



AGENDA

Regular Meeting of Council of the Village of Bawlf in the Province of Alberta

Wednesday, January 18, 2012 – 7:00 p.m.

Council Chambers

1. CALL TO ORDER

2. DELEGATIONS

Blaine Fenske – Daysland Drainage District #4

Sherry Bratrud – Bawlf Lutheran Church

3. GENERAL GOVERNMENT

a) Agenda

Motion to adopt as presented

b) Minutes of the Regular Meeting of Council held December 19, 2011

Motion to adopt as presented

c) Minutes of the Special Meeting of Council held December 27, 2011

Motion to adopt as presented

d) Accounts Payable – December, 2011

Motion to accept as information

4. BUSINESS ARISING

a) Master Rates Bylaw

Motion for second and third reading

b) Tender Document for Macrae Street, Sanden Street and King Street

Motion

c) Cat Bylaws

Discussion

d) Fuel Bills

Discussion

e) Lift Station

Discussion

5. NEW BUSINESS

a) Regional Fire & Emergency Management Services

Discussion

b) Occupational Health & Safety

Discussion

Item #: 3. a)

c) Dissolution Study

Motion

d) Library Memberships – Camrose County

Motion

e) Temporary Office Position

Discussion

6. STANDING COMMITTEE REPORTS

a) Mayor's Report

b) Administration Report

c) Recreation & Community Services:

- Bawlf & District Recreation Association
- BRAED
- Shirley McClellan Regional Water Services Commission

7. CORRESPONDENCE

a) Insurance Letter - Property Damage Armand Maqnin

b) Battle River Community Foundation Grant

8. CONFIDENTIAL ITEMS

a) Personal

b) Rate of Pay for Acting CAO Schapansky

9. ADJOURNMENT



MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF BAWLF

In the Province of Alberta held on
Monday, December 19 at 6:30 p.m.
In the Bawlf Village Office

PRESENT:

Mayor G. Blatz, Deputy Mayor J. Yuha and Councillors R. Blatz, F. Reinke & K. Robbins
Lynn Horbasenko, Village Manager
Jocelyn Sparks, Communications Coordinator

1. CALL TO ORDER

Mayor G. Blatz called the meeting to order at 6:30 p.m.

*Watch CCTV of sewer lines *

2. DELEGATIONS

None

3. GENERAL GOVERNMENT

a) AGENDA

MOTION 190/11: MOVED BY Mayor G. Blatz to accept the Agenda with the addition of Items: 5.
n) Skating Rink Insurance, and 5. o) Letter from Tiffany Paul.

CARRIED.

b) MINUTES OF THE REGULAR MEETING OF COUNCIL HELD November 15, 2011

MOTION 191/11: MOVED BY Deputy Mayor J. Yuha that the Minutes of the Regular Meeting of
Council held November 15, 2011 be accepted as amended.

CARRIED.

c) ACCOUNTS PAYABLE FOR OCTOBER AND NOVEMBER, 2011

MOTION 192/11: MOVED BY Mayor G. Blatz to accept the October and November, 2011
Accounts Payable register for information.

CARRIED.

d) FINANCIAL STATEMENT FOR OCTOBER AND NOVEMBER, 2011

MOTION 193/11: MOVED BY Councillor K. Robbins to accept the October and November, 2011
Financial Statement for information, in draft only.

CARRIED.

4. BUSINESS ARISING

a) COUNCIL APPOINTMENTS TO BOARDS

Discussion.

MOTION 194/11: MOVED BY Deputy Mayor J. Yuha that the Village of Bawlf provide representation on the following boards: Shirley McLellan Regional Water Commission, Bawlf Recreation Board and BRAED.

CARRIED.

MOTION 195/11: MOVED BY Mayor G. Blatz that the Village of Bawlf discontinue representation on the following boards: the School Modernization Committee, Providence Place Board, Sanden Court Board and the Library Board.

CARRIED.

b) MACRAE STREET MEMORANDUM FROM JULY, 2011

Discussion.

MOTION 196/11: MOVED BY Deputy Mayor J. Yuha that the Village Council authorize the Administration to contact Focus Group to provide a tender document for relining Macrae Street, Sanden Street and King Street as soon as possible, to a maximum cost of \$5,000 for the engineers to update and distribute the tender document.

CARRIED.

5. NEW BUSINESS

a) APPROVAL OF 2012 INTERIM OPERATING BUDGET

Discussion.

MOTION 197/11: MOVED BY Councillor R. Blatz to accept the interim budget as presented.

CARRIED.

b) DISASTER SERVICES DIRECTOR

Discussion.

MOTION 198/11: MOVED BY Councillor R. Blatz that the Village Council approve the appointment of Dr. Robert Wilson as the Village of Bawlf's Director of Disaster Services.

CARRIED.

c) MASTER RATES BYLAW

Discussion.

MOTION 199/11: MOVED BY Deputy Mayor J. Yuha that bylaw 579/12 be given first reading.

CARRIED.

Council took a 5 minute recess at 8:39 p.m.

d) MUNIWARE AGREEMENT

Discussion.

MOTION 200/11: MOVED BY Mayor G. Blatz to accept the 2012 Muniware Support Agreement as presented.

CARRIED.

e) **PRINTER/COPIER/SCANNER/FAX**

Discussion.

MOTION 201/11: MOVED BY Councillor F. Reinke to purchase the Kyocera FS-2126MFP printer/copier/scanner/fax machine from Electrotel in Camrose along with a maintenance contract of \$130/month, to begin in 2012.

CARRIED.

f) **CAT BYLAW**

Discussion.

MOTION 202/11: MOVED BY Mayor G. Blatz to defer making a decision until further information is collected from other municipalities within the County of Camrose, Alliance, and Alberta Animal Services.

on cat bylaw
CARRIED.

g) **LANDSCAPING AT LOT 25, BLOCK 9, PLAN 782-3408**

Discussion.

MOTION 203/11: MOVED BY Mayor G. Blatz to reimburse the owner of Lot 25, Block 9, Plan 782-3408 in the amount of \$400 to meet the standards followed by the Village after the replacement of a cc valve.

CARRIED.

h) **PARKLAND REGIONAL LIBRARY SATISFACTION SURVEY**

Completion of survey performed.

i) **STRAW BALES – Councillor R. Blatz**

Discussion.

j) **FUEL BILLS FOR JANUARY 1, 2010 INCLUSIVE TO NOVEMBER 30, 2011 FOR REVIEW – Councillor R. Blatz**

Discussion.

k) **SHOP EQUIPMENT – Councillor R. Blatz**

Discussion.

MOTION 204/11: MOVED BY Councillor R. Blatz to look into the location of missing shop equipment.

CARRIED.

l) **MACRAE STREET VIDEOS MADE AVAILABLE FOR VIEWING – Councillor R. Blatz**

Discussion.

m) **LIFT STATION PUMP PROBLEMS**

Discussion.

MOTION 205/11: MOVED BY Deputy Mayor J. Yuha that the Mayor be authorized to contact the Minister of Transportation asking if there is any possibility for funding under the Alberta Municipal Water/Wastewater Grant for lift station rehabilitation.

CARRIED.

n) SKATING RINK INSURANCE

Discussion.

The Village Manager left the meeting at 9:44 p.m. for one minute.

Deputy Mayor Yuha left the meeting at 9:44 p.m. and returned at 9:47 p.m.

MOTION 206/11: MOVED BY Councillor R. Blatz that the Village Council instruct the Administration to adjust the insurance policy for the skating rink to reflect a true value of \$100,000, as per the request of the Bawlf Recreation Board.

CARRIED.

o) LETTER FROM TIFFANY PAUL

Discussion.

MOTION 207/11: MOVED BY Mayor G. Blatz to extend meeting beyond 10:00 p.m.

CARRIED.

6. STANDING COMMITTEE REPORTS

a) MAYOR'S REPORT

As attached to these Minutes.

b) ADMINISTRATION REPORT

As attached to these Minutes.

c) RECREATION & COMMUNITY SERVICES

i. Dave Knipe Memorial Library – Councillor Robbins

- A meeting was not held

ii. Providence Place – Mayor G. Blatz

- A meeting was held on November 23
- The next meeting will be held on December 28

iii. Sanden Court – Councillor F. Reinke

- A meeting was not held
- The next meeting will be held in January

iv. Bawlf & District Recreation Association – Councillor R. Blatz

- A meeting was not held

v. BRAED – Mayor G. Blatz

- A meeting was not held

vi. Shirley McClellan Regional Water Services Commission – Councillor R. Blatz

- A meeting was held on December 14
- The next meeting will be held on January 26

vii. Regional Children's Centre – Councillor F. Reinke

- A meeting was not held

viii. Protective Services – Deputy Mayor J. Yuha

- A meeting was not held

ix. Bawlf Parent Council Meeting – Deputy Mayor J. Yuha

- A meeting was not held

x. Bawlf School Modernization Meeting – Deputy Mayor J. Yuha

- A meeting was not held

7. CORRESPONDENCE

- a) Letter from the Honourable Doug Griffiths, Minister of Municipal Affairs
- b) Parkland Regional Library Board Newsletter
- c) EastLink Letter of Termination

MOTION 208/11: MOVED BY Mayor G. Blatz that Village Council request the Administration to contact EastLink and have them remove the tower and satellite dishes from Village property.

CARRIED

- d) Letter of Resignation
- e) CDSS Minutes – October 24, 2011

8. CONFIDENTIAL ITEMS

None

9. ADJOURNMENT

The meeting adjourned at 10:30 p.m.

These minutes were approved at the Regular Meeting of Council held January 18, 2011.

MAYOR

VILLAGE MANAGER



THE
OFFICE OF THE
ATTORNEY GENERAL
STATE OF NEW YORK
ALBANY





**MINUTES OF THE SPECIAL MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF**

**In the Province of Alberta held on
Tuesday, December 27 at 9:00 a.m.
In the Bawlf Village Office**

PRESENT:

Mayor G. Blatz, Deputy Mayor J. Yuha and Councillors R. Blatz, F. Reinke & K. Robbins
Myrna Schapansky, Office Assistant

1. CALL TO ORDER

Mayor G. Blatz called the meeting to order at 9:00 p.m.

2. APPOINT MYRNA SCHAPANSKY AS ACTING CAO

MOTION 209/11: MOVED BY Mayor G. Blatz that Village Council appoint Myrna Schapansky as
Acting CAO effective immediately.

CARRIED.

3. ADJOURNMENT

The meeting adjourned at 9:06 a.m.

These minutes were approved at the Regular Meeting of Council held January 18, 2012.

MAYOR

ACTING CAO



VILLAGE OF BAWLF

Cheque Listing For Council

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2012-Jan-11
11:00:21 AM

Cheque	Date	Name	Invoice	Description	Invoice Amount	Cheque Amount
20100931	2011-12-07	ANKERTON GAS CO-OP	27	PAYMENT NATURAL GAS	494.72	494.72
20100932	2011-12-07	DENNIS, JAYCE	4	PAYMENT DRIVER'S ABSTRACT	24.45	24.45
20100933	2011-12-07	FIREWATCH INC.	27412 27487	PAYMENT BREATHING APPARATUS REPAIRS F.D. REPAIRS BREATHING APPARATUS F.D.	525.62 288.71	814.33
20100934	2011-12-07	HAUGEN'S BACKHOE SERVICE LTD	152210	PAYMENT WATER BREAK REPAIRS	2,681.33	2,681.33
20100935	2011-12-07	TRANSALTA ENERGY MARKETING	11-1136642	PAYMENT ELECTRICITY	2,793.23	2,793.23
20100936	2011-12-13	ACKLANDS - GRAINGER INC.	608503337	PAYMENT CERTIFY TRIPOD	124.69	124.69
20100937	2011-12-13	ALBERTA ANIMAL SERVICES	10584	PAYMENT BYLAW ENFORCEMENT	548.48	548.48
20100938	2011-12-13	CAMROSE COUNTY	12063	PAYMENT 2011 INTERN PROGRAM	3,170.37	3,170.37
20100939	2011-12-13	CAN PAK ENVIRONMENTAL	01095	PAYMENT GARBAGE & RECYCLING PICKUP	2,583.00	2,583.00
20100940	2011-12-13	D.S. EXCAVATION SERVICES	665	PAYMENT LOT LEVELING	1,428.00	1,428.00
20100941	2011-12-13	MUNIWARE	20111369	PAYMENT COMPUTER SUPPORT	267.27	267.27
20100942	2011-12-13	ROBBINS,, KAREN	15	PAYMENT ICS 1-200 COURSE - F.D.	250.40	250.40
20100943	2011-12-15	BERGQUIST, MERLIN	3 6	PAYMENT 2011 FIRE CALLS 2011 FIRE DEPT PRACTISES	60.00 80.00	140.00
20100944	2011-12-15	BLATZ, GORDIE	31	PAYMENT 2011 FIRE CALLS	37.50	37.50
20100945	2011-12-15	BLATZ, ROD	35 36 37	PAYMENT 2011 FIRE CHIEF REMUNERATION 2011 FIRE PRACTISES 2011 FIRE CALLS	1,556.34 120.00 129.00	1,805.34
20100946	2011-12-15	DENNIS, DWAYNE	6 9	PAYMENT 2011 FIRE DEPT PRACTISES 2011 FIRE CALLS	80.00 90.00	170.00
20100947	2011-12-15	DENNIS, JAYCE	5 6	PAYMENT 2011 FIRE CALLS 2011 FIRE DEPT PRACTICES	90.00 220.00	310.00
20100948	2011-12-15	DENNIS, TRACEY	14	PAYMENT 2011 FIRE DEPT PRACTISES	120.00	120.00
20100949	2011-12-15	DODSWORTH, SCOTT	4 5	PAYMENT 2011 FIRE DEPT PRACTISES 2011 FIRE CALLS	200.00 105.00	305.00
20100950	2011-12-15	ERICKSON, MURRAY	3 4	PAYMENT 2011 FIRE DEPT PRACTISES 2011 FIRE CALLS	20.00 37.50	57.50

Item: 3.d)



VILLAGE OF BAWLF

Cheque Listing For Council

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2012-Jan-11

11:00:21 AM

Cheque	Date	Name	Invoice	Description	Invoice Amount	Cheque Amount
20100951	2011-12-15	GENIO,, KAYLYN		PAYMENT		60.00
			5	2011 FIRE CALL	15.00	
			6	2011 FIRE DEPT PRACTICES	45.00	
20100952	2011-12-15	GROUETTE, SHAWN		PAYMENT		180.00
			2	2011 FIRE DEPT PRACTICES	120.00	
			3	2011 FIRE CALLS	60.00	
20100953	2011-12-15	INSITUFORM GLOBAL PIPELINE PROTEC		PAYMENT		17,403.76
			24024526	CLEANING & MILLING SEWER LINES	17,403.76	
20100954	2011-12-15	JOHNSON, DEAN		PAYMENT		67.50
			3	2011 FIRE CALLS	67.50	
20100955	2011-12-15	KRUGER, DON		PAYMENT		112.50
			4	2011 FIRE DEPT PRACTICES	60.00	
			6	2011 FIRE CALLS	52.50	
20100956	2011-12-15	LORENTE, PAUL		PAYMENT		152.50
			3	2011 FIRE CALLS	52.50	
			4	2011 FIRE DEPT PRACTICES	100.00	
20100957	2011-12-15	MAGNIN, ARMAND		PAYMENT		1,276.64
			4	2011 DEPUTY FIRE CHIEF REMUNERATI	947.14	
			5	2011 FIRE CALLS	169.50	
			6	2011 FIRE PRACTISES	160.00	
20100958	2011-12-15	MAGNIN, JOEY		PAYMENT		269.00
			1	2011 FIRE DEPT PRACTICES	140.00	
			2	2011 FIRE CALLS	129.00	
20100959	2011-12-15	PAUL, TIFFANY		PAYMENT		337.50
			18	WAGES		
			19	CELL PHONE USE	337.50	
20100960	2011-12-15	REINKE, DARYL		PAYMENT		20.00
			14	2011 FIRE DEPT PRACTISES	20.00	
20100961	2011-12-15	ROBBINS, SHELDON		PAYMENT		82.50
			1	2011 FIRE CALLS	22.50	
			2	2011 FIRE DEPT PRACTICES	60.00	
20100962	2011-12-15	ROBBINS,, KAREN		PAYMENT		260.00
			16	2011 FIRE DEPT PRACTISES	200.00	
			17	2011 FIRE DEPT. CALL	60.00	
20100963	2011-12-15	WILSON, ROBERT		PAYMENT		240.50
			1	2011 FIRE DEPT PRACTICES	120.00	
			2	2011 FIRE CALLS	120.50	
20100964	2011-12-19	REUM, DONALD B. & STACEY R.		PAYMENT		25.00
			1	3RD CHRISTMAS DECORATING	25.00	
20100965	2011-12-19	RONSKO, RICHARD & RHONDA		PAYMENT		50.00
			1	2ND. CHRISTMAS DECORATING	50.00	
20100966	2011-12-19	SPEERS, DENNIS & MELODY		PAYMENT		75.00
			1	1ST - CHRISTMAS DECORATING	75.00	
20100967	2011-12-20	BLATZ, GORDIE		PAYMENT		310.00
			32	REMUNERATION	310.00	
20100968	2011-12-20	BLATZ, ROD		PAYMENT		470.00
			38	REMUNERATION	350.00	
			39	MILEAGE TO CASTOR	97.20	
20100969	2011-12-20	FARNHAM WEST STOLEE		PAYMENT		8,000.00

MASTER RATES BYLAW

No. 579/12

OF THE VILLAGE OF BAWLF, IN THE PROVINCE OF ALBERTA

THE PURPOSE OF THIS BYLAW IS TO ESTABLISH RATES, FEES AND CHARGES
FOR GOODS AND SERVICES PROVIDED BY THE
VILLAGE OF BAWLF.

WHEREAS, pursuant to the *Municipal Government Act, R.S.A. 2000, Chapter M-26* (hereinafter called the "Act") as amended, a municipal council has broad authority to govern and the authority to pass bylaws respecting the municipality, including services provided by or on behalf of the municipality.

WHEREAS, the municipal Council deems it appropriated to establish rates, fees and charges for the various licenses, permits, goods and services, provided by or on behalf of the Village of Bawlf.

NOW THEREFORE, the Council of the Village of Bawlf duly assembled, hereby enacts as follows:

1. This bylaw shall be cited as the "Master Rates Bylaw".
2. That the rates, fees and charges for municipal licenses, permits, goods and services, are hereby established as identified in Schedule 'A' which is attached to and forming part of this bylaw, and applicable taxes shall be added to these rates.
3. That if any provision of this bylaw is deemed invalid, then such provision shall be severed and the remaining bylaw shall be maintained.
4. That bylaw 576/11 is hereby repealed.
5. That this bylaw comes into force and effect on the day of final passing thereof.

Read a first time this 15th day of December, 2011.

Read a second time this ____ day of _____, 2012.

Read a third time and finally passed this ____ day of _____, 2012.

Mayor

Village Manager

MASTER RATES BYLAW #579/12

SCHEDULE "A"

RATES, FEES AND CHARGES

SECTION 20 - PROTECTIVE SERVICES

BYLAW SERVICES / ANIMAL CONTROL

Dog Tags:

January 1-31:	\$30 (spayed or neutered) \$50 (non-spayed or non-neutered)
February 1 – December 31:	\$40 (spayed or neutered) \$60 (non-spayed or non-neutered)

All other bylaw fees as set by the contractor.

SECTION 30 - COMMON SERVICES

PUBLIC WORKS

Alberta Road Builders Heavy Construction Rates less 20%.

SECTION 40 - UTILITY AND ENVIRONMENTAL SERVICES

Utility and garbage pick-up charges will be billed on a monthly basis and are due and payable by the last day of the month of billing. Outstanding Utility charges will receive a 5% penalty per month, which will be added to and form part of the utility charges. The Village of Bawlf reserves the right to disconnect or discontinue services due to default of utility payments.

WATER UTILITY

Monthly Rate	\$35.00
Deposit	\$50.00
Connection Fee	\$25.00
Inactive Services	\$15.00/month
Bulk Water Sales	\$4.40 per cubic meter

SEWER SERVICE

Monthly Rate	\$30.00
Deposit	\$50.00
Connection Fee	\$25.00
Inactive Services	\$15.00/month

GARBAGE SERVICES

Monthly Rate	\$12.00
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RECYCLING SERVICES

Monthly Rate	\$ 5.40
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MASTER RATES BYLAW #579/12
SCHEDULE "A" (CONTINUED)
RATES, FEES AND CHARGES

SECTION 50 - COMMUNITY SERVICES

CEMETERY

Plot	\$100.00
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SECTION 60 - LAND USE

DEVELOPMENT and PLANNING

Compliance certificate	\$ 50.00
Tax certificate	\$ 20.00
Assessment information (verbal)	\$ 10.00
Development permit	\$ 50.00
Discretionary development permit	\$ 75.00
Development Permit Appeal	\$100.00
Re-zoning application	\$250.00
Road closure application	\$250.00
Land Use Bylaw Amendment Application	\$250.00

SECTION 70 - RECREATION AND CULTURAL

CAMPGROUND

Campsite	\$ 15.00 per night
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RECREATION

Fees to be set by the Bawlf & District Recreation Association.

COMMUNITY HALL

Rates to be set by the Bawlf & District Lions Club.

January 4 2011

File: 020100727

Village of Bawlf
Box 40
Bawlf, AB
T0B 0J0

Attention: Myrna Schapansky
Acting Chief Administrative Officer

**Re: Sanitary Sewer Relining
MaCrae Street, Sanden Street and King Street**

Further to our letter of February 2011, we have updated the costs for engineering services for 2012 and as noted below.

1.0 Scope of Work

We understand the scope of work to be as follows:

- Tender documents that include an overall drawing, tender schedule and specifications that includes for sanitary sewer relining for MaCrae Street, Sanden Street and King Street. It is understand that the Village of Bawlf is requesting tenders for each of the Streets and will make a determination as to which streets will be relining. The cost for relining will determine if the Village will be proceeding beyond the MaCrae Street relining.
- We will prepare separate schedules for each of MaCrae, Sanden and King Street.
- Subject to Council approval we will proceed with tendering on the following basis:
 - Invitation to tender to Village of Bawlf for lodging on Alberta Purchasing Connection (APC). The Village will need to apply as a Purchaser with APC. We will forward directions on how to make application.
 - Tender advertising on APC and local newspaper.
 - Invitation to firms capable of undertaking the work that includes for but not limited to:
 - IVIS Inc. Edmonton
 - Ecoline Edmonton
 - Instituform Edmonton
 - Receipt of tenders, review and recommendation on award.
- Engineering services during construction to include for:
 - Construction startup and coordination with Public Work department

- As may be required notification to the public during the construction to advise on interruptions and information on the construction that may impact service.
- Period site visits as required on the progress of the work. We have not provided for full time inspection nor inspection for excavation and removal of defective pipe, however in the event that we are required, we can provide services on an hourly basis.
- Weekly contact or daily communications with the contractor on work progress, issues and problem resolution.
- Reporting to Village on work progress, problems/issues, payment and inspections.
- Inspections and review of work undertaken to ensure that work meets the requirements of the specifications.
- Instruction to the contractor as may be required to ensure conformity to the contract.
- Site measurements and inspections to verify the work undertaken.
- Review of CCTV completed work to verify conformity to the specifications and intent of the project.
- Progress payment processing and project management services.
- Undertake the work on an hourly basis and at our 2011 rates listed below.
- As directed, communications/information to property owners on the project.

Items not included in our scope of work are:

- Do not foresee a need for full time inspection unless directed by the Village of Bawlf.

We have assumed we will be provided with the following information:

- A copy of the DVD from Institutform who carried out the milling in 2011 and that based on our understanding there is no requirement for excavation and replacement of the sanitary sewer; and that the scope of the work is for relining only.

2.0 Schedule

For the project, we envision the schedule to be as follows, subject to receiving approval to proceed:

1. Preliminary drawings and tender document 3 weeks
2. Review by Village of Bawlf and revisions thereafter 2 weeks
3. Tender on Alberta Purchasing Connection and local newspaper 3 weeks
4. Tender review and recommendation on award 1 week
5. Contractor mobilization to site to be determined.

3.0 Fees & Disbursements – Time Basis

For the services described above, we propose to undertake the preparation of the contract documents and tender for up to the recommendation of award for a fixed fee of \$ 15,000.

For construction supervision and as directed by the Village, we propose to undertake the work on an hourly basis. For the purposes of budgeting, the following budget fees apply for construction services, which will be invoiced on an hourly basis plus disbursements:

Construction Services (MaCrae Street)

Hourly plus disbursements

Startup Meeting	\$4,400
Project Administration	\$3,200
2 Site Visits	\$5,000
Project Closeout	\$1,400
Total	\$14,000

Construction Services (Sanden Street)

Hourly plus disbursements

Project Administration	\$3,200
2 Site Visits	\$5,000
Project Closeout	\$1,400
Total	\$9,600

Construction Services (King Street) Hourly plus disbursements

Project Administration	\$1,600
1 Site Visit	\$5,000
Project Closeout	\$1,400
Total	\$8,000

Comments related to the above, are as follows:

- Includes for one startup meeting, whether for one or three streets and included in the fee for MaCrae St. Should Council not elect to proceed with MaCrae, the startup fee would apply to either Sanden or King Streets.
- The above includes for disbursements for mileage, survey equipment and incidental office equipment. We will invoice for direct costs.
- Hourly rates for personnel involved in the project will be as per our 2011 Rate Schedule.

Senior Engineer/Project Manager	\$ 185.00/hr
Project Engineering	\$128.00/hr
CAD Operator	\$ 119.00/hr
Technologist	\$ 90.00/hr
Administrative Support	\$ 72.0/hr

- We have included for one project startup meeting assuming notwithstanding which streets are relined, only one startup meeting is required.

- We have included a sum for project administration for each segment of roadway.
- Included for 2 site visits for each of MaCrae and Sanden; and one for King Street. Possibly and depending on the progress of the project, we can limit the number of site visits.
- We have included for separate project closeout meeting, which could be consolidated into one depending on the progress of the project.
- We would undertake the construction services on an hourly basis up to the amounts shown. If additional budget is required, we will advise you in advance.

The Client may, during the project, without invalidating this agreement, make changes in the scope of services to be provided by Focus. Additional services as requested will be provided at hourly rates as set out above and the schedule will be changed as is reasonably necessary to allow for the changes in the scope of services.

Fees for Services provided are due and payable upon receipt of our invoice. Accounts in excess of 30 days from date of invoice are surcharged with carrying charge interest at 2% per month, compounded monthly (26.8% per annum) on overdue amounts. Obtaining agency approvals is not a prerequisite for payment for services rendered.

4.0 Project Manager

Ken Kraemer will be assigned as project manager for the project with assistance from Allan Yamashita on an as needed basis.

5.0 General Provisions

The terms of agreement for the provision of engineering services are set out in this proposal and in Terms and Conditions as appended to this proposal.

If the Client accepts Focus' offer to provide engineering services, then this proposal and the Terms and Conditions constitute the entire agreement between the parties respecting the project and no understandings or agreements, oral or otherwise, exist between the parties except as expressly set out herein.

We thank you for the opportunity to propose our services and we look forward to working with you.

Sincerely,

FOCUS CORPORATION



Allan Yamashita, P.Eng.
Senior Project Manager

Acceptance of Proposal

The Client accepts Focus' offer to perform the services on the terms and conditions noted in this proposal and the Terms and Conditions by signing and returning a copy of this proposal to Focus.

Village of Bawlf

Date

TERMS AND CONDITIONS APPLICABLE TO THIS AGREEMENT FOR SERVICES:

1. CLIENT'S DUTIES AND RESPONSIBILITIES

The CLIENT shall:

- 1.1. Make available to FOCUS all relevant information or data pertinent to the Services which are reasonably required by FOCUS.
- 1.2. Provide FOCUS with such instructions and authority as is necessary to FOCUS for the rendering of the Services.
- 1.3. Pay the Compensation as described on the front page of this Agreement in addition to all taxes applicable to the Compensation. All accounts submitted by FOCUS shall be paid in full within thirty (30) days of receipt by the CLIENT. Payments made after 30 days shall include interest on the outstanding balance at the rate of 2% per month compounded monthly (26.8% per annum). Obtaining agency approvals is not a prerequisite for payment for Services rendered.
- 1.4. Provide FOCUS with written notice within 30 calendar days following receipt of FOCUS' invoices in the event that the CLIENT disputes any portion of FOCUS' fees of such invoices. The CLIENT shall be entitled to withhold only the amount of the fees in dispute and the balance of the fees not in dispute shall be paid by the CLIENT without deduction or set-off. The CLIENT's failure to dispute FOCUS' fees within 30 calendar days of receipt of any invoice shall be deemed to be a waiver of all claims which the CLIENT has with respect to such invoices.
- 1.5. Designate in writing on the front page of this Agreement an individual to act as the CLIENT's Representative, such person to have complete and exclusive authority to transmit instructions to and receive information from FOCUS.

2. FOCUS' RESPONSIBILITY AND LIMITATION OF LIABILITY

- 2.1. FOCUS shall provide the Services in accordance with the standard of care applicable to similar services provided by professional engineers at the time and place the Services are provided.
- 2.2. FOCUS' responsibility may be modified by additional terms, conditions or limitations found in any specifications, reports or other documents delivered by FOCUS to the CLIENT.
- 2.3. FOCUS' field investigation, field testing and engineering recommendations will not address or evaluate pollution of soil or pollution of ground water. FOCUS will cooperate with the CLIENT's environmental consultant. FOCUS shall not be responsible for any cross-contamination resulting from subsurface investigations.
- 2.4. Any and all claims the CLIENT or any party claiming by, through or under the CLIENT has or hereafter may have in respect of the Services howsoever arising, whether in contract or in tort, shall be strictly limited to:
 - 2.4.1. Claims brought within a period of two years from the date of completion, termination or suspension of the Services;

- 2.4.2. The amount of FOCUS' total fees for Services rendered for the Project.
- 2.5. FOCUS shall not be responsible for:
- 2.5.1. The failure of a contractor, retained by the CLIENT, to perform the work required in the project in accordance with the applicable contract documents;
 - 2.5.2. The design of, or defects in, equipment supplied or provided by the CLIENT for incorporation into the project;
 - 2.5.3. Any damage to subsurface structures and utilities which were identified and located by the CLIENT;
 - 2.5.4. Any project decisions made by the CLIENT if the decisions were made without the advice of FOCUS, or contrary to, or inconsistent with, FOCUS' advice;
 - 2.5.5. Any consequential loss, injury or damages suffered by the CLIENT, including, but not limited to loss of use, loss of income or loss of opportunity;
 - 2.5.6. The unauthorized distribution of any confidential document or report prepared by or on behalf of FOCUS for the exclusive use of the CLIENT.
- 2.6. For the purposes of the limitation of liability provisions contained in the Agreement of the parties herein, the CLIENT expressly agrees that it has entered into this Agreement with FOCUS, both on its own behalf and as agent on behalf of its employees and principals.
- 2.7. The CLIENT expressly agrees that FOCUS' employees and principals shall have no personal liability to the CLIENT in respect of a claim, whether in contract, tort and/or any other cause of action at law. Accordingly, the CLIENT expressly agrees that it will bring no proceedings and take no action in any court of law against any of FOCUS' employees or principals in their personal capacity.
3. **FIELD SERVICES**
- 3.1. Where applicable, field services recommended for the project are the minimum necessary in the sole discretion of FOCUS, to observe whether the work of a contractor retained by the CLIENT is being carried out in general conformity with the intent of the Service. Any reduction from the level of Services recommended will result in FOCUS providing modified certifications of the work.
4. **DOCUMENTS**
- 4.1. All of the documents, including digital information, prepared by FOCUS or on behalf of FOCUS in connection with the project are instruments of service for the execution of the project. FOCUS retains the property and copyright in these documents, whether the project is executed or not. These documents may not be used on any other project without the prior written agreement of FOCUS.
- 4.2. In the event the CLIENT furnishes FOCUS with any documents, information, surveys, and reports, FOCUS shall be entitled to rely on their accuracy and completeness. Any contracts for the provision of such documents, information, surveys, and reports shall be considered direct contracts with the CLIENT unless explicitly provided otherwise.

5. **INSURANCE**

- 5.1. FOCUS maintains professional liability insurance and general liability insurance. A copy of FOCUS' Certificate of Insurance will be provided to the CLIENT upon request.

6. **TERMINATION**

- 6.1. Either the CLIENT or FOCUS may terminate this Agreement without cause upon thirty (30) days notice in writing to the other at the address indicated on the first page hereof. On termination by either party under this paragraph the CLIENT shall forthwith pay to FOCUS all charges for the Services performed to the date of termination.
- 6.2. If either party breaches this Agreement the non-defaulting party may terminate this Agreement after giving seven (7) days notice to the defaulting party to remedy the breach. If the breach is not corrected or reasonable steps taken to correct the breach within the seven (7) days, the non-defaulting party may immediately terminate this Agreement. In the case of termination due to breach by the CLIENT, the CLIENT shall forthwith pay to FOCUS all charges for the Services performed.

7. **DISPUTE RESOLUTION**

- 7.1. If requested in writing by either the CLIENT or FOCUS, the CLIENT and FOCUS shall attempt to resolve any dispute arising out of or in connection with this Agreement by entering into structured, non-binding negotiations with the assistance of a mediator on a without prejudice basis.
- 7.2. If the dispute cannot be settled within a period of thirty days with the assistance of the mediator, or such longer period as might be agreed to by the CLIENT and FOCUS, the dispute shall be referred to and finally resolved by way of binding arbitration by a single arbitrator pursuant to the rules of procedure of the Arbitration Act of Alberta.
- 7.3. This Agreement is governed and construed in accordance with the laws in force in the Province of Alberta and the parties attorn to the jurisdiction of the applicable Courts of the Province of Alberta.
- 7.4. In the event of the failure of a claim brought by the CLIENT against FOCUS, the CLIENT shall indemnify FOCUS for all costs and expenses incurred by it in resisting or defending the claim including legal costs on a solicitor own client basis.

8. **SUCCESSORS AND ASSIGNMENT**

- 8.1. This Agreement shall enure to the benefit of and be binding among the parties hereto and except as otherwise provided herein on their executors, administrators, successors and assigns.
- 8.2. This Agreement shall not be assigned to any other party whatsoever without the express written consent of the other party.
- 8.3. The terms and conditions of this Agreement as set out herein, including the front page hereof, constitute the sole and entire agreement between the CLIENT and FOCUS in relation to the Services and supersedes all prior agreements between them whether written or oral.
- 8.4. This Agreement may be amended only by written agreement signed by both the CLIENT and FOCUS.

Myrna Schapansky

To: Don Elliott
Subject: RE: Cat Bylaw

From: Don Elliott [<mailto:elliott@albertaanimalservices.ca>]
Sent: January-12-12 1:19 PM
To: vilbawlf@syban.net
Subject: Cat Bylaw

Good Afternoon Myrna,

I have an example cat bylaw we have used in several Municipalities. It includes cat licensing but may be used without it depending on how the Village feels about this. It covers a broad range of violations which can be revised as needed.

The cost for enforcing the cat bylaw would be the same hourly patrol rate that was sent with your recent contract renewal and then there would be boarding for any cats we impound (the same as dogs which is \$25.00 per night for 5 nights plus a \$10.00 euthanasia fee if the animal is unclaimed). As with dogs this amount is only charged to the Village if the owner doesn't claim the cat.

We do have cat traps that we provide to citizens and that will require a separate trapping agreement be signed by the Village. This agreement outlines the costs of holding cats as stated above and also has a cost for any damaged or stolen traps that the Village is required to pay (from \$60.00 for a damaged trap to \$125.00 for a stolen or missing trap). The Village can offset this cost by having us charge a deposit to citizens for any amount desired.

Please let me know if you need anything else or if you have any questions.

Regards,

Cpl. Don Elliott

Alberta Animal Services

Phone: 403-347-2388

Toll Free: 1-866-340-2388

Fax: 403-346-6766



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If you receive this email in error, please notify us immediately by return email or by telephone at 403-347-2388 and delete this email and any reply to it. Thank you.

BYLAW NUMBER 123456

BYLAW NUMBER 123456 OF THE TOWN/VILLAGE OF ANYPLACE IN THE PROVINCE OF ALBERTA, BEING A BYLAW TO REPEAL BYLAW NO. 123456 AND ANY AMENDMENTS THERETO, AND BEING REPLACED BY THIS BYLAW TO REGULATE, RESTRAIN THE RUNNING AT LARGE, THE LICENSING, AND IMPOUNDING OF CATS.

WHEREAS, THE MUNICIPAL GOVERNMENT ACT, R.S.A. 2000, c. M-26 AS AMENDED AND THE PROVINCIAL OFFENCES PROCEDURE ACT, R.S.A. 2000, c. P-34 AS AMENDED, ENABLES A COUNCIL OF THE TOWN/VILLAGE/VILLAGE TO PASS BYLAWS RESPECTING WILD AND DOMESTIC ANIMALS, AND ACTIVITIES IN RELATION TO THEM;

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN/VILLAGE OF ANYPLACE, IN THE PROVINCE OF ALBERTA ENACTS A BYLAW REFERRED TO AS THE "CAT CONTROL BYLAW."

DEFINITION – Part 1

1. "AT LARGE" means a Cat that is present at any place other than the property of it's Owner and which is not being carried by any person, or is not otherwise restrained by a person controlling the Cat by means of a securely fastened leash.
2. "CONTRACTOR" means a person under contract by the Town/Village to maintain and administer a pound facility or animal shelter for Cats.
3. "BYLAW ENFORCEMENT OFFICER" means an employee or independent contractor appointed by the Town/Village to enforce the provision of the Town/Village Bylaws, and includes a member of the Royal Canadian Mounted Police, and when authorized a Community Peace Officer. A Bylaw Enforcement Officer is a Designated Officer for the purposes of s.542 of the Municipal Government Act.
4. "CAT" means either male or female of the feline family;
5. "OWNER" means:
 - (a) a person who has the care, charge, custody, Possession, or control of a Cat;
 - (b) a person who owns or claims a proprietary interest in a Cat;

the Town/Village upon payment of the sum of ten dollars (\$10.00) by the Owner and provided the Owner can present a receipt of payment of the license fee for the current Cat license year or the Town/Village administrative records indicate such payment was made;

Licenses and Tags are not transferable from one Cat to another and no refund shall be

made on any paid up Cat license fee because of the death or sale of the Cat or upon the
Owner's leaving the Town/Village before expiration of the license period;

7. Any person that becomes the Owner of a Cat licensed under this Bylaw shall report the change of ownership to the licensing department of the Town/Village and the Town/Village shall transfer ownership of the license to that person, but no additional license fee shall be owing by that person to the Town/Village for the year for which that license was purchased;

OFFENCES AND RESPONSIBILITY OF OWNER – PART 3

1. A resident of Anyplace who is the Owner of a Cat is guilty of an offence if he fails to obtain a license for such Cat.
2. The Owner of a Cat is guilty of an offence if such Cat:
 - (a) runs At Large;
 - (b) is without a collar and Tag while off the premises of its Owner;
 - (c) is a Cat in heat and is not confined and housed in the residence of the Owner or in a licensed kennel during the whole of the heat period except for the sole purpose of defecating on the premises of the Owner;
 - (d) defecates on any Public or Private Property other than the property of it's Owner and the Owner or person in control of the Cat fails to immediately remove such defecation;
 - (e) is within a site containing playground apparatus and/or sand play area located on Public or Private Property other than the property of its Owner;
 - (f) stalks or kills birds on Public or Private Property;

- (g) damages Public or Private Property;
- (h) bites any person or animal;
- (i) attacks or injures any person or animal

3. The Owner of a Cat is guilty of an offense if the Owner:

- (a) fails to provide identification (Name, Address, Date of birth and Cat Tag number) and proof thereof to a Bylaw Enforcement Officer;
- (b) provides false or misleading information to a Bylaw Enforcement Officer.

4. No more than three (3) Cats shall be harbored, suffered, or permitted to remain upon or in any land, house, shelter, room or place, building structure, or premises within the Town/Village unless:

- (a) the Cats in excess of the limit are under six weeks of age and the offspring of a licensed Cat residing at the same location.

RESPONSIBILITIES OF TOWN/VILLAGE ADMINISTRATION – Part 4

1. The Town/Village of Anyplace shall arrange for a Pound to be established for the keeping and impounding of Cats and may do so by entering into an Agreement with a Contractor. A Contractor or any such Pound may make rules and regulations for the operation and management of the Pound, provided they are not inconsistent with this Bylaw.

2. The Bylaw Enforcement Officer may seize and impound any Cat found At Large.

3. In the active pursuit of any Cat while that Cat is At Large, any Bylaw Enforcement Officer empowered to apprehend Cats under this Part is hereby authorized to enter upon any lands surrounding any building at all reasonable times.

4. No person, whether or not he is the Owner of a Cat which is being or has been pursued or captured shall:

- (a) Interfere with or attempt to obstruct a Bylaw Enforcement Officer who was attempting to capture or who has captured any Cat in accordance with the provisions of this Bylaw;
- (b) Unlock or unlatch or otherwise open the motor vehicle in which Cats captured for impoundment have been placed, so as to allow or attempt to allow any Cat to escape therefrom;

- (i) the name of the Officer,
 - (ii) the offence;
 - (iii) the appropriate penalty for the offence as specified in Schedule "A" of this Bylaw;
 - (iv) that the penalty shall be paid within twenty-two (22) days of the issuance of the Violation Tag to avoid possible prosecution; and
 - (v) any other information as may be required by the Chief Administrative Officer.
6. Where a Violation Tag is issued pursuant to this Bylaw, the person to whom the Violation Tag is issued may, in lieu of being prosecuted for the offence, pay the Town/Village the penalty specified on the Violation Tag;
7. Nothing in this Bylaw shall prevent a Bylaw Enforcement Officer from immediately issuing a Violation Ticket.
8. The Bylaw Enforcement Officer may enforce the provisions of this Bylaw, and where a Bylaw Enforcement Officer has reasonable grounds to believe that a provision of this bylaw has been contravened, the Bylaw Enforcement Officer is authorized and empowered to immediately issue a Violation Ticket pursuant to Part 2 of the Provincial Offences Procedures Act, R.S.A. 2000, c. p-34, as amended, to any person who the Bylaw Enforcement Officer has reasonable grounds to believe is responsible for the contravention.
9. Where a Violation Ticket has been issued to a person pursuant to this Bylaw, that person may plead guilty to the offence by submitting to a Clerk of the Provincial Court the specified penalty set out in the Violation Ticket at any time prior to the appearance indicated on the Violation Ticket.
10. The Violation Ticket shall be served upon the person who is believed to be responsible for the contravention under the Bylaw in accordance with the provisions of the Provincial Offences Procedures Act, R.S.A. 2000, c. P-34, as amended.
11. Should any Person be guilty of an offence for which no penalty is specified in Schedule "A" herein, then such Person shall be liable upon summary conviction to a fine of not less than five hundred dollars (\$500.00) and not more than ten thousand dollars (\$10,000.00) and in default of payment of any fine, to imprisonment for up to one (1) year.

SEVERABILITY OF BYLAW PROVISIONS – Part 7

1. It is the intention of Town/Village Council that each separate provision of this Bylaw shall be deemed independent of all provisions, and it is further the intention of Town/Village Council that if any provisions of this Bylaw be declared invalid, all other provisions shall remain valid and enforceable.

REPEAL

Bylaw No. 123456 and any amendments thereto are hereby repealed by passage of this Bylaw.

COMMENCEMENT OF ENFORCEMENT

Read a first time in Open Council this ____ day of _____, 2007.

Read a second time in Open Council this ____ day of _____, 2007.

Read a third time in Open Council and finally passed this ____ day of _____, 2007.

This Bylaw shall come into full force and effect on the ____ day of _____, 2007.

Mayor

CAO

Section 2(g)	Cat damages public or private property	\$150.00	\$300.00	Court
Section 2(h)	Cat bites any person or animal	Court	Court	Court
Section 2(i)	Cat attacks or injures any person or animal	Court	Court	Court
Section 3(a)	Fail to provide identification	\$200.00	\$400.00	Court
Section 3(b)	Providing false or misleading information	\$200.00	\$400.00	Court
Section 4	Harboring, suffering, or permitting more than three Cats at a residence.	\$100.00	\$200.00	\$300.00
PART 4				
Section 4(a)	Interfering with a Bylaw Enforcement Officer	\$200.00	\$400.00	Court
Section 4(b)	Unlocking or unlatching a vehicle with an impounded Cat	\$200.00	\$400.00	Court
Section 4(c)	Removing or attempting to remove a Cat from the possession of a Bylaw Enforcement Officer	\$200.00	\$400.00	Court

SCHEDULE "B"

Licensing fees for Cats in the Town/Village of Anyplace, Alberta are as follows:

Twenty dollars (\$20.00) for spayed / neutered Cats and forty dollars (\$40.00) for non-spayed / non-neutered Cats if purchased on or before January 31 of the current year.

Thirty dollars (\$30.00) for spayed / neutered Cats and fifty dollars (\$50.00) for non-spayed / non-neutered Cats if purchased after January 31 of the current year.

Replacement tags can be purchased for ten dollars (\$10.00) / tag.

This schedule comes into effect this ____ day of _____, 2007.

Bylaw # 06/09
Village of Bittern Lake
Province of Alberta

A Bylaw of the Village of Bittern Lake in the Province of Alberta amends Bylaw # 03/06 which provides for the Licensing and Controlling of Cats within the said Village or cited as the Cat Control Bylaw.

Referencing Schedule "B" License Fees:

And whereas, the council of the Village of Bittern Lake deems it advisable to pass a bylaw to amend the current animal Control bylaw #03/06 to change the License fees.

Now therefore, the municipal council of the Village of Bittern Lake duly assembled enacts that Bylaw #03/06 be amended to add the following clauses pertaining to Schedule "B" License Fees;

Altered (spayed or neutered) Cats

Cat license fee (prior to January 31)	\$ 15.00
Cat License fee (after January 31)	\$ 30.00

Unaltered (Intact) Cats

Cat license fee (prior to January 31)	\$ 70.00
Cat License fee (after January 31)	\$ 100.00

Residents will be required to provide proof of spay/neuter, until receipt or statement from Veterinarian is received, it will be assumed the cat is unaltered. Consequently, will be licensed as such, resident will be reimbursed upon proof of spay/neuter.

Replacement Cat License

All Cats	\$ 5.00
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This Bylaw shall take effect on the 14th day of December 2009.

Read a first time in Council this 14th day of December 2009.

Read a second and Third time in council and finally passed this 14th day of December 2009.

Mayor Sheldon Sendeki

CAO, Theresa Fuller

**BYLAW #2537/07
OF THE
CITY OF CAMROSE
PROVINCE OF ALBERTA**

A BYLAW OF THE CITY OF CAMROSE IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE LICENSING AND CONTROLLING OF DOGS AND CERTAIN CONTROLS OF CATS WITHIN THE SAID CITY.

WHEREAS the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000 and amendments thereto, provides that a Council may pass Bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property, wild and domestic animals and activities in relation to them, and the regulation, prohibition and licensing thereof;

AND WHEREAS the Council of the City of Camrose deems it advisable to pass a Bylaw for the licensing and controlling of dogs, and further, certain control of cats within the City of Camrose;

NOW THEREFORE the Municipal Council of the City of Camrose duly assembled enacts as follows:

TITLE:

1. This Bylaw may be cited as "The Animal Control Bylaw".

PURPOSE:

2. The purpose of this Bylaw is to establish a system of licensing and control with respect to dogs within the City of Camrose, and further to provide certain controls for cats within the City of Camrose.

DEFINITIONS:

3. In this Bylaw unless the context otherwise requires:
 - (1) "Altered" means a dog that has been spayed or neutered.
 - (2) "At Large" means any dog:
 - (a) that is not being restrained by a leash, except when the dog is under the control of a responsible person or owner on his private property or within a designated off-leash area, in accordance with the provisions of this Bylaw, or
 - (b) that is on a leash but not under control and which is actually upon property other than the property in respect of which the owner of the dog has the right of occupation, or
 - (c) which is under the control of a person by means of a leash and which causes damage to persons, property or other animals.
 - (3) "Cat" means any male or female member of the feline family.
 - (4) "City" means the City of Camrose.
 - (5) "City Manager" means a person appointed by Council as the Manager of the City of Camrose or his delegate.
 - (6) "Council" means the Council of the City of Camrose.
 - (7) "Dangerous Dog" means a dog of any age, including a guard dog that has:
 - (a) without provocation, chased, attacked or bitten any person or other domestic animal or
 - (b) shown a propensity, disposition or potential to attack or injure, without provocation, other animals or humans, or
 - (c) been made the subject of an Order under the *Dangerous Dog Act*, or
 - (d) threatened or created the reasonable apprehension of a threat to any person or other domestic animal.

DEFINITIONS (continued):

3.

- (8) "Dog" means any animal of the Canidae family, female or male of the species, intact or altered.
- (9) "Dog Tag" means a numbered, metal, identification tag issued by the City for a specific dog. It is intended to be worn on a collar or harness.
- (10) "Enforcement Officer" means a member of the Camrose Police Service or a City of Camrose Bylaw Enforcement Officer, or any other person appointed by Council or the City Manager to enforce the provisions of this Bylaw.
- (11) "Feral cat" means a cat, which in the opinion of a registered veterinarian, is wild in nature and shows no signs of domestication.
- (12) "Guard Dog" means a dog that is trained and used for the prevention of unlawful entry on a business premises in any commercial or industrial area by unauthorized persons.
- (13) "Guide Dog" means a dog that is trained as a guide for a blind person and identified on an identification card issued by the Canadian National Institute for the Blind.
- (14) "Kennel" means a residential premises intended or used for the keeping or harbouring of more than three (3) dogs, but does not include premises operated by a veterinarian for the purpose of care and treatment of dogs, the City of Camrose pound, or any commercial operation that provides for the care and boarding of any dog not belonging to the owner of the facility.
- (15) "Kennel License" means an annual license issued with respect to a kennel.
- (16) "Leash" means a device that attaches to a dog for the purpose of humanely controlling or restraining the animal.
- (17) "Off Leash Area" means an area designated by Council, where dogs, excepting dangerous dogs or guard dogs are permitted to be off leash, but under the control of the owner at all times. The off leash area will be designated with signage authorized by the City Manager.
- (18) "Owner" unless the context otherwise requires, means any person, partnership, association or corporation who has legal title or possession of a dog or who harbours, keeps or has the care or control of a dog, and includes temporary care or control.
- (19) "Parks" or "Parkland" includes playgrounds, picnic grounds, playfields, campgrounds or any other public open space, including all bicycle, walking or skiing trails within same.
- (20) "Police Service Dog" means any dog that is employed by a Police Service for law enforcement purposes.
- (21) "Pound" means a place, designated by Council, where dogs that have been seized shall be kept and may include a private contractor. Where a private contractor is so designated, stray or unwanted cats may also be accepted and kept at the facility.
- (22) "Pound Keeper" means any person appointed by the City Manager to keep a pound for the purpose of controlling and disposing of dogs that have been seized and may include a pound for housing and disposing of cats.
- (23) "Violation ticket" means a summons violation ticket, Part 2, of the Provincial Offences Offences Procedure Act, R.S.A 2000, c. P-34.

PART I DOG CONTROL

LICENSING:

4. Every owner of a dog, six (6) months of age or older shall license such dog with the City and pay to the City a license fee in accordance with Schedule "A" of this Bylaw.
5. Every owner of a dog, six (6) months of age or older, who takes up residency within the City shall, within fourteen (14) days license such dog with the City and pay to the City a license fee in accordance with Schedule "A" of this Bylaw.
6. Every owner of a dog within the City of Camrose, who fails to license such dog by January 31st of each calendar year, shall license such dog with the City and pay to the City an increased license fee.
7. A License shall be issued free of charge to any owner of a Guide Dog and to any Police Service Dog owned by the Camrose Police Service.
8. Upon licensing a dog as required in this Bylaw, the owner shall be issued with a metal dog tag that has been stamped with a license number and the year of such license.
9. In the event that a dog tag is lost, a new dog tag may be issued, upon proof of license of the dog and upon payment to the City of the fee prescribed.
10. A dog tag shall not be transferred from one dog to another, or attached to any dog that has not been licensed with the City. No refund shall be made for any license issued pursuant to this Bylaw.
11. Where ownership of a licensed dog is transferred from one owner to another, the new owner shall report the ownership change to the City however no additional fee will be charged.
12. A dog tag is only valid for the calendar year for which it is issued.
13. At all times when a dog is on any property other than that of its owner, the dog tag issued for such dog shall be attached to a collar or harness worn by the dog.
14. No person residing within the City of Camrose shall own more than three (3) dogs older than six (6) months, at any one time, unless the owner is the holder of a Kennel License issued pursuant to this Bylaw.
15. Any person wishing to operate a kennel or own more than three (3) dogs must annually obtain a Kennel License, which may be issued upon payment of the prescribed fee provided that the proposed kennel first meets the requirements of all applicable laws governing kennels, including compliance with the City of Camrose Land Use Bylaw. Individual dog licenses are a separate requirement from a Kennel License.
16. An owner of an altered dog must provide a signed certificate, letter or receipt from a registered Veterinarian, or in lieu thereof, provide an Owner's Declaration before the owner is entitled to a reduced fee for a license.

REVOCATION OF LICENSE:

17. An Enforcement Officer may revoke any license issued pursuant to this Bylaw if:
 - (a) the applicant fails to comply with any condition of the license;
 - (b) the license was issued on the basis of incorrect information or a misrepresentation by the applicant;
 - (c) the license was issued in error, or
 - (d) the owner breaches a provision of this Bylaw.
18. The owner of a dog is guilty of an offence if he or she fails to comply with any of the provisions of this Bylaw.

REGULATIONS:

19. No owner shall allow his dog to be or to remain on any property not his own unless:
 - (a) a leash of sufficient strength to restrain the dog, and not longer than 2.0 meters is securely attached to the dog, and
 - (b) the leash is being held by a person able to restrain the dog, or
 - (c) the leash is securely tied to a stationary object which cannot be moved by the dog, or
 - (d) the dog is being exercised in a designated off-leash area.
20. No owner shall allow his dog, while on property not his own to:
 - (a) bark at any person, or
 - (b) chase any person or vehicle, or
 - (c) attack any person, or
 - (d) chase or attack any animal owned or being kept by another person, or
 - (e) cause any damage or nuisance thereon.
21. The owner of a dog shall forthwith remove any defecation left by their dog on public property or private property other than that of the owner.
22. The owner of any dog shall ensure that any defecated matter left on the owner's property does not accumulate to such an extent that it is reasonably likely to annoy or pose a health risk to others.
23. When a dog is within an off-leash area, the dog must be under the control and direction of the owner, who shall carry with them a leash not exceeding 2.0 metres in length.
24. No owner shall allow his/her dog to bark or yelp or howl excessively or in any other manner disturb any person.
25. In determining whether barking is reasonably likely to annoy or disturb the peace of others, consideration may be given, but is not limited to the:
 - (a) proximity of the property where the dog resides, or
 - (b) the duration of the barking, or
 - (c) the time or day and day of the week, or
 - (d) nature and use of the surrounding area, or
 - (e) any effect of the barking.
26. Any dog at large may be seized by any dog catcher or Enforcement Officer and placed in a pound as provided for in this Bylaw.
27. An Enforcement Officer may use any means necessary to capture and seize a dog at large, provided that:
 - (a) no dog shall be seized on private property without the permission of the owner of said property, except in case of fresh pursuit and it is definitely known that the property is not that of the owner of the dog, and
 - (b) reasonable precaution is taken to avoid causing any injury or bodily harm to such dog.
28. Every dog seized under this Bylaw shall, as soon as practical, be taken to the prescribed pound and restrained therein.
29. No person shall in any way interfere with, or obstruct an Enforcement Officer who has seized or is attempting to seize a dog at large.
30. No person shall release or attempt to release a dog that has been seized except as otherwise provided in this Bylaw.

31. No person shall in any way permit a dog to be in distress by:

- (a) causing any unnecessary physical pain to the dog, or
- (b) neglecting to provide food, potable water, care or shelter as is necessary to maintain the good health of the dog, or
- (c) neglecting to provide the necessary treatment for a dog suffering from disease or injury, or
- (b) harassing or tormenting such dog.

32. If a dog is in distress and:

- (a) the owner does not forthwith take steps that will relieve its distress, or
- (b) the owner cannot be found immediately and informed of the dog's distress,

an Enforcement Officer may take any action he/she considers necessary to locate the animal and relieve its distress, including taking the dog into custody, pursuant to the *Animal Protection Act*.

33. If an Enforcement Officer determines that a dog is a dangerous dog, either through personal observation or after an investigation initiated by a complaint, he or she may in writing:

- (a) inform the owner that the dog has been determined to be a dangerous dog, and
- (b) require the owner to keep such dog in accordance with the provisions of Section 34, Section 35, Section 36 and Section 37 of this Bylaw, and
- (c) inform the owner that if the dangerous dog is not kept in accordance with the provisions of this Bylaw, the owner will be fined, or subject to enforcement action pursuant to the Offenses and Penalties section of this Bylaw.

34. An owner of a dangerous dog shall:

- (a) maintain in force a policy of liability insurance in a form satisfactory to the City Manager providing third party liability coverage in a minimum amount of \$500,000.00 for injuries caused by the owner's dog, and
- (b) the liability policy shall contain a provision requiring the insurer to immediately notify the City, in writing, should the policy expire or be cancelled or terminated, and
- (c) upon cancellation, expiry or termination of the liability policy, the dog license is null and void.

35. At all times while a dangerous dog is on the premises of its owner, the owner shall:

- (a) either keep such dog confined indoors under the effective control of a person over the age of sixteen (16) years, or confined in a securely enclosed and locked pen or other structure, constructed to prevent the escape of the dog and capable of preventing the entry of young children, and
- (b) such pen shall have secure sides and a secure top, and if it has no bottom secured to the sides, the sides must be embedded in the ground to a minimum depth of thirty (30) cm.

36. When any dangerous dog is off the premises of the owner, the owner shall securely muzzle such dog, and either harness it or leash it securely to effectively prevent it from attacking or biting a person or other animal.

37. The owner of a dangerous dog shall take all necessary steps to ensure that such dog does not bite, chase or attack any person or other animal, whether the person or animal is on the property of the owner or not.

38. The owner of a guard dog must either keep such dog confined indoors or confined in a securely enclosed fenced area, constructed to prevent the escape of the dog and capable of preventing the entry of young children. The fence shall have a minimum height of six (6) feet. The owner shall post signs on the perimeter of the fence, warning of the presence of guard dogs. Guard dogs will only be permitted in commercial or industrial districts.

39. Dangerous dogs and guard dogs shall not be permitted in an off-leash area.

40. In addition to the remedies set forth in this Bylaw, if an Enforcement Officer determines that a dangerous dog or guard dog is not being kept in accordance with this Bylaw, he/she may make application for an order directing that such dog be kept in a proper way by the owner or that the dog be destroyed.

DOG POUND

41. A Pound Keeper shall:
- (a) receive and impound any dog seized under the provisions of this Bylaw, and
 - (b) keep a record of such dog on a form approved by the City, and
 - (c) ensure that any dog so impounded is provided with sufficient food and potable water to maintain the health and comfort of the dog, and
 - (d) provide the services of a veterinarian, as soon as practical, for any dog which appears to be ill or injured, and
 - (e) ensure that no dog, while impounded is unnecessarily mistreated.
42. In order to protect the facility and the health and welfare of both the dog being received and any other animals within the facility, where the pound keeper is a registered veterinarian, they may examine, vaccinate and treat any dog entering the dog pound.
43. Any dog, which has been placed in a pound, shall be kept therein for a period of not less than three clear days, exclusive of Saturdays, Sundays and statutory holidays unless claimed prior by the owner or otherwise disposed of in accordance with this Bylaw.
44. An owner may redeem an impounded dog upon payment to the City of all fines and fees and costs as prescribed in this Bylaw and shall sign a Claim and Release form.
45. All fees and costs, as applicable, shall be paid to the Pound Keeper prior to release to the owner of any dog.
46. In any case, where a dog is found to be ill or has been injured and it has been determined by a veterinarian or other competent person that the dog should be euthanized to prevent needless suffering, the dog may be euthanized as soon as practical.
47. Any dog that has been impounded, for longer than the period of time prescribed in this Bylaw may, at the discretion of the Pound Keeper:
- (a) be spayed or neutered, microchipped, and adopted or sold, upon payment of all applicable fees and services, or
 - (b) be euthanized by a Veterinarian.
48. No person shall purchase an impounded dog and thereafter return it to the previous owner, unless he/she first reports his/her intention to return the dog to such owner and provides the name and address of said owner to the Pound Keeper or Enforcement Officer.
49. The Pound Keeper shall, if the dog being impounded is wearing a dog tag or any other identification, make a conscientious effort to notify the owner that the dog has been impounded and give said owner a reasonable period of time to claim the dog before disposing of same.
50. Consistent with any existing agreement or contract with the City, the Pound Keeper may establish procedures for the adoption of dogs that have been kept for the minimum three day period, and may establish related fees.

PART II CAT CONTROL

51. The Pound Keeper, at their sole discretion, may receive stray cats from the public. Where the Pound Keeper does receive a stray cat the Pound Keeper shall:
- (a) Keep a record of such cat
 - (b) ensure that any cat so impounded is provided with sufficient food and potable water to maintain the health and comfort of the cat, and
 - (c) provide the services of a veterinarian, as soon as practical, for any cat which appears to be ill or injured, and
 - (e) ensure that no cat, while impounded is unnecessarily mistreated.

52. In order to protect the facility and the health and welfare of both the cat being received and any other animals within the facility, where the pound keeper is a registered veterinarian, they may examine, vaccinate and treat any cat entering the pound.
53. Any cat, which has been placed in a pound, shall be kept therein for a period of not less than three clear days, exclusive of Saturdays, Sundays and statutory holidays unless claimed prior by the owner or otherwise disposed of in accordance with this Bylaw.
54. An owner may redeem an impounded cat upon payment to the City of all fees as prescribed in this Bylaw and payment to the Pound Keeper of all fees and services, prior to the release of the cat and shall sign a Claim and Release form.
55. In any case, where a cat is found to be ill or has been injured and it has been determined by a veterinarian or other competent person that the cat should be destroyed to prevent needless suffering, the cat may be destroyed as soon as practical.
56. Any cat that has been impounded, for longer than the period of time prescribed in this Bylaw may, at the discretion of the Pound Keeper:
 - (b) be spayed or neutered, microchipped, and adopted or sold, upon payment of all applicable fees and services, or
 - (b) be euthanized by a Veterinarian.
57. The Pound Keeper shall, if the cat being impounded is wearing a identification collar or any other identification, make a conscientious effort to notify the owner that the cat has been impounded and give said owner a reasonable period of time to claim the cat before disposing of same.
58. Where a Pound Keeper receives a feral cat and in the opinion of a veterinarian the feral cat should be euthanized, the 3 day waiting period required by Section 53 is hereby waived.
59. Consistent with any existing agreement or contract with the City, the Pound Keeper may establish procedures for the adoption of cats that have been kept for the minimum three day period, and may establish related fees.

PART III

OFFENSES AND PENALTIES:

60. Where an Enforcement Officer has reasonable grounds to believe that a person has contravened any provision of this Bylaw, he or she may serve upon such person an offence ticket allowing payment of the specified penalty as set out in Schedule "B" to this Bylaw, which shall be accepted by the City in lieu of prosecution for the offence or, may issue a violation ticket requiring a person to appear in court without the alternative of making a voluntary payment or may lay an Information in respect of the offence.
61. When a penalty is not specified under this Bylaw, a person who is guilty of an offence is liable to a fine not exceeding \$10,000.00 or to imprisonment for not more than 6 months for non-payment of the fine.
62. The levying and payment of any penalties shall not relieve a person from the necessity of paying any fees, charges or costs from which he/she is liable under the provisions of this Bylaw.
63. A Provincial Court Judge, in addition to the penalties provided in this Bylaw, may direct or order the owner of the dog to obtain a license or to prevent such animal from doing mischief or causing a disturbance, or a nuisance complained of, or have the dog removed from the City, or to have the dog destroyed, or to order the owner of the dog to comply with other relevant sections of this Bylaw, or in any other manner deemed appropriate.
64. Schedule "A" and Schedule "B" attached hereto forms part of this Bylaw.
65. This Bylaw shall come into force and effect on the date of final passing thereof and ByLaw #2436/04 and any amendments thereto are rescinded.

READ a FIRST time in COUNCIL this 9th day of April, A.D., 2007.

MAYOR

ASSISTANT CITY MANAGER

READ a SECOND and THIRD time in COUNCIL and FINALLY PASSED this 23rd day of April, A.D. 2007.

MAYOR

ASSISTANT CITY MANAGER

BYLAW #2537/07

SCHEDULE "A"

LICENSE FEES

Altered (spayed or neutered) Dogs (6 months of age or older)

Dog License Fee (prior to January 31st).....\$20.00

Dog License Fee (after January 31st).....\$30.00

Dog License Fee (unaltered dogs and Guard Dogs - 6 months of age or older)

Dog License (prior to January 31st)\$40.00

Dog License (after January 31st)\$50.00

Dangerous Dogs

Dog License Fee (prior to January 31st).....\$150.00

Dog License Fee (after January 31st).....\$250.00

Replacement Dog License

All Dogs.....\$10.00

Kennel License Fee

Annually.....\$40.00

OTHER FEES

DOGS:

- A. Physical examination, vaccinations and health care.....\$47.00
- B. Pound fees.....\$11.50 per day
- C. Applicable Veterinary expenses as required.

CATS:

- A. Physical examination, vaccinations and health care.....\$47.00
- B. Pound fees.....\$ 9.50 per day
- C. Applicable Veterinary expenses as required.

BYLAW #2537/07

SCHEDULE "B"

PENALTIES

All Dogs (excepting Dangerous Dogs and Guard Dogs):

<u>PENALTIES</u>	<u>Voluntary</u>
FIRST OFFENSE.....	\$ 75.00
SECOND OFFENSE.....	\$150.00
SUBSEQUENT OFFENSES.....	\$300.00
Providing a False Owner's Declaration.....	\$300.00

Dangerous Dogs and Guard Dogs:

DOG LICENSE

Failure to obtain and keep in force a dangerous or guard dog license.....\$500.00

LIABILITY INSURANCE

Failure to maintain in force a policy of liability
Insurance pursuant to Section 34 of this Bylaw.\$1,500.00

CONFINEMENT

Failure to confine a dangerous dog or guard dog when on
the premises of the owner in accordance with this Bylaw.\$500.00

FAILURE TO SECURE

Failure to muzzle or otherwise secure a dangerous dog
or guard dog when off the premises of the owner. \$500.00

INJURY

If a dangerous dog or guard dog bites or attacks a person
or animal, causing injury, the owner shall be subject to a fine of.\$1,500.00

DOG RUNNING AT LARGE

Permitting a dangerous dog or guard dog to run at large.....\$500.00

SECOND OR SUBSEQUENT OFFENSES

An owner who commits, for a second or subsequent time, any of the offences listed, the penalty
shall be double the initial fine.

**BY-LAW #2634/09
OF THE
CITY OF CAMROSE
PROVINCE OF ALBERTA**

**A BY-LAW OF THE CITY OF CAMROSE IN THE PROVINCE OF
ALBERTA TO AMEND THE CITY OF CAMROSE ANIMAL CONTROL
BY-LAW #2537/07.**

Pursuant to the provisions of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, as amended, the Municipal Council of the City of Camrose, duly assembled, enacts as follows:

- (1) That it is deemed advisable to replace Definition Section 3 (13) of By-Law #2537/07 as follows:

"Assistance Dog" means any professionally trained dog, including a guide, hearing or service dog that works in partnership with a disabled person to increase his or her independence, safety and mobility.

- (2) That it is deemed advisable to replace Section 7, Part I Dog Control, Licensing, as follows:

A License shall be issued free of charge to any owner of an Assistance Dog and to any Police Service Dog owned by the Camrose Police Service.

- (3) This By-Law shall come into force and effect on the date of final passing thereof.

READ a FIRST time in COUNCIL this 7th day of DECEMBER, A.D. 2009.

READ a SECOND time in COUNCIL this 7th day of DECEMBER, A.D. 2009.

READ a THIRD time in COUNCIL and FINALLY PASSED this 7th day of DECEMBER, A.D. 2009.

MAYOR.

MANAGER OF CORPORATE
AND PROTECTIVE SERVICES.

41. 10/10/1919
1919/10/10/1919
1919/10/10/1919

1919/10/10/1919
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1919/10/10/1919

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1919/10/10/1919

MAYORS REPORT Jan 2012

.DEC 21 talked to Scot and told him that it may be a good idea to clean up some snow on main street and on Railway ave. Then he should spread a little sand on the ice.

.DEC 27 special meeting.

.Jan 4 talked to Mark Hay about the snow blade and told him to fix it as required.

.Jan 15 talked to Scot about snow removal (about 7:00 AM at 10:00 AM talked to him again and he was going to quit as he was just about finished).

.Jan 18 regular Council Meeting.

.Jan 25 will be going to Providence Place Meeting.

Gordie

190-44-207A

1. The first of the two questions is
the question of the "right to life"

and the second is the question of the

right to privacy. The first question is

the question of the right to life. The

second question is the question of the

right to privacy. The first question is

Report from the Administration

For the period December 19, 2011 – January 18, 2012

Administration:

- The January, 2012 Village Voice will not be sent out due to a lack of staff.
- The new printer/copier/scanner/fax has been ordered.
- Muniware agreement was signed and returned.
- I received the cost quotes from Allan Yamashita at Focus to upgrade the tender document and to distribute it for the relining of Macrae Street, Sanden Street and King Street. I have not dealt with this project in any way and I do not know if the quote we received is reasonable. Village Manager Horbasenko suggested that I work with Mayor Gordie Blatz to determine the next step.
- Mayor Blatz has purchased and replaced a resident's ladder that was broken by a contractor hired by the Village.

Development:

- No development permits were issued this past month.
- The total number of permits approved to date in 2011: two.
- No Compliance Certificates were issued this past month. Total compliance certificates issued in 2011: one.

Public Works:

- I have offered the Director of Public Works position at \$20.00 per hour to Justin Jacobsen. He will work full time during the spring and summer seasons and will work as needed during the off season. He also wants to take the water and sewer course.

Parks and Facilities:

- Ingrid Bylks talked to Denette Tews of Alberta Transportation. She said that we will not receive the Alberta Municipal Water/Wastewater Grant that we applied for in 2007 for Lift Station upgrades because there are so many other applications that are of a higher priority. She suggested that the Village use their MSI Grant for this project.

By-Law Services:

- The owners of the barking dog paid a fine of \$100.00. They have agreed to bring the dog in at night.

Fire Department:

- There were no Fire Calls.
- There were two Motor Vehicle Accidents where the Bawlf Fire Department provided traffic control.
- Two practices were held. Eleven members were present on December 5th. The meeting was held to discuss handling public relations issues and the vehicles were cleaned and checked.

The second practice was held on December 20th with six members present. A debriefing was held on the semi accident – Training on Fire Fighter Safety and the vehicles and equipment were checked.

- Have 6 certified B.A. units.
- Spare pagers have been sent in for repairs.
- Small equipment has been ordered to improve their ability to handle traffic effectively at night.
- Fire Fighter Gordy Blatz officially retired with the department's sincere thanks for his many years of service.

December 19, 2011

Our File No: 41110-016992 JAC

Village of Bawlf
Box 40
101 Hanson Street BAWLF AB T0B 0J0
Attention: Lynn Horasenko

RE: Type of Loss: Property Damage - Armand Maqnin
 Date of Loss: June 21, 2010
 Your Policy: MNX002
 Your Insurers: MUNIX

As you are aware, we are the Insurance Adjusters assigned to handle the above captioned loss on your behalf.

We now write to advise that settlement has been made to the claimant from your Insurer and this matter has been resolved.

As per your Commercial General Liability Policy, we now write to request provision of your **\$1,000.00 deductible** applicable to this loss.

We ask that you please issue payment as follows:

Payee..... MUNIX
c/o Claimspro Adjusters
Suite 200, 1479 Buffalo Place, Winnipeg, MB R3T 1L7
Attn: Joyce

Once we have received your deductible cheque, we will complete our data entry and disburse funds appropriately to MUNIX on your behalf.

We trust you will find the above to be in order and request your prompt attention in this regard. If you have any questions, please contact the writer at 1-800-988-5090.

Yours truly,
ClaimsPro Inc.
An SCM Company

Paid in Full

Joyce Chudyk, Adjuster
joyce.chudyk@scm.ca
Direct: (204) 988-5081

JAC/jac

cc: AMSCIS

Item: 7a.)

10/10/2020

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Daryl/Fern Reinke

To: <dwreinke@syban.net>
Attach: SKMBT_C65011122009270.pdf
Subject: Fw: Letter received last night

----- Original Message -----

Sent: Thursday, December 29, 2011 10:16 PM
Subject: FW: Letter received last night

>
> Good Morning Jerry & Darrell,
>
> See attached a letter Council received last night from Tiffany. I was pleased she took the time to
> shed some light on her experience with Councillor & Mayor. We received Tiffany's letter and
> Jocelyn's letter in an open Council meeting therefore it is a public document.
>
> Can you guess how conversation went after this (and with the letter from Jocelyn)??!! (Needless to
> say I didn't get too much sleep last night.)
>
> Thought you guys might get a chuckle out of it. Have a good day!
>
> Jody
>
>
>

No virus found in this message.

Checked by AVG - www.avg.com

Version: 10.0.1416 / Virus Database: 2109/4111 - Release Date: 12/29/11

Lynn Horbasenko

From: Walsh, Imogene [iwalsh@brsd.ab.ca]
Sent: February-16-12 2:36 PM
To: lhorbasenko@bawlf.com
Cc: Roberts, Percy
Subject: Council meeting

Battle River School Division is currently looking at placement of the new school facility on our current school site in Bawlf. We have some questions for the village that will help us in this process.

- Are there any plans for developing more residential lots?
- Would there be any interest from the village in any excess land that BRSD may have?

We look forward to discussing these items with you.

Imogene Walsh, CGA, CSBO
Asst. Superintendent - Business
Battle River School Division

