



AGENDA

Regular Meeting of Council of the Village of Bawlf in the Province of Alberta

Tuesday, February 21, 2012 – 7:00 p.m.

Council Chambers

1. CALL TO ORDER

2. DELEGATIONS

- a) 7:00 p.m. – Battle River School Division – Discussion RE: Location of the New School
(Imogene Walsh & Percy Roberts)

3. GENERAL GOVERNMENT

- a) Agenda

Motion to adopt as presented

- b) Minutes of the Regular Meeting of Council held January 18, 2012

Motion to adopt as presented

- c) Accounts Payable – January, 2012

Motion to accept as information

- d) Financial Statement – December 2011 (January 2012 not finalized)

Motion to accept for information

4. BUSINESS ARISING

- a) Skating Rink Insurance – Clarification of Declared Value

Motion

- b) Dissolution Study Motion Clarification – *no memo*

Discussion

- c) Cat Bylaw from the Village of Alliance

Discussion

- d) Sanitary Sewer Relining

Discussion/Motion

e) Motion 16/12 - FOIP COMPLAINT

5. NEW BUSINESS

- a) Sanden Court Management – *Mayor G. Blatz*

Motion

- b) Volunteer Appreciation Week – April 15-21

Discussion/Motion

- c) Proposal for Bin and Vehicle Storage

Discussion

- d) Review of Lease Agreement for Lot 29, Block 7, Plan LVII

Discussion

- e) Battle River Country Ambassador Program – *Mayor G. Blatz*

Discussion/Motion

- f) Subdivision and Development Appeal Board Appointment

Motion

- g) Highway 13 Widening – Encasing of Sewer Line

Motion

6. STANDING COMMITTEE REPORTS

- a) Mayor's Report

- b) Administration Report

- c) Board Reports:

- Bawlf & District Recreation Association
- BRAED
- Shirley McClellan Regional Water Services Commission

7. CORRESPONDENCE

- a) Bawlf Recreation Association 2011 Program Summary

- b) Town of Bashaw – Letter regarding Regional Emergency Management Liaison

- c) Growing Rural Tourism Conference – April 2-4, 2012 in Camrose

8. CONFIDENTIAL ITEMS

None

9. ADJOURNMENT



MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF BAWLF

In the Province of Alberta held on
Wednesday, January 18, 2012 at 7:00 p.m.
In the Bawlf Village Office

PRESENT:

Mayor G. Blatz, Deputy Mayor J. Yuha and Councillors R. Blatz, F. Reinke & K. Robbins
Myrna Schapansky, Acting CAO
Blaine Fenske & Dan Hochausen – Daysland Drainage District No. 4
Laurie Callsen, Camrose Canadian
Sherry Bratrud – Bawlf Lutheran Church

1. CALL TO ORDER

Mayor G. Blatz called the meeting to order at 7:00 p.m.

2. DELEGATIONS

- a) Blaine Fenske & Dan Hochausen – Daysland Drainage District #4
Blaine Fenske – Water Wells
- New School
Dan Hochausen left the meeting at 7:25 p.m.
Blaine Fenske left the meeting at 7:30 p.m.
- b) Sherry Bratrud – Bawlf Lutheran Church
Sherry Bratrud extended an invitation to Village Council and Administration to attend a Community Supper on Sunday, February 5th at the Bawlf Community Centre.
Sherry Bratrud left the meeting at 7:35 p.m.

3. GENERAL GOVERNMENT

a) AGENDA

MOTION 01/12: MOVED BY Clr. Reinke to accept the Agenda with the addition of 4.e) Lift Station, 5. d) Library Memberships – Camrose County, 5.e) Temporary Office Position and 8. a) Personal.

CARRIED.

b) MINUTES OF THE REGULAR MEETING OF COUNCIL HELD December 19, 2011

MOTION 02/12: MOVED BY Deputy Mayor Yuha that the Minutes of the Regular Meeting of Council held December 19, 2011 be accepted as amended.

CARRIED.

c) *MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD December 27, 2011*

MOTION 03/12: MOVED BY Mayor G. Blatz that the Minutes of the Special Meeting of Council held on December 27, 2011 be accepted as presented.

CARRIED.

d) *ACCOUNTS PAYABLE FOR DECEMBER, 2011*

MOTION 04/12: MOVED BY Clr. Robbins **to** accept the December, 2011 Accounts Payable register for information.

CARRIED.

4. BUSINESS ARISING

a) *MASTER RATES BYLAW 579/12 – BEING A BYLAW TO ESTABLISH RATES, FEES AND CHARGES FOR GOODS AND SERVICES PROVIDED BY THE VILLAGE OF BAWLF.*

MOTION 05/12: MOVED BY Clr. Reinke that second reading be given to Bylaw 579/12.

CARRIED.

MOTION 06/12: MOVED BY Deputy Mayor that third reading be given to Bylaw 579/12.

CARRIED.

b) *TENDER DOCUMENT FOR MACRAE STREET, SANDEN STREET AND KING STREET*

Discussion

MOTION 07/12: MOVED BY Mayor Gordie Blatz that the Village Council table the decision to contact Focus Group to provide tender documents for relining Macrae Street, Sanden Street and King Street pending further information.

CARRIED.

c) *CAT BYLAWS*

Discussion

MOTION 08/12: MOVED BY Clr. Reinke that Village Council table cat bylaws pending further information.

CARRIED.

d) *FUEL BILLS*

Discussion

MOTION 09/12: MOVED BY Clr. Reinke that each vehicle owned by the Village of Bawlf have a log book to record each fuel fillup, the mileage and amount of fuel.

CARRIED.

name + signature of person purchasing the fuel.

e) *LIFT STATION*

Discussion

5. NEW BUSINESS

a) *REGIONAL FIRE & EMERGENCY MANAGEMENT SERVICES*

Discussion.

Clr. R. Blatz left the room at 8:20 p.m. and returned at 8:22 p.m.

b) *OCCUPATIONAL HEALTH & SAFETY*

Discussion.

c) *DISSOLUTION STUDY*

Discussion.

MOTION 10/12: MOVED BY Clr. Blatz moved that the Village Council proceed with a "Dissolution Study".

CARRIED.

d) *LIBRARY MEMBERSHIPS*

Discussion.

MOTION 11/12: MOVED BY Clr. Robbins that Village Council send a letter to Camrose County stating that the Village will leave library memberships as status quo.

CARRIED.

e) *Temporary* ~~TEMPORARY~~ *OFFICE POSITION*

Discussion.

6. *STANDING COMMITTEE REPORTS*

a) *MAYOR'S REPORT*

As attached to these Minutes.

b) *ADMINISTRATION REPORT*

As attached to these Minutes.

c) *RECREATION & COMMUNITY SERVICES*

i. *Bawlf & District Recreation Association – Councillor R. Blatz*

- A meeting was not held.

ii. *BRAED – Mayor G. Blatz*

- A meeting was not held.

iii. *Shirley McClellan Regional Water Services Commission – Councillor R. Blatz*

- A meeting will be held on January 26.

7. *CORRESPONDENCE*

a) Insurance Letter – Property Damage Armand Magnin

b) Battle River Community Foundation Grant

8. *CONFIDENTIAL ITEMS*

MOTION 13/12: MOVED BY Clr. Reinke that the meeting move "in camera" at 8:57 p.m.

CARRIED.

a) Personal

b) Rate of Pay for Acting CAO Schapansky

MOTION 14/12: MOVED BY Clr. Reinke that the meeting move "out camera" at 9:10 p.m.

CARRIED.

MOTION 15/12: MOVED BY Clr. Reinke that a FOIP policy be drafted for Administration and Council.

CARRIED.

MOTION 16/12: MOVED BY Clr. Reinke on behalf of the Village of Bawlf Acting CAO Schapansky in conjunction with Clr. Reinke submit a complaint to the Office of the Information & Privacy Commission of Alberta and request a volunteer complaint be submitted by Mayor Blatz and Clr. Blatz in what appears to be a violation of their FOIP rights and that the vote be recorded.

CARRIED.

For: Deputy Mayor Yuha, Clrs. Reinke, Blatz & Robbins
Against: Mayor Blatz

MOTION 17/12: MOVED BY Clr. Reinke that Acting CAO Schapansky be paid at the rate of \$32.00 beginning December 27, 2011 and continuing until Village Manager Horbasenko returns.

CARRIED.

9. ADJOURNMENT

The meeting adjourned at 9:30 p.m.

These minutes were approved at the Regular Meeting of Council held February 21, 2012.

MAYOR

VILLAGE MANAGER



MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF BAWLF

In the Province of Alberta held on
Wednesday, January 19, 2011 at 7:00 p.m.
In the Bawlf Village Office

PRESENT:

Mayor G. Blatz, Deputy Mayor Yuha and Councillors Blatz, Porter and Robbins
Lynn Horbasenko, Village Manager
Myrna Schapansky, Office Administrator
Julie Ewashko, Chair, Michelle Beattie, Secretary, Bawlf Public Library Board, Fern Reinke, Manager Librarian and Betty Crow, Assistant Manager Librarian

1. CALL TO ORDER

Mayor G. Blatz called the meeting to order at 7:02 p.m.
Councillor R. Blatz entered the meeting at 7:03 p.m.
Councillor Robbins entered the meeting at 7:05 p.m.

2. DELEGATIONS

Julie Ewashko, Chair of the Bawlf Public Library Board, expressed concerns about the temperature in the Library. Library staff has worked in less than ideal conditions because the room temperature is either too warm or too cool for comfort thereby becoming a health and safety concern for the Board. Staff began randomly recording the temperatures to provide proof about what they have been experiencing. The Board would support an assessment of the Library's heating system to ensure that it is working properly. Regularly asking Village Manager Horbasenko for adjustments has been disruptive for everyone involved and if they caused ill will, they apologize as that was never their intent. They would also support placing a thermostat in the Library or in a location easily accessible to Library and Village staff. The Board appreciated Council's time and they hope that everyone can come to a mutually satisfactory agreement. The delegation left the meeting at 7:15 p.m.

Councillor R. Blatz left the meeting at 7:15 p.m.

3. GENERAL GOVERNMENT

a) AGENDA

MOTION 01/11: MOVED BY Councillor Porter to accept the Agenda with the addition of Items 5. h) Camrose Women's Shelter, 5. i) Village Office Thermostat, 7. c) Red Deer River Municipal User Group, and 7. d) Bawlf Public Library Board Minutes for December 8, 2010.

CARRIED.

- b) *MINUTES OF THE REGULAR MEETING OF COUNCIL HELD DECEMBER 15, 2010*
MOTION 02/11: MOVED BY Deputy Mayor Yuha that the Minutes of the Regular Meeting of Council held December 15, 2010 be accepted as presented.
CARRIED.
- c) *ACCOUNTS PAYABLE – For December 10, 2010 - January 13, 2011*
Accepted for audit purposes.
- d) *FINANCIAL STATEMENT FOR DECEMBER, 2010*
Accepted for audit purposes.

4. BUSINESS ARISING

- a) *PARTY ALCOHOL LIABILITY INSURANCE – COMMUNITY CENTRE BOOKINGS*
A meeting between representatives of the Bawlf & District Lions Club and Village Council will be held on Monday, February 7th at 7:00 p.m. in the Council Chambers to discuss Party Alcohol Liability Insurance and Bawlf Community Centre bookings. Mayor Gordie Blatz and Councillor Karen Robbins of the Bawlf Council, Village Manager Lynn Horbasenko and two members of the Lions Club will attend.

5. NEW BUSINESS

- a) *ALBERTA ANIMAL SERVICES – LIVE ANIMAL TRAPPING AGREEMENT*
Alberta Animal Services contacted Village Manager Lynn Horbasenko regarding the need for a signed agreement if the Village is interested in having the bylaw officer trap live animals such as cats or skunks. There would not be any additional costs if such an agreement was signed. However, there would be costs associated with impounding or disposing of the animals.
MOTION 03/11: MOVED BY Councillor Porter that the Village Council not proceed with entering into an agreement with Alberta Animal Services for the live trapping of animals at this time.
CARRIED.
- b) *MASTER RATES BYLAW #576/11 – BEING A BYLAW TO ESTABLISH RATES, FEES AND CHARGES FOR GOODS AND SERVICES PROVIDED BY THE VILLAGE OF BAWLF.*
MOTION 04/11: MOVED BY Deputy Mayor Yuha that first reading be given to Bylaw 576/11.
CARRIED.
- c) *ANNUAL GENERAL MEETING*
The Annual General Meeting was tentatively set for April 28th at 7:00 p.m. pending confirmation that the 2010 Financial Statement will be completed.
- d) *EMERGING TRENDS IN MUNICIPAL LAW SESSION ATTENDANCE*
Brownlee LLP will be holding an information session regarding municipal law in Edmonton on Thursday, February 10, 2011.

MOTION 05/11: MOVED BY Councillor Porter that the Village Council authorize the Village Manager to attend the Emerging Trends in Municipal Law 2011 Session to be held in Edmonton on February 10, 2011 at a cost of \$100 plus travel expenses.

CARRIED.

e) *EMERGENCY PUBLIC WARNING SYSTEM SESSION*

Alberta Emergency Management Agency is holding an Emergency Public Warning System session at 1:00 p.m. on January 24th, 2011 in Camrose. Every municipality should have several EPWS users authorized and a refresher session is recommended for all currently authorized users every two years.

MOTION 06/11: MOVED BY Deputy Mayor Yuha that the Village Council authorize Justin Jacobsen, Public Works Director, Village Manager Lynn Horbasenko, Mayor Gordie Blatz and Councillor Karen Robbins to attend the Emergency Public Warning System training on January 24, 2011 in Camrose.

CARRIED.

f) *FIRE DEPARTMENT POLICIES AND JOB DESCRIPTIONS*

The Ad Hoc Fire Committee, with representation from both the Village Council and the Fire Department, began meeting in the spring of 2010 to discuss several topics. The following policies were written and require Council's approval.

Policy 17 – To provide policy guidance for providing fire department annual honorariums to the volunteer Fire Chief and Deputy Fire Chief.

MOTION 07/11: MOVED BY Councillor Robbins that Policy 17, "Fire Department Annual Honorariums" be approved as presented.

CARRIED.

Policy 18 – To provide policy guidance for awarding fire department hourly honorariums.

MOTION 08/11: MOVED BY Councillor Porter that Policy 18, "Fire Department Hourly Honorariums" be approved as presented.

CARRIED.

Policy 19 – To provide guidance for providing compensation for participation in fire department practices.

MOTION 09/11: MOVED BY Deputy Mayor Yuha that Policy 19, "Fire Department Practice Compensation" be approved as presented.

CARRIED.

Policy 20 – To provide policy guidance for providing compensation for the successful completion of fire department training courses.

MOTION 10/11: MOVED BY Deputy Mayor Yuha that Policy 20, "Fire Department Training Compensation" be approved as presented.

CARRIED.

Job Description – Fire Chief – The Village of Bawlf Fire Chief is responsible for the organization and direction of the volunteer fire department in order to ensure that loss of life, property or injury as a result of fire is prevented and/or minimized.

MOTION 11/11: MOVED BY Councillor Porter that the Job Description for the Village of Bawlf Fire Chief be approved as presented.

CARRIED.

Job Description – Deputy Fire Chief - The Village of Bawlf Deputy Fire Chief is responsible for assuming the lead role in the absence of the Fire Chief for the organization and direction of the volunteer fire department in order to ensure that loss of life, property or injury as a result of fire is prevented and/or minimized.

MOTION 12/11: MOVED BY Deputy Mayor Yuha that the Job Description for the Village of ^{Bawlf} Deputy Fire Chief be approved as presented.

CARRIED.

g) SANITARY SEWER RELINE – PROPOSAL FROM FOCUS CORPORATION

During the budget process, Council decided to proceed with the necessary repairs to the sewer line, repairs to the detached manhole, milling of the encrustation built up inside the sewer line, relining the sewer lines with a fibreglass liner and relining the residential lines from the main line to the residential property line. The Village of Bawlf received a proposal from Focus Corporation regarding the tendering process for the proposed sanitary sewer line work along Macrae Street.

MOTION 13/11: MOVED BY Councillor Porter that the Village Council accept the proposal by Focus Corporation, with the request that Focus Corporation provide hourly costs and estimates, to proceed with tendering out the work required on the Macrae Street, Sanden Street and King Street sanitary sewer lines.

CARRIED.

h) CAMROSE WOMEN'S SHELTER SOCIETY

The Village received a request from the Camrose Women's Shelter Society for a monetary or goods and services donation to help provide services for women and children in Camrose and its surrounding communities who have been affected by family violence or are in a crisis situation.

MOTION 14/11: MOVED BY Councillor Porter that a letter be sent to the Camrose Women's Shelter Society stating we regret to deny their request for funding.

CARRIED.

i) FOLLOW UP TO THE THERMOSTAT ISSUE – BAWLF PUBLIC LIBRARY BOARD.

MOTION 15/11: MOVED BY Deputy Mayor Yuha that Village Manager Horbasenko arrange for Don Wilson of Camrose Sheet Metal, who installed the new furnaces during renovations, and have him ^{to} come and check into the heat issue.

CARRIED.

6. STANDING COMMITTEE REPORTS

a) *MAYOR'S REPORT*

As attached to these Minutes.

b) *ADMINISTRATION REPORT*

As attached to these Minutes.

Motions arising from this report are as follows:

MOTION 16/11: MOVED BY Councillor Porter that a letter be sent to the individual who is storing items in the Bawlf Community Hall storage room stating that the Village has not received a response to their letter dated December 20, 2010 and, therefore, the Village is asking that the storage room be vacated by February 28th, 2011.

CARRIED.

MOTION 17/11: MOVED BY Councillor Porter that the Administration speak to the owners of Lots 21 – 24 Block 2 Plan LVII (RN57) regarding their intentions for the property and to bring a recommendation to the February 16, 2011 Regular Council Meeting.

CARRIED.

Mayor G. Blatz left the meeting at 9:10 p.m. after turning the meeting over to Deputy Mayor Yuha.

c) *RECREATION & COMMUNITY SERVICES*

i. *Dave Knipe Memorial Library – Councillor Robbins*

Councillor Robbins reported on the January 12th meeting:

- Bylaws and policies are being updated.
- A Beginner Genealogy Workshop with Sherran Dermott will be held on February 17th from 1:00 – 4:00 p.m.
- A Scrapbooking Workshop with Trudy Benke as the instructor will be held on March 24th from 7:00 – 9:00 p.m.
- Shirley Erickson will be appointed as the auditor.
- Heating problems were discussed.
- Discussions have been held with Pastor Bill Harder from the Bawlf Lutheran Church regarding telling stories to younger children as well as youths.
- Upcoming fundraisers are the V.I.P. Meats in February and flowers and seed sales in April.
- Would like to see the Bawlf Playschool become involved with the library.
- Have had no luck getting someone from Rosalind to join the Bawlf Public Library Board.
- The next meeting will be held on February 9th.

ii. *Providence Place – Mayor G. Blatz*

- No report was submitted.

- iii. *Sanden Court – Councillor Porter*
 - No meetings were held.
- iv. *Bawlf & District Recreation Association – Councillor Blatz*
 - No meetings were held.
- v. *BRAED – Mayor Blatz*
 - No meetings were held.
- vi. *Shirley McClellan Regional Water Services Commission – Deputy Mayor Yuha*
 Deputy Mayor Yuha attended the SMRWC Meeting held in Castor on December 16th, 2010.
 - After the first full year of the operation of the new waterline, the *ed* water use was not as high as projected.
 - 2011 Budget was revised. The Project Manager's position will be terminated after six months.
 - A discussion was held about the 16 municipalities paying the same for administrative costs. It was suggested that the municipalities that are using the waterline should pay more. A change in the Bylaw would be necessary.
 - The costs to the Village for 2011 will be a debenture payment of \$5,527 and an administrative cost of \$7,612. The debenture is for 20 years and Bawlf's share is \$110,048.
 - One community indicated that they would withdraw from the Commission. If they did, they still would be responsible for their debenture. The only way to get out of the commission totally is to sell your portion of the waterline.
 - Deputy Mayor Yuha requested a signed copy of the agreements.
 - Bawlf's allotment of the waterline is 2%.
 - 2011 water rates will increase to \$1.75/cu from \$1.60/cu.
 - The Commission is creating a stabilization account and a reserve account.
 - A Supper will be held on January 13th at the Castor Hall for the old and new Board members.
 - The next Commission meeting will be held on February 10th at 6:00 p.m. at the Paintearth County Office.
- vii. *Regional Children's Centre – Councillor Porter*
 - No meetings were held.
- viii. *Protective Services – Deputy Mayor Yuha and Councillor Porter*
 Deputy Mayor Yuha and Councillor Porter reported a meeting was held on January 13th.
 - The Fire Department Annual Honorariums, Fire Department Hourly Honorariums, Fire Department Practice Compensation and Fire Department Training Compensation policies were reviewed.

- The Fire Chief and Deputy Fire Chief's Job Descriptions were reviewed. The Bawlf Fire Fighters Committee agreed with the Job Descriptions with amendments made to the Deputy Chief's Job Description.
- Questions were asked about the status of the fire hall expansion. The Village has not received a quotation from the Fire Department and the expansion was not included in the 2011 Budget. The plans will have to be located.
- The list of Firefighters was checked for accuracy.
- Discussion was held on getting a keypad instead of all the keys that are currently required.
- The Fire Department has decided that the Village can sell the pumper truck as they do not require it.
- The Snuffer Truck has been inspected and is good for another year.
- The Suburban has new tires.
- There should be a letter of resignation from the Fire Chief if he is resigning. He has been staying on because of the Safety Codes requirement.

7. CORRESPONDENCE

- a) CDSS Board Minutes – November 15, 2010
- b) CDSS News – December, 2010
- c) Red Deer River Municipal User Group
- d) Bawlf Public Library Board Minutes – December 8, 2010

8. CONFIDENTIAL ITEMS

NONE

9. ADJOURNMENT

The meeting adjourned at 9:40 p.m.

These minutes were approved at the Regular Meeting of Council held February 16, 2011.

MAYOR

VILLAGE MANAGER



VILLAGE OF BAWLF

Cheque Listing For Council

Page 1 of 2

2012-Feb-14

9:23:17 AM

Cheque	Date	Name	Invoice	Description	Invoice Amount	Cheque Amount
20101016	2012-01-10	AUMA		PAYMENT		974.78
			20120192	2012 MEMBERSHIP	974.78	
20101017	2012-01-10	BUYKS, INGRID		PAYMENT		53.52
			1	BYLAW BINDERS	53.52	
20101018	2012-01-10	LGA		PAYMENT		170.00
			3	2012 MEMBERSHIP	170.00	
20101019	2012-01-10	MAGNIN, JOEY		PAYMENT		24.45
			3	DRIVER'S ABSTRACT	24.45	
20101020	2012-01-10	MUNIWARE		PAYMENT		267.27
			1	MUNIWARE SUPPORT	267.27	
20101021	2012-01-10	PARKLAND REGIONAL LIBRARY		PAYMENT		694.10
			120035	REQUISITION	694.10	
20101022	2012-01-10	ROBBINS, SHELDON		PAYMENT		24.45
			4	DRIVER'S ABSTRACT	24.45	
20101023	2012-01-10	WESTERN CANADA WATER &		PAYMENT		60.00
			2	2012 MEMBERSHIP	60.00	
20101024	2012-01-31	ANKERTON GAS CO-OP		PAYMENT		87.75
			15391	BULK WATER REPAIR	87.75	
20101025	2012-01-31	BAWLF COUNTRY STORE		PAYMENT		17.94
			83754	COFFEE	15.99	
			84162	LIGHTER - PW	1.95	
20101026	2012-01-31	BLATZ, GORDIE		PAYMENT		230.00
			34	REMUNERATION	230.00	
20101027	2012-01-31	BLATZ, ROD		PAYMENT		285.40
			40	REMUNERATION	285.40	
20101028	2012-01-31	CAMROSE COUNTY		PAYMENT		1,085.70
			12363	2012 PLANNING SERVICE FEES	1,085.70	
20101029	2012-01-31	CAN PAK ENVIRONMENTAL		PAYMENT		2,629.49
			01173	GARBAGE PICKUP	2,629.49	
20101030	2012-01-31	D.S. EXCAVATION SERVICES		PAYMENT		3,573.17
			TR32	UTILITY REPAIRS - MACRAE	3,573.17	
20101031	2012-01-31	DENNIS, TRACEY		PAYMENT		
			15	WAGES		
20101032	2012-01-31	DODSWORTH, SCOTT		PAYMENT		
			8	WAGES		
20101033	2012-01-31	FOUNTAIN TIRE		PAYMENT		38.59
			036104008	TIRE REPAIR - SKID STEER	38.59	
20101034	2012-01-31	FREIND, KEITH		PAYMENT		60.00
			1	WATER SYSTEM TRAINING	60.00	
20101035	2012-01-31	HAY'S BURN'N ROD WELDING INC.		PAYMENT		1,446.63
			416	SNOW BLADE REPAIRS	1,446.63	
20101036	2012-01-31	JACOBSEN, JUSTIN		PAYMENT		40.00
			35	WAGES		
			36	WATER SAMPLES	40.00	
20101037	2012-01-31	REINKE, FERN		PAYMENT		110.00
			11	REMUNERATION	110.00	
20101038	2012-01-31	ROBBINS, KAREN		PAYMENT		309.60
			01	REMUNERATION	309.60	

Ttem: 3.c)



VILLAGE OF BAWLF

Cheque Listing For Council

Page 2 of 2
2012-Feb-14
9:23:17 AM

Cheque	Date	Name	Invoice	Description	Invoice Amount	Cheque Amount
20101039	2012-01-31	SCHAPANSKY, MYRNA		PAYMENT		44.46
			30	WAGES		
			32	WATER SAMPLE TO DAYSLAND	15.75	
			33	MILEAGE TO CAMROSE	28.71	
20101040	2012-01-31	STERLING WATER CONDITIONING LTD.		PAYMENT		529.20
			13488	CHLORINE BLEACH	529.20	
20101041	2012-01-31	TOWN OF BASHAW		PAYMENT		470.46
			581	FLUSHER TRUCK USE	470.46	
20101042	2012-01-31	YUHA, JODY		PAYMENT		205.30
			29	REMUNERATION	205.30	
				WAGES	5482.54	5482.54
Total					18,914.80	



VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

GL Number	Description	December 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
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TAX REVENUE

1-00-110	TAXES - RESIDENTIAL	0.00	247,710.18	0.00	(247,710.18)
1-00-111	TAXES - RESIDENTIAL VACANT	0.00	0.00	4,300.00	4,300.00
1-00-112	TAXES - COMMERCIAL	0.00	22,386.81	0.00	(22,386.81)
1-00-113	TAXES - COMMERCIAL VACANT	0.00	0.00	0.00	0.00
1-00-114	TAXES - INDUSTRIAL	0.00	0.00	0.00	0.00
1-00-115	TAXES - AGRICULTURE	0.00	0.00	0.00	0.00
1-00-116	GRANTS IN LIEU	0.00	3,942.58	0.00	(3,942.58)
1-00-190	TAXES - LINEAR	0.00	3,655.29	0.00	(3,655.29)
1-00-240	GRANTS IN LIEU	0.00	0.00	0.00	0.00
1-00-510	PENALTIES & COSTS ON TAXES	0.00	8,611.79	4,000.00	(4,611.79)
* TOTAL TAX REVENUE		0.00	286,306.65	8,300.00	(278,006.65)

INVESTMENT REVENUE

1-00-550	RETURN ON INVESTMENTS	12.24	123.90	200.00	76.10
* TOTAL INVESTMENT REVENUE		12.24	123.90	200.00	76.10

GENERAL REVENUE

1-12-410	Sale of General Services	1,250.00	3,409.45	2,500.00	(909.45)
1-12-590	OTHER REVENUE	0.00	0.00	0.00	0.00
1-12-741	FINES & COSTS	0.00	0.00	0.00	0.00
* TOTAL GENERAL REVENUE		1,250.00	3,409.45	2,500.00	(909.45)

GRANTS

1-12-730	FEDERAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-740	PROVINCIAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-840	PROVINCIAL CONDITIONAL GRANTS	0.00	37,134.00	37,134.00	0.00
1-12-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
* TOTAL GRANTS		0.00	37,134.00	37,134.00	0.00

FIRE REVENUE

1-23-110	SPECIAL TAX - FIRE	0.00	7,000.00	7,040.00	40.00
1-23-410	FIRE FIGHTING FEES CHARGED	1,137.00	2,317.00	7,000.00	4,683.00
1-23-411	MOTOR VEHICLE ACCIDENT FEES CHARG	0.00	2,400.00	1,000.00	(1,400.00)
1-23-412	MUTUAL AIDE PROVIDED	0.00	0.00	500.00	500.00
1-23-430	FIRE EXPENSES RECOVERED	0.00	0.00	1,250.00	1,250.00
1-23-530	FIRE EXPENSES RECOVERED	0.00	0.00	0.00	0.00
1-23-570	FIRE DEPARTMENT DONATIONS	0.00	0.00	0.00	0.00
1-23-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-23-850	COUNTY GRANT - SHARED SERVICE	0.00	11,017.00	11,017.00	0.00
			11,017.00		(0.11)

Item: 3.d)



VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

GL Number	Description	December 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
1-23-851	FIRE TRAINING - SHARED	0.00	1,000.00	1,000.00	0.00
1-23-852	PAGER MAINTENANCE - SHARED	0.00	500.00	500.00	0.00
1-23-853	FIREFIGHTER INSURANCE - SHARED	101.55	101.55	100.00	(1.55)
1-23-854	PROTECTIVE EQUIPMENT - SHARED	976.86	976.86	2,000.00	1,023.14
1-23-855	COUNTY OWNED TRUCK	0.00	1,284.89	1,000.00	(284.89)
1-23-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
1-23-921	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
1-23-940	TRANSFER FROM CAPITAL RESERVES	0.00	0.00	0.00	0.00
* TOTAL FIRE REVENUE		2,215.41	26,597.41	32,407.00	5,809.59
BYLAW REVENUE					
1-26-525	DOG LICENSES	0.00	880.00	800.00	(80.00)
1-26-530	BYLAW FINES	18.00	201.00	200.00	(1.00)
* TOTAL BYLAW REVENUE		18.00	1,081.00	1,000.00	(81.00)
ROADS & STREETS					
1-32-110	SPECIAL TAX - STREET IMPROVEMENT	0.00	24,558.38	25,600.00	1,041.62
1-32-410	SALE OF GOODS & SERVICES	0.00	2,277.75	500.00	(1,777.75)
1-32-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-32-840	PROVINCIAL CONDITIONAL GRANTS	0.00	72,440.00	0.00	(72,440.00)
1-32-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
* TOTAL ROADS & STREETS		0.00	99,276.13	26,100.00	(73,176.13)
WATER REVENUE					
1-41-410	MONTHLY WATER FEES	6,380.00	74,269.00	73,500.00	(769.00)
1-41-412	BULK WATER SALES	188.76	1,896.80	1,600.00	(296.80)
1-41-511	WATER PENALTIES	451.37	2,633.38	1,500.00	(1,133.38)
1-41-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
* TOTAL WATER REVENUE		7,020.13	78,799.18	76,600.00	(2,199.18)
SEWER REVENUE					
1-42-410	MONTHLY SEWER FEES	5,395.00	64,304.00	63,800.00	(504.00)
1-42-511	SEWER PENALTIES	0.00	1,433.91	1,500.00	66.09
1-42-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-42-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-42-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
* TOTAL SEWER REVENUE		5,395.00	65,737.91	65,300.00	(437.91)
WASTE MANAGEMENT REVENUE					
1-43-410	MONTHLY GARBAGE FEES	2,052.00	24,300.00	24,600.00	300.00
1-43-412	MONTHLY RECYCLING FEES	912.60	8,159.40	11,000.00	2,840.60



VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

GL Number	Description	December 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
* TOTAL WASTE MANAGEMENT REVEN		2,964.60	32,459.40	35,600.00	3,140.60
CAMROSE & DISTRICT SUPPORT SER					
1-51-590	REVENUE - OWN SOURCES	0.00	0.00	20,000.00	20,000.00
1-51-840	PROVINCIAL CONDITIONAL GRANT	0.00	0.00	9,559.00	9,559.00
* TOTAL CAMROSE & DISTRICT SUPPO		0.00	0.00	29,559.00	29,559.00
CEMETERY REVENUE					
1-56-410	SALE OF CEMETERY PLOTS	0.00	0.00	200.00	200.00
1-56-570	CEMETERY DONATIONS	0.00	520.00	100.00	(420.00)
1-56-571	CEMETERY MAINTENANCE REVENUE	0.00	0.00	500.00	500.00
* TOTAL CEMETERY REVENUE		0.00	520.00	800.00	280.00
DEVELOPMENT REVENUE					
1-61-410	DEVELOPMENT PERMITS & CHARGES	0.00	180.00	500.00	320.00
* TOTAL DEVELOPMENT REVENUE		0.00	180.00	500.00	320.00
LAND SALES					
1-66-410	LAND SALES	0.00	900.00	34,000.00	33,100.00
* TOTAL LAND SALES		0.00	900.00	34,000.00	33,100.00
PARKS & RECREATION REVENUE					
1-72-110	SPECIAL TAX - RECREATION & PARKS	0.00	4,375.00	4,400.00	25.00
1-72-560	PARK & CAMPGROUND RENTALS	0.00	1,440.00	1,000.00	(440.00)
1-72-570	PARK DONATIONS	0.00	0.00	200.00	200.00
1-72-590	UTILITIES RECOVERED	584.63	3,779.20	0.00	(3,779.20)
1-72-830	FEDERAL CONDITIONAL GRANTS	0.00	1,967.00	2,400.00	433.00
1-72-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	2,800.00	2,800.00
1-72-850	COUNTY CONDITIONAL GRANTS	0.00	12,500.00	12,500.00	0.00
* TOTAL PARKS & RECREATION REVEN		584.63	24,061.20	23,300.00	(761.20)
CULTURE REVENUE					
1-74-560	HALL RENTALS	800.00	9,615.00	0.00	(9,615.00)
1-74-570	HALL DONATIONS	0.00	160.00	0.00	(160.00)
1-74-590	OTHER REVENUE	0.00	0.00	0.00	0.00
1-74-593	SPECIAL EVENT REVENUES	0.00	0.00	0.00	0.00
* TOTAL CULTURE REVENUE		800.00	9,775.00	0.00	(9,775.00)
RESERVE TRANSFERS					
1-97-920	TRANSFER FROM RESERVES	0.00	0.00	0.00	0.00
* TO: RESERVE TRANSFERS		0.00	0.00	0.00	0.00
** TOTAL REVENUE		20,260.01	666,361.23	373,300.00	(293,061.23)



VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

GL Number	Description	December 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
COUNCIL EXPENSES					
2-11-130	COUNCIL - PAYROLL DEDUCTIONS	0.00	0.00	400.00	400.00
2-11-150	COUNCIL REMUNERATION	1,390.00	13,703.88	18,100.00	4,396.12
2-11-211	COUNCIL TRAVEL & SUBSISTENCE	97.20	897.75	1,800.00	902.25
2-11-214	COUNCIL PROFESSIONAL DEVT	0.00	0.00	1,500.00	1,500.00
*	TOTAL COUNCIL EXPENSES	1,487.20	14,601.63	21,800.00	7,198.37
ADMINISTRATION EXPENSE					
2-12-110	ADMINISTRATION - SALARIES	10,490.04	88,379.32	98,700.00	10,320.68
2-12-130	ADMINISTRATION - PAYROLL DEDUCTION	1,531.05	6,092.72	0.00	(6,092.72)
2-12-131	EMPLOYEE BENEFITS	0.00	3,245.77	0.00	(3,245.77)
2-12-211	TRAVEL & SUBSISTENCE	231.30	1,119.20	900.00	(219.20)
2-12-214	MEMBERSHIPS & PROFESSIONAL DEVT	40.00	1,882.62	2,700.00	817.38
*	TOTAL ADMINISTRATION EXPENSE	12,292.39	100,719.63	102,300.00	1,580.37
OFFICE OPERATIONS					
2-12-215	FREIGHT & POSTAGE	57.67	289.09	900.00	610.91
2-12-217	TELEPHONE	719.58	5,021.27	4,800.00	(221.27)
2-12-220	ADVERTIZING & PRINTING	113.30	1,972.98	2,700.00	727.02
2-12-225	VILLAGE PROMOTIONS	0.00	400.00	900.00	500.00
2-12-230	PROFESSIONAL & CONSULTING SERVICE	0.00	0.00	0.00	0.00
2-12-231	AUDITING SERVICES	0.00	21,355.00	16,000.00	(5,355.00)
2-12-232	ASSESSMENT SERVICES	18.88	3,878.56	4,400.00	521.44
2-12-233	ASSESSMENT REVIEW BOARD	0.00	79.50	400.00	320.50
2-12-234	LEGAL SERVICES	8,000.00	8,150.70	500.00	(7,650.70)
2-12-237	MUNICIPAL SOFTWARE	0.00	0.00	0.00	0.00
2-12-250	OFFICE REPAIRS & MAINTENANCE	606.74	1,592.67	700.00	(892.67)
2-12-253	TECHNICAL SUPPORT	254.54	4,844.00	3,400.00	(1,444.00)
2-12-258	OFFICE JANITORIAL CONTRACT	0.00	0.00	0.00	0.00
2-12-274	INSURANCE	1,000.00	15,986.03	14,000.00	(1,986.03)
2-12-341	LAND TITLES SERVICES	0.00	0.00	200.00	200.00
2-12-510	OFFICE SUPPLIES	1,397.80	5,805.90	5,900.00	94.10
2-12-511	MISCELLANEOUS	638.15	2,167.55	1,300.00	(867.55)
2-12-519	OTHER SERVICES	3,170.37	3,170.37	5,400.00	2,229.63
2-12-540	UTILITIES	798.31	2,594.86	2,300.00	(294.86)
*	TOTAL OFFICE OPERATIONS	16,775.34	77,308.48	63,800.00	(13,508.48)
ADMIN-CAPITAL					
2-12-762	CAPITAL PURCHASES	0.00	0.00	800.00	800.00
2-12-790	ADMINISTRATION-AMORTIZATION	0.00	0.00	0.00	0.00



VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

GL Number	Description	December 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
* TOTAL ADMIN-CAPITAL		0.00	0.00	800.00	800.00
REQUISITIONS					
2-13-750	REQUISITION - SCHOOL	18,514.74	74,058.93	74,059.00	0.07
2-13-759	DAVE KNIFE MEMORIAL LIBRARY	0.00	0.00	0.00	0.00
* TOTAL REQUISITIONS		18,514.74	74,058.93	74,059.00	0.07
FIRE EXPENSES					
2-23-148	IN-SERVICE TRAINING	400.00	400.00	1,200.00	800.00
2-23-159	HONORARIUMS - ANNUAL & HOURLY	6,970.50	7,344.11	6,900.00	(444.11)
2-23-211	TRAVEL & SUBSISTENCE	50.40	300.55	1,200.00	899.45
2-23-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	0.00	200.00	200.00
2-23-215	FREIGHT & POSTAGE	0.00	0.00	50.00	50.00
2-23-217	TELEPHONE	161.03	990.19	1,500.00	509.81
2-23-220	ADVERTIZING & PRINTING	0.00	0.00	100.00	100.00
2-23-225	PUBLIC RELATIONS & PROMOTIONS	0.00	0.00	500.00	500.00
2-23-250	FIREHALL REPAIRS & MAINTENANCE	0.00	127.00	500.00	373.00
2-23-251	VILLAGE TRUCK REPAIRS	0.00	1,285.59	1,000.00	(285.59)
2-23-252	COUNTY TRUCK REPAIRS	0.00	1,322.48	1,000.00	(322.48)
2-23-253	PAGER REPAIRS	0.00	0.00	1,200.00	1,200.00
2-23-254	PROTECTIVE EQUIPMENT REPAIRS	1,564.29	2,863.29	6,500.00	3,636.71
2-23-270	CONTRACTED SERVICES	0.00	0.00	100.00	100.00
2-23-274	INSURANCE	0.00	203.10	1,400.00	1,196.90
2-23-510	GOODS & SUPPLIES	53.19	676.22	1,000.00	323.78
2-23-511	MISCELLANEOUS	67.95	67.95	400.00	332.05
2-23-521	FUEL & LUBE	295.08	459.54	800.00	340.46
2-23-540	FIRE HALL POWER	343.90	1,845.18	1,800.00	(45.18)
2-23-541	FIRE HALL NATURAL GAS	560.53	1,399.60	1,500.00	100.40
2-23-750	DISPATCH AGREEMENT	0.00	1,178.00	1,200.00	22.00
2-23-751	MUTUAL AIDE RESPONSE CHARGES	0.00	0.00	500.00	500.00
2-23-920	TRANFER TO RESERVES	0.00	0.00	0.00	0.00
* TOTAL FIRE EXPENSES		10,466.87	20,462.80	30,550.00	10,087.20
FIRE - CAPITAL					
2-23-762	CAPITAL PURCHASES	0.00	2,500.00	0.00	(2,500.00)
2-23-790	FIRE - AMORTIZATION	0.00	0.00	0.00	0.00
* TOTAL FIRE - CAPITAL		0.00	2,500.00	0.00	(2,500.00)



VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

GL Number	Description	December 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
BYLAW ENFORCEMENT					
2-26-270	BYLAW ENFORCEMENT OFFICER	1,040.59	6,251.35	6,500.00	248.65
2-26-234	LEGAL SERVICES	0.00	930.00	0.00	(930.00)
2-26-510	BYLAW SUPPLIES	2.36	252.18	300.00	47.82
*	TOTAL BYLAW ENFORCEMENT	1,042.95	7,433.53	6,800.00	(633.53)
PUBLIC WORKS SALARIES & WAGES					
2-32-110	PW - SALARIES	1,850.37	27,126.43	27,100.00	(26.43)
2-32-130	PW - PAYROLL DEDUCTIONS	203.80	1,647.28	0.00	(1,647.28)
2-32-131	EMPLOYEE BENEFITS	0.00	557.72	0.00	(557.72)
*	TOTAL PUBLIC WORKS SALARIES &	2,054.17	29,331.43	27,100.00	(2,231.43)
PUBLIC WORKS OPERATIONS					
2-32-217	TELEPHONE	337.50	376.88	400.00	23.12
2-32-230	PROFESSIONAL CONSULTING	12,489.26	12,489.26	0.00	(12,489.26)
2-32-250	ROADWAY REPAIRS & MAINTENANCE	638.00	3,676.08	3,000.00	(676.08)
2-32-270	CONTRACTED SERVICES	1,360.00	6,454.38	4,000.00	(2,454.38)
2-32-510	GOODS & SUPPLIES	676.63	9,175.06	8,000.00	(1,175.06)
2-32-511	MISCELLANEOUS GENERAL SERVICES	0.00	0.00	0.00	0.00
2-32-521	FUEL & LUBE	173.09	2,734.73	2,100.00	(634.73)
2-32-540	UTILITIES - STREET LIGHTS	3,259.11	12,236.59	10,200.00	(2,036.59)
2-32-762	CAPITAL	0.00	0.00	0.00	0.00
2-32-790	PUBLIC WORKS AMORTIZATION	0.00	0.00	0.00	0.00
*	TOTAL PUBLIC WORKS OPERATIONS	18,933.59	47,142.98	27,700.00	(19,442.98)
DRAINAGE					
2-37-250	DRAINAGE - REPAIRS & MAINTENANCE	0.00	11,733.76	500.00	(11,233.76)
2-37-750	REQUISITION - DRAINAGE	0.00	204.00	200.00	(4.00)
*	TOTAL DRAINAGE	0.00	11,937.76	700.00	(11,237.76)
WATER OPERATIONS					
2-41-110	SALARIES & WAGES	0.00	0.00	0.00	0.00
2-41-211	TRAVEL & SUBSISTENCE	0.00	422.55	1,900.00	1,477.45
2-41-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	1,275.42	800.00	(475.42)
2-41-217	TELEPHONE	183.70	1,084.60	1,200.00	115.40
2-41-230	PROFESSIONAL & CONSULTING SERVICE	0.00	0.00	200.00	200.00
2-41-240	CUSTOMER BILLING	0.00	854.73	600.00	(254.73)
2-41-250	REPAIRS & MAINTENANCE	3,229.40	11,902.40	14,400.00	2,497.60
2-41-270	WATER - CONTRACT	775.00	7,527.90	5,200.00	(2,327.90)
2-41-510	GOODS & SUPPLIES	10.83	4,482.17	2,000.00	(2,482.17)
2-41-540	UTILITIES	2,755.77	10,448.20	10,000.00	(448.20)



VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

GL Number	Description	December 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
2-41-750	REQUISITION - SMRWSC	0.00	8,023.98	13,200.00	5,176.02
2-41-762	CAPITAL PURCHASES	0.00	0.00	27,100.00	27,100.00
2-41-790	WATER SYSTEM - AMORTIZATION	0.00	0.00	0.00	0.00
*	TOTAL WATER OPERATIONS	6,954.70	46,021.95	76,600.00	30,578.05
SEWER OPERATIONS					
2-42-110	SALARIES & WAGES	0.00	22.93	0.00	(22.93)
2-42-211	TRAVEL & SUBSISTENCE	0.00	89.55	800.00	710.45
2-42-214	MEMBERSHIPS & PROFESSIONAL DEVEL	0.00	1,275.42	0.00	(1,275.42)
2-42-217	TELEPHONE	155.61	840.22	1,100.00	259.78
2-42-230	PROFESSIONAL & CONSULTING SERVICE	0.00	9,458.50	10,400.00	941.50
2-42-240	CUSTOMER BILLING	0.00	795.41	600.00	(195.41)
2-42-250	REPAIRS & MAINTENANCE	670.09	7,247.79	1,900.00	(5,347.79)
2-42-270	SEWER - CONTRACT	775.00	6,313.05	5,200.00	(1,113.05)
2-42-274	INSURANCE PREMIUMS	0.00	0.00	1,300.00	1,300.00
2-42-510	GOODS & SUPPLIES	118.75	784.91	1,000.00	215.09
2-42-540	UTILITIES	1,106.81	4,143.60	3,600.00	(543.60)
2-42-762	CAPITAL	16,575.01	16,575.01	29,400.00	12,824.99
2-42-790	WASTE & SEWER AMORTIZATION	0.00	0.00	0.00	0.00
2-42-830	LAGOON DEBENTURE PAYMENTS	416.93	4,973.64	8,330.00	3,356.36
2-42-831	LAGOON DEBENTURE INTEREST	133.07	1,626.36	1,670.00	43.64
*	TOTAL SEWER OPERATIONS	19,951.27	54,146.39	65,300.00	11,153.61
WASTE MANAGEMENT					
2-43-270	GARBAGE - CONTRACT	3,227.52	17,051.43	16,700.00	(351.43)
2-43-260	RENTAL OF MACHINERY & EQUIPMENT	0.00	250.00	800.00	550.00
2-43-350	LANDFILL FEES	0.00	48.20	200.00	151.80
2-43-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00
2-44-350	RECYCLING CHARGES	1,692.48	10,319.44	13,500.00	3,180.56
*	TOTAL WASTE MANAGEMENT	4,920.00	27,669.07	31,200.00	3,530.93
CAMROSE & DISTRICT SUPPORT SER					
2-51-750	REQUISITION - CDSS	220.63	2,610.38	2,600.00	(10.38)
2-51-770	GRANTS TO ORGANIZATIONS	0.00	5,000.00	20,000.00	15,000.00
2-51-840	CONDITIONAL GRANTS TO CDSS	0.00	0.00	9,559.00	9,559.00
*	TOTAL CAMROSE & DISTRICT SUPPO	220.63	7,610.38	32,159.00	24,548.62
CEMETERY OPERATIONS					
2-56-250	CEMETERY REPAIRS & MAINTENANCE	0.00	306.42	300.00	(6.42)
2-56-510	GENERAL GOODS & SERVICES	0.00	107.50	0.00	(107.50)
*	TO CEMETERY OPERATIONS	0.00	12	300.00	(113.92)



VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

GL Number	Description	December 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
PLANNING & DEVELOPMENT					
2-61-237	MAPPING	0.00	0.00	200.00	200.00
2-66-120	COSTS - LAND SALES	0.00	700.00	2,100.00	1,400.00
2-61-750	REQUISITION - PLANNING	0.00	1,034.00	1,050.00	16.00
*	TOTAL PLANNING & DEVELOPMENT	0.00	1,734.00	3,350.00	1,616.00
PARKS & RECREATION					
2-72-110	RECREATION & PARKS - SALARIES	2,336.82	26,260.04	43,500.00	17,239.96
2-72-115	CSJ & STEP WAGES	0.00	12,769.76	0.00	(12,769.76)
2-72-130	RECREATION & PARKS - PAYROLL DEDUC	413.02	2,467.85	0.00	(2,467.85)
2-72-131	EMPLOYEE BENEFITS	0.00	557.73	0.00	(557.73)
2-72-211	TRAVEL & SUBSISTENCE	0.00	63.00	100.00	37.00
2-72-220	ADVERTIZING & PRINTING	0.00	975.80	600.00	(375.80)
2-72-250	REPAIRS & MAINTENANCE	885.62	2,398.62	1,600.00	(798.62)
2-72-270	CONTRACTED SERVICES	0.00	1,258.08	500.00	(758.08)
2-72-510	GOODS & SUPPLIES	17.66	2,980.60	1,600.00	(1,380.60)
2-72-521	FUEL & LUBE	173.10	2,715.65	2,100.00	(615.65)
2-72-540	UTILITIES - REC BOARD, ETC	585.02	2,583.34	0.00	(2,583.34)
2-72-750	REQUISITIONS - RECREATION	0.00	(1,500.00)	0.00	1,500.00
2-72-762	CAPITAL PURCHASES	0.00	4,050.00	1,500.00	(2,550.00)
2-72-770	GRANTS TO ORGANIZATIONS	0.00	14,000.00	16,550.00	2,550.00
2-72-780	RECREATION TRAIL RESERVE	0.00	0.00	0.00	0.00
2-72-790	RECREATION - AMORTIZATION	0.00	0.00	0.00	0.00
4-72-761	RECREATION - TRAIL RESERVE	0.00	(1,500.00)	0.00	0.00
*	TOTAL PARKS & RECREATION	(4,411.24)	(70,080.47)	(68,050.00)	2,030.47
CULTURE					
2-74-250	REPAIRS & MAINTENANCE - OLD HALL	0.00	64.00	400.00	336.00
2-74-510	GOODS & SUPPLIES	0.00	306.73	0.00	(306.73)
2-74-540	UTILITIES	915.33	3,231.30	3,400.00	168.70
2-74-584	SPECIAL EVENTS	0.00	298.44	1,100.00	801.56
2-74-750	REQUISITION - PARKLAND LIBRARY	0.00	2,606.78	2,600.00	(6.78)
2-74-761	CONTRIBUTED TO OTHER OPERATING FN	0.00	5,409.00	1,500.00	(3,909.00)
2-74-770	TRANSFER TO OTHER ORGANIZATIONS	0.00	0.00	0.00	0.00
2-74-775	BAWLIF PUBLIC LIBRARY APPROPRIATION	0.00	3,000.00	3,000.00	0.00
2-74-831	DEBENTURE INTEREST	0.00	0.00	0.00	0.00
*	TOTAL CULTURE	915.33	14,916.25	12,000.00	(2,916.25)
GENERAL					
2-97-990	GENERAL CONTINGENCY	0.00	2,506.09	2,500.00	(6.09)



VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

GL Number	Description	December 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
*	TOTAL GENERAL	0.00	2,506.09	2,500.00	(6.09)
**	TOTAL EXPENSES	118,940.42	610,595.69	647,068.00	36,472.31
***	SURPLUS/DEFICIT	98,680.41	(55,765.54)	273,768.00	329,533.54

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: February 15, 2012
SUBJECT: Skating Rink Insurance – Clarification of Declared Value

PURPOSE:

Our insurance representative from Alberta Municipal Services Corporation (AMSC), informed the Village Manager that the wording of Motion 206/11 passed at the December 19, 2011 Regular Council Meeting requires amendment.

BACKGROUND:

At the December 19, 2011 Council Meeting, the Council discussed amending the declared value of the outdoor rink to \$100,000 (from \$421,953). The following motion was passed: MOTION 206/11: MOVED BY Councillor R. Blatz that the Village Council instruct the Administration to adjust the insurance policy for the skating rink to reflect a true value of \$100,000, as per the request of the Bawlf Recreation Board. CARRIED.

In order for AMSC to process our request to decrease the declared value of the outdoor rink, the Council Minutes must reflect an understanding that should there be a loss to the skating rink, the maximum amount that will be payable to the Village is \$100,000 regardless of the actual replacement cost. (Please see attached email from Kim Welby for more detail.)

ALTERNATIVES:

1. That the Village Council rescind Motion 206/11.
2. That the Village Council agree that the declared value of the outdoor rink be \$100,000 and further, that should there be a loss to the outdoor rink, the Village accept that the maximum payable to the Village would be \$100,000 regardless of the actual replacement cost of the rink.

RECOMMENDATIONS:

It is recommended that the Village Council pass two separate motions, one to rescind Motion 206/11 and another to acknowledge Alternative #2 above in order to satisfy the requirements of the Village's insurance company.

Lynn Horbasenko

From: Kim Welby [kwelby@auma.ab.ca]
Sent: February-14-12 1:22 PM
To: LHorbasenko@bawlf.com
Subject: Declared Value - Bawlf Skating Rink
Attachments: BAWLF_429_-_Skating_Rink.pdf

Hi Lynn!

Further to your correspondence received by our office on January 19, 2012, please be advised that we are unable to process the \$100,000 Declared Value endorsement for the Skating Rink as the council minutes erroneously state that the "true value" of the rink as \$100,000. This is inaccurate as the replacement value for the Skating Rink as stated in the enclosed report is \$421,953. We require the council minutes to reflect an understanding that should there be a loss to the skating rink - under the declared value endorsement, the maximum amount that will be payable to the Village is \$100,000, regardless of what the actual replacement cost is. Further, if there is a loss and the Village chooses to NOT replace the Skating Rink, the payout could be less based on cleanup costs.

Should you have any further questions or concerns, please do not hesitate to contact our office.

Thanks for your patience!



Kim Welby

Alberta Municipal Place
300-8616 51 Ave Edmonton, AB T6E 6E6
Phone: 780-989-7413 Toll-free: 310-AUMA
Fax: 1-780-409-4314
www.auma.ca www.amsc.ca

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Bylaw 2009-02 – Cat Bylaw

Village of Alliance
Province of Alberta

**BEING A BYLAW OF THE VILLAGE OF ALLIANCE TO REGULATE AND RESTRAIN THE
RUNNING AT LARGE OF CATS IN THE VILLAGE OF ALLIANCE.**

WHEREAS, pursuant to the provisions of the Municipal Government Act S.A. 2000 c. M-26, under Part 2, Section 7(h) a Municipal Council may pass Bylaws with respect to wild and domestic animals and activities in relation to them.

NOW THEREFORE, the Council for the Village of Alliance enacts as follows:

1. TITLE - This Bylaw shall be cited as "**THE CAT BYLAW**"

2. INTERPRETATION AND APPLICATION - In this Bylaw, unless the context otherwise requires:

- a) **Animal Control Officer**- means a person employed from time to time by the Village to enforce the provisions of this bylaw, or a person so appointed by the Village of Alliance.
- b) **Alliance**- Means the Village of Alliance or the area contained within the boundary thereof as the context requires.
- c) **Cat**- means either a male or female feline family.
- d) **Owner**- means an individual or body corporate who has legal title to the animal, and includes any person who has possession or custody of the animal, either temporarily or permanently, or suffers the animal to remain on his/her premises.
- e) **Runs at Large**- means off the premises of the owner and not under the control of any person.

3. RESPONSIBILITY OF ANIMAL OWNER

The owner of an animal:

- a) shall ensure that the animal is registered, and
- b) shall be responsible for any damages.

4. LICENSING

- A) The owner of a cat which is three(3) months or older in the Village shall register each such cat at the office of the Village and for each such registration, shall pay an annual license fee of \$10.00.
- b) Upon receipt of payment of the license fee for each cat, a tag indicating a number corresponding to the number in the master register book, shall be issued to the owner, to be renewed annually.
- c) Every owner shall either:
 - i) provide the cat with a collar to which the owner shall affix the tag for such cat and the owner shall ensure that the collar and tag are worn during those occasions when the cat is not on the owner's premises, or
 - ii) Have the cat tattooed and provide the tattoo number at the time of licensing, or
 - iii) Provide the Village with photographs at the time of licensing which clearly identify their cat.
- d) In case a tag is lost or stolen a replacement tag can be purchased for \$5.00. Tags are not transferable from one cat to another. The license is Valid from January 1st to December 31st of any year.

5. ANIMAL CONTROL AUTHORITY

The Animal Control Officer or Village Administrator shall keep an up to date record of all complaints, notices and reports regarding cats.

6. INTERFERENCE WITH ENFORCEMENT OF A BYLAW

No person, whether or not he is the owner of a cat which is being or has been pursued or captured shall interfere with or obstruct any officer who is attempting to capture or who has captured any cat in accordance with the provisions of this bylaw.

Item: 4.c)

7. RELEASE OF IMPOUNDED CATS

- a) The Village shall keep all impounded cats for a period of at least 72 hours, including the day of impounding. Sundays and Statutory Holidays shall not be included in the computation of the 72 hour period. During this period, any cat may be redeemed, by its owner, upon payment to the Village of:
 - i) the appropriate fine, where applicable; and
 - ii) kennel fees of \$10.00 per day for every 24 hour period or fraction thereof that the cat has been impounded.
- b) At the expiry of the 72 hour period, any cat not redeemed may be destroyed or sold and the money kept by the Village.

8. TRAPPING OF CATS

- a) Any person who has a complaint about a cat running at large or causing damage to his or her property, may obtain a cat trap from the Village office, depending upon availability.
- b) Complainants, upon receiving a cat trap, shall comply with the Procedure and Guidelines for the Trapping of Stray Cats, annexed as Schedule "A" to this Bylaw, and such other terms and conditions as the Village may require.
- c) The provision of a cat trap to a Complainant shall be at the sole discretion of the Village of Alliance.

9. PENALTIES

Every Owner :

- a) whose cat damages public or private property is liable, upon apprehension of the cat to a fine of \$50.00.
- b) who contravenes any provision of Section 6 of this Bylaw is guilty of an offence and , upon conviction shall be liable to a fine of \$75.00.

10. OTHER PROVISIONS

- a) No person shall:
 - 1) entice a cat to run at large; or
 - 2) tease a cat caught in a cat trap; or
 - 3) throw or pole any object into a cat trap when a cat is caught therein, or
 - 4) fail to check a set cat trap on his premises every 3 hours, or as otherwise required by the Village; or
 - 5) leave a set cat trap unattended, except as authorized by the Village; or
 - 6) leave a cat trap set between the hours of 11:00 p.m. on one day to 6:00 a.m. the following day, unless authorized by the Village; or
 - 7) fail to deliver a trapped animal to the Village within 24 hours of the time it is trapped. Any person who contravenes this section is guilty of an offence and , upon conviction, shall be liable for a fine of \$100.00.
- b) The Animal Control Officer may enforce the provisions of this Bylaw and, where he or she has reasonable grounds to believe that a person has committed a breach of any provisions of this Bylaw, he or she may issue an offence ticket to an Owner of a cat alleged to have committed one or more of the offences herein before described designating the specified penalty for such offence.

11. SEVERABILITY OF BYLAW PROVISIONS

It is the intention of Council that:

- a) Each separate provision of this Bylaw shall be deemed independent of all other provisions: and
- b) if any provisions of this Bylaw be declared invalid, all other provisions shall remain valid and enforceable.

THIS BYLAW SHALL HAVE FULL FORCE AND EFFECT ON FINAL PASSING THEREOF.

Read a first time this 13th day of April, 2009

Read a second time this 11th day of May, 2009

Read a third time and finally passed, this 15th day of June, 2009

Mayor

Administrator

SCHEDULE "A"

PROCEDURE AND GUIDELINES FOR TRAPPING OF STRAY CATS

1. Identification Service

The Village will offer to residents of the Village of Alliance, at a nominal fee, a "Cat Identification Tag Service" for a period of 30 working days prior to any cat traps being released to a Complainant of the Village of Alliance. These identification tags will be available on a continuing basis once the cat traps have been released.

2. Procedure and Guidelines

- a) A citizen of the Village of Alliance who is annoyed with damages done to his or her property as a result of a stray cat, may telephone the Village and voice a complaint, requesting a cat trap.
- b) The Complainant will attend the office of the Village and, if the complaint is found to be valid, the Complainant will be requested to sign the form and an agreement provided by the Village, and the Village will then provide a cat trap to the Complainant.
- c) The Complainant will be required to pay a \$20.00 deposit to the Village.
This deposit will be returned to the Complainant at such time as the trap is returned and is found to be in the same condition it was at the time it was obtained from the Village.
- d) The Complainant will set the cat trap in a place shaded from the hot sun, on the premises of the Complainant for a period of not more than 72 hours, after which time he or she will return the trap to the Village.
- e) It will be the responsibility of the Complainant to check the trap every 2 – 3 hours, or as approved by the Village and, if an animal is caught, the Complainant must bring the animal and the trap to the Village within 24 hours following the trapping.
- f) The Village may enter and inspect the premises of the Complainant and ascertain if a cat trap has been properly placed or set and if a cat has been trapped.
- g) The Complainant shall not leave a trap set on his or her property unattended when absent therefrom for any period of time whatsoever, except as approved by the Village.
- h) The Complainant shall check the trap prior to 11:00 p.m. on each night that the trap is on the property and, if no animal is caught, he or she shall, unless otherwise approved by the Village, trip the trap and render it harmless until 6:00 a.m. the following day, when the Complainant may again set the trap. No traps are to be set from 4:00 p.m. Friday to 8:00 a. m. Sunday or Monday on a long weekend.
- i) At such time as the Village takes possession of a trapped cat, the Village will try to locate an identifying tag or tattoo on the cat, or identify the cat using picture ID and , if found, will make every effort to contact the Owner of the cat in order to report that it has been impounded by the Village.
- j) If the cat cannot be identified by the means described in section 2(i), the Village will keep the cat for a period of at least 72 hours. After said 72 hour period, it shall be up to the discretion of the Village as to whether or not the trapped cat shall be kept, sold to a new owner, or be euthanized.
However, notwithstanding the care taken to ensure return of an Owner's cat, if a trapped cat shall be found by the Village to be wild and dangerous and/or seriously injured, it may be euthanized immediately upon being impounded.
- k) At such time as a cat owner attends the Village office for the purpose of picking up his or her cat which was running at large, an offence ticket will be issued in accordance with this Bylaw. At the time of returning a cat to its Owner, the Village will make the Owner aware of the Identification Tag Service offered by the Village.
- l) It is the responsibility of the Complainant to ensure that, once a cat is trapped on his or her property, that said cat shall not be abused contrary to section 10 (a)- 2 and 10 (a)- 3 of this Bylaw, by anyone on his or her property or anyone coming onto his or her property.
- m) Any person seeing a cat in a trap being abused is encouraged to telephone and report the abuse to the Village, at which time the Village will immediately attend at the premises where the abuse has taken place and will remove the cat and the trap forthwith.
- n) The Village will not provide service after normal business hours.
- o) No cat traps will be provided by the Village to a Complainant when weather conditions are, or are forecast to be, colder than 0 degrees Celsius within the 72 hour period from the time of issue.
- p) Any person who abuses, teases or pokes an animal in a cat trap or is causing pain, suffering, or injury to any animal may be charged with an offence under section 446 of the Criminal Code of Canada.

VILLAGE OF ALLIANCE
Cat Trap Agreement

Name _____ Home Phone # _____
Address _____ Work Phone # _____
Complaint # _____

The undersigned Complainant agrees:

1. To accept responsibility for cat trap number _____ and any other equipment provided to me by the Village of Alliance.
2. To pay a deposit of \$20.00 as security for the return of the cat trap in good condition.
3. Upon return of the trap in good condition, the deposit will be refunded to me. If the trap is damaged, I will pay all costs of repair and the deposit may be applied on those costs. If the trap is not returned, the deposit shall be forfeited to the Village of Alliance.
4. To comply with the procedures and guidelines below respecting the trapping of cat as set out below:
 - a) To place the trap on my property and in a sheltered and shady area:
 - b) Not to set the trap when the temperature is below 0 degrees Celsius or above 22 degrees :
 - c) To feed, water and care for any trapped animal in a humane manner until delivered to the Village of Alliance Office.
 - d) To deliver any trapped animal to the Village of Alliance Office as soon as possible after trapping, and in any event, **within 24 hours** of the animal being trapped:
 - e) To check the cat trap regularly **EVERY 2 - 3 HOURS**.
 - f) To return the trap to the Village of Alliance by _____.
 - g) A designate of the Village may enter my property to ensure the agreement is complied with.
In signing this agreement, I promise to abide by all the above term.

Signature _____ Date _____

Witness _____ Date _____

DEPOSIT MADE BY: _____ CASH _____ CHEQUE

TRAP RETURNED
DATE _____ DEPOSIT RECEIVED _____

(Signature of Complainant) _____

Witness's Signature: _____

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: February 15, 2012
SUBJECT: Sanitary Sewer Relining – Macrae, Sanden and/or King Streets

PURPOSE:

The purpose of this memo is to bring forward a letter from Focus Corporation clarifying and adjusting their January 4, 2012 letter, which was included in the January 18th Council Agenda package, and to request that the Village Council pass a motion if it wishes to proceed with any or all of the work presented in the quotation.

BACKGROUND:

Here are four of the possible combinations of relining that the Village could proceed with:

Description of Work	Macrae Only	Sanden Only	King Only	Macrae <u>AND</u> Sanden	Macrae, Sanden <u>AND</u> King
# start up meetings	1	1	1	1	1
# site visits	2	2	1	2	3
# project closeouts	1	1	1	1	1
Tendering Process	\$3000	\$3000	\$3000	\$3000	\$3000
Start Up Meeting	\$4400	\$4400	\$4400	\$4400	\$4400
Project Administration	\$3200	\$3200	\$3200	\$6400	\$9600
Site Visits	\$5000	\$5000	\$2500	\$5000	\$7500
Project Closeout	\$1400	\$1400	\$1400	\$1400	\$1400
TOTALS	\$17,000	\$17,000	\$14,500	\$20,200	\$25,900

*All engineering services will be undertaken on an hourly basis and will be billed based on actual hours to a maximum of the amounts quoted in the letter and summarized above.

ALTERNATIVES:

1. That the Village Council pass a motion to contract Focus Corporation to proceed with tendering and construction engineering services for the relining of the main sanitary sewer lines on Macrae, Sanden and King Streets with engineering costs not to exceed \$25,900 + GST and further, that the required funds be derived from Capital Reserves.
2. That the Village Council pass a motion to proceed with relining only one or two streets.
3. That the Village Council accept the quotation letter from Focus Corporation as information, thereby tabling the relining work to a future date.

RECOMMENDATION:

It is recommended that the Village Council pass a motion to contract Focus Corporation to proceed with tendering and construction engineering services for the relining of the main sanitary sewer lines on Macrae, Sanden and King Streets with engineering costs not to exceed \$25,900 + GST and further, that the required funds be derived from Capital Reserves.

February 15, 2012

File: 020100727

Village of Bawlf
Box 40
Bawlf, AB
T0B 0J0

Attention: Lynn Horbasenko
Chief Administrative Officer

Re: Sanitary Sewer Relining
MaCrae Street, Sanden Street and King Street

We have updated the costs for engineering services for 2012 further to our telephone conversation and are providing the following updated information.

1.0 Scope of Work

We understand the scope of work to be as follows:

- Proceed with tendering of the project, subject to Council approval and proceed with tendering on the following basis:
 - Invitation to tender to Village of Bawlf for lodging on Alberta Purchasing Connection (APC). The Village will need to apply as a Purchaser with APC. We will forward directions on how to make application.
 - Tender advertising on APC and local newspaper.
 - Invitation to firms capable of undertaking the work that includes for but not limited to:
 - IVIS Inc. Edmonton
 - Ecoline Edmonton
 - Instituform Edmonton
 - Or other as may be requested by the Village of Bawlf.
 - Receipt of tenders, review and recommendation on award.
- Engineering services during construction to include for:
 - Construction startup and coordination with Public Work department
 - As may be required notification to the public during the construction to advise on interruptions and information on the construction that may impact service.
 - Period site visits as required on the progress of the work. We have not provided for full time inspection nor inspection for excavation and removal of defective pipe, however in the event that we are required, we can provide services on an hourly basis.

- Weekly contact or daily communications with the contractor on work progress, issues and problem resolution.
- Reporting to Village on work progress, problems/issues, payment and inspections.
- Inspections and review of work undertaken to ensure that work meets the requirements of the specifications.
- Instruction to the contractor as may be required to ensure conformity to the contract.
- Site measurements and inspections to verify the work undertaken.
- Review of CCTV completed work to verify conformity to the specifications and intent of the project.
- Progress payment processing and project management services.
- Undertake the work on an hourly basis and at our 2011 rates listed below.
- As directed, communications/information to property owners on the project.

Items not included in our scope of work are:

- Do not foresee a need for full time inspection unless directed by the Village of Bawlf.

We have assumed we will be provided with the following information:

- A copy of the DVD from Instituform who carried out the milling in 2011 and that based on our understanding there is no requirement for excavation and replacement of the sanitary sewer; and that the scope of the work is for relining only.

2.0 Schedule

For the project, we envision the schedule to be as follows, subject to receiving approval to proceed:

1. Tender on Alberta Purchasing Connection and local newspaper 3 weeks
2. Tender review and recommendation on award 1 week
3. Contractor mobilization to site to be determined.

3.0 Fees & Disbursements – Time Basis

For the services described above, we propose to undertake the preparation of the contract documents and tender for up to the recommendation of award on an hourly basis with a working budget of \$3000.

For construction supervision and as directed by the Village, we propose to undertake the work on an hourly basis. For the purposes of budgeting, the following budget fees apply for construction services, which will be invoiced on an hourly basis plus disbursements:

Construction Services (MaCrae Street)

Hourly plus disbursements

Startup Meeting	\$4,400
Project Administration	\$3,200
2 Site Visits	\$5,000
Project Closeout	\$1,400
Total	\$14,000

Construction Services (Sanden Street)

Hourly plus disbursements

Project Administration	\$3,200
2 Site Visits	\$5,000
Project Closeout	\$1,400
Total	\$9,600

Construction Services (King Street) Hourly plus disbursements

Project Administration	\$3,200
1 Site Visit	\$2,500
Project Closeout	\$1,400
Total	\$7,100

Comments relating to the above are as follows:

- One startup meeting, whether for MaCrae, Sanden or King. It would be advantageous for the Village to consider proceeding with all streets to reduce engineering startup costs.
- If the sanitary sewer relining is carried out for all streets, the number of site visits could be reduced from \$12,500 to possibly 3 or 4 site visits, \$7,500 to \$10,000 depending on need.
- Project closeout as well, with one only if all three streets proceeded would only be one, with a savings of \$2,800.
- Cost if all three streets proceeded would be \$3000 for the tendering and in the order of \$22,900 for construction services.
- We would provide services on an hourly basis and would target to limit the hours to within the budgeted amounts, unless directed by the Village. If less hours are used, the cost will be less as well.
- The above includes for disbursements for mileage, survey equipment and incidental office equipment.
- Hourly rates for personnel involved in the project will be as per our 2011 Rate Schedule.

Senior Engineer/Project Manager	\$ 166.00/hr
Project Engineer	\$128.00/hr
CAD Operator	\$ 119.00/hr
Technologist	\$ 90.00/hr
Administrative Support	\$ 72.0/hr

- We have included for one project startup meeting assuming notwithstanding which streets are relined, only one startup meeting is required.
- We have included a sum for project administration for each segment of roadway.
- Included for 2 site visits for each of MaCrae and Sanden; and one for King Street. Possibly and depending on the progress of the project, we can limit the number of site visits.
- We have included for separate project closeout meeting, which could be consolidated into one depending on the progress of the project.
- We would undertake the construction services on an hourly basis up to the amounts shown. If additional budget is required, we will advise you in advance.

The Client may, during the project, without invalidating this agreement, make changes in the scope of services to be provided by Focus. Additional services as requested will be provided at hourly rates as set out above and the schedule will be changed as is reasonably necessary to allow for the changes in the scope of services.

Fees for Services provided are due and payable upon receipt of our invoice. Accounts in excess of 30 days from date of invoice are surcharged with carrying charge interest at 2% per month, compounded monthly (26.8% per annum) on overdue amounts. Obtaining agency approvals is not a prerequisite for payment for services rendered.

4.0 Project Manager

Ken Kraemer will be assigned as project manager for the project with assistance from Allan Yamashita on an as needed basis.

5.0 General Provisions

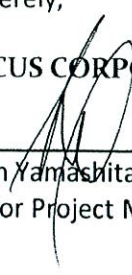
The terms of agreement for the provision of engineering services are set out in this proposal and in Terms and Conditions as appended to this proposal.

If the Client accepts Focus' offer to provide engineering services, then this proposal and the Terms and Conditions constitute the entire agreement between the parties respecting the project and no understandings or agreements, oral or otherwise, exist between the parties except as expressly set out herein.

We thank you for the opportunity to propose our services and we look forward to working with you.

Sincerely,

FOCUS CORPORATION



Allan Yamashita, P.Eng.
Senior Project Manager

Acceptance of Proposal

The Client accepts Focus' offer to perform the services on the terms and conditions noted in this proposal and the Terms and Conditions by signing and returning a copy of this proposal to Focus.

Village of Bawlf

Date

TERMS AND CONDITIONS APPLICABLE TO THIS AGREEMENT FOR SERVICES:

1. CLIENT'S DUTIES AND RESPONSIBILITIES

The CLIENT shall:

- 1.1. Make available to FOCUS all relevant information or data pertinent to the Services which are reasonably required by FOCUS.
- 1.2. Provide FOCUS with such instructions and authority as is necessary to FOCUS for the rendering of the Services.
- 1.3. Pay the Compensation as described on the front page of this Agreement in addition to all taxes applicable to the Compensation. All accounts submitted by FOCUS shall be paid in full within thirty (30) days of receipt by the CLIENT. Payments made after 30 days shall include interest on the outstanding balance at the rate of 2% per month compounded monthly (26.8% per annum). Obtaining agency approvals is not a prerequisite for payment for Services rendered.
- 1.4. Provide FOCUS with written notice within 30 calendar days following receipt of FOCUS' invoices in the event that the CLIENT disputes any portion of FOCUS' fees of such invoices. The CLIENT shall be entitled to withhold only the amount of the fees in dispute and the balance of the fees not in dispute shall be paid by the CLIENT without deduction or set-off. The CLIENT's failure to dispute FOCUS' fees within 30 calendar days of receipt of any invoice shall be deemed to be a waiver of all claims which the CLIENT has with respect to such invoices.
- 1.5. Designate in writing on the front page of this Agreement an individual to act as the CLIENT's Representative, such person to have complete and exclusive authority to transmit instructions to and receive information from FOCUS.

2. FOCUS' RESPONSIBILITY AND LIMITATION OF LIABILITY

- 2.1. FOCUS shall provide the Services in accordance with the standard of care applicable to similar services provided by professional engineers at the time and place the Services are provided.
- 2.2. FOCUS' responsibility may be modified by additional terms, conditions or limitations found in any specifications, reports or other documents delivered by FOCUS to the CLIENT.
- 2.3. FOCUS' field investigation, field testing and engineering recommendations will not address or evaluate pollution of soil or pollution of ground water. FOCUS will cooperate with the CLIENT's environmental consultant. FOCUS shall not be responsible for any cross-contamination resulting from subsurface investigations.
- 2.4. Any and all claims the CLIENT or any party claiming by, through or under the CLIENT has or hereafter may have in respect of the Services howsoever arising, whether in contract or in tort, shall be strictly limited to:
 - 2.4.1. Claims brought within a period of two years from the date of completion, termination or suspension of the Services;

2.4.2. The amount of FOCUS' total fees for Services rendered for the Project.

2.5. FOCUS shall not be responsible for:

2.5.1. The failure of a contractor, retained by the CLIENT, to perform the work required in the project in accordance with the applicable contract documents;

2.5.2. The design of, or defects in, equipment supplied or provided by the CLIENT for incorporation into the project;

2.5.3. Any damage to subsurface structures and utilities which were identified and located by the CLIENT;

2.5.4. Any project decisions made by the CLIENT if the decisions were made without the advice of FOCUS, or contrary to, or inconsistent with, FOCUS' advice;

2.5.5. Any consequential loss, injury or damages suffered by the CLIENT, including, but not limited to loss of use, loss of income or loss of opportunity;

2.5.6. The unauthorized distribution of any confidential document or report prepared by or on behalf of FOCUS for the exclusive use of the CLIENT.

2.6. For the purposes of the limitation of liability provisions contained in the Agreement of the parties herein, the CLIENT expressly agrees that it has entered into this Agreement with FOCUS, both on its own behalf and as agent on behalf of its employees and principals.

2.7. The CLIENT expressly agrees that FOCUS' employees and principals shall have no personal liability to the CLIENT in respect of a claim, whether in contract, tort and/or any other cause of action at law. Accordingly, the CLIENT expressly agrees that it will bring no proceedings and take no action in any court of law against any of FOCUS' employees or principals in their personal capacity.

3. FIELD SERVICES

3.1. Where applicable, field services recommended for the project are the minimum necessary in the sole discretion of FOCUS, to observe whether the work of a contractor retained by the CLIENT is being carried out in general conformity with the intent of the Service. Any reduction from the level of Services recommended will result in FOCUS providing modified certifications of the work.

4. DOCUMENTS

4.1. All of the documents, including digital information, prepared by FOCUS or on behalf of FOCUS in connection with the project are instruments of service for the execution of the project. FOCUS retains the property and copyright in these documents, whether the project is executed or not. These documents may not be used on any other project without the prior written agreement of FOCUS.

4.2. In the event the CLIENT furnishes FOCUS with any documents, information, surveys, and reports, FOCUS shall be entitled to rely on their accuracy and completeness. Any contracts for the provision of such documents, information, surveys, and reports shall be considered direct contracts with the CLIENT unless explicitly provided otherwise.

5. **INSURANCE**

- 5.1. FOCUS maintains professional liability insurance and general liability insurance. A copy of FOCUS' Certificate of Insurance will be provided to the CLIENT upon request.

6. **TERMINATION**

- 6.1. Either the CLIENT or FOCUS may terminate this Agreement without cause upon thirty (30) days notice in writing to the other at the address indicated on the first page hereof. On termination by either party under this paragraph the CLIENT shall forthwith pay to FOCUS all charges for the Services performed to the date of termination.
- 6.2. If either party breaches this Agreement the non-defaulting party may terminate this Agreement after giving seven (7) days notice to the defaulting party to remedy the breach. If the breach is not corrected or reasonable steps taken to correct the breach within the seven (7) days, the non-defaulting party may immediately terminate this Agreement. In the case of termination due to breach by the CLIENT, the CLIENT shall forthwith pay to FOCUS all charges for the Services performed.

7. **DISPUTE RESOLUTION**

- 7.1. If requested in writing by either the CLIENT or FOCUS, the CLIENT and FOCUS shall attempt to resolve any dispute arising out of or in connection with this Agreement by entering into structured, non-binding negotiations with the assistance of a mediator on a without prejudice basis.
- 7.2. If the dispute cannot be settled within a period of thirty days with the assistance of the mediator, or such longer period as might be agreed to by the CLIENT and FOCUS, the dispute shall be referred to and finally resolved by way of binding arbitration by a single arbitrator pursuant to the rules of procedure of the Arbitration Act of Alberta.
- 7.3. This Agreement is governed and construed in accordance with the laws in force in the Province of Alberta and the parties attorn to the jurisdiction of the applicable Courts of the Province of Alberta.
- 7.4. In the event of the failure of a claim brought by the CLIENT against FOCUS, the CLIENT shall indemnify FOCUS for all costs and expenses incurred by it in resisting or defending the claim including legal costs on a solicitor own client basis.

8. **SUCCESSORS AND ASSIGNMENT**

- 8.1. This Agreement shall enure to the benefit of and be binding among the parties hereto and except as otherwise provided herein on their executors, administrators, successors and assigns.
- 8.2. This Agreement shall not be assigned to any other party whatsoever without the express written consent of the other party.
- 8.3. The terms and conditions of this Agreement as set out herein, including the front page hereof, constitute the sole and entire agreement between the CLIENT and FOCUS in relation to the Services and supersedes all prior agreements between them whether written or oral.
- 8.4. This Agreement may be amended only by written agreement signed by both the CLIENT and FOCUS.

Meeting February 2, 2012 with Ann Marie Hamilton, AB Housing, Dennis Beasley of the Bethany Group, Sanden Court Board members (Debra-Lee Kelch, Reta Porter, Naomi Porter, Myrna Gibson), Sanden Court CAO, Cindy Fraser, Gordon Blatz, Bawlf Mayor and Councillor, Fern Reinke.

After a very informative presentation by Ann Marie Hamilton and Dennis Beasley, Myrna Gibson made a motion that Sanden Court in Bawlf should go ahead operating under the management of the Bethany Group. Seconded by Debra-Lee Kelch.

Debra-Lee Kelch.
Myrna A. Gibson

Item: 5.a)

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: February 16, 2012
SUBJECT: 2012 Volunteer Appreciation Week

PURPOSE:

The purpose of this memo is to discuss options for the Village of Bawlf to host an event during Volunteer Appreciation Week.

BACKGROUND:

Volunteer Appreciation Week is April 15-21, 2012. The Council has budgeted \$500 in 2012 to host an event to show our appreciation for the work and time our local volunteers donate toward making Bawlf a better place to live, work and play.

Last year, 14 volunteers and 3 council members attended. The Mayor thanked the volunteers for their dedicated service to their volunteer activities. Cake, tea, coffee and juice were served and draws were held for door prizes. The Administration has not planned any details for the 2012 event and is open to suggestions.

Some possibilities that come to mind include:

- Host an event similar to last year's in the Community Centre.
- Mail invitations to all volunteer associations, boards and departments serving Bawlf and area to encourage their members to attend the event.
- Place an ad in the April Village Voice inviting the volunteers to attend. This could also reach volunteers not directly associated with a community group.
- The Mayor (or alternate council member) to open the evening with a few words of appreciation.
- Host a mix and mingle with a volunteer cake, tea, coffee and juice.
- Design volunteer lapel pins (including the year), if the pins could arrive prior to the event.
- Solicit donations of goods from vendors we do business with for door prizes.
- Do Council members have other suggestions?
- Is anyone interested in assisting with the organization of the event?
- Would Council members be willing to assist with acquiring prize donations?

ALTERNATIVES:

1. That the Village Council ask the Administration to organize and host a Volunteer Appreciation event during the week of April 15-21, 2012 with costs not to exceed the budget amount of \$500.
2. That the Village Council determine an alternative method of recognizing the Bawlf volunteers in 2012.

RECOMMENDATION:

It is recommended that the Village Council ask the Administration to organize and host a Volunteer Appreciation event during the week of April 15-21, 2012 with costs not to exceed the budget amount of \$500.

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: February 16, 2012
SUBJECT: Proposal for Bin and Vehicle Storage

PURPOSE:

The purpose of this memo is to bring a proposal forward from a local resident/entrepreneur to the Village Council for discussion.

BACKGROUND:

A local resident is inquiring about the possibility of developing a parcel of land immediately south of Railway Avenue between Vrolson Road at the west end and the Ankerton building at the east end. (On the attached drawing, the parcel is marked as 800881.) He would like to create a combined parking area for campers, trailers, etc. as well as a row of enclosed storage bins.

The area would be fenced and secured at the two entrances/exits by locking gates. We briefly talked about the aesthetics of this parcel due to its proximity to the highway and entrance to the Village. He mentioned the possibility of planting trees in strategic areas.

The parcel is zoned Industrial and it is likely that his proposal could fall under the Discretionary Uses, if not the Permitted Uses, in our Land Use Bylaw. If it was classified as a Discretionary Use and a development permit was granted, the Village would be required to notify the owners of neighbouring land (as well as others who may be affected) of the development and their right to appeal against the issuance of the development permit.

A larger sketch with his ideas will be available for viewing at the Council Meeting. Council members are encouraged to think about this proposal and bring their questions and comments to the meeting.

ALTERNATIVES:

n/a at this time

RECOMMENDATION:

n/a at this time

SANDEN ST.

MACRAE ST.
16+37 BUNKHOL

RAILWAY AVE.

800881

P.S. 2818+30

P.S. 2819+34

2 Rail Signs B.
VROLSON ROAD

SOLD TO HIGHWAYS
1.47 AC - 18 JULY 1975
PLAN 5560PX
SEE 031 - TRA 1

291.90'

ARC = 160.79

65950

Item: 5.c)

Sold to Ab. Transp. 0.22 acre
Dec. 31, 1977 Plan 8020459
see # 031 TRA 2

SOLD TO ALBERTA TRANSPORT
31 DEC 1977
AZ

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: February 16, 2012
SUBJECT: Lease Agreement for Lot 29, Block 7, Plan LVII

PURPOSE:

The purpose of this memorandum is to have the Village Council discuss and clarify details of the lease agreement for Lot 29, Block 7, Plan LVII between a resident and the Village of Bawlf and, if necessary, direct the Administration to rewrite an appropriate lease agreement.

BACKGROUND:

While dealing with the insurance claim regarding damage to a resident's recreational vehicle parked on Village property, our insurance representatives and, subsequently, the municipal inspectors recommended that, after the claim was settled, the Village Council review the current lease agreement and determine what, if any, amendments would be required to prevent the Village from being faced with similar situations in the future.

The key points about the current lease agreement (a copy of the current agreement is attached for reference):

- The agreement states that the lease is for the purpose of erecting a storage shed.
- The Lessee agrees to maintain the property.
- The practice of sub-leasing is not addressed in the current agreement.

Factors to address if the lease agreement is clarified and rewritten:

- Does the Village Council wish to allow the Lessee to use the property for additional purposes (ie. parking of campers, trailers, etc.)?
- What area of the property shall the Lessee be responsible for maintaining (the entire lot or a specific area around the items on the lot) knowing that mowers can throw rocks a fair distance and from under any portion of the mower deck?
- Should the agreement indicate that sub-leases are permitted or should other residents enter into separate lease agreements with the Village?
- Is the current annual fee of \$50 satisfactory?
- How often should the agreement/s be reviewed and re-signed by the Village and Lessee/s?
- Is a termination clause required?
- Are there other key items that should be included in the rewrite?

ALTERNATIVES:

1. That the Village Council discuss the points, decide if the lease agreement will require rewriting and, if so, provide direction to the Administration regarding the content and details it wishes to include in the new agreement/s.

RECOMMENDATION:

n/a

LEASE AGREEMENT

PROVINCE OF ALBERTA

We, the Village of Bawlf in the Province of Alberta, being the registered owner of Lot 29 Block 7 Plan LVII

DO HEREBY lease Lot 29 Block 7 Plan LVII to Rodney Blatz of Bawlf, Alberta for the purpose of erecting a storage shed for the use of the Bawlf Curling Club and Rodney Blatz.

Rodney Blatz agrees to pay a yearly lease payment of \$50.00.

Rodney Blatz agrees to maintain the property.

IN WITNESS THEREOF THE Village of Bawlf and Rodney Blatz have signed and sealed this document the 10th day of August, 2004.


Village of Bawlf

Mayor



Administrator

Rodney Blatz



Rodney Blatz

Item: 5.d)

Lynn Horbasenko

From: Gordie Blatz [blatzg@agi.ca]
Sent: February-14-12 3:09 PM
To: 'Lynn Horbasenko'
Subject: FW: Ambassador Premiere

Gordie Blatz
Lead ISSR
Camrose AB
780 672 9241

From: Erin Yulka [mailto:ambassador@braedalberta.ca]
Sent: Thursday, February 09, 2012 1:33 PM
To: gblatz@bawlf.com
Subject: Ambassador Premiere

Dear Mr. Gordy Blatz,

Recently, you received an invitation from the Battle River Alliance (BRAED) to the Premiere of our Battle River Country Ambassador program. It is indeed a great pleasure to invite you and we hope that you, too, see the benefits in being inducted as a Battle River Country Ambassador.

The premiere event is scheduled for February 23, 2012 beginning at 6:30pm at the Strome Community Centre located at 5100 - 52nd Street in Strome, Alberta. It will feature the induction of the first ever Battle River Country Ambassadors – the perfect salespeople for their respective communities and our region as a whole!

The premiere event will give you an opportunity to interact with fellow business people and esteemed political members of the Battle River region. Your presence will take this event to a different height and it will be an encouragement for all of us.

Please take a moment to register for the premiere event by replying to this email at your earliest convenience, but no later than February 16th. And please remember to include the name of the business leader that you will be bringing as your co-inductee. If you have any **questions** about this event and/or the program, please do not hesitate to contact **Rodger Cole** of BRAED directly at (780) 994-7459.

We look forward to seeing you and your guest on February 23rd!

Erin K. Yulka
Ambassador Program Coordinator (contract)
Battle River Alliance for Economic Development (BRAED)
<http://www.braedalberta.ca/>

Notes: 1. Who from Council is willing and able to attend?
2. Who from the business community will be invited to attend as well?

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: February 16, 2012
SUBJECT: Subdivision and Development Appeal Board Appointments

PURPOSE:

The purpose of this memorandum is to request that the Village Council appoint members to the Subdivision and Development Appeal Board .

BACKGROUND:

The Village currently has one vacancy on its Subdivision and Development Appeal Board (SDAB). Bryan Beattie recently submitted a letter expressing his interest in serving on this Board.

In checking past Council Minutes, three of the current SDAB members who expressed interest to continue serving on the SDAB were not officially appointed (Mark Yuha, Eldon Banack and Rob Barrie). It is recommended that the Village Council appoint these members at this time as well. One current member (Merle Stover) was officially appointed on October 20, 2010 as he was the only one who formally indicated at that time that he would be interested in continuing to serve.

ALTERNATIVES:

1. That the Village Council officially appoint the continuing members along with new member, Bryan Beattie, to serve on the Village of Bawlf Subdivision and Development Appeal Board.

RECOMMENDATION:

It is recommend that the Village Council officially appoint continuing members Mark Yuha, Eldon Banack and Rob Barrie along with new member, Bryan Beattie, to serve on the Village of Bawlf Subdivision and Development Appeal Board for the remainder of the three year term that coincides with the municipal election cycle.

Jan 30, 2012

To the Village of Bawlf

I would like to respectfully add my name to be included in the Subdivision and Development Appeal Board.

You can reach me at work at 373-2690 during business hours or 373-3447 in the evenings.

Thank you and I look forward to your response.

Sincerely

A handwritten signature in cursive script, appearing to read "B. Beattie", with a long horizontal flourish extending to the right.

Bryan Beattie

Item: 5.f)

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: February 16, 2012
SUBJECT: Highway 13 Widening – Encasing of Sewer Line

PURPOSE:

The purpose of this memo is to provide the Village Council with an update on the project of encasing the Village main water and sewer lines beneath Highway 13 and the elevator access road and further, to request Council's approval of the engineering quote submitted by Focus Corporation to Alberta Transportation.

BACKGROUND:

Back in 2006, the Province proposed to widen Highway 13 and Focus Corporation prepared engineered drawings on the Village's behalf to have the water and sewer main lines encased beneath the widened portions of the highway. The project was postponed. When talks resumed to widen the highway in 2011, Focus Corporation was contracted to update their initial engineered drawings and to work with Alberta Transportation and their contractors.

Les Kruszewski, the project engineer from Focus, explained to me that the engineers with Stewart Weir, the company contracted by AB Transportation, did not feel encasing the lines would be necessary because of the depth of the lines – they are at an approximate depth of 3.5 metres. It is their professional opinion that this is deep enough to not be impacted by highway traffic. The Village has some lines made of the same material at a depth of 2.5 metres and problems have not arisen as a result of traffic. (Les and I did acknowledge that the weight of the majority of the vehicles driving in town would be far less than those travelling on the elevator access road.)

I continued to pursue the matter stating that the Village does not want to be in the position of taking the risk of possible damage to the lines and the associated costs of repair after the highway has been widened. Les then pursued this further with Stewart Weir and Alberta Transportation. Other points raised include:

- There are similar situations in other communities in Alberta and AB Transportation is not aware of any problems with leaking or bursting lines beneath the highways/roadways.
- Acquiring new crossing agreements with the CPR are difficult. Options to do the work based on the existing CPR crossing agreement (dated 1984) were researched and not able to be pursued.
- The lines under the highway (including the recently widened portion) and under the railway tracks are encased. It is only the section beneath the service road to the elevator that is not encased. There is a gap in the casing of approximately 20 metres between the tracks and the north edge of the highway.
- The water line is a continuous high density polyethylene pipe with next to zero chance of leakage with any surface activity. Therefore, the engineers from both Focus and Stewart Weir feel there is no need to encase the water line.
- The sewer line is jointed and therefore, AB Transportation has agreed to proceed with encasing that line.

Recently, I spoke with one of the project managers and he indicated that AB Transportation will soon be in the process of hiring a contractor to complete the casing work on the sewer line beneath the elevator access road and will cover all engineering and construction costs. Focus Corporation has submitted the attached engineering quote to Stewart Weir. Focus and Stewart Weir require approval from the Village to proceed, even though there will not be any budgetary implications to the Village.

ALTERNATIVES:

1. That the Village Council approve the quotation for engineering services provided by Focus Corporation for encasing the main sewer line beneath the elevator access road between the railway and the north edge of Highway 13.
2. That the Village Council ask the Administration to seek further information, if more information is required on any aspect of the project.

RECOMMENDATION:

It is recommended that the Village Council approve the quotation for engineering services provided by Focus Corporation for encasing the main sewer line beneath the elevator access road between the railway and the north edge of Highway 13

Village of Bawlf - Casing

FOCUS Engineering · Geomatics · Planning										
Previous	Allan Yamashita	Les Kruzewski	CAD	Field Survey	Field Inspector	Admin	Field Survey Lump Sum	Disbursement	Geotechnical	Amount plus 5% incidental
	\$ 166	\$ 162	\$ 119	\$ 175	\$ 119	\$ 82				
Construction Services										
Approvals Railway	2	10	6			2				\$ 2,830.00
Prepare tendering documents	2	4	8			6				\$ 2,420.00
Tendering and Award	4					2				\$ 830.00
Geotechnical Report (Shoring-Provisional Sum)	1	3							\$ 2,000	\$ 2,650.00
Geotechnical materials testing (Provisional Sum)	2								\$ 3,000	\$ 3,330.00
Site Inspections	16					2		\$ 400		\$ 3,240.00
Previous Scope Invoiced to-date	\$ 12,489.25									
									Subtotal	\$ 27,790.00
Not included above:							\$ 2,500			\$ 2,500.00
Field survey layout	6					2				\$ 1,220.00
Post Construction Services										\$ 1,010.00
As-built		3	4			6				\$ 2,640.00
FAC		6	4			2		\$ 200	Total	\$ 35,160.00

Mayors report Feb 2012

- . Jan 25 Providence Place
- . Feb 2 Sanden Court
- .Feb 3 Photo op (Assn of Community Living)
- . Feb 5 Lutheran Church Supper
- . Feb 15 Recreation Annual Meeting
- . Feb 20 Family Day Breakfast
- ✓ . Feb 21 Council Meeting
- ✓ . Feb 23 BRAED Meeting

Gordie

Report from the Administration

For the period January 19 – February 16, 2012

Administration:

- The February 2012 Village Voice was prepared by the Fire Chief.
- Three outstanding tax accounts were paid in the last month.
- Two GIC's were renewed – one for \$22,440 and one for \$81,795.
- Applications for the STEP and CSJ summer students have been submitted.
- The phone fan out list has been updated.
- The new printer/copier/scanner/fax has been received and is operational. A second tray for legal paper has been ordered.
- Research was done to determine if the Village may be eligible to participate in a group buying program through the Alberta Association of Municipal Districts and Counties for fuel, tires, office supplies, etc. It appears as though urban municipalities are eligible to participate. The program director will be presenting further details at the next CAO meeting on February 29, 2012.
- The Regional Municipal Intern spent February 14th and 15th in Bawlf working on outstanding filing, the draft of the March Village Voice, setting up individual tax roll files for each property in the Village, and researching what Village information the Provincial Archives may be interested in.
- The Village received notification that we will receive \$157,544 in Capital MSI Funding and \$49,042 in Operational MSI Funding for a total of \$206,586 in 2012. Our 2011 funding total was \$193,237.
- Other provincial budget highlights include:
 - No change to the annual Basic Municipal Transportation Grant funding formula. The Village receives approximately \$22,400 per year through this program.
 - The provincial Municipal Water and Wastewater Program/Water for Life funding has decreased by 34.7% in the 2012-13 provincial budget. This is the program we have applied to for rehabilitation of the lift station and our application is currently on hold.
 - The Federal Gas Tax Fund remains unchanged. The Village receives \$50,000 per year.
 - Library funding remains unchanged.
- Brian King, our new auditor, will be visiting Bawlf early in March to begin preparing the 2011 Audited Financial Statement.

Development:

- The Development Officer received another inquiry about moving an existing house onto a lot in a mature R1 District. As previously noted, the current Village of Bawlf Land Use Bylaw does not permit moved in homes in R1 areas. This will be addressed when the LUB is amended.
- No development permits were issued this past month.

- The total number of permits approved to date in 2012: zero.
- No Compliance Certificates were issued this past month. Total compliance certificates issued in 2012: zero.

Public Works:

- Keith Friend, a certified water operator from Rosalind, is providing water treatment services while Einar Fossen is away.
- Our part-time Public Works Director has expressed interest in attending the Small Systems Water and Wastewater Courses.
- The generator at the lift station requires to be started regularly. This has been done recently.
- The PW Director picked up sand for the streets from Carillion, as required.
- The Village ½-ton truck requires servicing due to recent loss of power while driving on the highway.

Parks and Facilities:

- Summer bookings for the Community Centre are relatively slow at this time.

By-Law Services:

- The 2011 annual report from Alberta Animal Services regarding animal control complaints and general bylaw complaints are attached.

Fire Department:

- There were no Fire Calls.
- There was one Motor Vehicle Accident east of Bawlf - the Bawlf Fire Department provided traffic control while Camrose Rescue attended the scene.
- The Village has received 75% of the Fire Department's net cost from Camrose County as per the fire agreement. Amount received was \$9716.48.

ALBERTA ANIMAL SERVICES

4640 - 61 STREET

PHONE 347-2388

RED DEER, AB. T4N 2R2

BAWLF 2011

ANIMAL CONTROL ACTIVITY BREAKDOWN

DOG COMPLAINTS										
MONTH	Running at large	Unlicensed dog	Dog On park Grounds	Dog not on Leash	Garbage	Barking	Defecation	Too Many dogs	Chase	TOTAL COMPLAINTS
January										
February										
March										
April										
May										
June	1	1					1			3
July										
August		2				2				4
September	1									1
October										
November	1					1	1			3
December						1				
Total	3	3	3			4	2			12

GENERAL BYLAW COMPLIANTS

MONTH	UNSIGTHLY PREMISES	PARKING	REMOVE SNOW	NO SMOKING PERMITTED	NOISE COMPLAINT	FIRE PIT	TOTAL
ANUARY	1						1
EBRUARY		1					1
MARCH							0
APRIL	10						10
MAY	2						2
JUNE	1						1
JULY							0
AUGUST							0
SEPTEMBER	1	1					2
OCTOBER							
OVEMBER							
ECEMBER							
TOTAL	15	2					17

Recreation - February 15, 2012

- Picnic Shelter - Grants in place
- New bell program Director
- Bus purchased for School

AGM

2. Funding Requests including Village for walking trail
- Curling Rink tabled till fall
- Jaywalkers booth - may still be ago
- election of officers - remain the same
-

SMRWSC. Jan 26

- Bylaw 7-12 Passed. - *Chairman, Secretary, etc.*
- This will help with funding for Big Valley line as money cannot be forwarded without this Bylaw

**BAWLF RECREATION ASSOCIATION
ANNUAL MEETING**

**7:30 PM WEDNESDAY MARCH 15
BAWLF COMMUNITY HALL**

**THIS IS YOUR OPPORTUNITY TO HAVE INPUT IN
RECREATION PROGRAMS IN BAWLF AND/OR
VOULUNTEER TO BE ON THE BOARD**

**FUNDING REQUEST FORMS ARE AVAILABLE AT THE VILLAGE
OFFICE AND ARE TO BE SUBMITTED BY MARCH 13**

2011 PROGRAM SUMMARY

INCOME		EXPENSES	
County Grant	\$ 10,500	Insurance	\$ 3,915
Village Grant	\$ 4,500	Skating Rink	\$ 2,275
Jaywalkers	\$ 3,100	Curling	\$ 1,750
Swim Fees	\$ 3,995	Swim Program	\$ 5,810
Ball Fees	<u>\$ 1,475</u>	Ball Program	\$ 3,805
Total Income	\$ 23,570	Bawlf School (bus)	\$ 5,000
		Bawlf Playschool	\$ 2,000
		Bawlf Library	\$ 1,000
		Zamboni/Rink Repairs	\$ <u>3,975</u>
		Total Expenses	\$29,530

Note:Operational deficit of \$ 5,960 made up from Casino Account

Item: 7.a)

Town of Bashaw

Box 510 5011 - 52 Ave Bashaw, Alberta T0B 0H0

Office: 780-372-3911

Fax: 780-372-2335

Email: admin@townofbashaw.com



February 9, 2012

Camrose County
Steven Gerlitz, Administrator
3755 – 43 Avenue
Camrose, AB T4V 3S8

Dear Mr. Gerlitz:

Re: Regional Emergency Management – Fire Liaison/Coordinator

On behalf of the Town of Bashaw Council, I am pleased to advise you that the Town of Bashaw Council reviewed the 2011 Regional Partnership Fire Liaison proposal and implementation recommendations at its February 7, 2012 regular meeting and the following motion was approved:

MOVED by Councillor Gust that the Town of Bashaw Council indicates to Camrose County and the urban partners within Camrose County region that the Town of Bashaw Council is supportive in proceeding with the Regional Emergency Management Liaison within a manageable sustainable financial funding formula.

CARRIED

The Town of Bashaw looks forward to working in partnership with Camrose County rural and urban municipalities to support efficient, effective, and responsive emergency services.

Yours truly,

Rosemary Wittevrongel, CLGM
Chief Administrative Officer

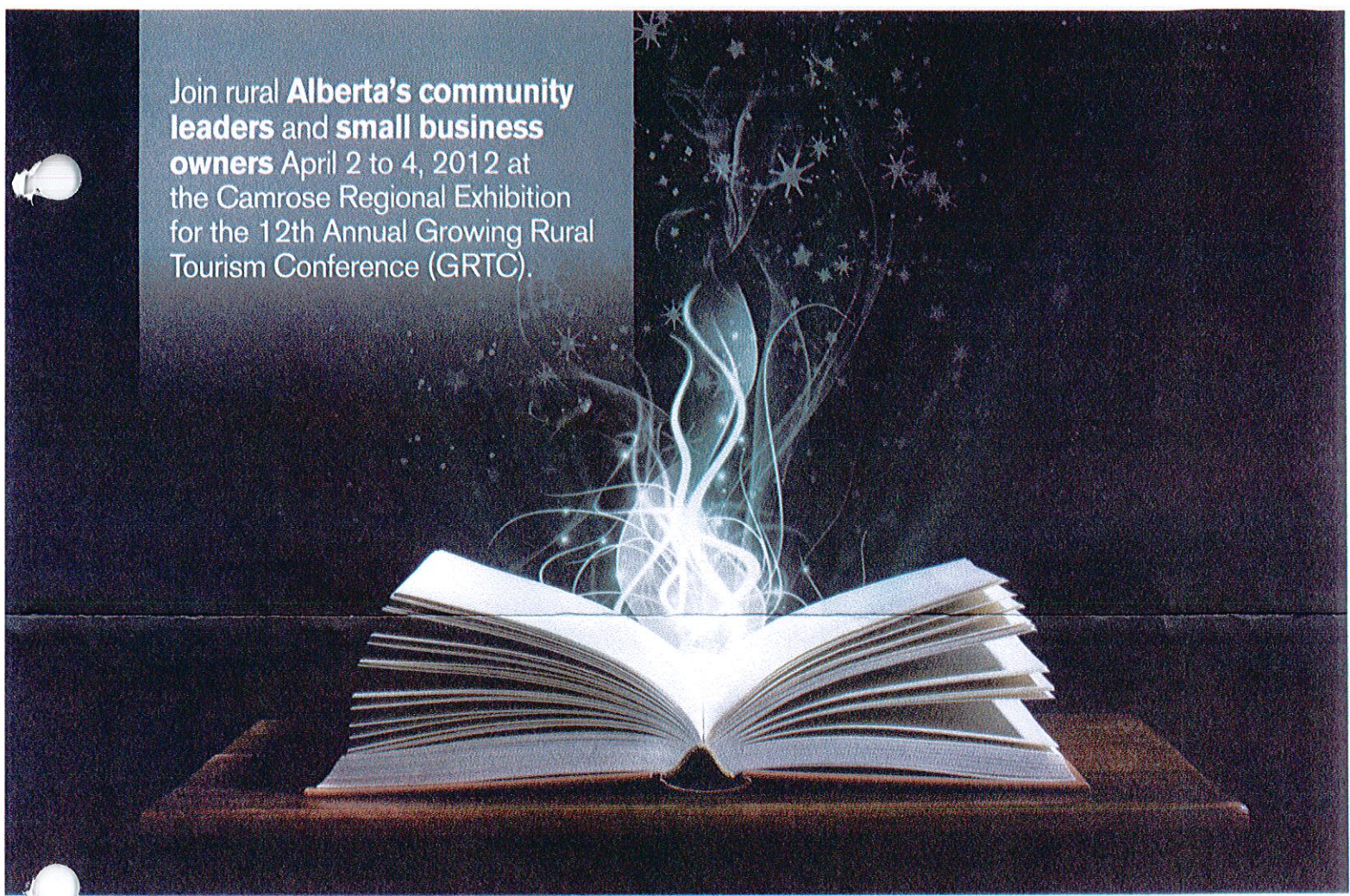
Cc: Hay Lakes, Village of Bawlf, Village of Bittern Lake, Village of Edberg, Village of Ferintosh, Village of New Norway, Village of Rosalind

Item: 7.b)

90
7/28/55



Join rural **Alberta's community leaders and small business owners** April 2 to 4, 2012 at the Camrose Regional Exhibition for the 12th Annual Growing Rural Tourism Conference (GRTC).



Wayne Lee



Jeff Mulligan



Bill Baker



Shawna Schuh

To get you engaged will be keynote Wayne Lee. Wayne's presentation, "*Set Your GPS for Success*" helps to open the mind and melt away stress and negative interference; let Wayne reveal what's possible when you program your GPS for success. The conference program features keynote Bill Baker, "The Magic and Logic of Strategic Storytelling" Bill touches on the fundamentals combined with insights on how to leverage this timeless craft to transform brands, businesses and your workforce.

The GRTC is pleased to present by popular demand an interactive pre-conference workshop "Creating Your First Facebook Display Advertising Campaign". Over the next two days discover "*How to Create the Experience*", "*New Ways to Generate Revenue*" and tourism success stories. Enjoy an evening Gala and presentation of the Rural Tourism Award, entertainment, full tradeshow and opportunity for you to

network with fellow tourism industry representatives and operators.

To put the finishing touches on the 2012 GRTC is keynotes Jeff Mulligan. Jeff's keynote "*Building Super Stars & Super Teams*" with the generational transformation that is upon us, leaders will look different, Super Stars might be disguised as average team members, and groups of people working beside one another are waiting for the catalyst to become a Super Team. If your get up and go has ever got up and went you will love the closing Keynote presentation by Shawna Schuh; "*Pick Up Your Get Up & Go!*"

Both educational and entertaining this is an event you won't want to miss!

Early bird registration deadline:
March 1, 2012.

Registration deadline: March 30, 2012.

www.GrowingRuralTourism.ca

April 2-4, 2012 ■ Camrose, Alberta



Magic Moments



Item: 7.c)



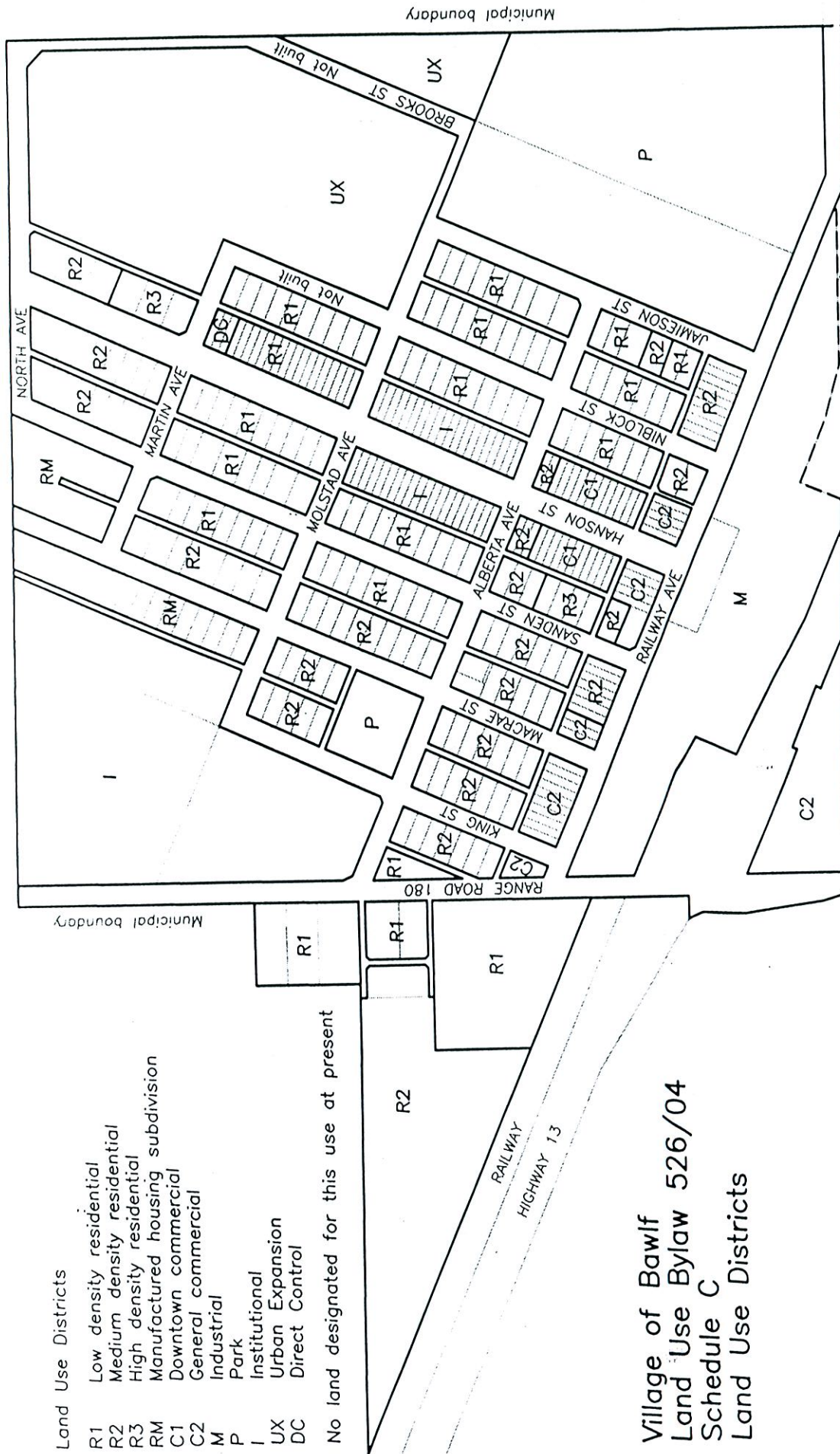
Land Use Districts

- R1 Low density residential
- R2 Medium density residential
- R3 High density residential
- * RM Manufactured housing subdivision
- C1 Downtown commercial
- C2 General commercial
- M Industrial
- P Park
- I Institutional
- UX Urban Expansion
- DC Direct Control

* No land designated for this use at present

Village of Bawlf Land Use Bylaw 526/04 Schedule C Land Use Districts

Sewer
lagoons



Current Committee Representatives:

General Government	Deputy Mayor J. Yuha, Councillor R. Blatz
Environmental Services	Mayor G. Blatz, Councillor K. Robbins
Protective Services	Councillor R. Porter, Deputy Mayor J. Yuha
Public Works	Councillor R. Blatz, Councillor K. Robbins
Recreation and Community Services	Councillor R. Blatz, Councillor R. Porter
Village Planning & Development	Councillor K. Robbins, Mayor G. Blatz
Personnel Labour Relations	Deputy Mayor J. Yuha, Councillor R. Porter

Current Board Representatives:

Bawlf School Board	Deputy Mayor J. Yuha
Camrose & District Support Services	Councillor K. Robbins
Bawlf Recreation Board	Councillor R. Blatz
Sanden Court	Councillor R. Porter
David Knipe Memorial Library	Councillor K. Robbins
Providence Place	Mayor G. Blatz
BRAED	Mayor G. Blatz
Shirley McClellan Regional Waterline	Councillor R. Blatz, Deputy Mayor J. Yuha
Regional Rural Children's Centre	Councillor R. Porter

