026.85	



VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

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GL Number	Description	January 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
TAX REVENUE					
1-00-110	TAXES - RESIDENTIAL	0.00	0.00	0.00	0.00
1-00-111	TAXES - RESIDENTIAL VACANT	0.00	0.00	0.00	0.00
1-00-112	TAXES - COMMERCIAL	0.00	0.00	0.00	0.00
1-00-113	TAXES - COMMERCIAL VACANT	0.00	0.00	0.00	0.00
1-00-114	TAXES - INDUSTRIAL	0.00	0.00	0.00	0.00
1-00-115	TAXES - AGRICULTURE	0.00	0.00	0.00	0.00
1-00-190	TAXES - LINEAR	0.00	0.00	0.00	0.00
1-00-240	GRANTS IN LIEU	0.00	0.00	0.00	0.00
1-00-510	PENALTIES & COSTS ON TAXES	4,441.15	4,441.15	0.00	(4,441.15)
1-00-116	GRANTS IN LIEU	0.00	0.00	0.00	0.00
*	TOTAL TAX REVENUE	4,441.15	4,441.15	0.00	(4,441.15)
INVESTMENT REVENUE					
1-00-550	RETURN ON INVESTMENTS	9.97	9.97	0.00	(9.97)
*	TOTAL INVESTMENT REVENUE	9.97	9.97	0.00	(9.97)
GENERAL REVENUE					
1-12-410	Sale of General Services	0.00	0.00	0.00	0.00
1-12-590	OTHER REVENUE	0.00	0.00	0.00	0.00
1-12-741	FINES & COSTS	0.00	0.00	0.00	0.00
*	TOTAL GENERAL REVENUE	0.00	0.00	0.00	0.00
GRANTS					
1-12-730	FEDERAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-740	PROVINCIAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
*	TOTAL GRANTS	0.00	0.00	0.00	0.00
FIRE REVENUE					
1-23-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-23-850	COUNTY GRANT - SHARED SERVICE	7,778.28	7,778.28	0.00	(7,778.28)
1-23-851	FIRE TRAINING - SHARED	1,000.00	1,000.00	0.00	(1,000.00)
1-23-852	PAGER MAINTENANCE - SHARED	500.00	500.00	0.00	(500.00)
1-23-853	FIREFIGHTER INSURANCE - SHARED	0.00	0.00	0.00	0.00
1-23-854	PROTECTIVE EQUIPMENT - SHARED	0.00	0.00	0.00	0.00
1-23-855	COUNTY OWNED TRUCK	0.00	0.00	0.00	0.00
1-23-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
1-23-940	TRANSFER FROM CAPITAL RESERVES	0.00	0.00	0.00	0.00

Item: 3.d)



VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

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GL Number	Description	January 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
1-23-110	SPECIAL TAX - FIRE	0.00	0.00	0.00	0.00
1-23-410	FIRE FIGHTING FEES CHARGED	0.00	0.00	0.00	0.00
1-23-411	MOTOR VEHICLE ACCIDENT FEES CHARG	0.00	0.00	0.00	0.00
1-23-412	MUTUAL AIDE PROVIDED	0.00	0.00	0.00	0.00
1-23-430	FIRE EXPENSES RECOVERED	0.00	0.00	0.00	0.00
1-23-570	FIRE DEPARTMENT DONATIONS	0.00	0.00	0.00	0.00
1-23-530	FIRE EXPENSES RECOVERED	0.00	0.00	0.00	0.00
*	TOTAL FIRE REVENUE	9,278.28	9,278.28	0.00	(9,278.28)
BYLAW REVENUE					
1-26-525	DOG LICENSES	465.00	465.00	0.00	(465.00)
1-26-530	BYLAW FINES	0.00	0.00	0.00	0.00
*	TOTAL BYLAW REVENUE	465.00	465.00	0.00	(465.00)
ROADS & STREETS					
1-32-110	SPECIAL TAX - STREET IMPROVEMENT	0.00	0.00	0.00	0.00
1-32-410	SALE OF GOODS & SERVICES	103.75	103.75	0.00	(103.75)
1-32-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-32-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-32-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL ROADS & STREETS	103.75	103.75	0.00	(103.75)
WATER REVENUE					
1-41-410	MONTHLY WATER FEES	(180.00)	(180.00)	0.00	180.00
1-41-412	BULK WATER SALES	0.00	0.00	0.00	0.00
1-41-511	WATER PENALTIES	0.00	0.00	0.00	0.00
1-41-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL WATER REVENUE	(180.00)	(180.00)	0.00	180.00
SEWER REVENUE					
1-42-410	MONTHLY SEWER FEES	(180.00)	(180.00)	0.00	180.00
1-42-511	SEWER PENALTIES	(14.46)	(14.46)	0.00	14.46
1-42-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-42-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-42-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL SEWER REVENUE	(194.46)	(194.46)	0.00	194.46
WASTE MANAGEMENT REVENUE					
1-43-410	MONTHLY GARBAGE FEES	(60.00)	(60.00)	0.00	60.00
*	TOTAL WASTE MANAGEMENT REVEN	(60.00)	(60.00)	0.00	60.00



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GL Number	Description	January 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
CAMROSE & DISTRICT SUPPORT SER					
1-51-590	REVENUE - OWN SOURCES	0.00	0.00	0.00	0.00
1-51-840	PROVINCIAL CONDITIONAL GRANT	0.00	0.00	0.00	0.00
*	TOTAL CAMROSE & DISTRICT SUPPO	0.00	0.00	0.00	0.00
CEMETERY REVEUE					
1-56-410	SALE OF CEMETERY PLOTS	0.00	0.00	0.00	0.00
1-56-570	CEMETERY DONATIONS	0.00	0.00	0.00	0.00
*	TOTAL CEMETERY REVEUE	0.00	0.00	0.00	0.00
DEVELOPMENT REVENUE					
1-61-410	DEVELOPMENT PERMITS & CHARGES	50.00	50.00	0.00	(50.00)
*	TOTAL DEVELOPMENT REVENUE	50.00	50.00	0.00	(50.00)
LAND SALES					
1-66-410	LAND SALES	0.00	0.00	0.00	0.00
*	TOTAL LAND SALES	0.00	0.00	0.00	0.00
PARKS & RECREATION REVENUE					
1-72-110	SPECIAL TAX - RECREATION & PARKS	0.00	0.00	0.00	0.00
1-72-560	PARK & CAMPGROUND RENTALS	0.00	0.00	0.00	0.00
1-72-570	PARK DONATIONS	0.00	0.00	0.00	0.00
1-72-590	UTILITIES RECOVERED	100.00	100.00	0.00	(100.00)
1-72-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-72-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-72-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
*	TOTAL PARKS & RECREATION REVEN	100.00	100.00	0.00	(100.00)
CULTURE REVENUE					
1-74-560	HALL RENTALS	225.00	225.00	0.00	(225.00)
1-74-570	HALL DONATIONS	0.00	0.00	0.00	0.00
1-74-590	OTHER REVENUE	0.00	0.00	0.00	0.00
1-74-593	SPECIAL EVENT REVENUES	0.00	0.00	0.00	0.00
*	TOTAL CULTURE REVENUE	225.00	225.00	0.00	(225.00)
RESERVE TRANSFERS					
1-97-920	TRANSFER FROM RESERVES	0.00	0.00	0.00	0.00
*	TOTAL RESERVE TRANSFERS	0.00	0.00	0.00	0.00
**	TOTAL REVENUE	14,238.69	14,238.69	0.00	(14,238.69)

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GL Number	Description	January 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
COUNCIL EXPENSES					
2-11-130	COUNCIL - PAYROLL DEDUCTIONS	0.00	0.00	0.00	0.00
2-11-150	COUNCIL REMUNERATION	512.29	512.29	0.00	(512.29)
2-11-211	COUNCIL TRAVEL & SUBSISTENCE	0.00	0.00	0.00	0.00
2-11-214	COUNCIL PROFESSIONAL DEVT	0.00	0.00	0.00	0.00
*	TOTAL COUNCIL EXPENSES	512.29	512.29	0.00	(512.29)
ADMINISTRATION EXPENSE					
2-12-110	ADMINISTRATION - SALARIES	4,980.16	4,980.16	0.00	(4,980.16)
2-12-130	ADMINISTRATION - PAYROLL DEDUCTION	0.00	0.00	0.00	0.00
2-12-131	EMPLOYEE BENEFITS	321.93	321.93	0.00	(321.93)
2-12-211	TRAVEL & SUBSISTENCE	16.65	16.65	0.00	(16.65)
2-12-214	MEMBERSHIPS & PROFESSIONAL DEVT	881.95	881.95	0.00	(881.95)
2-12-234	LEGAL SERVICES	0.00	0.00	0.00	0.00
*	TOTAL ADMINISTRATION EXPENSE	6,200.69	6,200.69	0.00	(6,200.69)
OFFICE OPERATIONS					
2-12-215	FREIGHT & POSTAGE	0.00	0.00	0.00	0.00
2-12-217	TELEPHONE	49.95	49.95	0.00	(49.95)
2-12-220	ADVERTIZING & PRINTING	0.00	0.00	0.00	0.00
2-12-225	VILLAGE PROMOTIONS	0.00	0.00	0.00	0.00
2-12-230	PROFESSIONAL & CONSULTING SERVICE	0.00	0.00	0.00	0.00
2-12-231	AUDITING SERVICES	0.00	0.00	0.00	0.00
2-12-232	ASSESSMENT SERVICES	3,859.68	3,859.68	0.00	(3,859.68)
2-12-233	ASSESSMENT REVIEW BOARD	0.00	0.00	0.00	0.00
2-12-237	MUNICIPAL SOFTWARE	0.00	0.00	0.00	0.00
2-12-250	OFFICE REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00
2-12-253	TECHNICAL SUPPORT	242.42	242.42	0.00	(242.42)
2-12-258	OFFICE JANITORIAL CONTRACT	0.00	0.00	0.00	0.00
2-12-274	INSURANCE	405.00	405.00	0.00	(405.00)
2-12-341	LAND TITLES SERVICES	0.00	0.00	0.00	0.00
2-12-510	OFFICE SUPPLIES	4.00	4.00	0.00	(4.00)
2-12-511	MISCELLANEOUS	0.00	0.00	0.00	0.00
2-12-519	OTHER SERVICES	0.00	0.00	0.00	0.00
2-12-540	UTILITIES	0.00	0.00	0.00	0.00
*	TOTAL OFFICE OPERATIONS	4,561.05	4,561.05	0.00	(4,561.05)
ADMIN-CAPITAL					
2-12-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00
2-12-790	ADMINISTRATION-AMORTIZATION	0.00	0.00	0.00	0.00



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* TOTAL ADMIN-CAPITAL		0.00	0.00	0.00	0.00
REQUISITIONS					
2-13-750	REQUISITION - SCHOOL	0.00	0.00	0.00	0.00
2-41-750	REQUISITION - SMRWSC	0.00	0.00	0.00	0.00
2-51-750	REQUISITION - CDSS	2,389.75	2,389.75	0.00	(2,389.75)
2-61-750	REQUISITION - PLANNING	984.76	984.76	0.00	(984.76)
2-74-750	REQUISITION - PARKLAND LIBRARY	1,241.34	1,241.34	0.00	(1,241.34)
* TOTAL REQUISITIONS		4,615.85	4,615.85	0.00	(4,615.85)
FIRE EXPENSES					
2-23-148	IN-SERVICE TRAINING	0.00	0.00	0.00	0.00
2-23-159	HONORARIUMS - ANNUAL & HOURLY	0.00	0.00	0.00	0.00
2-23-211	TRAVEL & SUBSISTENCE	0.00	0.00	0.00	0.00
2-23-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	0.00	0.00	0.00
2-23-215	FREIGHT & POSTAGE	0.00	0.00	0.00	0.00
2-23-217	TELEPHONE	0.00	0.00	0.00	0.00
2-23-220	ADVERTIZING & PRINTING	0.00	0.00	0.00	0.00
2-23-225	PUBLIC RELATIONS & PROMOTIONS	0.00	0.00	0.00	0.00
2-23-250	FIREHALL REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00
2-23-251	VILLAGE TRUCK REPAIRS	0.00	0.00	0.00	0.00
2-23-252	COUNTY TRUCK REPAIRS	0.00	0.00	0.00	0.00
2-23-253	PAGER REPAIRS	0.00	0.00	0.00	0.00
2-23-254	PROTECTIVE EQUIPMENT REPAIRS	0.00	0.00	0.00	0.00
2-23-270	CONTRACTED SERVICES	0.00	0.00	0.00	0.00
2-23-274	INSURANCE	203.10	203.10	0.00	(203.10)
2-23-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00
2-23-511	MISCELLANEOUS	0.00	0.00	0.00	0.00
2-23-521	FUEL & LUBE	0.00	0.00	0.00	0.00
2-23-540	FIRE HALL POWER	0.00	0.00	0.00	0.00
2-23-541	FIRE HALL NATURAL GAS	0.00	0.00	0.00	0.00
2-23-750	DISPATCH AGREEMENT	0.00	0.00	0.00	0.00
2-23-751	MUTUAL AIDE RESPONSE CHARGES	0.00	0.00	0.00	0.00
2-23-920	TRANSFER TO RESERVES	0.00	0.00	0.00	0.00
* TOTAL FIRE EXPENSES		203.10	203.10	0.00	(203.10)
FIRE - CAPITAL					
2-23-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00
2-23-790	FIRE - AMORTIZATION	0.00	0.00	0.00	0.00
* TOTAL FIRE - CAPITAL		0.00	0.00	0.00	0.00



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BYLAW ENFORCEMENT					
2-26-270	BYLAW ENFORCEMENT OFFICER	0.00	0.00	0.00	0.00
2-26-510	BYLAW SUPPLIES	237.92	237.92	0.00	(237.92)
*	TOTAL BYLAW ENFORCEMENT	237.92	237.92	0.00	(237.92)
PUBLIC WORKS SALARIES & WAGES					
2-32-110	PW - SALARIES	1,940.03	1,940.03	0.00	(1,940.03)
2-32-130	PW - PAYROLL DEDUCTIONS	0.00	0.00	0.00	0.00
2-32-131	EMPLOYEE BENEFITS	111.54	111.54	0.00	(111.54)
*	TOTAL PUBLIC WORKS SALARIES &	2,051.57	2,051.57	0.00	(2,051.57)
PUBLIC WORKS OPERATIONS					
2-32-217	TELEPHONE	22.50	22.50	0.00	(22.50)
2-32-230	PROFESSIONAL CONSULTING	0.00	0.00	0.00	0.00
2-32-250	ROADWAY REPAIRS & MAINTENANCE	282.50	282.50	0.00	(282.50)
2-32-270	CONTRACTED SERVICES	0.00	0.00	0.00	0.00
2-32-510	GOODS & SUPPLIES	742.49	742.49	0.00	(742.49)
2-32-511	MISCELLANEOUS GENERAL SERVICES	0.00	0.00	0.00	0.00
2-32-521	FUEL & LUBE	21.83	21.83	0.00	(21.83)
2-32-540	UTILITIES - STREET LIGHTS	0.00	0.00	0.00	0.00
2-32-790	PUBLIC WORKS AMORTIZATION	0.00	0.00	0.00	0.00
*	TOTAL PUBLIC WORKS OPERATIONS	1,069.32	1,069.32	0.00	(1,069.32)
DRAINAGE					
2-37-250	DRAINAGE - REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00
2-37-750	REQUISITION - DRAINAGE	0.00	0.00	0.00	0.00
*	TOTAL DRAINAGE	0.00	0.00	0.00	0.00
WATER OPERATIONS					
2-41-110	SALARIES & WAGES	0.00	0.00	0.00	0.00
2-41-211	TRAVEL & SUBSISTENCE	20.00	20.00	0.00	(20.00)
2-41-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	0.00	0.00	0.00
2-41-217	TELEPHONE	0.00	0.00	0.00	0.00
2-41-230	PROFESSIONAL & CONSULTING SERVICE	0.00	0.00	0.00	0.00
2-41-240	CUSTOMER BILLING	0.00	0.00	0.00	0.00
2-41-250	REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00
2-41-270	WATER - CONTRACT	258.00	258.00	0.00	(258.00)
2-41-510	GOODS & SUPPLIES	185.14	185.14	0.00	(185.14)
2-41-540	UTILITIES	0.00	0.00	0.00	0.00
2-41-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00
2-41-790	WATER SYSTEM - AMORTIZATION	0.00	0.00	0.00	0.00



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* TOTAL WATER OPERATIONS		463.14	463.14	0.00	(463.14)
SEWER OPERATIONS					
2-42-110	SALARIES & WAGES	0.00	0.00	0.00	0.00
2-42-211	TRAVEL & SUBSISTENCE	0.00	0.00	0.00	0.00
2-42-217	TELEPHONE	0.00	0.00	0.00	0.00
2-42-230	PROFESSIONAL & CONSULTING SERVICE	0.00	0.00	0.00	0.00
2-42-240	CUSTOMER BILLING	0.00	0.00	0.00	0.00
2-42-250	REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00
2-42-270	SEWER - CONTRACT	338.00	338.00	0.00	(338.00)
2-42-410	BANK LOAN	550.00	550.00	0.00	(550.00)
2-42-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00
2-42-540	UTILITIES	0.00	0.00	0.00	0.00
2-42-762	CAPITAL	0.00	0.00	0.00	0.00
2-42-790	WASTE & SEWER AMORTIZATION	0.00	0.00	0.00	0.00
2-42-830	LAGOON DEBENTURE PAYMENTS	0.00	0.00	0.00	0.00
2-42-831	LAGOON DEBENTURE INTEREST	0.00	0.00	0.00	0.00
* TOTAL SEWER OPERATIONS		888.00	888.00	0.00	(888.00)
WASTE MANAGEMENT					
2-43-270	GARBAGE - CONTRACT	500.00	500.00	0.00	(500.00)
2-43-350	LANDFILL FEES	0.00	0.00	0.00	0.00
2-44-350	RECYCLING CHARGES	0.00	0.00	0.00	0.00
2-43-260	RENTAL OF MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00
2-43-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00
* TOTAL WASTE MANAGEMENT		500.00	500.00	0.00	(500.00)
CAMROSE & DISTRICT SUPPORT SER					
2-51-770	GRANTS TO ORGANIZATIONS	0.00	0.00	0.00	0.00
2-51-840	CONDITIONAL GRANTS TO CDSS	0.00	0.00	0.00	0.00
* TOTAL CAMROSE & DISTRICT SUPPO		0.00	0.00	0.00	0.00
CEMETERY OPERATIONS					
2-56-250	CEMETERY REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00
2-56-510	GENERAL GOODS & SERVICES	0.00	0.00	0.00	0.00
* TOTAL CEMETERY OPERATIONS		0.00	0.00	0.00	0.00
PLANNING & DEVELOPMENT					
2-61-237	MAPPING	0.00	0.00	0.00	0.00
2-66-120	COSTS - LAND SALES	0.00	0.00	0.00	0.00
* TOTAL PLANNING & DEVELOPMENT		0.00	0.00	0.00	0.00



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PARKS & RECREATION					
2-72-110	RECREATION & PARKS - SALARIES	1,565.03	1,565.03	0.00	(1,565.03)
2-72-115	CSJ & STEP WAGES	0.00	0.00	0.00	0.00
2-72-130	RECREATION & PARKS - PAYROLL DEDUC	0.00	0.00	0.00	0.00
2-72-131	EMPLOYEE BENEFITS	111.55	111.55	0.00	(111.55)
2-72-211	TRAVEL & SUBSISTENCE	63.00	63.00	0.00	(63.00)
2-72-220	ADVERTIZING & PRINTING	0.00	0.00	0.00	0.00
2-72-250	REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00
2-72-270	CONTRACTED SERVICES	0.00	0.00	0.00	0.00
2-72-510	GOODS & SUPPLIES	5.39	5.39	0.00	(5.39)
2-72-521	FUEL & LUBE	21.84	21.84	0.00	(21.84)
2-72-540	OLD HALL - UTILITIES	0.00	0.00	0.00	0.00
2-72-750	REQUISITIONS - RECREATION	0.00	0.00	0.00	0.00
2-72-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00
2-72-770	GRANTS TO ORGANIZATIONS	0.00	0.00	0.00	0.00
2-72-790	RECREATION - AMORTIZATION	0.00	0.00	0.00	0.00
*	TOTAL PARKS & RECREATION	1,766.81	1,766.81	0.00	(1,766.81)
CULTURE					
2-74-250	REPAIRS & MAINTENANCE - OLD HALL	0.00	0.00	0.00	0.00
2-74-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00
2-74-540	UTILITIES	0.00	0.00	0.00	0.00
2-74-584	SPECIAL EVENTS	0.00	0.00	0.00	0.00
2-74-770	TRANSFER TO OTHER ORGANIZATIONS	0.00	0.00	0.00	0.00
2-74-775	BAWLF PUBLIC LIBRARY APPROPRIATION	0.00	0.00	0.00	0.00
2-74-831	DEBENTURE INTEREST	0.00	0.00	0.00	0.00
*	TOTAL CULTURE	0.00	0.00	0.00	0.00
GENERAL					
2-97-990	GENERAL CONTINGENCY	0.00	0.00	0.00	0.00
*	TOTAL GENERAL	0.00	0.00	0.00	0.00
**	TOTAL EXPENSES	23,069.74	23,069.74	0.00	(23,069.74)
***	SURPLUS/DEFICIT	8,831.05	8,831.05	0.00	(8,831.05)



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TAX REVENUE					
1-00-110	TAXES - RESIDENTIAL	0.00	0.00	0.00	0.00
1-00-111	TAXES - RESIDENTIAL VACANT	0.00	0.00	0.00	0.00
1-00-112	TAXES - COMMERCIAL	0.00	0.00	0.00	0.00
1-00-113	TAXES - COMMERCIAL VACANT	0.00	0.00	0.00	0.00
1-00-114	TAXES - INDUSTRIAL	0.00	0.00	0.00	0.00
1-00-115	TAXES - AGRICULTURE	0.00	0.00	0.00	0.00
1-00-190	TAXES - LINEAR	0.00	0.00	0.00	0.00
1-00-240	GRANTS IN LIEU	0.00	0.00	0.00	0.00
1-00-510	PENALTIES & COSTS ON TAXES	4,441.15	4,441.15	0.00	(4,441.15)
1-00-116	GRANTS IN LIEU	0.00	0.00	0.00	0.00
*	TOTAL TAX REVENUE	4,441.15	4,441.15	0.00	(4,441.15)
INVESTMENT REVENUE					
1-00-550	RETURN ON INVESTMENTS	9.97	9.97	0.00	(9.97)
*	TOTAL INVESTMENT REVENUE	9.97	9.97	0.00	(9.97)
GENERAL REVENUE					
1-12-410	Sale of General Services	0.00	0.00	0.00	0.00
1-12-590	OTHER REVENUE	0.00	0.00	0.00	0.00
1-12-741	FINES & COSTS	0.00	0.00	0.00	0.00
*	TOTAL GENERAL REVENUE	0.00	0.00	0.00	0.00
GRANTS					
1-12-730	FEDERAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-740	PROVINCIAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
*	TOTAL GRANTS	0.00	0.00	0.00	0.00
FIRE REVENUE					
1-23-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-23-850	COUNTY GRANT - SHARED SERVICE	7,778.28	7,778.28	0.00	(7,778.28)
1-23-851	FIRE TRAINING - SHARED	1,000.00	1,000.00	0.00	(1,000.00)
1-23-852	PAGER MAINTENANCE - SHARED	500.00	500.00	0.00	(500.00)
1-23-853	FIREFIGHTER INSURANCE - SHARED	0.00	0.00	0.00	0.00
1-23-854	PROTECTIVE EQUIPMENT - SHARED	0.00	0.00	0.00	0.00
1-23-855	COUNTY OWNED TRUCK	0.00	0.00	0.00	0.00
1-23-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
1-23-940	TRANSFER FROM CAPITAL RESERVES	0.00	0.00	0.00	0.00

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1-23-110	SPECIAL TAX - FIRE	0.00	0.00	0.00	0.00
1-23-410	FIRE FIGHTING FEES CHARGED	0.00	0.00	0.00	0.00
1-23-411	MOTOR VEHICLE ACCIDENT FEES CHARG	0.00	0.00	0.00	0.00
1-23-412	MUTUAL AIDE PROVIDED	0.00	0.00	0.00	0.00
1-23-430	FIRE EXPENSES RECOVERED	0.00	0.00	0.00	0.00
1-23-570	FIRE DEPARTMENT DONATIONS	0.00	0.00	0.00	0.00
1-23-530	FIRE EXPENSES RECOVERED	0.00	0.00	0.00	0.00
*	TOTAL FIRE REVENUE	9,278.28	9,278.28	0.00	(9,278.28)
BYLAW REVENUE					
1-26-525	DOG LICENSES	465.00	465.00	0.00	(465.00)
1-26-530	BYLAW FINES	0.00	0.00	0.00	0.00
*	TOTAL BYLAW REVENUE	465.00	465.00	0.00	(465.00)
ROADS & STREETS					
1-32-110	SPECIAL TAX - STREET IMPROVEMENT	0.00	0.00	0.00	0.00
1-32-410	SALE OF GOODS & SERVICES	103.75	103.75	0.00	(103.75)
1-32-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-32-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-32-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL ROADS & STREETS	103.75	103.75	0.00	(103.75)
WATER REVENUE					
1-41-410	MONTHLY WATER FEES	(180.00)	(180.00)	0.00	180.00
1-41-412	BULK WATER SALES	0.00	0.00	0.00	0.00
1-41-511	WATER PENALTIES	0.00	0.00	0.00	0.00
1-41-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL WATER REVENUE	(180.00)	(180.00)	0.00	180.00
SEWER REVENUE					
1-42-410	MONTHLY SEWER FEES	(180.00)	(180.00)	0.00	180.00
1-42-511	SEWER PENALTIES	(14.46)	(14.46)	0.00	14.46
1-42-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-42-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-42-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL SEWER REVENUE	(194.46)	(194.46)	0.00	194.46
WASTE MANAGEMENT REVENUE					
1-43-410	MONTHLY GARBAGE FEES	(60.00)	(60.00)	0.00	60.00
*	TOTAL WASTE MANAGEMENT REVEN	(60.00)	(60.00)	0.00	60.00



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TAX REVENUE					
1-00-110	TAXES - RESIDENTIAL	0.00	0.00	0.00	0.00
1-00-111	TAXES - RESIDENTIAL VACANT	0.00	0.00	0.00	0.00
1-00-112	TAXES - COMMERCIAL	0.00	0.00	0.00	0.00
1-00-113	TAXES - COMMERCIAL VACANT	0.00	0.00	0.00	0.00
1-00-114	TAXES - INDUSTRIAL	0.00	0.00	0.00	0.00
1-00-115	TAXES - AGRICULTURE	0.00	0.00	0.00	0.00
1-00-190	TAXES - LINEAR	0.00	0.00	0.00	0.00
1-00-240	GRANTS IN LIEU	0.00	0.00	0.00	0.00
1-00-510	PENALTIES & COSTS ON TAXES	0.00	4,441.15	0.00	(4,441.15)
1-00-116	GRANTS IN LIEU	0.00	0.00	0.00	0.00
*	TOTAL TAX REVENUE	0.00	4,441.15	0.00	(4,441.15)
INVESTMENT REVENUE					
1-00-550	RETURN ON INVESTMENTS	7.37	17.34	0.00	(17.34)
*	TOTAL INVESTMENT REVENUE	7.37	17.34	0.00	(17.34)
GENERAL REVENUE					
1-12-410	Sale of General Services	5.93	5.93	0.00	(5.93)
1-12-590	OTHER REVENUE	0.00	0.00	0.00	0.00
1-12-741	FINES & COSTS	0.00	0.00	0.00	0.00
*	TOTAL GENERAL REVENUE	5.93	5.93	0.00	(5.93)
GRANTS					
1-12-730	FEDERAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-740	PROVINCIAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
*	TOTAL GRANTS	0.00	0.00	0.00	0.00
FIRE REVENUE					
1-23-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-23-850	COUNTY GRANT - SHARED SERVICE	0.00	7,778.28	0.00	(7,778.28)
1-23-851	FIRE TRAINING - SHARED	0.00	1,000.00	0.00	(1,000.00)
1-23-852	PAGER MAINTENANCE - SHARED	0.00	500.00	0.00	(500.00)
1-23-853	FIREFIGHTER INSURANCE - SHARED	0.00	0.00	0.00	0.00
1-23-854	PROTECTIVE EQUIPMENT - SHARED	0.00	0.00	0.00	0.00
1-23-855	COUNTY OWNED TRUCK	1,284.89	1,284.89	0.00	(1,284.89)
1-23-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
1-23-940	TRANSFER FROM CAPITAL RESERVES	0.00	0.00	0.00	0.00

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1-23-110	SPECIAL TAX - FIRE	0.00	0.00	0.00	0.00
1-23-410	FIRE FIGHTING FEES CHARGED	0.00	0.00	0.00	0.00
1-23-411	MOTOR VEHICLE ACCIDENT FEES CHARG	0.00	0.00	0.00	0.00
1-23-412	MUTUAL AIDE PROVIDED	0.00	0.00	0.00	0.00
1-23-430	FIRE EXPENSES RECOVERED	0.00	0.00	0.00	0.00
1-23-570	FIRE DEPARTMENT DONATIONS	0.00	0.00	0.00	0.00
1-23-530	FIRE EXPENSES RECOVERED	0.00	0.00	0.00	0.00
*	TOTAL FIRE REVENUE	1,284.89	10,563.17	0.00	(10,563.17)
	BYLAW REVENUE				
1-26-525	DOG LICENSES	25.00	490.00	0.00	(490.00)
1-26-530	BYLAW FINES	0.00	0.00	0.00	0.00
*	TOTAL BYLAW REVENUE	25.00	490.00	0.00	(490.00)
	ROADS & STREETS				
1-32-110	SPECIAL TAX - STREET IMPROVEMENT	0.00	0.00	0.00	0.00
1-32-410	SALE OF GOODS & SERVICES	0.00	103.75	0.00	(103.75)
1-32-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-32-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-32-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL ROADS & STREETS	0.00	103.75	0.00	(103.75)
	WATER REVENUE				
1-41-410	MONTHLY WATER FEES	10,335.00	10,155.00	0.00	(10,155.00)
1-41-412	BULK WATER SALES	0.00	0.00	0.00	0.00
1-41-511	WATER PENALTIES	378.39	378.39	0.00	(378.39)
1-41-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL WATER REVENUE	10,713.39	10,533.39	0.00	(10,533.39)
	SEWER REVENUE				
1-42-410	MONTHLY SEWER FEES	10,215.00	10,035.00	0.00	(10,035.00)
1-42-511	SEWER PENALTIES	(11.61)	(26.07)	0.00	26.07
1-42-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-42-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-42-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL SEWER REVENUE	10,203.39	10,008.93	0.00	(10,008.93)
	WASTE MANAGEMENT REVENUE				
1-43-410	MONTHLY GARBAGE FEES	4,032.00	3,972.00	0.00	(3,972.00)
*	TOTAL WASTE MANAGEMENT REVEN	4,032.00	3,972.00	0.00	(3,972.00)



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CAMROSE & DISTRICT SUPPORT SER					
1-51-590	REVENUE - OWN SOURCES	0.00	0.00	0.00	0.00
1-51-840	PROVINCIAL CONDITIONAL GRANT	0.00	0.00	0.00	0.00
*	TOTAL CAMROSE & DISTRICT SUPPO	0.00	0.00	0.00	0.00
CEMETERY REVEUE					
1-56-410	SALE OF CEMETERY PLOTS	0.00	0.00	0.00	0.00
1-56-570	CEMETERY DONATIONS	0.00	0.00	0.00	0.00
*	TOTAL CEMETERY REVEUE	0.00	0.00	0.00	0.00
DEVELOPMENT REVENUE					
1-61-410	DEVELOPMENT PERMITS & CHARGES	0.00	50.00	0.00	(50.00)
*	TOTAL DEVELOPMENT REVENUE	0.00	50.00	0.00	(50.00)
LAND SALES					
1-66-410	LAND SALES	0.00	0.00	0.00	0.00
*	TOTAL LAND SALES	0.00	0.00	0.00	0.00
PARKS & RECREATION REVENUE					
1-72-110	SPECIAL TAX - RECREATION & PARKS	0.00	0.00	0.00	0.00
1-72-560	PARK & CAMPGROUND RENTALS	0.00	0.00	0.00	0.00
1-72-570	PARK DONATIONS	0.00	0.00	0.00	0.00
1-72-590	UTILITIES RECOVERED	100.00	200.00	0.00	(200.00)
1-72-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-72-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-72-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
*	TOTAL PARKS & RECREATION REVEN	100.00	200.00	0.00	(200.00)
CULTURE REVENUE					
1-74-560	HALL RENTALS	1,000.00	1,225.00	0.00	(1,225.00)
1-74-570	HALL DONATIONS	0.00	0.00	0.00	0.00
1-74-590	OTHER REVENUE	0.00	0.00	0.00	0.00
1-74-593	SPECIAL EVENT REVENUES	0.00	0.00	0.00	0.00
*	TOTAL CULTURE REVENUE	1,000.00	1,225.00	0.00	(1,225.00)
RESERVE TRANSFERS					
1-97-920	TRANSFER FROM RESERVES	0.00	0.00	0.00	0.00
*	TOTAL RESERVE TRANSFERS	0.00	0.00	0.00	0.00
**	TOTAL REVENUE	27,371.97	41,610.66	0.00	(41,610.66)



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COUNCIL EXPENSES					
2-11-130	COUNCIL - PAYROLL DEDUCTIONS	5.15	5.15	0.00	(5.15)
2-11-150	COUNCIL REMUNERATION	1,130.05	1,642.34	0.00	(1,642.34)
2-11-211	COUNCIL TRAVEL & SUBSISTENCE	131.85	131.85	0.00	(131.85)
2-11-214	COUNCIL PROFESSIONAL DEVT	0.00	0.00	0.00	0.00
*	TOTAL COUNCIL EXPENSES	1,267.05	1,779.34	0.00	(1,779.34)
ADMINISTRATION EXPENSE					
2-12-110	ADMINISTRATION - SALARIES	6,667.19	11,647.35	0.00	(11,647.35)
2-12-130	ADMINISTRATION - PAYROLL DEDUCTION	437.71	437.71	0.00	(437.71)
2-12-131	EMPLOYEE BENEFITS	643.86	965.79	0.00	(965.79)
2-12-211	TRAVEL & SUBSISTENCE	114.30	130.95	0.00	(130.95)
2-12-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	881.95	0.00	(881.95)
2-12-234	LEGAL SERVICES	0.00	0.00	0.00	0.00
*	TOTAL ADMINISTRATION EXPENSE	7,863.06	14,063.75	0.00	(14,063.75)
OFFICE OPERATIONS					
2-12-215	FREIGHT & POSTAGE	0.00	0.00	0.00	0.00
2-12-217	TELEPHONE	609.52	659.47	0.00	(659.47)
2-12-220	ADVERTIZING & PRINTING	367.60	367.60	0.00	(367.60)
2-12-225	VILLAGE PROMOTIONS	0.00	0.00	0.00	0.00
2-12-230	PROFESSIONAL & CONSULTING SERVICE	0.00	0.00	0.00	0.00
2-12-231	AUDITING SERVICES	0.00	3,859.68	0.00	(3,859.68)
2-12-232	ASSESSMENT SERVICES	0.00	0.00	0.00	0.00
2-12-233	ASSESSMENT REVIEW BOARD	0.00	0.00	0.00	0.00
2-12-237	MUNICIPAL SOFTWARE	0.00	0.00	0.00	0.00
2-12-250	OFFICE REPAIRS & MAINTENANCE	496.96	739.38	0.00	(739.38)
2-12-253	TECHNICAL SUPPORT	0.00	0.00	0.00	0.00
2-12-258	OFFICE JANITORIAL CONTRACT	255.64	660.64	0.00	(660.64)
2-12-274	INSURANCE	0.00	0.00	0.00	0.00
2-12-341	LAND TITLES SERVICES	22.95	26.95	0.00	(26.95)
2-12-510	OFFICE SUPPLIES	0.00	0.00	0.00	0.00
2-12-511	MISCELLANEOUS	0.00	0.00	0.00	0.00
2-12-519	OTHER SERVICES	335.50	335.50	0.00	(335.50)
2-12-540	UTILITIES	2,088.17	6,649.22	0.00	(6,649.22)
*	TOTAL OFFICE OPERATIONS	2,088.17	6,649.22	0.00	(6,649.22)
ADMIN-CAPITAL					
2-12-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00
2-12-790	ADMINISTRATION-AMORTIZATION	0.00	0.00	0.00	0.00



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* TOTAL ADMIN-CAPITAL		0.00	0.00	0.00	0.00
REQUISITIONS					
2-13-750	REQUISITION - SCHOOL	0.00	0.00	0.00	0.00
2-41-750	REQUISITION - SMRWSC	0.00	0.00	0.00	0.00
2-51-750	REQUISITION - CDSS	0.00	2,389.75	0.00	(2,389.75)
2-61-750	REQUISITION - PLANNING	0.00	984.76	0.00	(984.76)
2-74-750	REQUISITION - PARKLAND LIBRARY	0.00	1,241.34	0.00	(1,241.34)
* TOTAL REQUISITIONS		0.00	4,615.85	0.00	(4,615.85)
FIRE EXPENSES					
2-23-148	IN-SERVICE TRAINING	0.00	0.00	0.00	0.00
2-23-159	HONORARIUMS - ANNUAL & HOURLY	373.61	373.61	0.00	(373.61)
2-23-211	TRAVEL & SUBSISTENCE	25.65	25.65	0.00	(25.65)
2-23-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	0.00	0.00	0.00
2-23-215	FREIGHT & POSTAGE	0.00	0.00	0.00	0.00
2-23-217	TELEPHONE	81.15	81.15	0.00	(81.15)
2-23-220	ADVERTIZING & PRINTING	0.00	0.00	0.00	0.00
2-23-225	PUBLIC RELATIONS & PROMOTIONS	0.00	0.00	0.00	0.00
2-23-250	FIREHALL REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00
2-23-251	VILLAGE TRUCK REPAIRS	0.00	0.00	0.00	0.00
2-23-252	COUNTY TRUCK REPAIRS	1,284.89	1,284.89	0.00	(1,284.89)
2-23-253	PAGER REPAIRS	0.00	0.00	0.00	0.00
2-23-254	PROTECTIVE EQUIPMENT REPAIRS	0.00	0.00	0.00	0.00
2-23-270	CONTRACTED SERVICES	0.00	0.00	0.00	0.00
2-23-274	INSURANCE	0.00	203.10	0.00	(203.10)
2-23-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00
2-23-511	MISCELLANEOUS	0.00	0.00	0.00	0.00
2-23-521	FUEL & LUBE	0.00	0.00	0.00	0.00
2-23-540	FIRE HALL POWER	169.56	169.56	0.00	(169.56)
2-23-541	FIRE HALL NATURAL GAS	241.64	241.64	0.00	(241.64)
2-23-750	DISPATCH AGREEMENT	0.00	0.00	0.00	0.00
2-23-751	MUTUAL AIDE RESPONSE CHARGES	0.00	0.00	0.00	0.00
2-23-920	TRANSFER TO RESERVES	0.00	0.00	0.00	0.00
* TOTAL FIRE EXPENSES		2,176.50	2,379.60	0.00	(2,379.60)
FIRE - CAPITAL					
2-23-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00
2-23-790	FIRE - AMORTIZATION	0.00	0.00	0.00	0.00
* TOTAL FIRE - CAPITAL		0.00	0.00	0.00	0.00



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BYLAW ENFORCEMENT					
2-26-270	BYLAW ENFORCEMENT OFFICER	504.38	504.38	0.00	(504.38)
2-26-510	BYLAW SUPPLIES	0.00	237.92	0.00	(237.92)
*	TOTAL BYLAW ENFORCEMENT	504.38	742.30	0.00	(742.30)
PUBLIC WORKS SALARIES & WAGES					
2-32-110	PW - SALARIES	2,075.44	4,015.47	0.00	(4,015.47)
2-32-130	PW - PAYROLL DEDUCTIONS	146.09	146.09	0.00	(146.09)
2-32-131	EMPLOYEE BENEFITS	111.54	223.08	0.00	(223.08)
*	TOTAL PUBLIC WORKS SALARIES &	2,333.07	4,384.64	0.00	(4,384.64)
PUBLIC WORKS OPERATIONS					
2-32-217	TELEPHONE	16.88	39.38	0.00	(39.38)
2-32-230	PROFESSIONAL CONSULTING	0.00	0.00	0.00	0.00
2-32-250	ROADWAY REPAIRS & MAINTENANCE	275.00	557.50	0.00	(557.50)
2-32-270	CONTRACTED SERVICES	225.00	225.00	0.00	(225.00)
2-32-510	GOODS & SUPPLIES	42.83	785.32	0.00	(785.32)
2-32-511	MISCELLANEOUS GENERAL SERVICES	0.00	0.00	0.00	0.00
2-32-521	FUEL & LUBE	263.66	285.49	0.00	(285.49)
2-32-540	UTILITIES - STREET LIGHTS	940.25	940.25	0.00	(940.25)
2-32-790	PUBLIC WORKS AMORTIZATION	0.00	0.00	0.00	0.00
*	TOTAL PUBLIC WORKS OPERATIONS	1,763.62	2,832.94	0.00	(2,832.94)
DRAINAGE					
2-37-250	DRAINAGE - REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00
2-37-750	REQUISITION - DRAINAGE	0.00	0.00	0.00	0.00
*	TOTAL DRAINAGE	0.00	0.00	0.00	0.00
WATER OPERATIONS					
2-41-110	SALARIES & WAGES	0.00	0.00	0.00	0.00
2-41-211	TRAVEL & SUBSISTENCE	135.80	155.80	0.00	(155.80)
2-41-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	0.00	0.00	0.00
2-41-217	TELEPHONE	87.45	87.45	0.00	(87.45)
2-41-230	PROFESSIONAL & CONSULTING SERVICE	0.00	0.00	0.00	0.00
2-41-240	CUSTOMER BILLING	31.35	31.35	0.00	(31.35)
2-41-250	REPAIRS & MAINTENANCE	1,500.00	1,500.00	0.00	(1,500.00)
2-41-270	WATER - CONTRACT	537.51	795.51	0.00	(795.51)
2-41-510	GOODS & SUPPLIES	201.39	386.53	0.00	(386.53)
2-41-540	UTILITIES	1,108.31	1,108.31	0.00	(1,108.31)
2-41-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00
2-41-790	WATER SYSTEM - AMORTIZATION	0.00	0.00	0.00	0.00



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* TOTAL WATER OPERATIONS		3,601.81	4,064.95	0.00	(4,064.95)
SEWER OPERATIONS					
2-42-110	SALARIES & WAGES	25.00	25.00	0.00	(25.00)
2-42-211	TRAVEL & SUBSISTENCE	0.00	0.00	0.00	0.00
2-42-217	TELEPHONE	74.11	74.11	0.00	(74.11)
2-42-230	PROFESSIONAL & CONSULTING SERVICE	0.00	0.00	0.00	0.00
2-42-240	CUSTOMER BILLING	31.35	31.35	0.00	(31.35)
2-42-250	REPAIRS & MAINTENANCE	2,091.20	2,091.20	0.00	(2,091.20)
2-42-270	SEWER - CONTRACT	400.00	738.00	0.00	(738.00)
2-42-410	BANK LOAN	550.00	1,100.00	0.00	(1,100.00)
2-42-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00
2-42-540	UTILITIES	419.13	419.13	0.00	(419.13)
2-42-762	CAPITAL	0.00	0.00	0.00	0.00
2-42-790	WASTE & SEWER AMORTIZATION	0.00	0.00	0.00	0.00
2-42-830	LAGOON DEBENTURE PAYMENTS	0.00	0.00	0.00	0.00
2-42-831	LAGOON DEBENTURE INTEREST	0.00	0.00	0.00	0.00
* TOTAL SEWER OPERATIONS		3,590.79	4,478.79	0.00	(4,478.79)
WASTE MANAGEMENT					
2-43-270	GARBAGE - CONTRACT	0.00	500.00	0.00	(500.00)
2-43-350	LANDFILL FEES	0.00	0.00	0.00	0.00
2-44-350	RECYCLING CHARGES	2,314.10	2,314.10	0.00	(2,314.10)
2-43-260	RENTAL OF MACHINERY & EQUIPMENT	250.00	250.00	0.00	(250.00)
2-43-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00
* TOTAL WASTE MANAGEMENT		2,564.10	3,064.10	0.00	(3,064.10)
CAMROSE & DISTRICT SUPPORT SER					
2-51-770	GRANTS TO ORGANIZATIONS	0.00	0.00	0.00	0.00
2-51-840	CONDITIONAL GRANTS TO CDSS	0.00	0.00	0.00	0.00
* TOTAL CAMROSE & DISTRICT SUPPO		0.00	0.00	0.00	0.00
CEMETERY OPERATIONS					
2-56-250	CEMETERY REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00
2-56-510	GENERAL GOODS & SERVICES	0.00	0.00	0.00	0.00
* TOTAL CEMETERY OPERATIONS		0.00	0.00	0.00	0.00
PLANNING & DEVELOPMENT					
2-61-237	MAPPING	0.00	0.00	0.00	0.00
2-66-120	COSTS - LAND SALES	0.00	0.00	0.00	0.00
* TOTAL PLANNING & DEVELOPMENT		0.00	0.00	0.00	0.00



VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

GL Number	Description	February 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
PARKS & RECREATION					
2-72-110	RECREATION & PARKS - SALARIES	2,035.45	3,600.48	0.00	(3,600.48)
2-72-115	CSJ & STEP WAGES	0.00	0.00	0.00	0.00
2-72-130	RECREATION & PARKS - PAYROLL DEDUC	146.09	146.09	0.00	(146.09)
2-72-131	EMPLOYEE BENEFITS	111.55	223.10	0.00	(223.10)
2-72-211	TRAVEL & SUBSISTENCE	0.00	63.00	0.00	(63.00)
2-72-220	ADVERTIZING & PRINTING	297.60	297.60	0.00	(297.60)
2-72-250	REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00
2-72-270	CONTRACTED SERVICES	0.00	0.00	0.00	0.00
2-72-510	GOODS & SUPPLIES	0.00	5.39	0.00	(5.39)
2-72-521	FUEL & LUBE	263.66	285.50	0.00	(285.50)
2-72-540	OLD HALL - UTILITIES	234.20	234.20	0.00	(234.20)
2-72-750	REQUISITIONS - RECREATION	0.00	0.00	0.00	0.00
2-72-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00
2-72-770	GRANTS TO ORGANIZATIONS	0.00	0.00	0.00	0.00
2-72-790	RECREATION - AMORTIZATION	0.00	0.00	0.00	0.00
* TOTAL PARKS & RECREATION		3,088.55	4,855.36	0.00	(4,855.36)
CULTURE					
2-74-250	REPAIRS & MAINTENANCE - OLD HALL	0.00	0.00	0.00	0.00
2-74-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00
2-74-540	UTILITIES	570.62	570.62	0.00	(570.62)
2-74-584	SPECIAL EVENTS	0.00	0.00	0.00	0.00
2-74-770	TRANSFER TO OTHER ORGANIZATIONS	0.00	0.00	0.00	0.00
2-74-775	BAWLF PUBLIC LIBRARY APPROPRIATION	0.00	0.00	0.00	0.00
2-74-831	DEBENTURE INTEREST	0.00	0.00	0.00	0.00
* TOTAL CULTURE		570.62	570.62	0.00	(570.62)
GENERAL					
2-97-990	GENERAL CONTINGENCY	0.00	0.00	0.00	0.00
* TOTAL GENERAL		0.00	0.00	0.00	0.00
** TOTAL EXPENSES		31,411.72	54,481.46	0.00	(54,481.46)
*** SURPLUS/DEFICIT		4,039.75	12,870.80	0.00	(12,870.80)

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: March 9, 2011
SUBJECT: Resignation of Councillor

PURPOSE:

The purpose of this memo is to formally inform the Village Council of the resignation of Councillor Reta Porter.

BACKGROUND:

During the In-Camera portion of the February 16, 2011 Council Meeting, Councillor Porter submitted her letter of resignation (a copy is attached).

The Village Council did not "come out of camera" at the time to accept her resignation. Therefore, the Council must do so at this Council Meeting.

Councillor Porter submitted a follow-up letter which is also attached for information.

ALTERNATIVES:

1. That the Village Council regretfully accept the letter of resignation from Councillor Reta Porter received on February 16, 2011 and that the Council also accept Councillor Porter's February 18, 2001 letter as information.

RECOMMENDATION:

It is recommended that the Village Council regretfully accept the letter of resignation from Councillor Reta Porter received on February 16, 2011 and that the Council also accept Councillor Porter's February 18, 2001 letter as information.

RECEIVED

FEB 16 2011

10:35 p.m.

Village of Bawlf,
Box 40,
Bawlf, Alberta,
TOB OJO

To: Mayor Gord Blatz, Deputy Mayor Jody YUha
Village Manger Lynn Horbasenko
Administrator Myrna Schapansky
Councillors Karen Robbins & Rod Blatz

When I decided to run for the Village of Bawlf Council for a second term, it was NOT to SIT and WATCH or LISTEN

--- Pointing Fingers, Verbal Abuse, Foul Language or NOT Attend Meetings?

The last four months I personally feel have been horrible to be a member of council and also to keep hearing the same issue !!

What happen to FAIR/ EQUAL --- Treatment to ALL VILLAGE OF BAWLF RESIDENT

We have Policies and BY-Laws that should be ENFORCED at all times.

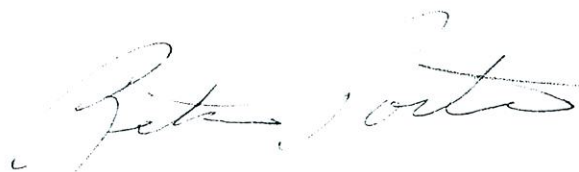
I feel when you decide to become a Village of Bawlf Council Member you should take pride in the job.

Well that is NO longer my feelings, when I hear things about how the Village of Bawlf is being managed and having No Respect for other Council Members or Administration.

Some of the residents feel since I am right here in the Village they can come to my job or phone me at work with their problem. I tell them they need to go to the Village Office and if they would like ask to be added to the agenda for whatever reason or see if it can be straighten out at the Village Office.

I said at the beginning of this term if things did not change I would not continue to be a Councillor.

This letter is to inform you I/ Reta Porter hereby resign as Council Member for the Village of Bawlf.



Item: 4.a)

FEB 22 2011

Friday February 18, 2011

Village Of Bawlf

I just want to say that when I handed in my letter of resignation, I thought we were still in-camera

I don't recall hearing that the meeting was adjourned.

The council chambers door was closed when we were all talking??

I do know that it would get around the Village that I had resigned but I was shock (well maybe NOT) that it was the very next day!!

The reason that I letting you know is because I had along time resident of Bawlf say she heard about my resignation and then about an hour later another Bawlf resident said so there going to be a by-election

I said Yes there will be. So I asked : if they were thinking of putting their name in, they said why not if some council member can yell in a council meeting and others can not. They said they could yell just as loud too

I said there should be No yelling at the council meetings , so they said they could talk really loud too.

So my question is how did these people know about what happen during that time we were in-camera

The two residents who asked me about my resignation heard it from two different sources.

I had only told my husband when I got home on Wednesday night that I had resigned.

Yours truly,

A handwritten signature in black ink, appearing to read 'Reta Porter', with a long horizontal flourish extending to the right.

Reta Porter

Item: 4. a)

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: March 11, 2011
SUBJECT: Long Term Garbage Collection

PURPOSE:

The purpose of this memo is to present the options and estimated costs regarding the long term provision of garbage collection in Bawlf.

BACKGROUND:

For several years prior to July 2010, the garbage collection service was contracted out and the contractor utilized his personal truck and trailer to transport the Village garbage to the Kelsey Transfer Site. From mid July 2010 to mid February 2011, the garbage collection was included in the Public Works Director's job description with the Village paying a weekly fee for the use of the Director's personal truck and trailer. When the Director resigned in mid February 2011, the Village contacted Can-Pak Environmental and the company was willing to help us out on a short term basis (they did not feel comfortable committing to a 3-month contract with us, which would limit them in securing a possible long term contract with another municipality).

Now the Village is faced with two basic options – Do we continue with the original concept of purchasing a new (used) 1-ton truck and trailer OR are there benefits to removing the garbage collection from the PW Director's job description and contracting Can-Pak Environmental to provide the service? Here are the pros and cons:

Garbage Collection by Village Staff:

- Pros:**
- Collection and transport costs would be included in the PW Director's salary.
 - We can use the truck and trailer that we purchase for other Village uses.
 - We can choose the collection day of the week.
- Cons:**
- A new truck and trailer could cost \$15,000-\$17,000. Both will take some time to find and purchase.
 - We would need to find a secure location to store the new trailer.
 - At some point in time, this could place limits on who the Village hires as the Public Works Director.

Garbage Collection by Can-Pak Environmental:

- Pros:**
- They have the appropriate vehicles and equipment.
 - If the Public Works Director resigns, garbage collection would continue hassle-free.
 - Costs seem reasonable at \$10 per household per month (including landfill costs).
- Cons:**
- The truck is too tall for the back alleys with low hanging power lines (between King Street and Vrolson Road AND the alley behind the Lutheran Church). Residents will be required to put their garbage out on the front street. (Perhaps the power lines could be raised someday.)
 - Many tree branches that are currently overhanging into the alleys will need to be trimmed so as not to cause damage to the garbage truck.
 - Can-Pak selects the collection day based on including Bawlf on the same route as Hay Lakes.

Cost Factors to Consider:

- Current landfill fees payable to Camrose County for the Kelsey Transfer Site = approx. \$9000 per year.
- When the **service was initially contracted out**, it cost the Village \$1200/month x 12 months = \$14,400.
- When the collection was **included in the PW Director's job description**, approximately 6-7 hours per week was spent collecting and hauling the garbage to Kelsey (ie. 16-18.7% of his time calculated on a 37.5 hour work week).
 - If 6 hours/week, then 16% of the salary range \$45,250-\$55,650 = \$7240-\$8900.
 - If 7 hours/week, then 18.7% of the salary range \$45,250-\$55,650 = \$8460-\$10,400.
 - The lease costs for the use of personal truck and trailer = \$6500 per year.
 - The one-time cost for a new (used) truck and trailer could be \$15,000-\$17,000 in 2011.
- If we contract **Can-Pak Environmental**, the charges would be 170 houses/businesses x \$10/month (maximum) x 12 months = **\$20,400 per year**. The \$10 per household per month includes the disposal fees. (The Administration is waiting to hear back from Can-Pak regarding the length of term of the agreement that they would want us to commit to.)

	Annual Hauling Costs	Lease of Personal Truck & Trailer	Annual Landfill Fees	TOTAL Operating Costs
Previously Contracted to Individual	\$14,400	\$0	\$9,000	\$23,400
Part of PW @ 6 hrs/wk (16%)	\$7240-\$8900	\$6,500	\$9,000	\$22,740 - \$24,400
**Part of PW @ 6 hrs/wk (16%)	\$7240-\$8900	\$0	\$9,000	\$16,240 - \$17,900 (+ Capital Costs)
Part of PW @ 7 hrs/wk (18.7%)	\$8460-\$10,400	\$6,500	\$9,000	\$23,960 - \$25,900
**Part of PW @ 7 hrs/wk (18.7%)	\$8460-\$10,400	\$0	\$9,000	\$17,460 - \$19,400 (+ Capital Costs)
Contract with Can-Pak Env.	\$20,400	\$0	\$0	\$20,400

**** If we decide to purchase a truck and trailer.**

The Village must make this decision at the March 15, 2011 Council Meeting. As soon as the decision is made, the Administration will contact Can-Pak Environmental.

ALTERNATIVES:

1. That the Village of Bawlf contract Can-Pak Environmental for garbage collection services at a maximum cost of \$10 per household/business per month realizing that there may be incremental increases from time to time.
2. That the Village of Bawlf include garbage collection in the Public Works Director's job description and immediately purchase a good used one-ton truck and a trailer appropriate for hauling garbage to the Kelsey Transfer Site.

RECOMMENDATION:

It is recommended that the Village of Bawlf contract Can-Pak Environmental for garbage collection services at a maximum cost of \$10 per household/business per month realizing that there may be incremental increases from time to time.

After careful consideration and after speaking with a Municipal Advisor at Municipal Affairs, I would like to make the following resolution:

That the Village of Bawlf Council request, pursuant to Section 571 of the Municipal Government Act, an Inspection of the Village of Bawlf for review of Councillor conduct and adherence to the Roles and Responsibilities of Councillors.

Recorded Vote

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: March 9, 2011
SUBJECT: By-Election Schedule

PURPOSE:

The purpose of this memo is to bring forward a possible timeline for the Village of Bawlf by-election.

BACKGROUND:

With the vacancy created by the resignation of Councillor Porter on February 16, 2011 the Village is required to hold a by-election within 90 days of the vacancy. The 90th day after February 16th will be May 17, 2011. This is the last day that the by-election can be held.

Based on the advertizing requirements for Nomination Day and Election Day, the Administration proposes the following timeline:

	<u>Preferred</u>	<u>Alternate</u>
1 st Notice of Nomination Day - Tuesday	March 22	April 5
2 nd Notice of Nomination Day - Tuesday	March 29	April 12
Nomination Day - Monday	April 4	April 18
1 st Notice of Election Day - Tuesday	April 19	May 3
2 nd Notice of Election Day - Tuesday	April 26	May 10
Advanced Poll - Wednesday	April 27	May 11
Election Day - Monday	May 2	May 16
May Council Meeting - Wednesday		May 18

ALTERNATIVES:

1. That the Village Council approve May 2, 2011 as Election Day, April 27, 2011 as the Advanced Poll Date and April 4, 2001 as Nomination Day for the Village of Bawlf by-election with the understanding that the Returning Officer will follow the required advertizing timelines as set out in the Local Authorities Elections Act.
2. That the Village Council approve May 16, 2011 as Election Day, May 11, 2011 as the Advanced Poll Date and April 18, 2011 as Nomination Day for the Village of Bawlf by-election with the understanding that the Returning Officer will follow the required advertizing timelines as set out in the Local Authorities Elections Act.

RECOMMENDATION:

It is recommended that the Village Council approve May 2, 2011 as Election Day, April 27, 2011 as the Advanced Poll Date and April 4, 2001 as Nomination Day for the Village of Bawlf by-election with the understanding that the Returning Officer will follow the required advertizing timelines as set out in the Local Authorities Elections Act.

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: March 11, 2011
SUBJECT: **Appreciation and Gratitude to Past Council Members**

PURPOSE:

The purpose of this memo is to bring forward a suggestion to send some form of appreciation and gratitude to the past council members.

BACKGROUND:

The past practices for thanking past members of council have varied. Letters have been sent, plaques have been presented or gift certificates have been given. Currently, there is no policy in place.

The outgoing members of the 2007-2010 council have not received any form of appreciation and gratitude thus far. How would this current council like to acknowledge the services of the past council members?

It would be beneficial if the discussion would take into consideration that a policy be written and approved in order that consistent appreciation and gratitude be expressed after every election. The Administration could contact other municipalities to research the policies and practices of others.

ALTERNATIVES:

1. That the Village Council discusses the various options for providing appreciation and gratitude to past council members.
2. That the Village Council asks the Administration to contact other municipalities to ask what their policies and practices are regarding appreciation and gratitude to past council members.

RECOMMENDATION:

n/a

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: March 9, 2011
SUBJECT: Chief Administrative Officer Bylaw #557/08

PURPOSE:

The purpose of this memo is to present Bylaw #557/08 which was passed to establish the position of Chief Administrative Officer for the Village of Bawlf.

BACKGROUND:

At the February 16, 2001 discussion arose regarding the specific duties of the Chief Administrative Officer (CAO). The bylaw to establish the position of CAO also includes the list of powers, duties and functions of the CAO.

In the Village of Bawlf, the Chief Administrative Officer was also appointed as the Development Officer as per Motion 53/08 made at the April 22, 2008 Regular Council Meeting. The Development Officer is responsible for the implementation of the Village of Bawlf Land Use Bylaw #526/04 (including the amendments up to and including Bylaw #554/08).

ALTERNATIVES:

1. That the Village Council accept Bylaw #557/08, passed in March 2008 for the purpose of establishing the position of Chief Administrative Officer, as information.

RECOMMENDATION:

It is recommended that the Village Council accept Bylaw #557/08, passed in March 2008 for the purpose of establishing the position of Chief Administrative Officer, as information.

BY-LAW NO. 557/08

THE COUNCIL OF THE VILLAGE OF BAWLF IN THE PROVINCE OF ALBERTA ENACTS AS FOLLOWS:

1. PURPOSE

- 1.1 The purpose of this By-law is to establish the position of Chief Administrative Officer of the municipality.

2. DEFINITIONS

- 2.1 "Chief Administrative Officer" means the Chief Administrative Officer for the municipality and whatever subsequent title may be conferred on that officer by council or statute.
- 2.2 "Council" shall mean the council of the Village of Bawlf.
- 2.3 "Municipality" shall mean the Village of Bawlf.

3. CHIEF ADMINISTRATIVE OFFICER

- 3.1 Council hereby establishes the position of Chief Administrative Officer and the individual appointed to that position will have the title "CAO".
- 3.2 Council will, by resolution, appoint an individual to the position of Chief Administrative Officer and establish the terms and conditions of the Chief Administrative Officer's employment.
- 3.3 The Chief Administrative Officer is authorized to delegate further, and to authorize further delegation of any matter delegated to the Chief Administrative Officer by council under this By-law, to any employee of the municipality.
- 3.4 In addition to the powers, duties and functions given to the Chief Administrative Officer under the Municipal Government Act or any other Act, the Chief Administrative Officer will:
- a) establish the structure of the administration of the municipality, including establishing, merging, dividing and eliminating departments and establishing a managerial hierarchy and an administrative and reporting policies and procedures;
 - b) establish policy and procedures for hiring all employees of the municipality to carry out the powers, duties and functions delegated to those employees;
 - c) ensure that the policies and programs of the municipality are implemented;
 - d) advise and inform Council in the operations and affairs of the municipality;

Item: 5.c)

- e) supervise, direct, hire, fire, discipline, terminate, demote, transfer and direct all employees of the municipality;
- f) direct, supervise and review the proponents of all departments of the municipality;
- g) prepare and submit to the budget committee of Council estimates of revenue and expenditures and capital programs annually, or as required by Council;
- h) monitor and control municipal spending within the budgets established by Council
- i) advise Council and make recommendations about the financial condition of the municipality and the policies and programs as may be necessary or desirable to carry out the powers, duties and functions of the municipality;
- j) attend all meetings of Council and committees of Council and meetings of such boards, authorities and other bodies as are required by Council;
- k) prepare and submit to Council such reports and recommendations as may be required by Council or Council committees;
- l) appoint an Acting Chief Administrative Officer to act during absences of the Chief Administrative Officer which has all the powers, duties and functions of a Designated Officer as required under the Municipal Government Act or any other Act;
- m) ensure all Minutes of Council meetings are recorded in the English language, without note or comment;
- n) ensure the names of the Councillors present at Council meetings are recorded;
- o) ensure the Minutes of each Council meeting are given to Council for adoption at a subsequent Council meeting;
- p) ensure the By-laws and Minutes of Council meetings and all other records and documents of the municipality are kept safe;
- q) ensure the Minister is sent a list of the Councillors and any other information the Minister requires within 5 days after the term of the Councillors begins;
- r) ensure the corporate seal, if any, is kept in the custody of the Chief Administrative Officer;
- s) ensure the revenues of the municipality are collected and controlled and receipts are issued in the manner directed by Council;
- t) ensure all money belonging to or held by the municipality is deposited in a bank, credit union, loan corporation, treasury branch or trust corporation designated by Council;
- u) ensure the accounts for authorized expenditures referred to in Section 248 of the Municipality Government Act are paid;

- v) ensure accurate records and accounts are kept of the financial affairs of the municipality, including the things on which a municipality's debt limit is based and the things included in the definition of debt for the municipality;
- w) ensure the actual revenues and expenditures of the municipality compared with the estimates in the operating or capital budget approved by Council are reported to Council as often as Council directs;
- x) ensure money invested by the municipality is invested in accordance with Section 250 of the Municipal Government Act;
- y) ensure assessments, assessment rolls and tax rolls for the purposes of Parts 9 and 10 of the Municipal Government Act are prepared;
- z) ensure public auctions held to recover taxes are carried out in accordance with Part 10 of the Municipal Government Act;
- aa) act as the clerk of the Assessment Review Board having jurisdiction in the municipality;
- bb) review all requests of any person to obtain information in possession of the municipality and to provide such information in accordance with the Municipal Government Act;
- cc) authorize for the entering into of contracts and/or the expenditure of funds where such contracts or expenditure has been approved by Council, either in the budget or otherwise;
- dd) ensure all contracts and agreements are signed with any other person authorized by Council to sign them;
- ee) conduct a census as when required by Council and submit population affidavits in accordance with requirements of the Municipal Government Act;
- ff) ensure that the sufficiency of all petitions to Council be determined as set out in the Act;
- gg) accept service of all notices and documents on behalf of the municipality;
- hh) provide certification of notices, decisions, documents and any other certificates or statutory declarations as provided for or required by the Municipal Government Act;
- ii) ensure that all Minutes of Council meetings are signed in conjunction with the person presiding at the meeting;
- jj) ensure that all by-laws are signed in conjunction with the Chief Elected Official;
- (kk) ensure that By-laws of the municipality are consolidated as authorized by Council;
- ll) authorize a temporary closure of whole or part of any road at any time that a construction or maintenance project on or adjacent to the road may create a hazard;

- (mm) authorize the placement from time to time of traffic control devices, including traffic control devices restricting the speed of vehicles, at any locations considered necessary for controlling highways subject to the direction, management and control of the municipality and provide for a record of all locations to be kept, which shall be open to public inspection during normal business hours;
- (nn) exercise such other powers, duties and functions as may be required by Council from time to time.

4. ACCOUNTABILITY

- 4.1 The Chief Administrative Officer is accountable to Council for the exercise of all powers, duties and functions.

5. REPEAL OF BY-LAWS

- 5.1 By-law No. 426/86 and all amendment is hereby repealed.

6. EFFECTIVE DATE

- 6.1 The effective date of this By-law is the 25th day of March, 2008.

READ a first time this 19th day of February, 2008.

READ a second time this 25th day of March, 2008.

READ a third time and finally passed this 25th day of March, 2008

CHIEF ELECTED OFFICER

CHIEF ADMINISTRATIVE OFFICER

Item: 5.c)

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: March 9, 2011
SUBJECT: Letter to Alberta Transportation – Lift Station Upgrades

PURPOSE:

The purpose of this memo is to present the letter written to Alberta Transportation by Focus Corporation on behalf of the Village of Bawlf regarding required upgrades to our lift station.

BACKGROUND:

In 2007, the Village of Bawlf submitted an application to Alberta Transportation under the Alberta Municipal Water/Wastewater Partnership (AMWWP) Grant Program for lift station upgrades including the replacement of pumps, upgrades to the electrical system, installation of a ventilation louver and exhaust fan, and the installation of the auto dialer and alarm. Funding was not approved at that time.

The letter that Focus Corporation wrote on our behalf on February 16, 2011 was received and acknowledged by Alberta Transportation as per the attached email from Denette Tews.

If Alberta Transportation is prepared to approve our application, we will be contacted to confirm whether or not we are ready and willing to proceed with the project. The letter basically keeps us on the list and it is not known when, or if, our project will be approved.

ALTERNATIVES:

1. That the Village Council accept the letter written to Alberta Transportation by Focus Corporation on behalf of the Village of Bawlf for Lift Station Upgrades through the Alberta Municipal Water/Wastewater Partnership Program as information.

RECOMMENDATION:

It is recommended that the Village Council accept the letter written to Alberta Transportation by Focus Corporation on behalf of the Village of Bawlf for Lift Station Upgrades through the Alberta Municipal Water/Wastewater Partnership Program as information.



Engineering - Geomatics - Planning

February 16, 2011

Denette Tews
Grant Technologist
Alberta Transportation
401 Provincial Building,
4920-51 Street
Red Deer, AB, T4N 6K8

Dear Ms. Tews:

**Re: Application for Funding – Village of Bawlf Lift Station Upgrade
– Alberta Municipal Water / Wastewater Partnership (AMWWP)**

We are submitting this letter on behalf of the Village of Bawlf in order to support their request for funding for their lift station upgrade. Although we understand that lift station upgrades are considered to be priority 3 items, we are requesting that the lift station upgrade as described below remain on the list of eligible projects due to the following reasons:

Current Condition:

The existing lift station along with electrical system was originally upgraded in 1982. The design period for the original plant was 25 years, i.e. ending in 2007.

Based on a visual inspection that was carried out in October 2010 and further communication with the village, it was decided that the old electrical panel, pump controllers and level sensors in the lift station wet well require short-term replacement because of their advanced aging. Common problems at the lift station include bulb level sensors malfunctioning, false alarms, and frequent maintenance issues associated with the aging control system.

Proposed Electrical Upgrades:

The existing control panel should be replaced with a new SCADA capable panel, including the following:

1. New Control Unit (Flygt APP) – SCADA ready: these units are specially designed for handling water and wastewater pumping operations. They are designed for ease of installation and operation and can interface with a range of different SCADA systems.
2. Ultrasonic Level Sensors with level switches: these accurate non-contact sensors will help prevent the frequent maintenance issues related to the old bulb sensors which are prone to fouling and tangling.
3. Pump Controllers: monitoring a number of parameters including pump capacity, running times, service reminders and leakage / high temperature alarms, also alternate pump operation to maintain balanced usage.
4. Alarm Dialing: alarms are sent to text pagers or SMS, allowing personnel to prioritize site visits and optimize servicing.

A SCADA module was not included at the time, but can be added at a later time, allowing for remote Lift Station operation and data collection. Price estimates include demolition work for the old control system and removal of old level bulb sensors.

Table 1 - Estimated Costs for Electrical Upgrades

Item	Cost Per Item	Number Required	Total Cost
New Electrical Panel (Flygt) (including pump controllers, ultrasonic level sensors, level switches, alarm dialing and SCADA ready system, complete with installation)	\$30,000	1	\$30,000
Demolition work (including old electrical panel and level sensors)	\$6,000	1	\$6,000
Total			\$36,000

Total cost to carry out the electrical improvements is \$ 36,000 plus an additional 25% for engineering and contingency.

If you require more information, please contact us at your earliest.

Sincerely,

Allan Yamashita

Cc: Village of Bawlf

Lynn Horbasenko

From: Denette Tews [denette.tews@gov.ab.ca]
Sent: March-09-11 9:09 AM
To: lhorbasenko@bawlf.com
Subject: AMWWP Update - Lift Station

Good Morning Lynn,

I received the letter regarding the lift station application under the AMWWP. I have updated the file to reflect the revised project costs. Because this project was submitted prior to 2008, it will remain in the system until it receives a funding approval. Please be sure to continue to provide me with an update if there any additional changes to the cost or scope of work.

If you have any questions, please do not hesitate to give me a call at your earliest convenience. Thanks!

Regards,

Denette Tews
Grants Technologist

Alberta Transportation
4th Floor, Provincial Building, 4920-51 Street
Red Deer, AB T4N 6K8
Ph: 403.340.5069
Fax: 403.340.4810

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MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: March 11, 2011
SUBJECT: 2010 Operating Costs for the Bawlf Community Centre

PURPOSE:

The purpose of this memo is to present the 2010 Operational Costs for the Bawlf Community Centre and request approval from the Village Council to provide a cheque to the Bawlf and District Lions Club for the operating deficit as per the lease agreement.

BACKGROUND:

The lease agreement between the Village of Bawlf and the Lions Club states that the Village will forward the annual rental fees collected to the Lions Club as well as cover the annual net operating deficit for the operations of the hall.

The Bawlf Lions Club provided the attached operational cost summary. The Village staff provided the Lions with the rental income total as well as the total costs covered by the Village for insurance and janitorial supplies.

As per the lease agreement with the Lions Club, the Village owes the Lions \$5409 for 2010. The Lions Club has graciously donated the capital cost of the ice machine (\$3360).

ALTERNATIVES:

1. That the Village Council approve payment to the Bawlf and District Lions Club in the amount of \$5409 for the 2010 net operational costs for the Bawlf Community Centre and that a letter be sent to the Lions Club thanking them for donating the capital cost of the ice machine in the amount of \$3360.

RECOMMENDATION:

It is recommended that the Village Council approve payment to the Bawlf and District Lions Club in the amount of \$5409 for the 2010 net operational costs for the Bawlf Community Centre and that a letter be sent to the Lions Club thanking them for donating the capital cost of the ice machine in the amount of \$3360.

BAWLF AND DISTRICT LIONS CLUB

Box 123
Bawlf, AB
T0B 0J0

February 16, 2011

RE: OPERATING COSTS FOR THE COMMUNITY CENTRE

Enclose is a summary of the costs incurred by the Village and the Lions to operate the Community Centre in 2010.

Based upon the information submitted, the Village incurred direct operational costs of \$2,666 in 2010. The Bawlf Lions incurred direct operating costs of \$5,409 and capital improvement costs of \$3,360. This yields a total cost of \$11,435 to operate the Community Centre in 2010. The Village collected \$7,075 in rentals in 2010 resulting in an operating deficit of \$4,360 for 2010.

According to our lease agreement the Village is to forward all rental fees plus any deficient the Lions may incur in operating the Community Centre. As our direct operational costs were only \$5,409, we are requesting the Village pay that amount to the Lions. The remaining rental money may be used to pay a portion of the Village's expenses. The Bawlf Lions Club will absorb the capital improvement costs of \$3,360.

If you have any questions regarding this cost reconciliation please contact me.

Sincerely



Bryan Berg
Bawlf Lions

Item: 5.e)

BAWLF COMMUNITY CENTRE OPERATIONAL COSTS					
	2009	2010		2009	2010
Bawlf Lions					
Power	\$2,787	\$2,605	Lions Improvements	\$6,891	\$3,360
Phone	\$648	\$486			ice machine
Heat	\$1,472	\$1,375			
Janitor	\$1,974	\$718	Hall Usage		
Janitorial Supplies	\$529	\$225			
Water & Sewer	\$864		Seniors 29, 0 paid		32 0 paid
			Weddings 10		4 \$1675
Lions Sub-total	\$8,274	\$5,409	Village 8, 2 paid		6 0 paid
			Library 5 0 paid		1 1 paid
			Muni Sustain 4, 1 paid		2 1paid
Village			Funeral 1		
			Church 7 7 paid		24 \$1800
Insurance	\$1,739	\$1,510	Lions 14 0 paid		24 1 paid
Janitorial Supplies	\$752	\$1,156	School 5 2 paid		4 4 paid
Fly Light	\$530		Other 16 16paid		14 11 paid
Village sub-total	\$3,021	\$2,666			109 events
Total Operational Costs	\$11,295	\$8,075			
Rental Income	\$7,625	\$7,075			
Lions Cost	\$8,274	\$5,409			
Rental Income	\$7,625	\$7,075			
Village Subsidy	\$649				

Item: 5.e)

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: March 11, 2011
SUBJECT: 2011 Volunteer Appreciation Week

PURPOSE:

The purpose of this memo is to discuss options for the Village of Bawlf to host an event during Volunteer Appreciation Week.

BACKGROUND:

Volunteer Appreciation Week is April 10-16, 2011. The Council has budgeted \$500 in 2011 to host an event to show our appreciation for the work and time our local volunteers donate toward making Bawlf a better place to live, work and play.

The Administration has not planned any details as of yet and is looking for suggestions and perhaps even assistance in hosting such an event. Some possibilities that come to mind include:

- Book the Community Centre for the event.
- Invite all volunteer associations, boards and departments serving Bawlf and area to encourage their members to attend the event.
- The Mayor (or alternate council member) to open the evening with a few words of appreciation.
- Host a mix and mingle with a large volunteer cake, tea, coffee and juice.
- Solicit donations of goods from vendors we do business with for door prizes.
- NO* • Provide certificates of appreciation for all volunteers (if we can acquire the names from each of the organizations).
- Do Council members have other suggestions?
- Is anyone interested in assisting with the organization of the event?

ALTERNATIVES:

1. That the Village Council ask the Administration to organize and host a Volunteer Appreciation event during the week of April 10-16, 2011 with costs not to exceed the budget amount of \$500.
2. That the Village Council determine an alternative method of recognizing the Bawlf volunteers in 2011.

RECOMMENDATION:

It is recommended that the Village Council ask the Administration to organize and host a Volunteer Appreciation event during the week of April 10-16, 2011 with costs not to exceed the budget amount of \$500.

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: March 11, 2011
SUBJECT: Sanden Court Board Membership

PURPOSE:

The purpose of this memo is to bring forward a request from the Chair of the Sanden Court Board for Village Council approval to allow former Councillor Reta Porter to remain on the Sanden Court Board.

BACKGROUND:

After the 2007 Election, Councillor Reta Porter was appointed as the Village Representative on the Sanden Court Board. Now that she has resigned her position on Council, the Village no longer has a representative attending their board meetings.

On February 23, 2011 Reta Porter submitted a letter requesting Council approval to remain on the Sanden Court Board. On March 7, 2011 Chairperson Debra-Lee Kelch also submitted a letter requesting that Council approve Reta Porter as a board member and to report that the Advisor at Alberta Housing and Urban Affairs indicated that the Village of Bawlf is not required to have a Village representative on the Board. Both letters are attached for your information.

Regarding the Village of Bawlf having a representative sit on the Sanden Court Board, the Administration recommends that the Village Council continue to appoint a Council representative to sit on the Board for liaison and consistent communication purposes. There appears to be a sufficient number of vacancies on their board to have both Reta Porter serve as a member at large as well as a Council Representative.

ALTERNATIVES:

1. That the Village Council approve Reta Porter as a member of the Sanden Court Board for the remainder of the three year term.
2. That the Village Council appoint a member of Council to serve as the Village representative on the Sanden Court Board for the remainder of the three year term.

RECOMMENDATION:

It is recommended that the Village Council pass two separate motions as follows:

1. That the Village Council approve Reta Porter as a member of the Sanden Court Board for the remainder of the three year term.
2. That the Village Council appoint a member of Council to serve as the Village representative on the Sanden Court Board for the remainder of the three year term.

RECEIVED

FEB 23 2011

Monday February 21, 2011

Village of Bawlf /Council
Box 40
Bawlf, Alberta
TOB OJO

Now that I have resigned as member of the Village Council, I'm no longer a representative for Sanden Court on behalf of the Village Of Bawlf.

I would like to request your approval to stay on as resident/ ratepayer board member for Sanden Court.

Sanden Court Board next schedule meeting is : Tuesday April 26, 2011

@ Bawlf Country Store -- time 8:00 p.m.

Agenda: 1st Quarterly Report for 2011

Board Members; Chairperson --Debra-Lee Kelch	780-373-3766
Vice-Chairperson -- Naomi Porter	780-373-2224
Secretary -- Myrna Gibson	780-373-3961
C.A.O.-- Cindy Fraser	780-373-2507

Sincerely,



Reta Porter

Item: 5.h)

Monday March 7, 2011

To: Village Office / Council,

The Sanden Court Board Members and C.A.O. Cindy Fraser would like to request that the Village of Bawlf approve/appoint Reta Porter to become a board member for Sanden Court.

We have talked to Ms. Anna-Marie Hamilton (Housing Advisor) for Alberta Housing and Urban Affairs, with the regards about needing a Village Representative on the Sanden Court Board.

Ms. Hamilton --- said that we do not need a Village Representative as long as there are not less then 3 board members.

Ms. Hamilton --- the Village Council Representative as No Voting Rights

Ms. Hamilton --- that all the Village of Bawlf will need to do is to pass a motion stating that a Village Council Representative is not required for Sanden Court.

If at anytime the Village would like a copy of the Budget or any other information with regards to Sanden Court they can notify the C.A.O.

We would very much appreciate if you could let us know of your decision before our next schedule meeting.

Sincerely,

Debra-Lee Kelch

Chairperson Debra-Lee Kelch

Item: 5.h)

MAYORS REPORT MARCH 2011

- . Feb 23 Providence Place Meeting
- . Feb 23 Meeting with Lions Club re Hall Rental agreement
- . Feb 24 BRAED Meeting @ Killam
- . March 15 Council Meeting

Report from the Administration

For the period February 11 – March 11, 2011

Administration:

- As per the motion passed at the February 16, 2011 Council Meeting, the Administration included a survey in the March utility bills asking if the residents would like the office to be open on Fridays. Inadvertently, a deadline date to return the surveys was not included on the survey so a notice will be included in the April utility bill asking residents to return their surveys by Monday, April 11, 2011.
- On February 22, 2011, the Village received an invoice from an RV repair shop on behalf of a Village resident who informed us that a former Village employee caused damage to the resident's camper while mowing grass in 2010. As per standard procedure, the resident was asked to contact his insurance company to ask them to serve the Village of Bawlf with a notice in writing. The Village will contact the insurance adjuster after the notice is received.
- Representatives from the Village and the Lions Club met to discuss the issues around Party Alcohol Liability insurance for rentals of the hall that involve alcohol.
- The Village Manager opened an account through the Alberta Purchasing Connection (APC) in order that the Macrae Street project be tendered out according to the regulations of TILMA (the Trade, Investment and Labour Mobility Agreement). The tender package will be included on the APC website which will allow any company in BC and Alberta to bid on our project.
- The Administration reviewed resumes for the two Village positions: Public Works Director and Office Assistant. Interviews occurred on March 2nd and 8th respectively.
- A letter has been sent to the Library Board informing the Board that Council approved the appointment of Shirley Erickson to review the 2010 financial report. In the letter, the Board was reminded of the deadline to submit their 2010 accepted financial report and their 2010 annual written report.
- Minor follow up with the audit continues.
- Two residents have paid their tax arrears.
- The Office Administrator located a reserved cemetery plot for a recent funeral. This task is much more difficult in the winter!
- The Village Manager met with Dieter Langer on February 16th to discuss evacuation procedures and locations. The Village's Emergency Services plan needs updating!
- The Village Manager attended the following external meetings:
 - February 14 – County Fire Agreement Review Meeting (Camrose)
 - February 16 – Disaster Services Meeting with Dieter Langer (Bawlf)
 - February 23 – Party Alcohol Liability Meeting with Lions (Bawlf)
 - February 24 – BRAED Meeting (Killam)
 - March 1 – Regional Emergency Management Meeting with Consultant (Bawlf)
 - March 10 – AUMA Small Communities Committee Meeting (Edmonton)

Development:

- There were no development permits issued this past month.
- The total number of permits approved so far in 2011: zero.
- No Compliance Certificates were issued this past month. Total compliance certificates issued in 2011: one.
- A letter has been mailed to the owners of Lots 21-24, Block 2, Plan RN57 notifying them of the motion passed by Council at the February 16th Council Meeting that the Village will be proceeding to repurchase the lots as per the conditions included in purchase agreement.

Public Works:

- The Village Council passed a motion in July 2009 stating that the Village would reimburse the owner of Parcel J 1140 MC upon receipt of proof of payment for the expenses incurred for the installation of the main water and sewer lines along Vrolson Road north of Alberta Avenue to Parcel J 1140 MC. The Administration received the required receipt on February 24, 2011 and a cheque has been issued to the homeowner.
- The Village Manager notified Paul King with Camrose County of the Village's dilemma regarding garbage collection. The agreement states that we are required to provide 1 year written notice to terminate the agreement. I told Paul that we may not be in a position to provide the 1 year notice and that I would keep him informed of Council's decision.
- The lift station called out an alarm the morning of March 11. The same pump triggered the alarm – it has been shut off and switch to the second pump. EC & M has been booked and will check the pump on Tuesday, March 15.
- Update regarding the invoicing for snow clearing services during the January snow storm - Mayor G. Blatz informed the Village Manager that he personally paid the invoice from George Gibson.
- The Village Manager contacted Bruce McNabb of Forestburg Transit Mix to request a cost estimate to replace the water and sewer lines along Macrae Street as well as rebuild the road after the dig and replacement is complete. The estimate is expected in the near future.
- The Macrae Street tender document has been completed and forwarded to three companies and will be posted on APC and CoolNet. The closing date for tenders to be received by Focus Corporation in Edmonton is April 8, 2011. Once again, here is the schedule that we are following:
 - Preliminary drawings and tender document - 2 weeks (DONE)
 - Review by Village of Bawlf and revisions thereafter - 2 weeks (DONE)
 - Tender on Alberta Purchasing Connection and local newspaper - 2 weeks
 - Tender review and recommendation on award - 1 week
 - Contractor mobilization 1-2 weeks. Subject to the availability of lining material. Construction time anticipated at 4 weeks. Allow for 6 weeks in the event of unforeseen work.

- The average water consumption for the month of February was 89.57 cubic metres.
- The water and sewer coverage will be done by Daryl Reinke while the Water and Sewer Operator is away at the Water and Sewer Convention from March 14-18, 2011. Certified coverage will be provided by Daysland.
- The potassium pump has plugged twice in February – the pump and lines have been cleaned.
- The Water & Sewer Operator reports that the fire pump at the water house is inoperable and that this was brought up at Council. He noted that nothing has been done so far.

Parks and Facilities:

- The Village realtors acquired the land title for the old hall and there are 13 lots included in the one title (ie. all lots east of the Village Office up to Molstad Avenue). The Village will be required to subdivide these into separate titles before we can sell the old hall. More work is required.

By-Law Services:

- There were no bylaw complaints this month.
- The Village received a letter dated February 16, 2011 from Alberta Animal and Municipal Enforcement Services informing the Village that Officer Kevin Duval will be taking over the patrols in Bawlf effective March 1, 2011.
- The prosecution of the owner of Lots 5-8, Block 3, Plan LVII is proceeding with the first court appearance scheduled for April 20, 2011. After a plea is entered by the owner, a trial date will be set.

Fire Department:

- No fire report was received this month.
- The Deputy Fire Chief has signed and returned a copy of his job description.
- Camrose County has advised the regional partners of the fire agreement that the new rates approved by County Council for charging out for personnel are \$26/hour for the Fire Chief or Designate and \$22/hour for firefighters.
- The final Fire Department budget is due to the County by March 31, 2011. Any adjustments must be made prior to this final submission. The County adjusted our budget in the training and vehicle repair areas due to us budgeting amounts substantially higher than what was actually spent in 2010 in these areas. This will mean a decrease of approximately \$1300 in the shared service funding from the County.
- The 2010 Emergency Call Summary which is to be used to calculate the 2010 suburban revenues has not yet been submitted by the Fire Department.

Bawlf Public Library Board Meeting
March 9, 2011

Sherran Dermott's workshop was a huge success, 2 memberships were purchased at this workshop. Demand to have her return is high, so we are working on her next date.

Next workshop is scrapbooking on March 24 – Scrapbooking.

The Librarian's will be reading at Bawlf school to some of the students there for literacy day.

VIP Meats fundraiser raised \$550 approximately this time. The Library Board would like to ask for help with as well as challenge Village council to try and beat our sales at the next VIP Meat fundraiser. The library could use more community support with these type fundraisers.

The Annual General meeting is set for April 13 at 7:30 pm, followed by their regular meeting.

The libraries Income Statement and the Annual report have been handed in along with a letter regarding snow removal.

NOTE: The Library door is not shutting properly, someone needs to come in and fix the door as it is starting to cause problems with use. The kickplate area of the door is still broken and has been since shortly after the library moved back in and nothing to date has been done to fix that yet. This should have been warranty work we believe because of how quickly it broke. Please get someone to fix this door, asap.

PROVIDENCE PLACE Feb 23 2011

.Approved agenda as per copy

.Business arising

Update on interior design of new suites

Retention pond for water from building

Fire pump s/b here @ mid April

Water bill problems we are checking other buildings in Daysland

Still no reply re joint access road with hospital

Financing was discussed

.New business

Food Safety Inspection was passed with no complaints

Report on how many are sold and how many are waiting for deposits

Next Meeting is March 30 @ 5:00.

PROVIDENCE PLACE
DAYSLAND & DISTRICT AGING IN PLACE FOUNDATION

AGENDA

February 23, 2011 Supper – 5:00 pm

1. Call to order
2. Approval of agenda
3. Resident Council Report
4. Minutes of previous meeting January 26, 2011
5. Business Arising from Minutes
 - Phase IV – Minutes from Design Meeting & Construction Update
 - Update interior designer (Wendy)
 - Water bills
 - Easement from AHS for using joint access road
 - Sunroom – Jim Rebus payment
 - *FINANCING*
6. Correspondence
 - Food Safety Inspection report
 -
7. Connecting Care and Financial Statement
8. Manager Report
 - Maintenance report, Safety/Fire reports
 - Financial Authorization Requests
9. New Business
10. Next Meeting – March 30, 2011
11. Adjournment

**PROVIDENCE PLACE
DAYSLAND & DISTRICT AGING IN PLACE FOUNDATION BOARD
Minutes of January 26, 2011**

PRESENT: Gene Waldorf, Doug Mills, Ernestine Ferris, Arlene Lohner, Nick Saik, Marlene Wolbeck, Marion Merrit, June Rittammer, Gord Blatz, Maureen Schreiber, Jay Adams, Mariann Wolbeck, Joe Rau.

1. CALL TO ORDER

The meeting was called to order at 5:47 PM by Chairperson Gene Waldorf, and introductions were made. Marion Merrit will be the alternate representative from Daysland Town Council.

2. APPROVAL OF AGENDA

Delete item 9.a) Suite #429 tub installation

Motion by E. Ferris to accept the agenda as amended. CARRIED

3. RESIDENT COUNCIL REPORT – Marlene Wolbeck

- The Resident Council annual meeting was held on January 13. The newly elected executive consists of: Jean Vos, Secretary; Eileen Niehaus, Treasurer; Marlene Wolbeck, President. A bank balance of \$2622.18 was reported.
- Members voted to make a donation to Providence Place to defray extra electricity costs for the Christmas lights. The Resident Council will also pay for the purchase of some large plastic bins.
- Residents are now able to use the new dryer which was brought in this month.
- On January 19, a memorial service was held to remember the residents who had died in the past year. Pastoral Care coordinator, Diane Murphy, requested that residents notify her regarding residents' need for visitation, church services, etc.
- The annual Robbie Burns supper will be held on January 28.

G. Waldorf acknowledged the contribution of the Resident Council in purchasing items for the building, and requested M. Wolbeck to relay thanks from the Board.

Motion by G. Blatz to accept the report. CARRIED

4. MINUTES OF PREVIOUS MEETING

Motion by N. Saik to accept the minutes of the November 30, 2010 meeting. CARRIED

5. BUSINESS ARISING FROM MINUTES

- PHASE IV UPDATE – Good progress is being made with the new construction. Currently, decisions are being finalized regarding some upgrades, the appliances, and finishing touches. D. Mills is very pleased with the cooperation of Clark Builders and with the designer. Construction costs are under budget by \$300,000 to date, but bills are currently one month outstanding with Clark Builders. A new telephone system is being planned for the whole building. To date, 14 suites have been sold, and 13 remain unsold. J. Adams has prepared a sales package, and

more interest has been expressed now in January. The application to Battle River Credit Union for financing has been turned down, since they require 75% of suites to be sold. D. Mills is presently investigating other financing possibilities, and is in negotiation with a broker. Canadian Western Bank is a possible lender. If another financial institution is found, all the loans for Providence Place will be moved out of Battle River Credit Union.

Motion by M. Wolbeck that DDAIPF source funding for Phase IV, which may involve changing financial institutions and consolidating all loans in the same institution. If such a move is required before the next meeting of the DDAIPF Board, members will be polled by telephone. CARRIED

- UPDATE ON INTERIOR DESIGNER – Colors have been picked for Phase IV. The designer is currently making color boards for display to buyers and potential residents, and has made suggestions regarding possible flooring and fixtures.
- RESPONSE LETTER REGARDING WATER BILLS – The Town of Daysland responded to the DDAIPF letter of November 30 that water rates will be reviewed during the budget deliberation process. Mayor N. Saik suggested that a delegation from Providence Place present a business case to the Town Council at a March meeting. G. Waldorf and D. Mills will follow up on that issue.
- EASEMENT FROM AHS FOR USING JOINT ACCESS ROAD – defer to next meeting.

6. CORRESPONDENCE

- Alberta Health Services gave notification of a 4% increase for the Home Care contract, effective April 1, 2011.

7. CONNECTING CARE AND FINANCIAL STATEMENT - Doug Mills

D. Mills discussed the financial statements. The statements to December 31, 2010 show revenue of \$118,901.98 compared to budget of \$107,570.38. Total expenses were \$96,182.08 compared to budget of \$90,768.23. This leaves a net income of \$13,858.19 compared to budget of \$9468.82. The Year to Date budget is in a favorable position. Motion by A. Lohner to accept the financial to December 31, 2010 as presented. CARRIED

8. MANAGER REPORT

- One room is vacant in DAL wing, but it is scheduled to be occupied in early February.
- Two suites in the older part of the building have been sold. 41 people are on the waitlist for suites in the original building wings. The bachelor suite which has been use as a respite room or guest suite has been vacant for much of the winter. There is a possibility that it may be rented as a resident suite.
- The monthly report of maintenance activities was read. Two humidifiers have been purchased and installed in the last wing of the building. So far, the humidity problem is under control in that area.

Motion by J. Rau to accept the Manager and Maintenance reports. CARRIED
No financial authorizations this month.

9. NEW BUSINESS

- **SUNROOM** – D. Mills will contact Jim Rebus again regarding the outstanding warranty/repair bill, and will get a judgment against Mr. Rebus if he does not respond with payment.

10. NEXT MEETING

The next meeting is scheduled for **Wednesday, FEBRUARY 23, 2011.**

11. ADJOURNMENT

The meeting was adjourned at 7:00 PM by Chairperson G. Waldorf.

Chairperson

Recording Secretary

DAYSLAND & DISTRICT FOUNDATION
Profit & Loss Budget Performance
January 2011

	Jan 11	Budget	Apr '10 - Jan 11	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
4-0000 · Income					
4-1101 · Donations, Memorials & Grants	3,211.00	1,250.00	24,575.75	12,500.00	15,000.00
4-1105 · Suite Rental	28,119.00	25,331.49	264,190.26	253,314.95	303,977.93
4-1108 · Condo Fee	22,058.28	24,371.10	228,828.80	243,711.04	292,453.24
4-1110 · Rentals and Services	8,443.36	1,666.66	73,309.26	16,666.68	20,000.00
4-2000 · Food Recoveries	7,799.25	7,500.00	87,804.51	75,000.00	90,000.00
4-3000 · Guest Suite Rental	100.00	166.66	1,691.25	1,666.68	2,000.00
4-4000 · East Central Health Contract	45,944.33	46,242.82	459,443.30	462,428.23	554,913.87
4-4005 · Multi-purpose Room Rental	570.00	416.66	4,155.00	4,166.68	5,000.00
4-4010 · Activities Income	0.00	166.66	0.00	1,666.68	2,000.00
4-8000 · Miscellaneous Income	3,000.00	83.33	14,417.00	833.34	1,000.00
Total 4-0000 · Income	119,245.22	107,195.38	1,158,415.13	1,071,954.28	1,286,345.04
4-3005 · Respite	0.00	375.00	6,180.75	3,750.00	4,500.00
Total Income	119,245.22	107,570.38	1,164,595.88	1,075,704.28	1,290,845.04
Gross Profit	119,245.22	107,570.38	1,164,595.88	1,075,704.28	1,290,845.04
Expense					
6-1000 · Admin					
6-1001 · Professional Fees	7,559.25	7,966.66	76,329.50	79,666.68	95,600.00
6-1003 · Board Expenses	0.00	1,000.00	4,905.00	10,000.00	12,000.00
6-1004 · Dues & Subscriptions	45.00	83.33	45.00	833.34	1,000.00
6-1006 · Advertising	768.75	333.33	2,388.21	3,333.34	4,000.00
6-1007 · Insurance for Board Members	81.90	104.16	857.86	1,041.68	1,250.00
6-1015 · Postage & Shipping	276.93	91.66	1,115.20	916.68	1,100.00
6-1020 · Stationery & Office Supplies	207.14	229.16	2,133.60	2,291.68	2,750.00
6-1025 · Bank Charges	11.70	41.66	180.02	416.68	500.00
6-1030 · Computer supplies	49.95	166.66	987.32	1,666.68	2,000.00
6-1031 · Donation Expense	0.00	833.33	0.00	8,333.34	10,000.00
6-1035 · Home Care Supplies	532.57	250.00	2,329.57	2,500.00	3,000.00
6-1040 · Telephone	270.64	333.33	2,837.53	3,333.34	4,000.00
6-1045 · Travel & Education	294.00	416.66	3,847.00	4,166.68	5,000.00
6-1100 · Activities & Party Supplies	295.79	208.33	1,491.16	2,083.34	2,500.00
6-1200 · Administration Expense	49.98	208.33	2,451.78	2,083.34	2,500.00
6-1205 · Building & Liability Insurance	1,213.00	1,250.00	11,903.99	12,500.00	15,000.00
Total 6-1000 · Admin	11,656.60	13,516.60	113,802.74	135,166.80	162,200.00
6-2000 · Dietary					
6-2105 · Food Supplies	6,569.57	8,000.00	69,405.78	80,000.00	96,000.00
6-2110 · Water (Bottled)	160.00	133.33	1,480.00	1,333.34	1,600.00
6-2115 · Dishwasher Lease	126.00	133.33	1,260.00	1,333.34	1,600.00
6-2120 · Other Dietary&Kitchen Supplies	369.50	750.00	5,580.42	7,500.00	9,000.00
Total 6-2000 · Dietary	7,225.07	9,016.66	77,726.20	90,166.68	108,200.00
6-3000 · Housekeeping					
6-3005 · Housekeeping Supplies	1,105.10	541.66	7,011.96	5,416.68	6,500.00
6-3010 · Housekeeping - Rug Cleaning	240.00	208.33	2,848.00	2,083.34	2,500.00
6-3015 · Tub supplies	0.00	83.33	0.00	833.34	1,000.00
6-3020 · T.V. Satellite Supplies	65.40	66.66	518.51	666.68	800.00
Total 6-3000 · Housekeeping	1,410.50	899.98	10,378.47	9,000.04	10,800.00
6-5100 · Payroll					
6-5110 · Wages PCA's	31,304.32	26,199.40	324,357.45	261,994.00	314,392.80

DAYS LAND & DISTRICT FOUNDATION
Profit & Loss Budget Performance
January 2011

	Jan 11	Budget	Apr '10 - Jan 11	YTD Budget	Annual Budget
6-5111 · Wages - Coordinator	7,230.30	5,040.20	68,714.24	50,402.00	60,482.40
6-5112 · Wages - Housekeeping	8,661.44	7,141.93	87,544.71	71,419.38	85,703.24
6-5115 · Wage-Cook	5,531.13	5,021.93	52,662.15	50,219.33	60,263.19
6-5116 · Maintenance	2,973.60	3,452.41	30,873.55	34,524.18	41,429.00
6-5130 · CPP Employer Expense	2,339.94	1,916.66	22,681.14	19,166.68	23,000.00
6-5140 · EI Employer Expense	1,388.08	1,125.00	13,198.76	11,250.00	13,500.00
6-5160 · Workers Compensation	0.00	708.33	0.00	7,083.34	8,500.00
6-5170 · Heath Benefits - ER Expense	1,739.21	1,333.33	15,908.77	13,333.34	16,000.00
6-5300 · Finance Contract	0.00	2,166.66	7,750.00	21,666.68	26,000.00
6-5400 · Staff Recognition	0.00	250.00	1,100.00	2,500.00	3,000.00
Total 6-5100 · Payroll	61,168.02	54,355.85	624,790.77	543,558.93	652,270.63
6-5700 · Admin Utilities					
6-5710 · Gas	3,629.38	2,250.00	16,995.99	22,500.00	27,000.00
6-5720 · Electricity	3,681.31	3,666.66	33,628.66	36,666.68	44,000.00
6-5730 · Water and Sewer	2,663.90	1,250.00	22,591.41	12,500.00	15,000.00
6-5740 · Municipal Agreement / Tax	1,496.71	1,520.83	13,802.17	15,208.34	18,250.00
Total 6-5700 · Admin Utilities	11,471.30	8,687.49	87,018.23	86,875.02	104,250.00
6-5800 · Vehicles & Maintenance					
6-5805 · Vehicle - fuel, oil etc.	0.00		271.50		
6-5810 · Garbage Bin	134.85	125.00	1,348.50	1,250.00	1,500.00
6-5815 · Plumbing & Heating supplies	1,171.06	750.00	6,405.54	7,500.00	9,000.00
6-5820 · Maintenance supplies	7,780.04	2,083.33	29,195.36	20,833.34	25,000.00
6-5821 · Suite Refurbishment -4/year	0.00	833.33	5,901.75	8,333.34	10,000.00
6-5825 · Small Equipment	0.00	41.66	0.00	416.68	500.00
Total 6-5800 · Vehicles & Maintenance	9,085.95	3,833.32	43,122.65	38,333.36	46,000.00
6-6000 · GST Non Refundable	1,385.01	458.33	4,443.37	4,583.34	5,500.00
Total Expense	103,402.45	90,768.23	961,282.43	907,684.17	1,089,220.63
Net Ordinary Income	15,842.77	16,802.15	203,313.45	168,020.11	201,624.41
Other Income/Expense					
Other Income					
8000 · Other Income					
8-1000 · Interest Income	0.00	208.33	911.94	2,083.34	2,500.00
8-1005 · Credit Union Shares Income	0.00	1,250.00	31.02	12,500.00	15,000.00
Total 8000 · Other Income	0.00	1,458.33	942.96	14,583.34	17,500.00
Total Other Income	0.00	1,458.33	942.96	14,583.34	17,500.00
Other Expense					
9000 · Other Expenses					
9-1000 · Interest Expense	7,742.96	8,333.33	71,189.03	83,333.34	100,000.00
9-1100 · Investors Interest Expense	0.00	458.33	2,809.06	4,583.34	5,500.00
Total 9000 · Other Expenses	7,742.96	8,791.66	73,998.09	87,916.68	105,500.00
Total Other Expense	7,742.96	8,791.66	73,998.09	87,916.68	105,500.00
Net Other Income	-7,742.96	-7,333.33	-73,055.13	-73,333.34	-88,000.00
Net Income	8,099.81	9,468.82	130,258.32	94,686.77	113,624.41

**MINUTES OF A MEETING TO REVIEW THE SHARED FIRE SERVICES
FUNDING AGREEMENT HELD ON MONDAY FEBRUARY 14, 2011
COMMENCING AT 7:00 P.M. IN THE COUNTY COUNCIL CHAMBERS**

PRESENT

Camrose County – Al Radke, Assistant County Administrator
Bashaw – Rosemary Wittevrongel, CAO
Bashaw – Ross Garbe, Fire Chief
Bashaw – Darcy Lischynski, Deputy Fire Chief
Bawlf – Lynn Horbasenko, CAO
Bawlf – Rod Blatz, Fire Chief
Bawlf – Armand Magnin, Deputy Fire Chief
Edberg – Pat Risk, CAO
Ferintosh – Pat Risk, CAO
Hay Lakes – Heather Nadeau, CAO
Hay Lakes – Gary Schultz, Fire Chief
Rosalind – Nancy Friend, CAO
Rosalind – John Marshall, Fire Chief

Absent:

Edberg – Dale Siemens, Fire Chief
Ferintosh – Rob Fankhanel, Fire Chief
New Norway – Dirk Bannister, CAO
New Norway – Troy Halback, Fire Chief

CALL TO ORDER

A. Radke called the meeting to order at 7:02 p.m..

Introductions

All people present introduced themselves.

County Welcome

A. Radke welcomed everyone and thanked them for taking the time this evening to attend the meeting. He stated that believe it or not, it has been three years since the last negotiations were successfully culminated with the celebrating agreement signing in Hay Lakes and photo op. He said that he believed it to be a fair and equitable arrangement for all and that he had not heard anything to the contrary. He thanked all of those who generously devote themselves to helping County rate payers in time of fire and emergency. He stated that it was Mayor McTavish at the recent Mayors/Reeve/Administrators meeting who gave the green light to this meeting. Mayor McTavish did not believe that formal

negotiation teams needed to be called together but since the clause allowed for a review, take advantage of it and sign a renewal agreement. A. Radke pointed out that this meeting was a "review" meeting versus formal negotiations and it would be structured as such.

History

A. Radke gave a brief history for those in attendance as to how the previous meetings were structured and unfolded.

Approval of Agenda

A. Radke asked if there were any additions to the agenda. He requested that one item, Traffic Safety Act, be included at the end. The agenda was agreed to by all.

Fire Fighter Appreciation Dinner

A. Radke announced that the Fire Appreciation Dinner for this fall has been booked for the CRE on Thursday November 17, 2011. It was booked early to ensure a date. Last time as all recalled, it had to be held into the New Year because by the time planning got around dates had been sewn up. A. Radke advised that if anyone wants to recognize any volunteer firefighters that night, this is the perfect stage to do it. He also brought attention to the provincial Alberta Emergency Services Medal and federal Fire Services Exemplary Service Medal for the municipalities to consider.

G. Schultz asked if the dinner could have a bit more formalization. He said last time it was over and everyone was looking around and kind of asking, "What is next or is that it". He suggested maybe soliciting a guest speaker. Perhaps someone like Don Rosland, Field Officer – AEMA or Peter Krich, City of Camrose Fire Chief. R. Wittevrongel echoed the positives for a program.

J. Marshall shared with everyone his experience for an informal program by introducing everyone to long term service volunteers. He expressed the learning experience finding out about these individuals and the interesting anecdotes as well as the spontaneous introductions during the evening of others.

A. Radke committed to exploring this with the County Fire Committee and Council. He cautioned those in attendance though that there was a budget that had already been preset. G. Schultz offered that perhaps the likes of Don Rosland or Peter Krich could do it at a very reasonable cost. He also volunteered to source a speaker if nobody can be obtained.

Regional Emergency Management Services Liaison

A. Radke acknowledged that most of the Fire Chiefs had already attended a meeting the week prior with Peace Officer Russ Olansky and had been introduced to the consultants working on the exploration grant. He just wanted to say that the consultation was now officially underway. E-mail correspondence had been sent out to the CAO's. A. Radke requested that everyone devote and commit the required time to the interview and questionnaire process to make this a most successful initiative as possible. The more thorough the information supplied, the more concrete the report back will be.

J. Marshall asked for clarification because he thought only the Fire Chiefs were involved in this consultation process. G. Schultz and others assured him that the Fire Chiefs were one component and that other meetings would be conducted with CAO's as well as Council.

A. Radke mentioned that the expertise of the consultants should make for a report with substance. One of the consultants has AEMA experience, one is a former City of Calgary fire fighter and the other is a current fire fighter and former CAO. So, they can talk the talk and walk the walk as well as understand fire hall lingo.

P. Risk asked if there was any need to put funding aside in the 2011 budget to implement a Regional Emergency Management Services Liaison. A. Radke said no. At this point in time we do not know what recommendations will be coming out of the report from the consultants. They could say do absolutely nothing, do not change a thing or they could say, hey here is something you should consider. R. Wittevrongel added that the only thing they should look at is their contribution to the project. A. Radke stated that by the time the report comes out it will be too late to consider for this year's business anyway but it will be available in time to put things into gear in 2012 if that so be the case.

(A. Radke has checked the records and confirmed with H. Nadeau; the consulting contract was awarded at a value of \$74,350. The joint membership has a grant worth \$75,000 from Municipal Affairs and it has been received by the Village of Hay Lakes. Therefore, no municipality should be out of pocket the first year. As well, depending on the result of the report, there is an opportunity to also apply for an implementation grant)

Fire Rates for 2011

A. Radke offered as information for re-visiting, the new rates to be charged out for personnel in 2011. An e-mail had been circulated

earlier in the year to all of the CAO's regarding the same. A. Radke confirmed that these numbers had been secured from Fire Chief Peter Krich right after the New Year.

- Fire Chief: \$26.00 per hour
- Captain \$26.00 per hour
- Lieutenants \$23.00 per hour
- Firefighters \$22.00 per hour

New Fire Truck Equipment

A. Radke presented to everyone the proposed change out and replacement of fire trucks in the upcoming years. Bashaw asked where they fit into the program. A. Radke said that he had made an error and would check into it. R. Wittevrongel and R. Garbe commented on what year and type of vehicle they believed was due for replacement. R. Blatz supported them by giving a history on how many and who benefitted from the initial first round of fire truck purchases 20 years ago.

G. Schultz questioned how the County would go about sourcing new vehicles. Were there proposed specs or details in the waiting; are there a select number of suppliers that the County is interested in and how will the process unfold. A. Radke assured all that the County would follow TILMA and the New West Partnership as far as procuring goes. A brief explanation of what that meant ensued. But it all boils down to developing the specs for the required unit and then posting it on the Alberta Purchasing Connection (APC). If a supplier comes in from Ontario and they have the unit with the right specs and the right price, then we will be bound to deal with them. As long as the specs are not discriminatory, we will pursue whoever wants to or can deal with us fairly and transparently.

A. Radke added that he will soon be asking each Fire Chief for his "Christmas Wish List". He commented that he does not have a doubt that there will be claw backs because the wish list has to be what the "real needs" are and not the "nice to have" options.

L. Horbasenko asked for clarification on who would be contacted. A. Radke confirmed it would be the municipalities who have fire trucks immediately in the replacement queue. L. Horbasenko then asked if other municipalities could join in on the tender process to possibly gain some buying power and leverage if the tender documents are all advertised at the same time, especially if a smaller municipality needs to consider a replacement of one of their own pieces of equipment. A. Radke said that by all means they would be welcome.

J. Marshall questioned who or how their equipment recommendations could be developed. Could he confer with Bashaw because he believes he has more in common with them than what Round Hill has in mind? A. Radke encouraged him to utilize any means he thought was beneficial, including a Ouija board.

L. Horbasenko asked if any consideration had been given to bumping up the replacement schedule or possibly assisting with the purchase of other municipality's needs. A. Radke said that something similar had been proposed by Hay Lakes in 2009. Council was presented with information to consider moving up the replacement schedule early so that the purchase could be spread out over time instead of getting hit with so many vehicles in the same year. Council's direction was to stick to the current schedule and therefore might not entertain an early purchase or assistance too favorably.

Discussion also centered around snuffers and pumpers. N. Friend asked for clarification. R. Blatz responded with a definition and how insurance limits a snuffer's use. A. Radke suggested that in his mind, since the majority of fires are County, that it would be in the County's best interest to consider purchasing a pumper as the main County unit in each fire hall. That way, no municipal equipment will ever be compromised. Because a snuffer cannot run on its own, it has to be accompanied by a pumper. However, there are many benefits to a snuffer and their capability and performance. But that is a County Council decision.

J. Marshall inquired as to whether the County would consider keeping at least one vehicle back to be used as a backup. That way when a vehicle goes to get serviced in Red Deer there is a unit that can temporarily replace it and there will not be as much pressure put on municipal aid from another fire hall to tend matters while the repaired vehicle is incapacitated. A. Radke said that they would evaluate this at the time the change outs begin to occur.

- Round Hill – 1992 GMC Pumper - 2012
- Rosalind – 1992 GMC Pumper – 2012
- Bashaw - 1992 GMC Kodiak Pumper - 2012
- Hay Lakes – 1993 GMC Top Kick Pumper - 2013
- Edberg - 1994 GMC Top Kick Pumper - 2014
- New Norway – 1997 GMC Top Kick Pumper - 2017
- Bawlf – 2001 Ford Snuffer - 2021 *replace with funding*
- Ferintosh – 2001 Ford Snuffer – 2021

Safety Codes – Quality Management Plan (QMP)

A. Radke brought up the fact of how all of the members present are part of a regional Joint Municipal Accreditation for the Fire discipline under the Safety Codes Council. Those present, aside from Bashaw (because they have their own), are all part of the same Quality Management Plan (QMP). This compliance is all part of provincial legislation. It is law and mandatory.

What frustrates the County is that even though the City of Camrose City Engineer is the QMP Administrator, Alberta Emergency Management Agency (AEMA) and Don Rosland expects the County to retain on file all county related provincial fire reports plus a listing of who is accredited as a Safety Codes Officer in the fire discipline for each respective municipality.

The County contends that this is inefficient. If Don Rosland comes and inspects the files on his annual review and then questions a particular incident, the County does not have the answers, the responding fire department does. Therefore, it makes more sense and logic to have the reports on file at the fire hall that responded. Two birds could be killed with one stone as well. A review meeting could be conducted at the respective fire hall and first go through the village or town emergency responses and then move on and review the county ones.

However, until such time that the QMP is changed, altered or modified we must all comply. The County did not pass their review with flying colors and actually failed in some regards. But the good thing is that Don Rosland did not impose an "order" to correct the deficiencies. It is for those reasons that the County requests your cooperation in submitting a copy of the provincial fire reports every time you fill one out as well as supplying the County with who your Safety Codes Officer is.

The County has on file:

- Vern Kovac – Round Hill
- Murray Holroyd – Bashaw
- Rod Blatz – Bawlf
- Peter Krich – City of Camrose
- John Marshall – Rosalind

G. Schultz shared with the group that he had let his accreditation slip. He said it would probably take two refresher courses to get brought back up to speed. N. Friend asked what this all entailed to get accredited and who could do it. G. Schultz said it comprised of two weekends of instruction, five

courses and 44 hours. R. Garbe from Bashaw is also a candidate for accreditation. He explained how Don Rosland is recommending that at the very least the Fire Chief be properly trained.

A. Radke encouraged those municipalities that do not have accredited Fire Safety Codes Officers in place to get the required personnel trained up as soon as possible. He suggested that each municipality in this situation is potentially at risk and/or some possible liability. For one, the municipality is not in compliance with provincial legislation and the QMP and one day Don Rosland or someone similar could pull the rug out from under you and the County and impose an "order".

When asked if this item should have language included in the current agreement to record obligations on behalf of the municipalities, N. Friend said she was more comfortable with it being in writing and included in the agreement. Her reasoning was that people change, Fire Chiefs, CAO's, and over time these details will get lost or forgotten. If it is in writing you never lose sight of it. A. Radke will draft language to accommodate this item in the modified agreement.

Those municipalities who have not yet submitted the names of their Fire Safety Codes Officer(s) to the County should do so as soon as possible, along with their credentials.

City of Camrose Fire Dispatch

A. Radke introduced the City of Camrose Fire Dispatch agreement. Back in 2010 all of the member municipalities agreed to share the costing of this service on a per capita basis. All of those except Bashaw because they have a separate agreement of the same nature which is cost shared with Camrose County as well as the Counties of Lacombe and Ponoka. All agreed that language to this effect should also be included in the agreement. A. Radke will draft the required language.

Other conversation came up about the dispatch system. G. Schultz questioned when they are having pager problems, who do they channel their concerns through. He then illustrated a confusing problem that gets far too many people involved and you never know who to go to or what progress, if any, is being made. R. Garbe echoed the same sentiments regarding pagers and testing. A. Radke suggested that another meeting centered around operations could be held. He will coordinate something and also involve Peace Officer Russ Olansky and possibly Inspector Lee Foreman from the City of Camrose Police

Service. In the meantime, A. Radke requested that all dispatch problems be channeled through him with proper documentation, support and back up information, and he will spearhead them with the City.

Fire Agreement

A. Radke asked if there were any concerns or burning issues that needed to be addressed in the current agreement. G. Schultz suggested that we have a round table. Each municipality was given an opportunity to bring up or speak to a matter.

G. Schultz asked that the County take a look at the current compensation rates for village or town owned equipment responding to fires. He stated that the rates have not changed in some years and are not comparable to Leduc County. He said that operation costs for municipalities continue to rise and it is only fair that the rates move a bit to stay in touch with actuality. He proposed that the category "Other (rescue/supply vehicle)" be raised from \$100.00 per hour to \$150.00 per hour. He also suggested that Fire Trucks be raised to \$375 per hour from \$300.00. These cost are still less than Leduc County's.

G. Schultz also spoke to increasing the County contribution towards training. Right now the municipalities receive \$1000 up front before January 31 of each year. He stated that this does not go far when you spend around \$7000 a year on training. R. Blatz questioned how the Hay Lakes fire department could spend this amount, do they not take advantage of other free training. G. Schultz said that he did but when certain courses are not offered, he has to put them on in-house rather than send individuals one at a time out of town which costs the village even more money.

A. Radke responded that he had a difficult time, respecting the County rate payers' funds, to arbitrarily send \$3000, \$5000, \$7000 or whatever the amount is to a municipality. Because if the assurances are not there that the money is actually going to be put to use in training, then the funds are in essence, and saying so without any disrespect, bias, prejudice or malice; just subsidizing the fire department's operations. He then pointed out that if in reality each municipality is putting a hard dollar figure in the expense side of the budget and they are actually spending it, then they are already receiving a good percentage of that in recovery from the County. In Hay Lakes' case it would basically be 76 cents on every dollar. After re-examining that situation G. Schultz removed his consideration for increased training allotments.

There were no further amendments or concerns to address regarding the current shared fire services funding agreement in place. A. Radke will take the remaining issues before the Fire Committee and Council.

Traffic Safety Act

A. Radke brought up the Traffic Safety Act literature for information sake only. It is there so that each municipality can ascertain if they are in compliance or not. A. Radke believes that there is language already in the agreement that covers this aspect off. He said that he will be forwarding this to the consultants to have them evaluate it in their exploration report.

Other Business

A. Radke asked if there were any other items of business. Before adjourning, G. Schultz recommended that if County Council passes the recommendation from the Fire Chiefs that a county-wide 365 day requirement for burning permits be instituted, then that sort of language should be amended into the agreement. A. Radke will take that into consideration and perform such based on the outcome from the decisions of the Fire Committee and Council.

Next Meeting

It was agreed that a subsequent meeting was not necessary. Just formalize the action items, seek approval from the Fire Committee and Council and then add the required language to the agreement. Then pass it around to the member municipalities for signing.

ADJOURN

The meeting adjourned at 8:20 p.m..



ALBERTA
MUNICIPAL AFFAIRS

AR50200

Office of the Minister
MLA, Dunvegan - Central Peace

March 1, 2011

His Worship Gordie Blatz
Mayor, Village of Bawlf
PO Box 40
Bawlf, AB T0B 0J0

Dear Mayor Blatz:

The Province of Alberta remains committed to supporting municipal sustainability and enabling municipalities to move forward on vital infrastructure. Over the last four years, Alberta municipalities received \$2.2 billion in Municipal Sustainability Initiative (MSI) funding, and I am pleased to announce that MSI will provide another \$886 million in funding to municipalities in 2011.

Your MSI allocation is \$193,237, which includes capital project funding of \$156,103, and conditional operating funding of \$37,134.

The above allocations are based on the formula established for the long-term program. MSI funding amounts for all municipalities will be posted on the Municipal Affairs MSI website at municipalaffairs.alberta.ca/MSI.cfm.

Your conditional operating amount includes \$14,555 in sustainable investment funding, which is provided to municipalities with a population under 10,000 and a limited assessment base. This funding is over and above the MSI funding provided under the general allocation formula set out in the program guidelines. Your municipality's sustainable investment funding for future years is subject to annual fluctuations resulting from changes in your equalized assessment in relation to the provincial average.

Additional correspondence will be sent to municipalities advising on the availability of the updated 2011 MSI guidelines and forms, which will soon be posted on the MSI website.

The province continues to recognize the importance of investing in municipal infrastructure, despite ongoing fiscal challenges. I would like to thank you again for your good work and wish you success with your projects in 2011.

Sincerely,

Hector Goudreau
Minister of Municipal Affairs
MLA, Dunvegan-Central Peace

cc: Doug Griffiths, MLA, Battle River-Wainwright
Lynn Horbasenko, Village Manager, Village of Bawlf

104 Legislature Building, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

P.O. Box 1054, 035- 1 Avenue SW, Falher, Alberta T0H 1M0 Canada Telephone 780-837-3846 Fax 780-837-3849
Toll Free From All Areas 1-866-835-4988

PUBLIC NOTICE
Water Chlorination Changes

Some of you may have experienced an increased chlorine smell/taste in the water recently. This is primarily due to a change in the disinfection process of the water from total chlorine residual to free chlorine residual.

Alberta Environment requires that "all" municipal waterworks systems are disinfected (chlorinated). There are two modes of disinfection: chloramination which combines the chlorine with the natural occurring ammonia in the well water to produce a total chlorine residual or breakpoint chlorination whereby the ammonia is destroyed by the chlorine until a free chlorine residual is maintained. Total chlorine is less reactive but a more stable residual for in the distribution system, whereas free chlorine is a more powerful disinfectant but dissipates slightly faster in the system.

Changes in Alberta Environment's Standards and Guidelines for Municipal Waterworks Systems (January 2006) require that effective virus reduction now be conducted at all well water systems. Although total chlorine is effective on bacteria like total coliforms and E.Coli, the effectiveness for virus control is limited. Therefore, to ensure adequate disinfection of any "potential" threat of virus, the free chlorination process is required. Please note that it is not expected that viruses exist in the well water, but preventative measures need to be taken to ensure that should they exist they will be destroyed.

Although the free chlorine residuals are well within acceptable ranges and are not considered a health concern, some people may dislike the taste or smell of the free chlorine. Storing a jug of drinking water in the fridge can generally dissipate chlorine tastes. A charcoal filter could also be installed on the inlet line; however, it must be changed regularly to prevent a build-up of nuisance bacteria.

Item: 7.c)

February 22, 2011

Ms. Lynn Horbasenko
Village of Bawlf
PO Box 40
Bawlf, AB, T0B 0J0

Dear Ms. Horbasenko:

RE: Chlorine Disinfection Change from Monochloramines to Free Chlorine

Our files were reviewed to assess the Bawlf waterworks systems' ability to meet the 4-log virus reduction requirement. The requirement to provide virus disinfection has been adopted as a standard for all high quality groundwater systems under section 1.2.2 of the 2006 *Standards and Guidelines for Municipal Waterworks, Wastewater and Storm Drainage Systems*. Alberta Environment will, in the near future, be requesting that this standard be followed.

Your present mode of disinfection utilizes a monochloramine residual. Unfortunately, this residual is ineffective in achieving the required virus reduction. Therefore, the breakpoint mode or free chlorine residual will be required. This can generally be achieved by simply increasing your chlorine dosage. A free residual may initially result in more chlorine taste and odour complaints. Attachments have been included explaining the process to achieve breakpoint chlorination and some wording that can be placed in a public notice or hand-outs to customers, if required.

During this conversion, the following steps should be followed by Rod:

- The reservoir should be lowered to the low level alarm point (50%) and then refilled using the higher chlorine dosage to achieve breakpoint.
- Chlorine dose point should be switched to before the iron filters. This will potentially eliminate the need for the potassium permanganate addition. A chlorine dose of 4 to 5 times the current rate will be required.
- Daily monitoring for both the free and total chlorine residual should be conducted. Adjustments to the chlorine pump may be required to achieve an appropriate free chlorine residual.

Item: 7.c)

- A target free residual of 0.5 ppm leaving the reservoir should be used to start with and adjusted accordingly thereafter in order to maintain a minimum free residual of 0.1 ppm in the distribution system.
- An on-line continuous chlorine analyzer with appropriate data capture and alarming system would be extremely beneficial. This type of equipment may be eligible for funding through Alberta Transportation.

This conversion should take place during April - May, 2011, in order to determine if there are any major obstacles that would prevent the Village from meeting the virus reduction requirement. I will continue to work with Rod through this transition period.

If you require further clarification or information regarding this matter, please call me at 403 340-5568.

Yours truly,



Alvin Beier, R.E.T., P.L.(Eng.)
Drinking Water Operations Specialist

cc. Denette Tews, AB Transportation
Kevin McLeod, AHS

attachments

Conversion of Chloramines to Free Chlorine:

***Excerpt from a paper presentation "Groundwater Chlorination: Where do you Fit on the Curve", 2010 AWWOA Seminar, Aaron Janzen and Alvin Beier, Drinking Water Operation Specialists, Alberta Environment.

The primary reason that chloramines are used in most groundwater systems is due to the presence of naturally occurring ammonia. Chloramination is a disinfection process whereby the chlorine added is combined with the ammonia to form monochloramines. The chloramination process is an effective residual to combat bio-film growths within the distribution system and is less reactant and therefore lasts longer than free chlorine. Chloramines are effective against most bacterial growths, but unfortunately not for viruses.

To move the disinfection process from the monochloramines to breakpoint disinfection or free chlorine, the addition of more chlorine is required. This is best illustrated in the classic chlorine breakpoint curve presented in Figure 1 below.

Breakpoint Chlorination Curve Interpretation*

Comparing total and free chlorine, total ammonia-N, and free ammonia will help you determine your location on the breakpoint curve.

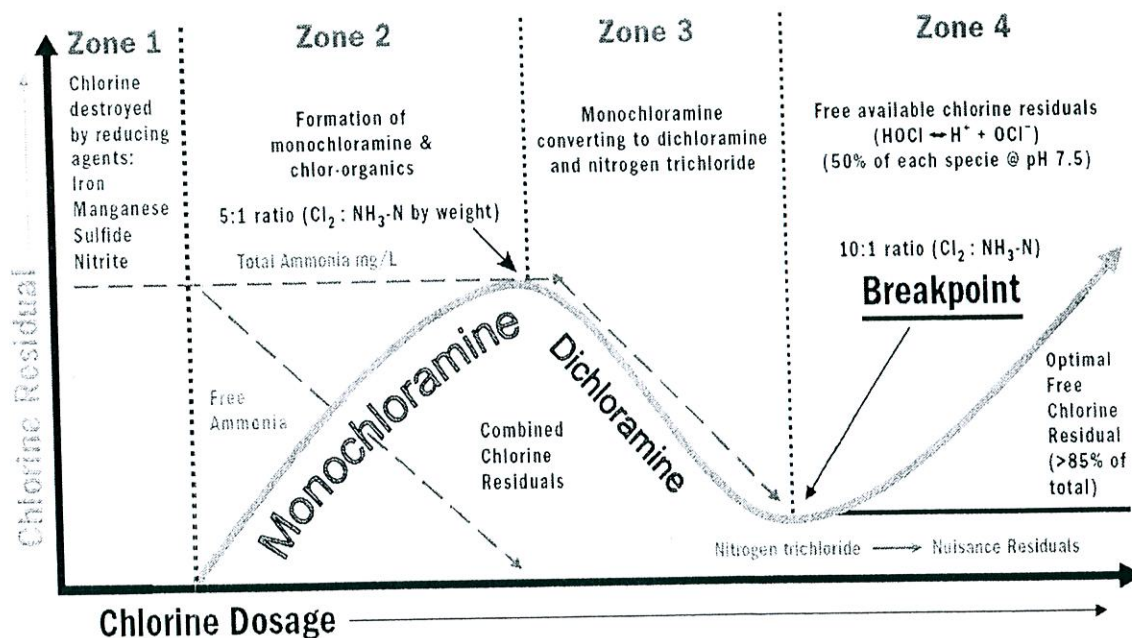


Figure 1: Breakpoint Chlorine Curve (source: Spon (June 2008). Do You Really Have a Free Chlorine Residual? *AWWA Opflow*)

As the chlorine dosage is increased, as shown on the x-axis, you will notice that the total chlorine residual first increases to the top of the peak, and then as more chlorine is added the residual actually drops. At this point the disinfection process is moving out of the monochloramine range and into the di- and tri-chloramine stage. This area of the curve generally produces the most chlorine taste and odors associated with the water. As well, in this zone you can see that the ammonia is being decreased to zero. At the breakpoint stage, the total residual starts to increase again. As additional chlorine is added, all ammonia is now destroyed and a free residual exists. At this point, the free chlorine residual should be about 80% of the total chlorine residual.

Analyzing the ammonia levels in each well that is in operation is required prior to switching to free chlorine. Generally, about 10 mg/L of chlorine are required to destroy 1.0 mg/L of ammonia. Both free and total chlorine residuals should then be tested to ensure that the residual does not fall back into the chloramine stages of the curve. If the difference between the free and total chlorine residuals is substantially less than 80%, it could be an indication that the breakpoint has not been fully achieved or there is a substantial amount of organics present in the raw water.



ALBERTA URBAN MUNICIPALITIES ASSOCIATION

February 25, 2011

Dear Mayor and Councillors:

I am pleased to invite you to the 2011 AUMA President's Summit on Energy. The enclosed brochure contains information about the Summit, which takes place May 10-12 at the Sawridge Inn and Conference Centre in Fort McMurray. Online registration is now available at www.auma.ca. The cost is \$500.00 + GST per person.


The goal of the 2011 Summit on Energy is to develop an AUMA Energy policy by exploring and coming to a better understanding of how Alberta's energy sector affects urban municipal governments and communities.

As you will see from the enclosed brochure, AUMA has lined up an exciting program emphasizing small group policy discussions, with background to be provided by leading industry and policy experts. In addition, we are pleased to offer a day of local tours May 10, sponsored by the Regional Municipality of Wood Buffalo and the Oil Sands Developers Group, complemented by two networking evening dinners for the group. Concluding at 2:00 p.m. Thursday May 12, the Summit promises to be a tremendously productive two and one-half days.

The 2011 President's Summit on Energy comes at a defining moment as Alberta's political scene is in the midst of profound change. There has been much talk in recent years about creating a vision for energy in the province of Alberta and this is the time and place to begin creating that vision from the municipal and community perspective.

Please follow the instructions to register online. We look forward to seeing you—and hearing from you—at the Summit!

Sincerely,


Darren Aldous
President, AUMA

Enclosure



ALBERTA MUNICIPAL PLACE

300 - 8616 51 Avenue Edmonton, AB T6E 6E6
Toll Free: 310-AUMA (2862) Phone: 780-433-4431 Fax: 780-433-4454 www.AUMA.ca

Item: 7.d)

AUMA PRESIDENT'S SUMMIT

May 10-12, 2011
Sawridge Inn, Fort McMurray
\$500 incl tours
Register at: www.auma.ca

BE THERE

Come hear leading presenters with strong backgrounds in both the energy sector and communities.

In working sessions members will review draft energy policy statements, and will apply a sustainability lens to ensure a thorough analysis of the energy sector's potential impacts on our municipal and community sustainability. This Summit will culminate in a vital discussion about governance and what should be taken into account when AUMA and municipal councils make decisions about energy opportunities and challenges.

Don't miss the chance to have your voice heard!

DAY ONE

Tuesday, May 10

7:30 - 8:30am	Registration
8:30	Oilsands Tours
12:30 - 1:30pm	Lunch
	Don Thompson, President of The Oil Sands Developers Group
2:30	Fort McMurray City Tour
5:00 - 8:00	Dinner and Keynote/Opening

DAY TWO

Wednesday, May 11

7:30 - 8:30am	Registration
8:30 - 8:50	AUMA President Remarks
	Greetings from the Mayor of The Regional Municipality of Wood Buffalo
8:50 - 9:45	Energy and the Economy
9:45 - 10:00	Working Sessions Introduction
10:15 - 11:00	Working Session 1
	Energy and the Economy
11:00 - Noon	Energy and Culture/Society
Noon - 1:00pm	Lunch
1:00 - 1:45	Working Session 2
	Energy and Culture/Society
1:45 - 2:30	Energy and the Environment
2:45 - 3:45	Working Session 3
	Energy and Environment
3:45 - 4:00	Wrap-Up - AUMA President
6:00 - 8:00	Dinner

AUMA extends its thanks to the Regional Municipality of Wood Buffalo for their contribution to this event.



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

DAY THREE

Thursday, May 12

8:15 - 8:25am	AUMA President Welcome Back
8:25 - 9:25	Energy and Governance
9:25 - 10:25	Working Session 4
	Energy and Governance
10:40 - Noon	Premier's Address
Noon - 1:00pm	Lunch
1:00 - 1:45	Wrap-up Panel
1:45 - 2:00	Closing Remarks
	AUMA President

Schedule subject to change



**THE OIL SANDS
DEVELOPERS GROUP**
Energy From Athabasca

A special thank you to The Oil Sands Developers Group for organizing the Oilsands Tours to Shell, Syncrude and Suncor May 10.



Syncrude
Securing Canada's Energy Future

SUNCOR
ENERGY

BE THERE

Join your colleagues in
Fort McMurray as AUMA considers
this timely issue—a municipal
energy policy for the future of
Alberta!

"Join us in fascinating Fort McMurray for
three days of hands-on learning, dialogue
and policy discussion as we consider this
important issue—a municipal energy
policy for the future of Alberta!"

-Darren Aldous, AUMA President

AUMA PRESIDENT'S SUMMIT ON ENERGY

To explore Alberta's energy
sector and its affects on urban
municipal governments and
communities.

REGISTER NOW

Go to www.auma.ca and look for AUMA President's
Summit on the home page.

Cost: \$500 per attendee

Contact: Amanda Neumann

780.431.4536 aneumann@uma.ca

ACCOMMODATIONS

Sawridge Inn

530 Mackenzie Boulevard

Fort McMurray, AB T9H 4C8

Toll Free: 1-888-729-7343

Direct: 780-791-7900

Fax: 780-743-4654

Email: sawridgefm@sawridge.com

Web: www.sawridgefortmcmurray.com

Super 8 Fort McMurray

321 Saktawaw Trail

Fort McMurray, AB T9H 5E7

Local Phone: 1-780-799-8450

Toll Free Reservations: 1-877-895-7666

Web: www.super8fortmcmurray.com



Alberta Urban Municipalities Association
300-8616 51 Ave
Edmonton, AB
T6E 6E6
780-433-4431/310-AUMA

BE THERE

MAY 10-12, 2011

Fort McMurray, AB

\$500 incl oil sands tours

BAWLF AND DISTRICT RECREATION BOARD			
2010/ 11 Financial Summary			
		Actual	Budget
		2010	2011
REVENUE			
County Grant			
Village of Bawlf		\$10,500	\$10,500
Interest		\$6,050	\$4,050
Provincial Grants		\$5	\$5
Jaywalkers		\$5,000	
User Fees		\$4,875	\$4,500
Bawlf Lions Donation		\$4,877	\$4,500
		\$5,000	\$5,000
Total Revenue		\$36,307	\$28,555
EXPENDITURES			
Administration			
Postage, Telephone, Bank Charges			\$100
Advertising			
Stationery			\$50
Rent			
Insurance		\$1,171	\$3,500
Administrative Costs		\$136	\$150
Total Administration		\$1,307	\$3,800
Programs			
Swimming		\$5,242	\$5,500
Skating		\$3,756	\$3,500
Curling		\$1,421	\$1,000
Baseball		\$7,428	\$9,000
Culture (Music Program)			\$0
Library		\$3,000	\$1,000
Memorial Scholarship		\$500	\$500
Misc(family day, kids xmas party, etc)		\$1,559	\$1,000
Regional Daycare Facility		\$2,000	
Total Programs		\$24,906	\$21,500
Contribution to purchase community bus			\$5,000
Zamboni tractor		\$10,000	
Total Spending		\$36,213	\$30,300
Note: Operational deficit made up from			
Casino Account			

Item: 7.f)

**Bawlf and District Recreation Association
2011 List of Officers**

Position	Last Name	First Name	Mailing Address	Home Phone
President	Pederson	Ron	Box 1558, Camrose, T4V 1X4	780 373 2255
Secretary	Berg	Kevin	Box 12, Bawlf T0B 0J0	780 373 3906
Treasurer	Berg	Bryan	Box 123, Bawlf T0B 0J0	780 373 2565
Director	Jacobsen	Justin	Box 156, Bawlf T0B 0J0	780 373 3993
Director	Hay	Mark	Box 11 Bawlf T0B 0J0	780 373 2155
Director	Mosand	Laurie	Box 235 Bawlf T0B 0J0	780 373 2568
Director	Fadum	Gord	Box 98 Bawlf, T0B 0J0	780 373 2222
Director	Blatz	Gord	Box 6 Bawlf T0B 0J0	780-373-3733
Director	Bratrud	Rick	Box 72 Bawlf, T0B 0J0	780 373 2664
Director	Banack	Jeff	Box 236, Bawlf, T0B 0J0	780 373 2388

Item: 7.f)

Bawlf Public Library
Box 116
Bawlf, AB T0B 0J0

March 13, 2011

Mayor Gordon Blatz & Village of Bawlf Council
Lynn Horbasenko, Chief Administrative Officer
Box 40
Village of Bawlf
Bawlf, AB T0B 0J0

RE: SNOW REMOVAL – ROOF / SIDEWALKS

We would like to address Village of Bawlf Council and Chief Administrative Officer Lynn Horbasenko with two areas of concern. The first concern is the snow on the roof over the entrance of the Library. Most notably, there was an incident where a young child had to be pulled back into the library to avoid being hit by a huge build-up of snow sliding off. Had that child been hit by the snow very serious injury/death could have occurred. Hence, we recommend that snow stops / guards be installed on the roof near the entrance without delay.

The second concern is the very narrow pathway leading into the library. We have experienced falls and near falls of young and elderly patrons attempting to get into the library. We understand the snow is compacted and the Village student has attempted to keep the area clean, but there have been poor results to date.

With such a narrow pathway, the melting ice will continue to be a considerable slipping hazard. Hence, we recommend that a bobcat be used to clear the snow as was done at the Village Office entrance. We even have a volunteer, Daryl Reinke, who is willing to clean up the snow with the bobcat so no expense will be incurred by the Village.

We encourage Council and CAO Horbasenko to show due diligence immediately in this matter before a serious incident occurs. Thank you for your time, and we look forward to working with you to ensure the safety of our patrons.

Sincerely,



Julie Ewashko, Chair
Bawlf Public Library Board

Item: 7.9)



PRESS RELEASE – For Immediate Publication

Camrose County, 3755 – 43 Avenue, Camrose AB T4V 3S8

On March 10, 2011; Camrose County entered into a new dimension. Thinking green and conscious of renewable energy, the County commissioned its wood biomass boiler. The County made a deliberate decision in 2008 to invest in this type of renewable, sustainable and environmentally friendly energy.

Camrose County purchased a 150 kW Kob boiler designed with European technology. This technology is superior because the Europeans have been forced to investigate, research and perfect alternative forms of energy such as this during the last 30 years due to necessity and the high cost of natural gas and oil in Europe. Average annual seasonal efficiency of this type of wood biomass boiler is estimated to be 90%.

Comparatively, the County previously operated on two LAARS Teledyne natural gas boilers with total output of 366 kW. Typical annual heating system efficiency for these types of boiler was estimated at 75%.

The wood biomass boiler will be used to primarily heat the County's 2500 square meters of floor space in its office and shop complex. Potentially, expansion could accommodate additional buildings onsite or even inject electricity into the grid if there is enough surplus capacity of energy. But for now it will only generate the energy to produce comfort heat.

The system has been designed to accept fuel from harvested tree stock. It will not be construction lumber waste diverted from landfills. However, clean wood waste can be utilized in other system designed applications. Long-term and from phase II of this initiative, Camrose County will feed the wood fuel requirements with willow trees harvested from its willow tree plantation initiative. In this project the willow tree growth is being encouraged from sewage effluent which is used to water, fertilize and feed the trees with required nutrients.

Item: 7. h)

Although biomass energy systems utilize combustion and do produce carbon dioxide emissions in producing heat, these emissions are considered "carbon dioxide neutral." The carbon dioxide in these emissions is not considered to increase the amount of Greenhouse Gas (GHG) in the atmosphere because the carbon dioxide was removed from the atmosphere by plants within the very recent past as part of the natural global carbon cycle. Also, if not used for energy generation, the biomass would have decayed, thus emitting an equivalent amount of carbon dioxide to the atmosphere. In contrast, coal and other fossil fuels contain carbon that has been "locked-up" for millions of years. Therefore, when fossil fuels are used to generate heat or power, carbon dioxide that has been locked away and otherwise would not have been emitted is added to the atmosphere. Thus, the use of biomass as an energy source reduces the amount of "fossil" carbon dioxide that is emitted to the atmosphere by displacing fossil fuels.

The wood biomass boiler cost \$160,000. The wood chip fuel inventory silo cost \$22,000. Other incidentals include: building permit \$1,200, survey \$3,000, concrete base pad \$12,000, electrical \$4,000 and plumbing \$24,000. Total cost of the initiative thus far is \$226,200. When completed it is proposed to be a \$250,000 project with the final piece being the fuel loading device into the silo. Annual cost for wood chip fuel will be approximately \$9,625 or less. Conversely, when this project was being evaluated, an historic four-year annual average of natural gas consumption expenses from 2005 to 2008 was conducted and the results were \$18,475. So, Camrose County will experience at least a 50% savings in annual heating fuel costs.



Camrose County

3755 - 43 Avenue, Camrose, Alberta, T4V 3S8
Phone (780) 672-4446 Public Works (780) 672-4449 Fax (780) 672-1008
Website: www.county.camrose.ab.ca E-mail: county@county.camrose.ab.ca

Date: February 10, 2011

File Number: RC/11/09

Registered Owners: Ronald Miciak
Legal Description: SE 36-45-18-W4
Type of Subdivision: Natural Split / First Parcel Out
Zoning: AG - Agriculture

SUBDIVISION REFERRAL NOTICE

We have received an application for a natural split / first parcel out subdivision as shown on the attached sketch. Please send us any comments, concerns, and/or recommendations to the following:

Planning & Development @ (780) 678-3070

Or planning@county.camrose.ab.ca

Please note that if our office does not receive your response by **March 4, 2011** we may assume your organization has no objections and proceed with the subdivision.

Circulate to:

Battle River School Division
Telus Communications
AHS - **Camrose**
County Public Works
City Plumbing Inspector
Agricultural Services
Division Councillor – 3
ATCO Electric
Ankerton Gas Co-op
Alberta Treasury Branches
Daysland No. 4 Drainage District
Alberta Transportation – Red Deer
Alberta Transportation – Vegreville
Alberta Public Lands
Village of Bawlf
Alberta Environment

Company: _____

Date: _____

Approved ☐ Refused ☐

Approved with Conditions ☐

Comments: _____



**CAMROSE COUNTY
SUBDIVISION APPLICATION**

Date Application Accepted as Complete:

Feb. 7/11

File Number:

RC/11/99

Receipt # 119513

Amount: 600.00

Date: Feb. 7/11

Applicant: Ronald Miciak

Phone: (780) 373-2204 / (780) 608-7414

Address: Box 325

City: Bawlf AB

Postal Code: T0B 0J0

Owner: Ronald Miciak

Phone: 780 373 2204 / 780 608-7414

Address: Box 325

City: Bawlf AB

Postal Code: T0B 0J0

Location:

1/4: SE Section: 36 Township: 045 Range: 18 W4

Roll Number 300900

Lot: — Block: — Plan: — Certificate of Title: —

Area of the titled parcel: 67.3 Acres Area of the proposed parcel(s) 50 Acres

Type of Subdivision (first parcel, lot line adjustment, natural split)

Is the land adjacent to a Municipal Boundary (ie: Village)? YES/NO If yes, name: Bawlf

Is the land within 800m (1/2 mile) of a highway? YES/NO If yes, Number: Hwy 13

Is the land adjacent to or containing a waterbody? YES/NO If yes, name: Bawlf Lagoon / dugout

Is the land within 1.5km (1 mile) of a sour gas facility? YES/NO Comments: —

Is the land within 800m (1500ft) of a Confined Feeding Operation (feedlot, dairy, piggery, etc)? YES/NO

Is the land within 800m (1500ft) of a landfill for the disposal of garbage or refuse? YES/NO

Is the land within 800m (1500ft) of a sewage treatment plant or sewage lagoon? YES/NO Bawlf Lagoon

Land Use:

Existing Use: ag.

Proposed Use: ag / acreage

Land Use District: ag. Available from County Office

Adjacent Land Uses (industrial uses, wells, etc) Lagoon / Municipality / ag.

Physical Characteristics of the Land:

Describe the Topography (flat, rolling, steep, mixed) Flat

Describe the Vegetation (brush, shrubs, tree stands) tree

Describe the Water Features (creek, slough, drainage ditch) —

Describe the Soil (sandy, loam, clay, etc.) loam

Describe any Hazards on Site (steep slopes, floodplains, private landfills, etc.): dugout

Describe any buildings/structures and if they will remain house, 2 Garages, barn, Steel Corrals,

Water and Sewer Service:

Is there a municipal water distribution or wastewater collection system? YES/NO If no, describe the existing/proposed ^{water} and sewage servicing systems. Location of the systems must be included on the site sketch. A letter of compliance for any existing sewage system on the titled property will be required as a condition of subdivision.

Pump out to Field - well

Signatures:

I, _____ hereby certify that I am the registered owner/authorized agent (circle one) And that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision.

Don Miviat
Signature

FEB 7/2011
Date

Box 325 BAWLF A.B.
Address

780 373-2204 - 780 608-7414
Phone Number

Owner's Consent (if applicant is not owner):

I/We, _____ being the registered owner(s) of _____
(legal description), do hereby authorize _____, to make application for subdivision.

Signature of Registered Owner

Signature of Registered Owner

Right of Entry:

I authorize staff of Camrose County and referral agencies to enter my land for the purpose of conducting a site inspection with respect to my subdivision application.

Don Miviat
Signature of Registered Owner

Signature of Registered Owner

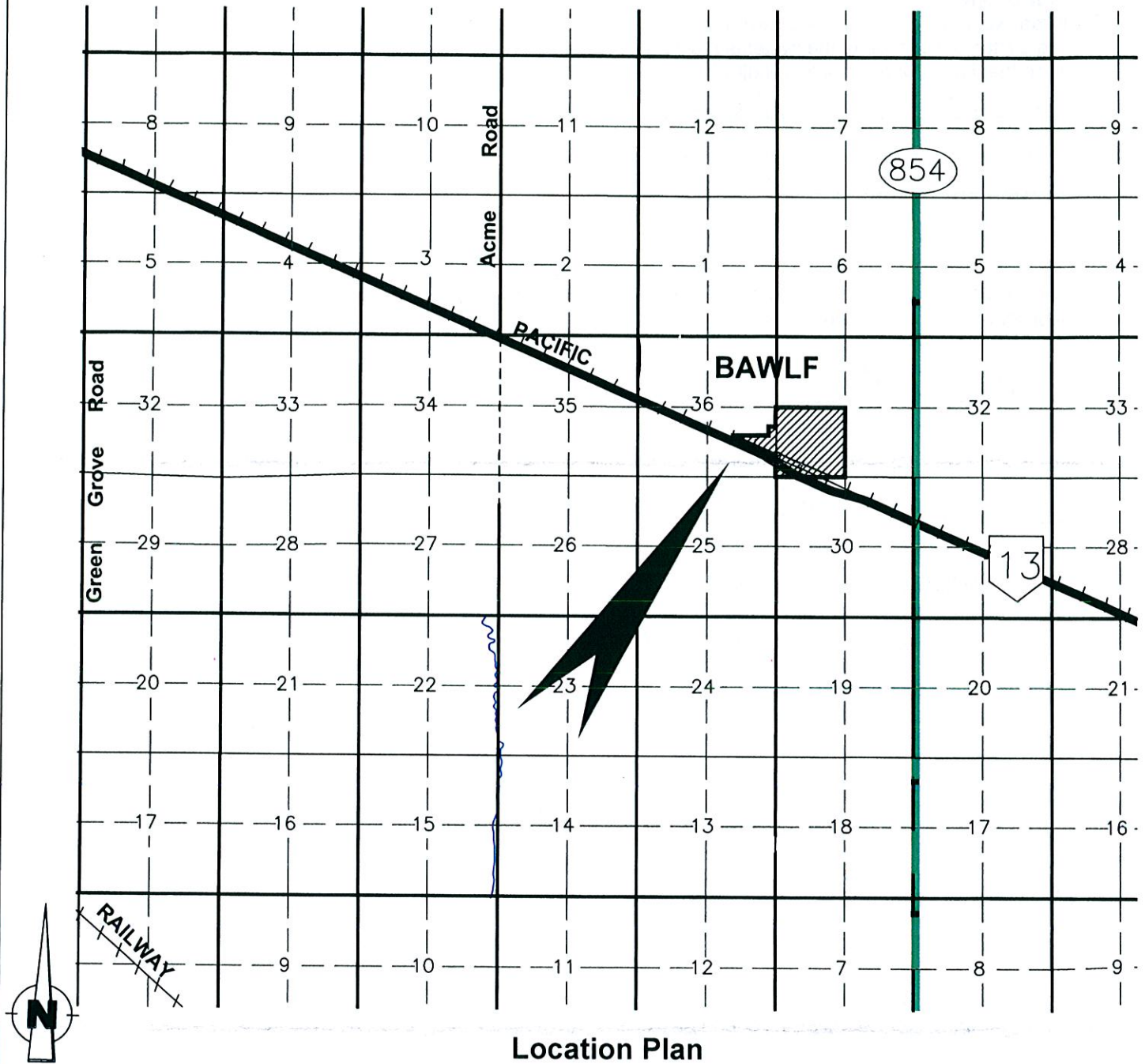
Comments (ie: Dogs, Access Restrictions, Gates): _____

Applications should be sent to Camrose County Planning and Development Department:

Camrose County
3755 - 43 Avenue
Camrose, AB T4V 3S8
Phone: (780) 672-4446
Fax: (780) 672-1008
Email: planning@county.camrose.ab.ca

COLLECTION AND USE OF PERSONAL INFORMATION

This personal information is being collected in accordance with the Municipal Government Act and the Land Use Bylaw (LUB) and is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act (FOIP), unless disclosures are authorized under the LUB. This information will be used to process and issue the permit. If you have any questions about the collection and use of your information, contact the FOIP Coordinator, Camrose County (780) 672-4446.



Camrose County

File RC/11/09
Acad File RC 11 09 LocationMap.dwg

Drawn February 10, 2011
Revised _____

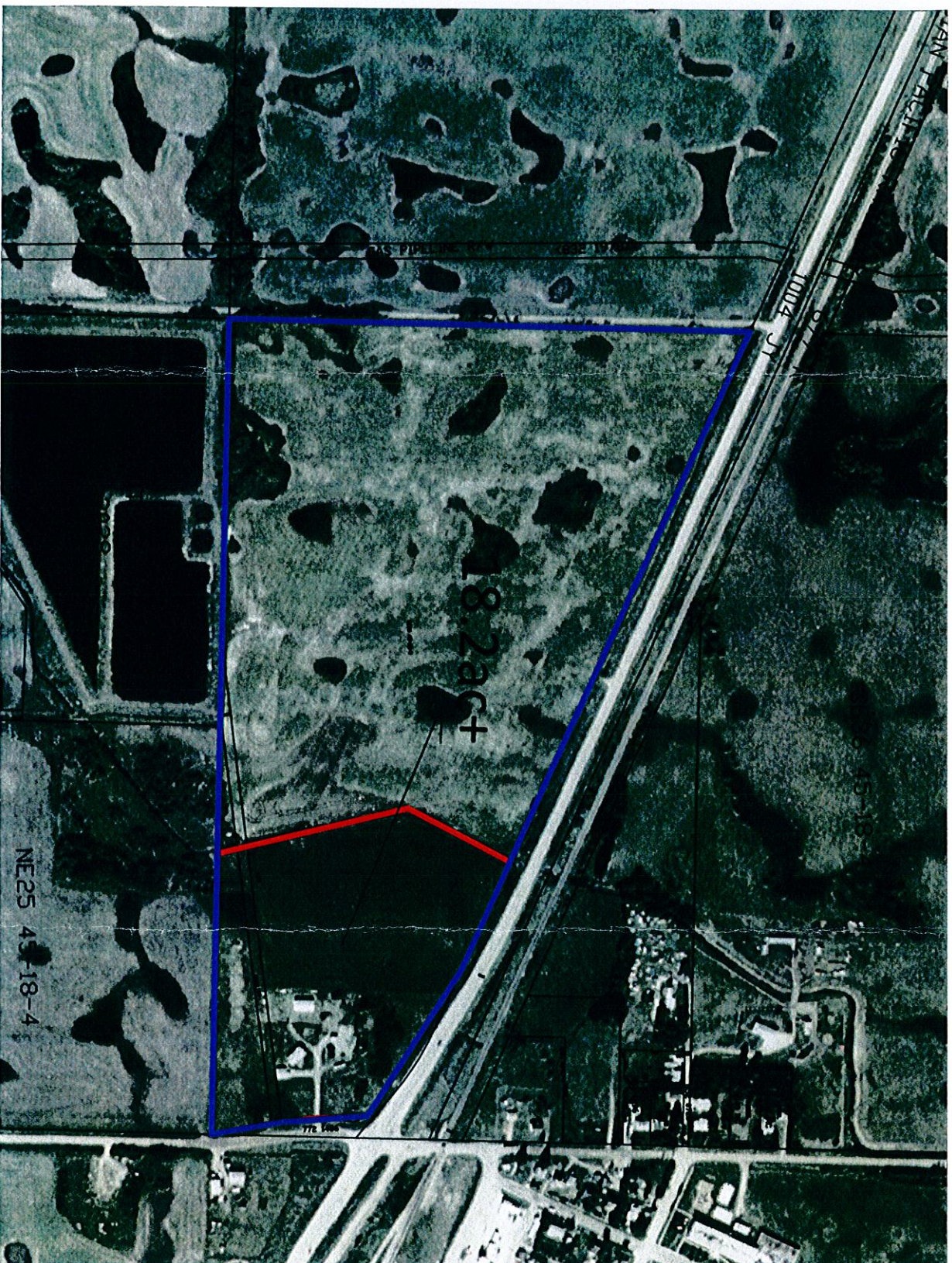
Registered Owner(s) Miciak

Titled Area _____ Scale N.T.S.

Photos n/a Roll n/a
Line n/a

Planning & Development

Proposed Subdivision



Existing Boundary

Proposed Acreage

