



## **AGENDA**

### **Regular Meeting of Council of the Village of Bawlf in the Province of Alberta Wednesday, May 22, 2013 - 7:00 p.m. Council Chambers**

#### **1. CALL TO ORDER**

#### **2. DELEGATIONS**

- a) 7:00 p.m. Erin and Chad Reimer, Command Roofing

#### **3. GENERAL GOVERNMENT**

- a) Agenda

**Motion** to adopt as presented

- b) Minutes of the Special Meeting of Council held April 15, 2013

**Motion** to adopt as presented

- c) Minutes of the Regular Meeting of Council held April 17, 2013

**Motion** to adopt as presented

- d) Accounts Payable – April, 2013

**Motion** to accept as information

- e) Financial Statement – April, 2013

**Motion** to accept for information

#### **4. BUSINESS ARISING**

- a) Tax Rate Bylaw 588/13

**Second Reading**

**Third Reading**

- b) Drainage Improvements

**Motion**

#### **5. NEW BUSINESS**

- a) Bylaw 589/13 – Bylaw to Repeal Many Bylaws

**First Reading**

**Second Reading**

**Motion to give Third Reading**

**Third Reading**



- b) Real Property Report – Community Hall and Curling Rink

**Motion**

- c) Chad & Erin Reimer

**Motion**

- d) Appoint Camrose County to Provide Weed Inspection Services.

**Motion**

- e) Fire Department Policies

Policy # 17

**Motion**

Policy #18

**Motion**

Policy #19

Policy #19

**Motion**

- f) MUNIX & AMSC Insurance Services Agreement

**Motion**

- g) Motor Vehicle Registry Searches

**Motion**

- h) Municipal Census

**Motion**

- i) Bawlf Public Library Survey

**Motion**

- j) Lions Club Hall Reconciliation

**Motion**

- k) Village Clean Up – Councillor Reinke

**Discussion**

- l) Use of Council Chambers Amendment to Policy #16 – Councillor Reinke

**Motion**

- m) Letter from Daryl Reinke

**For information**

- n) Date of Special Meeting with Brian King and Road Base Conditioning

**Motion**

- o) Street Maintenance and Improvements - Mayor Blatz

## 6. STANDING COMMITTEE REPORTS

- a) Mayor's Report

- b) Administration Report

- c) Board Reports:



- Bawlf & District Recreation Association
- Shirley McClellan Regional Water Services Commission
- Regional Emergency Management Services Liaison

**7. CORRESPONDENCE**

- a) Communities in Bloom
- b) Children First Act

**8. CONFIDENTIAL ITEMS**

None

**9. ADJOURNMENT**





MINUTES OF THE SPECIAL MEETING OF COUNCIL  
OF THE VILLAGE OF BAWLF  
in the Province of Alberta held on  
**Monday, April 15, 2013 at 6:30 p.m.**  
in the Bawlf Village Office

**PRESENT:**

Mayor G. Blatz, Deputy Mayor J. Yuha and Councillors K. Robbins and J. Tessari  
Lynn Horbasenko, Village Manager

**REGRETS:**

Councillor F. Reinke

**1. CALL TO ORDER**

Mayor G. Blatz called the meeting to order at 6:33 p.m.

**2. AGENDA**

**MOTION 78/13 MOVED BY** Councillor Tessari to accept the Agenda as presented.  
**CARRIED.**

**3. NEW BUSINESS**

*a.) POLICY REVIEW*

The Village of Bawlf policies were reviewed and discussed.

**4. ADJOURNMENT**

The meeting adjourned at 8:25 p.m.

These minutes were approved at the Regular Meeting of Council held May 22, 2013.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
VILLAGE MANAGER





MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF THE VILLAGE OF BAWLF

In the Province of Alberta held on  
Wednesday April 17, 2013 at 7:00 p.m.  
In the Bawlf Village Office

**PRESENT:**

Mayor G. Blatz  
Deputy Mayor J. Yuha  
Councillor F. Reinke  
Councillor K. Robbins  
Councillor J. Tessari  
Lynn Horbasenko, Village Manager  
Leanna Banack, Communications Coordinator  
Julie Ewashko, Delegation, David Knipe Memorial Library  
Leanne Nelson, Delegation, David Knipe Memorial Library  
Betty Crow, Delegation, David Knipe Memorial Library

**1. CALL TO ORDER**

Mayor Blatz called the meeting to order at 7:00 p.m.

Councillor Robbins joined the meeting at 7:00 p.m.

Betty Crow joined the meeting at 7:02 p.m.

**2. DELEGATIONS**

- a) 7:00 p.m. – Bawlf Public Library Board - 2012 Financial Statement (Julie Ewashko, Chair)

*Julie Ewashko, Leanne Nelson, and Betty Crow left the meeting at 7:07 p.m.*

- b) 7:15 p.m. – Preparation of the 2012 Financial Statement is not complete. Brian King will present to council at a future date.

**3. GENERAL GOVERNMENT**

- a) *AGENDA*

**MOTION 79/13 MOVED BY** Mayor Blatz to adopt the agenda as amended, removing items 2 b. & 5 e.

**CARRIED**

- b) *MINUTES OF THE REGULAR MEETING OF COUNCIL HELD MARCH 20, 2013*

**MOTION 80/13 MOVED BY** Deputy Mayor Yuha to adopt the Minutes of the Regular Meeting of Council held March 20, 2013 as presented.

**CARRIED**

c) *MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD MARCH 27, 2013*

**MOTION 81/13 MOVED BY** Mayor Blatz to adopt the Minutes of the Special Meeting of Council held March 27, 2013 as amended.

**CARRIED**

d) *ACCOUNTS PAYABLE – MARCH 2013*

**MOTION 82/13 MOVED BY** Councillor Tessari to accept the Accounts Payable register for March 2013 as information.

**CARRIED**

e) *FINANCIAL STATEMENT – MARCH 2013*

**MOTION 83/13 MOVED BY** Deputy Mayor Yuha to accept March 2013 Financial Statement for information.

**CARRIED**

**4. BUSINESS ARISING**

a) *MUNICIPAL AFFAIRS DIRECTIVES AND RECOMMENDATIONS*

**MOTION 84/13 MOVED BY** Councillor Reinke to accept the updated summary and status of the Municipal Affairs Inspection Report Directives, Recommendations and Suggestions as information.

**CARRIED**

b) *SURVEY LOTS 14-30, BLOCK 7, PLAN LVII*

**MOTION 85/13 MOVED BY** Mayor Blatz to direct Administration to contract Alberta Geomatics Inc. to provide surveying services for Lots 14-30, Block 7, Plan LVII, for a Real Property Report, at the quoted price of \$1650 and \$825 for the property pins with funding to come from land sale reserves.

*Mayor Blatz called a recess at 7:57 p.m.*

*Meeting resumed 7:59 p.m.*

**CARRIED**

c) *UNITED CHURCH*

**MOTION 86/13 MOVED BY** Mayor Blatz that the discussion regarding the United Church property be tabled until the August meeting.

**CARRIED**

d) *CURLING RINK RENTAL POLICY*

**MOTION 87/13 MOVED BY** Councillor Tessari to approve the attached Curling Rink Policy to be implemented immediately upon passing.

**CARRIED**

**MOTION 88/13 MOVED BY** Deputy Mayor Yuha that Council approve the use of the Curling Rink by the Bawlf Grad Committee, as a local not-for-profit group, in May 2013 at no charge.

**CARRIED**

5. NEW BUSINESS

a) *COST OF LIVING ALLOWANCE FOR 2013*

**MOTION 89/13 MOVED BY** Councillor Reinke to accept Statistics Canada Consumer Price Index for the period of September to September as the annual Cost of Living Allowance to be applied to employee salaries and wages for 2013 as well as for future budgeting purposes.

CARRIED

b) *2013 OPERATING AND CAPITAL BUDGET*

**MOTION 90/13 MOVED BY** Mayor Blatz to extend the meeting past 10:00 p.m. to 11:00 p.m.

CARRIED

*Recess called at 9:57 p.m.*

*Meeting resumed at 10:03 p.m.*

**MOTION 91/13 MOVED BY** Mayor Blatz to approve the 2013 Operating and Capital Budget with Operating Expenditures of \$524,030, Project Expenditures of \$117,100, Operating Revenue of \$393,319, Project Revenue of \$4000 for an overall Operating deficit of \$243,811 and a Capital Budget of \$357,400.

CARRIED

c) *2013 TAX RATE BYLAW*

**First reading**

**MOTION 92/13 MOVED BY** Deputy Mayor Yuha to approve first reading of Bylaw 588/13, the Tax Rate Bylaw.

CARRIED

d) *BAWLF PUBLIC LIBRARY BOARD – AS PER DELEGATION*

**MOTION 93/13 MOVED BY** Councillor Robbins to accept the 2012 Annual Report and Financial Statement presented by the Bawlf Public Library as information.

CARRIED

**MOTION 94/13 MOVED BY** Mayor Blatz to approve the appointment of Joy Bodnar to the Bawlf Public Library Board.

CARRIED

**MOTION 95/13 MOVED BY** Deputy Mayor Yuha that Council accept the request from the Bawlf Public Library Board to amend the memorandum of understanding for the completion and acceptance of the financial report from March 15<sup>th</sup> of each year to April 30<sup>th</sup> of each year.

CARRIED

**MOTION 96/13 MOVED BY** Councillor Tessari that Council accept the letter from the Bawlf Public Library Board regarding snow and ice removal for information.

CARRIED

e) *VILLAGE OF BAWLF 2012 AUDITED FINANCIAL STATEMENT*

Item was removed.

f) *BAWLF & DISTRICT RECREATION ASSOCIATION 2012 FINANCIAL STATEMENT*

**MOTION 97/13 MOVED BY** Mayor Blatz to accept the Bawlf & District Recreation Association 2012 Financial Statement as information.

**CARRIED**

g) *VILLAGE OF BAWLF PERSONNEL POLICY – ACTING APPOINTMENTS*

**MOTION 98/13 MOVED BY** Councillor Tessari to approve the Acting Appointment Policy as presented.

**CARRIED**

h) *USE OF RESIDENTIAL LOTS*

**MOTION 99/13 MOVED BY** Mayor Blatz to direct Administration to contact the landowner of Lots 2 & 3, Block 15, Plan 1869P regarding the contravention of the Land Use Bylaw 526/04 and Unsightly Premises Bylaw 558/08, and Traffic Control Bylaw 562/08 as it applies to vehicle weight, due to a written complaint received at the Village Office.

**CARRIED**

i) *VOLUNTEER APPRECIATION EVENT*

**MOTION 100/13 MOVED BY** Mayor Blatz to extend the meeting from 11:00 p.m. to 11:30 p.m.

**CARRIED**

**MOTION 101/13 MOVED BY** Deputy Mayor Yuha to select June 25 as the date for the Village to host the annual meeting and volunteer appreciation.

**CARRIED**

**6. STANDING COMMITTEE REPORTS**

a) Mayor's Report

b) Administration Report

c) Action List

d) Board Reports:

- Bawlf & District Recreation Association- no meeting
- Shirley McClellan Regional Water Services Commission – Meeting Apr 17, no representatives able to attend
- Regional Emergency Management Services Liaison- Meeting April 18

**MOTION 102/13 MOVED BY** Councillor Reinke to accept the Standing Committee Reports for April 2013 for information.

**CARRIED**

**7. CORRESPONDENCE**

- a) Regional Collaboration Program Grant Approval – Regional Fire Services Coordinator
- b) ATCO Symposium
- c) Parkland Regional Library Strategic Plan and Strategic Work Plan (2013 – 2015)
- d) Battle River School Division #31 News Release – March 20, 2013
- e) Camrose & District Support Services Board Meeting Minutes – February 25, 2013
- f) Parkland Regional Library Board Meeting Highlights – February 28, 2013
- g) Daysland Drainage District #4 – April 10, 2013
- h) Alberta Municipal Affairs – April 2, 2013

**MOTION 103/13 MOVED BY** Councillor Tessari to accept the Correspondence for April 2013 for information.

**CARRIED**

**8. CONFIDENTIAL ITEMS**

None

**9. ADJOURNMENT**

Meeting adjourned at 11:20 p.m.





# VILLAGE OF BAWLF

## Cheque Listing For Council With GL Numbers

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20130094	2013-04-24	ACKLANDS - GRAINGER INC.			PAYMENT		1,898.60
			2-23-510	608503530	B. A. MASKS & COLLAR CONES	789.68	
			2-32-510	608503535	BOLT BIN & BOLTS	367.45	
			2-23-510	608503541	B.A. MASKS	741.47	
20130095	2013-04-24	ALBERTA ANIMAL SERVICES			PAYMENT		320.25
			2-26-270	10961	BYLAW ENFORCEMENT	320.25	
20130096	2013-04-24	ALBERTA UTILITIES COMMISSION			PAYMENT		994.14
			2-32-540	0787	FRANCHISE AGREEMENT AD	994.14	
20130097	2013-04-24	AMSC INSURANCE SERVICES LTD.			PAYMENT		478.92
			2-12-131	05/2013	BENEFITS - SCHAPANSKY	115.14	
			2-12-131	05/2013	BENEFITS - HORBASENKO	265.49	
			2-72-274	9922	INSURANCE - GAZEBO	98.29	
20130098	2013-04-24	ANKERTON GAS CO-OP			PAYMENT		1,385.39
			2-41-540	1206396	NATURAL GAS - PUMPHOUSE	38.13	
			2-74-540	1206764	NATURAL GAS - OLD HALL	159.39	
			2-23-541	1206769	NATURAL GAS - FIRE HALL	202.76	
			2-42-540	1206875	NATURAL GAS - LIFT STATION	161.14	
			2-41-540	1206890	NATURAL GAS RESERVOIR	113.80	
			2-12-540	1206895	NATURAL GAS - V. O.	105.83	
			2-23-250	16146	BOILER REPAIRS FIRE HALL	411.97	
			2-72-250	16173	FURNACE REPAIRS - C.R.	192.37	
20130099	2013-04-24	BAWLF COUNTRY STORE			PAYMENT		5.10
			2-12-510	2122	DISHSOAP - V.O.	5.10	
20130100	2013-04-24	CAN PAK ENVIRONMENTAL			PAYMENT		2,686.32
			2-43-270	2010	GARBAGE PICKUP	1,718.56	
			2-44-350	2010	RECYCLING PICKUP	967.76	
20130101	2013-04-24	ENERCON WATER TREATMENT LTD.			PAYMENT		535.75
			2-42-510	90307	LIFT STATION CLEANER	535.75	
20130102	2013-04-24	FOCUS			PAYMENT		3,401.48
			2-42-230	405218	LIFT STATION UPGRADE	3,401.48	
20130103	2013-04-24	PARKLAND REGIONAL LIBRARY			PAYMENT		770.13
			2-74-750	MEM2	2ND QUARTER REQUISITION	770.13	
20130104	2013-04-24	SCHNELL & BARRIE LTD.			PAYMENT		115.54
			2-32-510	53569K	BOBCAT REPAIRS	115.54	
20130105	2013-04-24	TELUS COMMUNICATIONS INC.			PAYMENT		558.03
			2-12-217	04/2013	FAX - V.O.	83.25	
			2-12-217	04/2013	PHONE - V. O.	197.15	
			2-23-217	04/2013	PHONE - FIRE DEPT.	92.90	
			2-41-217	04/2013	PHONE - WELLS	102.33	
			2-42-217	04/2013/1	LIFT STATION ALARM	82.40	
20130106	2013-04-24	THE SOAP STOP			PAYMENT		100.19
			2-74-510	370195	SUPPLIES - NEW HALL	100.19	
20130107	2013-04-24	TRANSALTA ENERGY MARKETING			PAYMENT		2,125.86
			2-12-540	13-1167181	ELECTRICITY - V.O.	266.76	
			2-23-540	13-1167181	ELECTRICITY - FIRE HALL	86.71	
			2-32-540	13-1167181	ELECTRICITY - LIGHTS	170.78	
			2-41-540	13-1167181	ELECTRICITY - RESERVOIR	670.39	
			2-41-540	13-1167181	ELECTRICITY - WELLS	242.82	
			2-42-540	13-1167181	ELECTRICITY - LIFT STATION	365.23	
			2-72-540	13-1167181	ELECTRICITY - C.R.	50.76	

Item: 3.d)



# VILLAGE OF BAWLF

## Cheque Listing For Council With GL Numbers

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cl Amount
20130107	2013-04-24	TRANSALTA ENERGY	2-72-540	13-1167181	ELECTRICITY - S.R.	130.82	2,125.86
			2-72-540	13-1167181	ELECTRICITY - C.R.	52.06	
			2-72-540	13-1167181	ELECTRICITY- S.G.	39.25	
			2-74-540	13-1167181	ELECTRICITY - OLD HALL	50.28	
20130108	2013-04-24	UFA			PAYMENT		674.99
			2-32-510	04/2013	JERRY CAN VENT & STOPPER	2.52	
			2-32-521	04/2013	FUEL	221.96	
			2-32-521	04/2013	BOBCAT OIL	226.03	
			2-72-510	04/2013	JERRY CAN VENT & STOPER	2.51	
			2-72-521	04/2013	FUEL	221.97	
20130115	2013-04-29	ACKLANDS - GRAINGER INC.			PAYMENT		72.18
			2-32-510	608503546	SAFETY VEST	36.09	
			2-72-510	608503546	SAFETY VEST	36.09	
20130116	2013-04-29	ALBERTA REGISTRIES, LAND TITLES			PAYMENT		15.00
			2-12-341	23/04/13	TAX RECOVERY	15.00	
20130117	2013-04-29	ALBERTA TRAFFIC SUPPLY			PAYMENT		229.51
			2-32-510	110020395	4 YIELD SIGNS	229.51	
20130118	2013-04-29	BLATZ, GORDIE			PAYMENT		470.00
			2-11-150	04/2013	REMUNERATION	470.00	
20130119	2013-04-29	HORBASENKO, LYNN			PAYMENT		35.47
			2-12-211	04/13	MILEAGE TO CAMROSE MTG	27.90	
			2-74-584	20/04/13	GARBAGE SUPPLIES	7.57	
20130120	2013-04-29	RECEIVER GENERAL			PAYMENT		4,070.73
			2-12-110	04/2013	MYRNA SCHAPANSKY	464.49	
			2-12-110	04/2013	. HORBASENKO	734.12	
			2-12-110	04/2013	LEANNA BANACK	184.32	
			2-12-130	04/2013	REC. GEN. - BANACK	107.13	
			2-12-130	04/2013	REC. GEN. HORBASENKO	234.71	
			2-12-130	04/2013	REC. GEN. SCHAPANSKY	161.32	
			2-32-110	04/2013	JUSTIN JACOBSEN	530.06	
			2-32-110	04/2013	SPENCER BELLINGHAM	7.98	
			2-32-130	04/2013	REC. GEN. JACOBSEN	147.86	
			2-32-130	04/2013	REC. GEN. BELLINGHAM	9.65	
			2-41-110	04/2013	MYRNA SCHAPANSKY	99.54	
			2-41-110	04/2013	JUSTIN JACOBSEN	198.77	
			2-41-110	04/2013	LEANNA BANACK	9.71	
			2-41-110	04/2013	HORBASENKO	43.20	
			2-41-130	04/2013	REC. GEN. JACOBSEN	55.45	
			2-41-130	04/2013	REC. GEN. SCHAPANSKY	34.57	
			2-41-130	04/2013	REC. GEN. HORBASENKO	13.80	
			2-41-130	04/2013	REC. GEN. BANACK	5.64	
			2-42-110	04/2013	HORBASENKO	86.36	
			2-42-110	04/2013	MYRNA SCHAPANSKY	99.54	
			2-42-110	04/2013	JUSTIN JACOBSEN	198.78	
			2-42-130	04/2013	REC. GEN. HORBASENKO	27.63	
			2-42-130	04/2013	REC. GEN. JACOBSEN	55.45	
			2-42-130	04/2013	REC. GEN. SCHAPANSKY	34.57	
			2-72-110	04/2013	JUSTIN JACOBSEN	397.54	
			2-72-110	04/2013	SPENCER BELLINGHAM	7.98	
			2-72-130	04/2013	REC. GEN. JACOBSEN	110.90	
			2-72-130	04/2013	REC. GEN. BELLINGHAM	9.66	



# VILLAGE OF BAWLF

## Cheque Listing For Council With GL Numbers

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2013-May-02  
4:23:30 PM

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20130121	2013-04-29	REINKE, FERN	2-11-150	04/2013	PAYMENT REMUNERATION	190.00	190.00
20130122	2013-04-29	ROBBINS, KAREN	2-11-150	04/2013	PAYMENT REMUNERATION	270.00	270.00
20130123	2013-04-29	SCHAPANSKY, MYRNA	2-41-211	30/04/13	PAYMENT WATER SAMPLES TO DAYSLAND X 2	31.50	31.50
20130124	2013-04-29	SMRWSC, COUNTY OF STETTLER NO. 6	2-41-750 2-41-750 2-41-750	536 552 569	PAYMENT 2012 DEBENTURE INTEREST ADMINISTRATION COSTS FOR 2012 DEBENTURE PAYMENT	2,070.03 2,986.26 2,632.01	7,688.30
20130125	2013-04-29	TESSARI, JOHN	2-11-150	04/2013	PAYMENT REMUNERATION	270.00	270.00
20130126	2013-04-29	YUHA, JODY	2-11-150	04/2013	PAYMENT REMUNERATION	190.00	190.00
<b>Total</b>						<b>29,583.38</b>	





# VILLAGE OF BAWLF

## Cheque Listing For Council With GL Numbers

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20130109	2013-04-30	BANACK, LEANNA			PAYMENT		
			2-12-110	04/2013	WAGES		
			2-41-110	04/2013	WAGES		
			2-12-110	04-12013	1.4 % COL WAGES		
			2-41-110	04-12013	1.4 % COL WAGES		
20130110	2013-04-30	BELLINGHAM, SPENCER			PAYMENT		
			2-32-110	04/2013	WAGES		
			2-72-110	04/2013	WAGES		
20130111	2013-04-30	HORBASENKO, LYNN			PAYMENT		
			2-12-110	04/2013	WAGES		
			2-41-110	04/2013	WAGES		
			2-42-110	04/2013	WAGES		
			2-12-110	04-1/2013	1.4 % COL WAGES		
			2-41-110	04-1/2013	1.4 % COL WAGES		
			2-42-110	04-1/2013	1.4 % COL WAGES		
20130112	2013-04-30	JACOBSEN, JUSTIN			PAYMENT		
			2-32-110	04/2013	WAGES		
			2-41-110	04/2013	WAGES		
			2-42-110	04/2013	WAGES		
			2-72-110	04/2013	WAGES		
			2-32-110	04-1/2013	1.4% COST OF LIVING WAGES		
			2-41-110	04-1/2013	1.4% COST OF LIVING WAGES		
			2-42-110	04-1/2013	1.4% COST OF LIVING WAGES		
			2-72-110	04-1/2013	1.4% COST OF LIVING WAGES		
20130113	2013-04-30	SCHAPANSKY, MYRNA			PAYMENT		
			2-12-110	04/13	1.4% WAGE INCREASE		
			2-41-110	04/13	1.4% WAGE INCREASE		
			2-42-110	04/13	1.4% WAGE INCREASE		
			2-12-110	04/2013	WAGES		
			2-41-110	04/2013	WAGES		
			2-42-110	04/2013	WAGES		
20130114	2013-04-30	CLARK, LORNA			PAYMENT		
			2-12-258	03/2013	JANITORIAL SERVICES FOR MARCH		
			2-12-258	04/2013	JANITORIAL SERVICES FOR APRIL		

Total 11,463.19

Item: 3.d)



# VILLAGE OF BAWLF REVENUE/EXPENSE REPORT



GL Number	Description	April 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
<b>TAX REVENUE</b>					
1-00-111	TAXES - RESIDENTIAL VACANT	0.00	0.00	0.00	0.00
1-00-112	TAXES - COMMERCIAL	0.00	0.00	0.00	0.00
1-00-113	TAXES - COMMERCIAL VACANT	0.00	0.00	0.00	0.00
1-00-114	TAXES - INDUSTRIAL	0.00	0.00	0.00	0.00
1-00-115	TAXES - AGRICULTURE	0.00	0.00	0.00	0.00
1-00-116	GRANTS IN LIEU	0.00	0.00	0.00	0.00
1-00-120	ASFF SCHOOL REQUISITION	0.00	0.00	(83,271.00)	(83,271.00)
1-00-190	TAXES - LINEAR	0.00	0.00	0.00	0.00
1-00-240	GRANTS IN LIEU	0.00	0.00	0.00	0.00
1-00-510	PENALTIES & COSTS ON TAXES	0.00	(5,257.50)	(7,000.00)	(1,742.50)
*	<b>TOTAL TAX REVENUE</b>	<b>0.00</b>	<b>(5,257.50)</b>	<b>(90,271.00)</b>	<b>(85,013.50)</b>
<b>INVESTMENT REVENUE</b>					
1-00-550	RETURN ON INVESTMENTS	(19.57)	(84.00)	(200.00)	(116.00)
*	<b>TOTAL INVESTMENT REVENUE</b>	<b>(19.57)</b>	<b>(84.00)</b>	<b>(200.00)</b>	<b>(116.00)</b>
<b>GENERAL REVENUE</b>					
1-12-410	SALE OF SERVICES	0.00	(180.00)	(1,700.00)	(1,520.00)
1-12-590	INSURANCE RECOVERY	0.00	(391.77)	(600.00)	(208.23)
1-12-595	LIBRARY BOARD UTILITY RECOVERY	0.00	0.00	(1,100.00)	(1,100.00)
1-12-741	FINES & COSTS	0.00	0.00	0.00	0.00
*	<b>TOTAL GENERAL REVENUE</b>	<b>0.00</b>	<b>(571.77)</b>	<b>(3,400.00)</b>	<b>(2,828.23)</b>
<b>GRANTS</b>					
1-12-730	FEDERAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-740	PROVINCIAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	(56,939.00)	(56,939.00)
1-12-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
*	<b>TOTAL GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>(56,939.00)</b>	<b>(56,939.00)</b>
<b>FIRE REVENUE</b>					
1-23-110	SPECIAL TAX - FIRE	0.00	0.00	0.00	0.00
1-23-410	FIRE FIGHTING FEES CHARGED	0.00	0.00	(4,000.00)	(4,000.00)
1-23-411	MOTOR VEHICLE ACCIDENT FEES CHARG	(2,375.00)	(2,375.00)	(1,000.00)	1,375.00
1-23-412	MUTUAL AIDE PROVIDED	0.00	0.00	(500.00)	(500.00)
1-23-430	FIRE EXPENSES RECOVERED	0.00	0.00	(1,250.00)	(1,250.00)
1-23-530	FIRE EXPENSES RECOVERED	0.00	0.00	0.00	0.00
1-23-570	FIRE DEPARTMENT DONATIONS	0.00	0.00	0.00	0.00
1-23-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00

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# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

GL Number	Description	April 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
1-23-850	COUNTY GRANT - SHARED SERVICE	0.00	(7,218.75)	(8,200.00)	(981.25)
1-23-851	FIRE TRAINING - SHARED	0.00	(1,000.00)	(1,000.00)	0.00
1-23-852	PAGER MAINTENANCE - SHARED	0.00	(500.00)	(500.00)	0.00
1-23-853	FIREFIGHTER INSURANCE - SHARED	0.00	0.00	(100.00)	(100.00)
1-23-854	PROTECTIVE EQUIPMENT - SHARED	0.00	0.00	(2,000.00)	(2,000.00)
1-23-855	COUNTY OWNED TRUCK	0.00	0.00	(1,000.00)	(1,000.00)
1-23-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
1-23-921	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
1-23-940	TRANSFER FROM CAPITAL RESERVES	0.00	0.00	0.00	0.00
<b>BYLAW REVENUE</b>					
1-26-525	DOG LICENSES	(160.00)	(2,620.00)	(1,800.00)	820.00
1-26-530	BYLAW FINES	(55.00)	(165.00)	(200.00)	(35.00)
1-26-845	PROVINCIAL GRANT OPERATING	0.00	0.00	0.00	0.00
*	<b>TOTAL BYLAW REVENUE</b>	<b>(2,590.00)</b>	<b>(13,878.75)</b>	<b>(21,550.00)</b>	<b>(7,671.25)</b>
<b>ROADS &amp; STREETS</b>					
1-32-110	SPECIAL TAX - STREET IMPROVEMENT	0.00	0.00	0.00	0.00
1-32-410	SALE OF GOODS & SERVICES	0.00	0.00	(500.00)	(500.00)
1-32-590	OTHER REVENUES	0.00	0.00	(3,300.00)	(3,300.00)
1-32-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-32-840	PROVINCIAL CONDITIONAL GRANTS	0.00	(12,930.25)	0.00	12,930.25
1-32-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	<b>TOTAL ROADS &amp; STREETS</b>	<b>0.00</b>	<b>(12,930.25)</b>	<b>(3,800.00)</b>	<b>9,130.25</b>
<b>WATER REVENUE</b>					
1-41-410	MONTHLY WATER FEES	(6,497.50)	(25,780.00)	(77,800.00)	(52,020.00)
1-41-412	BULK WATER SALES	0.00	0.00	(2,000.00)	(2,000.00)
1-41-511	WATER PENALTIES	(193.11)	(1,068.16)	(2,000.00)	(931.84)
1-41-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00
1-41-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	<b>TOTAL WATER REVENUE</b>	<b>(6,690.61)</b>	<b>(26,848.16)</b>	<b>(81,800.00)</b>	<b>(54,951.84)</b>
<b>SEWER REVENUE</b>					
1-42-410	MONTHLY SEWER FEES	(5,851.00)	(23,181.00)	(65,800.00)	(42,619.00)
1-42-511	SEWER PENALTIES	(193.12)	(1,068.17)	(2,000.00)	(931.83)
1-42-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-42-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-42-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	<b>TOTAL SEWER REVENUE</b>	<b>(6,044.12)</b>	<b>(24,249.17)</b>	<b>(67,800.00)</b>	<b>(43,550.83)</b>
<b>WASTE MANAGEMENT REVENUE</b>					



# VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

GL Number	Description	April 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
1-43-410	MONTHLY GARBAGE FEES	(2,064.00)	(8,220.00)	(24,400.00)	(16,180.00)
1-43-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00
1-44-412	MONTHLY RECYCLING FEES	(940.50)	(3,745.50)	(11,300.00)	(7,554.50)
*	<b>TOTAL WASTE MANAGEMENT REVEN</b>	<b>(3,004.50)</b>	<b>(11,965.50)</b>	<b>(35,700.00)</b>	<b>(23,734.50)</b>
	<b>CAMROSE &amp; DISTRICT SUPPORT SER</b>				
1-51-590	REVENUE - OWN SOURCES	0.00	0.00	0.00	0.00
1-51-840	PROVINCIAL CONDITIONAL GRANT	0.00	0.00	(9,559.00)	(9,559.00)
*	<b>TOTAL CAMROSE &amp; DISTRICT SUPPO</b>	<b>0.00</b>	<b>0.00</b>	<b>(9,559.00)</b>	<b>(9,559.00)</b>
	<b>CEMETERY REVEUE</b>				
1-56-410	SALE OF CEMETERY PLOTS	0.00	0.00	(200.00)	(200.00)
1-56-570	CEMETERY DONATIONS	0.00	(420.00)	(100.00)	320.00
1-56-571	CEMETERY MAINTENANCE REVENUE	0.00	0.00	(600.00)	(600.00)
*	<b>TOTAL CEMETERY REVEUE</b>	<b>0.00</b>	<b>(420.00)</b>	<b>(900.00)</b>	<b>(480.00)</b>
	<b>DEVELOPMENT REVENUE</b>				
1-61-410	DEVELOPMENT PERMITS & CHARGES	(50.00)	(100.00)	(500.00)	(400.00)
*	<b>TOTAL DEVELOPMENT REVENUE</b>	<b>(50.00)</b>	<b>(100.00)</b>	<b>(500.00)</b>	<b>(400.00)</b>
	<b>LAND SALES</b>				
1-66-410	LAND SALES	0.00	0.00	0.00	0.00
*	<b>TOTAL LAND SALES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>PARKS &amp; RECREATION REVENUE</b>				
1-72-110	SPECIAL TAX - RECREATION & PARKS	0.00	0.00	0.00	0.00
1-72-410	SALE OF SERVICES - FEES & CHARGES	0.00	0.00	0.00	0.00
1-72-560	PARK & CAMPGROUND RENTALS	0.00	0.00	(1,200.00)	(1,200.00)
1-72-570	PARK DONATIONS	0.00	0.00	0.00	0.00
1-72-590	INSURANCE RECOVERY	(100.00)	(561.30)	(600.00)	(38.70)
1-72-595	REC. BOARD UTILITIES RECOVERY	0.00	0.00	(1,900.00)	(1,900.00)
1-72-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	(2,400.00)	(2,400.00)
1-72-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-72-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	(12,500.00)	(12,500.00)
*	<b>TOTAL PARKS &amp; RECREATION REVEN</b>	<b>(100.00)</b>	<b>(561.30)</b>	<b>(18,600.00)</b>	<b>(18,038.70)</b>
	<b>CULTURE REVENUE</b>				
1-74-560	HALL RENTALS	(1,025.00)	(3,175.00)	0.00	3,175.00
1-74-570	HALL DONATIONS	0.00	0.00	0.00	0.00
1-74-590	INSURANCE RECOVERY	0.00	0.00	(2,200.00)	(2,200.00)
1-74-593	SPECIAL EVENT REVENUES	(30.00)	(30.00)	(100.00)	(70.00)
*	<b>TOTAL CULTURE REVENUE</b>	<b>(1,055.00)</b>	<b>(3,205.00)</b>	<b>(2,300.00)</b>	<b>905.00</b>



# VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

GL Number	Description	April 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
<b>RESERVE TRANSFERS</b>					
1-97-920	TRANSFER FROM RESERVES	0.00	0.00	0.00	0.00
*	<b>TOTAL RESERVE TRANSFERS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
**	<b>TOTAL REVENUE</b>	<b>(19,553.80)</b>	<b>(100,071.40)</b>	<b>(393,319.00)</b>	<b>(293,247.60)</b>
<b>COUNCIL EXPENSES</b>					
2-11-130	COUNCIL - PAYROLL DEDUCTIONS	0.00	0.00	0.00	0.00
2-11-150	COUNCIL REMUNERATION	1,390.00	4,120.00	12,200.00	8,080.00
2-11-211	COUNCIL TRAVEL & SUBSISTENCE	0.00	241.10	700.00	458.90
2-11-214	COUNCIL PROFESSIONAL DEVT	0.00	0.00	1,000.00	1,000.00
*	<b>TOTAL COUNCIL EXPENSES</b>	<b>1,390.00</b>	<b>4,361.10</b>	<b>13,900.00</b>	<b>9,538.90</b>
<b>ADMINISTRATION EXPENSE</b>					
2-12-110	ADMINISTRATION - SALARIES	7,115.39	32,111.69	87,600.00	55,488.31
2-12-130	ADMINISTRATION - PAYROLL DEDUCTION	503.16	2,233.55	0.00	(2,233.55)
2-12-131	EMPLOYEE BENEFITS	380.63	4,083.36	0.00	(4,083.36)
2-12-211	TRAVEL & SUBSISTENCE	27.90	685.53	1,400.00	714.47
2-12-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	1,562.01	2,500.00	937.99
*	<b>TOTAL ADMINISTRATION EXPENSE</b>	<b>8,027.08</b>	<b>40,676.14</b>	<b>91,500.00</b>	<b>50,823.86</b>
<b>OFFICE OPERATIONS</b>					
2-12-215	FREIGHT & POSTAGE	0.00	8.86	600.00	591.14
2-12-217	TELEPHONE	331.99	1,051.63	3,900.00	2,848.37
2-12-220	ADVERTIZING & PRINTING	69.33	456.45	2,000.00	1,543.55
2-12-225	VILLAGE PROMOTIONS	0.00	250.00	1,000.00	750.00
2-12-230	PROFESSIONAL & CONSULTING SERVICE	0.00	0.00	0.00	0.00
2-12-231	AUDITING SERVICES	0.00	0.00	7,300.00	7,300.00
2-12-232	ASSESSMENT SERVICES	0.00	4,255.68	4,800.00	544.32
2-12-233	ASSESSMENT REVIEW BOARD	0.00	0.00	400.00	400.00
2-12-234	LEGAL SERVICES	0.00	0.00	500.00	500.00
2-12-237	MUNICIPAL SOFTWARE	0.00	0.00	0.00	0.00
2-12-250	OFFICE REPAIRS & MAINTENANCE	0.00	410.00	1,000.00	590.00
2-12-253	TECHNICAL SUPPORT	0.00	1,177.51	4,900.00	3,722.49
2-12-258	OFFICE JANITORIAL CONTRACT	270.00	480.00	1,400.00	920.00
2-12-274	INSURANCE	0.00	9,570.44	8,400.00	(1,170.44)
2-12-341	LAND TITLES SERVICES	15.00	35.00	200.00	165.00
2-12-510	OFFICE SUPPLIES	4.86	116.42	1,600.00	1,483.58
2-12-511	MISCELLANEOUS	7.00	96.33	1,000.00	903.67
2-12-519	OTHER SERVICES	0.00	0.00	0.00	0.00
2-12-540	UTILITIES	354.85	955.3	3,700.00	2,744.67



# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

GL Number	Description	April 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
2-19-150	ELECTION FEES	0.00	0.00	1,100.00	1,100.00
* TOTAL OFFICE OPERATIONS		1,053.03	18,863.65	43,800.00	24,936.35
<b>ADMIN-CAPITAL</b>					
2-12-762	CAPITAL PURCHASES	0.00	0.00	300.00	300.00
2-12-790	ADMINISTRATION-AMORTIZATION	0.00	0.00	0.00	0.00
* TOTAL ADMIN-CAPITAL		0.00	0.00	300.00	300.00
<b>REQUISITIONS</b>					
2-13-750	REQUISITION - SCHOOL	0.00	41,423.40	83,271.00	41,847.60
2-13-759	DAVE KNIFE MEMORIAL LIBRARY	0.00	0.00	0.00	0.00
* TOTAL REQUISITIONS		0.00	41,423.40	83,271.00	41,847.60
<b>FIRE EXPENSES</b>					
2-23-148	IN-SERVICE TRAINING	0.00	0.00	1,000.00	1,000.00
2-23-159	HONORARIUMS - ANNUAL & HOURLY	0.00	0.00	6,900.00	6,900.00
2-23-211	TRAVEL & SUBSISTENCE	0.00	0.00	900.00	900.00
2-23-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	0.00	800.00	800.00
2-23-215	FREIGHT & POSTAGE	0.00	0.00	50.00	50.00
2-23-217	TELEPHONE	88.48	491.74	1,300.00	808.26
2-23-220	ADVERTIZING & PRINTING	0.00	0.00	100.00	100.00
2-23-225	PUBLIC RELATIONS & PROMOTIONS	0.00	0.00	500.00	500.00
2-23-250	FIREHALL REPAIRS & MAINTENANCE	392.35	392.35	400.00	7.65
2-23-251	VILLAGE TRUCK REPAIRS	0.00	0.00	400.00	400.00
2-23-252	COUNTY TRUCK REPAIRS	0.00	0.00	1,000.00	1,000.00
2-23-253	PAGER REPAIRS	0.00	0.00	750.00	750.00
2-23-254	PROTECTIVE EQUIPMENT & REPAIRS	0.00	0.00	6,500.00	6,500.00
2-23-270	CONTRACTED SERVICES	0.00	0.00	100.00	100.00
2-23-274	INSURANCE	0.00	1,924.80	1,900.00	(24.80)
2-23-510	GOODS & SUPPLIES	1,458.24	3,056.04	1,000.00	(2,056.04)
2-23-511	MISCELLANEOUS	0.00	0.00	0.00	0.00
2-23-512	SMALL EQUIPMENT PURCHASES	0.00	0.00	400.00	400.00
2-23-521	FUEL & LUBE	0.00	186.00	800.00	614.00
2-23-540	FIRE HALL POWER	82.58	257.36	1,400.00	1,142.64
2-23-541	FIRE HALL NATURAL GAS	193.10	598.17	1,400.00	801.83
2-23-750	DISPATCH AGREEMENT	0.00	0.00	1,200.00	1,200.00
2-23-751	MUTUAL AIDE RESPONSE CHARGES	0.00	0.00	500.00	500.00
2-23-920	TRANSFER TO RESERVES	0.00	0.00	0.00	0.00
* TOTAL FIRE EXPENSES		2,214.75	6,906.46	29,300.00	22,393.54
<b>FIRE - CAPITAL</b>					



# VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

GL Number	Description	April 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
2-23-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00
2-23-790	FIRE - AMORTIZATION	0.00	0.00	0.00	0.00
*	TOTAL FIRE - CAPITAL	0.00	0.00	0.00	0.00



# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

GL Number	Description	April 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
<b>BYLAW ENFORCEMENT</b>					
2-26-270	BYLAW ENFORCEMENT OFFICER	305.00	915.00	5,500.00	4,585.00
2-26-234	LEGAL SERVICES	0.00	780.00	400.00	(380.00)
2-26-510	BYLAW SUPPLIES	0.00	0.00	300.00	300.00
*	<b>TOTAL BYLAW ENFORCEMENT</b>	<b>305.00</b>	<b>1,695.00</b>	<b>6,200.00</b>	<b>4,505.00</b>
<b>PUBLIC WORKS SALARIES &amp; WAGES</b>					
2-32-110	PW - SALARIES	2,248.91	5,932.90	12,500.00	6,567.10
2-32-130	PW - PAYROLL DEDUCTIONS	157.51	414.56	0.00	(414.56)
2-32-131	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00
*	<b>TOTAL PUBLIC WORKS SALARIES &amp;</b>	<b>2,406.42</b>	<b>6,347.46</b>	<b>12,500.00</b>	<b>6,152.54</b>
<b>PUBLIC WORKS OPERATIONS</b>					
2-32-217	TELEPHONE	0.00	0.00	400.00	400.00
2-32-230	PROFESSIONAL CONSULTING	0.00	786.25	0.00	(786.25)
2-32-250	ROADWAY REPAIRS & MAINTENANCE	0.00	975.00	3,000.00	2,025.00
2-32-270	CONTRACTED SERVICES	0.00	0.00	2,600.00	2,600.00
2-32-274	INSURANCE	(37.89)	707.26	700.00	(7.26)
2-32-510	GOODS & SUPPLIES	715.34	1,309.51	10,000.00	8,690.49
2-32-511	MISCELLANEOUS GENERAL SERVICES	0.00	0.00	0.00	0.00
2-32-521	FUEL & LUBE	426.66	661.90	2,100.00	1,438.10
2-32-540	UTILITIES - STREET LIGHTS	1,109.44	4,095.43	14,100.00	10,004.57
2-32-762	CAPITAL	5,000.00	5,000.00	0.00	(5,000.00)
2-32-790	PUBLIC WORKS AMORTIZATION	0.00	0.00	0.00	0.00
*	<b>TOTAL PUBLIC WORKS OPERATIONS</b>	<b>7,213.55</b>	<b>13,535.35</b>	<b>32,900.00</b>	<b>19,364.65</b>
<b>DRAINAGE</b>					
2-37-250	DRAINAGE - REPAIRS & MAINTENANCE	0.00	0.00	1,000.00	1,000.00
2-37-230	PROFESSIONAL & CONSULTING SERVICE	0.00	0.00	0.00	0.00
2-37-750	REQUISITION - DRAINAGE	0.00	0.00	450.00	450.00
*	<b>TOTAL DRAINAGE</b>	<b>0.00</b>	<b>0.00</b>	<b>1,450.00</b>	<b>1,450.00</b>
<b>WATER OPERATIONS</b>					
2-41-110	SALARIES & WAGES	1,520.61	4,994.18	14,400.00	9,405.82
2-41-130	PAYROLL DEDUCTIONS	109.46	373.64	0.00	(373.64)
2-41-211	TRAVEL & SUBSISTENCE	31.50	47.25	500.00	452.75
2-41-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	60.00	200.00	140.00
2-41-217	TELEPHONE	97.46	292.38	1,100.00	807.62
2-41-224	MUNICIPAL MEMBERSHIP	0.00	0.00	100.00	100.00
2-41-230	PROFESSIONAL & CONSULTING SERVICE	0.00	662.22	1,300.00	637.78
2-41-240	CUSTOMER BILLING	136.08	319.08	700.00	380.92



# VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

GL Number	Description	April 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
2-41-250	REPAIRS & MAINTENANCE	0.00	0.00	800.00	800.00
2-41-270	WATER - CONTRACT	0.00	0.00	800.00	800.00
2-41-274	INSURANCE PREMIUMS	0.00	6,002.93	6,000.00	(2.93)
2-41-510	GOODS & SUPPLIES	0.00	1,140.00	4,900.00	3,760.00
2-41-540	UTILITIES	1,014.42	3,073.07	11,300.00	8,226.93
2-41-750	REQUISITION - SMRWSC	7,688.30	7,688.30	15,100.00	7,411.70
2-41-762	CAPITAL PURCHASES	0.00	0.00	50,000.00	50,000.00
2-41-790	WATER SYSTEM - AMORTIZATION	0.00	0.00	0.00	0.00
*	<b>TOTAL WATER OPERATIONS</b>	<b>10,597.83</b>	<b>24,653.05</b>	<b>107,200.00</b>	<b>82,546.95</b>
<b>SEWER OPERATIONS</b>					
2-42-000	OTHER - DAYS/LAND DRAINAGE	0.00	0.00	1,050.00	1,050.00
2-42-110	SALARIES & WAGES	1,628.35	5,333.12	16,100.00	10,766.88
2-42-130	PAYROLL DEDUCTIONS	117.65	419.66	0.00	(419.66)
2-42-211	TRAVEL & SUBSISTENCE	0.00	0.00	200.00	200.00
2-42-214	MEMBERSHIPS & PROFESSIONAL DEVEL	0.00	0.00	200.00	200.00
2-42-217	TELEPHONE	78.48	232.74	1,000.00	767.26
2-42-230	PROFESSIONAL & CONSULTING SERVICE	3,239.50	9,006.55	0.00	(9,006.55)
2-42-240	CUSTOMER BILLING	136.08	319.08	700.00	380.92
2-42-250	REPAIRS & MAINTENANCE	0.00	105.96	2,900.00	2,794.04
2-42-270	SEWER - CONTRACT	0.00	0.00	800.00	800.00
2-42-274	INSURANCE PREMIUMS	0.00	369.97	1,700.00	1,330.03
2-42-410	BANK LOAN	0.00	0.00	0.00	0.00
2-42-510	GOODS & SUPPLIES	510.24	543.12	200.00	(343.12)
2-42-540	UTILITIES	501.31	1,529.47	4,100.00	2,570.53
2-42-762	CAPITAL	0.00	0.00	55,600.00	55,600.00
2-42-790	WASTE & SEWER AMORTIZATION	0.00	0.00	0.00	0.00
2-42-830	LAGOON DEBENTURE PAYMENTS	0.00	0.00	0.00	0.00
2-42-831	LAGOON DEBENTURE INTEREST	0.00	0.00	0.00	0.00
2-42-832	DEBENTURE PRINCIPAL PMT MACRAE ST	0.00	0.00	4,800.00	4,800.00
2-74-790	AMORTIZATION	0.00	0.00	0.00	0.00
*	<b>TOTAL SEWER OPERATIONS</b>	<b>6,211.61</b>	<b>17,859.67</b>	<b>89,350.00</b>	<b>71,490.33</b>
<b>WASTE MANAGEMENT</b>					
2-43-270	GARBAGE - CONTRACT	1,636.72	4,910.16	20,200.00	15,289.84
2-43-260	RENTAL OF MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00
2-43-350	LANDFILL FEES	0.00	625.93	700.00	74.07
2-43-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00
2-44-350	RECYCLING CHARGES	921.68	2,765.04	11,300.00	8,534.96
*	<b>TOTAL WASTE MANAGEMENT</b>	<b>2,558.40</b>	<b>8,301.13</b>	<b>32,200.00</b>	<b>23,898.87</b>



# VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

GL Number	Description	April 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
<b>CAMROSE &amp; DISTRICT SUPPORT SER</b>					
2-51-750	REQUISITION - CDSS	0.00	2,389.75	2,500.00	110.25
2-51-770	GRANTS TO ORGANIZATIONS	0.00	0.00	100.00	100.00
2-51-840	CONDITIONAL GRANTS TO CDSS	0.00	0.00	9,559.00	9,559.00
*	<b>TOTAL CAMROSE &amp; DISTRICT SUPPO</b>	<b>0.00</b>	<b>2,389.75</b>	<b>12,159.00</b>	<b>9,769.25</b>
<b>CEMETERY OPERATIONS</b>					
2-56-250	CEMETERY REPAIRS & MAINTENANCE	0.00	0.00	300.00	300.00
2-56-510	GENERAL GOODS & SERVICES	0.00	0.00	0.00	0.00
*	<b>TOTAL CEMETERY OPERATIONS</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>	<b>300.00</b>
<b>PLANNING &amp; DEVELOPMENT</b>					
2-61-237	MAPPING	0.00	0.00	200.00	200.00
2-66-120	COSTS - LAND SALES	0.00	2,500.00	0.00	(2,500.00)
2-61-750	REQUISITION - PLANNING	0.00	1,034.00	1,050.00	16.00
*	<b>TOTAL PLANNING &amp; DEVELOPMENT</b>	<b>0.00</b>	<b>3,534.00</b>	<b>1,250.00</b>	<b>(2,284.00)</b>
<b>PARKS &amp; RECREATION</b>					
2-72-110	RECREATION & PARKS - SALARIES	1,742.32	4,594.12	27,800.00	23,205.88
2-72-115	CSJ & STEP WAGES	0.00	0.00	0.00	0.00
2-72-130	RECREATION & PARKS - PAYROLL DEDUC	120.56	250.21	0.00	(250.21)
2-72-131	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00
2-72-211	TRAVEL & SUBSISTENCE	0.00	0.00	300.00	300.00
2-72-220	ADVERTIZING & PRINTING	0.00	0.00	600.00	600.00
2-72-250	REPAIRS & MAINTENANCE	183.21	183.21	2,000.00	1,816.79
2-72-270	CONTRACTED SERVICES	0.00	0.00	1,200.00	1,200.00
2-72-510	GOODS & SUPPLIES	36.76	582.39	2,600.00	2,017.61
2-72-521	FUEL & LUBE	211.40	446.64	2,100.00	1,653.36
2-72-540	UTILITIES - REC BOARD, ETC	259.89	863.05	3,800.00	2,936.95
2-72-274	INSURANCE PREMIUMS	136.18	1,907.09	500.00	(1,407.09)
2-72-750	REQUISITIONS - RECREATION	0.00	0.00	0.00	0.00
2-72-762	CAPITAL PURCHASES	5,000.00	5,000.00	0.00	(5,000.00)
2-72-770	GRANTS TO ORGANIZATIONS	0.00	0.00	0.00	0.00
2-72-780	RECREATION TRAIL RESERVE	0.00	0.00	0.00	0.00
2-72-790	RECREATION - AMORTIZATION	0.00	0.00	0.00	0.00
2-13-770	GRANTS TO ORGANIZATIONS	0.00	0.00	16,550.00	16,550.00
*	<b>TOTAL PARKS &amp; RECREATION</b>	<b>7,690.32</b>	<b>13,826.71</b>	<b>57,450.00</b>	<b>43,623.29</b>
<b>CULTURE</b>					
2-74-250	REPAIRS & MAINTENANCE - OLD HALL	0.00	0.00	200.00	200.00
2-74-274	INSURANCE PREMIUMS	0.00	118.75	2,300.00	2,181.25



# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

GL Number	Description	April 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
2-74-510	GOODS & SUPPLIES - NEW HALL	95.42	345.00	0.00	(345.00)
2-74-540	UTILITIES	199.69	707.61	2,700.00	1,992.39
2-74-584	SPECIAL EVENTS	7.21	107.74	1,100.00	992.26
2-74-750	REQUISITION - PARKLAND LIBRARY	733.46	1,466.92	3,000.00	1,533.08
2-74-761	CONTRIBUTED TO OTHER OPERATING FN	0.00	0.00	1,000.00	1,000.00
2-74-770	TRANSFER TO OTHER ORGANIZATIONS	0.00	0.00	0.00	0.00
2-74-775	BAWLF PUBLIC LIBRARY APPROPRIATION	0.00	0.00	3,000.00	3,000.00
2-74-831	DEBENTURE INTEREST	0.00	0.00	0.00	0.00
*	<b>TOTAL CULTURE</b>	<b>1,035.78</b>	<b>2,746.02</b>	<b>13,300.00</b>	<b>10,553.98</b>
	<b>GENERAL</b>				
2-97-990	GENERAL CONTINGENCY	0.00	0.00	0.00	0.00
*	<b>TOTAL GENERAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
**	<b>TOTAL EXPENSES</b>	<b>50,703.77</b>	<b>207,118.89</b>	<b>628,330.00</b>	<b>421,211.11</b>
***	<b>SURPLUS/DEFICIT</b>	<b>31,149.97</b>	<b>107,047.49</b>	<b>235,011.00</b>	<b>127,963.51</b>

## VILLAGE OF BAWLF

### Request for Decision (RFD)

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>May 22, 2013</b>
<b>Originated By:</b>	<b>Myrna Schapansky, Acting Chief Administrative Officer</b>
<b>Title:</b>	<b>Tax Rate Bylaw</b>

#### **BACKGROUND/PROPOSAL:**

Bylaw 588/13 is presented to Council for Second and Third Readings to authorize the rates of taxation to be levied against assessable property within the Village of Bawlf for the 2013 Taxation Year.

#### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

A notice to residents was in the May issue of the Village Voice stating that first reading of Bylaw 588/13, the Tax Rate Bylaw, had been given at the regular meeting of Council held on April 17<sup>th</sup>, 2013 and that Council welcomes comments after the first reading of all bylaws. Copies of the bylaw were available upon request at the Village Office and were also online at [www.bawlf.com](http://www.bawlf.com).

Leanna Banack, Communications Coordinator, received one verbal question if the taxes were going to go up.

#### **COSTS/SOURCE OF FUNDING (if applicable)**

N/A

#### **RECOMMENDED ACTION:**

That Village Council pass two motions:

1. For Second Reading of Bylaw 588/13, a Tax Rate Bylaw.
2. For Third and Final Reading of Bylaw 588/13, a Tax Rate Bylaw

<b>Initials show support – Reviewed By:</b>	<b>Acting CAO: Myrna Schapansky</b>
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# Village of Bawlf

## BYLAW NO. 588/13

### A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE VILLAGE OF BAWLF FOR THE 2013 TAXATION YEAR

**Whereas**, the Village of Bawlf has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on April 17, 2013; and

**Whereas**, the estimated municipal expenditures and transfers set out in the budget for the Village of Bawlf for 2013 total \$641,130; and

**Whereas**, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$397,319, and the balance of \$243,811 is to be raised by general municipal taxation; and

**Whereas**, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farm land	\$73,135
Non-residential	\$10,136
	<hr/>
Total School Requisitions	\$83,271

**Whereas**, the Council of the Village of Bawlf is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

**Whereas**, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

**Whereas**, the assessed value of all property in the Village of Bawlf as shown on the assessment roll is:

	<u>Assessment</u>
Residential	\$27,290,670
Sanden Court (Municipal only)	\$ 603,280
Non-residential	\$ 2,641,970
Farm land	<u>\$ 26,980</u>
	\$30,562,900

**NOW THEREFORE** under the authority of the Municipal Government Act, the Council of the Village of Bawlf, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Bawlf:

	<b>Tax Levy</b>	<b>Assessment</b>	<b>Tax Rate</b>
<b>General Municipal</b>	\$243,811	\$30,562,900	0.0079774
<b>ASFF</b>			
<b>Residential/Farm land</b>	\$73,135	\$27,317,650	0.0026772
<b>Non-residential</b>	\$10,136	\$2,641,970	0.0038365

2. That this bylaw shall take effect on the date of the third and final reading.

Read a first time on this 17<sup>th</sup> day of April, 2013.

Read a second time on this \_\_\_\_ day of \_\_\_\_\_, 2013.

Read a third time and passed on this \_\_\_\_ day of \_\_\_\_\_, 2013.

Village of Bawlf:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

## VILLAGE OF BAWLF

### Request for Decision (RFD)

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>May 22, 2013</b>
<b>Originated By:</b>	<b>Myrna Schapansky, Acting Chief Administrative Officer</b>
<b>Title:</b>	<b>Drainage Improvements</b>

#### **BACKGROUND/PROPOSAL:**

In April, 2012 Focus Corporation surveyed and prepared a drainage design for Hanson Street between Molstad Avenue and Martin Avenue to address the drainage improvements. The plan includes surface drainage swales for Hanson Street. They also provided recommendations to address standing water concerns west of Sanden Street along Molstad Avenue west to the discharge location. Council passed the capital budget on April 17 which included funds of \$20,000 to deal with the mud and lack of drainage on Hanson Street and \$17,000 for Molstad Avenue.

#### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Acting CAO Schapansky contacted Allan Yamashita of Focus to begin the project now so the work can be completed by this summer. He received a quote of \$47,315.00 from Jo's Concrete for the project. This quote is over \$10,000 more than the budgeted amount.

#### **COSTS/SOURCE OF FUNDING (if applicable)**

Funding is be provided by the 2013 Budget.

#### **RECOMMENDED ACTION:**

That Village Council pass two motions:

1. to accept the quote and begin the project immediately.
2. to revise the 2013 Budget to reflect the increase in the cost of the project.

**Initials show support – Reviewed By:**

**Acting CAO: Myrna Schapansky**



Please find attached our quote

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**From:** Allan Yamashita [<mailto:allan.yamashita@focus.ca>]  
**Sent:** May 7, 2013 6:03 AM  
**To:** [josconcrete@xplornet.com](mailto:josconcrete@xplornet.com)  
**Subject:** FW: Concrete Swales Village of Bawlf

Resending.

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**From:** Allan Yamashita  
**Sent:** Monday, May 06, 2013 2:56 PM  
**To:** 'josconcrete@xplomet.com'  
**Cc:** [mschapansky@bawlf.com](mailto:mschapansky@bawlf.com); ([LHorbasenko@bawlf.com](mailto:LHorbasenko@bawlf.com))  
**Subject:** Concrete Swales Village of Bawlf

Jo

Further to our telephone conversation, I have attached the design plan for the concrete swales on Hanson Street. There was no plan prepared for the swale on Molstad west of Sanden.

Scope of the work as follows:

- Attached drawing showing concrete swale on the west and east side of Hanson Street between Molstad Avenue and Martin Street
- For concrete swale construction:
  - 5 sections of concrete swale on the west side of Hanson Street totaling 69 lineal metres to be constructed
  - 3 sections of concrete swale on the east side of Hanson Street totaling 71 lineal metres to be constructed
  - Remove and replace 180 mm culvert on the west side of Hanson Street with a 300 mm culvert.
  - Concrete swale detail 200 mm depth 500 mm wide reinforcement with 10 m bars at 1000 c/c. 30 Mpa sulphate resistant cement. Include for construction joints.
  - Excavate and disposal of surplus material off-site. Compacted subgrade to 98% for a depth of 150 mm. 75 mm depth 25 mm gravel compacted to 98%.
  - Restore gravel pads, landscaping etc to preconstruction conditions.
- Molstad Avenue Concrete Swale
  - On the north side of Molstad Avenue between Sanden and McRae St. Water ponds in an existing drainage swale. A concrete swale is to be constructed in the existing ditch and as per the detail show on the drawings.
  - Approximately 120 lineal metres of concrete swale.

For the purposes of submitting a price, please complete the below schedule quantities along with unit prices and total cost.

Schedule of Quantities		Quantity	Unit	Unit Price	Amount
1	Hanson Concrete Swale	140	lineal metre	_____	_____
2	Hanson Street Culvert 300 mm	24	lineal metre	_____	_____







## Myrna Schapansky

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**From:** Allan Yamashita [allan.yamashita@focus.ca]  
**Sent:** May-09-13 2:13 PM  
**To:** mschapansky@bawlf.com  
**Cc:** (LHorbasenko@bawlf.com)  
**Subject:** Revised prices Jos Concrete

Myrna

I spoke with Jo this afternoon on his pricing. The x-section can be modified to reduce the sub-based preparation and which reduces the cost by \$20 per lineal metre. Revised cost as follows:

- The cost reduced by \$5000 from the previous total.
- Still high but better.

We could inquire with other contractors unless the Village is comfortable with the price.

Instruct on how you wish to proceed.

### Schedule of Quantities

	Quantity	Unit	Unit Price	Amount	
1	Hanson Concrete Swale	140	lineal metre	<u>\$ 166.75</u>	<u>\$ 23,345.00</u>
2	Hanson Street Culvert 300 mm	24	lineal metre	<u>\$ 165.00</u>	<u>\$ 3,960.00</u>
3	Molstad Avenue	120	lineal metre	<u>\$ 166.75</u>	<u>\$ 20,010.00</u>
			Total		<u>\$ 47,315.00</u>

The cost

Allan Yamashita, P.Eng.  
Senior Project Manager  
FOCUS Corporation  
Office: 780 401 1357  
Cell: 780 499 8874



# VILLAGE OF BAWLF

## Request for Decision (RFD)

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>May 22, 2013</b>
<b>Originated By:</b>	<b>Lynn Horbasenko, Chief Administrative Officer</b>
<b>Title:</b>	<b>Bylaw to Repeal All Inactive, Outdated &amp; Irrelevant Bylaws</b>

### **BACKGROUND/PROPOSAL:**

Bylaw 588/13 is presented to Council for First, Second and Third Readings to repeal the Village's inactive, outdated and irrelevant bylaws.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Through the Municipal Inspection process, it was noted that the majority of the Village's older bylaws that are outdated and/or irrelevant were never repealed. As the staff was reviewing the bylaws, a list of all bylaws that should be repealed was compiled. That list has now been included in the writing of Bylaw 588/13 and is before Council to pass First, Second and Third Readings if Council agrees to that process.

As a reminder, in order for Council to pass Third Reading of this bylaw, a motion to proceed with Third Reading must be passed unanimously.

### **COSTS/SOURCE OF FUNDING (if applicable)**

N/A

### **RECOMMENDED ACTION:**

That Village Council pass four motions:

1. For First Reading of Bylaw 588/13, a Bylaw to Repeal All Inactive, Outdated and Irrelevant bylaws.
2. For Second Reading of Bylaw 588/13, a Bylaw to Repeal All Inactive, Outdated and Irrelevant bylaws.
3. For Council to agree to proceed with the Third and Final Reading of Bylaw 588/13, a Bylaw to Repeal All Inactive, Outdated and Irrelevant bylaws.
4. For Third and Final Reading of Bylaw 588/13, a Bylaw to Repeal All Inactive, Outdated and Irrelevant bylaws.

**Initials show support – Reviewed By:**

**CAO: Lynn Horbasenko**



## VILLAGE OF BAWLF

### Rescinding Bylaw Bylaw No. 589/13

A bylaw for the Village of Bawlf in the province of Alberta for the purpose of rescinding all outdated and irrelevant bylaws, dating back to 1907.

**WHEREAS** under the provisions of the Municipal Government Act, being the Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council has been granted the authority to pass bylaws for municipal purposes; and

**WHEREAS** a number of the bylaws have become irrelevant in nature or replaced over time; and

**WHEREAS** those bylaws have not been repealed;

**NOW THEREFORE** the Council of the Village of Bawlf in the Province of Alberta deems it advisable to rescind the following bylaws:

**Agreements:**

475/95	433/86	388/81	346/77	209/62	87/42
472/95	424/85	370/79	270/71	194/61	55/28
455/92	410/84	368/79	267/71	192/61	
434/86	392/81	365/78	264/70	176/59	

**Animal Control:**

390/81	223/64	149/56	145/56	24/14
351/78	212/63	148/56	135/53	20/13
8/10				

**Appointments & Positions:**

534/04	366/79	248/66	197/61	88/41	25/14
377/80	356/78	207/62	174B/59	28/14	11/10

**Assessment:**

471/94	451/90	414/84	357/78	274/72	238/65	173/59
467/94	449/89	405/83	348/77	266/70	230/64	171/58
464/93	446/88	398/82	318/76	263/69	208/62	52/28
461/93	443/87	391/81	298/75	259/68	203/61	33/16
458/92	435/86	385/81	286/74	256/67	189/60	
457/92	423/85	381/80	281/73	245/66	184/59	

**Boards:**

432/86	268/71
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**Borrowing:**

573/10	389/81	217/63	60/30	37/19	16/12	2/07
567/09	386/81	216/63	59/29	35/17	14/11	1/07
542/07	380/80	186/59	49/26	29/15	13/11	
478/96	352/78	185/59	45/25	27/14	10/10	
413/84	244/66	180/59	44/24	26/14	7/09	
409/84	239/65	179/59	43/24	19/12	6/08	
402/83	235/65	141/55	41/22	18/12	5/08	
399/83	234/65	66/37	40/21	17/12	4/08	

**Breach of Bylaws:**

371/79  
146/56  
144/56

**Business:**

257/67	250/67	214/63	70/39	57/29	34/17	21/14
251/67	221/63	178/59	69/39	45/25	31/16	

**Bylaw Enforcement:**

22/14

**Census:**

215/63

**Construction:**

58/29      46/25

**Council:**

198/61  
338/77

**Development:**

261/68	151/56	136/53	85/41	50/27	23/14
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**Emergency Services:**

486/96	485/96	329/77	289/74
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**Facilities:**

252/67	243/66	231/64	204/61	67/37	61/32	39/21
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**Fire:**

372/79	282/74	241/66
347/77		

**Land Use:**

510/01      444/87      442/87      36/17

**Nuisance Properties:**

143/56

**Purchasing:**

271/71      255/67      210/62      196/61      47/25      12/10

**Rates:**

454/91      374/80

**Taxation, Various topics related to:**

395/82      237/65      205/62      162/57      114/48      65/37

391A/81      227/64      200/61      155/56      111B/47      64/36

278/73      213/63      164/57      139/55      79/39      42/23

**Traffic:**

275/73      219/63      152/56      147/56      48/26      30/15

**Utilities, Water &/or Sewer:**

480/96      439/87      425/85

**Waste:**

505/00      493/98      394/82      382/80      373/79      136/53      9/10

**Miscellaneous:**

421/85 Pasteurization of Milk

90/42 Providing for Holiday

15/11 Curfew

2. EFFECTIVE DATE

This bylaw shall take effect on the date of passing thereof.

**READ A FIRST TIME THIS 17th DAY OF April, 2013.**

**READ A SECOND TIME THIS \_\_\_ DAY OF \_\_\_, \_\_\_\_.**

**READ A THIRD TIME THIS \_\_\_\_ DAY OF \_\_\_\_, \_\_\_\_ AND FINALLY PASSED.**

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**ADMINISTRATOR**

**VILLAGE OF BAWLF**

**Request for Decision (RFD)**

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>May 22, 2013</b>
<b>Originated By:</b>	<b>Myrna Schapansky, Acting Chief Administrative Officer</b>
<b>Title:</b>	<b>Real Property Report</b>

**BACKGROUND/PROPOSAL:**

Alberta Geomatics Inc. of Edmonton surveyed Lots 14 – 30 Block 7 Plan RN57. At the present time, the property is on five separate titles. The titles are divided as follows: Lot 14; Lots 15 & 16; Lots 17 – 22; Lot 23; and Lots 24 – 30. The cenotaph is located right on the property line of Lots 14 and 15. The Bawlf Community Hall is located on Lots 17 – 19 and the Curling Rink is located on Lots 21 – 27 with a cement pad located on Lots 27 and 28. There is a lease agreement in place with Lot 29 and a drainage ditch that drains the back alley behind the hall and rink that must remain on Lot 30.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The improvements are entirely within the boundaries of the property except the ramp and sidewalk. No visible encroachments exist on the property from any improvements situated on an adjoining property and no visible encroachments exist on registered easements, rights-of-way affecting the property. My suggestion is that the property should be divided into four properties. Lots 14 & 15 should be kept as a park for the cenotaph; Lots 16 – 19 inclusive would contain the Bawlf Community Hall; Lots 20 – 28 inclusive would contain the Curling Rink; and Lots 29 and 30 would be kept by the Village.

**COSTS/SOURCE OF FUNDING (if applicable)**

The cost of the Real Property Report was \$2,598.75.

**RECOMMENDED ACTION:**

That Village Council pass a motion to separate the titles as into four separate titles consisting of Lots 14 and 15; Lots 16 -19; Lots 20 – 28; and Lots 29 and 30.

<b>Initials show support – Reviewed By:</b>	<b>Acting CAO: Myrna Schapansky</b>
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LOT:	TITLE No.
LOT 14	243 0 201
LOTS 15-16	2 0 203
LOTS 17-22	111 1 58
LOT 23	13 Q 67
LOTS 24-30	111 1 58

LOT: AS NOTED BLOCK: 7 PLAN: RN 57

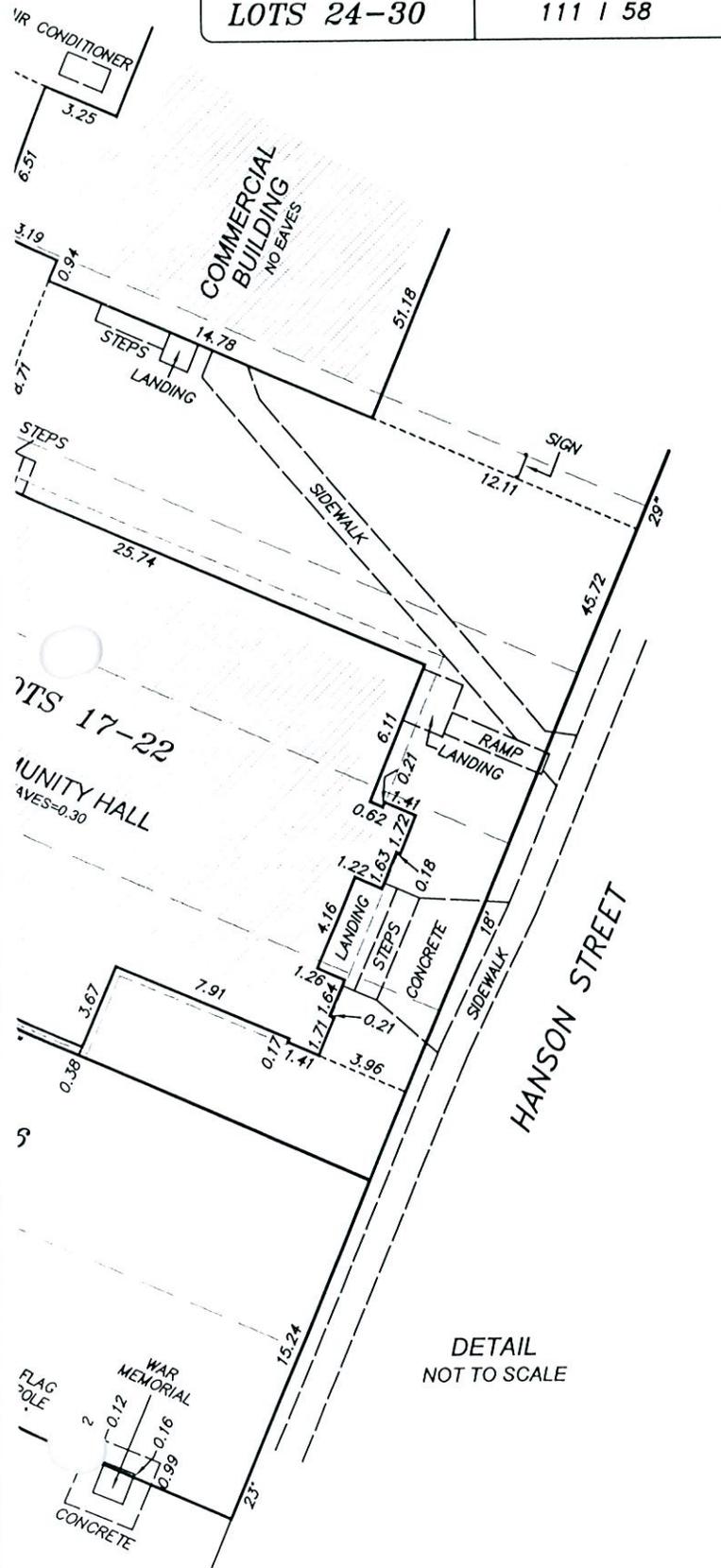
PREPARED FOR: THE VILLAGE OF BAWLF

ADDRESS: 203 HANSON STREET

MUNICIPALITY: BAWLF

TITLE: AS NOTED SEARCH DATE: 2013-04-29

SURVEY DATE: 2013-04-30 SCALE: 1:600



**NOTES:**

- ALL DISTANCES ARE IN METRES AND DECIMALS THEREOF
- ALL FENCES ARE WITHIN 0.20 m OF PROPERTY LINE UNLESS OTHERWISE NOTED
- ALL DISTANCES ON CURVED BOUNDARIES ARE ARC DISTANCES
- MEASUREMENTS APPLY TO FINISHED SURFACE OF EXTERIOR BUILDING WALLS, YARD DISTANCES ARE FROM FOUNDATION AND PERPENDICULAR TO PROPERTY LINES UNLESS OTHERWISE SHOWN
- EAVES ARE DIMENSIONED TO THE LINE OF FASCIA
- THERE MAY BE ADDITIONAL SURVEY INFORMATION ON THE BACK OF THIS PAGE

**LEGEND:**

FENCES ARE SHOWN THUS —X—X—X—X—

LEGAL SURVEY IRON POSTS FOUND SHOWN THUS ●

FILE: E7668 THIS DOCUMENT IS NOT VALID UNLESS IT BEARS AN ORIGINAL SIGNATURE AND ALBERTA GEOMATICS INC. PERMIT STAMP IN RED

**CERTIFICATION:**

I, HEREBY CERTIFY THAT THIS REPORT, WHICH INCLUDES THE PLAN AND THE RELATED SURVEY, WAS PREPARED AND PERFORMED UNDER MY PERSONAL SUPERVISION AND IN ACCORDANCE WITH THE MANUAL OF STANDARD PRACTICE OF THE ALBERTA LAND SURVEYORS' ASSOCIATION AND SUPPLEMENTS THERETO. ACCORDINGLY, WITHIN THOSE STANDARDS AND AS OF THE DATE OF THIS REPORT, I AM OF THE OPINION THAT:

- THE PLAN ILLUSTRATES THE BOUNDARIES OF THE PROPERTY, THE IMPROVEMENTS AS DEFINED IN PART D, SECTION 7.6 OF THE ALBERTA LAND SURVEYORS' ASSOCIATION'S MANUAL OF STANDARD PRACTICE, REGISTERED EASEMENTS, AND RIGHTS-OF-WAY AFFECTING THE EXTENT OF THE TITLE TO THE PROPERTY;
- THE IMPROVEMENTS ARE ENTIRELY WITHIN THE BOUNDARIES OF THE PROPERTY; EXCEPT THE SIDEWALKS & RAMP.
- NO VISIBLE ENCROACHMENTS EXIST ON THE PROPERTY FROM ANY IMPROVEMENTS SITUATED ON AN ADJOINING PROPERTY;
- NO VISIBLE ENCROACHMENTS EXIST ON REGISTERED EASEMENTS, RIGHTS-OF-WAY AFFECTING THE EXTENT OF PROPERTY;

**PURPOSE:** THIS REPORT AND RELATED PLAN HAVE BEEN PREPARED FOR THE BENEFIT OF THE PROPERTY OWNER, SUBSEQUENT OWNERS AND ANY OF THEIR AGENTS FOR THE PURPOSE OF A REAL ESTATE TRANSACTION. COPYING IS PERMITTED ONLY FOR THE BENEFIT OF THESE PARTIES. WHERE APPLICABLE, REGISTERED EASEMENTS AND UTILITY RIGHTS OF WAY AFFECTING THE EXTENT OF THE PROPERTY HAVE BEEN SHOWN. UNLESS SHOWN OTHERWISE, PROPERTY CORNER MARKERS HAVE NOT BEEN PLACED DURING THE SURVEY FOR THIS REPORT.

THE PLAN SHOULD NOT BE USED TO ESTABLISH BOUNDARIES DUE TO THE RISK OF MISINTERPRETATION OR MEASUREMENT ERROR BY THE USER.

THE INFORMATION SHOWN ON THIS REAL PROPERTY REPORT REFLECTS THE STATUS OF THIS PROPERTY AS OF THE DATE OF SURVEY ONLY. USERS ARE ENCOURAGED TO HAVE THE REAL PROPERTY REPORT UPDATED FOR FUTURE REQUIREMENTS.

DATED AT THE CITY OF EDMONTON, ALBERTA 2013-05-07

© PIOTR STROZYK A.L.S. 2013.

## ALBERTA LAND SURVEYOR'S REAL PROPERTY REPORT

Alberta Geomatics Inc.

Suite 201, 8762-50 AVENUE  
 EDMONTON ALBERTA T6E 5K8  
 email: abgeo@telus.net  
 PHONE: (780) 437-8033  
 FAX: (780) 437-8024

FIELD BY: J.M. DRAWN BY: D.S. CHECKED BY: P.S.



## VILLAGE OF BAWLF

### Request for Decision (RFD)

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>May 22, 2013</b>
<b>Originated By:</b>	<b>Myrna Schapansky, Acting Chief Administrative Officer</b>
<b>Title:</b>	<b>To Appoint Camrose County to provide Weed Inspection Services</b>

#### **BACKGROUND/PROPOSAL:**

The purpose of this RFD is to provide information to the Village Council regarding the requirement for weed inspection services as per the Alberta Weed Control Act.

#### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The Alberta Weed Control Act came into force on June 16, 2010 and aims to regulate noxious weeds, prohibited noxious weeds and weed seeds through inspection and enforcement.

A municipality is responsible for appointing an inspector to enforce and monitor compliance with the Act within their municipality. If the municipality does not comply, the Minister may appoint an inspector and the municipality would be responsible for the salary and expenses incurred.

Camrose County is willing to assist the villages by providing certified weed inspection services on a cost recovery basis for the chemical and labour. If they find weeds on private land, the expenses will be charged to the land owner. The Administration recommends that the Village accept the County's offer to assist us with meeting the regulations in the Act.

#### **COSTS/SOURCE OF FUNDING (if applicable)**

Funding is be provided by the 2013 Budget.

#### **RECOMMENDED ACTION:**

It is recommended that the Village Council pass a motion to appoint Camrose County as their authority for weed inspection and enforcement as per the Weed Control Act Chapter W-5.1, including any amendments, additions or deletions thereto; mandating that a local authority shall appoint an inspector to enforce and monitor compliance with the Act within their municipality.

<b>Initials show support – Reviewed By:</b>	<b>Acting CAO: Myrna Schapansky</b>
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# VILLAGE OF BAWLF

## Request for Decision (RFD)

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>May 22, 2013</b>
<b>Originated By:</b>	<b>Myrna Schapansky, Acting Chief Administrative Officer</b>
<b>Title:</b>	<b>Fire Department Policies</b>

### **BACKGROUND/PROPOSAL:**

The purpose of Policy 17 is to provide guidance for providing fire department annual honorariums to the volunteer Fire Chief and Deputy Fire Chief. The policy was revised by removing "Honorariums will be paid out as follows: 50% on June 30<sup>th</sup> and 50% on December 31<sup>st</sup>" and adding "Prior to June 15<sup>th</sup>, the Fire Chief and Deputy Fire Chief will each submit, in writing, their preferences for one of the following payment schedules:

1. 50% on June 30<sup>th</sup> and 50% on December 31<sup>st</sup>.
2. 100% on December 31<sup>st</sup>.

Policy 18 is to provide policy guidance for awarding fire department hourly honorariums. The revision consists of removing, "Honorariums will be paid out on a quarterly basis after March 31, June 30, September 30 and December 31<sup>st</sup>" and adding "Honorariums will be paid out based on when the Fire Chief or Deputy Fire Chief submits Schedule "A" but no more often than quarterly after March 31, June 30, September 30 and December 31".

Policy 19 is to provide policy guidance for providing compensation for participation in fire department practices. The revision consists of removing "Honorariums will be paid out on a quarterly basis after March 31, June 30, September 30 and December 31" and adding "Honorariums will be paid out based on when the Fire Chief or Deputy Fire Chief submits Schedule "A" but no more often than quarterly after March 31, June 30, September 30 and December 31".

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

### **COSTS/SOURCE OF FUNDING (if applicable)**

Funding is be provided by the 2013 Bawlf Fire Department Budget.

### **RECOMMENDED ACTION:**

That Village Council pass three motions:

1. For approval of revised Policy 17.
2. For approval of revised Policy 18.
3. For approval of revised Policy 19.

Initials show support – Reviewed By:

Acting CAO: Myrna Schapansky

Item: 5.e)



# VILLAGE OF BAWLF

## Request for Decision (RFD)

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>May 22, 2013</b>
<b>Originated By:</b>	<b>Myrna Schapansky, Acting Chief Administrative Officer</b>
<b>Title:</b>	<b>Fire Department Policies</b>

### **BACKGROUND/PROPOSAL:**

The purpose of Policy 17 is to provide guidance for providing fire department annual honorariums to the volunteer Fire Chief and Deputy Fire Chief. The policy was revised by removing "Honorariums will be paid out as follows: 50% on June 30<sup>th</sup> and 50% on December 31<sup>st</sup>" and adding "Prior to June 15<sup>th</sup>, the Fire Chief and Deputy Fire Chief will each submit, in writing, their preferences for one of the following payment schedules:

1. 50% on June 30<sup>th</sup> and 50% on December 31<sup>st</sup>.
2. 100% on December 31<sup>st</sup>.

Policy 18 is to provide policy guidance for awarding fire department hourly honorariums. The revision consists of removing, "Honorariums will be paid out on a quarterly basis after March 31, June 30, September 30 and December 31<sup>st</sup>" and adding "Honorariums will be paid out based on when the Fire Chief or Deputy Fire Chief submits Schedule "A" but no more often than quarterly after March 31, June 30, September 30 and December 31".

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### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

### **COSTS/SOURCE OF FUNDING (if applicable)**

Funding is be provided by the 2013 Bawlf Fire Department Budget.

### **RECOMMENDED ACTION:**

That Village Council pass three motions:

1. For approval of revised Policy 17.
2. For approval of revised Policy 18.
3. For approval of revised Policy 19.

<b>Initials show support – Reviewed By:</b>	<b>Acting CAO: Myrna Schapansky</b>
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<b>Date:</b> January 19, 2011	<b>Motion:</b> 07/11
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<b>Title:</b> Fire Department Annual Honorariums	<b>Policy No.</b> 17
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**Purpose:**

To provide policy guidance for providing fire department annual honorariums to the volunteer Fire Chief and Deputy Fire Chief.

**Background:**

The Village of Bawlf acknowledges the value, benefit and necessity of a volunteer fire brigade. The Village believes it valuable and essential to recognize, respect and honour the sacrifices, dedication and extraordinary efforts of its volunteer fire brigade.

**Procedures:**

The Fire Chief and Deputy Fire Chief will be eligible for the following annual honorariums:

<b>Years of Experience in the Position</b>	<b>Fire Chief</b>	<b>Deputy Fire Chief</b>
0-5 years	\$1200	\$ 600
6-10 years	\$1400	\$ 700
11-15 years	\$1600	\$ 800
16-20 years	\$1800	\$ 900
21-25 years	\$2000	\$1000

These honorariums compensate the volunteer fire chief and deputy fire chief for all administrative responsibilities and attendance at the annual fire chief's convention. (Administrative responsibilities include, but are not limited to, preparing and submitting annual fire budgets to the Village Manager by October 10<sup>th</sup> each year, monitoring the fire budgets, completing provincial and county reports, invoicing appropriate parties, submitting monthly reports to the Village Manager and/or Village Council, meeting with the Village Manager or Village Council, and other administrative duties as required.)

(Honorariums will be paid out as follows: 50% on June 30<sup>th</sup> and 50% on December 31<sup>st</sup>.) *Removed*

*Gordon Blatz*  
MAYOR

*Lynn Habasenko*  
VILLAGE MANAGER

*Item: 5.e)*





<b>Date:</b> January 19, 2011 May XX, 2013 (revised)	<b>Motion:</b> 07/11 XX/13
<b>Title:</b> Fire Department Annual Honorariums	<b>Policy No.</b> 17

**Purpose:**

To provide policy guidance for providing fire department annual honorariums to the volunteer Fire Chief and Deputy Fire Chief.

**Background:**

The Village of Bawlf acknowledges the value, benefit and necessity of a volunteer fire brigade. The Village believes it valuable and essential to recognize, respect and honour the sacrifices, dedication and extraordinary efforts of its volunteer fire brigade.

**Procedures:**

The Fire Chief and Deputy Fire Chief will be eligible for the following annual honorariums:

<b>Years of Experience in the Position</b>	<b>Fire Chief</b>	<b>Deputy Fire Chief</b>
0-5 years	\$1200	\$ 600
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These honorariums compensate the volunteer fire chief and deputy fire chief for all administrative responsibilities and attendance at the annual fire chief's convention. (Administrative responsibilities include, but are not limited to, preparing and submitting annual fire budgets to the Village Manager by October 10<sup>th</sup> each year, monitoring the fire budgets, completing provincial and county reports, invoicing appropriate parties, submitting monthly reports to the Village Manager and/or Village Council, meeting with the Village Manager or Village Council, and other administrative duties as required.)

Prior to June 15<sup>th</sup>, the Fire Chief and Deputy Fire Chief will each submit, in writing, their preferences for one of the following payment schedules:

1. 50% on June 30<sup>th</sup> and 50% on December 31<sup>st</sup>.
2. 100% on December 31<sup>st</sup>.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
VILLAGE MANAGER





<b>Date:</b> January 19, 2011	<b>Motion:</b> 08/11
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<b>Title:</b> Fire Department Hourly Honorariums	<b>Policy No.</b> 18
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**Purpose:**

To provide policy guidance for awarding fire department hourly honorariums.

**Background:**

The Village of Bawlf acknowledges the value, benefit and necessity of a volunteer fire brigade. The Village believes it valuable and essential to recognize, respect and honour the sacrifices, dedication and extraordinary efforts of its volunteer fire brigade.

**Procedures:**

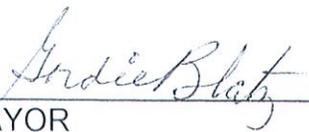
Volunteer firefighters will receive hourly honorariums (one hour minimum and partial hour rounded up to the next full hour) for attending fire and/or emergency calls at a rate of:

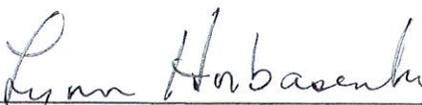
\$15.00 per hour for firefighters while on scene

\$18.00 per hour for the officer in command at the scene

As per Canada Revenue Agency regulations, fire department members receiving honorariums that exceed \$1000 per calendar year will be issued a T4 for the amount over \$1000.

(Honorariums will be paid out on a quarterly basis after March 31, June 30, September 30 and <sup>Removed</sup> December 31) It will be the responsibility of the Fire Chief or Deputy Fire Chief to summarize the details of each fire or emergency call and each individual firefighter's hours spent at the scene. Schedule "A", as attached to this policy, will be the report form used for this purpose. This summary is to be submitted to the Village Office for processing and cheques will be mailed to each individual firefighter.

  
MAYOR

  
VILLAGE MANAGER





<b>Date:</b> January 19, 2011 May XX, 2013 (revised)	<b>Motion:</b> 08/11 XX/13
<b>Title:</b> Fire Department Hourly Honorariums	<b>Policy No.</b> 18

**Purpose:**

To provide policy guidance for awarding fire department hourly honorariums.

**Background:**

The Village of Bawlf acknowledges the value, benefit and necessity of a volunteer fire brigade. The Village believes it valuable and essential to recognize, respect and honour the sacrifices, dedication and extraordinary efforts of its volunteer fire brigade.

**Procedures:**

Volunteer firefighters will receive hourly honorariums (one hour minimum and partial hour rounded up to the next full hour) for attending fire and/or emergency calls at a rate of:

\$15.00 per hour for firefighters while on scene

\$18.00 per hour for the officer in command at the scene

As per Canada Revenue Agency regulations, fire department members receiving honorariums that exceed \$1000 per calendar year will be issued a T4 for the amount over \$1000.

It will be the responsibility of the Fire Chief or Deputy Fire Chief to summarize the details of each fire or emergency call and each individual firefighter's hours spent at the scene. Schedule "A", as attached to this policy, will be the report form used for this purpose. This summary is to be submitted to the Village Office for processing and cheques will be mailed to each individual firefighter. (Honorariums will be paid out based on when the Fire Chief or Deputy Fire Chief submits Schedule "A" but no more often than quarterly after March 31, June 30, September 30 and December 31.) - New

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
VILLAGE MANAGER



## Village of Bawlf Fire Department Hourly Honorariums

For the Period: \_\_\_\_\_, 20\_\_\_\_.

	<b>Hourly Rate:</b>	<b>descrip Date</b>							<b>Total Hours</b>	<b>Total Honorarium</b>
Fire Chief - lead	\$18								0	\$0
Fire Chief	\$15								0	\$0
Dwayne Dennis-lead	\$18								0	\$0
Dwayne Dennis	\$15								0	\$0
Merlin Bergquist	\$15								0	\$0
Jayce Dennis	\$15								0	\$0
Scott Dodsworth	\$15								0	\$0
Shawn Grouette	\$15								0	\$0
Don Kruger	\$15								0	\$0
Paul Lorente	\$15								0	\$0
Daryl Reinke (First Aic	\$15								0	\$0
Karen Robbins	\$15								0	\$0
	\$15								0	\$0
	\$15								0	\$0
	\$15								0	\$0
	\$15								0	\$0
	\$15								0	\$0
	\$15								0	\$0
<b>TOTALS</b>			0	0	0	0	0	0	0	\$0

Verified by Fire Dept: \_\_\_\_\_ Date: \_\_\_\_\_

Village Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_

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To be submitted by Chief or Deputy following any or all of these quarterly periods:

- January 1 - March 31
- April 1 - June 30
- July 1 - September 30
- October 1 - December 31





<b>Date:</b> January 19, 2011	<b>Motion:</b> 09/11
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<b>Title:</b> Fire Department Practice Compensation	<b>Policy No.</b> 19
--	-------------------------

**Purpose:**

To provide policy guidance for providing compensation for participation in fire department practices.

**Background:**

The Village of Bawlf acknowledges the value, benefit and necessity of a volunteer fire brigade. The Village believes it valuable and essential to recognize, respect and honour the sacrifices, dedication and extraordinary efforts of its volunteer fire brigade.

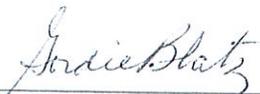
**Procedures:**

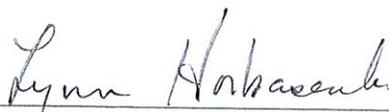
Volunteer firefighters will receive hourly honorariums (rounded to the next full hour) for participating in fire practices at a rate of:

\$10.00 per hour to a maximum of two hours per practice and a maximum of two practices per month

*Removed:*

(Honorariums will be paid out on a quarterly basis after March 31, June 30, September 30 and December 31.) It will be the responsibility of the Fire Chief or Deputy Fire Chief to summarize the details of the activities of each fire practice and each individual firefighter's hours. Schedule "A", as attached to this policy, will be the report form used for this purpose. This summary is to be submitted to the Village Office for processing and cheques will be mailed to each individual firefighter.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
VILLAGE MANAGER





<b>Date:</b> January 19, 2011 May XX, 2013 (revised)	<b>Motion:</b> 09/11 XX/13
<b>Title:</b> Fire Department Practice Compensation	<b>Policy No.</b> 19

**Purpose:**

To provide policy guidance for providing compensation for participation in fire department practices.

**Background:**

The Village of Bawlf acknowledges the value, benefit and necessity of a volunteer fire brigade. The Village believes it valuable and essential to recognize, respect and honour the sacrifices, dedication and extraordinary efforts of its volunteer fire brigade.

**Procedures:**

Volunteer firefighters will receive hourly honorariums (rounded to the next full hour) for participating in fire practices at a rate of:

\$10.00 per hour to a maximum of two hours per practice and a maximum of two practices per month

It will be the responsibility of the Fire Chief or Deputy Fire Chief to summarize the details of the activities of each fire practice and each individual firefighter's hours. Schedule "A", as attached to this policy, will be the report form used for this purpose. This summary is to be submitted to the Village Office for processing and cheques will be mailed to each individual firefighter (Honorariums will be paid out based on when the Fire Chief or Deputy Fire Chief submits Schedule "A" but no more often than quarterly after March 31, June 30, September 30 and December 31.) *New*

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
VILLAGE MANAGER



## Village of Bawlf Fire Department Practice Honorariums

For the Period: \_\_\_\_\_, 20\_\_\_\_.

	<u>Hourly Rate:</u>	<u>Date</u>					<u>Total Hours</u>	<u>Total Honorarium</u>
Fire Chief	\$10						0	\$0
Dwayne Dennis	\$10						0	\$0
Merlin Bergquist	\$10						0	\$0
Jayce Dennis	\$10						0	\$0
Tracey Dennis (Sec)	\$10						0	\$0
Scott Dodsworth	\$10						0	\$0
Shawn Grouette	\$10						0	\$0
Don Kruger	\$10						0	\$0
Paul Lorente	\$10						0	\$0
Daryl Reinke(First Aid	\$10						0	\$0
Karen Robbins	\$10						0	\$0
	\$10						0	\$0
	\$10						0	\$0
	\$10						0	\$0
	\$10						0	\$0
	\$10						0	\$0
<b>TOTALS</b>		0	0	0	0	0	0	\$0

Verified by Fire Dept: \_\_\_\_\_ Date: \_\_\_\_\_

Village Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_

To be submitted by Chief or Deputy following any or all of these quarterly periods:

- January 1 - March 31
- April 1 - June 30
- July 1 - September 30
- October 1 - December 31



Village of Bawlf Fire Department  
Practice Summary

For the Period: \_\_\_\_\_

Date of Practice: _____	Activities and Skills Practiced:
Start & End Time: _____	
Number of Attendees: _____	
Date of Practice: _____	Activities and Skills Practiced:
Start & End Time: _____	
Number of Attendees: _____	
Date of Practice: _____	Activities and Skills Practiced:
Start & End Time: _____	
Number of Attendees: _____	
Date of Practice: _____	Activities and Skills Practiced:
Start & End Time: _____	
Number of Attendees: _____	
Date of Practice: _____	Activities and Skills Practiced:
Start & End Time: _____	
Number of Attendees: _____	



<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>May 22, 2013</b>
<b>Originated By:</b>	<b>Myrna Schapansky, Acting Chief Administrative Officer</b>
<b>Title:</b>	<b>MUNIX &amp; AMSC Insurance Services Agreement</b>

**BACKGROUND/PROPOSAL:**

In 2002 the Village of Bawlf signed the MUNIX Subscribers Agreement created for AUMA members. It has now been amended and improved. MUNIX is a licensed insurance reciprocal where members insure each other, pool premiums and pay claims through the Subscribers Agreement and a power of attorney. The amended Agreement has been reviewed by legal counsel and the Office of the Superintendent of Insurance. The MUNIX Advisory Board, comprised of AUMA Board member whose municipalities are participants in MUNIX, recommends all subscribers sign the amended Subscribers Agreement.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Changes to the agreement are as follows;

1. Policy Period Ends January 1<sup>st</sup>. The 2002 Agreement defined the insurance policy period as ending on December 31. The amended Agreement reflects actual practice with the policy period ending as of January 1.
2. Removal of the Five Year Sign Up Requirement. The amended Agreement has no minimum sign up period requirement.
3. Subscriber Definition is Changed. A Regular or Associate member of AUMA is eligible to be a subscriber. The 2002 agreement allowed participation from affiliate members which are now removed.
4. Attorney can be a corporation. The term Attorney is not lawyer but rather the Attorney under a Power of Attorney. The amended Agreement specifies that the attorney can be a corporation which helps to provide continuity for MUNIX.
5. Ability to Grow Funds. The Insurance Act requires a reserve fund to be maintained. The amended Agreement also allows the Board to hold "such greater amounts for reserve funds as determined to be prudent and appropriate by the Advisory Board".
6. Clarifies Subscribers Proportion Share. If the Exchange terminates or ceases to exist, assets are distributed based on a formula known as the Subscriber's Proportionate Share. Subscriber's Proportionate Share is based on a share of Premiums over the previous five year period. The 2002 Agreement had a similar definition but no five year limit.
7. MUNIX Advisory Board Discretion. A new clause confirms the Board's broad discretion. The Advisory Board can consider any matter which in its sole and unfettered discretion is in MUNIX's best interests and the decision or determination is final and binding and not subject to challenge.
8. Acceptance of Subscribers. Authority may be delegated to the Attorney to accept or reject subscribers to MUNIX and applications are made to the Attorney. The 2002 Agreement required the Board to approve new subscribers. Delegating this task to the Attorney allows for quicker decisions and reflects current procedure.
9. Termination of Subscriber. The 2002 Agreement allows the Advisory board to terminate a Subscriber where the Subscriber : a) fails to comply with the Subscribers Agreement or a recommendation of the Advisory Board; b) ceases to be a regular or associate member of

- AUMA; or c) does not pay a premium or other assessment. The amended Agreement gives the Board general discretion to remove subscribers after 90 days notice is given.
10. Rights and Obligations on Termination. In the 2002 Agreement terminating or withdrawing subscribers were eligible to receive a proportionate share of excess premiums. Under the amended Agreement, subscribers waive any right to compensation or reimbursement if the insurance reciprocal dissolves.
  11. Premium Calculation. The amended Agreement clarifies the Attorney calculates the Subscriber's premium and communicates the amount due.
  12. Advisory Board Composition. In the 2002 Agreement the Advisory Board is comprised of AUMA Board Members who are elected officials of subscribers. In 2005, AMSC was incorporated. It is a wholly owned subsidiary of AUMA. In the amended Agreement the Advisory Board is all members of the Board of AMSC who are elected officials of subscribers plus the non-elected appointed members of the Board of AMSC. This change allows appointed AMSC Board members to be part of Advisory Board and better aligns MUNIX with AMSC.
  13. Annual Meeting Date. The 2002 Agreement requires the annual meeting to be held not later than 30 days after AUMA's annual convention. The amended Agreement clarifies the annual meeting can be held at the same time with AUMA's convention or within 30 days after the convention.
  14. Time of Board Minutes Preparation. The amended Agreement states minutes of the Board meetings are to be sent to the Board as soon as reasonable practicable rather than the existing 15 days.
  15. Annual Report. The Advisory Board determines timing and content of the Annual Report. The 2002 Agreement specified the content of the annual report. The amended Agreement gives the Board leeway to include meaningful information.
  16. Liability of Advisory Board. The limitation of liability for the Advisory Board members has been restructured slightly.
  17. Board Member Compensation. In the amended Agreement, Board members can be compensated for their services acting as a member of the Advisory Board. The 2002 Agreement stipulates no payment for services to a Board member.
  18. Liability Insurance. The new requirements to purchase liability insurance extend to an employee, director or officer of the Attorney not just the Board members.
  19. Amending the Agreement. There is no process for amendments in the 2002 Agreement. The amended Agreement includes a process for the future. Amendments come into effect no earlier than December 31 of the year the amendment is made. There must be one month's notice to all Subscribers of the intention to effect an amendment and a description of the amendment at the annual meeting. This will allow the Subscribers Agreement to be more readily updated.
  20. Power of Attorney. MUNIX Attorney-in-Fact Ltd is appointed as the Attorney under the Power of Attorney an individual, John McGowan is the current Attorney.

**COSTS/SOURCE OF FUNDING (if applicable)**

N/A

**RECOMMENDED ACTION:**

That Village Council pass a motion to authorize the signing of the Amended and Reciprocal Insurance Exchange Agreement.

# VILLAGE OF BAWLF

## Request for Decision (RFD)

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>May 22, 2013</b>
<b>Originated By:</b>	<b>Myrna Schapansky, Acting Chief Administrative Officer</b>
<b>Title:</b>	<b>Motor Vehicle Registry Searches</b>

### **BACKGROUND/PROPOSAL:**

Sgt. Duane Thomas, Director of Enforcement for Alberta Animal and Municipal Enforcement Services has been informed by the RCMP that a policy change has been made within their Agency that they will no longer provide Vehicle License Plate Registration inquiries to outside Agencies. Policy in the past was the RCMP detachments in our area would run license plate inquiries on their behalf and provide the information to their Officers in order to follow-up on vehicle parking infractions that were observed in our municipalities.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

In order to continue to deal with parking infractions within our community, Alberta Animal and Municipal Enforcement Services is working on submitting an application to the Province to obtain access to the Motor Vehicle Registry. They are requesting a letter of support from the Village of Bawlf indicating the enforcement service that Alberta Animal and Municipal Enforcement Services provides for our Village and that as a Municipality we would be requesting access be provided in order to provide the necessary tools to the Bylaw Enforcement Officer who is enforcing the Municipal Bylaws within our Village.

### **COSTS/SOURCE OF FUNDING (if applicable)**

N/A

### **RECOMMENDED ACTION:**

That Village Council pass a motion to provide a letter of support to Alberta Animal and Municipal Enforcement Services requesting access be provided in order to provide the necessary tools to the Bylaw Enforcement Officer who is enforcing the Municipal Bylaws within our Village.

**Initials show support – Reviewed By:**

**Acting CAO: Myrna Schapansky**



780-373-3797

**From:** Duane [<mailto:thomas@albertaanimalservices.ca>]

**Sent:** April-22-13 9:54 AM

**To:** [rwittevrongel@townofbashaw.com](mailto:rwittevrongel@townofbashaw.com); 'Lynn Horbasenko'; [theresa@villageofbitternlake.ca](mailto:theresa@villageofbitternlake.ca); [vlbotha@xplornet.com](mailto:vlbotha@xplornet.com); [villqfrn@telus.net](mailto:villqfrn@telus.net); [info@rochonsands.net](mailto:info@rochonsands.net); [gswitenky@stettler.net](mailto:gswitenky@stettler.net); [robs@stettler.net](mailto:robs@stettler.net)

**Cc:** 'George Potter'; 'Kevin Duval'; 'DREW PENTON'

**Subject:** Traffic Bylaw Enforcement and Motor Vehicle Registry Searches

Good Morning,

We have been informed by the RCMP that a Policy change has been made within their Agency that they will no longer provide Vehicle License Plate Registration inquiries to outside Agencies. Policy in the past was the RCMP detachments in your area would run license plate inquiries on our behalf and provide the information to our Officers in order to follow-up on vehicle parking infractions that were observed in your Municipalities.

In order to continue to deal with parking infractions in your Municipality we are working on submitting an application to the Province to obtain access to the MOVES program (Motor Vehicle Registry). What I am requesting from you today is along with this application we would like to have supporting documentation by submitting a letter from your Municipality indicating the enforcement service that Alberta Animal and Municipal Enforcement Services provides to your Municipality and that as a Municipality you would be requesting access be provided in order to provide the necessary tools to the Bylaw Enforcement Officer who is enforcing the Municipal Bylaws within your Town/Village.

Appreciate your time and if you have any questions or concerns please contact me.

Sgt. Duane Thomas  
Director of Enforcement  
Alberta Animal and Municipal Enforcement Services





## Request for Decision (RFD)

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>May 22, 2013</b>
<b>Originated By:</b>	<b>Myrna Schapansky, Acting Chief Administrative Officer</b>
<b>Title:</b>	<b>2013 Municipal Census</b>

### **BACKGROUND/PROPOSAL:**

Every year the Village of Bawlf has the option of conducting an annual census or to use the population numbers from the Federal Census conducted in 2011. Bawlf's official population is 403.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The population of Bawlf has been very stable over the past two years. There would be very little benefit to conducting a census in 2013.

### **COSTS/SOURCE OF FUNDING (if applicable)**

The cost to conduct our own census would be \$400.00.

### **RECOMMENDED ACTION:**

That Village Council pass a motion to not conduct a Municipal Census in 2013.

<b>Initials show support – Reviewed By:</b>
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<b>Acting CAO: Myrna Schapansky</b>
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**VILLAGE OF BAWLF**

**Request for Decision (RFD)**

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>May 22, 2013</b>
<b>Originated By:</b>	<b>Myrna Schapansky, Acting Chief Administrative Officer</b>
<b>Title:</b>	<b>Bawlf Public Library Survey</b>

**BACKGROUND/PROPOSAL:**

The Village of Bawlf received a letter and a survey from Julie Ewashko, Chair of the Bawlf Public Library Board. She requested that Bawlf Council provide input into the future delivery of the Library's services and programs by completing 2013 Survey by May 31<sup>st</sup> and returning it to the Library.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

It is a benefit to the community if people complete the survey

**COSTS/SOURCE OF FUNDING (if applicable)**

N/A

**RECOMMENDED ACTION:**

That Village Council pass a motion to complete the Bawlf Public Library 2013 Survey and return it to the Bawlf Public Library before May 31<sup>st</sup>, 2013.

<b>Initials show support – Reviewed By:</b>
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<b>Acting CAO: Myrna Schapansky</b>
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Bawlf Public Library  
Box 116  
Bawlf, AB T0B 0J0

April 25, 2013

Mayor Gordon Blatz & Council  
Box 40  
Village of Bawlf  
Bawlf, AB T0B 0J0

**RE: BAWLF PUBLIC LIBRARY SURVEY**

Dear Mayor Blatz & Council:

I am writing on behalf of the Bawlf Public Library Board to invite the Village of Bawlf Council to provide input into the future delivery of the Library's services and programs.

Please encourage your members to complete the enclosed survey and return it to the Library by May 31, 2013 for a chance to win a free membership for a year.

Thank you in advance for your input as we strive to improve the quality of service provided by the Bawlf Public Library.

If you have any questions, please contact me at (780) 373-2510 or [jwiwad@hotmail.com](mailto:jwiwad@hotmail.com).

Sincerely,



Julie Ewashko  
Chair, Bawlf Public Library Board



**Bawlf Public Library 2013 Survey**

*We invite your feedback about the services provided by the Bawlf Public Library. Please complete the survey below and return it to the Library by May 31, 2013 for a chance to win a free membership for a year. Outside of our regular hours, please use the book drop by our entrance to return the survey.*

1. Do you have a membership to the Bawlf Public Library? Yes \_\_\_\_\_ No \_\_\_\_\_
  
2. If no, what factors prevent you from purchasing a membership to the Bawlf Public Library?
  - a) I have a membership to another public library.
  - b) The membership is too expensive.
  - c) I do not read often enough to buy a membership.
  - d) I purchase books.
  - e) I do not know enough about the services provided by the Bawlf Public Library.
  - f) Other \_\_\_\_\_
  
3. What services do you use most frequently at the Bawlf Public Library?
 

a) Books	e) Free Internet / WiFi
b) DVDs	f) Research
c) Newspapers and magazines	g) Other _____
d) E-audio books or E-books	h) N/A
  
4. How could service be improved at the Bawlf Public Library?
 

a) Longer hours (including weekend)	d) More literacy programs / workshops
b) Seating / workspace	e) Public access computers
c) Access within / into the building	f) Other _____
  
5. Which collections would you like to see expanded?
 

a) Board books	g) Adult non-fiction
b) Picture books	h) Large print books
c) Juvenile fiction	i) Books in other languages
d) Juvenile non-fiction	j) DVDs
e) Young adult books	k) Magazines
f) Adult fiction	l) Other _____
  
6. If you (or someone from your household) attended one or more of the following workshops / events, how would you rank your satisfaction with them?
 

	Not Satisfied	Somewhat Satisfied	Satisfied	Very Satisfied
eReader Sessions	1	2	3	4
Summer Reading Program	1	2	3	4
Alberta Prairies C.O.W. Bus	1	2	3	4
Children's Christmas Party	1	2	3	4

**Please explain:** \_\_\_\_\_

Bawlf Public Library 2013 Survey

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7. What types of programs would you like the Bawlf Public Library to offer for adults?

- a) Adult Literacy
- b) Arts & Crafts
- c) Author Meet & Greet
- d) Book Club
- e) E-book Training
- f) Other \_\_\_\_\_

8. Bawlf Public Library wishes to offer more programs for children and youth. What age group from your household would be interested in attending?

- a) Babies / infants
- b) Toddlers
- c) Preschool
- d) Elementary
- e) Junior High
- f) High School
- g) Family Program for a variety of ages
- h) N/A

9. When would you prefer programs be offered?

- a) Weekday mornings
- b) Weekday afternoons
- c) Weekday evenings
- d) Saturday mornings
- e) Saturday afternoons
- f) Other \_\_\_\_\_
- g) N/A

10. How would you like to learn more about the Bawlf Public Library?

- a) Newsletters
- b) Bulletin Boards
- c) School Visits
- d) Library Website
- e) Social Media
- f) Open Houses
- g) Other \_\_\_\_\_

11. How do you rank the overall service provided by the Bawlf Public Library?

- a) Excellent
- b) Good
- c) Neutral
- d) Fair
- e) Poor
- f) Very Poor

We welcome your general comments. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

*Thank you for your input. Your responses are appreciated as we strive to enhance the quality of service at the Bawlf Public Library. All personal comments will be kept confidential.*

Monday, Wednesday & Friday: 11:00 a.m. to 5:00 p.m. Thursday: 3:00 p.m. to 7:00 p.m.  
203 Hanson Street / Box 116 Bawlf, AB (780) 373-3882

# VILLAGE OF BAWLF

## Request for Decision (RFD)

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>May 22, 2013</b>
<b>Originated By:</b>	<b>Myrna Schapansky, Acting Chief Administrative Officer</b>
<b>Title:</b>	<b>2012 Operating Costs for the Bawlf Community Centre</b>

### **BACKGROUND/PROPOSAL:**

The purpose of this RFD is to present the 2012 Operational Costs for the Bawlf Community Centre and request approval from the Village Council to provide a cheque to the Bawlf and District Lions Club for the rental revenue collected. The lease agreement between the Village of Bawlf and the Lions Club states that the Village will forward to the Lions Club the annual rental fees collected as well as the annual net operating deficit for the operations of the hall.

The Bawlf Lions Club provided the attached operational cost summary. The Village staff provided the Lions Club with the amounts of the rental income collected as well as the costs covered by the Village for insurance.

### **COSTS**

As per the lease agreement with the Lions Club, the Village would owe the Lions \$8,264 for operational costs for 2012. Although the lease agreement stipulates the Village is to cover the entire operational deficit, the Lions Club is requesting only the rental fee amount of \$7,355 and has agreed to absorb the amount of \$909 of the operating costs.

### **RECOMMENDED ACTION:**

It is recommended that the Village Council approve payment to the Bawlf and District Lions Club in the amount of \$7,355 representing the 2012 rental income for the Bawlf Community Centre and that a letter be sent to the Lions Club thanking them for contributing the additional operational deficit of \$909 and the capital costs of \$11,643.

<b>Initials show support – Reviewed By:</b>	<b>Acting CAO: Myrna Schapansky</b>
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Bawlf and District Lions Club  
Box 123  
Bawlf, AB  
T0B 0J0

Village of Bawlf  
Box 40  
Bawlf, AB  
T0B 0J0

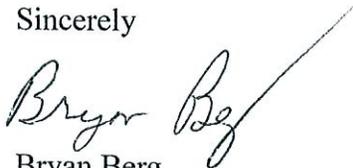
**RE: 2012 COMMUNITY CENTRE RENTAL RECONCILIATION**

The Bawlf Lions have reviewed the costs for the Bawlf Community Centre for 2012. We have spent \$8,264 on operational costs and \$11,643 on capital improvements. Based upon the invoices submitted, the Village has spent \$2210 on the Community Centre. A cost summary is enclosed.

The rental income for 2012 was \$7,355 which results on an operational deficit of \$3,119. In accordance with our 2007 lease agreement, we request the Village forward the rental income to the Bawlf and District Lions Club. Although the lease agreement stipulates the Village is to cover the entire operational deficit, we are only requesting the rental fee amount of \$7,355. The Bawlf Lions Club has agreed to absorb our portion of the operating deficit in the amount of \$909.

If you have any questions regarding the rental reconciliation please contact the undersigned at 373 2565

Sincerely

  
Bryan Berg  
Bawlf Lions

Item: 5.j)

BAWLF COMMUNITY CENTRE SUMMARY

GROUP	# USES	2012		2011	
		INCOME	# USES	INCOME	
Church	24	\$1,800	25	\$1,875	
Weddings	0	\$0	6	\$2,575	
Miscellaneous	32	\$4,605	44	\$5,090	
Lions	21	\$350	20	\$0	
Bawlf School	4	\$600			
Bawlf Seniors	33	\$0	33	\$0	
<b>TOTAL INCOME</b>	<b>114</b>	<b>\$7,355</b>	<b>128</b>	<b>\$9,540</b>	

HALL EXPENSES

Power	\$3,278	\$3,738
Heat	\$1,313	\$1,316
Phone	\$668	\$564
Janitor	\$1,648	\$3,073
Hall Supplies	\$1,722	\$1,118
Insurance	\$1,845	\$1,690
<b>OPERATING COSTS</b>	<b>\$10,474</b>	<b>\$11,499</b>

<b>OPERATIONAL DEFICIT</b>	<b>-\$3,119</b>	<b>-\$1,959</b>
<b>Lions Expenses</b>	<b>\$8,264</b>	
<b>Village expenses</b>	<b>\$2,210</b>	

CAPITAL IMPROVEMENTS

Speakers/sound system	\$1,567	\$489 sound system
Storage cabinets	\$3,439	\$4,252 drapes
Fans	\$1,637	\$1,161 chair rail
Trees	\$2,620	
Park benches	\$2,380	
<b>CAPITAL IMPROVEMENTS</b>	<b>\$11,643</b>	<b>\$5,902</b>

# VILLAGE OF BAWLF

## Request for Decision (RFD)

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>May 22, 2013</b>
<b>Originated By:</b>	<b>Councillor Fern Reinke</b>
<b>Title:</b>	<b>Village Clean Up</b>

**BACKGROUND/PROPOSAL:**

Would like to discontinue the pick-up of appliances and heavy items on the annual village clean up night. It puts employees at risk for injury.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Discussion

**COSTS/SOURCE OF FUNDING (if applicable)**

N/A

**RECOMMENDED ACTION:**

N/A

<b>Initials show support – Reviewed By:</b>
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<b>Acting CAO: Myrna Schapansky</b>
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**VILLAGE OF BAWLF**

**Request for Decision (RFD)**

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>May 22, 2013</b>
<b>Originated By:</b>	<b>Myrna Schapansky, Acting Chief Administrative Officer</b>
<b>Title:</b>	<b>Policy #16 – Use of Council Chambers</b>

**BACKGROUND/PROPOSAL:**

A letter dated May 8<sup>th</sup> requesting a revision to Policy #16 to allow the use of Council Chambers for the Library's programming and annual general meetings without the supervision of a Council member or Village Administration was received from Julie Ewashko, Chair of the Bawlf Public Library Board.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The Library Board would appreciate the use of the Chambers during workshops/events to ensure that they have access to the kitchen area and water source. They would also be able to accommodate larger attendance at their various meetings and functions.

**COSTS/SOURCE OF FUNDING (if applicable)**

N/A

**RECOMMENDED ACTION:**

That Village Council pass a motion to revise Policy #16 to accommodate the needs of the library patrons, staff and Board Members.

<b>Initials show support – Reviewed By:</b>	<b>Acting CAO: Myrna Schapansky</b>
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Bawlf Public Library  
Box 116  
Bawlf, AB T0B 0J0

May 8, 2013

Mayor Gordon Blatz & Council  
Box 40  
Village of Bawlf  
Bawlf, AB T0B 0J0

Dear Mayor Blatz & Council:

**RE: POLICY #16: USE OF COUNCIL CHAMBERS**

I am writing on behalf of the Bawlf Public Library Board to request use of the Village of Bawlf Council Chambers for the Library's programming and annual general meetings.

We would appreciate use of the Chambers during workshops/events to ensure that we have access to an appropriate kitchen area and water source. The Chambers would also enable larger attendance at annual general meetings.

We recognize that *Policy #16, Use of Council Chambers* does not permit such use without the supervision of a Council member or Village Administration. As such, we invite Council to revise the Policy to help us accommodate the needs of our patrons, staff and Board members at everyone's convenience.

If Council agrees to permit use without supervision, we will be sure to provide sufficient notice when the Chambers are needed.

Thank you for your consideration. If you have any questions, please call me at (780) 373-2510 or email [jwiwad@hotmail.com](mailto:jwiwad@hotmail.com).

Sincerely,



Julie Ewashko  
Chair  
Bawlf Public Library Board





Date: **May 13, 2009**

Motion: **70/09**

Title: **Use of Council Chambers**

**Policy No. 16**

**Purpose:** To provide guidelines for the use of the Council Chambers after hours and weekends.

**Procedure:**

The Council Chambers/Staff Room in the Village of Bawlf Administration Office will be available to be used by volunteer groups and organizations for evening or weekend meetings, provided that a member of the Village Administration or the Village Council is in attendance for the duration of the meeting.

Groups or organizations wishing to hold a meeting in this location, must call the Village Office in advance of the meeting to book the appropriate date and time.

There will be no charge for the use of the Council Chambers/Staff Room under the conditions mentioned above.

Users will be expected to leave the room in a clean and tidy state (ie. wash all coffee pots, cups and cutlery used, remove all materials off the council table, turn off all lights, etc.)

The Village Administration or Village Council in attendance will be expected to disarm the building on arrival and arm the building again on departure.

A large, stylized handwritten signature in black ink, consisting of several overlapping loops and curves.

\_\_\_\_\_  
Mayor

A handwritten signature in black ink that reads "Lynn Hobasenko".

\_\_\_\_\_  
Village Manager



**To:** Blatz Gordie

**Subject:** village conditions

Attn: Mayor, Council and CAO of Village of Bawlf

As you know, when people consider purchasing property in a municipality, they drive around to see how things look. How are properties maintained? What are the roads like? Are there drainage issues? Does the general condition of the municipality suggest a sense of pride? What kind of a sense do you think potential newcomers get by driving into Bawlf?

1. The drainage situation along the east side of Hanson Street north of Molstad Ave is deplorable! I am surprised the owners of these newly developed properties are putting up with it. Have a look now while everything is wet. Residents drive through water and mud to get to their garages. Let's get this fixed. You've had advice from our previous village foreman and I understand your engineers came up with the same advice. So now let's get it done. Make a decision and go with it. If it turns out a few years down the road to have been the wrong decision, we can learn from that and try something else. But we do have to try something.
2. There is a vacant lot along that stretch of houses that should be cleaned up and brought to grade for drainage purposes. The poor folks living next door shouldn't have to look at tall weeds and mess.
3. The BLACKMAN vacant lot and the vacant lot to the west of it need attention as well. Both hold stagnant water for long periods of time in the spring and after rains. These waters breed mosquitoes and negatively impact the aesthetics of the community. Does Council not have the authority to demand that vacant lot owners fill and level their properties, if for no other reason than to prevent stagnant water collection?
4. The conditions and aesthetics of the ditch along Molstad Avenue are worse every year. As you know, this problem escalated due to the actions of a previous village foreperson when the ditch was cleared of snow one spring. The bottom and slopes of the ditch were left in such rough shape that a residential lawn mower cannot be used without risking damage to the machine. The proper slope of the ditch was altered so stagnant water sits in pools along its length. Also, the culvert under my driveway is only 10" while the rest of the culverts are 16" to 20". This culvert constricts water flow right at the beginning of the ditch just where we should be enabling water flow away from the intersection of Molstad and Sanden.
5. I keep hearing reasons (excuses?) that water does not run from the village because of the condition of the drainage ditch on the north side of the village. If this is a concern, the drainage board should be addressing the issue. Drainage systems were developed in in area to remove water. If they are not doing the job they were constructed for, they need to be cleared or cleaned or deepened so they do.

As I mentioned in a proposal to Council last year, I think we need to change the culvert under my driveway for a number of reasons: (This project was originally approved by a Council many years ago when B. LENIUS was Mayor but they just didn't get around to doing it)

1. This will increase water flow away from the source (the intersection)
2. Extending the culvert to the alley will solve the problem of trying to maintain the hole between my driveway and the alley.
3. Adding a bit of length (say 3 m) to extend the culvert east of my driveway will prevent water and cattails from the east end of the driveway and resolve more ditch damage issues.
4. Aesthetics would be greatly improved.

Item: 5.m)

5. Visitors would be able to park without having to put their vehicles half way down the ditch bank.

Also, as I mentioned last year, the costs associated with this driveway improvement project would be minimal. Various options exist.

1. I have a price of \$41.00/m for 16" culvert so 16 m would cost \$656.00 plus a coupling for \$25.00 and an end (not priced but perhaps \$100.00?). You already have clay for backfilling.
2. You could use the pipe you already have sitting east of the trout pond. Then your cost be be zero except for hauling the backfill dirt to the site.
3. If you are not willing to let me use the pipe, and if the Village cannot afford the culverts, will you let me purchase them?

I am prepared to volunteer the labor and equipment as my contribution towards seeing this project completed. And if this initial phase works, perhaps we can continue the project west over the next years, thus reducing the dangers associated with water filled ditches while increasing aesthetics. If it doesn't work, we've all learned a lesson and I will accept responsibility for restoring the site to its present condition.

There was some concern expressed about the culvert perhaps freezing up. I do not believe that is a concern as none of the culverts have frozen up in several years since the ditch along the school grounds was cleaned up. Just to appease that concern, I am prepared to run a water line through the culvert so it can be thawed out should that ever happen.

Once again, in my opinion doing nothing because we aren't absolutely positive it will work is not an acceptable or practical approach. Please consider accepting one of the three options I've presented. I would hope the Village isn't so broke as to have to resort to option 3.

**VILLAGE OF BAWLF**  
**Request for Decision (RFD)**

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>May 22, 2013</b>
<b>Originated By:</b>	<b>Mayor Gordie Blatz</b>
<b>Title:</b>	<b>Road Maintenance &amp; Improvements</b>

**BACKGROUND/PROPOSAL:**

During the 2013 Budgeting process, funds were allocated towards street improvements. Border Paving has been asked to submit a quote on the work that is required to recondition the road base and then resurface. A motion is required to plan out which roads will be worked on this year.

Would Council like to set up a rotational maintenance schedule once these roads are resurfaced? How many years, what streets?

*\*At the time of preparing the agenda, the quote from Border Paving was not yet available.*

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Discussion

**COSTS/SOURCE OF FUNDING (if applicable)**

N/A

**RECOMMENDED ACTION:**

N/A

<b>Initials show support – Reviewed By:</b>	<b>Acting CAO: Myrna Schapansky</b>
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# 2013 ALBERTA PROVINCIAL EDITION REGISTRATION FORM

Deadline for registration: April 30<sup>th</sup> 2013



RECEIVED  
APR 23 2013



Provincial  
Presenting Partner



<b>Municipality (please print)</b>		<b>Total Population</b>	<b>Mayor</b>
<b>Name of Primary CiB Contact</b>		<b>Position / Title</b>	
<b>Address</b>		<b>Province</b>	<b>Postal Code</b>
( )	( )		
<b>Phone</b>	<b>Fax</b>	<b>E-mail</b>	
<b>Name of Alternate CiB Contact Person</b>		<b>Position / Title</b>	
<b>Address</b>		<b>Province</b>	<b>Postal Code</b>
( )	( )		
<b>Phone</b>	<b>Fax</b>	<b>E-mail</b>	
<b>Please Indicate How Your Community Will Participate:</b>			
<b>Competitive:</b> (by assigned population category)		<input type="checkbox"/>	
<b>Non-Competitive:</b>			
Friends (evaluated)		<input type="checkbox"/>	
Friends (non-evaluated)		<input type="checkbox"/>	

**The benefits of participating are:**

- being a part of the provincial program and evaluated by trained volunteer judges;
- receiving an invitation to attend the provincial and national awards ceremonies;
- obtaining information and evaluation feedback to improve their community provincial and national visibility;
- opportunities to improve the community's quality of life;
- increase in civic pride and community involvement.

**The participating municipalities:**

- pay a registration fee based on population categories:  
**\$200.00** (1 - 5 000), **\$350.00** (5 001 - 20 000), **\$400.00** (20 001 - 50 000), **\$450.00** (over 50 000)
- prepare for the evaluation to take place in July or August;
- provide lodging for one night for the two judges (billeting is acceptable);
- give appropriate recognition to local, provincial and national sponsors.

**Please make cheques payable to "ARPA" and mail to:  
ARPA, 11759 Groat Road, Edmonton, Alberta, T5M 3K6**

Dan Chambers - Prov. Coordinator

[dchambers@arpaonline.ca](mailto:dchambers@arpaonline.ca)

<http://arpaonline.ca/program/cib/>

Item: 7.a)



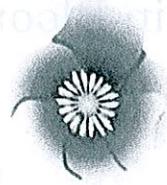
# GROWING YOUR WAY

## An Invitation to Participate in Alberta's Communities in Bloom Program

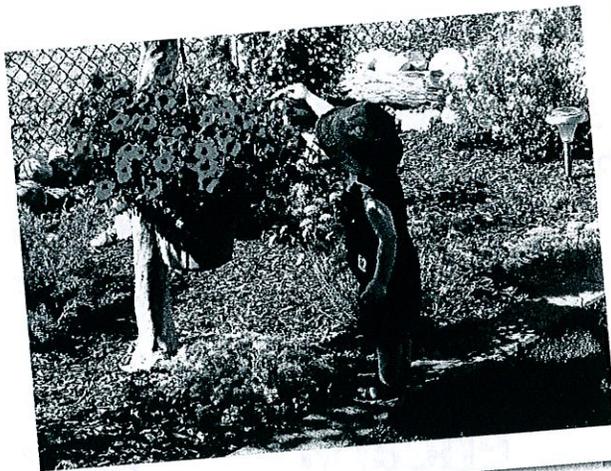


ALBERTA

### It's Time for YOUR Community to Bloom...



- BOOST civic pride & community involvement.
- SEE continuous improvement throughout your community.
- PRESERVE your community's natural and cultural heritage.
- EXCHANGE ideas and enjoy cultural expression.
- INCREASE your community's property values.
- FOSTER environmental awareness and stewardship.
- ATTRACT tourists.
- ENHANCE the visual appeal of your neighborhoods and public spaces.
- ENGAGE your community's citizens and agencies in acting together to grow flowers and friendships.



*"Town Council and the citizens of Strathmore have a great deal of pride in our municipality, and truly believe we have a special community. We are thankful for the efforts of all those involved in our local Communities in Bloom program in making our community a better place in which to live, work and visit."*

**Steve Grajczyk, Mayor**  
Town of Strathmore

*"The Communities in Bloom program has done wonders for the Hamlet of Woking. Saddle Hills County is very appreciative of the incentive that this program provides for the residents to take ownership of their community and help to turn it into a community that they can be proud to live in."*

**Faye Kary, Director of Corporate Services**  
Saddle Hills County

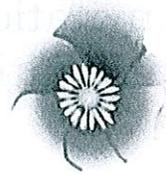
*"The Communities in Bloom program encourages local leaders and community groups to work cooperatively in a grass roots approach as they build a community together one project at a time."*

**Barry Rasch, Mayor**  
Village of Thorsby



# DO YOU WANT TO HELP BUILD A VIBRANT AND SUSTAINABLE COMMUNITY?

Join Alberta's Communities in Bloom Program!

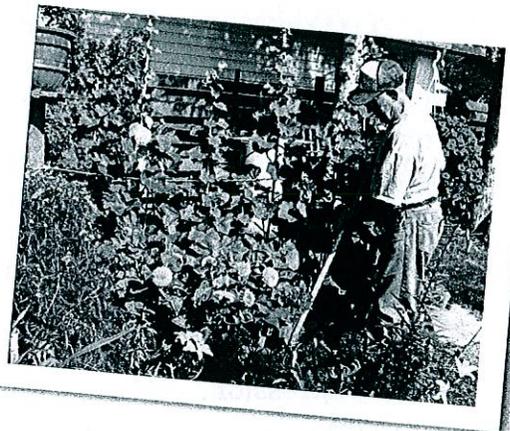


## 3 Easy Steps to Getting Started:

1

### CHECK US OUT ONLINE

<http://cib.arpaonline.ca>



2

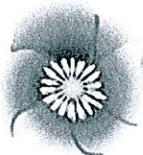
### GET TOGETHER WITH OTHERS

To generate awareness, enthusiasm and involve people of all ages in your Community's effort.

3

### GET THE BALL ROLLING!

Call CiB Alberta's Provincial Coordinator, Dan Chambers, to find out more information and arrange for a presentation.



**Dan Chambers**  
Provincial Coordinator  
Communities in Bloom Alberta  
Ph: (780) 458-5383  
Email: [dchambers@arpaonline.ca](mailto:dchambers@arpaonline.ca)





# How to Participate in Communities in Bloom

www.communitiesinbloom.ca

People, Plants and Place Growing Together

## THE PROGRAM

**Communities in Bloom** is a Canadian non-profit organization committed to fostering civic pride, environmental responsibility and beautification through community participation and the challenge of a national program, with focus on enhancing green spaces in communities. National beautification programs have flourished in Europe – including Great Britain, France and Ireland – for decades, and were the inspiration for Communities in Bloom.

The program began in 1995 with 29 Canadian communities and has grown to improve the quality of life in hundreds of participating communities in the provincial, national and international editions.

**All communities are invited to participate in the provincial or national editions, within their population category.**

Trained volunteer judges travel across Canada during July and August to evaluate communities and the overall contributions of municipality, businesses & institutions and residents, including volunteer efforts in regards to the following **EIGHT CRITERIA**:

**1 Tidiness.** Includes an overall tidiness effort. Elements for evaluation are green spaces (parks, etc.), medians, boulevards, sidewalks, streets; municipal, commercial, institutional and residential properties; ditches, road shoulders, vacant lots and buildings; weed control, litter clean-up (including cigarette butts and gum), graffiti and vandalism programs.



Brooks, AB - Tidiness Award Winner, presented by Communities in Bloom

**2 Environmental Action.** Includes efforts and achievement with respect to: policies, by-laws, programs and best practices, 3-R initiatives (reduce/reuse/recycle), waste reduction, composting sites, hazardous waste collections, water conservation, naturalization, and environmental stewardship activities under the guiding principles of sustainable development pertaining to green spaces.



< MARLANT, Halifax, NS - Environmental Action Award Winner, presented by Communities in Bloom

**3 Heritage Conservation.** Includes efforts to preserve heritage within their community. Priority in evaluation is given to natural heritage, as well as the integration of landscape and streetscapes as it pertains to the built heritage of a community. Also consists of preservation of cultural heritage which includes monuments, memorials, artefacts, museums and history, archives, traditions, customs, festivals and celebrations.



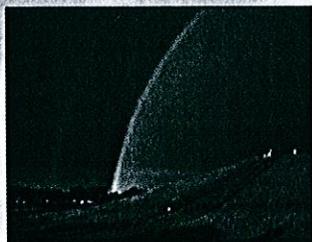
Pembroke, ON - Heritage Conservation Award Winner, presented by Beauti-Tone

**4 Urban Forestry.** Includes the efforts with regards to written policies, by-laws, standards for tree management (selection, planting, and maintenance), long and short-term management plans, tree replacement policies, tree inventory, Integrated Pest Management (IPM), heritage, memorial and commemorative trees.



Edmonton, AB - Urban Forestry Award Winner, presented by CN

**5 Landscape.** This section of the evaluation supports all efforts to create an environment showcasing the overall surroundings. The overall plan and design must be suitable for the intended use and location on a year-round basis. Elements for evaluation include: native and introduced materials; balance of plants, materials and constructed elements; appropriate integration of hard surfaces and art elements, use of turf and groundcovers.



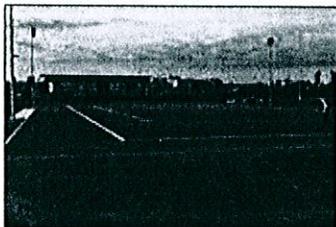
Stettler, AB - Landscape Award Winner, presented by CNLA

**6 Floral Displays.** "Floral Displays" evaluates efforts to design, plan, execute, and maintain floral displays of high quality standards. Evaluation includes the design and arrangements of flowers and plants (annuals, perennials, bulbs, ornamental grasses) in the context of originality, distribution, location, diversity and balance, colour, and harmony. This pertains to flowerbeds, carpet bedding, containers, baskets and window boxes.



Trail, BC - Floral Displays Award Winner, presented by the National Capital Commission

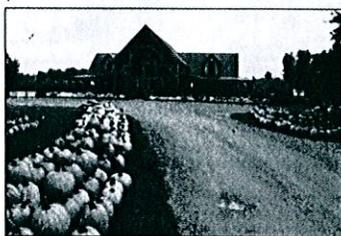
**7 Turf & Groundcovers.** Relates to turf management programs, maintenance, policies, standards and best practices, as well as to quality and use of turf and groundcovers in all sectors of the community.



*R.M. of Wood Buffalo AB - Turf & Groundcovers Award Winner, presented by Scotts® Turf Builder®*

\* Included in the Landscape section of the evaluation form

**8 Community Involvement.** It doesn't happen without you! Community Involvement includes public and citizen involvement in various community programs and projects, recognition of volunteers, and support toward community initiatives by the municipal, business and private sector.



*Lambton Shores, ON - Community Involvement Award Winner, presented by Home Hardware*

\* Included in each of the section of the evaluation form

Communities  
in Bloom  
Foundation



Fondation  
Collectivités  
en fleurs

Established in 2005, the Communities in Bloom Foundation is dedicated to funding, developing and disseminating education and awareness to a wide audience on the value, improvement, importance and sustainable development of green spaces and natural environment in Canadian society.

For more information or to make a donation, please contact:

Raymond Carrière, Founding President  
(514) 694-8871  
bloom.fleurs@sympatico.ca

or visit : [www.CanadaHelps.org](http://www.CanadaHelps.org)

## PROVINCIAL EDITIONS & PARTNERS – CONTACT INFORMATION

To get involved or learn more about the program in your province or territories, please contact:



### BRITISH COLUMBIA

Catherine Kennedy  
info@bccommunitiesinbloom.ca  
www.bccommunitiesinbloom.ca  
604-576-6506



### QUÉBEC

Marie-Andrée Boucher  
marie.boucher@fleuronsduquebec.com  
www.fleuronsduquebec.com  
450-774-5707



### ALBERTA

Dan Chambers  
dchambers@arpaonline.ca  
www.cib.arpaonline.ca  
780-458-5383



### NEW-BRUNSWICK

Program Coordinator  
bloom@cib-cef.com  
www.communitiesinbloom.com  
1-888-991-9319



### SASKATCHEWAN

Andrew Exelby  
aexelby@spra.sk.ca  
www.spra.sk.ca  
306-780-9262 / 1-800-563-2555



### NOVA SCOTIA

Tanice Mundle  
tanice@tourism.ca  
www.novascotiainbloom.org  
902-423-4480 / 1-800-948-4267



### MANITOBA

Elizabeth Werner  
elizabeth@mbcommunitiesinbloom.ca  
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204-572-4004



### PRINCE EDWARD ISLAND

Program Coordinator  
bloom@cib-cef.com  
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1-888-991-9319



### ONTARIO

Martin Quinn  
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1-888-991-9319



### NEWFOUNDLAND & LABRADOR

Stephen Quinton  
membership@municipalitiesnl.com  
www.municipalitiesnl.com  
709-753-6820



YUKON



NORTHWEST TERRITORIES



NUNAVUT

Please contact the Program Coordinator at 514-694-8871 – [bloom@cib-cef.com](mailto:bloom@cib-cef.com)

## PROGRAM STRUCTURE

*Because Communities in Bloom is designed to be a continuous community improvement program, it is divided into three phases: Provincial, National and International.*

### Provincial Editions

Communities participate with other communities in their population category within their province. Provincial judges evaluate the communities on the eight criteria previously listed and award a certificate with a rating of 1 to 5 blooms (5 being the highest ranking) at a provincial awards ceremony in the fall. Any community is allowed to participate in a non-competitive category either to learn about the program or, if they are past participants, to maintain their initiatives, program and committees.

The provincial editions also include a non-competitive Mentoring category, where an experienced community guides a new community through the process of their first participation. Each provincial organization also offers special programs and categories specific to provincial context and objectives.

### National Edition

*Who is invited to participate in the national edition?*

### Population

The top two communities, excluding the winners, from each province in each population category from the previous year's national edition.

Up to two 4 or 5 Bloom communities from each population category of the Provincial Edition, as recommended by the provincial organizations.

### Circle of Excellence

A non-competitive category – with or without evaluation – where past National winners are invited to continue local CiB initiatives.

### Class of Champions

This category is a competition between past winners. Population categories (small - medium - large) are determined by registrations.

### Canadian Forces Sustainable Communities

A category that involves Canadian Forces Bases.

### Special Attractions

A category that features green attractions such as parks, living history museums, BIAs, etc.

### International

A category that invites past winners from different national programs to compete with each other.

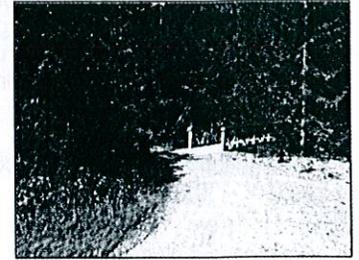
### Outstanding Achievement Awards

Awards are also part of the provincial and national editions and recognize exemplary achievement in each of the eight criteria, plus other special initiatives.

## PROGRAM BENEFITS

Communities have recognized numerous benefits from participating in the program:

- Increased civic pride and community involvement
- Environmental stewardship through the enhancement of green spaces
- Mobilization of citizens, groups, organizations, businesses and municipality working together
- Best practices and Information exchange
- Valuable information and feedback from the judges
- Economic development and increased property values
- Marketing and promotional opportunities
- Positive benefits for the tourism, hospitality and retail industries
- Improved quality of life
- Participation from all ages and walks of life of the community



Harrison Hot Springs, BC - Sustainable Development Award Winner, presented by Communities in Bloom

## PROCESS FOR PARTICIPATION

### Registrations

Helpful Information on the program and the evaluation form are available by contacting the National Office of Communities in Bloom or by visiting: [www.communitiesinbloom.ca](http://www.communitiesinbloom.ca).

Registration can be done through the provincial organizations or the Communities in Bloom national office.

### Your Local Committee

The committee is usually composed of local citizens, including one member of council and members of associations, businesses and organizations interested in horticulture, heritage and improving community life.

The committee's objectives are:

- To involve the community by means of local contests, which increase awareness about the program, its benefits and opportunities.
- To act as liaison with the municipal authorities and Communities in Bloom.

### Bloom Ratings

Communities are rated from 1 to 5 blooms

Up to 55 points:	1 bloom
56-63 points:	2 blooms
64-72 points:	3 blooms
73-81 points:	4 blooms
82 points and more:	5 blooms

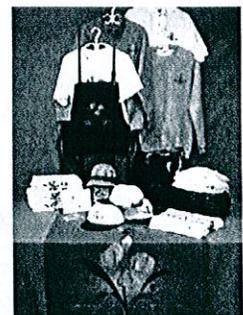
### Budget

While participation in the program does not require considerable financial resources, obtaining funds to promote the program, involve the community, honour participants and volunteers, attend the award ceremonies, etc. is recommended. It is suggested for the community to prepare an estimated budget and to find sources of funding, such as fundraising programs, community events, etc. Communities in Bloom will provide fundraising ideas and examples from other communities.

### Promotional Merchandise

For information and order forms, please visit [www.communitiesinbloom.ca](http://www.communitiesinbloom.ca) or contact:

Merchandise Coordinator  
Communities in Bloom  
Tel 514-694-8871 • Fax 514-694-3725  
[bloom@cib-cef.com](mailto:bloom@cib-cef.com)



## Program Commitment

*The participating communities have a responsibility to:*

- Involve the entire community to participate (with the support of municipal council)
- Prepare for the judging in July or August.
- Provide lodging for 1 or 2 nights for 2 judges.
- Provide transportation for the judges to and from the nearest airport/train station.
- Attend the Provincial and/or National awards ceremonies.
- Pay a registration fee, based on population categories and level of competition.

## The Judges' Visit – Useful Information

- Prepare information that addresses all criteria in the evaluation form.
- Make good use of the time spent by the judges in your community, to benefit from their expertise.
- The judges' itinerary should include all of the criteria.
- Provide the judges with the opportunity to interact with key individuals and network in your community.
- Let them see that you are proud of your achievements.



Gibbons, AB - Youth Involvement Award Winner, presented by the Communities in Bloom Foundation



< Brandon, MB - Community of Gardeners Award Winner, presented by Scotts®

## Awards Ceremonies

The Provincial Awards Ceremonies are held in the fall and include presentations and awards to all participants along with the judges' feedback.

The National Awards Ceremonies, hosted in a different city each year, is held in the fall, in conjunction with the National Symposium on Parks and Grounds. All National Finalists are encouraged to attend. The communities are showcased by means of community exhibits and promotional material.

## Special Projects

**Scotts Miracle-Gro Garden Contest:** The contest celebrates outstanding residential gardens (flower garden, edible garden and child-run edible garden). ([www.scotts.ca](http://www.scotts.ca))

**Scotts Miracle-Gro GRO1000 Grassroots Gardens:** A commitment to install 1,000 gardens and green spaces in the United States, in Canada and in Europe by 2018. ([www.grogood.com/GiveBackToGro/GRO1000/Canada](http://www.grogood.com/GiveBackToGro/GRO1000/Canada))

**CN EcoConnexions – From the Ground Up:** A program that aims to promote the greening of municipal properties across Canada. ([www.cnfromthegroundup.ca](http://www.cnfromthegroundup.ca))

**Home Hardware Charity Calendar:** A fundraiser for the SickKids Foundation featuring participating communities ([www.sickkidsfoundation.com](http://www.sickkidsfoundation.com))

**Nutrients for Life:** Learning gardens for schools to provide education on soil nutrients. ([www.schoolgardennetwork.ca](http://www.schoolgardennetwork.ca))

## Promotions

**www.communitiesinbloom.ca:** CiB's website has been revamped to give even more visibility to our participants in the Media Coverage, NewsComm and Explore our Communities section of our website.

**Social Networks:** CiB participants are welcomed to send us updates, news and photos to post on our Facebook and Twitter pages: ([www.facebook.com/communitiesinbloom](http://www.facebook.com/communitiesinbloom)) & ([www.twitter.com/cibcef](http://www.twitter.com/cibcef))

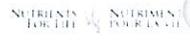
**Information Exchange Network:** Information and documents gathered by the judges and made available on the Leisure Information Network (LIN) website. ([www.lin.ca/communities-in-bloom](http://www.lin.ca/communities-in-bloom))

**Magazine:** Published twice-yearly, also showcases participants with photos, results and articles.



112, Terry Fox, Kirkland, Québec H9H 4M3  
Tel.: 514-694-8871 • Fax: 514-694-3725  
bloom@cib-cef.com  
www.communitiesinbloom.ca

## National Sponsors



Municipal World

## Partners



Mission BC - Land Reclamation Award Winner, presented by The Butchart Gardens

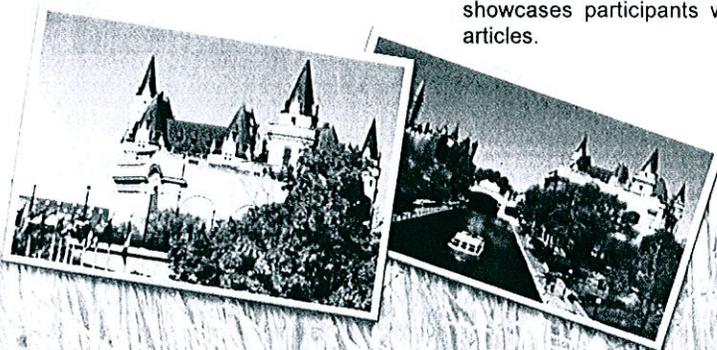
NSP & G  
SNP & EV

2013 National Symposium on Parks & Grounds

## National Awards Ceremonies

October 23-26, 2013

Canada's Capital Region, Ottawa-Gatineau, Canada



## Myrna Schapansky

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**From:** Human Services [mailto:senderauthenticated.com] on behalf of Human Services [hs.connects@gov.ab.ca]  
**Sent:** May-07-13 3:18 PM  
**To:** vilbawlf@syban.net  
**Subject:** Children First Legislation

If you are having difficulty viewing this email properly, please click here:  
<http://www.industrymailout.com/Industry/View.aspx?id=444477&q=588586342&qz=452118>

# Children First Act



May 7, 2013

Today Bill 25, the Children First Act was introduced in the Legislature by Human Services Minister Dave Hancock. [Read the news release.](#)

This Act follows through on Premier Redford's commitment to support the health, safety, security and well-being of children in Alberta. It puts the lens of children on government's legislation, tools, processes and policies that affect programs and services for children and youth, and leads the way for improving outcomes for young people in Alberta.

The legislation has a strong link with the [Social Policy Framework](#) and follows the current direction for government by:

- removing barriers,
- making thoughtful and meaningful changes in how Albertans are supported, and
- ensuring government ministries are effectively working together and with community partners.

If the Children First Act is passed, it will increase information sharing and collaboration when assisting children and families; improve available supports for young victims of crime; make a real difference in protecting children and ensure that government staff and their community service delivery partners have the tools and resources to best support Albertans.

Please keep updated on the passage of this bill by reading the [debate transcripts in Hansard](#). More information about the Act is available on the [Human Services website](#).

Yours truly,  
Dave Hancock QC  
Minister

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## COUNCIL MOTIONS - ACTION LIST

Action #	Date	Motion #	Motion	Staff Member Responsible	Status
4	16-Jan	11/13	Deputy Mayor Yuha that the Village of Bawlf establish a Water Meter Reserve in the 2012 audit and that any surplus in the 2012 water services budget area be transferred to the reserve as part of the 2012 audit.	Myrna/Lynn to set it up with auditor	Copy of motion put in 2012 audit file for Brian King January 23, 2013.
6	16-Jan	14/13	Deputy Mayor Yuha that Council accept the letter from the Bawlf Curling Club transferring ownership of the curling rink facility to the Village of Bawlf as information and further, that a letter be sent to the Bawlf Curling Club informing them that the former Bawlf Curling Club members be granted access to the facility until June 30, 2013 to dispose of the curling rink equipment and assets.	Lynn	Completed - Curling Club notified. Curling Club to remove assets by June 30, 2013.
8	16-Jan	19/13	Mayor Blatz that council direct Administration to ascertain the ownership of the United Church in Bawlf.	Leanna, Myrna	Title is held by Historical Society (Society dissolved on Feb. 2, 2011). Community meeting held Feb 19/13 to discuss status. The Village contacted the United Church of Canada and Alberta Land Titles. Item was included on the April 17th Agenda. Now tabled to August.
14	20-Feb	31/13	Deputy Mayor Yuha to approve the revised Emergency Repair and Maintenance Agreement between the Village of Bawlf and Alberta Transportation for the Water Supply Line and the Sanitary Forcemain between Highway 13 and the Canadian Pacific Railway tracks with a term of twenty (20) years.	Lynn	Agreement mailed to Stewart Weir. Awaiting return of signed copy back to the Village.
25	20-Mar	56/13	Councillor Robbins to table the survey of Lots 14-30, Block 7, Plan LVII until the April meeting.	Lynn	Complete - survey company chosen at April 17th Meeting.

## COUNCIL MOTIONS - ACTION LIST

Action #	Date	Motion #	Motion	Staff Member Responsible	Status
26	20-Mar	58/13	Mayor Blatz that Administration provide Council with a copy of the policies to be reviewed and brought to a special meeting on April 15, 2013 at 6:30 p.m.	Lynn	Complete - Policy review meeting held April 15/13.
27	20-Mar	59/13	Deputy Mayor Yuha that in response to Directive 2 and Recommendation 10 of the Municipal Inspection Report, accept the details of the newly created bylaw inventory as information.	Leanna/Lynn	Complete - staff will continue to add new bylaws to the inventory.
28	20-Mar	60/13	Mayor Blatz that in response to Directive 4 and Recommendation 13 of the Municipal Inspection Report, Village Council direct Administration to review all Village of Bawlf policies annually in February to ensure relevancy and clarity.	Lynn	Complete - Policy review meeting held April 15/13.
29	20-Mar	61/13	Deputy Mayor Yuha that in response to Recommendation 11 of the Municipal Inspection Report, Council direct Administration to review all Village of Bawlf bylaws annually in February to ensure relevancy, accuracy and consistency.	Lynn	Requested extension from the Minister. Bylaw repeals to be included on a future Council Agenda.
31	20-Mar	65/13	Councillor Tessari that Village Council direct Administration to contact other communities of similar size to see how they handle emergency contacts outside of regular office hours.	Lynn	Still needs to be researched. Will be brought to a future Council meeting.
32	20-Mar	66/13	Mayor Blatz that Council direct Administration to draft a policy for Curling Rink usage.	Lynn	Complete - policy passed April 17, 2013.
33	20-Mar	67/13	Mayor Blatz that Administration contract snow removal services as required, at a total cost not to exceed an amount of \$2500.	Justin	Complete ( <i>I hope</i> ) - Justin to monitor the spring thaw on a daily basis. Snow removal not required yet.
36	17-Apr	84/13	Mayor Blatz to direct Administration to contract Alberta Geomatics Inc. to provide surveying services for Lots 14-30, Block 7, Plan LVII, for a Real Property Report, at the quoted price of \$1650 and \$825 for the property pins with funding to come from land sale reserves.	Lynn	Survey crew to complete on site work the week of April 29th. Results to be included on the May Council Agenda for discussion.

## COUNCIL MOTIONS - ACTION LIST

Action #	Date	Motion #	Motion	Staff Member Responsible	Status
37	17-Apr	85/13	Mayor Blatz that the discussion regarding the United Church property be tabled until the August meeting.	Lynn	To be included on the August Council Agenda.
38	17-Apr	86/13	Councillor Tessari to approve the attached Curling Rink Policy to be implemented immediately upon passing.	Lynn/Myrna	Myrna to inform ball groups, grad committee, and all other users as bookings are requested.
39	17-Apr	87/13	Deputy Mayor Yuha that Council approve the use of the Curling Rink by the Bawlf Grad Committee, as a local not-for-profit group, in May 2013 at no charge.	Myrna	Myrna to inform the Grad Committee.
40	17-Apr	88/13	Councillor Reinke to accept Statistics Canada Consumer Price Index for the period of September to September as the annual Cost of Living Allowance to be applied to employee salaries and wages for 2013 as well as for future budgeting purposes.	Lynn/Myrna	Myrna to calculate COLA retroactive to January 1, 2013 and apply to all staff.
41	17-Apr	90/13	Mayor Blatz to approve the 2013 Operating and Capital Budget with Operating Expenditures of \$524,030, Project Expenditures of \$117,100, Operating Revenue of \$393,319, Project Revenue of \$4000 for an overall Operating deficit of \$243,811 and a Capital Budget of \$357,400.	Lynn/Myrna	Myrna to enter any adjustments to budgets prior to May Council Meeting.
42	17-Apr	91/13	Deputy Mayor Yuha to approve first reading of Bylaw 588/13, the Tax Rate Bylaw.	Leanna	Advertize 1st reading on web and newsletter.
43	17-Apr	93/13	Mayor Blatz to approve the appointment of Joy Bodnar to the Bawlf Public Library Board.	Lynn	Complete - letter sent to Library Board.
44	17-Apr	94/13	Deputy Mayor Yuha that Council accept the request from the Bawlf Public Library Board to amend the memorandum of understanding for the completion and acceptance of the financial report from March 15th of each year to April 30th of each year.	Lynn	Complete - letter sent to Library Board.
45	17-Apr	95/13	Councillor Tessari that Council accept the letter from the Bawlf Public Library Board regarding snow and ice removal for information.	Lynn	Complete - discussed possible solutions with PW staff.
46	17-Apr	97/13	Councillor Tessari to approve the Acting Appointment Policy as presented.	Lynn	Complete - informed staff.







## **Report from the Administration**

**For the period April 17th – May 21, 2013**

### **Administration:**

- The Village Voice was distributed on April 30th.
- Village Manager Horbasenko worked on bylaw review and inventory with Communications Coordinator Banack.
- Communications Coordinator Leanna Banack has given three weeks notice as of May 12 to accept a new job opportunity with Apollo Sunrooms.
- The Communications Coordinator continues to work on the new website and has been encouraging community groups to submit information so each can have their own page on the Village site.
- The Mil Rate Bylaw was posted on the Village web site after first reading and noted in the May Village Voice, inviting comments from residents. One person asked if the taxes were going to go up.
- Village Manager Lynn Horbasenko completed the grant accounting forms for the AMIP, FGTF and BMTG 2012 grants.
- An extension to December 31, 2013 to complete Directives 1 and 2 of the Municipal Inspection was granted by Ministerial Order No. L:07/13.
- The community garage sale had numerous participants.
- The Village received notification that our 2013 Canada Summer Jobs Grant will be \$1,464.00. The Village received a 2013 Federal Gas Tax of \$50,000 and a 2013 Basic Municipal Transportation Grant of \$24,180.
- Village Manager Horbasenko hired Alberta Geomatics to complete the survey for the hall/curling rink land.
- The Village Manager participated in the following external meeting:
  - April 23 – Met with Piotr Strozyk from Alberta Geomatics on site regarding the hall/rink survey.

### **Development:**

- The total number of development permits approved to date in 2013: one for a garage.
- Issued one compliance certificate in February. Total compliance certificates issued in 2013: one.
- Provided development information for two potential house permits.



### **Public Works:**

- Camrose County is coming to spray for dandelions all around the village at the end of May at a cost of \$900.00.
- A spray patch was done by Carillion at the entrance.
- Mowing has begun and is going well so far.
- The Director of Public Works wants to close down the dumping area for grass and wood due to too much abuse and cleanup.
- The lift station upgrade project by Renco of Ryley is under way and moving along well. It should be completed this week.
- Road grading and working on springs in areas around the village is being done.
- Spencer Bellingham and Samuel Johnson are working part time after school.
- A 1996 3 ton truck was purchased for \$10,000.
- The Village Clean-up was held on May 6. Too many appliances were set out for the Village to haul.
- Two people submitted their resumes for the position of assistant water and sewer operator.

### **Parks and Facilities:**

- Ball diamond maintenance is being done regularly. The ball season is in full swing.
- \$120.00 in camping fees were collected over the May long weekend.

### **By-Law Services:**

- 75 dog tags have been sold. 15 more tags have been ordered.
- Two dog complaints were received.

### **Fire Department:**

- The Bawlf Fire Department attended an out of control burn on April 25<sup>th</sup> and again on May 5<sup>th</sup>.
- Rosalind's old pumper that is stored at the County does not have any certifiable life left.
- The Acting Fire Chief will cover the costs of roadway lighting and masks for the breathing apparatus from the department's casino funds and the Village will cover the costs of jackets for the fire department members.
- The Acting Fire Chief continues to try to recruit new members for the Fire Department.

