



## **AGENDA**

### **Regular Meeting of Council of the Village of Bawlf in the Province of Alberta Wednesday, May 18, 2011 – 7:00 p.m. Council Chambers**

#### **1. CALL TO ORDER**

#### **2. DELEGATIONS**

- a) 7:00 p.m. – Canada Malting (Vern Bernes) – sanitary sewer issue
- b) 7:15 p.m. – Focus Corporation (Allan Yamashita) – Sanitary Sewer Line Costs and Recommendations (Macrae, Sanden and/or King Streets)

#### **3. GENERAL GOVERNMENT**

- a) Agenda  
**Motion** to adopt as presented
- b) Minutes of the Regular Meeting of Council held April 26, 2011  
**Motion** to adopt as presented
- c) Accounts Payable – April 2011
- d) Financial Statement – April 2011

#### **4. BUSINESS ARISING**

- a) Canada Malting Delegation – no memo  
**Discussion/Motion**
- b) Sanitary Sewer Line Costs and Recommendations – no memo  
**Discussion/Motion**
- c) Special Tax Bylaw #577/11  
**Third Reading**
- d) Mil Rate Bylaw #578/11  
**Second Reading**  
**Third Reading**
- e) Can-Pak Garbage and Recycling Agreements  
**Motion**
- f) Alcohol Liability Insurance for Hall Rentals  
**Motion**
- g) 2011 Operating and Capital Budget  
**For Information**







**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF THE VILLAGE OF BAWLF**  
In the Province of Alberta held on  
**Tuesday, April 26, 2011 at 7:00 p.m.**  
**In the Bawlf Village Office**

**PRESENT:**

Mayor G. Blatz, Deputy Mayor Yuha and Councillors Blatz, Reinke & Robbins  
Lynn Horbasenko, Village Manager  
Myrna Schapansky, Office Administrator  
Jule Ewashko, Michelle Beattie, Amber Wood – Bawlf Public Library Board  
Residents Jan and Marliss White, Sharon Girard and Clarence Hastings

**1. CALL TO ORDER**

Mayor G. Blatz called the meeting to order at 7:00 p.m.

**OATH OF OFFICE** – Fern Reinke

**2. DELEGATIONS**

Julie Ewashko, Chair of the Bawlf Public Library Board, presented the Annual Report and the 2010 Financial Report for the Bawlf Public Library. 2010 was a great year. The Board received a grant from the Bawlf Recreation Association and a Municipal Sustainability Grant from Camrose County. They had programming for adults and for children. She thanked the Village for their co-operation with the Board.

The delegation left at 7:05 p.m.

**3. GENERAL GOVERNMENT**

*a) AGENDA*

**MOTION 46/11: MOVED BY** Deputy Mayor Yuha to accept the Agenda with the addition of Items: 7. i) Letter from Municipal Affairs and 7.j) Meet & Greet Invitation re: Ingrid Buyks, Camrose Area Regional Municipal Intern.

**CARRIED.**

*b) MINUTES OF THE REGULAR MEETING OF COUNCIL HELD MARCH 15, 2011*

**MOTION 47/11: MOVED BY** Councillor Blatz that the Minutes of the Regular Meeting of Council held March 15, 2011 be accepted as corrected.

**CARRIED.**

- c) *MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD APRIL 4, 2011*

**MOTION 48/11: MOVED BY** Deputy Mayor Yuha that the Minutes of the Special Meeting of Council held April 4, 2011 be accepted as corrected.

**CARRIED.**

- d) *ACCOUNTS PAYABLE FOR MARCH, 2011*

Accepted for audit purposes.

- e) *FINANCIAL STATEMENT FOR MARCH, 2011*

Accepted for audit purposes.

*1-2 sentences.  
(as resident)*

#### 4. BUSINESS ARISING

- a) *RECOGNITION OF PAST COUNCIL MEMBERS*

At the March 15, 2011 Council Meeting, Village Council asked the Administration to research existing council recognition policies designed to recognize the service of outgoing council members.

**MOTION 49/11: MOVED BY** Deputy Mayor Yuha that Village Council pass a motion to approve Policy No. 22, Council Recognition Policy.

**CARRIED.**

- b) *VILLAGE OFFICE HOURS*

At the February 16, 2011 Council Meeting a motion was passed to send out a survey to all residents within the Village asking if there is a need for the Village Office to be open on Fridays as well as Monday through Thursday.

**MOTION 50/11: MOVED BY** Deputy Mayor Yuha that the Village of Bawlf accept the survey as ~~status quo~~ *info.* and that the Village Office hours remain the same. *based on surv. results*

**CARRIED.**

- c) *CAN-PAK GARBAGE AND RECYCLING CONTRACT*

The proposed agreement between the Village of Bawlf and Can-Pak Environmental for the collection of garbage and recyclable materials within the Village limits was presented.

**MOTION 51/11: MOVED BY** Councillor Reinke that the agreement between the Village of Bawlf and Can-Pak Environmental for the collection of garbage and recyclable materials be tabled until the May Regular Meeting of Council.

**CARRIED.**

- d) *PUBLIC LIBRARY BOARD 2010 FINANCIAL STATEMENT & ANNUAL REPORT*

As stated in the agreement between the Village Council and the Bawlf Public Library Board, the Board will submit an annual financial statement and report to Village Council by March 15<sup>th</sup> every year.

**MOTION 52/11: MOVED BY** Councillor Robbins that the Village Council accept the Bawlf Public Library Board 2010 Financial Statement and Annual Report as information.

**CARRIED.**

Councillor Reinke abstained.



## 5. NEW BUSINESS

a) *SPECIAL TAX BYLAW #577/11*

A by-law of the Village of Bawlf to provide a special tax to raise revenue to pay for a specific service or purpose by imposing three special taxes.

**MOTION 53/11: MOVED BY** Deputy Mayor Yuha that Village Council give first reading to Bylaw 577/11.

**CARRIED.**

**MOTION 54/11: MOVED BY** Councillor Blatz that Village Council give second reading to Bylaw 577/11.

**CARRIED.**

b) *APPROVAL OF FINAL 2011 OPERATING AND CAPITAL BUDGET*

The 2011 Operating and Capital Budget were reviewed by Council.

**MOTION 55/11: MOVED BY** Deputy Mayor Yuha that Village Council approve the Operating Budget of \$569,068 and Projects Budget of \$78,000 with an operating deficit of \$141,709 and a projects deficit of \$58,000 for a total deficit of \$199,709.

**CARRIED.**

c) *MIL RATE BYLAW #578/11*

A by-law of the Village of Bawlf to authorize several rates of taxation for the 2011 taxation year.

**MOTION 56/11: MOVED BY** Deputy Mayor Yuha that Village Council give first reading to By-Law 578/11.

**CARRIED.**

Jan and Marliss White, Sharon Girard and Clarence Hastings left the meeting at 9:20 p.m.

d) *BOARD AND COMMITTEE VACANCIES*

Local boards and committees were left without a Village Council representative when former Councillor Reta Porter resigned.

**MOTION 57/11: MOVED BY** Deputy Mayor Yuha that Village Council appoint Councillor Fern Reinke as Village Council representative on the Sanden Court Board, Regional Rural Children's Centre, Protective Services Committee, Recreation and Community Services Committee and the Personnel and Labour Relations Committee.

**CARRIED.**

e) *SHIRLEY MCCLELLAN REGIONAL WATER SERVICES COMMISSION DEBENTURE SITUATION*

Bawlf belongs to the SMRWSC by means of a bylaw passed by the Commission in November, 2007. The key points in the bylaw are that all 16 members pay equally for the Administration of the SMRWSC regardless of whether or not the municipality is currently on the water line and that all 16 members are to pay equally for any debentures required. There has been discussion at the last two SMRWSC Meetings about members voting on the following two options:

1. Should the bylaw be amended to state that the members currently connected to the SMRWSC line are responsible for the existing debenture and that the members along the undeveloped portions of line would be responsible for future debentures as the remaining line is constructed?
2. Should the bylaw remain as is with all 16 members paying equally for all debentures?

Tim Fox, CAO for Stettler County and the Administrative support to the SMRWSC, indicated that Municipal Affairs advised him that two new bylaws would be required (one to deal with debentures and another describing the structure of the Board and the directorship). A Business Plan will also be required. Mr. Fox suggested that the Board delay the vote until the Business Plan is complete and all Councils have more information to base their decisions on.

**MOTION 58/11: MOVED BY** Councillor Blatz that the Village of Bawlf remain with the SMRWSC as one of the 16 communities.

**CARRIED.**

*f) WEED INSPECTION*

The Alberta Weed Control Act came into force on June 16, 2010 and aims to regulate noxious weeds, prohibited noxious weeds and weed seeds through inspection and enforcement. Each municipality is responsible for appointing an inspector to enforce and monitor compliance with the Act within their municipality.

**MOTION 59/11: MOVED BY** Councillor Reinke that the Village of Bawlf appoint Camrose County as their authority for weed inspection and enforcement as per the Weed Control Act Chapter W- 5.1, including any amendments, additions or deletions thereto; mandating that a local authority shall appoint an inspector to enforce and monitor compliance with the Act within their municipality.

**CARRIED.**

*g) ALBERTA EMERGENCY SERVICES & FIRE SERVICE EXEMPLARY SERVICE NOMINATION FORMS*

Administration brought forward the Alberta Emergency Services and the Fire Service Exemplary Service nomination forms. Fire Chief Rod Blatz is approaching 20 years of service with his official appointment to Fire Chief having occurred on September 10, 1991. He has his 20 year medal but qualifies for his 30 year bar as he has been a member of the Bawlf Volunteer Fire Department since 1978.

**MOTION 60/11: MOVED BY** Councillor Reinke that Administration submit an application for a 30 year bar for Rodney Blatz.

**CARRIED.**

**6. STANDING COMMITTEE REPORTS**

*a) MAYOR'S REPORT*

As attached to these Minutes.

*b) ADMINISTRATION REPORT*

As attached to these Minutes.



**MOTION 61/11: MOVED BY** Councillor Robbins that Administration purchase an air compressor and a floor jack for Public Works out of reserves.

**CARRIED.**

Councillor Blatz left the room at 9:20 p.m. and returned at 9:25 p.m.

*h) RECREATION & COMMUNITY SERVICES*

*i. Dave Knipe Memorial Library – Councillor Robbins*

Councillor Robbins reported on the April 13, 2011 meeting:

- An appreciation dinner for past board members will be held in May.
- The library will have a book sale during the Village garage sale.
- The library is looking for a story/craft person to help with the children's program this summer.
- The next VIP meat fundraiser is scheduled for the end of August.
- Members are requesting more genealogy workshops by Sherran Dermott.
- A survey will be sent out in May.
- The next meeting will be held on May 11, 2011.

*ii. Providence Place – Mayor G. Blatz*

- A meeting was held on March 30, 2011.
- Discussions were held regarding finances. The Board will be going to a different financial institution for a loan.
- The difficulties with the sunroom have been turned over to the lawyers.
- The new construction is ahead of schedule and on budget.
- The Board will tour the new construction at the next meeting.
- The next meeting will be held on May 4, 2011.

*iii. Sanden Court*

- A meeting was held on April 26 but Mayor Blatz was unable to attend due to the Council Meeting.

*iv. Bawlf & District Recreation Association – Councillor Blatz*

- No meetings were held.

*v. BRAED – Mayor Blatz*

- No meetings were held.

*vi. Shirley McClellan Regional Water Services Commission – Councillor Blatz*

- The meeting was held on April 7<sup>th</sup> in Castor.
- No vote was taken because there was insufficient information supplied to three communities involved. The agreement and bylaw were not forwarded.
- Councillor Blatz recommends that the Village votes to remain part of the original group of 16 members.
- The next Commission meeting will be held on May 5, 2011.

- vii. *Regional Children's Centre*  
No meetings were held.
- viii. *Protective Services – Deputy Mayor Yuha*
- ix. *Bawlf Parent Council Meeting – Deputy Mayor Yuha*
  - No meetings were held.

## 7. CORRESPONDENCE

- a) Day of Mourning – April 28, 2011.
- b) Parkland Regional Library Board Feb. 24/11 Meeting Minutes & February 2011 Report.
- c) Alberta Animal Services Letter re: Animal Protection Act.
- d) CDSS Board Meeting Minutes – February 28, 2011.
- e) CDSS Newsletter – Spring, 2011.
- f) Bawlf & District Recreation Association 2010/11 Financial Summary and 2011 List of Officers.

Councillor Blatz left the meeting at 10:05 p.m.

- g) Village of Bawlf Public Library Board Letter re: Renovation Expenses.
- h) Village of Bawlf Public Library Board Letter re: Snow Removal.
- i) Letter from Municipal Affairs.
- j) Meet & Greet – To Introduce Ingrid Buyks, Camrose Area Regional Municipal Intern.

## 8. CONFIDENTIAL ITEMS

- a) *PERSONNEL MATTERS*

**MOTION 62/11: MOVED BY** Deputy Mayor Yuha that the meeting move “in camera” at 10:09 p.m.

**CARRIED.**

The meeting came “out of camera” at 10:21 p.m.

**MOTION 63/11: MOVED BY** Councillor Robbins that Rod Blatz, Water and Sewer Operator be granted his request for a leave of absence for medical reasons from his water and sewer duties effective May 1, 2011.

**CARRIED.**

Village Manager Horbasenko and Office Administrator Schapansky left the meeting at 10:25 p.m.

## 9. ADJOURNMENT

The meeting adjourned at 10:40 p.m.

These minutes were approved at the Regular Meeting of Council held May 18, 2011.

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MAYOR

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VILLAGE MANAGER



# VILLAGE OF BAWLF

## Cheque Listing For Council

Page 1 of 3

2011-May-10

8:46:53 AM

Cheque	Date	Name	Invoice	Description	Invoice Amount	Cheque Amount
20100558	2011-04-13	A-1 RENTALS		PAYMENT		1,001.70
			47484	PUMP	1,001.70	
20100559	2011-04-13	ACKLANDS - GRAINGER INC. FR.		PAYMENT		2,758.98
			6085 03245	PAPER SUPPLIES	133.98	
			608503240	EQUIPMENT	2,625.00	
20100560	2011-04-13	ALBERTA ANIMAL SERVICES		PAYMENT		546.60
			10387	BYLAW ENFORCEMENT	546.60	
20100561	2011-04-13	ANKERTON GAS CO-OP		PAYMENT		1,398.97
			14763	LIFT STATION REPAIRS	134.27	
			17	NATURAL GAS	1,264.70	
20100562	2011-04-13	BAWLF COUNTRY STORE		PAYMENT		28.65
			12	SUPPLIES	28.65	
20100563	2011-04-13	CAMROSE BOOSTER		PAYMENT		188.16
			7	NOMINATION DAY	188.16	
20100564	2011-04-13	D.S. EXCAVATION SERVICES		PAYMENT		4,688.25
			00545	SNOW REMOVAL	4,688.25	
20100565	2011-04-13	DAYS LAND DRAINAGE DISTRICT #4		PAYMENT		204.00
			2011007	2011 REQUISITION	204.00	
20100566	2011-04-13	DAYS LANDER MOTEL		PAYMENT		18.90
			395765	FREIGHT WATER SAMPLES	18.90	
20100567	2011-04-13	FORESTER FEEDER MANUFACTURING		PAYMENT		721.87
			13606	LIFT STATION MAINTENANCE	721.87	
20100568	2011-04-13	HOMESTYLE BAKERY & CAFE		PAYMENT		54.00
			253694	ADMIN. LUNCHEON	54.00	
20100569	2011-04-13	SCHULTZ, DANIEL		PAYMENT		
			6	WAGES		
20100570	2011-04-13	SPARKS, JOCELYN		PAYMENT		
			1	OFFICE FURNITURE		
20100571	2011-04-13	TELUS COMMUNICATIONS INC.		PAYMENT		590.23
			17	TELEPHONE	590.23	
20100572	2011-04-26	A-1 RENTALS		PAYMENT		1,682.10
			2	PUMP	1,001.70	
			47845	PUMP RENTALS	680.40	
20100573	2011-04-26	AMSC INSURANCE SERVICES LTD.		PAYMENT		321.93
			17	BENEFITS	321.93	
20100574	2011-04-26	LAMB FORD SALES LTD.		PAYMENT		6.39
			0196277	TRUCK REPAIRS	6.39	
20100575	2011-04-26	STERLING WATER CONDITIONING LTD.		PAYMENT		332.90
			12806	RESERVOIR SUPPLIES	332.90	
20100576	2011-04-26	STREBS AUTO IND SUPPLY		PAYMENT		652.77
			946055	REPAIRS F.D.	652.77	
20100577	2011-04-26	BLATZ, ROD		PAYMENT		108.90
			18	MILEAGE	108.90	
20100578	2011-04-26	CAN PAK ENVIRONMENTAL		PAYMENT		2,416.12
			00831	WASTE REMOVAL	2,416.12	
20100579	2011-04-26	D.S. EXCAVATION SERVICES		PAYMENT		1,396.50
			601	DRAINAGE DITCHES	1,396.50	
20100580	2011-04-26	DENNIS, DWAYNE		PAYMENT		50.00

Item: 3.c)





# VILLAGE OF BAWLF

## Cheque Listing For Council

Page 2 of 3

2011-May-10

8:46:53 AM

Cheque	Date	Name	Invoice	Description	Invoice Amount	Cheque Amount
20100580	2011-04-26	DENNIS, DWAYNE	8	WAGES	50.00	50.00
20100581	2011-04-26	EC&M ELECTIC NORTHERN LTD.	74825	PAYMENT RESERVOIR REPAIRS	594.51	594.51
20100582	2011-04-26	ELECTRO TEL	63326	PAYMENT COMPUTER UPDATES	153.88	153.88
20100583	2011-04-26	FOCUS	364125	PAYMENT MACRAE STREET	3,633.53	3,633.53
20100584	2011-04-26	MUNIWARE	91138	PAYMENT SUPPORT	267.27	267.27
20100585	2011-04-26	PHOENIX DESIGN GROUP	464	PAYMENT SIGNS	94.50	94.50
20100586	2011-04-26	SCHULTZ, DANIEL	7	PAYMENT WAGES		
20100587	2011-04-27	CAMROSE COUNTY	10132	PAYMENT SNOWPLOWING	741.99	741.99
20100588	2011-04-27	NEXEN	11-1122780	PAYMENT ELECTICITY	2,445.39	2,445.39
20100589	2011-04-27	TELUS COMMUNICATIONS INC.	18	PAYMENT TELEPHONE	164.40	164.40
20100590	2011-04-27	VITAL EFFECT	3298	PAYMENT WEBSITE TRAINING	68.25	68.25
20100591	2011-04-28	ANKERTON GAS CO-OP	18	PAYMENT GAS	1,075.28	1,075.28
20100592	2011-04-28	BLATZ, GORDIE	20	PAYMENT REMUNERATION	162.62	162.62
20100593	2011-04-28	BLATZ, ROD	20	PAYMENT MARCH REMUNERATION	15.00	222.51
			21	REMUNERATION	207.51	
20100594	2011-04-28	HORBASENKO, LYNN	18	PAYMENT <i>Supplies</i>	<i>149.71</i>	<i>149.71</i>
20100595	2011-04-28	PAUL, TIFFANY	2	PAYMENT WAGES		
20100596	2011-04-28	REINKE, FERN	1	PAYMENT REMUNERATION	108.69	108.69
20100597	2011-04-28	ROBBINS,, KAREN	7	PAYMENT REMUNERATION	415.02	415.02
20100598	2011-04-28	SCHAPANSKY, MYRNA	17	PAYMENT WAGES		
20100599	2011-04-28	SPARKS, JOCELYN	2	PAYMENT WAGES		
20100600	2011-04-28	YUHA, JODY	17	PAYMENT REMUNERATION	108.69	108.69
20100601	2011-04-30	BUCHANAN, JOE	1	PAYMENT WAGES		
20100602	2011-04-30	SCHULTZ, DANIEL	8	PAYMENT WAGES		

*WAGES**12,117.32 12,117.32**Item: 3.c)*





# VILLAGE OF BAWLF

## Cheque Listing For Council

Page 3 of 3  
2011-May-10  
8:46:53 AM

Cheque	Date	Name	Invoice	Description	Invoice Amount	Cheque Amount
Total					41,691.48	

Item: 3.c)





# VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

GL Number	Description	April 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
<b>TAX REVENUE</b>					
1-00-110	TAXES - RESIDENTIAL	0.00	0.00	0.00	0.00
1-00-111	TAXES - RESIDENTIAL VACANT	0.00	0.00	4,300.00	4,300.00
1-00-112	TAXES - COMMERCIAL	0.00	0.00	0.00	0.00
1-00-113	TAXES - COMMERCIAL VACANT	0.00	0.00	0.00	0.00
1-00-114	TAXES - INDUSTRIAL	0.00	0.00	0.00	0.00
1-00-115	TAXES - AGRICULTURE	0.00	0.00	0.00	0.00
1-00-190	TAXES - LINEAR	0.00	0.00	0.00	0.00
1-00-240	GRANTS IN LIEU	0.00	0.00	0.00	0.00
1-00-510	PENALTIES & COSTS ON TAXES	0.00	4,441.15	4,000.00	(441.15)
1-00-116	GRANTS IN LIEU	0.00	0.00	0.00	0.00
*	<b>TOTAL TAX REVENUE</b>	<b>0.00</b>	<b>4,441.15</b>	<b>8,300.00</b>	<b>3,858.85</b>
<b>INVESTMENT REVENUE</b>					
1-00-550	RETURN ON INVESTMENTS	4.44	28.28	200.00	171.72
*	<b>TOTAL INVESTMENT REVENUE</b>	<b>4.44</b>	<b>28.28</b>	<b>200.00</b>	<b>171.72</b>
<b>GENERAL REVENUE</b>					
1-12-410	Sale of General Services	43.90	79.83	0.00	(79.83)
1-12-590	OTHER REVENUE	20.00	20.00	0.00	(20.00)
1-12-741	FINES & COSTS	0.00	0.00	0.00	0.00
*	<b>TOTAL GENERAL REVENUE</b>	<b>63.90</b>	<b>99.83</b>	<b>0.00</b>	<b>(99.83)</b>
<b>GRANTS</b>					
1-12-730	FEDERAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-740	PROVINCIAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
*	<b>TOTAL GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FIRE REVENUE</b>					
1-23-110	SPECIAL TAX - FIRE	0.00	0.00	7,040.00	7,040.00
1-23-410	FIRE FIGHTING FEES CHARGED	0.00	0.00	7,000.00	7,000.00
1-23-411	MOTOR VEHICLE ACCIDENT FEES CHARG	0.00	0.00	1,000.00	1,000.00
1-23-412	MUTUAL AIDE PROVIDED	0.00	0.00	500.00	500.00
1-23-430	FIRE EXPENSES RECOVERED	0.00	0.00	1,250.00	1,250.00
1-23-570	FIRE DEPARTMENT DONATIONS	0.00	0.00	0.00	0.00
1-23-530	FIRE EXPENSES RECOVERED	0.00	0.00	0.00	0.00
1-23-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-23-850	COUNTY GRANT - SHARED SERVICE	0.00	7,778.28	11,017.00	3,238.72

Item: 3 d)



# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

Page 2 of 8  
2011-May-16  
1:46:23 PM

GL Number	Description	April 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
1-23-851	FIRE TRAINING - SHARED	0.00	1,000.00	1,000.00	0.00
1-23-852	PAGER MAINTENANCE - SHARED	0.00	500.00	500.00	0.00
1-23-853	FIREFIGHTER INSURANCE - SHARED	0.00	0.00	100.00	100.00
1-23-854	PROTECTIVE EQUIPMENT - SHARED	0.00	0.00	2,000.00	2,000.00
1-23-855	COUNTY OWNED TRUCK	0.00	1,284.89	1,000.00	(284.89)
1-23-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
1-23-940	TRANSFER FROM CAPITAL RESERVES	0.00	0.00	0.00	0.00
*	TOTAL FIRE REVENUE	0.00	10,563.17	32,407.00	21,843.83
BYLAW REVENUE					
1-26-525	DOG LICENSES	125.00	770.00	800.00	30.00
1-26-530	BYLAW FINES	83.00	83.00	200.00	117.00
*	TOTAL BYLAW REVENUE	208.00	853.00	1,000.00	147.00
ROADS & STREETS					
1-32-110	SPECIAL TAX - STREET IMPROVEMENT	0.00	0.00	25,600.00	25,600.00
1-32-410	SALE OF GOODS & SERVICES	0.00	103.75	500.00	396.25
1-32-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-32-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-32-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL ROADS & STREETS	0.00	103.75	26,100.00	25,996.25
WATER REVENUE					
1-41-410	MONTHLY WATER FEES	(175.00)	16,955.00	73,500.00	56,545.00
1-41-412	BULK WATER SALES	0.00	0.00	1,600.00	1,600.00
1-41-511	WATER PENALTIES	477.52	1,339.96	1,500.00	160.04
1-41-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL WATER REVENUE	302.52	18,294.96	76,600.00	58,305.04
SEWER REVENUE					
1-42-410	MONTHLY SEWER FEES	(180.00)	15,815.00	63,800.00	47,985.00
1-42-511	SEWER PENALTIES	0.00	(26.07)	1,500.00	1,526.07
1-42-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-42-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-42-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL SEWER REVENUE	(180.00)	15,788.93	65,300.00	49,511.07
WASTE MANAGEMENT REVENUE					
1-43-410	MONTHLY GARBAGE FEES	0.00	6,012.00	24,600.00	18,588.00
1-43-412	MONTHLY RECYCLING FEES	0.00	0.00	11,000.00	11,000.00
*	TOTAL WASTE MANAGEMENT REVENUE	0.00	6,012.00	35,600.00	29,588.00





# VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

Page 3 of 8  
2011-May-16  
1:46:23 PM

GL Number	Description	April 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
<b>CAMROSE &amp; DISTRICT SUPPORT SER</b>					
1-51-590	REVENUE - OWN SOURCES	0.00	0.00	20,000.00	20,000.00
1-51-840	PROVINCIAL CONDITIONAL GRANT	0.00	0.00	9,559.00	9,559.00
*	TOTAL CAMROSE & DISTRICT SUPPO	0.00	0.00	29,559.00	29,559.00
<b>CEMETERY REVEUE</b>					
1-56-410	SALE OF CEMETERY PLOTS	0.00	0.00	700.00	700.00
1-56-570	CEMETERY DONATIONS	0.00	20.00	100.00	80.00
*	TOTAL CEMETERY REVEUE	0.00	20.00	800.00	780.00
<b>DEVELOPMENT REVENUE</b>					
1-61-410	DEVELOPMENT PERMITS & CHARGES	0.00	50.00	500.00	450.00
*	TOTAL DEVELOPMENT REVENUE	0.00	50.00	500.00	450.00
<b>LAND SALES</b>					
1-66-410	LAND SALES	0.00	0.00	34,000.00	34,000.00
*	TOTAL LAND SALES	0.00	0.00	34,000.00	34,000.00
<b>PARKS &amp; RECREATION REVENUE</b>					
1-72-110	SPECIAL TAX - RECREATION & PARKS	0.00	0.00	4,400.00	4,400.00
1-72-560	PARK & CAMPGROUND RENTALS	0.00	0.00	1,000.00	1,000.00
1-72-570	PARK DONATIONS	0.00	0.00	200.00	200.00
1-72-590	UTILITIES RECOVERED	100.00	1,406.30	0.00	(1,406.30)
1-72-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	2,400.00	2,400.00
1-72-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	2,800.00	2,800.00
1-72-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	12,500.00	12,500.00
*	TOTAL PARKS & RECREATION REVEN	100.00	1,406.30	23,300.00	21,893.70
<b>CULTURE REVENUE</b>					
1-74-560	HALL RENTALS	300.00	1,925.00	0.00	(1,925.00)
1-74-570	HALL DONATIONS	0.00	0.00	0.00	0.00
1-74-590	OTHER REVENUE	0.00	0.00	0.00	0.00
1-74-593	SPECIAL EVENT REVENUES	0.00	0.00	0.00	0.00
*	TOTAL CULTURE REVENUE	300.00	1,925.00	0.00	(1,925.00)
<b>RESERVE TRANSFERS</b>					
1-97-920	TRANSFER FROM RESERVES	0.00	0.00	0.00	0.00
*	TOTAL RESERVE TRANSFERS	0.00	0.00	0.00	0.00
**	TOTAL REVENUE	798.86	59,586.37	333,666.00	274,079.63



# VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

Page 4 of 8  
2011-May-16  
1:46:23 PM

GL Number	Description	April 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
<b>COUNCIL EXPENSES</b>					
2-11-130	COUNCIL - PAYROLL DEDUCTIONS	0.00	51.22	400.00	348.78
2-11-150	COUNCIL REMUNERATION	1,003.13	3,770.29	18,100.00	14,329.71
2-11-211	COUNCIL TRAVEL & SUBSISTENCE	123.30	269.55	1,800.00	1,530.45
2-11-214	COUNCIL PROFESSIONAL DEVT	0.00	0.00	1,500.00	1,500.00
*	<b>TOTAL COUNCIL EXPENSES</b>	<b>1,126.43</b>	<b>4,091.06</b>	<b>21,800.00</b>	<b>17,708.94</b>
<b>ADMINISTRATION EXPENSE</b>					
2-12-110	ADMINISTRATION - SALARIES	6,117.78	27,108.73	98,700.00	71,591.27
2-12-130	ADMINISTRATION - PAYROLL DEDUCTION	0.00	1,803.90	0.00	(1,803.90)
2-12-131	EMPLOYEE BENEFITS	321.93	1,287.72	0.00	(1,287.72)
2-12-211	TRAVEL & SUBSISTENCE	0.00	563.45	900.00	336.55
2-12-214	MEMBERSHIPS & PROFESSIONAL DEVT	65.00	1,461.72	2,700.00	1,238.28
2-12-234	LEGAL SERVICES	0.00	0.00	500.00	500.00
*	<b>TOTAL ADMINISTRATION EXPENSE</b>	<b>6,504.71</b>	<b>32,225.52</b>	<b>102,800.00</b>	<b>70,574.48</b>
<b>OFFICE OPERATIONS</b>					
2-12-215	FREIGHT & POSTAGE	0.00	0.00	900.00	900.00
2-12-217	TELEPHONE	450.50	1,422.17	4,800.00	3,377.83
2-12-220	ADVERTIZING & PRINTING	249.20	739.99	2,700.00	1,960.01
2-12-225	VILLAGE PROMOTIONS	0.00	0.00	900.00	900.00
2-12-230	PROFESSIONAL & CONSULTING SERVICE	0.00	0.00	0.00	0.00
2-12-231	AUDITING SERVICES	0.00	10,800.00	16,000.00	5,200.00
2-12-232	ASSESSMENT SERVICES	0.00	3,859.68	4,400.00	540.32
2-12-233	ASSESSMENT REVIEW BOARD	0.00	0.00	400.00	400.00
2-12-237	MUNICIPAL SOFTWARE	0.00	0.00	0.00	0.00
2-12-250	OFFICE REPAIRS & MAINTENANCE	22.60	22.60	700.00	677.40
2-12-253	TECHNICAL SUPPORT	371.68	1,377.72	3,400.00	2,022.28
2-12-258	OFFICE JANITORIAL CONTRACT	0.00	0.00	0.00	0.00
2-12-274	INSURANCE	0.00	16,740.64	14,000.00	(2,740.64)
2-12-341	LAND TITLES SERVICES	0.00	0.00	200.00	200.00
2-12-510	OFFICE SUPPLIES	367.86	1,720.31	5,900.00	4,179.69
2-12-511	MISCELLANEOUS	51.43	116.58	1,300.00	1,183.42
2-12-519	OTHER SERVICES	0.00	0.00	5,400.00	5,400.00
2-12-540	UTILITIES	364.24	937.67	2,300.00	1,362.33
*	<b>TOTAL OFFICE OPERATIONS</b>	<b>1,877.51</b>	<b>37,737.36</b>	<b>63,300.00</b>	<b>25,562.64</b>
<b>ADMIN-CAPITAL</b>					
2-12-762	CAPITAL PURCHASES	0.00	0.00	800.00	800.00
2-12-790	ADMINISTRATION-AMORTIZATION	0.00	0.00	0.00	0.00



# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

Page 5 of 8  
2011-May-16  
1:46:23 PM

GL Number	Description	April 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
* TOTAL ADMIN-CAPITAL		0.00	0.00	800.00	800.00
REQUISITIONS					
2-13-750	REQUISITION - SCHOOL	0.00	18,514.73	74,059.00	55,544.27
2-41-750	REQUISITION - SMRWSC	0.00	0.00	13,200.00	13,200.00
2-51-750	REQUISITION - CDSS	0.00	2,389.75	2,600.00	210.25
2-61-750	REQUISITION - PLANNING	0.00	1,034.00	1,050.00	16.00
2-74-750	REQUISITION - PARKLAND LIBRARY	0.00	1,303.40	2,600.00	1,296.60
* TOTAL REQUISITIONS		0.00	23,241.88	93,509.00	70,267.12
FIRE EXPENSES					
2-23-148	IN-SERVICE TRAINING	0.00	0.00	1,200.00	1,200.00
2-23-159	HONORARIUMS - ANNUAL & HOURLY	0.00	373.61	6,900.00	6,526.39
2-23-211	TRAVEL & SUBSISTENCE	0.00	25.65	1,200.00	1,174.35
2-23-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	0.00	200.00	200.00
2-23-215	FREIGHT & POSTAGE	0.00	0.00	50.00	50.00
2-23-217	TELEPHONE	81.04	243.52	1,500.00	1,256.48
2-23-220	ADVERTIZING & PRINTING	0.00	0.00	100.00	100.00
2-23-225	PUBLIC RELATIONS & PROMOTIONS	0.00	0.00	500.00	500.00
2-23-250	FIREHALL REPAIRS & MAINTENANCE	0.00	0.00	500.00	500.00
2-23-251	VILLAGE TRUCK REPAIRS	621.69	621.69	1,000.00	378.31
2-23-252	COUNTY TRUCK REPAIRS	0.00	1,284.89	1,000.00	(284.89)
2-23-253	PAGER REPAIRS	0.00	0.00	1,200.00	1,200.00
2-23-254	PROTECTIVE EQUIPMENT REPAIRS	0.00	0.00	6,500.00	6,500.00
2-23-270	CONTRACTED SERVICES	0.00	0.00	100.00	100.00
2-23-274	INSURANCE	0.00	203.10	1,400.00	1,196.90
2-23-510	GOODS & SUPPLIES	127.60	127.60	1,000.00	872.40
2-23-511	MISCELLANEOUS	0.00	0.00	400.00	400.00
2-23-521	FUEL & LUBE	0.00	0.00	800.00	800.00
2-23-540	FIRE HALL POWER	308.34	605.04	1,800.00	1,194.96
2-23-541	FIRE HALL NATURAL GAS	217.44	459.08	1,500.00	1,040.92
2-23-750	DISPATCH AGREEMENT	0.00	0.00	1,200.00	1,200.00
2-23-751	MUTUAL AIDE RESPONSE CHARGES	0.00	0.00	500.00	500.00
2-23-920	TRANSFER TO RESERVES	0.00	0.00	0.00	0.00
* TOTAL FIRE EXPENSES		1,356.11	3,944.18	30,550.00	26,605.82
FIRE - CAPITAL					
2-23-762	CAPITAL PURCHASES	2,500.00	2,500.00	0.00	(2,500.00)
2-23-790	FIRE - AMORTIZATION	0.00	0.00	0.00	0.00
* TOTAL FIRE - CAPITAL		2,500.00	2,500.00	0.00	(2,500.00)





# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

Page 6 of 8  
2011-May-16  
1:46:23 PM

GL Number	Description	April 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
<b>BYLAW ENFORCEMENT</b>					
2-26-270	BYLAW ENFORCEMENT OFFICER	520.57	1,570.17	6,500.00	4,929.83
2-26-510	BYLAW SUPPLIES	0.00	249.82	300.00	50.18
*	<b>TOTAL BYLAW ENFORCEMENT</b>	<b>520.57</b>	<b>1,819.99</b>	<b>6,800.00</b>	<b>4,980.01</b>
<b>PUBLIC WORKS SALARIES &amp; WAGES</b>					
2-32-110	PW - SALARIES	3,311.52	8,721.92	27,100.00	18,378.08
2-32-130	PW - PAYROLL DEDUCTIONS	0.00	447.35	0.00	(447.35)
2-32-131	EMPLOYEE BENEFITS	0.00	223.08	0.00	(223.08)
*	<b>TOTAL PUBLIC WORKS SALARIES &amp;</b>	<b>3,311.52</b>	<b>9,392.35</b>	<b>27,100.00</b>	<b>17,707.65</b>
<b>PUBLIC WORKS OPERATIONS</b>					
2-32-217	TELEPHONE	0.00	39.38	400.00	360.62
2-32-230	PROFESSIONAL CONSULTING	0.00	0.00	0.00	0.00
2-32-250	ROADWAY REPAIRS & MAINTENANCE	756.66	1,314.16	3,000.00	1,685.84
2-32-270	CONTRACTED SERVICES	0.00	225.00	4,000.00	3,775.00
2-32-510	GOODS & SUPPLIES	1,080.08	1,902.26	8,000.00	6,097.74
2-32-511	MISCELLANEOUS GENERAL SERVICES	0.00	0.00	0.00	0.00
2-32-521	FUEL & LUBE	0.00	285.49	2,100.00	1,814.51
2-32-540	UTILITIES - STREET LIGHTS	979.18	2,966.86	10,200.00	7,233.14
2-32-790	PUBLIC WORKS AMORTIZATION	0.00	0.00	0.00	0.00
*	<b>TOTAL PUBLIC WORKS OPERATIONS</b>	<b>2,815.92</b>	<b>6,733.15</b>	<b>27,700.00</b>	<b>20,966.85</b>
<b>DRAINAGE</b>					
2-37-250	DRAINAGE - REPAIRS & MAINTENANCE	6,533.00	6,533.00	500.00	(6,033.00)
2-37-750	REQUISITION - DRAINAGE	204.00	204.00	200.00	(4.00)
*	<b>TOTAL DRAINAGE</b>	<b>6,737.00</b>	<b>6,737.00</b>	<b>700.00</b>	<b>(6,037.00)</b>
<b>WATER OPERATIONS</b>					
2-41-110	SALARIES & WAGES	0.00	0.00	0.00	0.00
2-41-211	TRAVEL & SUBSISTENCE	0.00	170.20	1,900.00	1,729.80
2-41-214	MEMBERSHIPS & PROFESSIONAL DEVT	132.50	1,275.42	800.00	(475.42)
2-41-217	TELEPHONE	87.45	262.35	1,200.00	937.65
2-41-230	PROFESSIONAL & CONSULTING SERVICE	0.00	0.00	200.00	200.00
2-41-240	CUSTOMER BILLING	70.55	368.36	600.00	231.64
2-41-250	REPAIRS & MAINTENANCE	566.20	2,066.20	14,400.00	12,333.80
2-41-270	WATER - CONTRACT	0.00	1,245.51	5,200.00	3,954.49
2-41-510	GOODS & SUPPLIES	335.05	730.84	2,000.00	1,269.16
2-41-540	UTILITIES	946.28	2,741.62	10,000.00	7,258.38
2-41-762	CAPITAL PURCHASES	0.00	0.00	27,100.00	27,100.00
2-41-790	WATER SYSTEM - AMORTIZATION	0.00	0.00	0.00	0.00





# VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

Page 7 of 8  
2011-May-16  
1:46:23 PM

GL Number	Description	April 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
* TOTAL WATER OPERATIONS		2,138.03	8,860.50	63,400.00	54,539.50
SEWER OPERATIONS					
2-42-110	SALARIES & WAGES	0.00	25.00	0.00	(25.00)
2-42-211	TRAVEL & SUBSISTENCE	0.00	0.00	800.00	800.00
2-42-217	TELEPHONE	149.65	223.76	1,100.00	876.24
2-42-230	PROFESSIONAL & CONSULTING SERVICE	3,460.50	9,458.50	10,400.00	941.50
2-42-240	CUSTOMER BILLING	70.55	309.03	600.00	290.97
2-42-250	REPAIRS & MAINTENANCE	815.38	2,906.58	1,900.00	(1,006.58)
2-42-270	SEWER - CONTRACT	0.00	1,188.00	5,200.00	4,012.00
2-42-410	BANK LOAN	550.00	2,200.00	10,000.00	7,800.00
2-42-510	GOODS & SUPPLIES	0.00	0.00	1,000.00	1,000.00
2-42-540	UTILITIES	700.74	1,360.15	3,600.00	2,239.85
2-42-762	CAPITAL	0.00	0.00	29,400.00	29,400.00
2-42-790	WASTE & SEWER AMORTIZATION	0.00	0.00	0.00	0.00
2-42-830	LAGOON DEBENTURE PAYMENTS	0.00	0.00	0.00	0.00
2-42-831	LAGOON DEBENTURE INTEREST	0.00	0.00	0.00	0.00
2-42-214	MEMBERSHIPS & PROFESSIONAL DEVEL	132.50	1,275.42	0.00	(1,275.42)
* TOTAL SEWER OPERATIONS		5,879.32	18,946.44	64,000.00	45,053.56
WASTE MANAGEMENT					
2-43-270	GARBAGE - CONTRACT	2,301.07	2,801.07	16,700.00	13,898.93
2-43-350	LANDFILL FEES	0.00	0.00	0.00	0.00
2-44-350	RECYCLING CHARGES	0.00	2,429.80	13,500.00	11,070.20
2-43-260	RENTAL OF MACHINERY & EQUIPMENT	0.00	250.00	800.00	550.00
2-43-510	GOODS & SUPPLIES	0.00	0.00	200.00	200.00
* TOTAL WASTE MANAGEMENT		2,301.07	5,480.87	31,200.00	25,719.13
CAMROSE & DISTRICT SUPPORT SER					
2-51-770	GRANTS TO ORGANIZATIONS	0.00	0.00	20,000.00	20,000.00
2-51-840	CONDITIONAL GRANTS TO CDSS	0.00	0.00	9,559.00	9,559.00
* TOTAL CAMROSE & DISTRICT SUPPO		0.00	0.00	29,559.00	29,559.00
CEMETERY OPERATIONS					
2-56-250	CEMETERY REPAIRS & MAINTENANCE	0.00	306.42	300.00	(6.42)
2-56-510	GENERAL GOODS & SERVICES	0.00	107.50	0.00	(107.50)
* TOTAL CEMETERY OPERATIONS		0.00	413.92	300.00	(113.92)
PLANNING & DEVELOPMENT					
2-61-237	MAPPING	0.00	0.00	200.00	200.00
2-66-120	COSTS - LAND SALES	0.00	0.00	2,100.00	2,100.00



# VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

Page 8 of 8  
2011-May-16  
1:46:23 PM

GL Number	Description	April 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
* TOTAL PLANNING & DEVELOPMENT		0.00	0.00	2,300.00	2,300.00
PARKS & RECREATION					
2-72-110	RECREATION & PARKS - SALARIES	2,436.12	7,369.03	43,500.00	36,130.97
2-72-115	CSJ & STEP WAGES	0.00	0.00	0.00	0.00
2-72-130	RECREATION & PARKS - PAYROLL DEDUC	0.00	447.36	0.00	(447.36)
2-72-131	EMPLOYEE BENEFITS	0.00	223.10	0.00	(223.10)
2-72-211	TRAVEL & SUBSISTENCE	0.00	63.00	100.00	37.00
2-72-220	ADVERTIZING & PRINTING	0.00	572.60	600.00	27.40
2-72-250	REPAIRS & MAINTENANCE	0.00	0.00	1,600.00	1,600.00
2-72-270	CONTRACTED SERVICES	0.00	0.00	500.00	500.00
2-72-510	GOODS & SUPPLIES	954.00	1,009.39	1,600.00	590.61
2-72-521	FUEL & LUBE	0.00	288.22	2,100.00	1,811.78
2-72-540	OLD HALL - UTILITIES	162.52	574.18	0.00	(574.18)
2-72-750	REQUISITIONS - RECREATION	0.00	0.00	0.00	0.00
2-72-762	CAPITAL PURCHASES	0.00	0.00	1,500.00	1,500.00
2-72-770	GRANTS TO ORGANIZATIONS	0.00	0.00	16,550.00	16,550.00
2-72-790	RECREATION - AMORTIZATION	0.00	0.00	0.00	0.00
* TOTAL PARKS & RECREATION		3,552.64	10,546.88	68,050.00	57,503.12
CULTURE					
2-74-250	REPAIRS & MAINTENANCE - OLD HALL	0.00	0.00	400.00	400.00
2-74-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00
2-74-540	UTILITIES	777.93	1,430.18	3,400.00	1,969.82
2-74-584	SPECIAL EVENTS	0.00	0.00	1,100.00	1,100.00
2-74-770	TRANSFER TO OTHER ORGANIZATIONS	0.00	0.00	0.00	0.00
2-74-775	BAWLF PUBLIC LIBRARY APPROPRIATION	0.00	0.00	3,000.00	3,000.00
2-74-831	DEBENTURE INTEREST	0.00	0.00	0.00	0.00
2-74-761	CONTRIBUTED TO OTHER OPERATING FN	0.00	5,409.00	1,500.00	(3,909.00)
* TOTAL CULTURE		777.93	6,839.18	9,400.00	2,560.82
GENERAL					
2-97-990	GENERAL CONTINGENCY	0.00	0.00	2,500.00	2,500.00
* TOTAL GENERAL		0.00	0.00	2,500.00	2,500.00
** TOTAL EXPENSES		41,398.76	179,510.28	645,768.00	466,257.72
*** SURPLUS/DEFICIT		40,599.90	119,923.91	312,102.00	192,178.09



## BYLAW 577/11

A BY-LAW OF THE VILLAGE OF BAWLF IN THE PROVINCE OF ALBERTA TO PROVIDE A SPECIAL TAX BYLAW TO RAISE REVENUE TO PAY FOR A SPECIFIC SERVICE OR PURPOSE BY IMPOSING THREE SPECIAL TAXES.

WHEREAS Section 382 of the New Municipal Government Act provides that the Council of a Municipality may, by Bylaw, fix a uniform rate based on estimated average costs throughout the Village for any type of work undertaken as local street improvement, fire protection and recreation and parks services.

WHEREAS, the Council deems it expedient to pass a bylaw fixing such a uniform rate to apply to street improvements estimated at \$25,600.00 and to provide fire protection estimated to cost \$7,000.00 and recreation and parks services estimated to cost \$4,400.00.

NOW THEREFORE, the Council of the Village of Bawlf duly assembled ENACTS as follows:

1. That there is hereby imposed and authorized to be levied and collected the following special frontage assessment rate based upon a uniform unit rate consisting of estimated average costs throughout the Village of Bawlf for street improvement on streets and avenues in the Village of Bawlf at a uniform unit rate of one dollar and seventy-five cents (\$1.75) per front foot.
2. That there is hereby imposed and authorized to be levied and collected the following special taxes to each and every occupied taxable property in the Village of Bawlf at the rate of \$40.00 per occupied property for fire protection and \$25.00 per occupied property for recreation and parks services.
3. That Bylaw 569/09 is hereby repealed.

READ A FIRST TIME THIS 26<sup>th</sup> DAY OF APRIL, 2011.

READ A SECOND TIME THIS 26<sup>th</sup> DAY OF APRIL, 2011.

READ A THIRD TIME THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2011 AND FINALLY PASSED.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
VILLAGE MANAGER



## **BY-LAW 578/11**

BEING A BYLAW OF THE VILLAGE OF BAWLF IN THE PROVINCE OF ALBERTA TO AUTHORIZE SEVERAL RATES OF TAXATION FOR THE 2011 TAXATION YEAR.

WHEREAS, the TOTAL requirements of the Village of Bawlf as shown in estimates of EXPENSES AND REVENUE are as follows:

Expenses:	Alberta Schools	\$ 74,059
	Debenture & Municipal	\$199,709

AND WHEREAS, revenue estimated from other sources is \$427,359

WHEREAS, the total assessment of land, buildings and improvements amounts to \$29,830,570;

AND WHEREAS, the rates set out herein after are deemed necessary to provide the amount required for School, Debentures, Municipal and other purposes;

NOW THEREFORE, by virtue of the power conferred upon it by Section 353 of the Municipal Government Act, the Council of the Village of Bawlf enacts as follows:

That the Municipal Administrator be authorized and required to levy a Minimum Tax of \$4.00 per Linear Foot for Residential Vacant Property and a Minimum Tax of \$4.00 per Linear Foot per Commercial Vacant Property and

That the Municipal Administrator be authorized and required to levy the following rates of taxation on the assessed value of all lands, buildings and improvements as shown on the assessment roll:

Alberta Schools	Commercial	3.28443 Mills
	Residential	2.45877 Mills
Debentures & Municipal		6.69231 Mills

**READ a FIRST time in COUNCIL this 26<sup>th</sup> DAY of APRIL, 2011.**

**READ a SECOND time in COUNCIL this \_\_\_\_ DAY of MAY, 2011.**

**READ a THIRD time in COUNCIL this \_\_\_\_ DAY of MAY, 2011, and FINALLY PASSED.**

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
VILLAGE MANAGER





## MEMORANDUM

**TO:** Village Council  
**FROM:** Village Manager  
**DATE:** May 11, 2011  
**SUBJECT:** **Can-Pak Environmental Garbage and Recycling Agreements**

### **PURPOSE:**

The purpose of this memo is to bring forward the two separate garbage and recycling agreements with Can-Pak Environmental as discussed at the April 26, 2011 Council Meeting.

### **BACKGROUND:**

The proposed agreement between the Village and Can-Pak Environmental was included on the April 26, 2011 Council Agenda.

Council members discussed the benefits of splitting the agreement into two – one for garbage and one for recycling. I spoke to our representative at Can-Pak and he was in agreement to do this. Attached are the two agreements.

On April 26<sup>th</sup>, there was discussion about the County landfills, our landfill agreement with the County and the rates charged to Can-Pak on our behalf. Can-Pak is disposing the garbage at the Dried Meat Lake facility. I called Paul King with the County and our agreement does not require amending as a result of the change of disposal from Kelsey to Dried Meat Lake. The County will continue to track any garbage that Village residents take to Kelsey on their own and our annual landfill fees will continue to be calculated based on actual volume taken to Kelsey. The disposal fees for Dried Meat Lake are billed directly to Can-Pak Environmental at the commercial rate of \$35/tonne. As per the attached agreement, Can-Pak invoices the Village \$6.50 per household per month for collection and \$3.10 per household per month for disposal.

### **ALTERNATIVES:**

1. That the Village Council pass a motion to approve the two agreements for garbage collection and recyclables collection as prepared by Can-Pak Environmental effective February 1, 2011.
2. If there are any minor amendments to either the garbage agreement or the recycling agreement, the Administration could take those forward to Can-Pak Environmental for inclusion prior to signing the agreements.

### **RECOMMENDATION:**

It is recommended that the Village Council pass a motion to approve the two agreements for garbage collection and recyclables collection as prepared by Can-Pak Environmental effective February 1, 2011.





THIS AGREEMENT MADE THIS 1<sup>st</sup> DAY OF February, AD, 2011

BETWEEN:

THE VILLAGE OF BAWLF

(HEREINAFTER CALLED "THE VILLAGE")  
OF THE FIRST PART

-AND-

CAN PAK ENVIRONMENTAL INC

(HEREINAFTER CALLED "THE CONTRACTOR")  
OF THE SECOND PART

WHEREAS the Contractor has negotiated a contract for the removal and disposal of garbage from all residential establishments within the Village of Bawlf.

AND WHEREAS the Contractor has submitted a waste disposal Quotation that shall form part of this Agreement as Schedule "A".

NOW THEREFORE this Agreement is prepared in consideration of premises and the covenants, agreement herein contained, and of the consideration to be paid by the Village to the Contractor, the parties hereto agree as follows:

#### TERM OF AGREEMENT

1. The term of this Agreement shall be for three (3) years with a second option for another one or two years as provided in Section 9-Basis of Payment, computed from the date of commencement unless sooner terminated in accordance with the provisions of this Agreement.

#### CONTRACTOR'S SERVICES

2. The Contractor shall during the term of this Agreement at its own expense, in an efficient, thorough and workmanlike manner collect, remove and dispose of all garbage. These services provided within the boundaries of the Village in accordance with this Agreement, and in accordance with the Village of Bawlf By-Laws.

\_\_\_\_\_  
CPEI Village of Bawlf

Item: 4.e)

- A) Garbage Collection shall be performed once a week in all areas of the Village where property is used for residential dwelling or light commercial units.
- B) Large volume commercial properties - the Contractor shall supply adequate containers and invoice directly to those commercial properties.
3. All garbage pick-ups shall be made from Monday through Friday, inclusive of each week on a regular collection schedule established in consultation with and in accordance with the approval of the Village. Such collection schedule shall not be changed without the consent of the Village and without giving notice to persons affected by the change. Such notice will be given in a manner and in a form approved by the Village. The cost of giving notice will be borne by the Contractor except when the change is directed by the Village.
4. In the event of holidays that cause the loss of a working day, the Contractor shall accelerate his operations to complete the normal collection schedule within the same week as the holiday occurs. The Contractor must supply a yearly schedule of garbage pick-up.
5. All garbage pick-ups shall be made in the lane where available, or at places so designated by the Village. In the case of Village houses, condominiums, or apartments where a driveway or through access is provided and maintained in a safe usable condition, the Contractor may be required to make collection on such private property at locations designated by the Village by using equipment of a type and nature which will not cause damage to such private property. Contractor-operated vehicles must remain in the centre of all such lanes and alleys as not to damage alley edges, etc.
6. All container receptacles other than plastic bags shall be returned upright to approximately the same position in which they were located prior to collection. All spillage caused by this operation shall be cleaned by the Contractor. If any receptacles are damaged through negligence on the part of the Contractor, or his employees, or should any property of any property owner be damaged through negligence of the Contractor, or his employees, the same shall be repaired or replaced within forty-eight (48) hours if so required by the Village at no cost to the Village.

CPEI Village of Bawlf



7. The Contractor shall dispose of all garbage at a licensed landfill facility during the normal operating hours of the site or at a time mutually agreeable to the Village and the Contractor. Invoicing for disposal will be based on current landfill tipping rates. Rates will be adjusted to reflect changes in tipping fees charged by Camrose County.
8. The Contractor shall:
  - A) at all times maintain and operate a sufficient number of vehicles and equipment to properly maintain a satisfactory standard of collection service and maintain a proper and regular collection schedule at all times on any particular route.
  - B) maintain all vehicles in good operating condition and keep the same painted and washed as to provide a satisfactory appearance.
  - C) provide to the Village and the public, a location and a telephone number, at which the Contractor may be reached between the hours of 8:00 am and 5:00 pm during each working day.
  - D) deposit at the Village Office, a current schedule of rates for garbage collection, removal and disposal along with a schedule of routes and days for the collection of residential garbage.
  - E) require all employees to be of satisfactory appearance while engaged in the collection service.
  - F) carry such signs and identification on the vehicle used in connection with the Agreement as may be required by the Village.

CPEI Village Of Bawlf

## BASIS OF PAYMENT

9. The Village shall make payment to the Contractor for the work done under this Agreement by way of monthly payments payable upon invoice for each previous month of collection. During the terms of the Agreement, each payment shall be calculated based on residential units per month and reviewed and revised semi-annually January 01 and July 01 of each year of the Agreement. Annual increases are done on January 1st of each year.

The monthly rates quoted and agreed to for weekly garbage pickup service for the term of this Agreement are as follows:

2011 Year One \$ 6.50 ----- per household per month  
Disposal Fee \$ \$3.10-----per household per month  
2012 Year Two 2011 Rate plus CPI increase as stated by Stats Canada  
2013 Year Three 2012 Rate plus CPI increase as stated by Stats Canada  
\*2014 Year Four 2013 Rate plus CPI increase as stated by Stats Canada  
\*2015 Year Five 2014 Rate plus CPI increase as stated by Stats Canada  
\*2014 and 2015 would be option years

(These rates are reflective of an unlimited bag limit)

## INDEMNITY

10. If the Contractor shall indemnify and save harmless the Village from and against all claims, losses, damages and costs which the Village may be required to pay, suffer or incur by reason of or in any way relating to this Agreement to collect and dispose of garbage, or by any reason of negligence on the part of the Contractor, its servants, or agents in connection with the collection or disposal of garbage.

CPEI Village of Bawlf



## INSURANCE

11. The Contractor shall:

- A) maintain liability insurance against liability arising out of the operation of all motor vehicles used by the Contractor for not less than \$2,000,000.00 inclusive. The policy shall include the Village as an additional-named insured and shall contain a cross-liability clause and be non-cancellable without (30) day's notice to the Village. The Contractor shall, on execution of this Agreement, lodge with the Village, a certified copy of such policy.
- B) maintain liability insurance against liability arising out of any event other than the operation of motor vehicles in the amount of not less than \$2,000,000.00 inclusive. The policy shall include the Village as an additional-named insured and shall contain a cross-liability clause and be non-cancellable without (30) days notice to the Village. The Contractor shall on execution of this Agreement, lodge with the Village, a certified copy of this policy.

## TERMINATION OF AGREEMENT

- 12. If the Contractor shall become bankrupt or insolvent, or shall transfer, assign, or sublet this Agreement or any part thereof without the written consent of the Village or if any time the work or any part thereof is not executed properly or not being executed so as to provide a satisfactory level of service, the Village may indicate to the Contractor that a problem exists and the Contractor has forty-eight (48) hours to rectify the problem.
- 13. The Contractor, upon receiving notice under Clause 12, shall give up the said work or the parts specified in the said notice and the Village may then employ such means as is may deem necessary or advisable to complete the work to its satisfaction, and the Contractor in every case shall be liable for all loss, damage, expense, expenditure or cost which may be incurred by reason thereof. If the said loss, damage, expense, expenditure or costs exceeds the sum which would have been payable by the Village under the Agreement if the same had been completed by the Contractor, the Contractor shall pay the amount of such excess to the Village.

CPEI Village of Bawlf

14. The Village shall reserve the right to terminate this Agreement, if there is proof that poor service is occurring on the part of the Contractor, provided that at least three (3) months notice in writing is given to the Contractor.
15. The Contractor may terminate this Agreement, for any reason, and without cause, by giving the Village ninety (90) days notice in writing.
16. Upon termination, the Contractor shall be entitled to submit an account for Services rendered up to and including the date of termination specified in the the notice of termination. The Village shall be obligated to pay for only those services rendered up to and including the date of termination.

#### GENERAL

17. In the event that any person employed by the Contractor in connection with work arising out of this Agreement allows, in the opinion of the Village, just cause for complaint, the Contractor, upon notification by the Village in writing, shall not permit such person to continue any work arising out of this Agreement.
18. In the event that an Order is granted by the Local Authorities Board extending the boundaries of the Village, it is expressly understood and agreed that this Agreement shall apply to the additional area included within the boundaries of the Village, and the collection rate paid to the Contractor will be applied to these additional residential, commercial or industrial units.
19. The Contractor shall not permit or allow any garbage to escape from vehicles conveying the same.
20. The Village of Bawlf By-laws and amendments thereto, shall apply to this Agreement and shall be denied to be incorporated herein and form insofar as it is not inconsistent with this Agreement.

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CPEI Village of Bawlf



## ARBITRATION

21. In the case of any dispute between the Village and Contractor during the progress of the work, or after termination or breach of the Agreement, as to any matters arising there under, either party hereto may, at its option, give to the other, notice of such dispute and demand arbitration thereof; and the parties may, with respect to the particular matters then in dispute, agree to submit the same arbitration in accordance with the laws of the Province of Alberta. Provided, however, that if arbitration has not been deemed, either party may elect to have such dispute determined by a court or Courts of Competent Jurisdiction.
22. The Contractor shall comply with all the legislation relative to Worker's Compensation and provide to the Village such evidence of compliance as the Village may demand from time to time.
23. The Contractor shall not assign this Agreement or employ any subcontractors without the approval of the Village in writing.
24. The Contractor acknowledges and agrees that all garbage picked up by them shall not at anytime become the property of the Contractor and the Contractor covenants and agrees that all such garbage shall be removed to and disposed of at a licensed landfill facility subject to regulations established.
25. While working anywhere within the Village of Bawlf, the Contractor is required to become familiar with and follow the Village's safety rules, all Provincial regulations as well as Occupational Health and Safety regulations and shall have primary responsibility for the safety of all workers and equipment in accordance with such registration.

## NOTICE

26. Notice to the Contractor shall be given by prepaid first class registered mail addressed to the Contractor at :  
P.O. Box 805, Alix, AB T0C 0B0

Notice to the Village shall be given by prepaid first class registered mail addressed to the Village of Bawlf at :  
P.O. Box 40, Bawlf, AB T0B 0J0

27. Time shall be of the essence of this Agreement and this Agreement shall endure to the benefit of, be binding upon and enforceable by the parties hereto and their successors, administrators, and where permitted, assigns, and each of them.

\_\_\_\_\_  
CPEI Village of Bawlf

IN WITNESS, WHEREOF the parties hereto have fixed their corporate seals attested to by their proper officers in that behalf the day and year first above written.

\_\_\_\_\_  
Village of Bawlf

\_\_\_\_\_  
Village of Bawlf

\_\_\_\_\_  
The Contractor

Witness: \_\_\_\_\_

Date \_\_\_\_\_



THIS AGREEMENT MADE THIS 1<sup>st</sup> DAY OF February, AD, 2011

BETWEEN:

THE VILLAGE OF BAWLF

(HEREINAFTER CALLED "THE VILLAGE")  
OF THE FIRST PART

-AND-

CAN PAK ENVIRONMENTAL INC

(HEREINAFTER CALLED "THE CONTRACTOR")  
OF THE SECOND PART

WHEREAS the Contractor has negotiated a contract for the removal and processing of recyclables from all residential establishments within the Village of Bawlf.

AND WHEREAS the Contractor has submitted a recycling collection Quotation that shall form part of this Agreement as Schedule "A".

NOW THEREFORE this Agreement is prepared in consideration of premises and the covenants, agreement herein contained, and of the consideration to be paid by the Village to the Contractor, the parties hereto agree as follows:

#### TERM OF AGREEMENT

1. The term of this Agreement shall be for three (3) years with a second option for another one or two years as provided in Section 9-Basis of Payment, computed from the date of commencement unless sooner terminated in accordance with the provisions of this Agreement.

#### CONTRACTOR'S SERVICES

2. The Contractor shall during the term of this Agreement at its own expense, in an efficient, thorough and workmanlike manner collect, remove, and process all recyclable materials. These services provided within the boundaries of the Village in accordance with this Agreement, and in accordance with the Village of Bawlf By-Laws.

\_\_\_\_\_  
CPEI Village of Bawlf

A) Recycling Collection shall be performed once every other week in all areas of the Village, where property is used for residential dwellings.

The Village is responsible for providing one recycling receptacle per residential dwelling.

B) Large volume commercial properties - the Contractor shall supply adequate containers and invoice directly to those commercial properties.

3. All recycling pick-ups shall be made from Monday through Friday, inclusive of each week on a regular collection schedule established in consultation with and in accordance with the approval of the Village. Such collection schedule shall not be changed without the consent of the Village and without giving notice to persons affected by the change. Such notice will be given in a manner and in a form approved by the Village. The cost of giving notice will be borne by the Contractor except when the change is directed by the Village.
4. In the event of holidays that cause the loss of a working day, the Contractor shall accelerate his operations to complete the normal collection schedule within the same week as the holiday occurs. The Contractor must supply a yearly schedule of recyclable pick-ups.
5. All recycling pick-ups shall be made in the lane where available, or at places so designated by the Village. In the case of Village houses, condominiums, or apartments where a driveway or through access is provided and maintained in a safe usable condition, the Contractor may be required to make collection on such private property at locations designated by the Village by using equipment of a type and nature which will not cause damage to such private property. Contractor-operated vehicles must remain in the centre of all such lanes and alleys as not to damage alley edges, etc.
6. All container receptacles other than plastic bags shall be returned upright to approximately the same position in which they were located prior to collection. All spillage caused by this operation shall be cleaned by the Contractor. If any receptacles are damaged through negligence on the part of the Contractor, or his employees, or should any property of any property owner be damaged through negligence of the Contractor, or his employees, the same shall be repaired or replaced within forty-eight (48) hours if so required by the Village at no cost to the Village.

CPEI Village of Bawlf



7. The Contractor shall process all recyclables at a licensed recycling facility.

8. The Contractor shall:

- A) at all times maintain and operate a sufficient number of vehicles and equipment to properly maintain a satisfactory standard of collection service and maintain a proper and regular collection schedule at all times on any particular route.
- B) maintain all vehicles in good operating condition and keep the same painted and washed as to provide a satisfactory appearance.
- C) provide to the Village and the public, a location and a telephone number, at which the Contractor may be reached between the hours of 8:00 am and 5:00 pm during each working day.
- D) deposit at the Village Office, a current schedule of rates for recycling collection along with a schedule of routes and days for the collection of residential recycling.
- E) require all employees to be of satisfactory appearance while engaged in the collection service.
- F) carry such signs and identification on the vehicle used in connection with the Agreement as may be required by the Village.

CPEI Village Of Bawlf

Item: 4.e)



## BASIS OF PAYMENT

9. The Village shall make payment to the Contractor for the work done under this Agreement by way of monthly payments payable upon invoice for each previous month of collection. During the terms of the Agreement, each payment shall be calculated based on residential units per month and reviewed and revised semi-annually January 01 and July 01 of each year of the Agreement. Annual increases are done on January 1st of each year.

The monthly rates quoted and agreed to for bi-weekly recycling pickup service for the term of this Agreement are as follows: (Service to Commence April 2011). CPI increase to be adjusted annually on January 1<sup>st</sup> of each year. First increase to be January 1<sup>st</sup>, 2012.

2011 Year One \$ 5.40 ----- per household per month  
2012 Year Two 2011 Rate plus CPI increase as stated by Stats Canada  
2013 Year Three 2012 Rate plus CPI increase as stated by Stats Canada  
\*2014 Year Four 2013 Rate plus CPI increase as stated by Stats Canada  
\*2015 Year Five 2014 Rate plus CPI increase as stated by Stats Canada  
\*2014 and 2015 are option years

## INDEMNITY

10. If the Contractor shall indemnify and save harmless the Village from and against all claims, losses, damages and costs which the Village may be required to pay, suffer or incur by reason of or in any way relating to this Agreement to collect and remove recyclables, or by any reason of negligence on the part of the Contractor, its servants, or agents in connection with the collection or removal of recyclables.

CPEI Village of Bawlf

## INSURANCE

11. The Contractor shall:
- A) maintain liability insurance against liability arising out of the operation of all motor vehicles used by the Contractor for not less than \$2,000,000.00 inclusive. The policy shall include the Village as an additional-named insured and shall contain a cross-liability clause and be non-cancellable without (30) day's notice to the Village. The Contractor shall, on execution of this Agreement, lodge with the Village, a certified copy of such policy.
  - B) maintain liability insurance against liability arising out of any event other than the operation of motor vehicles in the amount of not less than \$2,000,000.00 inclusive. The policy shall include the Village as an additional-named insured and shall contain a cross-liability clause and be non-cancellable without (30) days notice to the Village. The Contractor shall on execution of this Agreement, lodge with the Village, a certified copy of this policy.

## TERMINATION OF AGREEMENT

12. If the Contractor shall become bankrupt or insolvent, or shall transfer, assign, or sublet this Agreement or any part thereof without the written consent of the Village or if any time the work or any part thereof is not executed properly or not being executed so as to provide a satisfactory level of service, the Village may indicate to the Contractor that a problem exists and the Contractor has forty-eight (48) hours to rectify the problem.
13. The Contractor, upon receiving notice under Clause 12, shall give up the said work or the parts specified in the said notice and the Village may then employ such means as is may deem necessary or advisable to complete the work to its satisfaction, and the Contractor in every case shall be liable for all loss, damage, expense, expenditure or cost which may be incurred by reason thereof. If the said loss, damage, expense, expenditure or costs exceeds the sum which would have been payable by the Village under the Agreement if the same had been completed by the Contractor, the Contractor shall pay the amount of such excess to the Village.

\_\_\_\_\_  
CPEI Village of Bawlf



14. The Village shall reserve the right to terminate this Agreement, if there is proof that poor service is occurring on the part of the Contractor, provided that at least three (3) months notice in writing is given to the Contractor.
15. The Contractor may terminate this Agreement, for any reason, and without cause, by giving the Village ninety (90) days notice in writing.
16. Upon termination, the Contractor shall be entitled to submit an account for Services rendered up to and including the date of termination specified in the the notice of termination. The Village shall be obligated to pay for only those services rendered up to and including the date of termination.

#### GENERAL

17. In the event that any person employed by the Contractor in connection with work arising out of this Agreement allows, in the opinion of the Village, just cause for complaint, the Contractor, upon notification by the Village in writing, shall not permit such person to continue any work arising out of this Agreement.
18. In the event that an Order is granted by the Local Authorities Board extending the boundaries of the Village, it is expressly understood and agreed that this Agreement shall apply to the additional area included within the boundaries of the Village, and the collection rate paid to the Contractor will be applied to these additional residential, commercial or industrial units.
19. The Contractor shall not permit or allow recyclables to escape from vehicles conveying the same.
20. The Village of Bawlf By-laws and amendments thereto, shall apply to this Agreement and shall be deemed to be incorporated herein and form insofar as it is not inconsistent with this Agreement.

---

CPEI Village of Bawlf



## ARBITRATION

21. In the case of any dispute between the Village and Contractor during the progress of the work, or after termination or breach of the Agreement, as to any matters arising there under, either party hereto may, at its option, give to the other, notice of such dispute and demand arbitration thereof; and the parties may, with respect to the particular matters then in dispute, agree to submit the same arbitration in accordance with the laws of the Province of Alberta. Provided, however, that if arbitration has not been deemed, either party may elect to have such dispute determined by a court or Courts of Competent Jurisdiction.
22. The Contractor shall comply with all the legislation relative to Worker's Compensation and provide to the Village such evidence of compliance as the Village may demand from time to time.
23. The Contractor shall not assign this Agreement or employ any subcontractors without the approval of the Village in writing.
24. The Contractor acknowledges and agrees that all recyclables picked up by them shall not at anytime become the property of the Contractor and the Contractor covenants and agrees that all such recyclables shall be removed to and taken to a licensed processing facility for recyclables.
25. While working anywhere within the Village of Bawlf, the Contractor is required to become familiar with and follow the Village's safety rules, all Provincial regulations as well as Occupational Health and Safety regulations and shall have primary responsibility for the safety of all workers and equipment in accordance with such registration.

## NOTICE

26. Notice to the Contractor shall be given by prepaid first class registered mail addressed to the Contractor at :  
P.O. Box 805, Alix, AB T0C 0B0

Notice to the Village shall be given by prepaid first class registered mail addressed to the Village of Bawlf at :  
P.O. Box 40, Bawlf, AB T0B 0J0

27. Time shall be of the essence of this Agreement and this Agreement shall endure to the benefit of, be binding upon and enforceable by the parties hereto and their successors, administrators, and where permitted, assigns, and each of them.

\_\_\_\_\_  
CPEI Village of Bawlf

IN WITNESS, WHEREOF the parties hereto have fixed their corporate seals  
attested to by their proper officers in that behalf the day and year first above  
written.

\_\_\_\_\_  
Village of Bawlf

\_\_\_\_\_  
Village of Bawlf

\_\_\_\_\_  
The Contractor

Witness: \_\_\_\_\_

Date \_\_\_\_\_

## MEMORANDUM

**TO:** Village Council  
**FROM:** Village Manager  
**DATE:** May 10, 2011  
**SUBJECT:** **Alcohol Liability Insurance – Bawlf Community Centre Rentals**

### **PURPOSE:**

The purpose of this memo is to provide additional information regarding whether or not alcohol liability insurance is required for events booked at the Bawlf Community Centre.

### **BACKGROUND:**

In June 2010, the issue of adequate insurance coverage for events occurring at the Bawlf Community Centre that involve the consumption of alcohol was brought forward and discussed. Legal counsel was sought at the time and it was strongly recommended that event hosts acquire Party Alcohol Liability (PAL) insurance for events that involve the consumption of alcohol. The Village Council passed a motion authorizing the administration to include a clause in the rental agreement requiring event hosts to acquire this insurance. An appropriate clause was included in the agreement and the Bawlf Lions' Club was notified of this change.

Representatives from the Bawlf Lions' Club attended the November 24, 2010 Council Meeting to speak against the need for alcohol liability insurance, stating that the Village would not be saved from being named in a lawsuit if the hosts carry this additional insurance coverage. The Village would be named regardless. The representatives struggled with the Village making it mandatory for hosts to acquire this insurance.

The Administration presented a memorandum for the December 15, 2010 Council Meeting with additional information from the Alberta Gaming and Liquor Commission and also from PAL Canada, the agency that sells party alcohol liability insurance. The key points in that memorandum include:

- Anytime liquor is served outside a private residence, a liquor license is required.
- Different types of license are available and are dependent on whether or not the liquor is sold or provided at no charge, whether the party is private or public, etc.
- The AGLC does not take a stance regarding insurance.
- Pal Canada indicated that the main benefit would be to the host. If there was a lawsuit, other parties could be named.
- They recommend \$2 million coverage but will also sell \$1 million to \$5 million coverage.
- If alcohol liability insurance is purchase, general liability is included.
- \$2 million coverage for an event with 101-500 participants would cost ~\$240 for 1 day and ~\$400 for 3 days. Insurance for an event with 1-100 people would cost ~\$210 for 1 day (\$2 million coverage) and ~\$138 for 1 day (\$1 million coverage).
- It is usually a 3<sup>rd</sup> party who will sue if there is an incident after over serving a guest at the event.

On February 23, 2011, representatives from the Village and from the Lions' Club met to further discuss the matter. The Lions' representatives felt that the Village was adequately covered through the current insurance



policy and that the Village would not be reducing its risk by requiring hosts to acquire Party Alcohol Liability Insurance.

On March 1, 2011, I called the Village's insurance company and asked the direct question, "Would the Village be covered if there was a lawsuit that resulted from the consumption of alcohol during an event held at the Bawlf Community Centre?" The answer was that there is no liquor exclusion in our policy so yes, the Village would be covered. However, the agent continued to encourage hosts to purchase PAL or Facility User Group Insurance for their events. She stated that a lack of insurance certificate would increase the risk to the Village because we own the building. I also asked if the insurance premiums would increase regardless of the outcome of a lawsuit, if there was one. The reply was no, there would only be an increase in premiums if there was a chargeable claim.

There seem to be valid points made on both sides of this matter. The agent I spoke with would be willing to attend a meeting with the Village and the Lions' Club representatives to further discuss and clarify the issues at hand. This may be a good opportunity for us to ask more questions, receive clarity on the coverage and risks (if any), and to ensure we gather all pertinent information to make the right decision.

**ALTERNATIVES:**

1. That the Village Council pass a motion asking the administration to schedule a meeting between Lions' Club representatives, Village Council and the Village's insurance agent for the purpose of clarifying all factors and issues that may affect insurance coverage when the consumption of alcohol is involved during an event at the Bawlf Community Centre.
2. That the Village Council discuss alternative methods of acquiring clarification on the matter of insurance coverage for events involving the consumption of alcohol during events at the Bawlf Community Centre.

**RECOMMENDATION:**

It is recommended that the Village Council pass a motion asking the administration to schedule a meeting between Lions' Club representatives, Village Council and the Village's insurance agent for the purpose of clarifying all factors and issues that may affect insurance coverage when the consumption of alcohol is involved during an event at the Bawlf Community Centre.



# *Village of Bawlf, Alberta*

**2011**

## *Operating and Capital Budget*

**As approved by Council this 26th day of April, 2011**

Interim Budget passed Dec 15/10

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**Mayor**

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**Chief Administrative Officer**

Item 4.g)





# PROPERTY TAX CALCULATION

## VILLAGE OF BAWLF

Fiscal Year January 1 - December 31, 2011

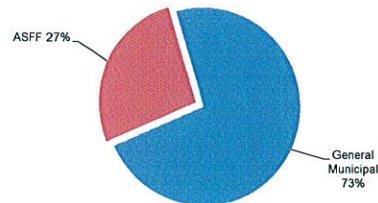
Input - yellow Orange-automatic

	% Bud Chg 2010 to 2011	2011 BUDGET	2010 ACTUAL	2010 BUDGET	2009 ACTUAL	2009 BUDGET	2008 ACTUAL	2008 BUDGET	2007 ACTUAL	2007 BUDGET	2006 BUDGET		
<b>MUNICIPAL</b>													
General Municipal Expenditures	5.99%	647,068		610,476		898,527	701,279	774,872	1,311,049	1,488,011	419,753		
Less: General Municipal Revenue	6.50%	447,359		420,051		694,653	748,778	619,009	1,518,559	1,262,754	504,266		
Difference:		199,709		190,425		203,874		155,863		225,257			
<b>TAX LEVY for General Municipal Purposes:</b>		<b>% Increase(decrease)</b>	<b>4.88%</b>	<b>199,709</b>	<b>190,425</b>	<b>203,874</b>	<b>(47,499)</b>	<b>172,623</b>	<b>(207,510)</b>	<b>137,665</b>	<b>140,988</b>		
		9,284											
<b>Total Assessment</b>	<b>2011 Total Assmt Decrease</b>	<b>(1,562,750)</b>	<b>-4.98%</b>	<b>29,841,550</b>	<b>31,404,300</b>	<b>22%</b>	<b>31,097,570</b>	<b>39%</b>	<b>25,399,050</b>	<b>25.30%</b>	<b>18,209,650</b>	<b>14,533,340</b>	
<b>RESIDENTIAL Municipal Assessment</b>	<b>2011 Res. Assmt Decrease</b>	<b>(1,620,720)</b>	<b>-5.62%</b>	<b>27,212,570</b>	<b>28,833,290</b>	<b>22%</b>	<b>28,701,950</b>	<b>43%</b>	<b>23,462,740</b>	<b>33.32%</b>	<b>16,429,550</b>	<b>12,323,180</b>	
<b>NON-RESIDENTIAL Municipal Assessment</b>			<b>3.01%</b>	<b>2,251,620</b>	<b>2,185,930</b>	<b>31%</b>	<b>1,986,380</b>	<b>31%</b>	<b>1,512,860</b>	<b>-28.41%</b>	<b>1,151,000</b>	<b>1,607,810</b>	
<b>LINEAR Assessment</b>			<b>-1.92%</b>	<b>368,380</b>	<b>373,570</b>	<b>-4%</b>	<b>396,780</b>	<b>-33%</b>	<b>412,250</b>	<b>4.52%</b>	<b>618,920</b>	<b>592,170</b>	
<b>Machinery &amp; Equipment</b>			<b>-4.60%</b>	<b>10,980</b>	<b>11,510</b>	<b>11%</b>	<b>12,460</b>	<b>10%</b>	<b>11,200</b>	<b>0.00%</b>	<b>10,180</b>	<b>10,180</b>	
	<b>2011 Non-Res. Assessment Increase</b>	<b>57,970</b>	<b>2.25%</b>	<b>2,628,980</b>	<b>2,571,010</b>	<b>24%</b>	<b>2,395,620</b>	<b>9%</b>	<b>1,936,310</b>	<b>-19.46%</b>	<b>1,780,100</b>	<b>2,210,160</b>	
<b>RESIDENTIAL MUNICIPAL TAX RATE:</b>			<b>10.37%</b>	<b>0.006692313</b>	<b>0.00606366</b>	<b>0.006555946</b>		<b>0.006796435</b>		<b>0.007560003</b>	<b>0.010141030</b>		
<b>NON-RESIDENTIAL MUNICIPAL TAX RATE:</b>			<b>10.37%</b>	<b>0.006692313</b>	<b>0.00606366</b>	<b>0.006555946</b>		<b>0.006796435</b>		<b>0.007560003</b>	<b>0.010141030</b>		
<b>Planning</b> * Add this expense to the planning function for 2011													
<b>Requisition - (Residential &amp; Non-Residential)</b>				<b>1050</b>	<b>1050</b>	<b>750</b>		<b>750</b>		<b>562</b>	<b>572</b>		
<b>Municipal Assessment</b>				<b>29,830,570</b>	<b>31,392,790</b>	<b>31,085,110</b>		<b>25,399,050</b>		<b>18,209,650</b>	<b>13,610,990</b>		
<b>Planning Requisition TAX RATE:</b>				<b>0.000035</b>	<b>0.000033</b>	<b>0.000024</b>		<b>0.000030</b>		<b>0.000031</b>	<b>0.00004202</b>		
<b>EDUCATION</b>													
<b>Requisition - Residential</b>				<b>65,460.86</b>	<b>58,587.00</b>	<b>53,047</b>		<b>48,393</b>		<b>45,111</b>	<b>\$ 42,186</b>		
<b>Requisition - Non-Residential</b>				<b>8,598.08</b>	<b>8,317.00</b>	<b>8,480</b>		<b>9,339</b>		<b>9,725</b>	<b>\$ 10,447</b>		
<b>Municipal Assessment - Residential (without senior's housing)</b>		<b>589,120</b>		<b>26,623,450</b>	<b>28,244,170</b>	<b>28,112,830</b>		<b>22,873,620</b>		<b>15,840,430</b>	<b>12,003,180</b>		
<b>Municipal Assessment - Non-Residential (No M&amp;E)</b>				<b>2,618,000</b>	<b>2,559,500</b>	<b>2,383,160</b>		<b>1,925,110</b>		<b>1,769,920</b>	<b>1,607,810</b>		
<b>EDUCATION TAX RATE -Residential:</b>		<b>0.000384</b>	<b>18.53%</b>	<b>0.002458767</b>	<b>9.93%</b>	<b>0.002074304</b>	<b>-10.81%</b>	<b>0.001886932</b>	<b>-25.71%</b>	<b>0.002115669</b>	<b>-18.97%</b>	<b>0.002847839</b>	<b>0.003514569</b>
<b>EDUCATION TAX RATE -Non-Residential:</b>		<b>0.000035</b>	<b>1.07%</b>	<b>0.003284217</b>	<b>-8.68%</b>	<b>0.003249463</b>	<b>-26.65%</b>	<b>0.003558301</b>	<b>-11.71%</b>	<b>0.004851151</b>	<b>-15.44%</b>	<b>0.005494599</b>	<b>0.006497658</b>
<b>COMBINED TAX RATE -Residential:</b>		<b>12.45%</b>		<b>0.0091511</b>		<b>0.0081380</b>		<b>0.0084429</b>		<b>0.0089416</b>		<b>0.0104387</b>	<b>0.01369762</b>
<b>COMBINED TAX RATE -Non-Residential:</b>		<b>7.12%</b>		<b>0.0099765</b>		<b>0.0093131</b>		<b>0.0101142</b>		<b>0.0116771</b>		<b>0.0130855</b>	<b>0.01668071</b>
<b>TAX RATE EXPRESSED IN MILLS - Residential:</b>		<b>Mill Increase</b>	<b>Percent</b>	<b>9.151080</b>	<b>8.137964</b>	<b>8.442878</b>		<b>8.94163</b>		<b>10.43870</b>	<b>13.69762</b>		
<b>TAX RATE EXPRESSED IN MILLS - Non-Residential:</b>		<b>0.66341</b>	<b>7.12%</b>	<b>9.97653019</b>	<b>9.31312286</b>	<b>10.1142471</b>		<b>11.67712</b>		<b>13.08546</b>	<b>16.68071</b>		

<b>Mill Rate Check 2011:</b>	RESIDENTIAL	243,633.33
	Res - Sanden Court	3,943
	Non-RESIDENTIAL	26,118.56
	M & E	73
<b>TOTAL TAX DOLLARS:</b>		<b>273,767.94</b>
<b>TOTAL TAX DOLLARS REQUIRED 2011:</b>		
	General Municipal	199,709.00
	ASFF	74,058.94
<b>Total</b>		<b>273,767.94</b>

difference

Tax Percentage Chart 2011





# Village of Bawlf 2011 Operating Budget

## Summary of Revenue & Expenditures

### Revenue:

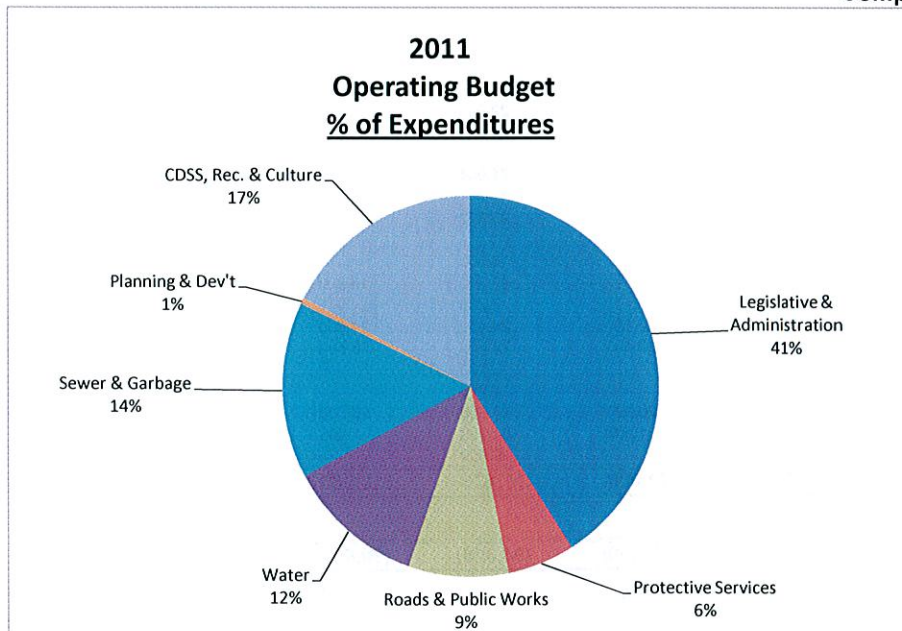
Department	2011		2010		2009	
	Operating	Projects	Operating	Projects	Operating	Projects
Legislative & Administration	122,193	0	127,326	500	131,028	145,650
Protective Services	33,407	0	28,875	0	18,375	0
Roads & Public Works	26,900	0	22,800	1,800	800	0
Water	76,600	0	67,000	0	62,900	31,800
Sewer & Garbage	100,900	0	89,300	0	87,400	160,300
Planning & Development	34,500	0	32,400	0	500	37,000
CDSS, Recreation & Culture	32,859	20,000	35,050	20,000	18,900	0
<b>TOTAL REVENUE:</b>	<b>427,359</b>	<b>20,000</b>	<b>402,751</b>	<b>22,300</b>	<b>319,903</b>	<b>374,750</b>

### Expenditures:

Department	2011		2010		2009	
	Operating	Projects	Operating	Projects	Operating	Projects
Legislative & Administration	265,259	0	249,204	500	241,727	224,200
Protective Services	37,350	0	31,522	0	26,900	0
Roads & Public Works	55,800	0	50,100	15,800	44,100	0
Water	49,500	27,100	29,400	37,600	31,700	25,800
Sewer & Garbage	67,100	29,400	48,600	38,500	43,700	176,600
Planning & Development	3,350	0	1,250	0	950	9,800
CDSS, Recreation & Culture	90,709	21,500	87,500	20,500	72,250	800
<b>TOTAL EXPENDITURES:</b>	<b>569,068</b>	<b>78,000</b>	<b>497,576</b>	<b>112,900</b>	<b>461,327</b>	<b>437,200</b>

<b>SURPLUS (DEFICIT)</b>	<b>-141,709</b>	<b>-58,000</b>	<b>-94,826</b>	<b>-90,600</b>	<b>-141,424</b>	<b>-62,450</b>
NET Surplus (Deficit) CORE + PROJECTS =		<b>-199,709</b>		<b>-185,425</b>		<b>-203,874</b>

### Comparison Chart





# Village of Bawlf

## 2011 OPERATING BUDGET DETAILED SUMMARY OF REVENUES & EXPENDITURES

Revenue / Expense:

Account Description	2011		2010		2009	
	Operating	Projects	Operating	Projects	Operating	Projects
00 General Revenue	82,559	-	77,304	-	73,127	-
12 Administration	39,634	-	50,022	500	57,901	145,650
21 Policing	-	-	-	-	-	-
23 Fire Department	32,407	-	27,675	-	17,075	-
24 Ambulance & Emergency	-	-	-	-	-	-
26 Bylaw	1,000	-	1,200	-	1,300	-
32 Roads & Public Works	26,100	-	22,500	1,800	500	-
56 Cemetery	800	-	300	-	300	-
41 Water	76,600	-	67,000	-	62,900	31,800
42 Sewer	65,300	-	64,900	-	63,700	160,300
43 Garbage	35,600	-	24,400	-	23,700	-
61 Planning & Development	34,500	-	32,400	-	500	37,000
51 CDSS	9,559	20,000	11,950	20,000	-	-
72 Recreation	23,300	-	23,100	-	18,900	-
74 Cultural	-	-	-	-	-	-
<b>TOTAL Revenues</b>	<b>427,359</b>	<b>20,000</b>	<b>402,751</b>	<b>22,300</b>	<b>319,903</b>	<b>374,750</b>

used in tax bylaw  
rev fr other sources

Revenue / Expense:

Account Description	2011		2010		2009	
	Operating	Projects	Operating	Projects	Operating	Projects
11 Council	21,800	-	22,900	-	25,700	-
12 Administration	166,900	-	154,400	500	149,500	224,200
19 General Government	-	-	-	-	-	-
97 Contingencies	76,559	-	71,904	-	66,527	-
21 Policing	-	-	-	-	-	-
23 Fire Department	30,550	-	25,022	-	20,100	-
24 Ambulance & Emergency	-	-	-	-	-	-
26 Bylaw	6,800	-	6,500	-	6,800	-
32 Roads & Public Works	55,500	-	49,900	15,800	43,700	-
56 Cemetery	300	-	200	-	400	-
41 Water	49,500	27,100	29,400	37,600	31,700	25,800
42 Sewer	35,900	29,400	26,400	38,500	18,800	176,600
43 Garbage	31,200	-	22,200	-	24,900	-
61 Planning & Development	3,350	-	1,250	-	950	9,800
51 CDSS	12,159	20,000	14,650	20,000	2,700	-
72 Recreation	66,550	1,500	62,950	500	62,850	800
74 Cultural	12,000	-	9,900	-	6,700	-
<b>TOTAL Expenditures</b>	<b>569,068</b>	<b>78,000</b>	<b>497,576</b>	<b>112,900</b>	<b>461,327</b>	<b>437,200</b>

<b>NET SURPLUS (LOSS)</b>	<b>(141,709)</b>	<b>(58,000)</b>	<b>(94,825)</b>	<b>(90,600)</b>	<b>(141,424)</b>	<b>(62,450)</b>
		(199,709)		(185,425)		(203,874)

**Budget 2011:**

## Revenue

122,193 Legislative & Administration  
33,407 Protective Services  
26,900 Roads & Public Works  
76,600 Water  
100,900 Sewer & Garbage  
34,500 Planning & Development  
52,859 CDSS, Recreation & Culture

**447,359**

## Expense

265,259 Legislative & Ad  
37,350 Protective Serv  
55,800 Roads & Public  
76,600 Water  
96,500 Sewer & Garba  
3,350 Planning & Dev  
112,209 CDSS, Rec. & i

**647,068****NET by Department:**





Village of Bawlf 2011 Operating Budget										
Revenue/Expenditure by Department Legislative (Council) & Administration						from st't prepared by auditors				
Revenue:			unaudited							
chk codes			2011	31-Dec	2010	2009				
Account Description			Operating	Projects	Actual	Operating	Projects	Actual	Operating	Projects
Revenue: TAXES										
General Municipal Taxes										
1-00-110		Residential			234,617			232,037		
1-00-111	MIN TAX	Residential (Vacant)	4,300			4,600		5,042	4,600	
1-00-112		Commercial			20,206			12,351		
1-00-113		Commercial (Vacant)						946		
1-00-114		Industrial						10,691		
1-00-115		Agricultural						264		
1-00-190		Linear			3,469					
1-00-240		Grants in Lieu			4,862			4,000		
1-00-120	ASFF School Requisition									
		Residential	65,461			58,587			53,047	
		Non-Residential	8,598			8,317			8,480	
									-	
	Sub-Total Taxes REV		78,359	-	263,154	71,504	-	265,331	66,127	-
Revenue: GENERAL										
1-00-510	Penalties & Costs on Taxes		4,000			5,000		4,928	5,000	
1-00-550	Return on Investments		200		579	800		1,209	2,000	
1-00-560	Rentals									
	Government Transfers									
1-00-830		Federal Grants								
1-00-850		County Grants								
1-97-920	Transfer from Operating Reserves									
	Sub-Total General REV		4,200	-	579	5,800	-	6,137	7,000	-
Revenue: ADMINISTRATION										
1-12-410	Sale of General Services		2,500		2,769	2,200		2,682	3,500	
1-12-522	Business Licenses									
1-12-560	Rentals & Leases									
1-12-590	Insurance Recovery					-		12,500	-	
	General Debenture proceeds									
1-12-741	Fines and Costs							990		
1-12-740	Provincial Unconditional Grants		-			1,149		1,149	1,149	
1-12-840	Provincial Conditional Grants							212,458		
		MSI Capital - see Capital TAB								41,750
		MSI Operating	37,134		49,252	44,573			53,252	
		Mun Sponsorship Grant								11,500
		2007 MSI Capital carry fwd								27,600
		2008 MSI Capital carry fwd								50,100
		County 2007 - MSI								4,700
		2007 Mun Sponsorship								10,000
1-12-920	Transfer from Operating Reserves									
1-12-940	Transfer from Capital Reserves					2,100	500			
	Sub-Total Administration REV		39,634	-	52,021	50,022	500	229,779	57,901	145,650
					actual	budget				
TOTAL Revenues - Legislative & Administration			122,193	-	315,754	127,326	500	501,247	131,028	145,650

**Village of Bawlf  
2011 Operating Budget**

Expenditures:								
		2011		2010		2009		
Account Description		Operating	Projects	Actual	Operating	Projects	Actual	Operating
COUNCIL								
2-11-160 Council Remuneration		18,100		19,519	18,500		19,335	20,000
2-11-130 Council - Payroll Deductions		400		374	400		358	500
2-11-211 Council Travel & Subsistence		1,800		1,579	2,000		3,857	2,000
2-11-214 Council Professional Development		1,500		824	2,000			3,200
2-11-221 Council Other (Advert & Promo)								
2-11-235 Council - Strategic Planning/Orientation								
<b>Sub-Total Legislative EXP</b>		<b>21,800</b>	<b>-</b>	<b>22,296</b>	<b>22,900</b>	<b>-</b>	<b>23,550</b>	<b>25,700</b>
ADMINISTRATION								
2-12-110 Salaries (incl Employee's Deductions)		98,700		90,168	87,100		86,969	81,700
	CAO (3 days/week)							
	Office Admin (4 days/week)							
	NEW P/T Admin (2 days/week)							
	Casual Staff (needed less)							
2-12-130 Admin - Payroll Deductions								
2-12-131 Employee Benefits								
2-12-211 Travel & Subsistence		900		727	1,100		3,430	1,200
2-12-214 Memberships & Professional Dev't		2,700		1,332	2,000			3,000
2-12-215 Freight & Postage		900		809	800		572	800
2-12-217 Telephone		4,800		4,832	4,400			4,400
2-12-220 Advertising & Printing		2,700		3,177	3,100		3,244	4,200
2-12-225 Village Promotions		900		400	1,400		779	1,000
2-12-230 Professional & Consulting Services		-					15,330	800
2-12-231 Auditing Services		16,000		19,952	13,500			13,100
2-12-232 Assessment Services		4,400		4,693	4,300		3,632	3,800
2-12-233 Regional Assessment Review Board		400						
2-12-234 Legal Fees		500			500			1,000
2-12-237 Municipal Software		-		63	1,000		23,900	25,500
	General Consulting							
2-12-250 Office Repairs & Maintenance		700		1,303	800			1,000
	Tank Remediation (2007)							
2-12-250A Office Renovations							209,477	170,700
	Office Renovations - contingency							10,000
2-12-253 Technical Support		3,400		3,406	3,900			1,200
2-12-258 Office Janitorial Contract								
2-12-263 Equipment Lease								
2-12-274 Insurance (incl WCB)		14,000		18,542	16,200		15,982	19,100
2-12-291 Contracted & Custom Work								
	Janitorial Contract			207	1,900			1,700
	Tangible Capital Assets reporting							2,500
2-12-341 Land Titles Services		200		5	200			200
2-12-510 Office Supplies		5,900		4,908	5,800		4,333	5,300
2-12-511 Miscellaneous		1,300		1,972	1,300		4,106	1,100
2-12-519 Other Services - Municipal Intern		5,400		441				
2-12-540 Utilities		2,300		2,110	2,200		8,272	2,400
2-12-510 Bank Charges								
2-12-000 Other Administration								
2-12-762 Transfer to Capital Functions							5,300	
	New office location renovation							
	sm table, radio, historic displays	800			800			
	building signage			2,471	2,100	500		2,000
	desk, filing, win. cov., radio							11,300
	alarm system							1,800
	phone system							2,600
	after hours mail drop							300
2-12-764 Transfer to Operating Reserves								
2-12-831 Debenture Interest Payment								
2-12-832 Debenture Principal Payment								
2-12-910 Tax Cancellations								
2-12-920 Write Off Bad Debts								
	Admin Amortization?? (as per auditors)						8,520	
<b>Sub-Total Administration EXP</b>		<b>166,900</b>	<b>-</b>	<b>161,518</b>	<b>154,400</b>	<b>500</b>	<b>393,846</b>	<b>149,500</b>
								<b>224,200</b>



<b>Expenditures:</b>									
		<b>2011</b>		<b>2010</b>			<b>2009</b>		
<b>Account Description</b>		<b>Operating</b>	<b>Projects</b>	<b>Actual</b>	<b>Operating</b>	<b>Projects</b>	<b>Actual</b>	<b>Operating</b>	<b>Projects</b>
<b>GENERAL GOVERNMENT</b>									
2-19-274	General Government (Insurance)								
2-19-150	Election Fees								
2-19-214	Training								
2-19-221	Advertising								
2-19-514	Staff Functions & Supplies								
2-19-770	Grants to non-govt organizations								
<b>Sub-Total General Government EXP</b>								-	-
<b>REQUISITIONS &amp; CONTINGENCIES</b>									
2-13-750	ASFF School Requisition						61,527		
	Residential	65,461		66,904	58,587			53,047	
	Non-Residential	8,598			8,317			8,480	
2-97-990	General Contingency	2,500			5,000			5,000	
<b>Sub-Total Requisitions &amp; Contingency</b>		<b>76,559</b>	<b>-</b>	<b>66,904</b>	<b>71,904</b>	<b>-</b>	<b>61,527</b>	<b>66,527</b>	<b>-</b>
<b>TOTAL Revenue Legislative &amp; Administration</b>		<b>122,193</b>	<b>-</b>	<b>315,754</b>	<b>127,326</b>	<b>500</b>	<b>501,247</b>	<b>131,028</b>	<b>145,650</b>
<b>TOTAL Expenses Legislative &amp; Administration</b>		<b>265,259</b>	<b>-</b>	<b>250,718</b>	<b>249,204</b>	<b>500</b>	<b>478,923</b>	<b>241,727</b>	<b>224,200</b>
<b>Net for Leg. &amp; Admin.: surplus (deficit)</b>		<b>(143,066)</b>	<b>-</b>	<b>65,036</b>	<b>(121,878)</b>	<b>-</b>	<b>22,324</b>	<b>(110,699)</b>	<b>(78,550)</b>
<b>Total Core + Projects</b>			<b>(143,066)</b>	<b>65,036</b>		<b>(121,878)</b>			<b>(189,249)</b>
				actual		budget			





Village of Bawlf 2011 Operating Budget									
Revenue/Expenditure by Department									
Protective Services									
Revenue / Expense:									
need to check 2010 Actuals									
unaudited									
2011									
31-Dec									
2010									
2009									
Actual									
Operating									
Projects									
Actual									
Operating									
Projects									
FIRE FIGHTING Revenue									
1-23-110	Fire Services & Equipment Tax (\$7200)	7,040		7,080	7,200				
1-23-410	Fire Fighting Fees Charged to County	7,000		13,245	4,000		11,173	3,750	
	Donations								
1-23-411	Motor Veh Accident Fees Charged	1,000			1,000			1,000	
1-23-412	Mutual Aide Provided	500			500			500	
	Received from other Govt - Camrose County								
	Operating							6,450	
	New Fire Agreement								
1-23-430	Fire Expenses Recovered fr Camrose County	1,250		1,982	1,250		24,618	1,250	
1-23-570	Fire Department Donations								
1-23-840	Provincial Conditional Grants						10,642		
1-23-850	County Grant - Shared Service	11,017		9,570	9,600				
1-23-851	Training	1,000		1,000	1,000			1,000	
1-23-852	Pager Maintenance	500		500	500			500	
1-23-853	Firefighter Insurance	100		101	125			125	
1-23-854	PPE (Personal Protective Equip't)	2,000		1,982	2,000			2,000	
1-23-855	County Vehicle R & M	1,000		11	500			500	
1-23-920	Transfer from Operating Reserves								
1-23-940	Transfer from Capital Reserves								
	Fire Debenture								
	Sub-Total Fire Services REV	32,407	-	35,471	27,675	-	46,433	17,075	-
FIRE FIGHTING Expense									
2-23-148	In-Service Training	1,200		1,465	2,000		897	2,000	
2-23-159	Honorariums - Annual & Hourly	6,900		9,156	5,150		3,505	2,500	
2-23-211	Travel & Subsistence	1,200		1,108	1,200			1,000	
2-23-214	Memberships & Professional Development	200		178	200			100	
2-23-215	Freight & Postage	50			50			50	
2-23-217	Telephone	1,500		1,126	1,900		1,823	2,000	
2-23-220	Advertising & Printing	100			100			100	
2-23-225	Public Relations & Promotions	500			100			100	
2-23-250	Fire Hall Repairs & Maintenance	500		440	500		209	500	
2-23-251	Village Truck Repairs	1,000		1,177	700			400	
2-23-252	County Truck Repairs	1,000		10	500			500	
2-23-253	Pager - Repair & Maintenance	1,200		941	1,000			500	
2-23-254	PPE - Repair & Maintenance	6,500		3,775	4,000			4,000	
	Materials, Supplies, Repair & Maint.						765	800	
2-23-270	Contracted Services	100							
2-23-274	Insurance Premiums (FF's,Building,Vehicles)	1,400		221	1,500		1,183	1,150	
2-23-510	Goods & Supplies	1,000		1,218	900			100	
2-23-512	Small Equipment purchases	400							
2-23-521	Fuel and Lube	800		862	600			600	
2-23-523	Equipment Supplies & Parts								
2-23-540	Utilities - Power	1,800		1,744	1,400		3,086	1,400	
2-23-541	Utilities - Natural Gas	1,500		1,543	1,500				

		2011		2010		2009			
Account Description		Operating	Projects	Actual	Operating	Projects	Actual	Operating	Projects
<b>BYLAW SERVICES</b>									
<b>REVENUE</b>									
1-26-000	Bylaw Services								
1-26-525	Dog Licenses	800		675	1,000			1,000	
1-26-777	Cat Licenses								
1-26-530	Animal Control Fines	200		155	200			300	
	<b>Sub-Total Bylaw REV</b>	<b>1,000</b>	<b>-</b>	<b>830</b>	<b>1,200</b>	<b>-</b>	<b>-</b>	<b>1,300</b>	<b>-</b>
<b>BYLAW SERVICES</b>									
<b>EXPENSE</b>									
2-26-110	Salaries /Contracted Services			6,026	6,300		6,010	6,600	
2-26-130	Employer Benefits								
2-26-270	Bylaw Enforcement Officer	6,500							
2-26-230	Animal Control Fees								
2-26-234	Legal Fees								
2-26-291	Custom Work - Veterinary fees								
2-26-510	Bylaw Supplies	300		247	200		197	200	
	<b>Sub-Total Bylaw EXP</b>	<b>6,800</b>	<b>-</b>	<b>6,273</b>	<b>6,500</b>	<b>-</b>	<b>6,207</b>	<b>6,800</b>	<b>-</b>
	<b>Net for Bylaw: surplus (deficit)</b>	<b>(5,800)</b>	<b>-</b>	<b>(5,443)</b> actual	<b>(5,300)</b> budget	<b>-</b>	<b>(6,207)</b>	<b>(5,500)</b>	<b>-</b>
		2011		2010		2009			
Account Description		Operating	Projects	Actual	Operating	Projects	Actual	Operating	Projects
<b>POLICING Revenue</b>									
1-21-741	RCMP Fines Redistribution								
	<b>Sub-Total Policing REV</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>POLICING Expense</b>									
2-21-770	Grants to Non-Govt Organizations								
	<b>Sub-Total Policing EXP</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Net for Policing: surplus (deficit)</b>	<b>-</b>			<b>-</b>			<b>-</b>	
		2011		2010		2009			
Account Description		Operating	Projects	Actual	Operating	Projects	Actual	Operating	Projects
<b>AMBULANCE &amp; EMERGENCY SERVICES</b>									
<b>REVENUE</b>									
1-25-840	Ambulance Conditional Grant								
	<b>Sub-Total Ambulance REV</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>AMBULANCE &amp; EMERGENCY SERVICES</b>									
<b>EXPENSE</b>									
2-24-211	Travel & Subsistence - Emergency Services								
2-24-250	Contracted Repairs & Maintenance								
2-24-762	Transfer to Capital								
2-25-211	Travel & Subsistence - Ambulance								
2-25-300	Ambulance & Dispatch Contract								
	City of Camrose								
	Camrose County								
	<b>Sub-Total Ambulance EXP</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Net for Ambulance: surplus (deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>
<b>TOTAL Revenue Protective Services</b>		<b>33,407</b>	<b>-</b>	<b>36,301</b>	<b>28,875</b>	<b>-</b>	<b>46,433</b>	<b>18,375</b>	<b>-</b>
<b>TOTAL Expenses Protective Services</b>		<b>37,350</b>	<b>-</b>	<b>66,168</b>	<b>31,522</b>	<b>-</b>	<b>52,639</b>	<b>26,900</b>	<b>-</b>
<b>Net for Protective Services: surplus (deficit)</b>		<b>(3,943)</b>	<b>-</b>	<b>(29,867)</b>	<b>(2,647)</b>	<b>-</b>	<b>(6,206)</b>	<b>(8,525)</b>	<b>-</b>
<b>Total Core + Projects</b>			<b>(3,943)</b>	<b>(29,867)</b>		<b>(2,647)</b>			<b>(8,525)</b>



2011 Operating Budget								
Revenue/Expenditure by Department								
Roads & Public Works								
Revenue / Expense:			unaudited					
			2011	31-Dec	2010	2009		
Account Description			Operating	Projects	Actual	Operating	Projects	Actual
ROADS & PUBLIC WORKS								
REVENUE								
1-32-110	Street Improvement Tax	25,600			21,415	22,000		
1-32-410	Sale of Goods & Services	500			775	500		1,692
1-32-560	Rental & Lease Revenue							
1-32-590	Other Revenues							
1-32-600	Sale of Fixed Assets							
1-32-830	Federal Conditional Grants							
	Federal Gas Tax Program							
1-32-840	Provincial Conditional Grants							
	AMIP							
	MSI - Capital 2011 - CONFIRMED - \$156,103							
	SIP 2011							
	SIP (deferred 2010)							
	SIP (deferred 2006,2007,2008, 2009)							
	AMIP (deferred from 2009)							
1-32-920	Transfer from Operating Reserves (Bobcat purchase)							
	Grants from other non-govt (Bawlf Recreation Board)							
1-32-920	Transfer from Operating Reserves					1,800		
	Sub-Total Roads REV	26,100	-		22,190	22,500	1,800	1,692
								500
								-
ROADS & PUBLIC WORKS								
EXPENSE								
2-32-110	Salaries (incl Employee's Deductions)	27,100			26,685	22,100		18,764
2-32-125	Salaries - STEP (included above)							20,800
2-32-130	Payroll Deductions							
2-32-131	Employee Benefits							
2-32-211	Travel & Subsistence							
2-32-214	Memberships, Conferences & PD							
2-32-215	Freight & Postage							
2-32-217	Telephone	400			267	500		
2-32-221	Advertising & Promotion							
2-32-230	Professional Consulting				8,510			
2-32-250	Roadway Repairs & Maintenance	3,000			271	3,900		841
	Sidewalk replacements						8,800	
	Rebuild Macrae Street							
2-32-252	Road Maintenance - contract with non-Gov't							
2-32-255	Repair & Maintenance - Vehicles & Equipment							
2-32-260	Rental of Machinery & Equipment (Including internet)							
2-32-270	Contracted Services	4,000			1,544	3,500		2,583
2-32-274	Insurance Premiums							4,500
2-32-510	Goods & Supplies	8,000			8,566	7,300	1,800	8,982
2-32-512	Clothing & Safety Boots							5,200
2-32-521	Fuel & Lube	2,100			1,945	1,800		1,956
2-32-523	Equipment & Vehicle Parts & Supplies							1,800
2-32-530	Construction & Maintenance Supplies							
2-32-540	Utilities - street lights	10,200			10,238	10,300		9,781
2-32-200	Roads - Other (gravel)							9,900
2-32-762	Transfer to Capital Functions							
	Sidewalk, 1-ton truck, etc.							
	Capital Equipment Reserve							
2-32-764	Transfer to Operating Reserves							
2-32-820	Debt Interest Payment							
	Macrae Street						1,700	
	Debt Principal Payment							
	Macrae Street						3,500	
2-37-250	Drainage Repairs & Maintenance	500				300		300
2-37-750	Requisition - Daysland Drainage	200			204	200		204
	Public Works Amortization (as per auditors)??							57,745
	Sub-Total Roads EXP	55,500	-		58,230	49,900	15,800	101,156
								43,700
								-
	Net for Roads: surplus (deficit)	(29,400)	-		(36,040)	(27,400)	(14,000)	(99,464)
					actual	TOTAL=	(41,400)	(43,200)
							budget	

Revenue / Expense:								
Account Description	2011		2010			2009		
	Operating	Projects	Actual	Operating	Projects	Actual	Operating	Projects
<b>CEMETERY</b>								
<b>REVENUE</b>								
1-56-000 Cemetery Revenue	500							
1-56-410 Sale of Cemetery Plots	200		300	200		700	200	
1-56-570 Cemetery Donations	100		1,610	100		55	100	
1-56-840 Provincial Conditional Grants								
<b>Sub-Total Cemeteries REV</b>	<b>800</b>	<b>-</b>	<b>1,910</b>	<b>300</b>	<b>-</b>	<b>755</b>	<b>300</b>	<b>-</b>
<b>CEMETERY</b>								
<b>EXPENSE</b>								
2-56-110 Salaries								
2-56-130 Employer Benefits								
2-56-138 Vacation Pay								
2-56-250 Cemetery Repairs & Maintenance	300			200			400	
2-56-274 Insurance Premiums								
2-56-291 Custom Work								
2-56-510 General Goods & Services								
2-56-521 Fuel & Lube								
2-56-000 Cemeteries - Other								
2-56-762 Transfer to Capital Functions								
2-56-764 Transfer to Operating Reserves								
<b>Sub-Total Cemeteries EXP</b>	<b>300</b>	<b>-</b>	<b>-</b>	<b>200</b>	<b>-</b>	<b>-</b>	<b>400</b>	<b>-</b>
<b>Net for Cemeteries: surplus (deficit)</b>	<b>500</b>	<b>-</b>	<b>1,910</b>	<b>100</b>	<b>-</b>	<b>755</b>	<b>(100)</b>	<b>-</b>
			actual	budget				
<b>TOTAL Revenue Roads &amp; Public Works</b>	<b>26,900</b>	<b>-</b>	<b>24,100</b>	<b>22,800</b>	<b>1,800</b>	<b>2,447</b>	<b>800</b>	<b>-</b>
<b>TOTAL Expenses Roads &amp; Public Works</b>	<b>55,800</b>	<b>-</b>	<b>58,230</b>	<b>50,100</b>	<b>15,800</b>	<b>101,156</b>	<b>44,100</b>	<b>-</b>
<b>Net for Roads &amp; Public Works: surplus (deficit)</b>	<b>(28,900)</b>	<b>-</b>	<b>(34,130)</b>	<b>(27,300)</b>	<b>(14,000)</b>	<b>(98,709)</b>	<b>(43,300)</b>	<b>-</b>
<b>Total Core + Projects</b>		<b>(28,900)</b>	<b>(34,130)</b>		<b>(41,300)</b>			<b>(43,300)</b>
			actual		budget			



**Village of Bawlf  
2011 Operating Budget**

**Revenue/Expenditure by Department  
Water Utility Services**

Revenue / Expense:

unaudited

Account Description		2011		31-Dec	2010		2009		
		Operating	Projects	Actual	Operating	Projects	Actual	Operating	Projects
Revenue									
<b>WATER SUPPLY &amp; DISTRIBUTION</b>									
1-41-410	Monthly Water Fees	73,500		59078	65,300		64424	61,200	
	W & S Receivable								
1-41-412	Bulk Water Sales	1600		1756	1700		2206	1,700	
1-41-511	Water Penalties	1500		4244					
1-41-840	Provincial Conditional Grants								
	Federal NDCC?								31,800
	To install water meters?								
1-41-920	Transfer from Operating Reserves								
	<b>Total Water REV</b>	<b>76,600</b>	<b>-</b>	<b>65,078</b>	<b>67,000</b>	<b>-</b>	<b>66,630</b>	<b>62,900</b>	<b>31,800</b>
Expense									
<b>WATER SUPPLY &amp; DISTRIBUTION</b>									
2-41-110	Salaries (incl Payroll Deductions)			70			4800	4,800	
	Additional Casual								
2-41-130	Receiver General - Deductions				0			-	
2-41-211	Travel & Subsistence	1900		1069	1500		804	300	
2-41-214	Memberships & Professional Development	800		1847	1400			900	
2-41-215	Freight								
2-41-216	Postage								
2-41-217	Telephone	1,200		993	1,100		1,084	1,100	
2-41-221	Advertising & Promotion								
2-41-224	Municipal Memberships								
2-41-230	Professional & Consulting Services	200		2,349	2,300				
	Water Chemical analysis							-	
2-41-240	Customer Billing	600		597	600		596	600	
2-41-250	Repairs & Maintenance	1,600		8,199	1,600		11,528	12,000	
	Replace Water on Macrae								5,800
	Reservoir Roof Repairs								20,000
	Replace 2 hydrants	12,800				12,800			
2-41-260	Rental of Machinery & Equipment								
2-41-270	Water - Contract	5,200		5,045	4,800				
	Additional Hours				300				
2-41-274	Insurance Premiums								
2-41-291	Custom Work / Contracted Services								
2-41-510	Goods & Supplies	2,000		1,782	2,100				
2-41-520	Small Equipment								
2-41-531	Chemicals & Salts etc.								
2-41-540	Utilities	10,000		9,777	10,000		9,271	8,500	
2-41-750	Requisition - SMRWSC	13,200		10,951	3,700		4,239	3,500	
2-41-000	Water - Other								
2-41-762	Transfer to Capital Functions		27,100				12,689		-
	Fire Hydrants repairs								
	Replace Water Lines - Macrae					19,000			
	Transfer to capital reserve - Water							-	
2-41-764	Transfer to Operating Reserves								
2-41-831	Debenture Interest Payment								
	Macrae Street Water Lines					1,900			
2-41-832	Debenture Principal Payment								
	Macrae Street Water Lines					3,900			
2-41-920	Utility Write Offs								
	Water System Amortization (as per auditors)??						23811		
	<b>Total Water EXP</b>	<b>49,500</b>	<b>27,100</b>	<b>42,679</b>	<b>29,400</b>	<b>37,600</b>	<b>68,822</b>	<b>31,700</b>	<b>25,800</b>
<b>TOTAL Revenue Water Utility</b>		<b>76,600</b>	<b>-</b>	<b>65,078</b>	<b>67,000</b>	<b>-</b>	<b>66,630</b>	<b>62,900</b>	<b>31,800</b>
<b>TOTAL Expenses Water Utility</b>		<b>49,500</b>	<b>27,100</b>	<b>42,679</b>	<b>29,400</b>	<b>37,600</b>	<b>68,822</b>	<b>31,700</b>	<b>25,800</b>
<b>Net for Water: surplus (deficit)</b>		<b>27,100</b>	<b>(27,100)</b>	<b>22,399</b>	<b>37,600</b>	<b>(37,600)</b>		<b>31,200</b>	<b>6,000</b>
				actual					
<b>Total Core + Projects</b>			<b>-</b>			<b>-</b>			<b>37,200</b>
						budget			





**Village of Bawlf  
2011 Operating Budget**

**Revenue/Expenditure by Department  
Sewer & Garbage Services**

Revenue / Expense:

unaudited

Account Description	2011		31-Dec	2010		2009		
	Operating	Projects	Actual	Operating	Projects	Actual	Operating	Projects
<b>REVENUE</b>								
<b>SEWER</b>								
1-42-410 Monthly Sewer Fees	63,800		58,407	61,900		63,704	61,200	
1-42-511 Sewer Penalties	1,500		(3)	3,000		4,031	2,500	
1-42-590 Other Revenue Own Sources								
1-42-830 Federal Conditional Grants								
1-42-840 Provincial Conditional Grants								
1-42-920 Transfer from Operating Reserves								
Borrowing for EcoLiner								86,000
								74,300
<b>Sub-Total Sewer REV</b>	<b>65,300</b>	<b>-</b>	<b>58,404</b>	<b>64,900</b>	<b>-</b>	<b>67,735</b>	<b>63,700</b>	<b>160,300</b>
<b>SEWER EXPENSE</b>								
2-42-100 GST Expense								
2-42-100 Salaries (incl Payroll Deductions)			20			4,800	4,800	
2-42-130 Receiver General - Deductions							-	
2-42-211 Travel & Subsistence	800		58	400			300	
2-42-214 Memberships, Conferences & PD								
2-42-215 Freight & Postage								
2-42-217 Telephone	1100		904	900		816	900	
2-42-221 Advertising & Promotion								
2-42-230 Professional & Consulting Services	10,400		24,750	15,300		15,907		17,500
James Marr - Infrastructure Management								
2-42-240 Customer Billing	600		543	600		596	600	
2-42-250 Repairs & Maintenance	1900		23,950	600		57,842	9,000	
Replace Sewer on Macrae								
Lift Station upgrades								68,800
Lagoon repairs								74,000
2-42-260 Rental of Machinery & Equipment								
2-42-270 Sewer - Contract	5200		5,045	4,800				
Additional Hours				300				
2-42-274 Insurance Premiums	1300							
2-42-291 Custom Work / Contracted Services								
Sewer Cleaning								
2-42-510 Goods & Supplies	1000		526					
2-42-531 Chemicals & Salts etc.								
2-42-540 Utilities	3600		3,755	3,500		2,953	3,200	
2-42-000 Sewer - Other								
2-42-762 Transfer to Capital Function			20,786			12,689		
Replace Sewer Lines - Macrae					17,600			
Lift Station upgrade								
Transfer to Capital Reserve		29,400					-	
2-42-764 Transfer to Operating Reserves								
Waste & Sewer Ammortization (as per auditors)??						25,927		
2-42-830 Debenture Interest Payment - Lagoon					1,300			2,400
Debenture Interest Payment - Lift Station					1,700			2,100
Debenture Interest Payment - Macrae Sewer					1,900			
2-42-832 Debenture Principal Payment - Lagoon	4000		7,150		5,300			4,300
Debenture Principal Payment - Lift Station					6,800			7,500
Debenture Principal Payment - Macrae Sewer	6000				3,900			
<b>Sub-Total Sewer EXP</b>	<b>35,900</b>	<b>29,400</b>	<b>87,487</b>	<b>26,400</b>	<b>38,500</b>	<b>121,530</b>	<b>18,800</b>	<b>176,600</b>
<b>Net for Sewer: surplus (deficit)</b>	<b>29,400</b>	<b>(29,400)</b>	<b>(29,083)</b>	<b>38,500</b>	<b>(38,500)</b>	<b>(53,795)</b>	<b>44,900</b>	<b>(16,300)</b>
<b>Total Core + Projects</b>		<b>-</b>	<b>(29,083)</b>		<b>-</b>			
			actual		budget			

Revenue / Expense:									
		2011		2010		2009			
Account Description		Operating	Projects	Actual	Operating	Projects	Actual	Operating	Projects
<b>GARBAGE</b>									
REVENUE									
1-43-410	Monthly Garbage Fees @ \$12/month	24,600		21,927	24,400		23,692	23,700	
1-43-840	Provincial Conditional Grants								
1-43-930	Transfer from Operating Function								
1-44-410	Monthly Recycling Fees - Can Pak Env.	11,000							
	Borrowing								
	Sub-Total Garbage REV	35,600	-	21,927	24,400	-	23,692	23,700	-
<b>GARBAGE &amp; LANDFILL</b>									
EXPENSES									
2-43-110	Salaries								
2-43-130	Employer Benefits								
2-43-138	Vacation Pay								
2-43-211	Travel & Subsistence								
2-43-214	Memberships, Conferences & PD								
2-43-215	Freight								
2-43-216	Postage								
2-43-217	Telephone								
2-43-221	Advertising & Promotion								
2-43-230	Professional Services (Legal, Engineering)								
2-43-250	Repairs & Maintenance								
2-43-260	Rental of Machinery & Equipment	800							
2-43-270	Garbage - Contract	16,700		11,050	7,200		14,991	14,400	
2-43-274	Insurance Premiums								
2-43-350	Landfill Fees	200		34	9,700		18,309	9,500	
2-43-510	Goods & Supplies				4,800		8		
2-43-520	Equipment & Machinery Supplies								
2-43-521	Fuel & Lube								
2-43-000	Garbage - Other								
2-43-762	Transfer to Capital Functions								
	Landfill environmental study								-
	Landfill Testing & Monitoring?							-	
	Transfer to Capital Reserve								
2-43-764	Transfer to Operating Reserves								
2-43-831	Debenture Interest Payment							-	
2-43-832	Debenture Principal Payment							-	
2-44-350	Recycling Charges	13,500			500			1,000	
	Sub-Total Garbage EXP	31,200	-	11,084	22,200	-	33,308	24,900	-
	Net for Garbage/Recycling: surplus(deficit)	4,400	-	10,843	2,200	-	(9,616)	(1,200)	-
			4,400						
TOTAL Revenue Sewer & Garbage		100,900	-	80,331	89,300	-	91,427	87,400	160,300
TOTAL Expenses Sewer & Garbage		67,100	29,400	98,571	48,600	38,500	154,838	43,700	176,600
Net for Sewer & Garbage: surplus (deficit)		33,800	(29,400)	(18,240)	40,700	(38,500)	(63,411)	43,700	(16,300)
Total Core + Projects			4,400	(18,240)		2,200			27,400
				actual		budget			



**Village of Bawlf  
2011 Operating Budget**

**Revenue/Expenditure by Department  
Planning & Development**

**Revenue / Expense:**

unaudited

Account Description	2011		31-Dec	2010		2009		
	Operating	Projects	Actual	Operating	Projects	Actual	Operating	Projects

**Economic Development Revenue**

1-15-000 Economic Development Revenue

**Sub-Total Ec. Development REV**

- - - - - - - - -

**Economic Development Expense**

2-15-211 Travel & Subsistence

2-15-214 Memberships, Conference & Pr. Dev

2-15-221 Advertising & Promotion

2-15-224 Municipal Memberships

2-15-239 Professional Fees

2-15-762 Transfer to Capital Function

**Sub-Total Economic Development EXP**

- - - - - - - - -

**Revenue / Expense:**

Account Description	2011		Actual	2010		2009		
	Operating	Projects		Operating	Projects	Actual	Operating	Projects

**PLANNING & DEVELOPMENT Revenue**

1-61-410 Development Permits & Charges

500 400 500 600 500

**Sub-Total Planning & Dev't REV**

500 - 400 500 - 600 500 -

**PLANNING & DEVELOPMENT Expense**

2-61-110 Salaries

2-61-130 Employer Benefits

2-61-138 Vacation Pay

2-61-159 Fee for service

2-61-211 Travel & Subsistence

2-61-214 Memberships, Conference & Prof. Dev.

2-61-215 Freight & Postage

2-61-221 Advertising & Promotional

2-61-230 Professional & Consulting

2-61-237 Mapping

200 200 200

2-61-291 Custom Work / Contracted Services

2-61-760 Requisition - Planning

1,050 1,034 1,050 751 750

2-61-510 General Goods & Supplies

2-61-000 Planning - Other

2-61-762 Transfer to Capital Functions

2-61-764 Transfer to Operating Reserves

**Sub-Total Planning & Dev't EXP**

1,250 - 1,034 1,250 - 751 950 -

Revenue / Expense:									
		2011		2010		2009			
Account Description		Operating	Projects	Actual	Operating	Projects	Actual	Operating	Projects
<u>Subdivision &amp; Development Revenue</u>									
1-66-410	Land Sales	34,000		33,046	31,900				37,000
1-66-560	Rental & Lease Revenue								
1-66-590	Other Revenue								
1-66-840	Provincial Conditional grants								
1-66-920	Transfer from Operating Reserves								
	Sub-Total Subdivision & Dev't REV	34,000	-	33,046	31,900	-	-	-	37,000
<u>Subdivision &amp; Development Expense</u>									
2-66-110	Salaries								
2-66-130	Employer Benefits								
2-66-120	Costs - Land Sales	2,100		11,222			4,165		9,800
2-66-211	Travel & Subsistence								
2-66-214	Memberships, Conference & Prof. Dev.								
2-66-215	Freight & Postage								
2-66-221	Advertising & Promotions								
2-66-230	Professional & Consulting								
2-66-274	Insurance Premiums / Bonds								
2-66-291	Custom Work / Contracted Services								
2-66-510	General Goods & Supplies								
2-66-540	Utilities								
2-66-570	Purchased Lands								
2-66-120	Subdivision - Other								
	Block 17 Subdivision - Land held for resale								
	Water & Sewer								
	Surveying								
	Service to Property								
	Back alley piping (drainage)								
	Road								
	Ankerton Gas								
	Fortis								
	Fire Hydrant								
	Resurveying								
	Block A Land Purchase								
2-66-762	Transfer to Capital Functions								
2-66-764	Transfer to Operating Reserves								
	Sub-Total Subdivision & Dev't EXP	2,100	-	11,222	-	-	4,165	-	9,800
TOTAL Revenue Planning & Development		34,500	-	33,446	32,400	-	600	500	37,000
TOTAL Expenses Planning & Development		3,350	-	12,256	1,250	-	4,916	950	9,800
	Net for Planning & Dev't: surplus (deficit)	31,150	-	21,190	31,150	-	(4,316)	(450)	27,200
	Total Core + Projects		31,150	21,190		31,150			26,750
				actual		budget			

Village of Bawlf 2011 Operating Budget										
Revenue/Expenditure by Department										
CDSS										
Revenue / Expense:				unaudited						
Account Description			2011		31-Dec	2010		2009		
			Operating	Projects	Actual	Operating	Projects	Actual	Operating	Projects
CDSS Revenue										
1-51-590	Revenue - Own Sources			20,000			20,000			
1-51-840	Provincial Conditional Grant		9,559			11,950				
Sub-Total CDSS REV			9,559	20,000	-	11,950	20,000	-	-	-
CDSS Expense										
2-51-510	Goods & Supplies									
2-13-750	Requisition - CDSS		2,600		2,583	2,700		2,940	2,700	
2-51-770	Grants to Non-Gov't Organizations									
	To Regional Children's Centre			20,000			20,000			
2-51-840	Conditional Provincial Grant		9,559			11,950				
Sub-Total CDSS EXP			12,159	20,000	2,583	14,650	20,000	2,940	2,700	-
Net for CDSS: surplus (deficit)			(2,600)	-	(2,583)	(2,700)	-	(2,940)	(2,700)	-
					actual	budget				





Revenue / Expense:									
		2011		2010		2009			
Account Description		Operating	Projects	Actual	Operating	Projects	Actual	Operating	Projects
<b>CULTURE Revenue</b> (Hall, Library, Museum)									
1-74-410	Sale of Goods & Services								
	Special Events							-	
1-74-411	Donations						5,045	-	
1-74-412	Fundraisers								
1-74-413	Grants							-	
1-74-414	Memorials								
1-74-490	Sale of Services								
1-74-560	Hall Rentals: IN & OUT	-		6,275	-		7,575	-	
1-74-570	Hall Donations			(1,000)				-	
1-74-590	Other Revenue						175		
1-74-593	Special Event Revenues	-							
	Utilities Recovery - Malories Event Planning							-	
1-74-830	Federal Conditional Grants								
1-74-840	Provincial Conditional Grants								
1-74-850	Camrose Legacy Grant								
	Community Initiatives Grant								
	Bawlf & District Lion's Club								
	Bawlf & District Recreation Board								
	Community Facility Enhancement								
1-74-000	Debenture								
	GST refund on community hall expenses								
1-74-920	Transfer from Operating Reserves								
	Contribution from other local government								
	<b>Sub-Total Culture REV</b>	-	-	5,275	-	-	12,795	-	-
<b>CULTURE Expense</b> (Hall, Library, Museum)									
2-74-110	Salaries								
2-74-130	Employer Benefits								
2-74-210	General Services								
2-74-215	Freight & Postage								
2-74-221	Advertising & Promotional								
2-74-230	Professional & Consulting								
2-74-250	Repairs & Maintenance (old hall)	400		602	400		1,526	400	
2-74-274	Insurance Premiums								
2-74-510	Goods & Supplies			1,457					
2-74-540	Utilities	3,400		3,146	2,400		(2,008)	-	
	Utilities (new hall) - LIONS PAY directly				-			-	
2-74-584	Special Events	1,100		500	600		463	700	
2-74-590	Library Costs								
2-74-750	Requisition - Parkland Regional Library	2,600		2,442	2,500		2,460	2,600	
2-13-757	Hall Project								
2-74-761	Cultural - Other (Hall Deficit)	1,500			1,000				
2-74-762	Transfers to Capital Functions								
	Hall Construction								
2-74-770	Grants to Non-Gov't Organizations						13,319		
2-74-775	Bawlf Public Library Appropriation	3,000		5,300	3,000		3,000	3,000	
2-74-831	Debenture Interest Payment						533		
2-74-832	Debenture Principal Payment (incl Interest)							-	
	2002 Municipal Sponsorship Grant								
	<b>Sub-Total Culture EXP</b>	12,000	-	13,447	9,900	-	19,293	6,700	-
	<b>Net for Culture: surplus (deficit)</b>	(12,000)	-	(8,172)	(9,900)	-	(6,498)	(6,700)	-
<b>TOTAL Revenue CDSS, Rec &amp; Culture</b>		32,859	20,000	36,326	35,050	20,000	31,487	18,900	-
<b>TOTAL Expenses CDSS, Rec &amp; Culture</b>		90,709	21,500	82,971	87,500	20,500	96,360	72,250	800
<b>Net for CDSS, Rec &amp; Culture: surplus (deficit)</b>		(57,850)	(1,500)	(46,645)	(52,450)	(500)	(64,873)	(53,350)	(800)
<b>Total Core + Projects</b>			(59,350)	(46,645)		(52,950)			(54,150)
				actual		budget			





## 2011 Capital Projects and Possible Grant Funding

*italics needs updating*

	Expense	Grant Revenue	Name of Grants
<b>MACRAE STREET:</b>			
repair worst sections of sewer main	\$ 17,000.00		MSI Cap, AMIP, FGT
repair to detached manhole	\$ 9,500.00		"
line sewer main (with fibreglass liner)	\$ 134,200.00		" (includes milling cost of \$6900)
line shorties (from main to residence)	\$ 134,200.00		"
engineering fees (10%)	\$ 26,840.00		"
water line?			"
rehabilitate roadway + hot mix paving	\$ 474,300.00		SIP
Engineering(10%), Conting(10%), Geo Test(3%)	\$ 109,100.00		SIP
<b>FIRE DEPARTMENT</b>			
hall expansion - <i>awaiting cost est from FD</i>			CFEP? CIP? (Municipality no longer eligible to apply. FF Society?)
<b>GARBAGE:</b>			
truck and trailer	\$ 15,000.00		
<b>Recreation</b>			
grasshopper	\$ 11,000.00		
<b>ROADWORKS: (from 2010 budget)</b>			
Sidewalk replacement - office		<i>lump with</i>	NDCC if announced 5000
Sidewalk replacement - #116 Alberta Ave		<i>Macrae</i>	NDCC if announced 3800
<b>2011 TOTAL POSSIBLE PROJECTS</b>	<b>\$ 931,140.00</b>		
<b>Debt Limit = \$713,900 (2009)</b>			
<b>Debt Servicing Limit = \$122,000 (2009)</b>			
<b>Earmarked Grants:</b>			
confirmed	\$	6,366	2009 Municipal Sponsorship - toward fire truck
	<b>\$</b>	<b>6,366</b>	
<b>Available Grants NOT Already Earmarked:</b>			
confirmed	\$	18,621	2008 AMIP (carry fwd - Infrastructure)
confirmed	\$	100,000	2009 AMIP (Infrastructure)
confirmed	\$	154,969	2010 MSI Capital (spend by 2015)
confirmed	\$	66,210	06,'07,'08,'09 Street Improvement Grnts
confirmed	\$	22,440	2010 Street Improvement Program
confirmed	\$	31,795	2009 New Deals (Federal)
confirmed	\$	50,000	2010 New Deals (Federal)
confirmed	\$	156,103	2011 MSI Capital (spend by 2016)
	<b>\$</b>	<b>600,138</b>	
<b>Possible Future Years' Projects:</b>			
lift station upgrades			
water treatment plant upgrades			
water meters			
<b>GRANTS DISCONTINUED FOR 2011:</b>			
Municipal Sponsorship Program			
Unconditional Provincial Grant \$1149			
AMIP ended in 2009			
	<b>\$</b>	<b>72,440</b>	
<b>Awaiting Confirmation For:</b>			
not confirmed	\$	22,440	2011 Street Improvement Program
not confirmed	\$	50,000	2011 Federal Gas Tax (NDCC)
	<b>\$</b>	<b>72,440</b>	
	<b>\$</b>	<b>672,578</b>	Total Possible Grants for Capital



## MEMORANDUM

**TO:** Village Council  
**FROM:** Village Manager  
**DATE:** May 10, 2011  
**SUBJECT:** 2010 Audited Financial Statement

**PURPOSE:**

The purpose of this memo is to present the 2010 Audited Financial Statement for approval by the Village Council.

**BACKGROUND:**

Wilde and Company prepared the 2010 Audited Financial Statement for the Village of Bawlf and will be submitting the draft copy to the Village by May 17, 2011.

A copy of the Audited Financial Statement will be made available on Monday or Tuesday, May 16 or 17 for your perusal prior to the meeting on Wednesday.

**ALTERNATIVES:**

1. That the Village Council pass a motion to approve the Village of Bawlf's 2010 Audited Financial Statement as prepared by Wilde and Company.

**RECOMMENDATION:**

It is recommended that the Village Council pass a motion to approve the Village of Bawlf's 2010 Audited Financial Statement as prepared by Wilde and Company.





## Myrna Schapansky

---

**From:** Graeme R. Dickau [gdickau@wildeandco.com]  
**Sent:** May-18-11 3:52 PM  
**To:** Lynn Horbasenko; Myrna Schapansky  
**Cc:** Renée C. Senko  
**Attachments:** Mgmt Rep Letter.PDF; Independence Letter.PDF; 2010 Adjusting journal entries.pdf; 2010 Trial balance.pdf

Lynn/ Myrna

I wanted to provide you with a few highlights for tonight's meeting.

- Overall the Village is in good financial position, with only a small decline in the net financial assets. ~\$26,000
- Page 3, Consolidated statement of operations, show an operating fund deficiency of ~\$80,000 which is mostly due to amortization (not budgeted) totalling \$136,588. Other variances of mention are admin 2010 actual includes grants to others, including FCSS however your budget has these costs in department 51. Would you like us to reclassify the actual costs to agree to budget?

The only other department with a significant budget to actual variance is wastewater. Based on the current, prior year review and budget we believe the budget may have been a little light in this area.

- Page 4, After funding capital purchases the Village is in an net deficit position for the year of \$26,011, this is before reserve transfers and debenture payments.
- Schedule 1, Change in accumulated surplus, unrestricted surplus, the net deficit position of the Village is \$97, this is after reserve transfers and debenture payments.
- Capital reserves total \$138,099 and are fully funded.
- Schedule 6 is a new disclosure requirement.

Please let us know if you have any questions or if you would like to make any final reserve transfers or reclassifications.

We have also noted the following additional commitments that we would like to add to note #15. Please ensure you agree with this wording.

- . Garbage collection services with Can-Pak Environmental for \$14,400 annually.
- . Shirley McClellan Regional Water Services Commission administrative costs for \$7,612 and debenture payment on a new waterline in the amount of \$5,527 for 20 years.
- . Engineering costs for the McCrae street project with Focus Engineering for up to \$15,000 in 2011.

We are also including our representation letter, independence letter, adjusting journal entries and trial balance for your review and/or signature.

Regards,  
Renée and Graeme

**Graeme R. Dickau, B.Comm.**  
Wilde & Company Chartered Accountants  
4902-50th Street  
Vegreville, AB T9C 1R1

Tel: (780) 632-3673  
Fax: (780) 632-6133  
Toll Free: (800) 808-0998







**WildeandCompany**  
*Chartered Accountants*

P.O. BOX 70  
4902 - 50 STREET  
VEGREVILLE, AB T9C 1R1

TELEPHONE (780) 632-3673  
TOLL FREE 1-800-808-0998  
FAX (780) 632-6133  
E-MAIL office@wildeandco.com

## INDEPENDENT AUDITOR'S REPORT

To the Reeve and Council of Village of Bawlf

### *Report on the Consolidated Financial Statements*

We have audited the accompanying consolidated financial statements of Audit Full Index, which comprise the statement of financial position as at December 31, 2010, and the statements of operations, change in net financial assets (debt) and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Consolidated Financial Statements*

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of Village of Bawlf as at December 31, 2010, the results of its operations, change in its net financial assets (debt) and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Village of Bawlf  
Consolidated Statement of Financial Position  
As at December 31, 2010

	2010 \$	2009 \$
<b>Financial Assets</b>		
Cash and temporary investments (Note 3)	271,243	299,749
Receivables		
Taxes and grants in place of taxes receivable (Note 4)	24,454	2,693
Due from governments	9,283	5,513
Trade and other receivables	22,035	85,465
Notes receivable (Note 6)	11,250	12,500
Land held for resale	70,119	9,878
Investments (Note 5)	168,658	168,178
	577,042	643,976
<b>Liabilities</b>		
Accounts payable and accrued liabilities	34,558	70,713
Deposit liabilities	1,294	894
Deferred revenue (Note 7)	278,009	278,143
Long term debt (Note 8)	52,749	57,783
	366,610	407,533
<b>Net Financial Assets (Debt)</b>	<b>210,432</b>	<b>236,443</b>
<b>Non-Financial Assets</b>		
Tangible capital assets (Schedule 2, Note 10)	3,923,832	3,972,852
	3,923,832	3,972,852
<b>Accumulated Surplus (Schedule 1, Note 12)</b>	<b>4,134,264</b>	<b>4,209,295</b>

Contingencies - Note 15



**Village of Bawlf**  
**Consolidated Statement of Operations**  
**For the Year Ended December 31, 2010**

	<b>Budget \$ (Unaudited)</b>	<b>2010 \$</b>	<b>2009 \$</b>
<b>Revenue</b>			
Net municipal taxes (Schedule 3)	224,125	224,202	203,807
User fees and sales of goods	191,400	201,242	171,864
Government transfers for operating (Schedule 4)	82,572	75,104	82,676
Investment income	800	310	1,210
Penalties and costs on taxes	8,000	9,102	8,960
Rentals	800	8,365	8,385
Other	30,075	15,301	40,652
<b>Total revenue</b>	<b>537,772</b>	<b>535,826</b>	<b>517,554</b>
<b>Expenses</b>			
Administration and legislative	174,400	225,942	209,940
Fire protection and safety services	25,022	44,659	24,645
Bylaw enforcement	6,500	6,575	6,207
Roads, streets, walks, lighting	62,200	99,678	100,650
Drainage	-	-	300
Water supply and distribution	31,300	56,388	51,893
Wastewater treatment and disposal	19,300	73,352	108,841
Waste management	22,200	19,111	33,300
Family and community support	34,650	2,583	2,940
Cemetery	200	-	8
Subdivision land and development	1,250	10,353	-
Parks and recreation	61,950	64,349	57,577
Culture	9,900	10,346	13,833
<b>Total expenses</b>	<b>448,872</b>	<b>613,336</b>	<b>610,134</b>
<b>(Deficiency) excess of revenue over expenses - before other</b>	<b>88,900</b>	<b>(79,710)</b>	<b>(92,580)</b>
<b>Other</b>			
Government transfers for capital (Schedule 4)	4,679	4,679	159,206
Other capital contributions	-	-	5,045
<b>(Deficiency) excess of revenues over expenses</b>	<b>93,579</b>	<b>(75,031)</b>	<b>71,671</b>
<b>Accumulated surplus - beginning of the year</b>	<b>4,209,295</b>	<b>4,209,295</b>	<b>4,137,624</b>
<b>Accumulated surplus - end of the year</b>	<b>4,302,874</b>	<b>4,134,264</b>	<b>4,209,295</b>



Village of Bawlf  
Consolidated Statement of Change in Net Financial Assets (Debt)  
For the Year Ended December 31, 2010

	Budget \$ (Unaudited)	2010 \$	2009 \$
(Deficiency) excess of revenues over expenses	93,579	(75,031)	71,671
Acquisition of tangible capital assets	(75,400)	(87,568)	(260,156)
Amortization of tangible capital assets		136,588	139,860
	(75,400)	49,020	(20,296)
(Increase) Decrease in net debt	18,179	(26,041)	(48,625)
Net Financial Assets (Debt), beginning of year	236,443	236,443	285,068
Net Financial Assets (Debt), end of year	254,622	210,432	236,443

**Village of Bawlf**  
**Consolidated Statement of Cash Flows**  
**For the Year Ended December 31, 2010**

	2010 \$	2009 \$
<b>Operating</b>		
Excess (deficiency) of revenue over expenses	(75,031)	71,671
Net changes in non-cash items included in excess of revenues over expenses		
Amortization of tangible capital assets	136,588	139,860
Net changes in non-cash charges to operation		
Decrease (increase) in taxes and grants in lieu receivable	(21,761)	5,278
Decrease (increase) in government receivables	(3,770)	7,795
Decrease (increase) in trade and other receivables	64,680	(73,435)
Increase in land held for resale	(241)	(7,219)
Increase (decrease) in accounts payable and accrued liabilities	(36,155)	53,680
Increase in deposit liabilities and deferred revenues	1,066	74,593
<i>Net cash provided by operating transactions</i>	<b>64,576</b>	<b>272,223</b>
<b>Capital</b>		
Acquisition of tangible capital assets	(87,568)	(260,156)
<i>Net cash applied to capital transactions</i>	<b>(87,568)</b>	<b>(260,156)</b>
<b>Investing</b>		
Decrease (increase) in restricted cash or cash equivalents	6,490	30,844
Decrease (increase) in investments	(480)	(98,913)
<i>Net cash provided by (used in) investing transactions</i>	<b>6,010</b>	<b>(68,069)</b>
<b>Financing</b>		
Long-term debt issued	-	60,000
Long-term debt repaid	(5,034)	(2,217)
<i>Net cash used in financing transactions</i>	<b>(5,034)</b>	<b>57,783</b>
<b>Change in cash and cash equivalents during the year</b>	<b>(22,016)</b>	<b>1,781</b>
Cash and cash equivalents, beginning of year	196,508	194,727
<b>Cash and cash equivalents, end of year</b>	<b>174,492</b>	<b>196,508</b>
Cash and cash equivalents is made up of:		
Cash and temporary investments (Note 3)	271,243	299,749
Less: restricted portion of cash and temporary investments (Note 3)	(96,751)	(103,241)
	<b>174,492</b>	<b>196,508</b>

See accompanying notes

Village of Bawlf  
Schedule of Changes in Accumulated Surplus  
For the Year Ended December 31, 2010  
Schedule 1

	2010			2009		
	Unrestricted Surplus	Restricted operating reserves	Restricted Capital reserves	Equity in Capital Assets	\$	\$
<b>Balance, beginning of year</b>	124,179	1,000	169,047	3,915,069	<b>4,209,295</b>	<b>4,137,624</b>
Excess (deficiency) of revenues over expenses	(75,031)	-	-	-	(75,031)	71,671
Unrestricted funds designated for future use	5,948	-	(30,948)	25,000	-	-
Current year funds used for TCA	(62,568)	-	-	62,568	-	-
Annual Amortization expense	136,588	-	-	(136,588)	-	-
TCA long term debt repaid	(5,034)	-	-	5,034	-	-
<b>Change in accumulated surplus</b>	(97)	-	(30,948)	(43,986)	<b>(75,031)</b>	<b>71,671</b>
<b>Balance, end of year</b>	<b>124,082</b>	<b>1,000</b>	<b>138,099</b>	<b>3,871,083</b>	<b>4,134,264</b>	<b>4,209,295</b>



Village of Bawlf  
Schedule of Tangible Capital Assets  
For the Year Ended December 31, 2010  
Schedule 2

	Land	Buildings	Engineered Structures	Machinery and Equipment	Vehicles	2010 \$	2009 \$
<b>Cost</b>							
Balance, beginning of year	46,453	1,426,542	4,782,614	221,707	31,800	6,509,116	6,248,960
Acquisition of tangible capital assets	-	-	45,609	-	35,499	81,108	260,156
Construction in progress	-	-	6,460	-	-	6,460	-
Balance, end of year	46,453	1,426,542	4,834,683	221,707	67,299	6,596,684	6,509,116
<b>Accumulated amortization</b>							
Balance, beginning of year	-	300,632	2,105,591	114,324	15,720	2,536,264	2,396,404
Annual amortization	-	28,462	87,144	47,882	3,100	136,588	139,860
Balance, end of year	-	329,094	2,192,735	162,203	18,820	2,672,852	2,536,264
Net book value of tangible capital assets	46,453	1,097,448	2,641,948	89,504	48,479	3,923,832	3,972,852
2009 Net book value of tangible capital assets	46,453	1,125,910	2,677,023	107,386	16,080	3,972,852	-

Village of Bawlf  
Schedule of Property and Other Taxes  
For the Year Ended December 31, 2010  
Schedule 3

	Budget \$ (Unaudited)	2010 \$	2009 \$
<b>Taxation</b>			
Real property taxes	250,200	251,092	257,299
Linear property	3,479	3,469	4,034
Government grants in place of property taxes	3,650	3,650	4,001
Special assessments and local improvement taxes	33,700	32,895	-
	291,029	291,106	265,334
<b>Requisitions</b>			
Alberta School Foundation Fund	66,904	66,904	61,527
	66,904	66,904	61,527
<b>Net Municipal Taxes</b>	224,125	224,202	203,807

Village of Bawlf  
Schedule of Government Transfers  
For the Year Ended December 31, 2010  
Schedule 4

	Budget \$ (Unaudited)	2010 \$	2009 \$
<b>Transfers for operating</b>			
Federal Government	2,300	2,464	2,332
Provincial Government	60,472	60,140	67,844
Other Local Governments	22,100	12,500	12,500
	82,572	75,104	82,676
<b>Transfers for Capital</b>			
Provincial Government	4,679	4,679	154,507
Federal Government	-	-	4,699
	4,679	4,679	159,206
<b>Total Government Transfers</b>	<b>87,251</b>	<b>79,783</b>	<b>241,882</b>



**Village of Bawlf**  
**Schedule of Consolidated Expenses by Object**  
**For the Year Ended December 31, 2010**  
**Schedule 5**

	<b>Budget</b> <b>\$</b> <b>(Unaudited)</b>	<b>2010</b> <b>\$</b>	<b>2009</b> <b>\$</b>
<b>Consolidated Expenses by Object</b>			
Salaries, wages and benefits	178,050	197,063	175,710
Contracted and general services	123,950	133,428	158,800
Purchases from other governments	29,300	8,061	18,309
Materials, goods, supplies and utilities	65,422	93,908	73,460
Transfers to local boards and agencies	43,650	42,722	43,463
Interest on long term debt	8,500	1,566	532
Amortization of tangible capital assets	-	136,588	139,860
	448,872	613,336	610,134

Village of Bawlf  
Schedule of Segmented Disclosure  
For the Year Ended December 31, 2010  
Schedule 6

	General Government	Protective Services	Transportation Services	Environmental Services	Planning & Development	Recreation & Culture	Other	Total \$
<b>Revenue</b>								
Net municipal taxes	-	-	-	-	-	-	224,202	224,202
Government transfers	50,839	11,183	-	-	-	17,764	-	79,786
User fees and sales of goods	2,774	9,863	775	153,884	33,446	500	-	201,242
Investment income	-	-	-	-	-	-	310	310
Other revenues	830	7,793	-	4,240	-	15,041	4,861	32,765
	54,443	28,839	775	158,124	33,446	33,305	229,373	538,305
<b>Expenses</b>								
Salaries, wages and benefits	110,061	19,355	26,685	90	-	40,872	-	197,063
Contracted and general services	63,135	8,120	3,601	42,908	10,353	5,311	-	133,428
Materials, goods, supplies and utilities	9,428	12,982	16,359	46,536	-	8,603	-	93,908
Transfers to local boards and agencies	34,730	-	-	-	-	7,992	-	42,722
Interest on long term debt	-	-	-	1,566	-	-	-	1,566
Other expenses	-	-	-	8,061	-	-	-	8,061
	217,354	40,457	46,645	99,161	10,353	62,778	-	476,748
<b>Net revenue before amortization</b>	(162,911)	(11,618)	(45,870)	58,963	23,093	(29,473)	229,373	61,557
Amortization of tangible capital assets	8,588	10,777	53,033	49,690	-	14,500	-	136,588
<b>Net revenue</b>	(171,499)	(22,395)	(98,903)	9,273	23,093	(43,973)	229,373	(75,031)

**VILLAGE OF BAWLF**  
**Notes to Consolidated Financial Statements**  
**Year Ended December 31, 2010**

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1. Significant accounting policies

The consolidated financial statements of the municipality are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the municipality are as follows:

Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the municipality and are, therefore, accountable to Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

Basis of accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

*(continues)*



## VILLAGE OF BAWLF

### Notes to Consolidated Financial Statements

Year Ended December 31, 2010

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#### 1. Significant accounting policies (*continued*)

##### Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

##### Debt charges recoverable

Debt charges recoverable consist of amounts that are recoverable from municipal agencies or other local governments with respect to outstanding debentures or other long term debt pursuant to annexation orders or joint capital undertakings. These recoveries are recorded at a value that equals the offsetting portion of the unmatured long term debt, less actuarial requirements for the retirement of any sinking fund debentures.

##### Requisition over-levy and under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

##### Inventories for resale

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and levelling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as physical assets under the respective function.

##### Prepaid local improvement charges

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowings. These levies are collectable from property owners for work performed by the municipality.

Where a taxpayer has elected to prepay the outstanding local improvement charges, such amounts are recorded as deferred revenue. Deferred revenue is amortized to revenue on a straight line basis over the remaining term of the related borrowings.

In the event that the prepaid amounts are applied against the related borrowings, the deferred revenue is amortized to revenue by an amount equal to the debt repayment.

(continues)

**VILLAGE OF BAWLF**

**Notes to Consolidated Financial Statements**

**Year Ended December 31, 2010**

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1. Significant accounting policies (*continued*)

Government transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

(*continues*)



## VILLAGE OF BAWLF

### Notes to Consolidated Financial Statements

Year Ended December 31, 2010

#### 1. Significant accounting policies (*continued*)

##### Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets (Debt) for the year.

##### a) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	YEARS
Land improvements	15-20
Buildings	25-50
Engineered structures	
Water system	35-65
Wastewater system	35-65
Other engineered structures	15-40
Machinery and equipment	5-20
Vehicles	3-20

One-half of the annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

##### b) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

##### c) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

##### d) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

##### e) Cultural and historical tangible capital assets

Works of art for display are not recorded as tangible capital assets but are disclosed.



**VILLAGE OF BAWLF**  
**Notes to Consolidated Financial Statements**  
**Year Ended December 31, 2010**

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2. Recent accounting pronouncements published but not yet adopted

The following accounting standards have been issued by the Canadian Institute of Chartered Accountants (CICA) but are not yet effective. The municipality is currently evaluating the effect of adopting these standards on their financial statements.

Section PS 3410 - Government Transfers

This section establishes standards on how to account for and report government transfers to individuals, organizations and other governments from both a transferring government and a recipient government perspective. This section is effective for fiscal periods beginning on or after April 1, 2012.

Section PS 3510 – Tax Revenue

This new standard establishes recognition, measurement, presentation and disclosure standards relating to tax revenue reported in financial statements. This section is effective for fiscal periods beginning on or after April 1, 2012.

Section PS 3260 – Liability for Contaminated Sites

This new section establishes recognition, measurement, and disclosure standards for liabilities relating to contaminated sites of governments and those organizations applying the CICA Public Sector Accounting Handbook. This section is effective for fiscal periods beginning on or after April 1, 2014.

3. Cash and temporary investments

	2010	2009
Cash	\$ 194,765	\$ 223,354
Temporary investments	76,478	76,395
	<b>\$ 271,243</b>	<b>\$ 299,749</b>

Temporary investments are short term deposits with original maturities of three months or less.

Included in temporary investments is a restricted amount of \$96,751 (2009 – \$103,241) received from grants which are held exclusively for restricted purposes - Note 7.

Council has designated \$138,099 for capital replacement.

4. Taxes and grants in place of taxes receivable

	2010	2009
Current taxes and grants in place of taxes	\$ 20,527	\$ 2,154
Arrears taxes	3,927	539
	<b>\$ 24,454</b>	<b>\$ 2,693</b>

# VILLAGE OF BAWLF

## Notes to Consolidated Financial Statements

Year Ended December 31, 2010

### 5. Investments

	2010		2009	
	Cost	Market value	Cost	Market Value
Guaranteed investment certificates	\$ 168,658	\$ 168,658	\$ 168,178	\$ 168,178

Guaranteed investment certificates have effective interest rates of 0.2% to 2.85% (2009 – 0.2% to 2.85%) and maturity dates from April 16, 2011 to March 26, 2012. Included in long term investments is a restricted amount of \$168,658 (2009 - \$168,178) which are held exclusively for restricted purposes.

### 6. Notes receivable

	2010	2009
Current receivable	\$ 1,250	\$ 1,250
Long term receivable	10,000	11,250
	<b>\$ 11,250</b>	<b>\$ 12,500</b>

Village of Bawlf Public Library Board has pledged \$12,500 toward renovation costs of the library. The note receivable is interest free with annual payments of \$1,250 to be paid in December of each year. If the library is able to raise more funds than anticipated in any year, the municipality has agreed to accept a shorter repayment term.

### 7. Deferred revenue

	2010	2009
Provincial community hall renovation grant	\$ 10,326	\$ 10,326
Alberta Municipal Infrastructure Program	145,118	144,918
Municipal sponsorship program	8,068	14,434
Provincial street improvement program	70,102	69,946
New deals for cities and communities	31,795	31,795
Prepaid property taxes - net	12,600	6,724
	<b>\$ 278,009</b>	<b>\$ 278,143</b>

The use of funds is restricted to eligible projects, as approved under the funding agreement. Unexpended funds related to advances are supported by cash and investments held exclusively for these projects (Note 4 and Note 6).

### 8. Long term debt

	2010	2009
Bank loans	\$ 52,749	\$ 57,783

(continues)



**VILLAGE OF BAWLF****Notes to Consolidated Financial Statements****Year Ended December 31, 2010****8. Long term debt (continued)**

Principal and interest repayments are as follows:

	Principal	Interest	Total
2011	\$ 4,959	\$ 1,641	\$ 6,600
2012	5,123	1,477	6,600
2013	5,292	1,308	6,600
2014	5,466	1,134	6,600
2015	5,647	953	6,600
Thereafter	26,262	1,899	28,161
	<u>\$ 52,749</u>	<u>\$ 8,412</u>	<u>\$ 61,161</u>

The current portion of the long term debt amounts to \$4,959 (2009 - \$5,215)

Debenture debt is issued on the credit and security of the municipality at large.

Bank loans are repayable in monthly instalments of \$550 including principal and interest at prime plus 0.25% due April 30, 2020. The bank loans are secured by a general assignment of property taxes receivable.

Interest on long term debt amounted to \$ 1,566 (2009 - \$533).

The municipality's total cash payments for interest in 2010 were \$172,000 (2009 - \$177,000).

**9. Debt limits**

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/2000 for the municipality be disclosed as follows:

	2010	2009
Total debt limit	\$ 800,441	\$ 771,750
Total debt	(52,749)	(57,783)
Amount of debt limit unused	\$ 747,692	\$ 713,967
Debt servicing limit	\$ 133,407	\$ 128,625
Debt servicing	(6,600)	(6,600)
Amount of debt servicing limit unused	\$ 126,807	\$ 122,025

(continues)



**VILLAGE OF BAWLF****Notes to Consolidated Financial Statements****Year Ended December 31, 2010****9. Debt limits (continued)**

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/2000) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

**10. Tangible capital assets (at net book value)**

	2010	2009
Land	\$ 46,453	\$ 46,453
Buildings	1,097,448	1,125,910
Roadway system	1,162,793	1,188,095
Water distribution system	863,433	885,748
Wastewater treatment system	615,723	603,180
Machinery, equipment and furnishings	89,503	107,386
Vehicles	48,479	16,080
	<b>\$ 3,923,832</b>	<b>\$ 3,972,852</b>

**11. Equity in tangible capital assets**

	2010	2009
Tangible capital assets (Schedule 2)	\$ 6,596,684	\$ 6,509,116
Accumulated amortization (Schedule 2)	(2,672,852)	(2,536,264)
Long term debt (Note 9)	(52,749)	(57,783)
	<b>\$ 3,871,083</b>	<b>\$ 3,915,069</b>

**12. Accumulated surplus**

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2010	2009
Unrestricted surplus (deficit)		
Operating reserves	1,000	1,000
Capital reserves	138,099	169,047
Equity in tangible capital assets	3,903,165	3,915,069
	<b>\$ 4,134,264</b>	<b>\$ 4,209,295</b>

**VILLAGE OF BAWLF****Notes to Consolidated Financial Statements****Year Ended December 31, 2010****13. Salary and benefits disclosure**

Disclosure of salaries and benefits for municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	<b>2010</b>			<b>2009</b>
	<b>Salary</b>	<b>(1)</b>	<b>Benefits &amp; allowances (2)</b>	<b>Total</b>
Mayor: Gordie Blatz	\$ 4,040	\$ -	\$ 4,040	\$ 3,310
Former Mayor: Jerry Iwanus	3,910	-	3,910	5,325
Jody Yuha	3,720	-	3,720	4,120
Rod Blatz	195	-	195	-
Reta Porter	3,980	-	3,980	3,295
Karen Robbins	1,405	-	1,405	-
Darrell Szott	1,955	-	1,955	3,245
Chief Administrative Officer	39,764	2,746	42,510	44,123
	\$ 58,969	\$ 2,746	\$ 61,715	\$ 63,418

1. Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.
2. Employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, long and short term disability plans, professional memberships and tuition.
3. Benefits and allowances figures also include the employer's share of the costs of additional taxable benefits including special leave with pay, financial and retirement planning services, concessionary loans, travel allowances, car allowances and club memberships.

**14. Commitments**

The municipality has entered into the following commitments:

1. Garbage collection services for \$14,400 annually.
2. Assessment services for the 2011 year in the amount of \$3,632.39.
3. Bylaw enforcement service for \$6,000 annually.
4. Water and sewer operator for \$9,600 annually.

The financial commitment is as follows:

2011 \$ 33,632



## VILLAGE OF BAWLF

### Notes to Consolidated Financial Statements

Year Ended December 31, 2010

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15. Contingent liability

The municipality is a member of the Alberta Municipal Insurance Exchange (MUNIX). Under the terms of the membership, the municipality could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

16. Financial instruments

The municipality's financial instruments consist of cash and temporary investments, accounts receivable, investments, debt charges recoverable, bank indebtedness, accounts payable and accrued liabilities, deposit liabilities, requisition over-levy, and long term debt. It is management's opinion that the municipality is not exposed to significant interest or currency risks arising from these financial instruments.

The municipality is subject to credit risk with respect to taxes and grants in place of taxes receivable and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the municipality provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

17. Approval of financial statements

Council and Management have approved these financial statements.

18. Budget amounts

Budget amounts are included for information purposes only and are not audited. It should be noted that the budget is not PSAB compliant in that it does not include an estimate for amortization.





## MEMORANDUM

**TO:** Village Council  
**FROM:** Village Manager  
**DATE:** May 11, 2011  
**SUBJECT:** Daysland Drainage District #4 Cost Sharing Possibilities

### PURPOSE:

The purpose of this memo is to ask Council's opinion on whether or not the Village may be in a position to discuss cost sharing options with the Daysland Drainage District when the Daysland Drainage Ditch requires snow removal in spring.

### BACKGROUND:

The agreement between the Village and the Daysland Drainage Authority #4 does not include a clause about snow removal – the focus is on keeping the ditch clear of vegetation. The Village pays an annual requisition to the Daysland Drainage District #4 in the amount of \$204 per year. The annual requisition is not mentioned in the agreement.

The agreement is dated December 15, 1983 and a copy is attached for information. The Administration wonders if it might be time to update the agreement and whether or not snow removal could possibly be included in a rewrite.

In April 2011, the snow in the Daysland Drainage Ditch was removed to enable the water to flow from the Village's main ditch into the Daysland Drainage Ditch to avoid flooding within the Village. The cost to remove the snow was \$4465 + GST.

### ALTERNATIVES:

1. That the Village Council discuss whether or not the agreement with the Daysland Drainage Authority #4 warrants updating and whether or not snow removal could be discussed with the Authority.
2. Council could strike a committee to further discuss possible options and perhaps meet with representatives from the Daysland Drainage Authority.

### RECOMMENDATION:

n/a





This Agreement made in duplicate this 15 day of Dec A.D. 1983.

BETWEEN:

THE VILLAGE OF PAWLF  
A Municipal Corporation  
(herein called "the Village")

OF THE FIRST PART

- and -

THE DAYSLAND DRAINAGE  
DISTRICT # 4

(herein called "the Board")

OF THE SECOND PART

WHEREAS:

- (a) The Board was elected under the provisions of the Drainage District Act, Chapter D-39, Revised Statutes of Alberta; and
- (b) The said Drainage District Act grants the Board certain powers and responsibilities pertaining to the surface drainage system known as the Daysland Drainage District #4; and
- (c) The Village owns and operates a Sewage Lagoon situated on the S.W. 31-45-17-4th and located in the said Daysland Drainage District #4; and
- (d) A Drainage Ditch Lateral of the said Daysland Drainage District #4 runs past the said Sewage Lagoon; and

Item: 5.c)

- (e) The Village contributed \$21,000.00 to the maintenance of the said Drainage District Lateral #4, such sum representing 50% of Board costs.

THIS AGREEMENT WITNESSES that in consideration of the sum of ONE DOLLAR (\$1.00) now paid by the Village to the Board, the receipt whereof is hereby acknowledged, the parties hereto agree as follows:

I. In this agreement unless there is something in the subject matter or context inconsistent therewith:

- a) "Board Costs" shall mean the amount of money actually expended by the Board for the maintenance of the said Drainage Ditch Lateral, and shall not include expended monies for which the Board is compensated from some other source.
- b) "Board Member" shall mean the elected Board Member responsible for the portion of the said Daysland Drainage District #4 containing the S.W. 31-49-12-4th.
- c) "Maintenance" shall mean the cleaning, dredging and related work necessary to keep the said Drainage Ditch Lateral free and clear of all vegetation.

This Agreement made in duplicate this 15 day of Dec A.D. 1983.

BETWEEN:

THE VILLAGE OF PAWLF  
A Municipal Corporation  
(herein called "the Village")

OF THE FIRST PART

- and -

THE DAYSLAND DRAINAGE  
DISTRICT # 4  
(herein called "the Board")

OF THE SECOND PART

WHEREAS:

- (a) The Board was elected under the provisions of the Drainage District Act, Chapter D-39, Revised Statutes of Alberta; and
- (b) The said Drainage District Act grants the Board certain powers and responsibilities pertaining to the surface drainage system known as the Daysland Drainage District #4; and
- (c) The Village owns and operates a Sewage Lagoon situated on the S.W. 31-45-17-W4th and located in the said Daysland Drainage District #4; and
- (d) A Drainage Ditch Lateral of the said Daysland Drainage District #4 runs past the said Sewage Lagoon; and

Item: 5.c)



- (e) The Village contributed \$21,000.00 to the maintenance of the said Drainage District Lateral #4, such sum representing 50% of Board costs.

THIS AGREEMENT WITNESSES that in consideration of the sum of ONE DOLLAR (\$1.00) now paid by the Village to the Board, the receipt whereof is hereby acknowledged, the parties hereto agree as follows:

I. In this agreement unless there is something in the subject matter or context inconsistent therewith:

- a) "Board Costs" shall mean the amount of money actually expended by the Board for the maintenance of the said Drainage Ditch Lateral, and shall not include expended monies for which the Board is compensated from some other source.
- b) "Board Member" shall mean the elected Board Member responsible for the portion of the said Daysland Drainage District #4 containing the S.W. 31-45-17-40th.
- c) "Maintenance" shall mean the cleaning, dredging and related work necessary to keep the said Drainage Ditch Lateral free and clear of all vegetation.

## MEMORANDUM

**TO:** Village Council  
**FROM:** Village Manager  
**DATE:** May 11, 2011  
**SUBJECT:** Water Treatment Plant Motors

### PURPOSE:

The purpose of this memo is to inform the Village Council of an incident with the motors at the water treatment plant on Saturday, April 30, 2011.

### BACKGROUND:

On Saturday, April 30<sup>th</sup>, there was a power outage that knocked out the Phase 3 power. The motors at the water treatment plant could not start without Phase 3 power and were therefore, smoking and making unusual sounds. This caused the water supply to cut out as well.

The motors were checked and appear to be operating properly. However, it was suggested that perhaps it would be prudent for the Village to purchase a replacement motor to have on hand should one of the motors quit operating. The Public Works Director is researching a source and price for an identical replacement motor. The price will be reported at the May 18<sup>th</sup> Council Meeting.

### ALTERNATIVES:

1. That the Village Council pass a motion to purchase a replacement motor to have on hand at the water treatment plant at a cost not to exceed \$\_\_\_\_\_ to be funded through the Transfer to Capital Functions account in the Water Services budget area.
2. That the Village Council decide to not purchase a replacement motor for the water treatment plant at this time.

### RECOMMENDATION:

It is recommended that the Village Council pass a motion to purchase a replacement motor to have on hand at the water treatment plant at a cost not to exceed \$\_\_\_\_\_ to be funded through the Transfer to Capital Functions account in the Water Services budget area.





## MEMORANDUM

**TO:** Village Council  
**FROM:** Village Manager  
**DATE:** May 10, 2011  
**SUBJECT:** Water and Sewer Services Contract

### PURPOSE:

The purpose of this memo is to ask the Village Council to ratify a decision that was made based on email responses regarding the rate of compensation for the interim water and sewer services contractor.

### BACKGROUND:

Daryl Reinke began completing the daily duties regarding the water and sewer systems on April 28, 2011 as an interim contractor while our certified water and sewer operator, Rod Blatz, is on leave. Daryl agreed to work with our Public Works Director, Tiffany Paul, to provide her with the knowledge necessary for the operations of the water and sewer systems. Certified water and sewer coverage is being provided by Einar Fossen of Rosalind. Alberta Environment has been made aware of the arrangements the Village has made for the time period that Rod is on leave.

Daryl requested compensation rates of \$30/day for the normal routine daily duties and \$30/hour for tasks above and beyond normal routine daily tasks. Because these amounts are above the contract amount approved in the 2011 Village of Bawlf Budget, the Village Council must authorize these rates.

I sent an email to all council members on April 28<sup>th</sup> asking council members for their email votes regarding the requested rates of compensation. All votes were submitted by May 9, 2011 and the consensus was that Council authorize these rates. We now require a Council motion ratify this decision.

### ALTERNATIVES:

1. That the Village Council pass a motion authorizing compensation rates of \$30/day for the normal routine daily duties and \$30 per hour for tasks above and beyond the normal routine daily duties for Daryl Reinke while he performs the contracted water and sewer duties for the Village of Bawlf.

### RECOMMENDATION:

It is recommended that the Village Council pass a motion authorizing compensation rates of \$30/day for the normal routine daily duties and \$30 per hour for tasks above and beyond the normal routine daily duties for Daryl Reinke while he performs the contracted water and sewer duties for the Village of Bawlf.



## MEMORANDUM

**TO:** Village Council  
**FROM:** Village Manager  
**DATE:** May 11, 2011  
**SUBJECT:** Dust Control

### PURPOSE:

The purpose of this memo is to bring forward the question of whether or not the Village should apply the dust control product on sections of Vrolson Road and Railway Avenue.

### BACKGROUND:

In June 2010, the Village contracted Dust Control from Camrose to apply the dust control product on 200 metres of Vrolson Road north of Alberta Avenue. The residents were canvassed prior to application and did not oppose this somewhat controversial product. One possible negative effect of the product on vehicles is early oxidation if the calcium based product splashes up onto the vehicle. This can occur immediately after application as well as after a rain. These three residents would be canvassed once again this year prior to application.

Last summer, Council discussed applying the product on the graveled portion of Railway Avenue east of the Village along Jubilee Park to just past the ball diamond. The participants in the Recreation Board's Ball Program fight the dust nearly every evening. Should the Village apply the product on this section of Railway Avenue as well? The Village Public Works staff measured the length and it is approximately 350 metres.

Dust Control indicated their costs are what they were last year (ie. \$255 per 100 metres). Therefore, the 200 metres of Vrolson Road would cost \$510 and the 350 metres of Railway Avenue would cost \$890 for a total of \$1400. We included funds for dust control in the 2011 budget. Therefore, it is only the political question that the Administration would like Council to discuss – do we want to apply this somewhat controversial product on the two sections of the roadways mentioned in this memorandum?

### ALTERNATIVES:

1. That the Village Council pass a motion to apply a dust control product to 200 metres of Vrolson Road north of Alberta Avenue and to 350 metres of Railway Avenue east from the end of the pavement to the end of the outfield fence of the ball diamond as soon as possible.
2. That the Village Council pass a motion to apply a dust control product to 200 metres of Vrolson Road north of Alberta Avenue OR to 350 metres of Railway Avenue east from the end of the pavement to the end of the outfield fence of the ball diamond as soon as possible.
3. That the Village Council decide to not apply any dust control product to any roadways in Bawlf in 2011.

### RECOMMENDATION:

It is recommended that the Village Council pass a motion to apply a dust control product to 200 metres of Vrolson Road north of Alberta Avenue and to 350 metres of Railway Avenue east from the end of the pavement to the end of the outfield fence of the ball diamond as soon as possible.

Item #: 5.f)





## MEMORANDUM

**TO:** Village Council  
**FROM:** Village Manager  
**DATE:** May 11, 2011  
**SUBJECT:** Roles & Responsibilities of Officials in Municipal Government

### **PURPOSE:**

The purpose of this memo is to bring forward additional information regarding the differing roles and responsibilities of the Councillors, Mayor and CAO and an opportunity to hold an information session facilitated by Municipal Affairs.

### **BACKGROUND:**

Attached is a document printed from the Municipal Affairs website and is a good summary of the roles and responsibilities of the various officials within the municipal government structure.

Municipal Affairs offers information sessions to municipalities on the topics of relationships, roles and responsibilities. This council is approximately seven months into their three term and I believe a session facilitated by a Municipal Affairs Advisor on this topic could be very beneficial to us.

### **ALTERNATIVES:**

1. That the Village Council pass a motion asking the Administration to research possible dates that a Municipal Affairs Advisor could facilitate a session on relationships, roles and responsibilities for the Village of Bawlf Council and CAO.
2. That the Village Council consider other options for further information on the topic of relationships, roles and responsibilities for municipal government officials.

### **RECOMMENDATION:**

It is recommended that the Village Council pass a motion asking the Administration to research possible dates that a Municipal Affairs Advisor could facilitate a session on relationships, roles and responsibilities for the Village of Bawlf Council and CAO.





# Roles And Responsibilities Of Officials In A Local Government

## Council roles and responsibilities

The council is the governing body of the municipal corporation and the custodian of its powers, both legislative and administrative. The Municipal Government Act provides that councils can only exercise the powers of the municipal corporation in the proper form, either by **bylaw or resolution**.

The councillor's job is to work with other council members to set the overall direction of the municipality through their role as a policy maker. The policies that council sets are the guidelines for administration to follow as it does the job of running a municipality. A councillor will spend a lot of time while on council creating new policies and programs or reviewing the current ones to make sure they are working as they should.

## The Councillors

Under the Municipal Government Act, councillors have the following duties:

- To consider the welfare and interests of the municipality as a whole and, to bring to council's attention anything that would promote the welfare or interests of the municipality
- To participate generally in developing and evaluating the policies and programs of the municipality
- To participate in council meetings and council committee meetings and meetings of other bodies to which they are appointed by the council
- To obtain information about the operation or administration of the municipality from the chief administrative officer
- To keep in confidence matters discussed in private at a council committee meeting until discussed at a meeting held in public
- To perform any other duty or function imposed on councillors by this or any other enactment or by the council.

## The Chief Elected Official (CEO): Mayor, Reeve or I.D. Chairperson

The CEO, in addition to performing a councillor's duties, must preside when attending a council meeting, unless a bylaw provides otherwise. The CEO must also perform any other duty imposed under the MGA or any other enactment. In practice, the CEO is also generally the main spokesperson for the municipality, unless that duty is delegated to another councillor. The title CEO may be changed to one that council feels is appropriate to the office, such as mayor, reeve, or I.D. chairperson.

Item: 5.g)

The CEO of a city or town is elected by a vote of a municipality's electors, unless the council passes a bylaw requiring council to appoint the CEO from among the councillors. In a village, summer village, or municipal district, council appoints the CEO from among the councillors unless it passes a bylaw providing that the official is to be elected by a vote of the municipality's electors. The CEO role includes:

- Chairperson of council
- Consensus seeker amongst members of council
- Liaison with senior staff
- Advisor to council
- Ex officio member on various boards and committees
- Key representative with regard to ceremonial responsibilities
- Liaison with other levels of government
- Advice with regard to policy development

A deputy CEO will assume this role if the CEO is not available.

To learn more about elected officials please visit the websites for the:

[Alberta Urban Municipalities Association \(AUMA\)](#) - Deals with issues and services for urban municipalities

[Alberta Association of Municipal Districts and Counties \(AAMDC\)](#) - Deals with issues and services for rural municipalities

## **The Entire Municipality**

A councillor is elected to look after the interests of the entire municipality. A councillor who is in a municipality that has wards must be careful not to place the interest of the ward or electoral district above the interest of the whole municipality. As tough as it may be at times, the councillor must base any decision on what is best for the entire municipality. Council's effectiveness depends on councillors providing input on their areas while thinking and voting for the whole municipality. Councillors also have to make certain that they do not put themselves in a conflict of interest situation. They must ensure that decisions made do not benefit them, their immediate family, or their friends.

## **Chief Administrative Officer (CAO)**

Every council must establish, by bylaw, a position of CAO. The council may give the position an appropriate title, such as Town Manager or Administrator. The CAO is the administrative head of the municipality. The CAO's responsibilities include ensuring that the municipality's policies and programs are implemented, advising and informing the council on the operation of the municipality, performing other duties assigned by the council, and ensuring appropriate staffing is in place.

Item: 5.g)



Staying out of the day-to-day operation of the municipality allows councilors to concentrate on policy making and program monitoring. Councillors should work with the CAO to keep informed on what the municipality is doing and will depend on the administration to provide information so that they can make sound decisions.

A performance appraisal system for the CAO is a key building block for a lasting and positive relationship between council and the CAO. Section 205.1 of the Municipal Government Act states that a council must provide the CAO with an annual written performance evaluation.

### **Designated Officers**

A CAO may delegate any of his or her powers, duties, or functions to a designated officer or to another employee. Designated officer positions are established by bylaw and are subject to the CAO's supervision, unless otherwise provided by bylaw. A designated officer may also further delegate to an employee of the municipality any of those powers, duties, or functions.

To learn more about municipal administrators in Alberta, visit the website for the:

[Society for Local Government Managers of Alberta \(SLGM\)](#) - Deals with administrator interests and training

[Alberta Rural Municipal Administrator's Association \(ARMAA\)](#) - Represents rural administrators in Alberta

[Local Government Administration Association \(LGAA\)](#) - Represents municipal administrators in Alberta

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Item: 5.g)







# Camrose County

3755 - 43 Avenue, Camrose, Alberta, T4V 3S8  
Phone (780) 672-4446 Public Works (780) 672-4449 Fax (780) 672-1008  
Website: [www.county.camrose.ab.ca](http://www.county.camrose.ab.ca) E-mail: [county@county.camrose.ab.ca](mailto:county@county.camrose.ab.ca)

May 11, 2011

His Worship Gordon Blatz  
Mayor of Bawlf  
Box 40  
Bawlf, Alberta  
T0B 0J0

Dear Mr. Mayor: 

At the last regular Council meeting of Camrose County Council held on May 10, 2011;  
Council passed the following resolution:

*G. NELSON - That Council, based on media reports and objective evidence that the Bawlf Fire Chief has retired, respectfully requests that the Village of Bawlf Council provide Camrose County with an action plan for Fire Chief replacement and Fire Fighter recruitment in order that the safety and protection of County Ratepayers can be assured and that any potential ratepayer anxiety or apprehension can be eliminated.*

The resolution is quite self explanatory. County Council has read in the April 7, 2011 edition of the Camrose Canadian that Fire Chief Rodney Blatz has retired. We have noticed that he also sports a badge on his jacket stating, "Retired 20 years". As well, Fire Chief Blatz has reportedly personally announced his retirement in public gatherings. The newspaper article also goes on to report that the Fire Department is short members due to other retirements and that no active recruitment has taken place because that is a function of the Fire Chief.

I am certain that you can appreciate the quandary this puts County Council in with respect to the safety and protection of its rate payers. Under the Fire Protection Services Shared Funding Agreement there are a number of duties and responsibilities that the Fire Chief is obligated to fulfill. Council is concerned for the ongoing integrity and honor of this document. Camrose County does not want to be put in a position where it is potentially exposed to risk or liability due to challenges in court that our agent, the Bawlf Fire Brigade, was not in a position to be lead by a Fire Chief or respond to fire calls. Therefore, we kindly and respectfully request that you respond to the details as mentioned in the above resolution.

Yours sincerely,



Don Gregorwich  
Reeve  
Camrose County





## MAYOR REPORT May 18

- . regular council meeting April 26
- . Bawlf Lions Mothers Day Breakfast May 8
- . Evaluation meeting May 10

P.P. meeting - absent.



## **Report from the Administration**

**For the period April 22 – May 11, 2011**

### **Administration:**

- Our Communications Coordinator attended a training session with Vital Effect to learn the techniques of managing our website. She has reviewed, edited and updated the site on a page by page basis checking for accuracy of content, links, dates, etc. Most pages have been updated and will be checked and amended on a regular basis.
- The Communications Coordinator downloaded and learned the PDF conversion software program in order to post unalterable PDF documents on the website.
- The May Village Voice was distributed through the mailboxes on May 3<sup>rd</sup> and posted on the website as well.
- The postponement of the Village AGM was advertized utilizing all of the usual methods (website, newsletter, sign, and posters) as well as the phone fan out system. When a new date has been set, it will be advertized via the usual methods.
- The Office Administrator has been training the Communications Coordinator on the front office responsibilities (ie. bill payments, dog licenses, hall bookings, in person and telephone queries, etc.). Training on the MuniWare Financial Software program will occur in the near future.
- The front office staff are starting to develop a procedural manual for the multitude of processes and tasks that are required when serving the public.
- The Communications Coordinator has created a new system of calendaring the messages and dates of change for the Village entrance sign. The Public Works staff change the sign messages accordingly.
- The Bawlf Community Builders group has folded. There may be a couple of volunteers still willing to plant flowers around the Village.
- At the April 26<sup>th</sup> Meeting, the Council did not discuss Correspondence Item 7.g – the letter from the Library Board regarding the Library's annual renovation contribution. As a result, a reply has not been sent. Would Council like to discuss the letter and have the Administration include anything in particular in the reply letter?
- The Office Administrator coordinated the details of the Community Garage Sale on May 7<sup>th</sup>, from advertizing to taking sale registrations for a community map to table bookings from vendors wishing to set up in the old hall. The Homestyle Bakery & Cafe set up a concession in the old hall as well.
- Statistics Canada asked the Village to count the number of people staying at our Jubilee Campground on one specific night - May 9, 2011. There were no people camping in the park the night of May 9, 2011.
- Now that the utility bills have been mailed with the \$5.40 monthly recycling fee, a few more complaints have been fielded by the Administration. We have also received positive feedback from others.



- As of May 10<sup>th</sup>, the audit is closer to being completed. The auditors are working to have at least a draft audit ready for the May 18<sup>th</sup> Council Meeting. The draft usually becomes the final without any changes.
- We requested an extension to June 15<sup>th</sup> for our audited financial statement to be submitted to Municipal Affairs. As of May 11<sup>th</sup>, we have not received a reply.
- The Administration kindly requests that council members check their email daily, if at all possible, and if not, then every second day as a minimum. Occasionally, issues or questions arise that require your timely responses. This will greatly assist our efficiency. Thank you!
- As per discussions with the Mayor, the Village Manager will take vacation time from May 12-29 inclusive (except for attending the May 18<sup>th</sup> Council Meeting).
- The Village Manager attended the following external meetings/events:
  - None in this time period.

### **Development:**

- There were no development permits issued this past month.
- The total number of permits approved so far in 2011: zero.
- No Compliance Certificates were issued this past month. Total compliance certificates issued in 2011: one.
- Staff have started cleaning up the lot on Hanson Street that the Village recently repurchased.
- The two large piles of topsoil on the new vacant lots along Niblock Street have been spread out and levelled. The lots look much more attractive and it will be much easier to manage the grass and weeds.
- The owners of Lots 21-24, Block 2, Plan RN57 have not contacted the Village lawyer in response to his letter regarding the process of repurchasing the lots. The lawyer will send another letter before proceeding to the next step.

### **Public Works:**

- Staff cleaned the curbs and gutters.
- The interim contractor providing water and sewer coverage while the certified operator is on leave began on Thursday, April 28<sup>th</sup>. All necessary arrangements have been made with Rosalind's certified operator to provide the necessary certified coverage during this period. Alberta Environment has been notified and the Village is required to submit an outline to them of how we will proceed and who will be providing coverage and support to the Village.
- On Saturday, April 30, 2011, there was a power outage in Bawlf and the water was off. When our covering W & S Operator opened the door of the water treatment plant, smoke billowed out. The motors were humming but not running. The power outage knocked out the Phase 3 power. It was reported that the automatic switch to the gas motor has been disconnected (likely many years ago). The power outage did not affect operations at the lift station – the generator kicked in as it should.



- May 3<sup>rd</sup> Clean Up Event - the school staff and students picked garbage during the day despite the cool weather. The volunteer turn out during the evening portion of the event appeared to be lower than last year. We're looking for ideas on how to regenerate community interest in this event.
- The Public Works Director and the two summer students worked the evening of the Village Clean Up Event on May 3<sup>rd</sup>. Several loads of garbage and unwanted items were taken to the Kelsey Transfer Site that evening and several unwanted appliances were taken to the Camrose landfill the next day.
- Staff cleaned up the cattails and grass clumps that were dug out of the drainage ditches when the backhoe removed the snow and placed it on the banks of the ditches.
- The bobcat and lawn mowers have been serviced.
- The Macrae Street tender process for relining the sanitary sewer lines is proceeding close to the initial timeline:
  - Preliminary drawings and tender document - 2 weeks (DONE)
  - Review by Village of Bawlf and revisions thereafter - 2 weeks (DONE)
  - Tender on Alberta Purchasing Connection and CoolNet - 2 weeks (DONE)
  - Tender review and recommendation on award - 1 week (to be presented May 18)
  - Contractor mobilization 1-2 weeks. Subject to the availability of lining material. Construction time anticipated at 4 weeks. Allow for 6 weeks in the event of unforeseen work.
- The start of the conversion of the Village water system from the Monochloramine to the Free Chlorine system will occur on Tuesday, May 31. Correspondence Item 7.c from the March 15, 2011 Council Agenda explained the required process. Residents may notice an increase in chlorine taste or smell. The Administration will circulate the suggested public notice that was included with the letter from Alberta Environment.
- The updated cost estimate for the water and sewer pipe casings that will be required when Highway 13 is widened, were provided to the company contracted by the Provincial Government. The engineering costs we incurred to acquire the updated estimate will be covered by the Province along with the costs associated with the widening.

### **Parks and Facilities:**

- The land title issue for the old hall will be brought forward to a future meeting.
- The new owner of the property at Lot 9, Block 11, Plan 1681R is willing to discuss selling a portion of the lot to the Village for our proposed recreation trail. The costs associated would include subdivision costs as well as the market value for the land. The Village began transferring funds into the Recreation Trail Reserve in 2010.
- The water has been turned on in the park as the ball program has begun. There is a leak in one of the washrooms that staff is looking into getting repaired.
- The summer staff will be preparing the diamonds for the ball program once again this year and the coaches have agreed to put the bases away after the games.

**By-Law Services:**

- There were no bylaw complaints this month.
- The yard at Lot 18B, Block 9, Plan 832-3068 was cleaned up by Village staff.
- The other properties on the bylaw officer's list are being dealt with – two warnings have been issued, two properties do not appear to be in violation of the unsightly bylaw and one will be dealt with in the near future.
- Has discussion occurred with the owner of Lots 5-8, Block 3, Plan LVII regarding volunteers offering to take care of the unsightly issues on the property? If the Council would rather proceed with the trial, the Administration will be required to provide the Village's legal counsel with all history and photos related to this case in order that preparation may occur for the trial scheduled for June 22, 2011. As a result, we need a decision on this matter at the May 18<sup>th</sup> Council Meeting.

**Fire Department:**

- No fire report was received this month.



## Shirley McClellan Regional Water Services Commission Meeting

May 5, 2011

6:00 @ County of Paintearth Office

### Summary:

The vote on debenture is tabled once again. 1<sup>st</sup> debenture payment technically would not be due till March 2012.

There was a motion to accept a Business Plan by Bob Jenkins. A business plan is necessary to continue operations.

Big Valley is asking to be excluded from the current debenture issue, basically withdrawing from SMRWSC. Their letter was accepted for information only and much research has to be done. We believe the Minister needs to approve any withdrawal.

Submitted:



Rodney Blatz

1.5  
2

Item: 6.c)



**PROVIDENCE PLACE**  
**DAYSLAND & DISTRICT AGING IN PLACE FOUNDATION**

**AGENDA**

**May 4, 2011 Supper – 5:00 pm**

**Tour of Phase IV to follow supper.**

**Please wear appropriate footwear (no open toed shoes).**

1. Call to order
2. Approval of agenda
3. Resident Council Report
4. Minutes of previous meeting March 30, 2011
5. Business Arising from Minutes
  - Phase IV – Minutes from Design Meeting & Construction Update
  - Sunroom – Jim Rebus payment
  - Financing
  -
6. Correspondence
  - Community Spirit Program
  -
7. Connecting Care and Financial Statement
8. Manager Report
  - Maintenance report, Safety/Fire reports
  - Financial Authorization Requests
9. New Business
  - HCA Course
10. Next Meeting – May 25, 2011
11. Adjournment





**PROVIDENCE PLACE  
DAYSLAND & DISTRICT AGING IN PLACE FOUNDATION BOARD**

**Minutes of March 30, 2011**

**PRESENT:** Arlene Lohner, Gord Blatz, Joe Rau, Doug Mills, Jay Adams, Nick Saik, Mariann Wolbeck, June Rittammer, Marion Merrit

**REGRETS:** Gene Waldorf, Ernestine Ferris, Maureen Schreiber

**1. CALL TO ORDER**

Vice Chairman Joe Rau called the meeting to order at 5:35pm

**2. APPROVAL OF AGENDA**

Additions: 6. B) New Transmission Line

C) New Horizons Grant

9. B) Suite #108

C) Suite #513 Phase IV

Motion by Arlene Lohner to accept agenda with additions. CARRIED

**3. RESIDENT COUNCIL REPORT – Marlene Wolbeck**

- Monthly meeting held March 10, 2011
- A bank balance of \$3105.00 was reported. Two new residents were welcomed.
- Special events in March was a St. Patrick's Day supper with entertainment. A huge success for the Handivan committee.
- Council is looking to purchase some round tables for the sunroom. We are having difficulty in finding some.
- Letters written and sent to Daysland town council regarding provision of bins for recycle for paper, cans, and glass.
- Resident council asked to keep in mind the need for new furniture for the common room of the new building.
- Eugene Waldorf, representing Daysland community gave a talk on concerns about the proposed mega-power transmission lines passing through this area. Petition is being circulated for people to sign to revoke an upcoming bill in the legislature concerning costs to homeowners.
- Next meeting is April 14, 2011
- Short discussion on possible ways to have recycling available for paper, cans, and glass.

Motion by Arlene Lohner to accept the report. CARRIED.

**4. MINUTES OF PREVIOUS MEETING**

Minutes of the February 23, 2011 meeting were circulated. Motion by Gord Blatz to accept the minutes. CARRIED.





## 5. BUSINESS ARISING FROM MINUTES

- **Phase IV** – Constuction slightly behind schedule, construction site meetings were held. Main discussion the 12 inch line. Also the drainage to make a storm pond with a possible liner. Added a few benefits to the units – grab bars, Medicine cabinets, Painting being done in the parkade. Update on design meeting.
- **Water bills** – Doug Mills, and Gene Waldorf went to Daysland Town Council Meeting on March 23, 2011, to make a presentation on a better way to charge Providence Place for water. No resolution yet.
- **Easement on Access Road from AHS** – Jay Adams has called several times with so far no reply.
- **Sunroom** – A demand letter has been sent to Jim Rebus through a lawyer.
- **Financing** – Doug Mills through discussions and negotiations using PR Capital has received a commitment letter from Pacific & Western Bank for a \$6,500,000.00 loan Rate of 4.39% for 1 year. Roughly \$100,000.00 savings a year compared to BRCU – Need an environmental survey on the property. Motion by Gord Blatz that we replace existing financing with financing from Pacific & Western Bank of Canada as per the attachment. CARRIED  
Motion by Arlene Lohner that we pay PR Capital their fee of .75% of 1% of the loan amount. CARRIED.  
Second payment has been made to Clark Builders, so we are paid up to date.

## 6. CORRESPONDENCE

- **Accommodation Standards and Licensing** - Inspection was done, and we were 100% compliant. Have our license for another year.
- **New Horizons Grant** – We were turned down this year. They had over 1400 applications, and could not approve them all.
- **Transmission Lines** – Marion Leithead brought a petition against the mega power lines proposed in our area to Providence Place – wanting a letter in support of the petition – no action taken.

## 7. CONNECTING CARE & FINANCIAL STATEMENTS

- Looked at the April, 2010 – February, 2011 column – Total income \$1,278,413.75 compared to budget of \$998,452.40. Net income \$149,253.59. Overall the finances are still on target to meet the annual budget. Motion by Mariann Wolbeck to accept the financial statement as presented. CARRIED

## 8. MANAGER REPORT

- New residents for Phase IV busy picking out their color packages.
- CNIB did a presentation for the residents. Was well attended.
- Monthly birthday party and St. Patrick's Day supper on March 18, 2011
- Accommodation Standards Review 100% compliant.
- Staffing Good. Interviewing for a casual cook – may have found one.
- Currently full in the DAL with a few on the waitlist.



- All apartments are full, 50 on the waitlist for older part of the building, 4 on the list for garages.
- Phase IV – 19 suites sold, and 8 left to sell.
- The maintenance report was read.

Motion by Arlene Lohner to accept the Manager report. CARRIED

#### 9. NEW BUSINESS

- **New suite refurbishing deposits** – Mariann Wolbeck moved that Foundation keep 3% of purchase price with a cap of \$4,000.00. CARRIED
- **Suite #513** – Motion by Gord Blatz that Foundation not require second payment, but will charge 5% interest that will be accrued until she pays. CARRIED

#### 10. NEXT MEETING

- The next meeting is on Wednesday May 4, 2011 starting with supper at 5:00pm.

#### 11. ADJOURNMENT

The meeting was adjourned at 6:40pm by Vice Chairman Joe Rau.

---

Chairperson

---

Recording Secretary







# Bawlf School Council Meeting Minutes

January 27, 2011



Achieving Excellence

## 1. Call to Order and Welcome

The meeting was called to order at 7:23 p.m. by council Chairperson Karin Naslund. She welcomed those in attendance and thanked them for coming.

## 2. Introductions

Introductions by those present:

D White	Jody Yuha	Tammy Langille
K Naslund	Shannon Pasychnyk	Val Schneider
K Tennant	Valerie Brager	Keri Bowie
R Robbins	Leanne Nelson	Blaine Fenske
Cheryl McArthur	Brian Austrom	Keith Friend
K Severson	Sharon MacFadyen	Roger Bellingham
C Zimmerman	Reg Yuha	
Shelley	Chris Yuha	

Comment [k1]: Last Name?

## 3. Additions to the Agenda

No additions to the agenda.

## 4. Approval of Previous Meeting Minutes

Minutes of the November 24, 2010 council meeting were provided.

Moved by L. Nelson Seconded by K. Tennant that the minutes from November 24, 2010 be accepted as presented. Carried.

## 5. New Business

**Presentation on Think Day" March 23, 2011- Diana White.** Mrs. White showed 2 video clips to help demonstrate what the day may be like. Themes for this day are Responsibility, Hope, and Giving; "Be the change you want to see." Grades 7-12 from Bawlf and Rosalind are all encouraged to attend as well as representatives from the school district and dignitaries. A multi-media presentation in the morning to start the day off and then junior/senior high will be split apart for sessions and then a concert to end the day. Food will be provided. To find out more visit web site Absolut.org. Moved by B. Austrom, Seconded by L. Nelson that the school board be approached to donate money for the presentation of "Think Day." A letter will come from school council.

## 6. Ongoing Business

a. Bawlf/Rosalind alignment update



## Bawlf School Council Meeting Minutes

January 27, 2011



Achieving Excellence

A letter went out to Bawlf and Rosalind School families from the school board stating immediate separation of the two schools. Mrs. White stated some things will continue to be done together such as staff meetings, "Think Day", track meets.

**b. "Hot Lunch" Committee update**

Feedback is very positive from students, staff, and parents. Committee will continue with this until the end of the school year. The budget for concession is on target thanks to the committees work. Mrs. White and school council commended the "Hot Lunch" staff. Donations for food have also been plentiful.

**c. 60<sup>th</sup> Anniversary Committee**

Kathleen Tennant is considering heading up the committee. Decisions need to be made on whether we are celebrating 60 years of the Bawlf School or 105 years of Bawlf area schools. The committee is looking for people with history of the schools. This is also an opportunity to promote the school and help promote renos and restoration

**7. Report from the Chair**

Renovations- A committee will be formed with reps from the County of Camrose, Village of Bawlf. School council will help make renos happen. K. Naslund will find out who the reps will be from the various groups.

**8. Principal's Report**

- a. \$11,000.00 CIP Grant has been awarded to the band for new instrument purchase.
- b. Wants to ask the Bawlf Rec to help purchase a school bus. Buses that are taken out of the fleet are often in good shape and go up for bid. We pay just under \$1.00 per km for maintenance and operation. Last year's cost was \$12,000.00. Last year Rosalind School purchased a bus for under \$5000.00 and now only pays for the fuel when the bus is used. Mrs. White is to send a letter to Bawlf Rec.
- c. School generated funds- Diana reviewed an updated accounting of funds. Concession on track. All categories show money in/money out scenario.

**9. School Trustee Report**

- a. K. Severson said that the school board will pay for 5 parents to go to the School Council conference April 15-17. 2 people can go from the same school, on a first come bases.
- b. Motion for consideration of school closure came from the school board today which included Rosalind, Strome, Loughheed, and the Phoenix school in Sedgewick. For further details on the process contact Diane Hutchinson (Communications Director), or the School Trustees, K. Severson and S. Grundberg. Rosalind information meeting will be held Feb 16, 2011 at the Rosalind gym.
- c. Cyber Bullying and Think Day are supported by the school trustees.



## Bawlf School Council Meeting Minutes

January 27, 2011



Achieving Excellence

- d. Monday, Zone 4 meet with Minister Hancock and the budget will probably come out later than expected.

### 10. Next meeting

The next meeting will be held March 17, 2011

### 11. Adjournment

L. Nelson moved the meeting adjourn at 8:40 p.m.

### Recorded by:

Cheryl McArthur

AT





# Bawlf Library meeting

held May 11, 2011

\*600 donation from Lutheran  
Church Ladies

Storytelling for playschool  
May 18, 2011 at 10:30 am.

Next meeting - June 7 at 7pm.

This years survey received  
more replies then last year.

SSC closed.

- Projects outsourced or in house

Rachel  
782-961-0171





Bawlf School Council

April 27, 2011

- There will not be a 60<sup>th</sup> Anniversary celebration.
- Hot Lunch program was successful.
- Think Day Review
  - It was reported that Think Day was a very powerful day
  - The Presenters told stories
  - Breakout sessions
  - Strong school community
  - Sense of belonging
- Report Cards
  - Michelle Beattie requested all parents and students that have concerns with the new report cards to write letters that she will present to Dr. Payne at an upcoming meeting with him
- 21<sup>st</sup> Century Learning
  - Mr. Watson & Mr. Whittleton had students make presentations on 21st Century Learning
  - Mr. Watson and 4 students skyped students in South Korea as their presentation. It was amazing. Each student asked a question to the group of students from South Korea.
- Principal's Report
  - Mrs. White indicated that each school is required to have a 2% surplus. This will not be possible in the upcoming budget. All funds will be required.
  - The projected enrollment for Bawlf School is down 24 students for the 2011-12 school year
  - There will be a reduction of Library and Admin Assistant staff time. As well there will be a reduction in 1.5 teacher.
  - The goal is to maintain quality programming in High School or we'll lose it

Bawlf School Modernization Meeting

May 11, 2011

- As Council's representative to School Council I was invited to attend a Bawlf School Modernization meeting
- The group feels a proactive and collaborative approach is needed to making commitment to make our urgent need a reality.
- Looking to form a coalition of stakeholders
- They hope to have representation from
  - Bawlf School (Bawlf and Rosalind Communities)
  - Battle River School Division (Capital Campaign Committee and Administration)
  - Camrose County
  - Village of Bawlf
  - MLA, Doug Griffiths
- Battle River School Division has identified Bawlf School Modernization as their top priority
- The budget submitted was 12.2 million dollars
- It would entail a partial demo – all the 2 story section

7c)

- The 1965 & 66 section and gym would be kept
- Alberta Infrastructure and Alberta Education have been at the school
- Unknown where BRDS sits on the Government priority list
- The modernization is based on 4 criteria
  - Health & Safety
  - Utilization
  - Handicap accessibility
  - Enrollment Pressures
- Handicap accessibility is a major concern for BRSD. A chair lift as well as a handicap accessible washroom will be installed this summer.
- Mechanical and Electrical needs – The boiler is 1950's and the electrical is maxed out
- It was suggested that the approach be "outside the box", transformative, innovative.
- The group is looking for any community needs or ideas that could benefit from the modernization.
- The group then outlined some Strengths, Weaknesses, Opportunities and Threats to the project. See Attached.



## Bawlf School Modernization Meeting – Wednesday, May 11, 2011

### Attendance:

Karin Naslund  
Percy Roberts  
Diana White

Blaine Fenske  
Bill Schulte  
Diane Hutchinson

Rebecca Heiberg  
Jody Yuha

Kendall Severson  
Larry Payne

### STRENGTHS

- Academic reputation of Bawlf School
- High transition rate to post-secondary (UofA)
- High school completion rates are high
- Strong sports program
- Proximity to Augustana
- BRSD's strong relationship with Augustana
- Community is growing
- Afterschool care available in community – government support to establish this
- Daycare coming soon
- Background work has been done to demonstrate need for modernization
- Jerry Iwanus (former Mayor) has a strong voice with local MLA
- Blaine Fenske (school council) has a strong voice to the local MLA
- Strong parent advocates for students with challenging physical needs
- Parents are committed to school and to staying in community
- Parents are willing to "get political"
- School draws from four different communities (Bawlf, Ohaton and also Round Hill and Rosalind for high school)
- Close proximity to CCHS to partner in offering CTS and other specialty courses
- 21<sup>st</sup> century learning – laptop project
- SMARTboard equipped
- Have lots of land on the Bawlf site
- Bawlf residents are very proud of the school and support it freely
- Strength of Green Certificate program
- Strength of RAP – good reputation with employers
- A safe, family-oriented community with

### WEAKNESSES

- There is a sense of apathy perceived among parents – need to channel passion into action
- Low utilization of other schools in close proximity (eg Daysland, Camrose, etc)
- Our location – not quite far enough from Camrose to have own development, own businesses, own places of worship
- County doesn't permit much acreage development in this area
- School website
- Must have representation of all groups of stakeholders

<p>strong relationships</p> <ul style="list-style-type: none"> <li>• ****let's investigate possibilities for interaction with older generations</li> </ul>	
<p><b>OPPORTUNITIES</b></p> <ul style="list-style-type: none"> <li>• Rebuilding relationships between communities</li> <li>• Growing provincial profile of our MLA</li> <li>• Work in partnership to welcome community residents / programs into the school – a community centre concept</li> <li>• Possibility for partnerships and joint programs with Augustana – fine arts, music, athletics, (both as student teachers and as coaches, mentors)</li> <li>• **** find out if there are athletic venues available in Camrose</li> <li>• **** find out name of former Rosalind resident who is "high up" at U of A</li> <li>• Build on Bawlf's strong academic focus</li> <li>• Build on Bawlf's technology focus</li> <li>• Inspiring Action plan of Alberta Education (Engaged Thinkers, Ethical Citizens, Entrepreneurial Spirit)</li> </ul>	<p><b>THREATS</b></p> <ul style="list-style-type: none"> <li>• Declining enrollment</li> <li>• Space availability in other schools</li> <li>• "Turf protection" among adults in different communities</li> <li>• Proximity to Camrose and CCHS</li> <li>• 21<sup>st</sup> century learning focus of "anytime, anyplace, any pace"</li> <li>• </li> </ul>



# The Current

Spring 2011

## Caring For Our Watersheds Contest 2011

### Caring for our Watersheds (CFOW)

This is our 5<sup>th</sup> year coordinating the CFOW contest for central Alberta. This program, which started in the Battle River watershed and is now offered across North America, asks junior and senior high school students to answer the question "**What can I do to help improve my watershed?**". We offer schools a free presentation introducing students to their watershed and to the contest. Students work in small groups to submit a 1000 word proposal answering the question, with finalists being invited to conduct a 5 minute verbal presentation at our award ceremony. Winning entries receive up to \$1000 for themselves and a matching award for their school. Everyone who enters receives a prize. Thank you to the program sponsor, Agrium Inc.



**Exciting news!** The 2010 first place winners have been invited to tour the Legislature of Alberta this month to meet Environment Minister Rob Renner, and be recognized in the House of Commons for their efforts to protect their watersheds! These students are really getting the recognition they deserve. For more information on the CFOW contest or to volunteer your time to help, please visit the website:

[www.caringforourwatersheds.com](http://www.caringforourwatersheds.com)

or contact Nathalie at [nathalie@battleriverwatershed.ca](mailto:nathalie@battleriverwatershed.ca).

### *The 2011 Caring for our Watersheds -*

### *Central Alberta contest is now open for entries!*

Any student from grades 7- 12 is encouraged to come up with a solution to improve their watershed. 2010 was a successful year for the program, with winning entries from within the Battle River watershed. With your help, we can make 2011 even better!

## Wetlands, Trees and Forests

In partnership with the Iron Creek Watershed Improvement Society, we will be hosting a full day educational event on May 2 for grade 4-6 students in the County of Flagstaff at the Killam Community Center. Participating students will be able to meet local experts and experience many aspects of our natural world.

### **This opportunity is absolutely free!**

As a follow-up event we will offer an

**"Experience a Wetland Day"** at the Killam wetland for the grade 5 students, who study wetlands in class. What better way to learn about a wetland than to experience one!



Photo By: Sarah Skinner, BRWA

## Battle River Buddies Poster Contest

We now have a contest for elementary grades as well! Students Grades 1-6 have a chance to win a monetary prize by submitting a hand-drawn poster with a short description finishing the sentence "**I help the Battle River when...**". The poster must complete the question and must be original, but after that, it's limited only by the students' creativity! For further details including rules, guidelines, or to enter, please contact Nathalie at [nathalie@battleriverwatershed.ca](mailto:nathalie@battleriverwatershed.ca)



Battle River flooding this spring near Fairy Point south of Kelsey  
Photo By: Midge Lambert, BRWA



## Friends of Little Beaver Lake Society

By Marilylle Soveran

It was near the end of the year 2007 when the Friends of Little Beaver Lake Society was formed by locals in Ferintosh. The purpose for forming the group was to learn about, and build community appreciation for, Little Beaver Lake, and to care and protect its natural areas the best they can. Little Beaver Lake borders the Village of Ferintosh to the west.



There have been a number of local initiatives that the group has taken on including building and erecting a large interpretative sign at the Ferintosh Campground, which encourages visitors to notice, enjoy and protect waterfowl that use the lake as a summer home. The Society has also been working on providing and installing a paddlers' dock for the village; to make it easier for visiting canoeists and kayakers to enjoy the lake.

Their main project for 2011 has both an educational and inspirational emphasis, with the celebration of Ferintosh's Centennial. They have applied for grant money to purchase a good audiovisual system that can be used in community and group presentations. The group also plans to use this system (a wide-screen TV and lap-top computer) to present images of the lake and its shoreline, its plants and flowers, as well as the beautiful wildlife surrounding the lake. A special DVD is being prepared so that the images can be displayed on the new audiovisual system. The DVD will run continually in one part of the "Little Beaver Lake Gallery" at the Ferintosh Rec. Centre

during the Centennial celebrations (July 2 and 3, 2011). The society has also purchased large display boards and tables where it will display information about the group and its mission. To make the gallery complete, there will also be an exhibit of paintings that portray Little Beaver Lake and its community. Please come in and see what the Friends of Little Beaver Lake have prepared! (Best time to drop in is either the Saturday or the Sunday afternoon of the Canada Day weekend.)

## Monitoring Battle River Riparian Health 2001-2010

By Deanna White, Cows and Fish

In July and August 2010, Cows and Fish partnered with the BRWA, Camrose County and the City of Camrose to re-inventory 20 riparian sites along the Battle River and Driedmeat Lake that were originally assessed in 2001. This is a significant milestone, as it marks the first year of monitoring for both of these systems allowing for the evaluation of changes in riparian health and how they relate to management practices within and around riparian areas.

Riparian areas are the portions of the landscape strongly influenced by water and are recognised by water-loving plants along rivers, streams, lakes and wetlands.



Photo: D. White, Cows and Fish

Thanks to the 12 landowners who participated in this project, 18 sites were inventoried along the Battle River and 2 along Driedmeat Lake, accounting for 16.4 kilometres of riverbank and shoreline. **Riparian health has increased by 4%** since 2001 with an overall score of 74% and remains in the *healthy but with problems* category. This indicates most riparian functions are intact while a few are suffering from both human and naturally-caused impacts. Individually, most sites remained within the same health category, while five improved and only four declined. (continued next page)



Overall, the vegetative cover the project area is excellent with 8 sites improving their regeneration of preferred woody plant species, such as willows, and 6 reducing areas of exposed soil. Alterations along the Battle River caused by livestock have improved the greatest, with 8% of the riverbank healthier in 2010 than in 2001.

The presence of invasive plants is still of concern within this project area. Invasive plants such as common tansy have increased by 5% since 2001, and Canada thistle was found on all 20 sites. In addition, disturbance-caused plants, such as smooth brome, quackgrass and Kentucky bluegrass, have also increased 7% since 2001.



All 12 landowners involved in the project made management changes since 2001, many of which were to benefit riparian health. Changes include riparian fencing, solar powered off-river watering systems, incorporating more growing season rest from grazing, decreasing livestock stocking rates and managing weeds along the river, particularly common tansy. Due to climatic conditions and the state of agricultural markets since 2001, many landowners also decreased their livestock herd size and switched to planting forages or crops in areas previously used for pasture. Monitoring riparian health over time helps to identify trends and highlight sustainable management choices. For more information contact Kelsey Spicer-Rowe with Cows and Fish at [kspicer@cowsandfish.org](mailto:kspicer@cowsandfish.org) or (403) 340-7607.

(Photo: K. Hull, (Cows and Fish))

## Iron Creek Watershed Improvement Society: Annual Supper and Information Evening

By Don Ruzicka



The Iron Creek Watershed Improvement Society held its annual "Supper and Information Evening" on Tuesday, February 22nd, in the Killam Seniors Centre. This annual event provides the opportunity to bring further awareness about the watershed as well as to thank ICWIS partners (Cows & Fish, Ducks Unlimited, Alberta Beef Producers, PFRA, Flagstaff County, the BRWA and others) for their continued support. The ICWIS/BRWA partnership is a welcome benefit in spreading awareness regarding watershed health to the public at large. David Samm, General Manager of the BRWA, gave an update on the various initiatives and events that have taken place over the past year and also what is being planned for 2011. The BRWA is organizing some great events for school students that will help to prepare them to be the "future" keepers of the watershed. Both groups feel that these initiatives are a major focus that will continue to bear fruit. The evening featured two guest speakers. Dr. Roger Epp, Dean of the Augustana Campus of the University of Alberta and Professor of Political Studies, spoke on "Off Road Democracy: The Politics of Land, Water and Community in Alberta." The second speaker, John Pattison, gave a presentation entitled "Value of the Wild Lands." Plan to join us next year!

## New BRWA Staff Members

### Nathalie Stanley

#### Education and Outreach Coordinator

I come to the BRWA with a background in environmental sciences, a passion for sharing that knowledge, and a commitment to taking action. I have worked engaging students in education programs ranging from understanding the importance of farms in rural areas, to measuring water quality in the city. My aim is to encourage local children *and* adults to get outside and enjoy the Battle River watershed, thereby helping the watershed itself. If you have any questions or comments contact me at: 780-672-0276 or by email:

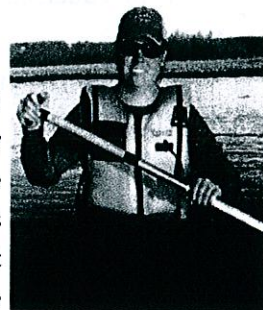
[nathalie@battleriverwatershed.ca](mailto:nathalie@battleriverwatershed.ca)



### Bettina Alder

#### Communications Intern

I grew up on a farm in the Battle River watershed, where my childhood interactions with nature guided me to pursue a Bachelors Degree in Environmental Science at the Augustana Faculty of the University of Alberta. I have always been passionate about the outdoors and about educating people about the importance of our local environment. I look forward to working together with the BRWA to engage with people and improve the state of our local watershed.





## DID YOU KNOW?

Canada has about 25% of the world's wetlands – the largest wetland area in the world.

Wetlands totalling an area of more than 1.2 million square kilometres cover about 14% of the land area of Canada.

Fifty percent of the world's wetlands have been lost since 1900.

## BOARD OF DIRECTORS

### Agriculture

**George Poruchnek** - Landowner

**Melissa Orr** - Agricultural Water Engineer

### Business/Industry

**Abigail Witherspoon** - ATCO Power

**Malorie Aube** - Andrukow Group Solutions

### Environmental Groups

**Tracy Scott** - Ducks Unlimited Canada

**Wayne Ungstad** - JJ Collett Centre, Board Vice Chair

### First Nations

**Leonard Standing on the Road** - Montana First Nations

**Norine Saddleback** - Samson Cree Nation

### Individual

**Hugh Sanders** - Individual, Board Chair

**Midge Lambert** - Individual

### Municipal Government

**Jeremy Enarson** - City of Camrose

**Wayne Nixon** - County of Stettler, treasurer

**Vacant**

### Provincial/Federal Government/Academia

**Greg Nelson** - Alberta Environment

**Shane Mascarin** - Department of

National Defense

## Coming Events

### Spirit of the Watershed Art "Plein Air" Workshop

The first workshop takes place on June 11 at Little Beaver Lake, Ferintosh. The second will be held at a location along Dried Meat Creek on September 17. The fee for each workshop is \$25, which includes lunch. For more information or to register, contact Jane Cherry-Lemire by phone at 780-672-9949 or by email at [jcherry@camrose.ca](mailto:jcherry@camrose.ca).

### BRWA Annual General Meeting

Join us at our AGM on Tuesday June 21, 2011 at the Camrose County Office. Watch our website for more information.

### 2nd Annual Watershed Festival

Join us at the Camrose County Conservation Centre on August 6, 2011, for many fun events and contests for the entire family to enjoy. Watch the website and our summer newsletter for more details!

### Caring For Our Watersheds Competition

You are invited to attend the final speaking competition and awards banquet for the "Caring for our Watersheds" competition. This event will take place the afternoon and evening of June 4, 2011, at the Reynolds Museum in Wetaskiwin. Come hear students talk about their ideas for improving our watershed. For more information about the event, contact the program coordinator, Nathalie Stanley (contact info on page 1 of newsletter).

### CALLING ALL PHOTOGRAPHERS!

Have any great photographs from within the Battle River and Sounding Creek watersheds? The BRWA is currently designing our State of the Watershed Report, and we'd love to incorporate photographs from watershed residents. Send your photos our way for a chance to have them featured in the report! Email your photos to our watershed planning coordinator, Sarah Skinner, at [sarah@battleriverwatershed.ca](mailto:sarah@battleriverwatershed.ca)

## Ways to Reduce Your Ecological Footprint

An ecological footprint is a method for estimating how quickly an individual or a population uses resources and produces waste.

### Ways you can reduce your footprint:

- 1) Eat foods that are locally grown and produced.
- 2) Drive less. Each time you drive you are emitting harmful chemicals into the air.
- 3) Buy reusable grocery and produce bags.
- 4) Avoid using disposable products whenever possible.
- 5) Recycle everything you possibly can.
- 6) Conserve water and electricity by turning them off when you are not using them.
- 7) Avoid the use of air conditioning in the home or car.



We have never lived in such a place that garbage pick-up was such a problem. We live at 215 McRae Street and now have not had the garbage picked up on 5 different occasions. We can not give exact dates as we didn't think we had to keep track, hoping it wouldn't happen again. It has been in the last 6 months this problem has arised. We had called the village office everytime and complained receiving an excuse one time about back ally access. We have lived here for almost 4 years now and have not ever put our garbage in the back ally. Not sure if this problem is not serious enough to get dealt with the first time we had complained. But this is a big problem to us, a resident paying money for this service. It is not just our garbage but this streets garbage pick-up that is the problem as my neighbours are also dealing with this. From talking to them they also have the same opinions as ours. We all put our garbage out the night before and follow the rules, and then get a slap in the face when we have to haul our full garbages back. We had brought up getting some kind of refund everytime it was not picked up but was somewhat laughed at instead. Should someone have to pay for a service if it's not being done? Shouldn't the people who aren't doing their jobs loose money, not the residents who are doing theirs? As we have talked to our neighbours who also complained on many occasions it was brought up why this problem is

thrown into our hands. Bawlf has a village truck and village workers and do you think they would come and pick up our garbage so it's not sitting in front of our houses for a week. It was bad enough getting news letters every other week that the pick up date has to be changed but to not pick it up at all is ridiculous. If this problem does not get resolved we will not be paying for garbage pick up anymore and will do it ourselves.

Our Regards,

Crystal & Freddy  
Van der Clussen

## Myrna Schapansky

---

**From:** Brad Mason [cao@nanton.ca]  
**Sent:** May-16-11 9:26 PM  
**Subject:** Help Slave Lake

Alberta Communities' Challenge  
Issued by the Town of Nanton

The devastating fires at Slave Lake have caused immeasurable damage to that community. The enormity of this event is unfathomable. The immense residential and commercial losses, including the municipal buildings, will not be fully realized until the smoke clears – but the Town of Nanton does not wish to wait.

The Council and the Staff of the Town of Nanton hereby issues a challenge to all Alberta Communities – please join us in donating to the Town of Slave Lake for financial support of its municipal core. Help us to get the municipality and its employees back on their feet. Many of these Council Members and municipal staff have lost their homes, belongings, jobs, schools and much of their community. We must show our support to our fellow municipal colleagues.

Official receipts will be issued by the Town of Nanton for your donations. For information regarding this fund, please visit the Town of Nanton's website at [www.nanton.ca](http://www.nanton.ca) – Bulletin Board, contact the Town office at (403) 646-2029, or send your donations, made out to the Town of Nanton, to:

Town of Nanton  
c/o Slave Lake Donation Fund  
Box 609  
Nanton, Alberta T0L 1R0

With your assistance, we can make a difference for the recovery of this devastated community!

Brad Mason  
Chief Administrative Officer  
Town of Nanton  
[cao@nanton.ca](mailto:cao@nanton.ca)  
403-646-2029, ext 205





**Russ Olansky  
Community Peace Officer  
for  
Camrose County  
is Retiring!**

**In honor of Russ' Retirement you  
are invited to an Open House**

**on**

**Friday, June 3rd, 2011**

**at the**

**Camrose County Administration Building**

**3755-43 Avenue**

**from**

**1:30 pm—3:30 pm**

**Please join us for cake and coffee.**

Item 7.d)







ALBERTA MUNICIPAL PLACE

ALBERTA MUNICIPAL SERVICES CORPORATION

A Subsidiary of the AUMA



## Facility User Group Insurance Application 2011 Policy Year

I hereby apply for Commercial General Liability Insurance with All Sports Marketing Ltd. under the AMSC Facility User Group Insurance Program for the limits and deductibles shown below.

### Commercial General Liability

Amount of Insurance	\$2,000,000	Per Occurrence - Bodily Injury and/or Property Damage
	\$250,000	Tenants' Legal Liability - any one premises, Broad Form
	\$1,000	Medical Expense - any one person
	\$2,000,000	Aggregate Limit - Products/Completed Operations Hazard
Deductible	\$500	Bodily Injury/Property Damage & Legal Expense Deductible

### Endorsements

Incidental Medical Malpractice Liability, Additional Insured, Fungi Exclusion, Data Exclusion, Terrorism Exclusion, Asbestos Exclusion, Abuse or Molestation Exclusion, Excluded Activities: Alpine Skiing/Ski Hills, Animals/Petting Zoos, Boxing, Bungee Jumping, Carnivals, Cycling, Climbing Walls, Contact Hockey, Contact Martial Arts, Fireworks (unless under the direction of a Fireworks Supervisor), Gymnastics, Horse Related, Kickboxing, Lacrosse, Mountain Climbing, Minor Hockey (18 & Under), Rugby, Skateboarding/Skateboard Parks, Snowboarding, Snowmobile/Sea-Do Rentals, and Tackle Football

**\*\*\*Note:** *Voluntary Medical Coverage not applicable to Sports Injuries*

\_\_\_\_\_ *Initials of Renter\*\*\**

If insurance is bound and a Certificate of Insurance issued by or on behalf of All Sport Marketing Ltd., I agree to promptly report any known or potential claim or action pertaining to this insurance (regardless of how insignificant it may appear at the time) to:

### AMSC Insurance Services Ltd

(a Subsidiary of the AUMA)

300-8616 51 Avenue,

Edmonton, AB T6E 6E6

Phone: (780) 310-AUMA (2862)

Fax: (780) 409-4314

Email: [generalinsurance@auma.ca](mailto:generalinsurance@auma.ca)

\_\_\_\_\_ *Initials of Renter\*\*\**



Name of Municipality			Municipality #	
Contact Person			Phone	
Name of Renter (Applicant)				
Address of Renter				
Phone			Fax	
E-mail				
Name of Facility Used				
Expected Attendance				
Type and Specific Details of the Event				
Number of Days of the Event		Date From	Date To	
Hours of the Event				
Will alcohol be served?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, will it be free of charge?		Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, what controls are in place to limit consumption?				
Special Event Liquor License must be provided <i>prior</i> to insurance being effective.				

Renter Signature			Date	
Print Name				
Municipality Signature			Date	
Print Name				

## NOTICE TO APPLICANTS

This application does not bind the Applicant, AMSC or the Insurer, but it is agreed that this application will be the basis of the contract should a Certificate be issued, and it will be attached to and made a part of the certificate. The Applicant represents that if the information supplied on this application changes between the date of this application and the time when the Certificate is issued, the Applicant will immediately notify AMSC of such changes.

AMSC OFFICE USE ONLY				
APPLICATION REVIEWED BY			APPLICATION APPROVED BY	
MEETS FUG CRITERIA?	Yes <input type="checkbox"/> No <input type="checkbox"/>	DATE		
COMMENTS				







ALBERTA MUNICIPAL PLACE

ALBERTA MUNICIPAL SERVICES CORPORATION

A Subsidiary of the AUMA



## 2011 Facility User Group Rates

### Effected Through All Sport Insurance Marketing Ltd.

Type of Facility	Number of People / Seats	With Alcohol (appropriate licensing required) per day	Without Alcohol per day	Premium per day of Use	Total
Banquet Facilities / Meeting Room Facilities	1 to 100	\$201.00	\$115.00		
	101 – 500	\$259.00	\$173.00		
	500 to 1000	\$345.00	\$288.00		
	Greater than 1000	Refer	\$345.00		
Stadium / Theatre / Non Athletic Events		With Alcohol (Minimum Premium per day \$575.00)		\$1.15 per Seat per Day	
			Without Alcohol (Minimum Premium per day \$288.00)	\$.29 per Seat per Day	
Non-Regular Recreational Event	Gymnasium		Minimum Premium \$173, non-regular use 1-10 times) Each additional use	\$173.00	
	Baseball		\$115.00		
	Soccer		\$115.00		
	Ice Arena		\$230.00		
	Curling Rink		\$173.00		
Beer Gardens / Hospitality Rooms with Non-Regular Recreational Event only (in addition to Liability premium)	1 to 100	\$201.00			
	101 to 500	\$259.00			
	500 to 1000	\$345.00			
	Greater Than 1000	Refer			
	Other			Refer	
Equestrian / Rodeo (excludes injury to participants)	Separate Application Required			Refer	

*Premiums are non-refundable*

