



AGENDA

Regular Meeting of Council of the Village of Bawlf in the Province of Alberta Wednesday, June 20, 2012 – 7:00 p.m. Council Chambers

1. CALL TO ORDER

Park Visit at 6:45 p.m. re: east portion of Recreational Trail - Meet at Jubilee Park.

2. DELEGATIONS

a) 7:00 p.m. – Village of Bawlf Public Library Board Annual Report (Julie Ewashko, Chair)

3. GENERAL GOVERNMENT

a) Agenda

Motion to adopt as presented

b) Minutes of the Public Hearing held May 16, 2012

Motion to adopt as presented

c) Minutes of the Regular Meeting of Council held May 16, 2012

Motion to adopt as presented

d) Minutes of the Special Meeting of Council held May 17, 2012

Motion to adopt as presented

e) Minutes of the Special Meeting of Council held May 23, 2012

Motion to adopt as presented

f) Minutes of the Special Meeting of Council held June 12, 2012

Motion to adopt as presented

g) Accounts Payable – May 2012

Motion to accept as information

h) Financial Statement – May 2012

Motion to accept for information

4. BUSINESS ARISING

a) Surface Drainage Plan – Hanson Street Between Martin and Molstad Avenues AND
Molstad Avenue Between Hanson Street and the Bus Barns

Motion

b) Lease Agreement for Lot 29, Block 7, Plan LVII

Motion

*4d. Amend the Budget.
4e. Dust Control*

Item #: 3. a)

Cost More
Consider west coast.

- c) Mil Rate Bylaw #581/12
Rescind First Reading

5. NEW BUSINESS 582/12

- a) Mil Rate Bylaw #581/12

First Reading

Second Reading

Motion to Proceed with Third Reading

Third Reading

- b) Twitter and Facebook Information and Presentation

Motion

- c) Unsightly Yards / vehicle unhitched trailer / garbage /

Discussion

- d) Camrose & District Support Services Board Vacancy

Motion

- e) Temperature in Library

Motion

- f) Shirley McClellan Regional Water Services Commission – Council Representatives

Motion

- g) Dog Control Bylaw 559/08 and Aggressive & Vicious Dog Bylaw 560/08

Discussion

h.) Letter series

i.) Power pole @ Lot 15, Bk 8, Plank VII

j.) Poplar
Trees (Unit)
Church

6. STANDING COMMITTEE REPORTS

- a) Mayor's Report

- b) Administration Report

- c) Board Reports:

- Bawlf & District Recreation Association
- Shirley McClellan Regional Water Services Commission

k.) Bid for
retired fire
truck.

7. CORRESPONDENCE

- a) Action on Smoking & Health –

Select Outdoor Smoking Restrictions: Smoke-Free Parks and Playgrounds

- b) Minutes of the Camrose and District Support Services (Regular Board Meeting April 23, 2012)

- c) Administrative Memorandum - Water Treatment Training

- d) Battle River Watershed Alliance – The Current

- e) Parkland Regional Library – Board Meeting

- f) Camrose County: 50th Anniversary Flyer; County Circular

- g) Letter to residents regarding lawn mowing service

8. CONFIDENTIAL ITEMS

None

9. ADJOURNMENT

Item #: 3. a)

2000-01-01

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2000-01-01



**MINUTES OF THE PUBLIC HEARING
REGARDING BYLAW NO. 580/12
In the Province of Alberta held on
Wednesday, May 16, 2012 at 7:00 p.m.
In the Bawlf Village Office**

1. OPEN HEARING

Mayor Blatz opened the hearing at 7:05 p.m.

2. RECORD OF THOSE PRESENT

Mayor G. Blatz, Deputy Mayor J. Yuha and Councillors F. Reinke & K. Robbins
Lynn Horbasenko, Village Manager
Leanna Banack, Communications Coordinator
Don Uglem
Sonja Uglem
Margaret Wilson

3. VILLAGE MANAGER

The Village Manager reported that the purpose of this Bylaw is to redistrict Lot 15, Block 8, Plan LVII from R1-Low Density Residential to DC-Direct Control. The landowner has applied for a development permit to move a double wide modular home onto the property. This development would be restricted under an R1 zoning.

4. READ WRITTEN SUBMISSIONS

No written submissions

5. VERBAL SUBMISSIONS

Don & Sonja Uglem are in favour of the redistricting and of the landowner moving the home onto the property.
Margaret Wilson is not opposed to the redistricting.

6. CLOSE HEARING

Mayor Blatz closed the hearing at 7:10p.m.

These minutes were approved at the Regular Meeting of Council held June 20, 2012.

MAYOR

VILLAGE MANAGER



**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF**

In the Province of Alberta held on
Wednesday, May 16, 2012 at 7:30 p.m.
In the Bawlf Village Office

PRESENT:

Mayor G. Blatz, Deputy Mayor J. Yuha and Councillors F. Reinke & K. Robbins
Lynn Horbasenko, Village Manager
Leanna Banack, Communications Coordinator
Margaret Wilson
Brian King
Joe Buchanan
Debra Kaga
Dianna Grove

1. CALL TO ORDER

Mayor Blatz called the meeting to order at 7:10p.m.

2. DELEGATIONS

7:45 p.m. – Hanson Street Drainage Ditch – West Side (Joe Buchanan & Dianna Grove)
8:05 p.m. – Review of 2011 Audited Financial Statement (Brian King, Auditor)
Molstad Avenue Drainage - Daryl Reinke

3. GENERAL GOVERNMENT

a) AGENDA

MOTION 67/12: MOVED BY Councillor Reinke to approve the agenda as amended.

CARRIED

b) MINUTES OF THE REGULAR MEETING OF COUNCIL HELD April 19, 2012

MOTION 68/12: MOVED BY Councillor Yuha to approve the minutes of the meeting held April 19, 2012 as amended.

CARRIED

c) ACCOUNTS PAYABLE FOR April, 2012

MOTION 69/12: MOVED BY Councillor Robbins to accept the April 2012 Accounts Payable register for information.

CARRIED

d) *FINANCIAL STATEMENT FOR April 2012*

MOTION 70/12: MOVED BY Mayor Blatz to accept the financial statement from April 2012 for information.

CARRIED

4. BUSINESS ARISING

a) *BIN AND VEHICLE STORAGE COMMITMENT LETTER*

MOTION 71/12: MOVED BY Mayor Blatz that Village Council rescind Motion 37/12.

CARRIED

MOTION 72/12: MOVED BY Councillor Reinke that Village Council authorize the Development Officer to provide a letter of commitment to the individual interested in developing a storage bin and vehicle storage area in Bawlf.

CARRIED

b) *RATIFY LOT PURCHASE PRICE*

MOTION 73/12: MOVED BY Councillor Yuha that the Village Council ratify the purchase price of \$30,000 + GST for Lot 4A, Block 17, Plan 072-0313.

CARRIED

Joe Buchanan, Debra Kaga and Dianna Grove entered the meeting at 7:35 p.m.

c) *DRAINAGE DITCH WORK – Lot 12A, Block 14, Plan 042-3593*

DISCUSSION

MOTION 74/12: MOVED BY Councillor Yuha that the Village Council direct the Administration to obtain the cost to create a surface drainage plan along Hanson Street north of Molstad Avenue and on Molstad Avenue from Hanson Street to the Bus Barns.

CARRIED

Joe Buchanan, Debra Kaga, & Dianna Grove left the meeting at 8:05pm

5. NEW BUSINESS

a) 2011 Audited Financial Statement

MOTION 75/12: MOVED BY Councillor Reinke that the Village Council approve the Village of Bawlf's 2011 Audited Financial Statement as prepared by Brian King Professional Corporation.

CARRIED

Brian King left the meeting at 8:30pm.

4. d) *BYLAW #580/12*

blue box
bulam
Second Reading

unbold
MOTION 76/12: MOVED BY councillor Yuha that Bylaw #580/12 be given second reading.

CARRIED

Third Reading

MOTION 77/12: MOVED BY Mayor Blatz that Bylaw #580/12 be given third reading.

CARRIED

5. b) *PROCLAMATION – SENIORS' WEEK 2012*

MOTION 78/12: MOVED BY Mayor Blatz that the Village Council proclaim June 4 – 10, 2012 as Seniors' Week.

c) *REQUEST TO PARK TRAILER ON RIGHT-OF-WAY*

MOTION 79/12: MOVED BY Councillor Yuha that the Village Council grant permission for the current owners of #402 Macrae Street to park their travel trailer on the Village right-of-way adjacent to their property to the east.

CARRIED

d) *APPROVAL OF FINAL 2012 OPERATING & CAPITAL BUDGET*

MOTION 80/12: MOVED BY Councillor Robbins that the Village Council approve the 2012 Operating Budget of \$524,332 and Projects Budget of \$102,100 with an operating deficit of \$109,858 and a projects deficit of \$87,100 for a total deficit of \$196,958.

CARRIED

e) *MIL RATE BYLAW #581/12*

FIRST READING

MOTION 81/12: MOVED BY Councillor Yuha that Village Council give first reading to Bylaw 581/12.

CARRIED

f) *ANNUAL GENERAL MEETING*

MOTION 82/12: MOVED BY Mayor Blatz that the Village of Bawlf General Meeting be held Tuesday, June 12, 2012, at 7pm in the Community Hall.

CARRIED

g) *CANDIDATES FORUM*

The Village Manager was informed by Municipal Affairs Advisors that it is not the role of the Village Council or the Administration to coordinate a candidates forum for the by-election.

h) *DRAINAGE ISSUES AT LOT 1A, BLOCK 17, PLAN 072-0313*

MOTION 83/12 MOVED BY Councillor Yuha that Administration send a letter to ^{landowners of} ~~Chris and Jaymie Reinhart~~ addressing their concerns and notifying them the Village Council has directed Administration to obtain the cost to create a surface drainage plan along Hanson Street north of Molstad Avenue and on Molstad Avenue from Hanson Street to the Bus Barns.

CARRIED

i) *HANSON STREET DRAINAGE DITCH – WEST SIDE*

MOTION 84/12 MOVED BY Mayor Blatz that Administration send a letter to ^{landowners of} ~~Joe Buchanan and Les & Diana Grove~~ addressing their concerns and notifying them the Village Council has directed Administration to obtain the cost to create a surface drainage plan along Hanson Street north of Molstad Avenue and on Molstad Avenue from Hanson Street to the Bus Barns.

CARRIED

j) *MOLSTAD AVENUE DRAINAGE*

The Delegation was not present.

k) Walking Trail

MOTION 85/12 MOVED BY Councillor Robbins that Village Council proceed with the loop of walking trail east of Jamieson Street as time permits.

CARRIED

6. STANDING COMMITTEE REPORTS

a) *MAYOR'S REPORT*

As attached to these Minutes

b) *ADMINISTRATION REPORT*

As attached to these Minutes.

c) *RECREATION & COMMUNITY SERVICES*

i. Bawlf & District Recreation Association – no report

ii. Shirley McClellan Regional Water Services Commission – *there is a meeting May 17, 2012.*

7. CORRESPONDENCE

a) TransAlta Tariff Rates Advisory

b) CDSS Board Meeting Minutes – March 26, 2012

c) CDSS News Spring 2012

d) Town of Bashaw Invitation June 8-10, 2012

e) Parkland Regional Library Board Minutes – March 1, 2012

8. CONFIDENTIAL ITEMS

None

MOTION 86/12 MOVED BY Mayor Blatz that Village Council approve the 2012 Capital Budget consisting of relining sewer mains for \$470,000, road work in front of the hall for \$80,000, and public works fire hydrants and valves for \$25,000, for a total of \$575,000.

CARRIED

9. ADJOURNMENT

The meeting adjourned at 9:43pm

These minutes were approved at the Regular Meeting of Council held

MAYOR

VILLAGE MANAGER



**MINUTES OF THE SPECIAL MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF**

**In the Province of Alberta held on
Thursday, May 17, 2012 at 7:30 p.m.
In the Bawlf Village Office**

PRESENT:

Mayor G. Blatz, Deputy Mayor J. Yuha and Councillor F. Reinke
Lynn Horbasenko, Village Manager

REGRETS: Councillor K. Robbins

1. CALL TO ORDER

Mayor Blatz called the meeting to order at 7:30 p.m.

2. GENERAL GOVERNMENT

a) Agenda

MOTION 87/12: MOVED BY Councillor F. Reinke that the agenda be approved as presented.

3. NEW BUSINESS

a) CONTRACT FOR RELINING SEWER MAINS

MOTION 88/12: MOVED BY Mayor G. Blatz that the Village Council award the contract to DFI Corporation for the relining of the 1966 sewer mains on King, Macrae, Sanden, Hanson, Niblock and Jamieson Streets and Railway, Alberta and Martin Avenues at a cost not to exceed \$417,000 + GST and a Contingency Fund of \$21,000 + GST with the funds to be derived from capital reserves.

CARRIED.

MOTION 89/12: MOVED BY Deputy Mayor J. Yuha that the Village Council approve Engineering Fees for the sewer main relining project in the amount of \$29,700 + GST with the funds to be derived from capital reserves.

CARRIED.

4. ADJOURNMENT

The meeting adjourned at 7:45 p.m.

These minutes were approved at the Regular Meeting of Council held June 20, 2012.



**MINUTES OF THE SPECIAL MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF**

**In the Province of Alberta held on
Wednesday, May 23, 2012 at 7:30 p.m.
In the Bawlf Village Office**

PRESENT:

Mayor G. Blatz, Deputy Mayor J. Yuha, Councillor F. Reinke and Councillor K. Robbins
Lynn Horbasenko, Village Manager

1. CALL TO ORDER

Deputy Mayor J. Yuha called the meeting to order at 7:43 p.m.

2. GENERAL GOVERNMENT

a) Agenda

MOTION 90/12: MOVED BY Councillor Reinke to accept the agenda as presented.

CARRIED.

Mayor G. Blatz entered the meeting at 7:56 p.m. and assumed the Chair.

3. NEW BUSINESS

a) *DEVELOPMENT PERMIT APPROVAL FOR Lot 15, Block 8, PLAN LVII*

MOTION 91/12: MOVED BY Deputy Mayor J. Yuha that, in accordance with Section 11.1 of the Village of Bawlf Land Use Bylaw, the Village Council approve the development permit with conditions as outlined in Development Permit 12/02, for the property zoned Direct Control located at Lot 15, Block 8, Plan LVII.

CARRIED.

b) *SURFACE DRAINAGE PLAN*

MOTION 92/12: MOVED BY Mayor G. Blatz that the Village Council approve a maximum of \$8000 + GST be spent on hiring an engineering firm to prepare a topographical survey showing critical elevations for the purposes of analyzing and, as necessary, providing recommendations for the surface drainage of problematic areas in the Village of Bawlf with the funds to be derived from reserves.

CARRIED.

c) *RESIDENTIAL LAWN MOWING*

MOTION 93/12: MOVED BY Mayor G. Blatz that the Village of Bawlf inform those residents that Village staff have mowed lawns for in previous years that the Village is no longer in a position to provide this service and further, that the Village Administration be asked to place an ad in the June Village Voice asking for youth interested in providing residential lawn mowing services and that the Administration provide a copy of the list when requested.

CARRIED.

d) *MUNICIPAL LEADERS NETWORKING MEETING – MAY 24, 2012 – HARDISTY*

MOTION 94/12: MOVED BY Deputy Mayor J. Yuha that the Village Council authorize Mayor G. Blatz to attend the Municipal Leaders Networking Meeting to be held on Thursday, May 24, 2012 in Hardisty.

CARRIED.

e) *COMMUNITY AND RURAL HEALTH PLANNING MEETING – MAY 28, 2012 – CAMROSE*

MOTION 95/12: MOVED BY Mayor G. Blatz that the Village Council authorize one member of Council to attend the Community and Rural Health Planning Meeting to be held on Monday, May 28, 2012 in Camrose.

CARRIED.

4. ADJOURNMENT

The meeting adjourned at 8:42 p.m.

These minutes were approved at the Regular Meeting of Council held June 20, 2012.

1. The first part of the paper is devoted to the study of the

properties of the function $f(x)$ defined by the equation

$$f(x) = \int_0^x \frac{1}{1+t^2} dt$$

for $x \in \mathbb{R}$. It is shown that $f(x)$ is a strictly increasing

function and that $f(x) \in C^1(\mathbb{R})$. Moreover, it is proved that

$$f(x) = \arctan x$$

for all $x \in \mathbb{R}$. The second part of the paper is devoted to the study of the

$$f(x) = \int_0^x \frac{1}{1+t^2} dt$$

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$$f(x) = \arctan x$$

for all $x \in \mathbb{R}$. The fourth part of the paper is devoted to the study of the

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for all $x \in \mathbb{R}$. The fifth part of the paper is devoted to the study of the

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$$f(x) = \arctan x$$

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function and that $f(x) \in C^1(\mathbb{R})$. Moreover, it is proved that

$$f(x) = \arctan x$$

for all $x \in \mathbb{R}$. The eighth part of the paper is devoted to the study of the

$$f(x) = \int_0^x \frac{1}{1+t^2} dt$$

for $x \in \mathbb{R}$. It is shown that $f(x)$ is a strictly increasing

function and that $f(x) \in C^1(\mathbb{R})$. Moreover, it is proved that

$$f(x) = \arctan x$$

for all $x \in \mathbb{R}$. The ninth part of the paper is devoted to the study of the

$$f(x) = \int_0^x \frac{1}{1+t^2} dt$$

for $x \in \mathbb{R}$. It is shown that $f(x)$ is a strictly increasing



MINUTES OF THE SPECIAL MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF
In the Province of Alberta held on
Tuesday, June 12, 2012 at 9:15 p.m.
In the Bawlf Community Centre

PRESENT:

Mayor G. Blatz, Deputy Mayor J. Yuha, Councillors F. Reinke and K. Robbins
John Tessari
Lynn Horbasenko, Village Manager

1. CALL TO ORDER

Mayor Blatz called the meeting to order at 9:25 p.m.

2. NEW BUSINESS

a) REPAVING STREET IN FRONT OF COMMUNITY CENTRE

MOTION 96/12: MOVED BY Mayor Blatz that the Village of Bawlf proceed with paving Hanson Street between Alberta and Molstad Avenues at a cost not to exceed \$80,000 + GST.

CARRIED

3. ADJOURNMENT

The meeting adjourned at 9:40 p.m.

These minutes were approved at the Regular Meeting of Council held June 20, 2012.

MAYOR

VILLAGE MANAGER



VILLAGE OF BAWLF

Cheque Listing For Council

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2012-Jun-12

2:18:19 PM

Cheque	Date	Name	Invoice	Description	Invoice Amount	Cheque Amount
20101143	2012-05-10	CONTERRA INDUSTRIES INC.		PAYMENT		2,537.32
			3630	CONTERRA GRADER	2,537.32	
20101144	2012-05-16	HOLT, TATIANNA		PAYMENT		
			01	WAGES		
20101145	2012-05-16	ACKLANDS - GRAINGER INC.		PAYMENT		126.57
			608503398	SAFETY VESTS, EYEWEAR AND GLOVE	126.57	
20101146	2012-05-16	ALBERTA ANIMAL SERVICES		PAYMENT		588.00
			10705	PATROLS	588.00	
20101147	2012-05-16	ANKERTON GAS CO-OP		PAYMENT		668.67
			1184153	GAS	668.67	
20101148	2012-05-16	BAWLF COUNTRY STORE		PAYMENT		38.82
			91498	VOLUNTEER APPRECIATION, GARBAGE	38.82	
20101149	2012-05-16	BAWLF PUBLIC LIBRARY		PAYMENT		3,000.00
			6	REQUISITION	3,000.00	
20101150	2012-05-16	BLATZ, GORDIE		PAYMENT		158.75
			37	RENUMERATION	158.75	
20101151	2012-05-16	BRIAN KING PROFESSIONAL CORPORAT		PAYMENT		7,087.50
			2912	ANNUAL AUDIT	7,087.50	
20101152	2012-05-16	CAMROSE BOOSTER		PAYMENT		585.65
			DA217180	ADVERTIZING	585.65	
1153	2012-05-16	CAN PAK ENVIRONMENTAL		PAYMENT		2,629.49
			1310	WASTE COLLECTION	2,629.49	
20101154	2012-05-16	D&G DISTRIBUTORS		PAYMENT		135.39
			56904	LAWNMOWER BLADES	135.39	
20101155	2012-05-16	DAYS LAND AUTO & FARM		PAYMENT		40.32
			301966	PARTS FOR BULK WATER ADAPTER	40.32	
20101156	2012-05-16	FOUNTAIN TIRE		PAYMENT		40.79
			361045633	TIRE REPAIR	40.79	
20101157	2012-05-16	FRIEND, KEITH		PAYMENT		200.00
			5	WATER OPERATOR	200.00	
20101158	2012-05-16	GROUETTE, SHAWN		PAYMENT		820.00
			994216	SUPPLIES AND LABOUR FOR PAINTING	820.00	
20101159	2012-05-16	HACH SALES & SERVICES CANADA		PAYMENT		231.00
			47673	METER CALIBRATION	231.00	
20101160	2012-05-16	KAPLER'S HARDWARE LTD.		PAYMENT		70.33
			23612	TOOLS	70.33	
20101161	2012-05-16	MINISTER OF FINANCE		PAYMENT		85.00
			6820386	TAX ARREARS NOTICES	85.00	
20101162	2012-05-16	MUNIWARE		PAYMENT		534.54
			20120091	MUNIWARE	534.54	
20101163	2012-05-16	STERLING WATER CONDITIONING LTD.		PAYMENT		595.35
			13708	BLEACH	595.35	
20101164	2012-05-16	TELUS COMMUNICATIONS INC.		PAYMENT		602.14
			APR2012	PHONE	602.14	
20101165	2012-05-16	TRANSALTA ENERGY MARKETING		PAYMENT		2,789.56
			12-1148230	POWER	2,789.56	
20101166	2012-05-16	UFA		PAYMENT		864.99
			APR2012	FUEL, OIL, AND TOOLS	864.99	

Item: 3.9)



VILLAGE OF BAWLF

Cheque Listing For Council

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2012-Jun-12
2:18:19 PM

Cheque	Date	Name	Invoice	Description	Invoice Amount	Cheque Amount
20101167	2012-05-16	VITAL EFFECT		PAYMENT		26.25
			3554	WEBSITE TRAINING	26.25	
20101168	2012-05-16	WILSON, ROBERT		PAYMENT		192.82
			7	FIRE DEPT SUPPLIES, EQUIP, FLAG	192.82	
20101169	2012-05-16	WRANGLER HEATING & SERVICES		PAYMENT		73.50
			425	REPAIR WATER LEAK SPORTS GROUN	73.50	
20101170	2012-05-30	BANACK, LEANNA		PAYMENT		
			2	WAGES		
20101171	2012-05-30	HOLT, TATIANA		PAYMENT		
			2	WAGES		
20101172	2012-05-30	JACOBSEN, JUSTIN		PAYMENT		123.86
			43	WAGES		
			44	HOTEL FOR WATER AND SEWER COUR	123.86	
20101173	2012-05-30	SZOTT, BRANDON		PAYMENT		
			9	WAGES		
20101174	2012-05-31	ALBERTA ANIMAL SERVICES		PAYMENT		588.00
			10730	BYLAW ENFORCEMENT	588.00	
20101175	2012-05-31	ANKERTON GAS CO-OP		PAYMENT		369.41
			33	NATURAL GAS	369.41	
20101176	2012-05-31	BAWLF COUNTRY STORE		PAYMENT		348.13
			93942	VILLAGE CLEANUP	333.84	
			94240	GARAGE SALE - OLD HALL SUPPLIES	14.29	
20101177	2012-05-31	BOBCAT OF EDMONTON		PAYMENT		69.91
			H157323	SEAL KIT FOR BOBCAT	69.91	
20101178	2012-05-31	CAMROSE BOOSTER		PAYMENT		333.79
			CA2018014	GARAGE SALE AD	40.96	
			DA218156	NOMINATION DAY AD	97.61	
			DA221046	ELECTION DAY AD	195.22	
20101179	2012-05-31	CAMROSE MORNING NEWS		PAYMENT		6.30
			14639	GARAGE SALE AD	6.30	
20101180	2012-05-31	CAN PAK ENVIRONMENTAL		PAYMENT		2,629.49
			01347	GARBAGE PICKUP	2,629.49	
20101181	2012-05-31	CLARK, LORNA		PAYMENT		
			1	APRIL JANITORIAL SERVICES		
			2	MAY JANITORIAL SERVICES		
20101182	2012-05-31	CLEARTECH INDUSTRIES INC.		PAYMENT		258.63
			494688	WATER TESTING SUPPLIES	258.63	
20101183	2012-05-31	ELECTRO TEL		PAYMENT		409.50
			74753	TECH SUPPORT	409.50	
20101184	2012-05-31	FOCUS		PAYMENT		3,008.78
			386580	SANITARY SEWER RELINING	3,008.78	
20101185	2012-05-31	FOSSEN, EINAR		PAYMENT		1,300.00
			12	WATER OPERATOR	1,300.00	
20101186	2012-05-31	FRIEND, KEITH		PAYMENT		250.00
			6	WATER OPERATOR	250.00	
20101187	2012-05-31	HORBASENKO, LYNN		PAYMENT		82.90
			43	WAGES		
			44	MILEAGE	48.60	



VILLAGE OF BAWLF

Cheque Listing For Council

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2012-Jun-12

2:18:19 PM

Cheque	Date	Name	Invoice	Description	Invoice Amount	Cheque Amount
20101187	2012-05-31	HORBASENKO, LYNN	45	SUPPLIES	34.30	
20101188	2012-05-31	MUNIWARE		PAYMENT		267.27
			20120324	SUPPORT - JUNE, 2012	267.27	
20101189	2012-05-31	RALCOMM		PAYMENT		220.50
			215400	PAGER	220.50	
20101190	2012-05-31	RECEIVER GENERAL		PAYMENT		3,592.80
			21	RECEIVER GENERAL	3,592.80	
20101191	2012-05-31	REINKE, FERN		PAYMENT		190.00
			17	REMUNERATION	190.00	
20101192	2012-05-31	ROBBINS, KAREN		PAYMENT		190.00
			22	REMUNERATION	190.00	
20101193	2012-05-31	SCHAPANSKY, MYRNA		PAYMENT		64.60
			38	WAGES		
			39	MILEAGE TO DAYSLAND X 2	31.50	
			40	SUPPLIES - ENVELOPES & CORRECTIO	33.10	
20101194	2012-05-31	STERLING WATER CONDITIONING LTD.		PAYMENT		595.35
			13810	CHLORINE	595.35	
20101195	2012-05-31	WORKERS COMPENSATION BOARD		PAYMENT		502.50
			18392308	INSURANCE PREMIUM	502.50	
20101196	2012-05-31	YUHA, JODY		PAYMENT		190.00
			33	REMUNERATION	190.00	
20101199	2012-05-31	BLATZ, GORDIE		PAYMENT		230.00
			38	REMUNERATION	230.00	
20101200	2012-05-31	FIRST OUT MECHANIC SERVICE LTD.		PAYMENT		4,195.50
			B-12-2	SNUFFER TRUCK REPAIRS - F.D.	4,195.50	
				WAGES	11,363.27	11,363.27
				Total	56,103.26	

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VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

GL Number	Description	May 2012 Actual	2012 YTD Actual	2012 Budget	2012 Budget Remaining \$
TAX REVENUE					
1-00-110	TAXES - RESIDENTIAL	0.00	0.00	0.00	0.00
1-00-111	TAXES - RESIDENTIAL VACANT	0.00	0.00	0.00	0.00
1-00-112	TAXES - COMMERCIAL	0.00	0.00	0.00	0.00
1-00-113	TAXES - COMMERCIAL VACANT	0.00	0.00	0.00	0.00
1-00-114	TAXES - INDUSTRIAL	0.00	0.00	0.00	0.00
1-00-115	TAXES - AGRICULTURE	0.00	0.00	0.00	0.00
1-00-116	GRANTS IN LIEU	0.00	0.00	0.00	0.00
1-00-190	TAXES - LINEAR	0.00	0.00	0.00	0.00
1-00-240	GRANTS IN LIEU	0.00	0.00	0.00	0.00
1-00-510	PENALTIES & COSTS ON TAXES	0.00	5,772.32	7,000.00	1,227.68
* TOTAL TAX REVENUE		0.00	5,772.32	7,000.00	1,227.68
INVESTMENT REVENUE					
1-00-550	RETURN ON INVESTMENTS	8.38	48.89	0.00	(48.89)
* TOTAL INVESTMENT REVENUE		8.38	48.89	0.00	(48.89)
GENERAL REVENUE					
1-12-410	Sale of General Services	15.00	79.97	2,100.00	2,020.03
1-12-590	OTHER REVENUE	0.00	0.00	0.00	0.00
1-12-741	FINES & COSTS	0.00	0.00	0.00	0.00
* TOTAL GENERAL REVENUE		15.00	79.97	2,100.00	2,020.03
GRANTS					
1-12-730	FEDERAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-740	PROVINCIAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	37,134.00	37,134.00
1-12-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
* TOTAL GRANTS		0.00	0.00	37,134.00	37,134.00
FIRE REVENUE					
1-23-110	SPECIAL TAX - FIRE	0.00	0.00	7,000.00	7,000.00
1-23-410	FIRE FIGHTING FEES CHARGED	0.00	0.00	4,000.00	4,000.00
1-23-411	MOTOR VEHICLE ACCIDENT FEES CHARG	0.00	0.00	1,000.00	1,000.00
1-23-412	MUTUAL AIDE PROVIDED	0.00	0.00	500.00	500.00
1-23-430	FIRE EXPENSES RECOVERED	0.00	0.00	1,250.00	1,250.00
1-23-530	FIRE EXPENSES RECOVERED	0.00	0.00	0.00	0.00
1-23-570	FIRE DEPARTMENT DONATIONS	0.00	0.00	0.00	0.00
1-23-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-23-850	COUNTY GRANT - SHARED SERVICE	0.00	9,716.48	8,200.00	(1,516.48)

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GL Number	Description	May 2012 Actual	2012 YTD Actual	2012 Budget	2012 Budget Remaining \$
1-23-851	FIRE TRAINING - SHARED	0.00	1,000.00	1,000.00	0.00
1-23-852	PAGER MAINTENANCE - SHARED	0.00	500.00	500.00	0.00
1-23-853	FIREFIGHTER INSURANCE - SHARED	0.00	0.00	100.00	100.00
1-23-854	PROTECTIVE EQUIPMENT - SHARED	0.00	0.00	2,000.00	2,000.00
1-23-855	COUNTY OWNED TRUCK	1,880.52	1,880.52	1,000.00	(880.52)
1-23-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
1-23-921	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
1-23-940	TRANSFER FROM CAPITAL RESERVES	0.00	0.00	0.00	0.00
BYLAW REVENUE					
1-26-525	DOG LICENSES	0.00	825.00	1,500.00	675.00
1-26-530	BYLAW FINES	0.00	100.00	200.00	100.00
1-26-845	PROVINCIAL GRANT OPERATING	0.00	0.00	0.00	0.00
*	TOTAL BYLAW REVENUE	1,880.52	14,022.00	28,250.00	14,228.00
ROADS & STREETS					
1-32-110	SPECIAL TAX - STREET IMPROVEMENT	0.00	0.00	24,500.00	24,500.00
1-32-410	SALE OF GOODS & SERVICES	753.19	753.19	500.00	(253.19)
1-32-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-32-840	PROVINCIAL CONDITIONAL GRANTS	0.00	12,489.25	0.00	(12,489.25)
1-32-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL ROADS & STREETS	753.19	13,242.44	25,000.00	11,757.56
WATER REVENUE					
1-41-410	MONTHLY WATER FEES	6,440.00	32,035.00	75,600.00	43,565.00
1-41-412	BULK WATER SALES	0.00	7.04	2,000.00	1,992.96
1-41-511	WATER PENALTIES	249.47	2,260.81	1,800.00	(460.81)
1-41-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00
1-41-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL WATER REVENUE	6,689.47	34,302.85	79,400.00	45,097.15
SEWER REVENUE					
1-42-410	MONTHLY SEWER FEES	5,380.00	27,095.00	63,800.00	36,705.00
1-42-511	SEWER PENALTIES	0.00	0.00	1,800.00	1,800.00
1-42-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-42-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-42-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL SEWER REVENUE	5,380.00	27,095.00	65,600.00	38,505.00
WASTE MANAGEMENT REVENUE					
1-43-410	MONTHLY GARBAGE FEES	2,040.00	10,296.00	24,600.00	14,304.00
1-43-412	MONTHLY RECYCLING FEES	907.20	4,579.00	11,000.00	6,420.80



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1-43-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00
* TOTAL WASTE MANAGEMENT REVEN		2,947.20	14,875.20	35,600.00	20,724.80
CAMROSE & DISTRICT SUPPORT SER					
1-51-590	REVENUE - OWN SOURCES	0.00	0.00	15,000.00	15,000.00
1-51-840	PROVINCIAL CONDITIONAL GRANT	0.00	0.00	9,559.00	9,559.00
* TOTAL CAMROSE & DISTRICT SUPPO		0.00	0.00	24,559.00	24,559.00
CEMETERY REVEUE					
1-56-410	SALE OF CEMETERY PLOTS	0.00	0.00	200.00	200.00
1-56-570	CEMETERY DONATIONS	0.00	165.00	100.00	(65.00)
1-56-571	CEMETERY MAINTENANCE REVENUE	0.00	0.00	500.00	500.00
* TOTAL CEMETERY REVEUE		0.00	165.00	800.00	635.00
DEVELOPMENT REVENUE					
1-61-410	DEVELOPMENT PERMITS & CHARGES	0.00	350.00	400.00	50.00
* TOTAL DEVELOPMENT REVENUE		0.00	350.00	400.00	50.00
LAND SALES					
1-66-410	LAND SALES	0.00	0.00	0.00	0.00
* TOTAL LAND SALES		0.00	0.00	0.00	0.00
PARKS & RECREATION REVENUE					
1-72-110	SPECIAL TAX - RECREATION & PARKS	0.00	0.00	4,400.00	4,400.00
1-72-410	SALE OF SERVICES - FEES & CHARGES	0.00	0.00	1,000.00	1,000.00
1-72-560	PARK & CAMPGROUND RENTALS	120.00	120.00	1,200.00	1,080.00
1-72-570	PARK DONATIONS	0.00	0.00	0.00	0.00
1-72-590	UTILITIES RECOVERED	0.00	2,100.00	0.00	(2,100.00)
1-72-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	2,400.00	2,400.00
1-72-840	PROVINCIAL CONDITIONAL GRANTS	0.00	2,397.50	2,800.00	402.50
1-72-850	COUNTY CONDITIONAL GRANTS	12,500.00	12,500.00	12,500.00	0.00
* TOTAL PARKS & RECREATION REVEN		12,620.00	17,117.50	24,300.00	7,182.50
CULTURE REVENUE					
1-74-560	HALL RENTALS	900.00	2,800.00	0.00	(2,800.00)
1-74-570	HALL DONATIONS	0.00	0.00	0.00	0.00
1-74-590	OTHER REVENUE	0.00	0.00	0.00	0.00
1-74-593	SPECIAL EVENT REVENUES	20.00	20.00	100.00	80.00
* TOTAL CULTURE REVENUE		920.00	2,820.00	100.00	(2,720.00)
RESERVE TRANSFERS					
1-97-920	TRANSFER FROM RESERVES	0.00	0.00	0.00	0.00



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* TOTAL RESERVE TRANSFERS		0.00	0.00	0.00	0.00
** TOTAL REVENUE		31,213.76	129,891.17	330,243.00	200,351.83
COUNCIL EXPENSES					
2-11-130	COUNCIL - PAYROLL DEDUCTIONS	0.00	0.00	0.00	0.00
2-11-150	COUNCIL REMUNERATION	880.00	3,830.00	10,500.00	6,670.00
2-11-211	COUNCIL TRAVEL & SUBSISTENCE	78.75	366.75	800.00	433.25
2-11-214	COUNCIL PROFESSIONAL DEVT	0.00	0.00	500.00	500.00
* TOTAL COUNCIL EXPENSES		958.75	4,196.75	11,800.00	7,603.25
ADMINISTRATION EXPENSE					
2-12-110	ADMINISTRATION - SALARIES	8,037.53	33,595.49	103,600.00	70,004.51
2-12-130	ADMINISTRATION - PAYROLL DEDUCTION	560.46	3,059.87	0.00	(3,059.87)
2-12-131	EMPLOYEE BENEFITS	0.00	1,400.52	0.00	(1,400.52)
2-12-211	TRAVEL & SUBSISTENCE	48.60	188.91	1,400.00	1,211.09
2-12-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	1,090.26	2,500.00	1,409.74
* TOTAL ADMINISTRATION EXPENSE		8,646.59	39,335.05	107,500.00	68,164.95
OFFICE OPERATIONS					
2-12-215	FREIGHT & POSTAGE	0.00	378.78	400.00	21.22
2-12-217	TELEPHONE	370.54	1,588.91	4,400.00	2,811.09
2-12-220	ADVERTIZING & PRINTING	610.10	1,171.78	2,000.00	828.22
2-12-225	VILLAGE PROMOTIONS	0.00	0.00	700.00	700.00
2-12-230	PROFESSIONAL & CONSULTING SERVICE	0.00	0.00	0.00	0.00
2-12-231	AUDITING SERVICES	6,750.00	6,750.00	9,000.00	2,250.00
2-12-232	ASSESSMENT SERVICES	0.00	4,255.68	4,800.00	544.32
2-12-233	ASSESSMENT REVIEW BOARD	0.00	0.00	400.00	400.00
2-12-234	LEGAL SERVICES	0.00	0.00	500.00	500.00
2-12-237	MUNICIPAL SOFTWARE	72.20	72.20	0.00	(72.20)
2-12-250	OFFICE REPAIRS & MAINTENANCE	7.63	14.62	1,000.00	985.38
2-12-253	TECHNICAL SUPPORT	1,178.63	1,942.25	3,800.00	1,857.75
2-12-258	OFFICE JANITORIAL CONTRACT	97.50	97.50	1,900.00	1,802.50
2-12-274	INSURANCE	387.50	1,634.94	16,000.00	14,365.06
2-12-341	LAND TITLES SERVICES	85.00	125.00	200.00	75.00
2-12-510	OFFICE SUPPLIES	159.81	1,218.97	5,400.00	4,181.03
2-12-511	MISCELLANEOUS	67.02	51.18	1,900.00	1,848.82
2-12-519	OTHER SERVICES	0.00	0.00	3,500.00	3,500.00
2-12-540	UTILITIES	218.68	1,223.00	2,600.00	1,377.00
* TOTAL OFFICE OPERATIONS		10,004.61	20,524.81	58,500.00	37,975.19
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2-12-762	CAPITAL PURCHASES	0.00	4,864.35	300.00	(4,564.35)
2-12-790	ADMINISTRATION-AMORTIZATION	0.00	0.00	0.00	0.00
* TOTAL ADMIN-CAPITAL		0.00	4,864.35	300.00	(4,564.35)
REQUISITIONS					
2-13-750	REQUISITION - SCHOOL	0.00	20,605.58	82,422.32	61,816.74
2-13-759	DAVE KNIPE MEMORIAL LIBRARY	0.00	0.00	0.00	0.00
* TOTAL REQUISITIONS		0.00	20,605.58	82,422.32	61,816.74
FIRE EXPENSES					
2-23-148	IN-SERVICE TRAINING	0.00	0.00	1,200.00	1,200.00
2-23-159	HONORARIUMS - ANNUAL & HOURLY	0.00	0.00	6,900.00	6,900.00
2-23-211	TRAVEL & SUBSISTENCE	0.00	0.00	900.00	900.00
2-23-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	0.00	800.00	800.00
2-23-215	FREIGHT & POSTAGE	0.00	0.00	50.00	50.00
2-23-217	TELEPHONE	83.99	571.91	1,300.00	728.09
2-23-220	ADVERTIZING & PRINTING	0.00	146.36	100.00	(46.36)
2-23-225	PUBLIC RELATIONS & PROMOTIONS	0.00	0.00	500.00	500.00
2-23-250	FIREHALL REPAIRS & MAINTENANCE	103.91	103.91	400.00	296.09
2-23-251	VILLAGE TRUCK REPAIRS	820.00	820.00	800.00	(20.00)
2-23-252	COUNTY TRUCK REPAIRS	3,995.71	5,887.42	1,000.00	(4,887.42)
2-23-253	PAGER REPAIRS	210.00	530.00	750.00	220.00
2-23-254	PROTECTIVE EQUIPMENT REPAIRS	0.00	0.00	6,500.00	6,500.00
2-23-270	CONTRACTED SERVICES	0.00	0.00	100.00	100.00
2-23-274	INSURANCE	0.00	230.00	1,400.00	1,170.00
2-23-510	GOODS & SUPPLIES	79.73	2,273.70	1,000.00	(1,273.70)
2-23-511	MISCELLANEOUS	0.00	39.00	0.00	(39.00)
2-23-512	SMALL EQUIPMENT PURCHASES	0.00	0.00	400.00	400.00
2-23-521	FUEL & LUBE	352.54	352.54	800.00	447.46
2-23-540	FIRE HALL POWER	22.26	330.70	2,300.00	1,969.30
2-23-541	FIRE HALL NATURAL GAS	208.09	571.41	1,500.00	928.59
2-23-750	DISPATCH AGREEMENT	0.00	0.00	1,200.00	1,200.00
2-23-751	MUTUAL AIDE RESPONSE CHARGES	0.00	0.00	500.00	500.00
2-23-920	TRANSFER TO RESERVES	0.00	0.00	0.00	0.00
* TOTAL FIRE EXPENSES		5,876.23	11,856.95	30,400.00	18,543.05
FIRE - CAPITAL					
2-23-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00
2-23-790	FIRE - AMORTIZATION	0.00	0.00	0.00	0.00
* TOTAL FIRE - CAPITAL		0.00	0.00	0.00	0.00



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BYLAW ENFORCEMENT					
2-26-270	BYLAW ENFORCEMENT OFFICER	1,120.00	2,800.00	7,000.00	4,200.00
2-26-234	LEGAL SERVICES	0.00	0.00	400.00	400.00
2-26-510	BYLAW SUPPLIES	0.00	194.00	300.00	106.00
*	TOTAL BYLAW ENFORCEMENT	1,120.00	2,994.00	7,700.00	4,706.00
PUBLIC WORKS SALARIES & WAGES					
2-32-110	PW - SALARIES	1,355.64	3,949.97	24,700.00	20,750.03
2-32-130	PW - PAYROLL DEDUCTIONS	148.57	260.62	0.00	(260.62)
2-32-131	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00
*	TOTAL PUBLIC WORKS SALARIES &	1,504.21	4,210.59	24,700.00	20,489.41
PUBLIC WORKS OPERATIONS					
2-32-217	TELEPHONE	0.00	0.00	400.00	400.00
2-32-230	PROFESSIONAL CONSULTING	0.00	614.00	0.00	(614.00)
2-32-250	ROADWAY REPAIRS & MAINTENANCE	19.42	138.42	4,000.00	3,861.58
2-32-270	CONTRACTED SERVICES	0.00	0.00	3,000.00	3,000.00
2-32-510	GOODS & SUPPLIES	110.14	1,739.97	10,000.00	8,260.03
2-32-511	MISCELLANEOUS GENERAL SERVICES	0.00	0.00	0.00	0.00
2-32-521	FUEL & LUBE	193.32	479.99	2,100.00	1,620.01
2-32-540	UTILITIES - STREET LIGHTS	1,880.23	5,056.55	12,300.00	7,243.45
2-32-762	CAPITAL	2,416.50	2,416.50	0.00	(2,416.50)
2-32-790	PUBLIC WORKS AMORTIZATION	0.00	0.00	0.00	0.00
*	TOTAL PUBLIC WORKS OPERATIONS	4,619.61	10,445.43	31,800.00	21,354.57
DRAINAGE					
2-37-250	DRAINAGE - REPAIRS & MAINTENANCE	0.00	30.00	500.00	470.00
2-37-750	REQUISITION - DRAINAGE	0.00	0.00	200.00	200.00
*	TOTAL DRAINAGE	0.00	30.00	700.00	670.00
WATER OPERATIONS					
2-41-110	SALARIES & WAGES	0.00	0.00	0.00	0.00
2-41-211	TRAVEL & SUBSISTENCE	58.98	149.36	600.00	450.64
2-41-214	MEMBERSHIPS & PROFESSIONAL DEVT	360.00	417.14	400.00	(17.14)
2-41-217	TELEPHONE	91.85	367.40	1,100.00	732.60
2-41-230	PROFESSIONAL & CONSULTING SERVICE	0.00	0.00	200.00	200.00
2-41-240	CUSTOMER BILLING	160.24	221.76	800.00	578.24
2-41-250	REPAIRS & MAINTENANCE	383.40	3,377.15	800.00	(2,577.15)
2-41-270	WATER - CONTRACT	750.00	3,910.00	4,700.00	790.00
2-41-510	GOODS & SUPPLIES	1,463.79	3,114.82	4,900.00	1,785.18
2-41-540	UTILITIES	725.12	3,601.8	10,500.00	6,898.19



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2-41-750	REQUISITION - SMRWSC	0.00	0.00	13,200.00	13,200.00
2-41-762	CAPITAL PURCHASES	0.00	0.00	33,400.00	33,400.00
2-41-790	WATER SYSTEM - AMORTIZATION	0.00	0.00	0.00	0.00
* TOTAL WATER OPERATIONS		3,993.38	15,159.44	70,600.00	55,440.56
SEWER OPERATIONS					
2-42-110	SALARIES & WAGES	0.00	0.00	0.00	0.00
2-42-211	TRAVEL & SUBSISTENCE	58.98	73.60	600.00	526.40
2-42-214	MEMBERSHIPS & PROFESSIONAL DEVEL	300.00	300.00	400.00	100.00
2-42-217	TELEPHONE	77.04	309.71	1,000.00	690.29
2-42-230	PROFESSIONAL & CONSULTING SERVICE	2,865.50	7,291.75	0.00	(7,291.75)
2-42-240	CUSTOMER BILLING	160.24	221.77	800.00	578.23
2-42-250	REPAIRS & MAINTENANCE	125.00	1,932.50	3,300.00	1,367.50
2-42-270	SEWER - CONTRACT	750.00	3,650.00	4,700.00	1,050.00
2-42-274	INSURANCE PREMIUMS	0.00	0.00	1,300.00	1,300.00
2-42-410	BANK LOAN	0.00	0.00	0.00	0.00
2-42-510	GOODS & SUPPLIES	0.00	0.00	900.00	900.00
2-42-540	UTILITIES	275.05	1,416.18	4,400.00	2,983.82
2-42-762	CAPITAL	0.00	0.00	43,400.00	43,400.00
2-42-790	WASTE & SEWER AMORTIZATION	0.00	0.00	0.00	0.00
2-42-830	LAGOON DEBENTURE PAYMENTS	505.26	2,705.26	4,800.00	2,094.74
2-42-831	LAGOON DEBENTURE INTEREST	44.74	44.74	0.00	(44.74)
2-74-790	AMORTIZATION	0.00	0.00	0.00	0.00
3-00-272	RECEIVABLES FROM OTHER GOVERNME	0.00	0.00	0.00	0.00
* TOTAL SEWER OPERATIONS		(5,161.81)	(17,945.51)	(65,600.00)	(47,654.49)
WASTE MANAGEMENT					
2-43-270	GARBAGE - CONTRACT	3,204.56	8,011.40	18,900.00	10,888.60
2-43-260	RENTAL OF MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00
2-43-350	LANDFILL FEES	0.00	625.45	100.00	(525.45)
2-43-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00
2-44-350	RECYCLING CHARGES	1,804.00	4,510.00	10,700.00	6,190.00
* TOTAL WASTE MANAGEMENT		5,008.56	13,146.85	29,700.00	16,553.15
CAMROSE & DISTRICT SUPPORT SER					
2-51-750	REQUISITION - CDSS	0.00	2,389.75	2,400.00	10.25
2-51-770	GRANTS TO ORGANIZATIONS	0.00	0.00	100.00	100.00
2-51-840	CONDITIONAL GRANTS TO CDSS	0.00	0.00	9,559.00	9,559.00
* TOTAL CAMROSE & DISTRICT SUPPO		0.00	2,389.75	12,059.00	9,669.25
CEMETERY OPERATIONS					



VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

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GL Number	Description	May 2012 Actual	2012 YTD Actual	2012 Budget	2012 Budget Remaining \$
2-56-250	CEMETERY REPAIRS & MAINTENANCE	0.00	0.00	300.00	300.00
2-56-510	GENERAL GOODS & SERVICES	0.00	0.00	300.00	300.00
* TOTAL CEMETERY OPERATIONS		0.00	0.00	600.00	600.00
PLANNING & DEVELOPMENT					
2-61-237	MAPPING	0.00	0.00	200.00	200.00
2-66-120	COSTS - LAND SALES	0.00	0.00	0.00	0.00
2-61-750	REQUISITION - PLANNING	0.00	1,034.00	1,050.00	16.00
* TOTAL PLANNING & DEVELOPMENT		0.00	1,034.00	1,250.00	216.00
PARKS & RECREATION					
2-72-110	RECREATION & PARKS - SALARIES	1,355.67	3,950.03	29,200.00	25,249.97
2-72-115	CSJ & STEP WAGES	3,051.76	3,051.76	0.00	(3,051.76)
2-72-130	RECREATION & PARKS - PAYROLL DEDUC	348.96	461.02	0.00	(461.02)
2-72-131	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00
2-72-211	TRAVEL & SUBSISTENCE	0.00	182.00	0.00	(182.00)
2-72-220	ADVERTIZING & PRINTING	464.80	464.80	500.00	35.20
2-72-250	REPAIRS & MAINTENANCE	218.37	1,993.60	2,300.00	306.40
2-72-270	CONTRACTED SERVICES	0.00	0.00	1,200.00	1,200.00
2-72-510	GOODS & SUPPLIES	226.55	1,294.32	2,100.00	805.68
2-72-521	FUEL & LUBE	193.33	479.98	2,100.00	1,620.02
2-72-540	UTILITIES - REC BOARD, ETC	66.95	839.13	0.00	(839.13)
2-72-750	REQUISITIONS - RECREATION	0.00	0.00	0.00	0.00
2-72-762	CAPITAL PURCHASES	0.00	2,500.00	1,500.00	(1,000.00)
2-72-770	GRANTS TO ORGANIZATIONS	0.00	0.00	16,550.00	16,550.00
2-72-780	RECREATION TRAIL RESERVE	0.00	0.00	0.00	0.00
2-72-790	RECREATION - AMORTIZATION	0.00	0.00	0.00	0.00
* TOTAL PARKS & RECREATION		5,926.39	15,216.64	55,450.00	40,233.36
CULTURE					
2-74-250	REPAIRS & MAINTENANCE - OLD HALL	0.00	0.00	2,900.00	2,900.00
2-74-510	GOODS & SUPPLIES	7.62	7.62	0.00	(7.62)
2-74-540	UTILITIES	248.99	987.08	3,700.00	2,712.92
2-74-584	SPECIAL EVENTS	403.67	437.96	1,100.00	662.04
2-74-750	REQUISITION - PARKLAND LIBRARY	0.00	1,322.10	2,650.00	1,327.90
2-74-761	CONTRIBUTED TO OTHER OPERATING FN	0.00	0.00	1,000.00	1,000.00
2-74-770	TRANSFER TO OTHER ORGANIZATIONS	0.00	0.00	0.00	0.00
2-74-775	BAWLIF PUBLIC LIBRARY APPROPRIATION	3,000.00	3,000.00	3,000.00	0.00
2-74-831	DEBENTURE INTEREST	0.00	0.00	0.00	0.00
* TOTAL CULTURE		3,660.28	5,754.76	14,350.00	8,595.24



VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

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GL Number	Description	May 2012 Actual	2012 YTD Actual	2012 Budget	2012 Budget Remaining \$
GENERAL					
2-97-990	GENERAL CONTINGENCY	0.00	0.00	2,500.00	2,500.00
* TOTAL GENERAL		0.00	0.00	2,500.00	2,500.00
** TOTAL EXPENSES		56,480.42	189,710.46	607,931.32	418,220.86
*** SURPLUS/DEFICIT		25,266.66	59,819.29	277,688.32	217,869.03

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: June 14, 2012
SUBJECT: Surface Drainage Plan

PURPOSE:

The purpose of this memo is to ask Council's opinion on how the Village would like to proceed regarding the preparation of a surface drainage plan for the Village.

BACKGROUND:

At the May 23, 2012 Special Meeting, the Village Council approved an expense of \$8000 + GST to hire an engineering firm to prepare a topographical survey to analyze the surface drainage in Bawlf.

Would Council prefer that the Administration go to tender for this project or would Council feel comfortable if the Village hired Focus Engineering? (They are the company that provided the lowest bid of \$8000 + GST.) If the Village goes to tender, a very specific Terms of Reference would need to be written and distributed to potential bidders. This will add a fair amount of time to the process.

While the Focus representatives were here for the relining preconstruction meeting, the Public Works Director and I asked for a few minutes of their time to take a look at a couple of the problems areas. We also showed them where our main ditch east of Hanson Street ties in to the Daysland Drainage Ditch. No commitments were made to hire Focus – they were willing to look and provide some comments with no strings attached.

The project could begin much quicker if we hired Focus and provided them with a general set of Terms of Reference that would not need to be as elaborate as the ones we would need if we were going to officially tender out the project. Focus has just completed a similar project in Strome and after seeing what Focus prepared, I believe our needs are similar to Stromes.

ALTERNATIVES:

1. That the Village Council authorize the Administration to contract Focus Corporation to prepare a topographical survey for the purposes of creating a surface drainage plan and to provide recommendations for how the problems areas can be rectified.
2. That the Village Council direct the Administration to prepare formal Terms of Reference and go to tender for the preparation of a topographical survey for the purposes of creating a surface drainage plan and to provide recommendations for how the problems areas can be rectified.

RECOMMENDATION:

It is recommended that the Village Council authorize the Administration to contract Focus Corporation to prepare a topographical survey for the purposes of creating a surface drainage plan and to provide recommendations for how the problems areas can be rectified.



MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: June 13, 2012
SUBJECT: Lease Agreement for Lot 29, Block 7, Plan LVII

PURPOSE:

The purpose of this memo is to bring forward an amended lease agreement for Lot 29, Block 7, Plan LVII for Council's review and approval.

BACKGROUND:

In 2011, the Village paid out an insurance claim for a 2010 mower incident that caused damage to the Lessee's neighbour's camper parked on the leased land. The insurance representatives strongly suggested that the Village upgrade the lease agreement to prevent similar insurance claims in the future.

The attached proposed lease agreement has been vetted through the Village's legal counsel and is presented for Council's review and approval. The final agreement will include a map showing the area being leased.

ALTERNATIVES:

1. That the Village Council approve the amended lease agreement for the Village property located at Lot 29, Block 7, Plan LVII to take effect the date that the Village of Bawlf and the Lessee both sign the agreement.
2. That the Village Council propose further amendments to the lease agreement for Lot 29, Block 7, Plan LVII.

RECOMMENDATION:

It is recommended that the Village Council approve the amended lease agreement for the Village property located at Lot 29, Block 7, Plan LVII to take effect the date that the Village of Bawlf and the Lessee both sign the agreement.



Village of Bawlf

LEASE AGREEMENT

Dated: _____

The Village of Bawlf agrees to Lease the parcel of land illustrated on the attached map (Schedule A) and described as follows:

LEGAL DESCRIPTION: Lot 29, Block 7, Plan LVII in the Village of Bawlf

TO: Rodney Blatz
Referred to as the "Lessee"

ADDRESS: Box 38, Bawlf, AB T0B 0J0
PHONE: 780-373-3988

SUBJECT to the following conditions:

1. The Village of Bawlf agrees to lease the land for the purpose of:
 - a. erecting a portable storage shed no larger than 160 square feet and that the shed will be shared with the Bawlf Curling Club,
 - b. parking no more than two (2) travel trailers/campers, and
 - c. shall not be used for any other purposes.
2. The Lessee agrees to pay the Village of Bawlf the sum of FIFTY DOLLARS (\$50.00) per year rental fee for this land.
3. The Village of Bawlf may adjust the annual rental rate upon giving thirty (30) days written notice to the Lessee with the increase effective the first day of January of the year following the date of such notice.

4. The Lessee shall not assign, sublet or transfer the leased land, or any portion thereof, without prior consent from the Village of Bawlf.
5. If the Lessee ceases to occupy the land across the alley (known as Lot 2, Block 7, Plan LVII), this Lease Agreement shall be terminated.
6. The Lessee shall indemnify and save harmless the Village from and against any and all claims, actions, damages, liability and expenses (including legal and other professional fees and disbursements) in connection with loss of life, personal injury, damage to or loss of property, and any other loss, expense or injury whatsoever including without limitation, loss of income and business, arising from or out of any occurrence in, upon or about the leased lands, or the occupancy or use by the Lessee of the leased lands or any part thereof, occasioned wholly or in part by any act, omission, negligence or willful conduct of the Lessee, and its servants, employees, agents, contractors, officers, licensees, concessionaries, or anyone permitted by the Lessee to be on the leased lands or anyone for whom the Lessee is responsible in law. Indemnification in respect of any breach, violation or non-performance, damage to property, injury or death occurring during the term shall survive termination of this lease. The Lessee is also responsible to insure its contents at the leased lands against fire, theft or other loss.
7. The Lessee shall be responsible for grass cutting, weed control and other routine maintenance on the said land.
8. The Lessee is responsible to insure the contents on the leased lands against fire, theft or other loss.
9. The Lessee agrees to provide a copy of the insurance certificate upon request by the Village.
10. This Lease Agreement comes into effect when it has been executed by the Lessee and the Village of Bawlf and after the Village Council has passed a resolution approving the lease.
11. Either party may terminate this Lease Agreement without cause by giving the other party six (6) months written notice.

12. If the Lessee is negligent in meeting the terms of this agreement, written notice will be provided by the Village giving the Lessee fourteen (14) days to remedy the breach.
13. The Lessee must be and remain in good financial standing with the Village by paying all fees, taxes and invoices or the agreement may be terminated with fourteen (14) days written notice to the Lessee.
14. The term of this Lease Agreement shall be ten (10) years unless terminated sooner in accordance with the terms of this agreement.
15. When the Lessee vacates the leased lands, the Lessee will remove all property being stored and will return the lands to the Village in its original state.
16. This Lease Agreement revokes the initial agreement dated the 10th day of August, 2004 and this is the entire agreement to this property.

THE VILLAGE OF BAWLF:

MAYOR

VILLAGE MANAGER

THE LESSEE:

RODNEY BLATZ

WITNESS TO LESSEE SIGNATURE

Date of Passage of Council Resolution: _____

Resolution #: _____

BY-LAW 581/12

BEING A BYLAW OF THE VILLAGE OF BAWLF IN THE PROVINCE OF ALBERTA TO AUTHORIZE SEVERAL RATES OF TAXATION FOR THE 2012 TAXATION YEAR.

WHEREAS, the TOTAL requirements of the Village of Bawlf as shown in estimates of EXPENSES AND REVENUE are as follows:

Expenses:	Alberta Schools	\$ 82,423
	Debenture & Municipal	\$196,958

AND WHEREAS, revenue estimated from other sources is \$414,474

WHEREAS, the total assessment of land, buildings and improvements amounts to \$29,828,480;

AND WHEREAS, the rates set out herein after are deemed necessary to provide the amount required for School, Debentures, Municipal and other purposes;

NOW THEREFORE, by virtue of the power conferred upon it by Section 353 of the Municipal Government Act, the Council of the Village of Bawlf enacts as follows:

That the Municipal Administrator be authorized and required to levy a Minimum Tax of \$4.00 per Linear Foot for Residential Vacant Property and a Minimum Tax of \$4.00 per Linear Foot per Commercial Vacant Property and

That the Municipal Administrator be authorized and required to levy the following rates of taxation on the assessed value of all lands, buildings and improvements as shown on the assessment roll:

Alberta Schools	Commercial	3.62815 Mills
	Residential	2.74071 Mills
Debentures & Municipal		6.60047 Mills

READ a FIRST time in COUNCIL this 16th DAY of MAY, 2012.

READ a SECOND time in COUNCIL this ____ DAY of JUNE, 2012.

READ a THIRD time in COUNCIL this ____ DAY of JUNE, 2012, and FINALLY PASSED.

MAYOR

VILLAGE MANAGER

Village of Bawlf

BYLAW NO. 582/12

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE VILLAGE OF BAWLF FOR THE 2012 TAXATION YEAR

Whereas, the Village of Bawlf has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on May 16, 2012; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Village of Bawlf for 2012 total \$626,432; and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$393,574, and the balance of \$232,858 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farm land	\$72,993
Non-residential	\$ 9,430
Total School Requisitions	<hr/> \$82,423

Whereas, the Council of the Village of Bawlf is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in the Village of Bawlf as shown on the assessment roll is:

	<u>Assessment</u>
Residential	\$26,992,040
Sanden Court (Municipal only)	\$ 596,440
Non-residential	\$ 2,599,120
Farm land	<u>\$ 26,980</u>
	\$30,214,580

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Village of Bawlf, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Bawlf:

	Tax Levy	Assessment	Tax Rate
General Municipal	\$232,858	\$30,214,580	0.0077068
ASFF			
Residential/Farm land	\$72,993	\$27,019,020	0.0027015
Non-residential	\$9,430	\$2,599,120	0.0036282

2. The minimum amount payable as property tax for general municipal purposes shall be \$xxx. *(Include this clause if approved by council.)*
3. That this bylaw shall take effect on the date of the third and final reading.

Read a first time on this ____ day of _____, 2012.

Read a second time on this ____ day of _____, 2012.

Read a third time and passed on this ____ day of _____, 2012.

Village of Bawlf:

Mayor

Chief Administrative Officer

MEMORANDUM

TO: Village Manager *LH*
FROM: Communications Coordinator
DATE: June 12, 2012
SUBJECT: **Proposed Additions to the Communications Policy**

PURPOSE:

The purpose of this memo is to request that Village Council consider making an addition to the current Communications Policy, originating December 18, 2007.

BACKGROUND:

The current Communications Policy includes the Village Entrance Sign, Website, Written Communication from the Village, and a monthly Newsletter as the methods of communication with taxpayers. All methods are good for dispersing required information, however are essentially billboards to display information and do not work to engage citizens, nor do they interact with citizens or ask for their input. By adding social media to the current policy, Village Council will enable a conversation with the residents of Bawlf.

SOCIAL MEDIA:

- The Village can use social media to have a conversation with the taxpayers/residents of Bawlf.
- More and more people are online. Social media is more interactive, input and feedback are quick.
- Recent studies have shown 54.04% of Canadians have a Facebook account, that number is 69.56% of the number of Canadians that are online.
- Social media, be it Facebook, Twitter, google+, etc, opens a conversation with followers (hopefully the residents of Bawlf in this case) and that conversation builds trust. Once you have trust, interaction will hopefully increase so that when their input is required, citizens are more likely to act (ie. voting, opinion polls, attending public meetings).
- Social media can get the information out quicker. Newsletters only come out once a month. With Social Media you can get pertinent information to followers in that minute. For example, Camrose County uses both Twitter and Facebook to tell people about fire bans.
- Facebook pages you can check out for comparison: The Town of Killam, City of Camrose, Town of Irricana, I Love Irricana, Camrose County, Flagstaff County
- Social media accounts are free. Advertising is much cheaper than print, and can be targeted very specifically to your intended consumer. A presence on several social media sites could help drive business for the Community Hall, the Campground, etc. People on Facebook groups do ask questions for public opinion. "Where's a good place to camp?", "Where can I rent a hall close to Camrose?" If the Village was a member of the Facebook community, or Twittersphere, it could take part in the conversation, and have a page for other users to get information from.
- In the years since the Communications Policy was created, social media has increased in popularity as a major form of communication for some people. It may be a better way of communicating with certain age demographics, compared to the newsletter and website alone.

ALTERNATIVES:

1. That the Village Council approve the addition of Social Media as a method of communication with Bawlf residents to the current Communications Policy.
2. That the Village Council decline the addition of Social Media to the current Communications Policy.

Item #: 5.b)



Date: December 18, 2007	Motion: 184/07
Title: Communications Policy	Policy No. 11

1. Purpose

- 1.1. The purpose of this policy is to establish minimum standards with regard to the frequency and type of communication between Village of Bawlf Council and Administration and the residents of Bawlf.

2. Background

- 2.1. The level of communication between Village Council and Administration has heretofore been uneven and selective. Village residents have expressed clearly in a number of public forums that they wish to be kept abreast of issues and events pertaining to municipal government in Bawlf. Regular communication engenders a sense of community and belonging among residents.

3. Village Entrance Sign

- 3.1. Administration to compile a set of events for the coming month on the first business day of that month; information to be provided by any source, including Councillors, other members of Administration, or the community at large.
- 3.2. Public Works or whomever the CAO designates shall be responsible for changing the sign.
- 3.3. Sign must be changed by the end of the next business day after the previous event.
- 3.4. List of events for the month can be amended by either Council or Administration if new information comes to light during the month; information shall be submitted to the CAO.
- 3.5. In the event of disagreement regarding the sign's content, Council shall have final say on the matter.
- 3.6. The sign should **never** be blank: long periods with no events to announce should either show the Village's website or include some sort of generic greeting.

4. Website

- 4.1. The Village website is often the first interaction that visitors have with the Village and is to be considered one of the primary methods for Village Council and Administration to communicate with both residents and non-residents. As such, it must be maintained to the highest standard.
- 4.2. Website maintenance is an inherently administrative task. However, the CAO can designate anyone he/she sees fit to maintain the Village's website. In the absence of in-house expertise, the Village shall retain professional website design services.
- 4.3. The CAO shall have final say on matters of form and design. Council shall have final say on matters of editorial/policy content.
- 4.4. The designated web maintenance person shall ensure that agendas of regular Village Council meetings are posted to the Village's website **no later** than the Friday immediately prior to the said meeting. Items added to the agenda at the time of the Council meeting in question shall be included thereon for information purposes only; motions pertaining thereto can be made only at subsequent meetings.
- 4.5. The designated web maintenance person shall ensure that minutes of Council meetings are posted to the Village's website as soon as is practical after the said minutes have been approved.
- 4.6. The designated web maintenance person shall post Village newsletters and or any other periodic or occasional communications emanating from the Village as soon as is practical after said communications have been approved by Council.

5. Written Communications from the Village

- 5.1. All non-billing communications with either residents or non-residents (except for mass-mail items such as newsletters) shall be issued on coloured letterhead and be sent in envelopes clearly displaying a coloured Village of Bawlf logo.
- 5.2. All mass-mail types of correspondence **must** be approved by Council.

6. Village Newsletter

- 6.1. A regular newsletter is one of the main methods for Village Council and Administration to communicate with the residents of Bawlf and, in the absence of a motion rescinding this policy, must continue to be issued indefinitely.
- 6.2. The CAO shall have final say on matters of form and design. Council shall have final say on matters of editorial content.
- 6.3. The Village of Bawlf must publish a newsletter at least quarterly and more often if it is deemed necessary by either Council or Administration.

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: June 14, 2012
SUBJECT: Unsightly Yards

BACKGROUND:

At the June 12, 2012 Annual General Meeting, discussion arose regarding unsightly yards. Residents wondered if some other method of identifying these yards could be implemented (ie. rather than the current procedure of requiring the residents to complete a complaint form that is then either faxed or given to the Bylaw Officer).

The following methods of identification were mentioned at the Annual General Meeting:

- The Bylaw Officer to identify the unsightly yards when driving around the Village on his patrols.
- Village Staff to drive around and make a list of unsightly yards.
- Village Council to drive around and make a list of unsightly yards.

Some discussion arose around the subjective nature of the judgment required when determining if a yard is unsightly or not. One person's perception of unsightly may vary from others' perceptions. In the past, Council has elected the bylaws to be enforced based on complaint.

ALTERNATIVES:

1. That the Village Council discuss options for identifying the unsightly yards in Bawlf and, if appropriate, pass a motion to change the current procedure of residents completing complaint forms.

RECOMMENDATION:

n/a

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: June 13, 2012
SUBJECT: **Camrose & District Support Services Board Vacancy**

PURPOSE:

The purpose of this memo is to notify the Village Council the Villages Representative position on the Camrose & District Support Services Board is vacant and to make a recommendation to Council regarding filling the position.

BACKGROUND:

Dennis Wishnowski recently submitted his resignation from the Camrose & District Support Services Board, effective June 30, 2012.

Recently retired New Norway CAO, Dirk Bannister, has expressed interest in serving as the Villages Representative on the CDSS Board. The Administration supports Dirk's interest in serving and recommends that the Council approve his appointment.

ALTERNATIVES:

1. That the Village Council approve the appointment of Dirk Bannister as the Villages Representative on the Camrose & District Support Services Board for the remainder of this term from July 1 to November 30, 2012 and to approve the continuation of his appointment for the term December 1, 2012 to November 30, 2013.
2. That the Village Council discuss other candidates that may be interested in the position and ask the Administration to submit those name to the Camrose & District Support Services Board for consideration.

RECOMMENDATION:

It is recommended that the Village Council approve the appointment of Dirk Bannister as the Villages Representative on the Camrose & District Support Services Board for the remainder of this term from July 1 to November 30, 2012 and to approve the continuation of his appointment for the term December 1, 2012 to November 30, 2013.



MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: June 14, 2012
SUBJECT: Village Building Temperatures

PURPOSE:

The purpose of this memo is to notify the Village Council that the occupants on the south side of the Village Building are finding the air temperatures uncomfortable.

BACKGROUND:

On June 6, 2012, one of the Inspectors from Municipal Affairs called me to inquire about the situation with the "heat in the Library". We discussed the history and then agreed that the issue should be taken to Council for further discussion.

On May 11, 2012, the Village Manager received an email from the Library Board Chair indicating that the Library staff are still not comfortable with the temperature in the Library, generally finding it too warm. The Village Manager's Office and the Council Chambers are heated by the same furnace and staff generally find these two areas too cool. We have not been able to find a happy medium.

Based on the Library staff preferences, the heat is currently set at 21.5 degrees and the air conditioning temperature is set at 22.0 degrees (as set last summer). The furnace has not yet been switched to air conditioning this season.

ALTERNATIVES:

1. That the Village Council determine what temperature the thermostat should be set at and all occupants do whatever is necessary to be comfortable in their work spaces (ie. wear sweaters, open/close blinds and windows, open/close registers, use cooling fans or heaters as required, etc.).
2. That the Village Council direct the Administration to research the feasibility of a separate furnace being installed for the Library area only.

RECOMMENDATION:

n/a

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: June 13, 2012
SUBJECT: Shirley McClellan Regional Water Services Commission Representative

PURPOSE:

The purpose of this memo is ask Council to approve a Council Representative and Alternate to the Shirley McClellan Regional Water Services Commission.

BACKGROUND:

The Village of Bawlf is one of sixteen members of the Shirley McClellan Regional Water Services Commission. The Commission asks each member to identify a Representative and an Alternate to represent the municipality at meetings.

Now that the Village has a full council, it would be a good time to appoint the two representatives. After the appointments are made, the Administration will inform the Commission.

ALTERNATIVES:

1. That the Village Council appoint one Council member as the Village of Bawlf's representative and a second member as an alternate representative on the Shirley McClellan Regional Water Services Commission.
2. That the Village Council delay the appointments to the July Council Meeting.

RECOMMENDATION:

It is recommended that the Village Council appoint one Council member as the Village of Bawlf's representative and a second member as an alternate representative on the Shirley McClellan Regional Water Services Commission.

MEMORANDUM

TO: Village Council
FROM: Village Manager
DATE: June 14, 2012
SUBJECT: Dog Control Bylaw 559/08 and Aggressive & Vicious Dog Bylaw 560/08

BACKGROUND:

At the June 12, 2012 Annual General Meeting, the topic of dogs barking and running at large arose.

Attached are copies of the Dog Control Bylaw 559/08 and the Aggressive & Vicious Dog Bylaw 560/08 for Council's review and discussion. Both bylaws were prepared based on recommendations by Alberta Animal Services, the company that currently provides bylaw services to the Village. If any amendments are proposed by Council, the Administration would discuss them with Alberta Animal Services to ensure such changes would be acceptable and within the current contract.

Key clauses of the Village's dog bylaws could be included in an upcoming Village Voice.

ALTERNATIVES:

1. That the Village Council propose changes to either or both of the dog bylaws.
2. That the Village Council agree to not amend either of the dog bylaws.

RECOMMENDATION:

n/a



BYLAW NUMBER 559/08

BYLAW NUMBER 559/08 OF THE VILLAGE OF BAWLF IN THE PROVINCE OF ALBERTA, BEING A BYLAW TO REPEAL BYLAW NO. 545/07 AND ANY AMENDMENTS THERETO, AND BEING REPLACED BY THIS BYLAW TO REGULATE, RESTRAIN THE RUNNING AT LARGE, THE LICENSING, AND IMPOUNDING OF DOGS.

WHEREAS, THE MUNICIPAL GOVERNMENT ACT, R.S.A. 2000, c. M-26 AS AMENDED AND THE PROVINCIAL OFFENCES PROCEDURE ACT, R.S.A. 2000, c. P-34 AS AMENDED, ENABLES A COUNCIL OF THE VILLAGE TO PASS BYLAWS RESPECTING WILD AND DOMESTIC ANIMALS, AND ACTIVITIES IN RELATION TO THEM;

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE VILLAGE OF BAWLF, IN THE PROVINCE OF ALBERTA ENACTS A BYLAW REFERRED TO AS THE "DOG CONTROL BYLAW."

DEFINITION – Part 1

1. "AT LARGE" means a Dog that is present at any place other than the property of its Owner and which is not being carried by any Person, or is not otherwise restrained by a Person controlling the Dog by means of a securely fastened leash.
2. "BYLAW ENFORCEMENT OFFICER" means an employee or independent contractor appointed by the Village to enforce the provision of the Village Bylaws, and includes a member of the Royal Canadian Mounted Police, and when authorized a Community Peace Officer. A Bylaw Enforcement Officer is a Designated Officer for the purposes of s.542 of the Municipal Government Act.
3. "CONTRACTOR" means a Person under contract by the Village to maintain and administer a pound facility or animal shelter for Dogs.
4. "DOG" means either male or female of the canidae family;
5. "OWNER" means:
 - (a) a Person who has the care, charge, custody, Possession, or control of a Dog;
 - (b) a Person who owns or claims a proprietary interest in a Dog;
 - (c) a Person who harbors, suffers, or permits a Dog to be present on any property of the Owner or under that Person's control;
 - (d) a Person who claims and receives a Dog from the custody an animal shelter or a Bylaw Enforcement Officer, or;
 - (e) a Person to whom a license has been issued under Part 2 of this bylaw.
6. "PARKLAND" means all recreational land owned or controlled by the Village, lying within Village limits, and whether improved in whole or in part, and includes natural areas, all bicycle or hiking trails, neighborhood beautification areas, publicly maintained

areas administered by the Village Parks Department, and includes all buildings or other improvements situated on these land areas.

7. "PERSON" includes a partnership, association, or corporation.
8. "POSSESSION" means:
 - (a) Exercising physical or effective control of a Dog;
 - (b) Having been given physical or effective control of a Dog by its Owner for the purpose of controlling the Dog for a specific period of time;
 - (c) Where one or more Persons with the knowledge and consent of the others, has physical or effective control of a Dog, it may be deemed to be in the control of all of them.
9. "PRIVATE PROPERTY" means all property within the Village other than property constituting Public Property.
10. "PUBLIC PROPERTY" means property owned by or under the control and management of the Government of Canada, Government of Alberta, or the Village, contained within the boundaries of the Village.
11. "SCHOOL GROUNDS" means any public or private school and surrounding property that is controlled and maintained by the school and or school board.
12. "TAG" means a current metal or other Tag issued by the Village to an Owner for each Dog he owns, indicating the year for which the fee has been paid, and which bears a number corresponding to a number in the master register book.
13. "VILLAGE" means the Village of BAWLF, in the Province of Alberta;
14. "VIOLATION TICKET" means a ticket issued pursuant to Part 2 of the Provincial Offences Procedure Act, R.S.A. 2000, c. P-34, as amended, and any regulations thereunder;
15. "VIOLATION TAG" means a written notice, in a form approved by the Chief Administrative Office, issued by a Bylaw Enforcement Officer, to advise a Person that a violation of this Bylaw has occurred and that, by payment of a specified amount to the Village Office within a set time period, that Person will avoid prosecution for the offence.

LICENSING OF DOGS – PART 2

1. A resident of Bawlf who is the Owner of any Dog aged six (6) weeks or older shall obtain a license for the Dog from the office of the Village of Bawlf as per Schedule "B".
2. The Owner of every Dog shall, annually, on or before December 31st, renew the license for that Dog by submitting to the Village the annual licensing fee, as set out in Schedule "B", along with any other information as may be required by the Village. A license shall

be valid only for the year for which it was issued, regardless of actual date upon which the license was purchased;

3. Upon receipt of payment of the license fee for each Dog, a Tag indicating the year for which the fee has been paid and marked with a number corresponding to the number assigned to the Dog in the master register book, shall be issued to the Owner;
4. Every Owner shall provide his Dog with a collar to which the Owner shall affix the Tag for such Dog and the Owner shall ensure that the collar and Tag are worn during those occasions when the Dog is not on the Owner's premises;
5. In case a Dog license Tag is lost or destroyed, a duplicate or replacement will be issued by the Village upon payment of the sum of ten dollars (\$10.00) by the Owner and provided the Owner can present a receipt of payment of the license fee for the current Dog license year or the Village administrative records indicate such payment was made;
6. Licenses and Tags are not transferable from one Dog to another and no refund shall be made on any paid up Dog license fee because of the death or sale of the Dog or upon the Owner's leaving the Village before expiration of the license period;
7. Any Person that becomes the Owner of a Dog licensed under this Bylaw shall report the change of ownership to the licensing department of the Village and the Village shall transfer ownership of the license to that Person, but no additional license fee shall be owing by that Person to the Village for the year for which that license was purchased;
8. A registered guide Dog owned by a blind Person shall be issued a license free of charge.

OFFENCES AND RESPONSIBILITY OF OWNER – PART 3

1. A resident of Bawlf who is the Owner of a Dog is guilty of an offence if he fails to obtain a license for such Dog.
2. The Owner of a Dog is guilty of an offence if such Dog:
 - (a) runs At Large;
 - (b) is without a collar and Tag while off the premises of its Owner;
 - (c) is a Dog in heat and is not confined and housed in the residence of the Owner or in a licensed kennel during the whole of the heat period except for the sole purpose of defecating on the premises of the Owner;
 - (d) defecates on any Public or Private Property other than the property of its Owner and the Owner or Person in control of the Dog fails to immediately remove such defecation. This provision shall not apply to a registered guide Dog while it is assisting a blind Person;

- (e) is on Parkland while not on a leash and controlled by a capable Person. This provision shall not apply to an Owner attending a recognized training or obedience school for training of Dogs at a time or place approved by the superintendent of parks;
 - (f) is on school property unless otherwise permitted or allowed by the School Board;
 - (g) is within a site containing playground apparatus and/or sand play area located on Public or Private Property other than the property of its Owner;
 - (h) barks or howls so as in the opinion of the Bylaw Enforcement Officer based on information gathered to cause an unreasonable disturbance given, but not limited to, location, circumstances, time of day, and duration;
 - (i) upsets or tears up any garbage bags or waste receptacles;
 - (j) damages Public or Private Property;
 - (k) chases any Person, animal, bicycle, or motor vehicle;
 - (l) bites any Person or animal;
 - (m) attacks or injures any Person or animal
3. The Owner of a Dog is guilty of an offence if the Owner:
- (a) fails to provide identification (driver's license or other government issued identification with a picture) and proof thereof to a Bylaw Enforcement Officer;
 - (b) provides false or misleading information to a Bylaw Enforcement Officer.
4. The Owner of a Dog is guilty of an offence if they allow any fecal matter to remain on their property or to accumulate to such an extent as to, in the opinion of a Bylaw Enforcement Officer, constitute a nuisance by way of odor, unsightliness, or detrimental impact on the use, enjoyment, or value of nearby properties.
5. No more than three (3) Dogs shall be harbored, suffered, or permitted to remain upon or in any land, house, shelter, room or place, building structure, or premises within the Village unless:
- (a) the premises are lawfully used for the care and treatment of Dogs operated by and under the charge of a registered veterinarian;
 - (b) the Owner is the holder of a valid and subsisting development permit to operate a kennel, animal hospital, shelter, pound, or other animal operation as authorized by the Land Use Bylaws;
 - (c) the Dogs in excess of the limit are under six weeks of age and the offspring of a licensed Dog residing at the same location.

RESPONSIBILITIES OF VILLAGE ADMINISTRATION – Part 4

1. The Village of Bawlf shall arrange for a Pound to be established for the keeping and impounding of Dogs and may do so by entering into an Agreement with a Contractor. A Contractor or any such Pound may make rules and regulations for the operation and management of the Pound, provided they are not inconsistent with this Bylaw.
2. The Bylaw Enforcement Officer may seize and impound any Dog found At Large.

3. In the active pursuit of any Dog while that Dog is At Large, any Bylaw Enforcement Officer empowered to apprehend Dogs under this Part is hereby authorized to enter upon any lands surrounding any building at all reasonable times.
4. No Person, whether or not he is the Owner of a Dog which is being or has been pursued or captured shall:
 - (a) Interfere with or attempt to obstruct a Bylaw Enforcement Officer who was attempting to capture or who has captured any Dog in accordance with the provisions of this Bylaw;
 - (b) Unlock or unlatch or otherwise open the motor vehicle in which Dogs captured for impoundment have been placed, so as to allow or attempt to allow any Dog to escape therefrom;
 - (c) Remove or attempt to remove any Dog from the Possession of the Bylaw Enforcement Officer;

RELEASE OF IMPOUNDED DOGS – Part 5

1. The Contractor shall keep all impounded Dogs for a period of no less than three (3) days, not including the day of impounding. Sundays and Statutory holidays shall not be included in the computation of the three (3) day period. During this period any healthy Dog may be redeemed by its Owner, upon payment to the Contractor of:
 - (a) The appropriate license fee when a Dog is not licensed; and
 - (b) Kennel boarding fees as per contract rate for every twenty-four (24) hour period or fraction thereof;
2. At the expiration of the three (3) day period any Dog not redeemed may be destroyed or sold.
3. The Bylaw Enforcement Officer or Contractor shall report any apparent illness, communicable disease, injury, or unhealthy condition of any Dog to a veterinarian and act upon his recommendation. The Owner, if known, shall be held responsible for all expenses so incurred.

PENALTIES – Part 6

1. Any Person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to a penalty as set out in Schedule “A” herein and in default of payment of any fine, to imprisonment for up to six (6) months.
2. Notwithstanding Section 1 of this Part of this Bylaw, any Person who commits a second or subsequent offence under this Bylaw within twelve (12) months of committing a first offence under this Bylaw, may be liable to an increased fine as set out in Schedule “A” and in default of payment of any fine, to imprisonment for up to six (6) months.

3. A Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Tag to any Person who the Bylaw Enforcement Officer has reasonable and probable grounds to believe has contravened any provision of this bylaw;
4. A Violation Tag may be issued to such Person:
 - (i) either personally;
 - (ii) by mailing a copy to such Person at his last known post office address; or
 - (iii) upon retrieval of such Person's Dog from the Village's Pound;
5. The Violation Tag shall be in a form approved by the Chief Administrative Officer and shall state:
 - (i) the name of the Owner;
 - (ii) the offence;
 - (iii) the appropriate penalty for the offence as specified in Schedule "A" of this Bylaw;
 - (iv) that the penalty shall be paid within twenty-two (22) days of the issuance of the Violation Tag to avoid possible prosecution; and
 - (v) any other information as may be required by the Chief Administrative Officer.
6. Where a Violation Tag is issued pursuant to this Bylaw, the Person to whom the Violation Tag is issued may, in lieu of being prosecuted for the offence, pay the Village the penalty specified on the Violation Tag;
7. Nothing in this Bylaw shall prevent a Bylaw Enforcement Officer from immediately issuing a Violation Ticket.
8. The Bylaw Enforcement Officer may enforce the provisions of this Bylaw, and where a Bylaw Enforcement Officer has reasonable grounds to believe that a provision of this bylaw has been contravened, the Bylaw Enforcement Officer is authorized and empowered to immediately issue a Violation Ticket pursuant to Part 2 of the Provincial Offences Procedures Act, R.S.A. 2000, c. p-34, as amended, to any Person who the Bylaw Enforcement Officer has reasonable grounds to believe is responsible for the contravention.
9. Where a Violation Ticket has been issued to a Person pursuant to this Bylaw, that Person may plead guilty to the offence by submitting to a Clerk of the Provincial Court the specified penalty set out in the Violation Ticket at any time prior to the appearance indicated on the Violation Ticket.
10. The Violation Ticket shall be served upon the Person who is believed to be responsible for the contravention under the Bylaw in accordance with the provisions of the Provincial Offences Procedures Act, R.S.A. 2000, c. P-34, as amended.

11. Should any Person be guilty of an offence for which no penalty is specified then such Person shall be liable upon summary conviction to a fine of not more than five thousand dollars (\$5000.00) and not less than five hundred dollars (\$500.00).

SEVERABILITY OF BYLAW PROVISIONS – Part 7

1. It is the intention of Village Council that each separate provision of this Bylaw shall be deemed independent of all provisions, and it is further the intention of Village Council that if any provisions of this Bylaw be declared invalid, all other provisions shall remain valid and enforceable.

REPEAL

Bylaws No. 545/07 and any amendments thereto are hereby repealed by passage of this Bylaw.

COMMENCEMENT OF ENFORCEMENT

Read a first time in Open Council this 22nd day of April, 2008.

Read a second time in Open Council this 20th day of May, 2008.

Read a third time in Open Council and finally passed this 20th day of May, 2008.

This Bylaw shall come into full force and effect on the 20th day of May, 2008.

MAYOR

VILLAGE MANAGER

SCHEDULE "A"
PENALTIES

	INFRACTION	FIRST OFFENCE	SECOND OFFENCE	THIRD OFFENCE
PART 3				
Section 1	Fail to obtain a dog license	\$75.00	\$150.00	\$300.00
Section 2(a)	Dog runs at large	\$80.00	\$200.00	\$400.00
Section 2(b)	Fail to ensure collar and Current tag worn on dog	\$75.00	\$150.00	\$300.00
Section 2(c)	Fail to confine dog in heat	\$100.00	\$200.00	\$400.00
Section 2(d)	Fail to immediately remove dog's defecation	\$100.00	\$200.00	\$400.00
Section 2(e)	Dog on parkland while not on a leash	\$80.00	\$200.00	\$400.00
Section 2(f)	Dog on school property	\$80.00	\$200.00	\$400.00
Section 2(g)	Dog in playground or sand area	\$80.00	\$200.00	\$400.00
Section 2(h)	Dog barks or howls so as to disturb any person	\$100.00	\$200.00	\$400.00
Section 2(i)	Dog upsets or tears up garbage or waste receptacles	\$100.00	\$200.00	\$400.00
Section 2(j)	Dog damages public or private property	\$150.00	\$300.00	Court
Section 2(k)	Dog chases any person, animal, bicycle, or motor vehicle	\$200.00	\$400.00	Court
Section 2(l)	Dog bites any person or animal	Court	Court	Court
Section 2(m)	Dog attacks or injures any person or animal	Court	Court	Court
Section 3(a)	Fail to provide identification	\$200.00	\$400.00	Court
Section 3(b)	Providing false or misleading information	\$200.00	\$400.00	Court
Section 4	Allow dog's fecal matter to accumulate on property	\$100.00	\$200.00	\$400.00

Section 5	Harboring, suffering, or permitting more than three dogs at a residence.	\$100.00	\$200.00	\$400.00
PART 4				
Section 4(a)	Interfering with a Bylaw Enforcement Officer	\$200.00	\$400.00	Court
Section 4(b)	Unlocking or unlatching a vehicle with an impounded dog	\$200.00	\$400.00	Court
Section 4(c)	Removing or attempting to remove a dog from the possession of a Bylaw Enforcement Officer	\$200.00	\$400.00	Court

SCHEDULE "B"

Licensing fees for Dogs in the Village of Bawlf, Alberta are as follows:

Fifteen dollars (\$15.00) for spayed / neutered Dogs and forty dollars (\$40.00) for non-spayed / non-neutered Dogs if purchased on or before January 31 of the current year.

Twenty-five dollars (\$25.00) for spayed / neutered Dogs and fifty dollars (\$50.00) for non-spayed / non-neutered Dogs if purchased after January 31 of the current year.

Replacement tags can be purchased for ten dollars (\$10.00) / tag.

This schedule comes into effect this 20th day of May, 2008.

BY-LAW 560/08

A BYLAW OF THE VILLAGE OF BAWLF IN THE PROVINCE OF ALBERTA PROVIDING FOR THE CLOSE REGULATION OF DOGS DETERMINED TO BE AGGRESSIVE OR VICIOUS.

WHEREAS THE MUNICIPAL GOVERNMENT ACT, RSA 2000, c. M-26 AS AMENDED OR REPEALED AND REPLACED FROM TIME TO TIME, PROVIDES THAT A COUNCIL MAY PASS BYLAWS FOR MUNICIPAL PURPOSES RESPECTING WILD AND DOMESTIC ANIMALS AND ACTIVITIES IN RELATION TO THEM; AND

WHEREAS Council considers it necessary for the protection of the public health, safety and welfare to provide for the close regulation of Aggressive and Vicious Dogs;

NOW THEREFORE, the Municipal Council of the Village of Bawlf, duly assembled, enacts as follows:

1. TITLE

1. This bylaw shall be called "**The Aggressive and Vicious Dog Bylaw**".

2. DEFINITIONS

2. In this bylaw:

1. "AGGRESSIVE DOG" means any dog that has been convicted of chasing, attacking, or biting a person or animal and has attained a single incident or lifetime total of two (2) or less points on the Dog Bite Assessment on Schedule "C" attached.
2. "AT LARGE" means a Dog that is present at any place other than the property of its Owner and which is not being carried by any Person, or is not otherwise restrained by a Person controlling the Dog by means of a securely fastened muzzle and leash.
3. "BYLAW ENFORCEMENT OFFICER" means an employee or independent contractor appointed by the Village to enforce the provision of the Village Bylaws, and includes a member of the Royal Canadian Mounted Police, and when authorized a Community Peace Officer. A Bylaw Enforcement Officer is a Designated Officer for the purposes of s.542 of the Municipal Government Act.
4. "COUNCIL" means the Council of the Village of Bawlf.
5. "DOG" means an Aggressive or Vicious Dog.
6. "DOG TAG" means a numbered metal tag issued by the Village when the Owner of a Dog licenses such Dog with the Town/Village.
7. "MICROCHIP" means a chip inserted below a dog's skin by a licensed and qualified Veterinarian that is encoded with a number identifying the Owner of a Dog by such number.
8. OWNER" means:
 - (a) a Person who has the care, charge, custody, Possession, or control of a Dog;

- (b) a Person who owns or claims a proprietary interest in a Dog;
 - (c) a Person who harbors, suffers, or permits a Dog to be present on any property of the Owner or under that Person's control;
 - (d) a Person who claims and receives a Dog from the custody an animal shelter or a Bylaw Enforcement Officer, or;
 - (e) a Person to whom a license has been issued under Part 2 of this bylaw.
9. "PERSON" includes a partnership, association, or corporation.
10. "POUND" means a place designated by Council where Dogs that have been seized shall be kept.
11. "POUND KEEPER" means any person appointed by the Village Manager to keep a Pound for the purpose of controlling and disposing of Dogs that have been seized.
12. POSSESSION" means:
- (a) Exercising physical or effective control of a Dog;
 - (b) Having been given physical or effective control of a Dog by its Owner for the purpose of controlling the Dog for a specific period of time;
 - (c) Where one or more Persons with the knowledge and consent of the others, has physical or effective control of a Dog, it may be deemed to be in the control of all of them.
13. "VILLAGE" means the Village of Bawlf, Alberta.
14. "VICIOUS DOG" means any dog including an Aggressive Dog that has been convicted of chasing, attacking, or biting a person or animal and has attained a single incident or lifetime point total of three (3) or more on the Dog Bite Assessment on Schedule "C" attached.
15. "VILLAGE MANAGER" means a person appointed by Council as the MANAGER of the Village.
16. "VIOLATION TAG" means a written notice, in a form approved by the Village Manager, issued by a Bylaw Enforcement Officer, to advise a Person that a violation of this Bylaw has occurred and that, by payment of a specified amount to the Village Office within a set time period, that Person will avoid prosecution for the offence.
17. "VIOLATION TICKET" means a ticket issued pursuant to the Provincial Offenses Procedure Act, RSA 2000, c.P-34 and regulations there under, as amended and any regulations thereunder.

3. LICENSING AND MICRO CHIPPING OF AGGRESSIVE AND VICIOUS DOGS

1. Every owner of an Aggressive or Vicious Dog in the Village of Bawlf shall, on or before the 1st day of January of the current calendar year, license such Dog with the Village and pay a license fee for each dog to be licensed as set out in Schedule "A" of this Bylaw.
2. Every owner of an Aggressive or Vicious Dog who takes up residence in the Village of Bawlf or acquires a Dog(s) after January 1st of the current calendar year shall within seven (7) days thereof license his or her dog with the Village.

3. Every Owner of a Vicious Dog shall obtain a Microchip for each such dog at the Owner's expense within fourteen (14) days of the Dog being deemed such and provide proof including, but not limited to, the Name, Address, Phone Number, Microchip number, and copy of a receipt from a qualified and licensed Veterinarian.
4. Every Owner of an Aggressive or Vicious Dog shall ensure that any sale or transfer of the dog is immediately reported to the Bylaw Enforcement Officer and Village Office and also that the Microchip information is updated to reflect such change of ownership. Any Owner who fails to update this information shall still be held liable under this bylaw for the actions of such Dog(s)
5. A maximum of two (2) Dog licenses for Aggressive and/or Vicious Dogs will be issued per residential property per calendar year.
6. Upon licensing a Dog as required in this bylaw, the owner shall be issued with a metal dog tag that has been stamped with the license number and the year of licensing. In the event the tag is lost, a new tag may be issued, upon payment of a fee as set out in Schedule "A" of this bylaw.
7. A Dog Tag is only valid for the calendar year for which it is issued.
8. A Dog Tag shall not be transferred from one Dog to another, or attached to any Dog that has not been registered with the Village.
9. At all times, when a Dog is on any property other than that of its owner, the Dog Tag issued for such Dog shall be attached to a collar or harness that is being worn by said Dog.

4. REGULATIONS

1. An owner of a Vicious Dog shall maintain in force a policy of liability insurance in a form satisfactory to the Village Manager providing third party liability coverage in a minimum amount of \$500,000.00 for injuries caused by the owner's Dog.
2. The liability policy shall contain a provision requiring the insurer to immediately notify the Village Manager, in writing, should the policy expire or be cancelled or terminated.
3. Upon cancellation, expiry or termination of the liability policy, the dog license is null and void.
4. At all times while an Aggressive or Vicious Dog is on the premises of its Owner, the Owner shall either keep such dog confined indoors under the effective control of a Person over the age of sixteen (16) years, or confined in a securely enclosed and locked pen, or other structure, constructed as described in Section 4(5) to prevent the escape of the Dog, and capable of preventing the entry of young children.
5. Such pen shall have secure sides and a secure top, and if it has no bottom secured to the sides, the sides must be embedded in the ground to a minimum depth of thirty (30) centimetres.
6. When any Aggressive or Vicious Dog is off the premises of the Owner, the Owner shall either:

- (a) keep such dog contained as set out in Section 4(4), or
 - (b) securely muzzle such Dog, and either harness it or leash it securely to effectively prevent it from chasing, attacking, or biting a Person or other animal.
- 7. The Owner of an Aggressive or Vicious Dog shall ensure that such Dog does not chase any Person or animal, whether the Person or animal is on the property of the Owner or not.
- 8. The Owner of an Aggressive or Vicious Dog shall ensure that such Dog does not bite or attack any Person or animal, whether the Person or animal is on the property of the Owner or not.
- 9. Aggressive or Vicious Dogs shall not be kept on any residential property other than on residential property upon which the Owner resides.

5. ENFORCEMENT

- 1. If an Bylaw Enforcement Officer determines that an Aggressive or Vicious Dog is not being kept in accordance with this Bylaw he or she may in writing:
 - (a) inform the owner that his dog has been determined to be an Aggressive or Vicious Dog, and/or
 - (b) require the owner to keep such dog in accordance with the provisions of Section 4(4) and of this bylaw, and
 - (c) inform the owner that if the Aggressive or Vicious Dog is not kept in accordance with Section 4(4) of this bylaw, the owner will be fined or subject to enforcement action pursuant to Section 8 of this Bylaw.
- 2. Any Dog At Large may be seized by a Bylaw Enforcement Officer and placed in a Pound as provided for in this Bylaw. Any humane means necessary to capture and seize the Dog At Large may be used.
- 3. Every Dog seized under this bylaw shall, as soon as is practical, be taken to the prescribed Pound and restrained therein.
- 4. No person shall in any way interfere with, or obstruct a Bylaw Enforcement Officer who has seized or is attempting to seize a Dog At Large.
- 5. No Person shall release or attempt to release a Dog that has been seized.
- 6. In addition to the remedies set forth in this bylaw, if a Bylaw Enforcement Officer determines that an Aggressive or Vicious Dog is not being kept in accordance with this bylaw, he may make application pursuant to Section 545 of the Municipal Government Act for an order directing that the owner keep such Dog in accordance with this bylaw or that the Dog be removed from the Village.

6. POUND

- 1. The Pound Keeper shall keep all impounded dogs for a period of not less than three (3) clear days, exclusive of Saturdays, Sundays and Statutory Holidays, unless otherwise disposed of in accordance with this Bylaw. During this period any healthy dog may be redeemed by its owner, or agent of the owner, upon payment to the pound keeper of:

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- (a) the appropriate license fee when such a dog is not licensed; and
 - (b) the respective pound fee for each day or part thereof the dog was impounded.
- 2. At the expiration of the three (3) day period any dog not redeemed may be destroyed.
- 3. The Pound Keeper shall report any apparent illness, communicable disease, injury or unhealthy condition of any such dog to the veterinarian and act upon his recommendation. The Owner, if known, shall be held responsible for all charges resulting.

7. OFFENCES AND PENALTIES

- 1. Any Person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to a penalty as set out in Schedule "B" herein.
- 2. Notwithstanding Section 1 of this Part of this Bylaw, any Person who commits a second or subsequent offence under this Bylaw within twelve (12) months of committing a first offence under this Bylaw, may be liable to an increased fine as set out in Schedule "B".
- 3. A Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Tag to any Person who the Bylaw Enforcement Officer has reasonable and probable grounds to believe has contravened any provision of this bylaw;
- 4. A Violation Tag may be issued to such Person:
 - (a) either personally;
 - (b) by mailing a copy to such Person at his last known post office address; or
 - (c) upon retrieval of such Person's Dog from the Town's Pound;
- 5. The Violation Tag shall be in a form approved by the Village Manager and shall state:
 - (a) the name of the Owner;
 - (b) the offence;
 - (c) the appropriate penalty for the offence as specified in Schedule "A" of this Bylaw;
 - (d) that the penalty shall be paid within twenty-two (22) days of the issuance of the Violation Tag to avoid possible prosecution; and
 - (e) any other information as may be required by the Village Manager.
- 6. Where a Violation Tag is issued pursuant to this Bylaw, the Person to whom the Violation Tag is issued may, in lieu of being prosecuted for the offence, pay the Village the penalty specified on the Violation Tag;
- 7. Nothing in this Bylaw shall prevent a Bylaw Enforcement Officer from immediately issuing a Violation Ticket.
- 8. The Bylaw Enforcement Officer may enforce the provisions of this Bylaw, and where a Bylaw Enforcement Officer has reasonable grounds to believe that a provision of this bylaw has been contravened, the Bylaw Enforcement Officer is authorized and empowered to immediately issue a Violation Ticket pursuant to Part 2 of the Provincial Offences Procedures Act, R.S.A. 2000, c. p-34, as amended, to any Person who the Bylaw Enforcement Officer has reasonable grounds to believe is responsible for the contravention.

9. Where a Violation Ticket has been issued to a Person pursuant to this Bylaw, that Person may plead guilty to the offence by submitting to a Clerk of the Provincial Court the specified penalty set out in the Violation Ticket at any time prior to the appearance indicated on the Violation Ticket.
10. The Violation Ticket shall be served upon the Person who is believed to be responsible for the contravention under the Bylaw in accordance with the provisions of the Provincial Offences Procedures Act, R.S.A. 2000, c. P-34, as amended.
11. Should any Person be guilty of an offence for which no penalty is specified then such Person shall be liable upon summary conviction to a fine of not more than ten thousand dollars (\$10000.00) and not less than twenty-five hundred dollars (\$2500.00).

9. EXCLUSION

1. This bylaw shall not apply to dogs owned or contracted by the Royal Canadian Mounted Police, or any peace force, while the dogs are engaged in police work.

10. SEVERABILITY PROVISION

1. Should any provision of this bylaw be invalid, then such provision shall be severed and the remaining bylaw shall be maintained.

11. ATTACHMENTS

1. SCHEDULES "A", "B", and "C" shall be included as part of this bylaw.

12. REPEAL

1. Village of Bawlf Bylaw 546/07 is hereby repealed

13. EFFECTIVE DATE

1. This Bylaw shall come into effect on the date of final passing.

READ a FIRST time in COUNCIL this 22nd Day of April, 2008.

READ a SECOND time in COUNCIL this 20th Day of May, 2008.

READ a THIRD time in COUNCIL this 20th Day of May, 2008 and FINALLY PASSED.

MAYOR

VILLAGE MANAGER

Bylaw #560/08

BY-LAW NUMBER 560/08

SCHEDULE "A"

1. FEES AND COSTS

AGGRESSIVE DOG LICENSE FEE	\$100.00
VICIOUS DOG LICENSE FEE	\$250.00
AGGRESSIVE AND VICIOUS DOG LICENSE REPLACEMENT FEE	\$75.00

THE OWNER IS RESPONSIBLE FOR OBTAINING A MICROCHIP WHEN REQUIRED FOR THE DOG AND PROVIDING PROOF OF SUCH BEFORE ANY LICENSE IS SOLD TO THE OWNER.

SCHEDULE "B"

	INFRACTION	FIRST OFFENCE	SECOND OFFENCE	THIRD OFFENCE
PART 3				
1	Fail to obtain an Aggressive or Vicious dog license	\$300.00	\$750.00	\$1000.00
3	Fail to obtain a Microchip for a dog deemed Vicious	\$300.00	\$750.00	\$1000.00
4	Fail to report sale or transfer of Aggressive or Vicious dog	\$500.00	\$1000.00	\$1500.00
9	Fail to ensure collar and Current tag worn on Aggressive or Vicious dog while off property	\$300.00	\$750.00	\$1000.00
PART 4				
1	Fail to maintain a current liability policy	\$500.00	\$1000.00	\$1500.00
4	Fail to ensure Aggressive or Vicious dog is properly confined on Owner's property	\$500.00	\$1000.00	\$1500.00
6	Fail to ensure Aggressive or Vicious dog is properly confined while off Owner's property	\$500.00	\$1000.00	\$1500.00
7	Aggressive or Vicious dog chases any person or animal	\$750.00	\$1500.00	\$3000.00
8	Aggressive or Vicious dog bites or attacks any person or animal causing an injury of Level Three (3) or lower.	\$1000.00	\$2500.00	COURT
8	Aggressive or Vicious dog bites or attacks any person or animal causing an injury of Level Four (4) or higher.	\$2000.00	\$4000.00	COURT
9	Aggressive or Vicious dog kept on property other than the Owner's	\$500.00	\$1000.00	\$1500.00

SCHEDULE "C"

Level 1- Dog chases, growls, lunges, or snarls but no teeth touch skin.

Level 2- Teeth touch skin but no punctures. May have red mark/minor bruise from dog's head or snout, may have minor scratches from paws/nails.

Level 3- Punctures $\frac{1}{2}$ the length of a canine tooth, one to four holes, single bite. No tearing or slashes. Victim not shaken side to side and no bruising.

Level 4- One to four holes from a single bite, one hole deeper than $\frac{1}{2}$ the length of a canine tooth, typically contact/punctures from more than canines only. Black bruising, tears and/or slashing wounds. Dog clamped down and shook or slashed victim.

Level 5- Multiple bites at Level 4 or above. A concerted, repeated attack. Any bite resulting in death of an animal.

Level 6- Any bite resulting in death of a human



Report from the Administration

For the period May 11 – June 14, 2012

Administration:

- The June Village Voice was distributed on May 31 due to timely events included in the newsletter.
- The Communications Coordinator is researching other options for website providers. The service provided by our current provider has been poor as of late (phone calls not returned, email contact with their staff have come back undeliverable, etc.).
- A summary of the number of hits to our website from July 2011 to June 2012 is attached.
- Due to continued road construction around the Village sign at the entrance, the sign has not been able to be utilized to the fullest extent.
- 54 residents voted during the June 4 by-election. Results: John Tessari-32; Christee Langkamp-22.
- The Communications Coordinator served as Deputy Returning Officer during the by-election.
- The Training Coordinator from the Alberta Municipal Health & Safety Association (AMHSA) confirmed that after lengthy negotiations, AMHSA has received an exemption from the Alberta Government – firefighters are no longer required to be included in the employee count for determining SECOR eligibility. AMHSA will be changing amending parts of the training program and will then offer the SECOR course (likely in fall).
- File folders have been created for each Tax Roll in order that correspondence pertaining to specific properties be filed in their appropriate files (ie. letters, land title changes, tax notices, etc.). Our regional intern began the project and our Communications Coordinator completed it.
- Sent letters to the residents that staff cut grass for in the past informing them that the Village is no longer in a position to provide this service. Most have made other arrangements.
- Village Manager spent a fair amount of time working on the tax situation and compiling the information for Council's review.
- 23 people participated in the Annual General Meeting held on June 12/12.
- The Village Manager met with John Tessari on June 13 to review the Council Orientation Package.
- The Village Manager attended the following external meetings:
 - May 12 – Small Communities Committee Meeting – Edmonton
 - June 13 – Preconstruction Meeting with Focus & DFI (relining) – Bawlf
 - June 14 – Site Meeting with Lahrmann (paving in front of hall) – Bawlf

Development:

- The Village received payment for the purchase of Lot 4A, Block 17, Plan 072-0313 for the agreed price of \$30,000 + GST.
- One development permit was issued this past month (moved in house).

- The total number of permits approved to date in 2012: two.
- Issued no Compliance Certificates this past month. Total compliance certificates issued in 2012: one.

Public Works:

- The Public Works Director has been testing the water daily under the supervision of certified operator, Einar Fossen. Alvin Beier met with the PW Director and has stated that he is comfortable with AB Environment issuing him a Conditional Certificate. Once Justin has received this certificate, he will be able to test the water alone and have Einar as back up should issues arise. The intention is that Justin will write the Small Water and Wastewater Systems provincial exams in Fall 2012 to receive full certification.
- The natural gas generator at the lift station has been tested regularly and the lagoon flow between the cells has also been checked. All appears to be functioning well.
- The grass has been mowed around the water wells and well house.
- One of the water wells "went down" in late May – repairs to the wiring were required.
- The Public Works Director regularly grades the alleys with the new Conterra grader. The continual emergence of ground springs and wet areas has added extra challenge to keeping the roadways in good condition.
- Repaired the potholes on Hanson Street with cold mix.
- The bobcat requires repair to a seal that the PW Director will complete.
- The burn pile and compost area has become an eyesore and a mess that staff spend valuable time cleaning up. It appears as though people are not respecting what is acceptable material and where the material should be placed. New signage will be put up soon and hopefully, people begin to read them.
- The majority of the growth in the larger drainage ditches has been weedeated. The cattails in the main drainage ditch leading to the Daysland Drainage Ditch have not been cut yet.
- The Public Works Director and the Village Manager met with two representatives from Focus and one from DFI regarding the tasks and timelines of the work to be completed. Another general notice will be included in the July newsletter and DFI will go door-to-door 24-48 hours prior to the work being started on each block. If residents are not home, a door hanger with info will be left.

Parks and Facilities:

- The two summer staff have been keeping up with the mowing and weedeating
- Park washrooms are cleaned as required.
- The weeds at the outdoor rink have been cut.

By-Law Services:

- Barking dogs have been an issue lately.

- Also received verbal complaints about the old blue truck parked in front of Lot 2, Block 1, Plan 105KS but no complaint form completed.

Fire Department:

- There were two Fire Calls in May:
 - May 7 – grass fire (6 members attended)
 - May 7 – grass fire; then stood down due to by-stander using fire extinguisher to put the fire out. (6 members attended)
- There were no Motor Vehicle Accidents in May.
- Two fire practices were held:
 - May 7 – 8 members attended (started vehicle checks, prep for Village Clean-up BBQ and session on Attack/Defensive House Fire Strategy).
 - May 15 – 4 members attended (likely due to spring seeding). Practice was lead by Deputy Chief Dennis. Completed vehicle checks, repaired grass fire fighting equipment, washed vehicles.
- Fire Chief reported that the Fire Department enjoyed helping with the Village Clean-Up and hope to share similar events with Village representatives and staff.

and showed the same results
for the other two cases.

TABLE I
Results of the experiments

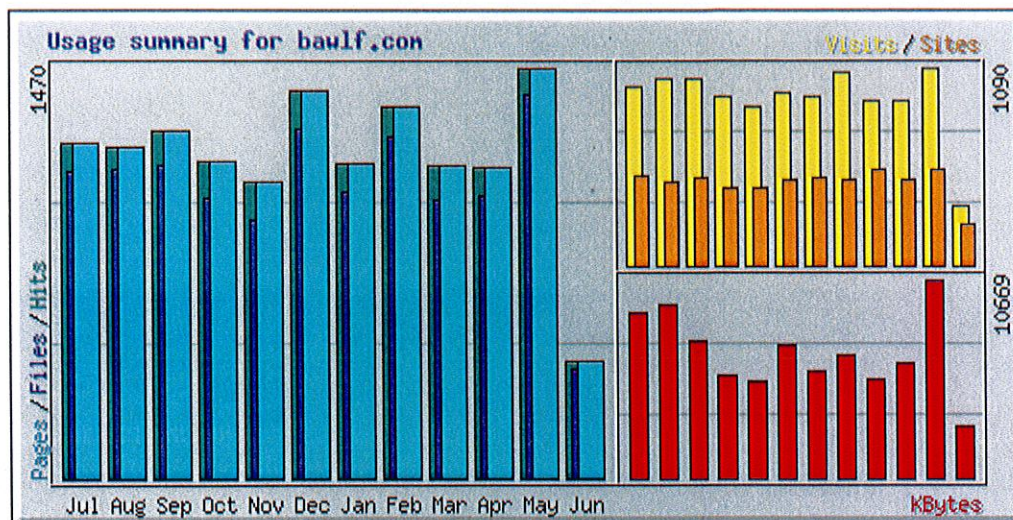
Case	Time (min)	Distance (m)	Speed (m/s)
1	10	100	10
2	15	150	10
3	20	200	10
4	25	250	10
5	30	300	10
6	35	350	10
7	40	400	10
8	45	450	10
9	50	500	10
10	55	550	10

The results of the experiments are shown in Table I. The speed of the object is constant at 10 m/s for all cases.

Usage Statistics for bawlf.com

Summary Period: Last 12 Months

Generated 12-Jun-2012 01:00 MDT



Summary by Month

Month	Daily Avg				Monthly Totals					
	Hits	Files	Pages	Visits	Sites	KBytes	Visits	Pages	Files	Hits
Jun 2012	38	35	38	30	223	2800	332	418	390	418
May 2012	47	44	47	35	531	10669	1090	1470	1371	1470
Apr 2012	37	33	37	30	473	6202	907	1110	1007	1110
Mar 2012	36	32	36	29	525	5296	903	1116	994	1116
Feb 2012	45	42	45	36	468	6636	1066	1328	1219	1328
Jan 2012	36	33	36	30	481	5745	934	1129	1024	1129
Dec 2011	44	40	44	30	477	7092	949	1385	1252	1385
Nov 2011	35	30	35	29	430	5185	875	1059	921	1059
Oct 2011	36	32	36	29	429	5517	924	1131	1004	1131
Sep 2011	41	37	41	34	485	7364	1027	1239	1117	1239
Aug 2011	38	35	38	33	465	9301	1027	1186	1107	1186
Jul 2011	38	35	38	31	494	8904	983	1195	1099	1195
Totals						80711	11017	13766	12505	13766

Generated by [Webalizer Version 2.01](#)

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Mayor Gordie Blatz
Village of Bawlf
PO Box 40
Bawlf AB T0B 0J0

May 14, 2012

Dear Mayor Blatz and Council Members;

Subject: Outdoor smoking bans can help reduce tobacco use among youth.

Action: Please table this letter at your next council meeting.

Last month, Edmonton City Council approved a bylaw to ban smoking at playgrounds, sports fields and outdoor facilities frequented by children. Although dozens of communities across Canada have passed similar bylaws, the Edmonton bylaw is the strongest in the province and we hope that your community will consider approving a similar bylaw.

The main objectives of such bylaws are to promote healthy smoke-free behaviour to children and adolescents and to help youth remain tobacco-free for life. Young people are very impressionable and they take their cues from adults as primary role models. As a society we need to send a strong message that smoking in public is not acceptable and we need to promote non-smoking as the norm if we want to drive down youth smoking.

Alberta's youth are particularly at risk. Smoking rates among our young people remains unacceptably high and we are not meeting our provincial youth smoking target. In 2010, 13 percent of Alberta youth aged 12-19 were current smokers according to the Canadian Community Health Survey. The provincial target set by Alberta Health and Wellness was 10 percent. Some 50,000 Alberta youth between the ages of 12 and 19 are current smokers according to the Canadian Community Health Survey. Obviously, more needs to be done to drive down smoking rates among impressionable adolescents.

Recently, the Alberta Legislative Assembly passed a bill to ban smoking in motor vehicles containing children under the age of 18. Municipalities can go one step further by providing youth with smoke-free outdoor spaces to complement the new provincial law.

Public smoking restrictions are a proven strategy to help discourage tobacco use and to reduce smoking onset by adolescents. The recent U.S. Surgeon General's Report on *Reducing Tobacco Use Among Youth and Young Adults* concludes that smoke-free laws contribute to reduced tobacco use among youth.

.../2

Public support for smoke-free outdoor spaces is very high. A 2010 telephone survey of 1,203 Albertans conducted by the University of Alberta Population Research Lab found that 69 percent of respondents supported smoking bans at all outdoor public spaces.

Alberta kids deserve first-class protection from tobacco use and outdoor smoking restrictions will help to achieve these objectives.

Based on the information provided above, we ask your council to seriously consider a bylaw to create more smoke-free outdoor spaces in your community.

If you need any further information, please free to contact myself or Vikki Pym at 780-426-7867 or hagen@ash.ca. Please find attached a detailed brief on outdoor smoking bans prepared by the Campaign for a Smoke-Free Alberta—a coalition of prominent health organizations that are working together to reduce tobacco use in Alberta (www.smokefreealberta.com).

Thank you for considering our request.

Sincerely,

A handwritten signature in black ink, appearing to read 'Les Hagen', with a long horizontal flourish extending to the right.

Les Hagen
Executive Director

CAMPAIGN FOR A SMOKE-FREE ALBERTA

Select Outdoor Smoking Restrictions: Smoke-Free Parks and Playgrounds

Action on Smoking & Health (ASH) • Canadian Cancer Society, Alberta/NWT Division •
Heart and Stroke Foundation of Alberta, NWT and Nunavut • The Lung Association – Alberta/NWT •
• Alberta Public Health Association • Alberta Health Services •
Alberta Policy Coalition for Cancer Prevention

Parks and playgrounds are common places for everyone to access and enjoy. They are important spaces for children to participate in healthy and enjoyable outdoor activities. These spaces belong to everyone and everyone has the right to enjoy them safely.

Parks and playgrounds generally have rules and restrictions to enhance public safety and enjoyment. Across Canada and around the world, policies are being enacted to restrict or ban smoking in outdoor environments where the public may gather, especially in spaces that are frequented by children such as parks, areas around playgrounds, sports fields and public events. These policies are consistent with other outdoor smoking restrictions such as smoke-free policies for school properties. Most smokers and non-smokers agree, smoking and children do not mix¹ – and it makes sense to have policies that protect children from exposure to tobacco use.

Implementing smoking restrictions in select outdoor areas creates positive health messaging and modelling and helps decrease youth uptake of tobacco by reducing youth exposure to adult smoking. Other benefits include reducing exposure to secondhand tobacco smoke and reducing smoking related litter, which can be harmful to the environment.

Alberta municipalities have illustrated tremendous leadership on issues related to public health and safety and continue to do so by supporting measures that focus on chronic disease and cancer prevention. Implementing smoking restrictions in select outdoor areas will illustrate how municipalities continue to lead the way.

This brief provides background information on the health effects of exposure to secondhand tobacco smoke outdoors, the impact of outdoor smoking on the environment, how adult smoking behaviours influence youth uptake of tobacco and information on public support and policy implementation and enforcement. The brief concludes with specific policy recommendations.

Protecting Public Health:

Secondhand tobacco smoke is a major, preventable contributor to acute and chronic adverse health outcomes that affect all Albertans. There is no risk-free level of exposure to secondhand tobacco smoke² and children are especially sensitive to the respiratory effects of secondhand tobacco smoke, even outdoors.³

1. Kennedy, R.D., Fong, G.T., Thompson, M.E., Kaufman, P.K., Ferrence, R., Schwartz, R., "Evaluation of a Comprehensive Outdoor Smoking Bylaw - A Longitudinal Study of Smokers and Non-Smokers in the Canadian City of Woodstock", poster presentation 6th National Conference on Tobacco or Health, November 2009.

2. US Department of Health and Human Services. "The Health Consequences of Involuntary Exposure to Tobacco Smoke: A Report of the Surgeon General". Washington: US Department of Health and Human Services, 2006.

<http://www.surgeongeneral.gov/library/secondhandsmoke/report/index.html>.

3. California Environmental Protection Agency. "Proposed Identification of Environmental Tobacco Smoke as Toxic Air Contaminant". P. ES- 15

Some people believe that exposure to secondhand tobacco smoke outdoors poses no health risk because the smoke quickly dissipates. This belief is **NOT** supported by scientific research. Tobacco smoke pollution outdoors is determined by the density and distribution of smokers, wind velocity (direction and speed) and the stability of the atmosphere. High smoker density, low wind velocities, and stable atmospheric conditions produce high secondhand tobacco smoke concentrations that can equal levels found indoors.⁴ Being within a few feet of a person who uses cigarettes outdoors may expose you to secondhand tobacco smoke levels equal to those measured in homes and bars where smoking is allowed.⁵ When there is a breeze, cigarette smoke will spread in various directions, and will expose non-smokers down-wind.⁶ Generally the smoke from a single cigarette can be detected between 7-10 metres (25-30 feet approximately) away. This measurement easily encompasses the area/distance between people at a crowded beach, park or playground.

Scientific support for outdoor bans is based on evidence including the *2006 Surgeon Generals Report and the California Environmental Protection Agency's Air Resources Board Report* declaring secondhand smoke to be a Toxic Air Contaminant.⁷

Protecting the Environment:

Over 4.5 trillion cigarettes are discarded worldwide each year and are the most littered item in the world.⁸ Composed of cellulose acetate, a form of plastic, cigarette butts can persist in the environment for years. The plastic package wrapper and cigarette butts do not biodegrade; they only break down into smaller components.⁹ The distinction is important as wrappers and cigarette butts end up as a plastic residue that contaminates ecosystems for decades. This is unlike biodegradable material, such as plant or animal matter, which is neutralized by enzymes or sunlight. In other words, cigarette butts are an increasing and ongoing threat to the health and natural beauty of our green spaces, parks and other outdoor areas.¹⁰

Prohibiting smoking in outdoor locations would dramatically reduce the number of discarded cigarette butts. The City of Edmonton's 2010 litter audit found that smoking related litter was the largest identifiable sub-category of litter: 10.4% of all large litter and 46.9% of all small litter in 2010. Smoking related litter has increased proportionately since 2007. However, actual counts of cigarette butts have decreased thanks to the 2009 Cigarette Butt Litter Reduction Campaign.¹¹ Restricting smoking in select outdoor areas would likely equal even greater decreases in smoking related litter in Edmonton parks.

4. Repace J. "Benefits of smoke-free regulations in outdoor settings: beaches, golf courses, parks, patios, and in motor vehicles". William Mitchell Law Review. 2008; 34:1624

5. Canadian Council for Tobacco Control, "Fact sheet on Second-hand Smoke and Outdoor Places".

6. Repace, J. 2000. "Banning outdoor smoking is scientifically justifiable". Tobacco Control, 9, 98.

7. Repace J. "Benefits of smoke-free regulations in outdoor settings: beaches, golf courses, parks, patios, and in motor vehicles". William Mitchell Law Review. 2008; 34:1624

8. "Facts," Cigarette Litter, <http://www.cigarettelitter.org/index.asp?PageName=Home>.

9. Thomas E. Novotny, Kristen Lum, Elizabeth Smith, Vivian Wang and Richard Barnes, "Cigarettes Butts and the Case for an Environmental Policy on Hazardous Cigarette Waste," *International Journal of Environmental Research and Public Health*, no. 1660-4601 (2009): 1694.

10. Thomas E. Novotny, Kristen Lum, Elizabeth Smith, Vivian Wang and Richard Barnes, "Cigarettes Butts and the Case for an Environmental Policy on Hazardous Cigarette Waste," *International Journal of Environmental Research and Public Health*, no. 1660-4601 (2009): 1694.

11. City of Edmonton. (2010) "The City of Edmonton Litter Audit 2010".

The Great Canadian Shore Cleanup reports that in 2009, tobacco related litter accounted for 37.8% of all litter collected. In total, over 407,000 tobacco related items were picked up across Canada, increasing from 2008. Cigarette filters (butts), cigar tips and tobacco packaging all made the top 12 list of most littered items. Keeping with the trend, cigarette filters topped this list again, as the number one littered item in the nation.¹²

Reduced tobacco-related litter will cut municipal clean-up costs and free up taxpayers' dollars for more worthwhile initiatives. But cleaning up the litter is not the only problem. More importantly, tobacco litter is also a health hazard for children and wildlife. In the US, over 8000 potential toxic exposures are reported every year due to the ingestion of tobacco products by children.¹³ In addition, fish, birds and small animals often swallow discarded butts, resulting in nicotine poisoning, malnutrition, starvation and even death.

Positive Modelling and Health Messaging:

In addition to protecting non-smokers from exposure to secondhand tobacco smoke and helping smokers quit or reduce their usage, smoking restrictions also influence change in social norms regarding the acceptability of tobacco use.¹⁴ Smoke-free policies help challenge the perception that tobacco use is normal adult behaviour. This in turn, can have a positive affect on youth.¹⁵ A recent study demonstrated that when parents provide a smoke-free home and vehicle, their children are less likely to use tobacco in the future.¹⁶

Non-smoking policies, indoors and out, help limit youth exposure to adult smoking behaviour. Limiting this exposure reinforces the message that smoking is not normal and decreases the likelihood that youth will initiate this habit. Since the majority of smokers start before the age of 18, this measure may support reductions in youth uptake of tobacco use and improve overall public health.

Increases the motivation for smokers to quit or cut back:

Smoke-free public spaces also provide a supportive environment for people who wish to stop smoking. Research has demonstrated that when smoking bans have been implemented many smokers have chosen to cut back or quit smoking entirely.¹⁷

12. "Facts & Figures," Great Canadian Shore Clean Up, <http://shorelinecleanup.ca/>. (2009)

13. Bronstein AC, Spyker DA, Cantilena Jr LR, Green JL, Rumack BH, Giffin SL. (2009) "2008 Annual Report of the American Association of Poison Control Centers' National Poison Data System (NPDS): 26th Annual Report". Clinical Toxicology, (2009) 47, 911-1084. <http://www.aapcc.org/dnn/Portals/0/2008annualreport.pdf>.

14. U.S. Dept. of Health and Human Services, Centers for Disease Control and Prevention, Coordinating Center for Health Promotion, National Center for Chronic Disease Prevention and Health Promotion, Office on Smoking and Health "The health consequences of involuntary exposure to tobacco smoke : a report of the Surgeon General". Pgs 633-634, 2006.

15. Task Force on Community Preventive Services. Tobacco. "The Guide to Community Preventive Services: What Works to Promote Health?", Oxford University Press; pg 48, 2005.

16. A B Albers, L Biener, M Siegel, D M Cheng, N A Rigotti. "Impact of parental home smoking policies on policy choices of independently living young adults" *Tob Control* 2009;18:245-248 January 2009

17. Statistics Canada (2007) "Smoking Bans: Influence on Prevalence". Shields M in Health Reports, vol 18 no 3, Aug 22, 2007. <http://www.statcan.gc.ca/pub/82-003-x/2006008/article/10306-eng.htm>.

Support for Smoking Restrictions in Select Outdoor Areas:

Support for smoke-free outdoor spaces has been increasing among non-smokers and smokers alike, with the highest support for areas where children play, such as parks and recreational fields.¹⁸ When smoking restrictions are implemented in parks and playgrounds, evidence shows that both non-smokers and most smokers support the policy. Policies that restrict smoking do not impact smokers' use of parks.¹⁹

In Alberta, the most recent survey indicated that 69% of Albertans and 70% of Alberta Decision Makers support a ban on smoking in all public outdoor spaces.²⁰

The Alberta Recreation & Parks Association supports restricting smoking in select outdoor areas. The Association passed a resolution in November 2010 that indicates ARPA's support for policy measures that create smoke-free parks and playgrounds in Alberta.²¹

Where smoke-free policies have been implemented in parks, there has been great success and strong support among citizens and the parks and recreation staff:

- A Woodstock Ontario survey found 84% of smokers in the city said that the smoke-free parks bylaw was good for their children's health.²²
- In 2009, the Vancouver Parks Board conducted a survey to assess public opinion on a number of outdoor smoking restrictions. The results showed that 75% of people favoured smoke-free beaches and 88% supported smoke-free playgrounds. A majority of respondents also supported smoke-free playing fields, trails and parks. Furthermore, 74% of respondents felt it was the responsibility of the Parks Board, in other words the government, to be a leader in providing "smoke-free" outdoor air.²³
- In Minnesota, 90% of park directors in parks with tobacco-free policies stated that they would recommend a tobacco-free park policy to other communities.²⁴
- In Minnesota, 88% of park directors in parks with tobacco-free policies said that it was not at all difficult or not very difficult to establish a tobacco-free park.²⁵

18. Thomson, George, Nick Wilson and Richard Edwards. "At the frontier of tobacco control: A brief review of public attitudes toward smoke-free outdoor places". *Nicotine and Tobacco Research*. June 2009; 11 (6): 589

19. Kennedy, R.D., Fong, G.T., Thompson, M.E., Kaufman, P.K., Ferrence, R., Schwartz, R., "Evaluation of a Comprehensive Outdoor Smoking Bylaw - A Longitudinal Study of Smokers and Non-Smokers in the Canadian City of Woodstock", poster presentation 6th National Conference on Tobacco or Health, November 2009.

20. Alberta Policy Coalition for Cancer Prevention. "Alberta Survey of Knowledge, Attitudes & Beliefs." 2010

21. Alberta Recreation & Parks Association. "Smoke-Free Parks & Playgrounds Resolution". 2010

22. Kennedy, R.D., Fong, G.T., Thompson, M.E., Kaufman, P.K., Ferrence, R., Schwartz, R., "Evaluation of a Comprehensive Outdoor Smoking Bylaw - A Longitudinal Study of Smokers and Non-Smokers in the Canadian City of Woodstock", poster presentation 6th National Conference on Tobacco or Health, November 2009.

23. Stanley District, Vancouver Board of Parks and Recreation, "No Smoking Policy for Vancouver Parks & Beaches", Policy Recommendation April 8, 2010

24. Klein, Elizabeth G, Jean L. Forster, Brittany McFadden and Corliss W. Outley. "Minnesota tobacco-free park policies: Attitudes of the general public and park officials". *Nicotine and Tobacco Research*. January 2007; 1 (S1):S53

25. *Ibid*.

- Another survey which assessed the effectiveness of a smoke free outdoor spaces bylaw in Bridgewater Nova Scotia found that 86% of smokers were aware of and complied with the bylaw. 12% of current smokers were trying to quit because of the bylaw.²⁶

Other Jurisdictions:

Several municipalities in Canada and around world have implemented some form of outdoor smoking regulation. In Alberta, the City of Lethbridge has implemented a bylaw that restricts smoking in municipal playgrounds. Across Canada, there are approximately 34 municipalities who have adopted smoke-free outdoor bylaws. This includes Vancouver, which recently voted to ban smoking in city parks and beaches, and Halifax, which now prohibits smoking at approximately 480 outdoor venues.

Enforcement:

Many jurisdictions throughout Canada and around the world have successfully implemented outdoor smoking bans. Studies of some existing bylaws demonstrate that enforcement has not been difficult and compliance is not an issue.^{27,28,29} In fact, smoke-free outdoor legislation is, by and large, self-enforcing. A combination of active enforcement, adequate signage and public education, compliance is mostly achieved through the public's own efforts. Once signs are posted prohibiting smoking, members of the public are more comfortable asking nearby smokers to properly dispose of their cigarettes.

Key Provisions for Inclusion in a Bylaw:

There are a number of provisions to be included in a bylaw that will make enforcement easier, support compliance and make restrictions more comprehensive. The Campaign for a Smoke-Free Alberta purposes the following:

- Define outdoor areas, such as areas used for public enjoyment, particularly where children and youth gather. Including but not limited to municipal parks, playgrounds, public venues, outdoor swimming areas (such as wading pools), sports fields, and outdoor public events (e.g. festivals and fairs).
- A broad definition of "smoking" will allow regulation of use of various combustible tobacco products and of combustible substances other than tobacco.
- Buffer zones should be clearly defined and should be the same for all venues. Note: Buffer zones range from 5 to 30 metres.

26. Thinkwell Research, Report, "Smoke Free Nova Scotia: Bridgewater Smoke Free Spaces Survey," April 7, 2010.

27. Klein, Elizabeth G, Jean L. Forster, Brittany McFadden and Corliss W. Outley. "Minnesota tobacco-free park policies: Attitudes of the general public and park officials". Nicotine and Tobacco Research. January 2007; 1 (S1):S53

28. Kennedy, R.D., Fong, G.T., Thompson, M.E., Kaufman, P.K., Ferrence, R., Schwartz, R., "Evaluation of a Comprehensive Outdoor Smoking Bylaw - A Longitudinal Study of Smokers and Non-Smokers in the Canadian City of Woodstock", poster presentation 6th National Conference on Tobacco or Health, November 2009.

29. Thinkwell Research. (2010) "Smoke free Nova Scotia Bridgewater smoke free spaces survey". Accessed at <http://www.smokefreens.ca/current-initiatives/outdoor-spaces-resources>

- The bylaw should specify signage requirements. Signage is important. Durable signs placed at the specified distance will reduce confusion among members of the public and help achieve greater compliance.
- Maximum fines should be posted on all signs.

Policy Recommendations:

The Campaign for a Smoke-Free Alberta believes that implementing smoking restrictions in select outdoor areas, particularly where children and youth congregate, will help create positive modelling and health messaging and reduce youth uptake of tobacco. Such restrictions will also help decrease the impact of smoking related litter on the environment and will reduce exposure to secondhand tobacco smoke outdoors.

In an effort to reduce the negative impact of outdoor smoking the Campaign for a Smoke-Free Alberta recommends that municipalities pass a bylaw to restrict smoking in select outdoor areas, particularly where children and youth congregate. The Campaign for a Smoke-Free Alberta recommends the following three-year phase-in period for a bylaw:

Year 1: Youth-oriented outdoor areas

- Playgrounds, sports fields, pools, rinks, and other outdoor recreation facilities

Year 2: Outdoor areas frequented by youth

- Fairs, markets, festivals, concerts, attractions

Year 3: Outdoor areas accessible to youth

- Parks, trails, recreation areas, green spaces

The Campaign for a Smoke-Free Alberta is a coalition of prominent health organizations that are working together to reduce tobacco use in Alberta.

**MINUTES OF THE CAMROSE AND DISTRICT SUPPORT SERVICES REGULAR
BOARD MEETING HELD ON APRIL 23, 2012 AT 9:00 A.M. AT CDSS**

PRESENT: John Howard Representing the City of Camrose
Doug Lyseng Representing the Camrose County
Max Lindstrand Representing the City of Camrose

Margaret Holliston CDSS Director
Margaret Falk CDSS Administrative Assistant
Val Faucher CDSS Financial Manager

REGRETS: Dennis Wishnowski Representing the Participating Villages within the Camrose
County

ABSENT: Vern Peterson Representing the Camrose County
and/or Glen Nelson, Alternate

John Howard in the Chair

Call to Order John Howard called the meeting to order at 9:10 a.m.

**Agenda
18/2012** Max Lindstrand: That the agenda be approved as circulated. Carried.

**19/2012
Minutes** Doug Lyseng: That the minutes of the March 26, 2012 meeting be approved as circulated. Carried.

Business Arising from the Minutes

Audit Beth Kusnerick, Chartered Accountant with Grant Thorton LLP, presented the Camrose and Support Services draft audit for the year ending December 31, 2011. A draft audit findings letter was circulated for information.

20/2012 Max Lindstrand: That the Camrose and District Support Services Audit, prepared by Grant Thorton LLP, for the year ending December 31, 2011 be approved as presented and amended. Carried.

The management rep letter was signed by Val Faucher and Margaret Holliston. The revised balance sheet will be emailed to CDSS, and will be signed by John Howard and another Board Member.

Business Arising From the Minutes

**CDSS Lease &
Gardner College** The CDSS lease agenda item was tabled.

**CDSS Facebook
Page** Margaret Holliston and Margaret Falk met with Jason Heise, Vital Effect, for initial discussion regarding the development of the CDSS Facebook page. Jason Heise will build the initial Facebook page.

**Pre-Authorized
Debit** Val Faucher reported that pre-authorized debit has been implemented for the Pre-School program and will also be implemented for the OSACR program prior to the fall registration.

**FCSS Program
Review** Camrose and District Support Services has been selected to participate in a formal Family and Community Support Services program review, conducted by the ministry staff. FCSS staff will be meeting with Margaret Holliston at the CDSS office on June 13th.

Some discussion was held as to whether or not the CDSS Board should schedule a strategic planning session. The CDSS Board recommended a decision be made after FCSS has completed a review of CDSS.

CDSS Letter to request FCSS increase. A letter, signed by John Howard was sent to Verlyn Olson, MLA, requesting an increase of 7% to the 2012-2013 FCSS provincial grant. CDSS Board members may request CDSS municipal councils send a similar letter to their respective MLA's after the election.

Social Economy Presentation An Augustana Community Service Learning presentation on the local social economy is scheduled for Tuesday, April 24th at 3:30 p.m. Most members of the Social Planning Advisory committee will be attending this presentation.

Board Member Reports

Thank you to Doug Lyseng for providing Heirloom Tomato plants for the Interagency Volunteer Breakfast.

Max Lindstrand reported that that he has received calls regarding the lack of transportation in and out of the City of Camrose. The City of Camrose Economic Development officer is looking at trying to find a company that will provide transportation outside of the City of Camrose.

Director's Report

Rural Community Program Clarence Hastings recently attended community development training presented by the Tamarack Institute in Edmonton. As a result of the training, Clarence developed a Rural Innovation Initiative guideline, which was presented to the CDSS Board as information. Margaret Holliston will attend similar training in May.

Outcomes Measurement Model Margaret Holliston will provide training on the revised outcomes measurement model to CDSS staff in September.

Contingency Fund Margaret Holliston reminded the CDSS Board that the 2012 CDSS global budget has a \$9,868.00 contingency fund. The CDSS Board will determine the outcome of this money at a later date.

FCSS Spring Regional Meeting Margaret Holliston and Clarence Hasting will be attending the East Central Spring Regional meeting in Stettler on Monday, May 7th. Doug Lyseng may also attend.


OSCAR The OSCAR Director, OSCAR Board and OSCAR Parents will be sending letters to Robert Andrews, Regional Specialist, Early Learning and Child Care (Region Five Child & Family Services Authority) to request a revision of new staffing requires that are effective September, 2012. A copy of the letter will be included in the May 14th CDSS board package for review.

21/2012 Doug Lyseng declared the meeting be adjourned at 10:40 a.m.

Next meeting The next regular meeting will be held May 18th at 9:00 a.m. A CDSS Open House/45th Anniversary celebration will be on June 18th 1:30 – 3:00 p.m., following the CDSS regular Board meeting on June 18th CDSS regular Board meeting.



CDSS Administrative Assistant



CDSS Director
CHH

ADMINISTRATIVE MEMORANDUM

FROM: Lynn Horbasenko, Village Manager
TO: Einar Fossen, Water & Sewer Operator
CC: Justin Jacobsen, Public Works Director
Village Council
DATE: May 24, 2012
SUBJECT: Water Treatment Training

Einar, I spoke with Alvin Beier, *Regional Drinking Water Operations Specialist*, earlier today and he encouraged us to have Justin begin testing the water on a daily basis. Alvin is planning on retiring at the end of June and would like to visit Bawlf and meet with you and Justin after Justin has received 2-3 weeks of training from you.

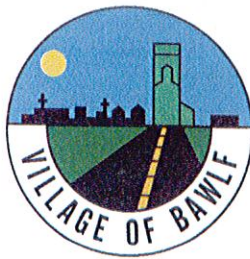
Alvin suggested that Justin do the actual testing with you watching over the procedures. That way, he can get direct experience with the tests, backwashes, etc.

It is anticipated that Justin will be eligible to apply for a Conditional Certificate after one to two months of daily experience. Then we should be able to have Justin take over the daily operations with you providing the back up as needed.

Einar and Justin, could you please coordinate a convenient time that you both could meet at the Water Treatment Plant on a daily basis? If other tasks arise and one of you is unable to meet at your predetermined time, I ask that you please contact each other to establish another time to meet that particular day. We need to be diligent in getting this 2-3 weeks of daily training completed.

Thank you to both of you!

Lynn



Village of Bawlf

Box 40, Bawlf, Alberta T0B 0J0
Phone (780)373-3797 Fax (780)373-3798
vilbawlf@syban.net www.bawlf.com

May 24, 2012

RE: Lawn Mowing

Dear _____,

In the past, the Village of Bawlf has provided you with lawn mowing services for your property. The rate has not increased in several years. The staff has analyzed the costs of providing this service and the Village has been running a deficit on this particular service. Therefore, we would like to introduce a new strategy.

The Village Council feels it would be more appropriate for residents to hire local youth willing to provide lawn mowing services. This would give young entrepreneurs the opportunity to earn money, which the Village may have been taking away from them in the past.

The Village will place an ad in the June Village Voice asking youth interested in being contracted out to provide residential lawn mowing services to call the Village Office to add their name to the list. We will then distribute the list to those residents interested in this type of service.

If you have any questions, please feel free to contact me at 780-373-3797.

Sincerely,

Lynn Horbasenko
Village Manager

cc. Village Council
Public Works Director

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