



MINUTES OF THE SPECIAL MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF

In the Province of Alberta held on
Tuesday June 25, 2013 at 5:00 p.m.
In the Bawlf Village Office

PRESENT:

Mayor G. Blatz, Deputy Mayor J. Yuha and Councillor J. Tessari

1. CALL TO ORDER

Mayor G. Blatz called the meeting to order at 5:00 p.m.

2. GENERAL GOVERNMENT

a) *AGENDA*

MOTION 168/13: MOVED BY Mayor Blatz to accept the Agenda as presented.

CARRIED.

3. NEW BUSINESS

a) **MOTION 169/13: MOVED BY** Mayor Blatz that Village Council move In Camera at 5:01 p.m. to discuss :

1. Personnel Matters

CARRIED.

MOTION 170/13 MOVED BY Mayor Blatz to come out of camera at 6:10 p.m.

CARRIED

MOTION 171/13 MOVED BY Deputy Mayor Yuha that Mayor Blatz be authorized on behalf of Council to contact the three applicants to arrange interviews for the position of Village Manager for Tuesday, July 2, 2013.

CARRIED.

b) *WATER/WASTEWATER*

MOTION 172/13: MOVED BY Mayor Blatz that Council direct Administration to continue to pursue Emergency Water/Wastewater coverage.

CARRIED.

c) *DRAINAGE IMPROVEMENTS*

MOTION 173/13: MOVED BY Councillor Tessari that Council receive the Drainage Improvement information from Focus as information.

CARRIED.

d) *ROAD IMPROVEMENTS*

MOTION 174/13 MOVED BY Mayor Blatz that Council direct Administration to contact Focus Engineering to proceed with Tender Documents for Road Improvements for Sanden and Macrae Streets with funding for engineering costs to come out of the 2013 Road Improvement Capital Budget.

CARRIED.

4. ADJOURNMENT

The meeting adjourned at 7:00 p.m.

These minutes were approved at the Regular Meeting of Council held August 26, 2013

MAYOR

INTERIM VILLAGE MANAGER



AGENDA

**Regular Meeting of Council of the Village of Bawlf in the Province of Alberta
Wednesday, June 19, 2013 – 7:00 p.m.
Council Chambers**

1. CALL TO ORDER

2. DELEGATIONS

- a) 7:00 p.m. – Focus Corporation – Drainage Improvements (Allan Yamashita)
- b) 7:30 p.m. – Dwayne Dennis – Fire Department

3. GENERAL GOVERNMENT

- a) Agenda

Motion to adopt as presented

- b) Minutes of the Regular Meeting of Council held May 22, 2013

Motion to adopt as presented

- c) Minutes of the Special Meeting of Council held May 28, 2013

Motion to adopt as presented

- d) Minutes of the Special Meeting of Council held May 30, 2013

Motion to adopt as presented

- e) Accounts Payable – May 2013

Motion to accept as information

- f) Financial Statement – May 2013

Motion to accept for information

4. BUSINESS ARISING

- a) Drainage Improvements

Motion

- b) Municipal Affairs – Municipal Inspection – June Report

Motion

- c) United Church Declared Value

Motion

5. NEW BUSINESS

- a) Date Change for July Regular Council Meeting

Motion

- b) Appoint Alternate Representative for the Shirley McClellan Regional Water Services Commission

Motion

- c) Possible Budget Adjustment by Year End

Motion

- d) Roadway Maintenance

Discussion

- e) Bawlf Fire Department

6. STANDING COMMITTEE REPORTS

- a) Mayor's Report
b) Administration Report – no report (items sent by email during the previous week)
c) Action List
d) Board Reports:
 - Bawlf & District Recreation Association
 - Shirley McClellan Regional Water Services Commission
 - Regional Emergency Management Services Liaison

7. CORRESPONDENCE

- a) Quatrefoil – Parkland Regional Library
b) C.D.S.S. Minutes – April 29, 2013
c) Municipal Affairs – Letter Approving Extension to Complete Municipal Inspection Directives

8. CONFIDENTIAL ITEMS

- a) Personnel

9. ADJOURNMENT



MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF

In the Province of Alberta held on
Wednesday, June 19, 2013 at 7:00 p.m.
In the Bawlf Village Office

PRESENT:

Mayor G. Blatz
Deputy Mayor J. Yuha
Councillor J. Tessari
Myrna Schapansky, Acting Village Manager
Allan Yamashita, Delegation –Focus
Dwayne Dennis – Bawlf Fire Department

1. DELEGATIONS

- a) 7:00 p.m. – Allan Yamashita, Focus
Mr. Yamashita left the meeting at 7:35 p.m.
- b) 7:30 p.m. – Dwayne Dennis, Bawlf Fire Department
Mr. Dennis left the meeting at 8:00 p.m.
Councillor Tessari arrived at 8:05 p.m.

2. CALL TO ORDER

Mayor Blatz called the meeting to order at 8:10 p.m.

3. GENERAL GOVERNMENT

a) *AGENDA*

MOTION 147/13 MOVED BY Deputy Mayor Yuha to adopt the agenda with the addition of Bawlf Fire Department.

CARRIED

b) *MINUTES OF THE REGULAR MEETING OF COUNCIL HELD MAY 22, 2013*

MOTION 148/13 MOVED BY Deputy Mayor Yuha to adopt the Minutes of the Regular Meeting of Council held May 22, 2013 as presented.

CARRIED

c) *MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD MAY 28, 2013*

MOTION 149/13 MOVED BY Mayor Blatz to adopt the Minutes of the Special Meeting of Council held May 28, 2013 as presented.

CARRIED

d) *MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD MAY 30, 2013.*

MOTION 150/13 MOVED BY Councillor Tessari to adopt the Minutes of the Special Meeting of Council held May 30, 2013.

CARRIED

e) *ACCOUNTS PAYABLE – MAY, 2013*

MOTION 151/13 MOVED BY Deputy Mayor Yuha to accept the Accounts Payable register for May, 2013 as information.

CARRIED

f) *FINANCIAL STATEMENT – MAY, 2013*

MOTION 152/13 MOVED BY Mayor Blatz to accept the May, 2013 Financial Statement for information.

CARRIED

4. BUSINESS ARISING

a) *DRAINAGE IMPROVEMENTS*

MOTION 153/13 MOVED BY Deputy Mayor Yuha that Village Council direct Allan Yamashita of FOCUS Engineering to obtain quotes for the installation of concrete swales on Hanson Street and culverts on Molstad Avenue from Sanden Street west as per recommendation.

CARRIED

b) *MUNICIPAL AFFAIRS – MUNICIPAL INSPECTION – JUNE REPORT*

MOTION 154/13 MOVED BY Mayor Blatz that Village Council pass a motion directing Administration to prepare a letter and a written quarterly update to the Minister of Municipal Affairs with respect to the directions outlined in the Municipal Inspection Report.

CARRIED

c) *UNITED CHURCH DECLARED VALUE*

MOTION 155/13 MOVED BY Mayor Blatz that Village Council pass a motion stating that Village Council agrees that the former United Church be insured at the declared value of \$1.00 and \$55,337.00 respectively and further that a Declared Value Endorsement be submitted to the Alberta Municipal Services Corporation for this building.

CARRIED

5. NEW BUSINESS

a) *DATE CHANGE FOR JULY REGULAR COUNCIL MEETING*

MOTION 156/13 MOVED BY Mayor Blatz that the July Regular Meeting of Council be cancelled.

c) Municipal Affairs – Letter Approving Extension to Complete Municipal Inspection Directives

MOTION 162/13 MOVED BY Deputy Mayor to accept the Correspondence for June, 2013 for information.

CARRIED

8. CONFIDENTIAL ITEMS

a) *PERSONNEL*

MOTION 163/13 MOVED BY Deputy Mayor Yuha to go in camera to discuss personnel matters at 8:55 p.m.

CARRIED

Council came out of camera at 9:35 p.m.

MOTION 164/13 MOVED BY Deputy Mayor Yuha that Council direct Administration to advertize for a Water and Wastewater Contractor.

CARRIED

MOTION 165/13 MOVED BY Mayor Blatz that Administration write a letter to Camrose County advising them that we are currently advertising for a Water and Wastewater Contractor but in the meantime if they would provide for emergency coverage only.

CARRIED

MOTION 166/13 MOVED BY Councillor Tessari that Council direct Administration to contact Municipal Affairs regarding obtaining staff while a new Village Manager is hired.

CARRIED

MOTION 167/13 MOVED BY Mayor Blatz that due to circumstances that we cancel the Annual General Meeting – Appreciation Night and that a notice be mailed to all residents and notices put up.

CARRIED

9. ADJOURNMENT

Meeting adjourned at 9:45 p.m.

These minutes were approved at the Regular Meeting of Council held August 26, 2013.

MAYOR

INTERIM VILLAGE MANAGER



**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF**

In the Province of Alberta held on
Wednesday, May 22, 2013 at 7:00 p.m.
In the Bawlf Village Office

PRESENT:

Mayor G. Blatz
Deputy Mayor J. Yuha
Councillor F. Reinke
Councillor K. Robbins
Councillor J. Tessari
Myrna Schapansky, Acting Village Manager
Leanna Banack, Communications Coordinator
Chad Reimer, Delegation, Command Roofing
Erin Reimer, Delegation, Command Roofing

1. CALL TO ORDER

Mayor Blatz called the meeting to order at 7:00 p.m.

2. DELEGATIONS

- a) 7:00 p.m. – Chad and Erin Reimer, Command Roofing
Chad and Erin Reimer left the meeting at 7:11 p.m.

3. GENERAL GOVERNMENT

- a) *AGENDA*

MOTION 104/13 MOVED BY Councillor Tessari to adopt the agenda as amended with the addition of a Confidential Item 8.a) Legal.

CARRIED

- b) *MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD APRIL 15, 2013*

MOTION 105/13 MOVED BY Deputy Mayor Yuha to adopt the Minutes of the Special Meeting of Council held April 15, 2013 as presented.

CARRIED

- c) *MINUTES OF THE REGULAR MEETING OF COUNCIL HELD APRIL 17, 2013*

MOTION 106/13 MOVED BY Deputy Mayor Yuha to adopt the Minutes of the Regular Meeting of Council held April 17, 2013 as presented.

CARRIED

d) *ACCOUNTS PAYABLE – APRIL 2013*

MOTION 107/13 MOVED BY Councillor Robbins to accept the Accounts Payable register for April 2013 as information.

CARRIED

e) *FINANCIAL STATEMENT – APRIL 2013*

MOTION 108/13 MOVED BY Mayor Blatz to accept April 2013 Financial Statement for information.

CARRIED

4. BUSINESS ARISING

a) *TAX RATE BYLAW 588/13*

MOTION 109/13 MOVED BY Mayor Blatz to pass Second reading of the Tax Rate Bylaw 588/13.

CARRIED

MOTION 110/13 MOVED BY Councillor Reinke to pass Third and Final reading of the Tax Rate Bylaw 588/13.

CARRIED

b) *DRAINAGE IMPROVEMENTS*

MOTION 111/13 MOVED BY Mayor Blatz to direct Administration to contact Allan Yamashita from Focus to provide information on curb and gutter for Hanson Street and culverts for Molstad Avenue. Enquire as to why we would not be able to put culverts along the majority of the length of the three lots along the north side of Molstad Avenue from Sanden Street west.

CARRIED

MOTION 112/13 MOVED BY Mayor Blatz to direct Administration to contact the Daysland Drainage Board to clean out the drainage ditch on the north end of the village, due to drainage problems this spring.

CARRIED

5. NEW BUSINESS

a) *BYLAW 589/13 – BYLAW TO REPEAL ALL INACTIVE, OUTDATED & IRRELEVANT BYLAWS*

MOTION 113/13 MOVED BY Deputy Mayor Yuha to pass First reading of Bylaw 589/13, the Bylaw to Repeal All Inactive, Outdated & Irrelevant Bylaws.

CARRIED

MOTION 114/13 MOVED BY Councillor Tessari to pass Second reading of Bylaw 589/13, the Bylaw to Repeal All Inactive, Outdated & Irrelevant Bylaws.

CARRIED

MOTION 115/13 MOVED BY Councillor Reinke that Council agree to proceed with the Third and Final Reading of Bylaw 589/13, a Bylaw to Repeal All Inactive, Outdated and Irrelevant Bylaws.

CARRIED UNANIMOUSLY

MOTION 116/13 MOVED BY Deputy Mayor Yuha to pass Third and Final reading of Bylaw 589/13, the Bylaw to Repeal All Inactive, Outdated & Irrelevant Bylaws.

CARRIED

b) *REAL PROPERTY REPORT – COMMUNITY HALL AND CURLING RINK*

MOTION 117/13 MOVED BY Mayor Blatz to separate the titles into six separate titles consisting of Lots 14 - 15; Lot 16; Lots 17-19 for the Community Hall; Lots 20-28 for the Curling Rink; Lot 29; and Lot 30.

CARRIED

c) *COMMAND ROOFING – CHAD AND ERIN REIMER*

MOTION 118/13 MOVED BY Councillor Tessari to accept the letter from Chad and Erin Reimer for information only.

CARRIED

d) *APPOINT CAMROSE COUNTY TO PROVIDE WEEK INSPECTION SERVICES*

MOTION 119/13 MOVED BY Councillor Reinke that Village Council appoint Camrose County as their authority for weed inspection and enforcement as per the Weed Control Act Chapter W-5.1, including any amendments, additions or deletions thereto; mandating that a local authority shall appoint an inspector to enforce and monitor compliance with the Act within their municipality.

CARRIED

e) *FIRE DEPARTMENT POLICIES*

MOTION 120/13 MOVED BY Mayor Blatz that Council approve the revised copy of Policy 17.

CARRIED

MOTION 121/13 MOVED BY Councillor Robbins that Council approve the revised copy of Policy 18.

CARRIED

MOTION 122/13 MOVED BY Councillor Robbins that Council approve the revised copy of Policy 19.

CARRIED

f) *MUNIX & AMSC INSURANCE SERVICES AGREEMENT*

MOTION 123/13 MOVED BY Deputy Mayor Yuha that Village Council authorize the Mayor and Village Manager to sign the Amended and Reciprocal MUNIX and AMSC Insurance Exchange Agreement.

CARRIED

g) *MOTOR VEHICLE REGISTRY SEARCHES*

MOTION 124/13 MOVED BY Councillor Reinke to direct Administration to provide a letter of support to Alberta Animal and Municipal Enforcement Services requesting access be provided in

order to provide the necessary tools to the Bylaw Enforcement Officer who is enforcing the Municipal Bylaw within our Village.

CARRIED

h.) *MUNICIPAL CENSUS*

MOTION 125/13 MOVED BY Councillor Tessari that the Village of Bawlf will not conduct a Municipal Census in 2013.

CARRIED

i.) *BAWLF PUBLIC LIBRARY SURVEY*

MOTION 126/13 MOVED BY Deputy Mayor Yuha that Council accept the Bawlf Public Library 2013 Survey for information.

CARRIED

j.) *LIONS CLUB HALL RECONCILIATION*

MOTION 127/13 MOVED BY Mayor Blatz that Village Council approve payment to the Bawlf and District Lions Club in the amount of \$7,355 representing the 2012 rental income for the Bawlf Community Centre and that a letter be sent to the Lions Club thanking them for contributing the additional operational deficit of \$909 and the capital costs of \$11,643.

CARRIED

k.) *VILLAGE CLEAN UP*

MOTION 128/13 MOVED BY Councillor Reinke that Village Council direct Administration to notify residents through the Village Voice that collection of appliances and large items by employees and volunteers during the village wide clean-up will be discontinued due to the abuse of this service, and the risk of liability for employees and volunteers.

CARRIED

l.) *USE OF COUNCIL CHAMBERS AMENDMENT TO POLICY #16*

MOTION 129/13 MOVED BY Deputy Mayor Yuha that Council revise Policy #16 removing the line "...provided that a member of the Village Administration or the Village Council is in attendance for the duration of the meeting."

CARRIED

m.) *LETTER FROM DARYL REINKE*

MOTION 130/13 MOVED BY Mayor Blatz that Village Council accept the letter from Daryl Reinke for information only.

CARRIED

n.) *DATE OF SPECIAL MEETING*

MOTION 131/13 MOVED BY Councillor Robbins to call a Special Meeting on May 28, 2013 at 6:30 p.m. to review the 2012 Audit with Brian King, and discuss Road Base Reconditioning and the Drainage Improvements.

CARRIED

o.) STREET MAINTENANCE AND IMPROVEMENTS

DISCUSSION

6. STANDING COMMITTEE REPORTS

- a) Mayor's Report
- b) Administration Report

MOTION 132/13 MOVED BY Mayor Blatz to direct Administration to purchase appropriate signage for the grass clipping/compost area and tree trimmings/burning pit area, not to exceed \$250.

CARRIED

MOTION 133/13 MOVED BY Deputy Mayor Yuha to direct Administration to draft a Rototilling Policy to be brought back to Council at the June meeting.

CARRIED

- c) Action List
- d) Board Reports:

- Bawlf & District Recreation Association- no meeting
- Shirley McClellan Regional Water Services Commission – next meeting June 26th
- Regional Emergency Management Services Liaison-

MOTION 134/13 MOVED BY Mayor Blatz to accept the Standing Committee Reports for May 2013 for information.

CARRIED

7. CORRESPONDENCE

- a) Communities in Bloom
- b) Children First Act

MOTION 135/13 MOVED BY Mayor Blatz to accept the Correspondence for May 2013 for information.

CARRIED

8. CONFIDENTIAL ITEMS

- a) LEGAL

MOTION 136/13 MOVED BY Councillor Reinke to go in camera to discuss a legal matter under OH & S at 9:45 p.m.

CARRIED

Leanna Banack left the meeting at 9:45 p.m.

Leanna Banack returned to the meeting at 10:46 p.m.

MOTION 137/13 MOVED BY Councillor Reinke to come out of camera at 10:46 p.m.

CARRIED

MOTION 138/13 MOVED BY Mayor Blatz to extend the meeting past 10:00 p.m. to 11:00 p.m.

CARRIED

MOTION 139/13 MOVED BY Mayor Blatz that Administration instruct the Public Works Director about restrictions for confined space entry, and that a stop work order has been implemented effective immediately and no employee shall enter the lift station pit without adequate assistance. OH&S standards must be followed at all times.

CARRIED

9. ADJOURNMENT

Meeting adjourned at 10:56 p.m.

These minutes were approved at the Regular Meeting of Council held June 19, 2013.

MAYOR

VILLAGE MANAGER



MINUTES OF THE SPECIAL MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF
in the Province of Alberta held on
Tuesday May 28, 2013 at 6:30 p.m.
in the Bawlf Village Office

PRESENT:

Mayor G. Blatz, Deputy Mayor J. Yuha and Councillors F. Reinke, K. Robbins and J. Tessari
Brian King, Auditor
Myrna Schapansky, Acting Village Manager

1. CALL TO ORDER

Mayor G. Blatz called the meeting to order at 6:35 p.m.

2. GENERAL GOVERNMENT

a) *AGENDA*

MOTION 140/13: MOVED BY Councillor Reinke to accept the Agenda as presented.

CARRIED.

3. NEW BUSINESS

a) *2012 FINANCIAL STATEMENT*

MOTION 141/13: MOVED BY Councillor Reinke that Village Council pass the 2012 Financial Statement for December 31, 2012 as per the report.

CARRIED.

Councillor Tessari joined the meeting at 7:05 p.m.

Brian King left the meeting at 7:10 p.m.

b) *ROAD IMPROVEMENTS*

MOTION 142/13: MOVED BY Councillor Reinke that Council get a quote on dust control – oil and shape – from Border Paving per street and the total required for all streets in the village.

CARRIED.

c) *DRAINAGE IMPROVEMENTS*

MOTION 143/13: MOVED BY Deputy Mayor Yuha that Council defer the drainage improvement project until a meeting is held with Allan Yamashita of Focus at the June Council Meeting.

CARRIED.

4. ADJOURNMENT

The meeting adjourned at 7:40 p.m.

These minutes were approved at the Regular Meeting of Council held June 19, 2013.

MAYOR

VILLAGE MANAGER



MINUTES OF THE SPECIAL MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF

In the Province of Alberta held on
Thursday, May 30, 2013 at 7:00 p.m.
In the Bawlf Village Office

PRESENT:

Mayor G. Blatz
Deputy Mayor J. Yuha
Councillor F. Reinke
Councillor K. Robbins
Councillor J. Tessari
Lynn Horbasenko, Village Manager

1. CALL TO ORDER

Mayor Blatz called the meeting to order at 7:02 p.m.
Councillor Tessari joined the meeting at 7:08 p.m.

2. GENERAL GOVERNMENT

a) *AGENDA*

MOTION 144/13 MOVED BY Mayor Blatz to adopt the agenda with one agenda item – Personnel Matters.

CARRIED

3. CONFIDENTIAL ITEMS

a) *PERSONNEL MATTERS*

MOTION 145/13 MOVED BY Mayor Blatz to go in camera at 7:10 p.m. to discuss Personnel Matters.

CARRIED

MOTION 146/13 MOVED BY Mayor Blatz to come out of camera at 8:14 p.m.

CARRIED

Councillors Reinke and Robbins submitted letters of resignation and left the meeting at 8:16 p.m.

4. ADJOURNMENT

Meeting adjourned at 8:18 p.m.

These minutes were approved at the Regular Meeting of Council held June 19, 2013.

MAYOR

VILLAGE MANAGER



VILLAGE OF BAWLF

Cheque Listing For Council With GL Numbers

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20130127	2013-05-22	1623996 ALBERTA LTD., C/O NUTEC/ELE			PAYMENT		452.55
			2-12-253	83555	COPIES	157.50	
			2-12-253	83556	COPIES	43.05	
			2-12-253	83557	COLOURED COPIES	252.00	
20130128	2013-05-22	ACKLANDS - GRAINGER INC.			PAYMENT		54.15
			2-32-510	608503549	CHUCK & ZIP & WHEEL	27.08	
			2-72-510	608503549	CHUCK & ZIP & WHEEL	27.07	
20130129	2013-05-22	ALBERTA GEOMATICS INC.			PAYMENT		2,598.75
			2-66-120	7087-E766	REAL PROPERTY REPORT	2,598.75	
20130130	2013-05-22	AMSC INSURANCE SERVICES LTD.			PAYMENT		380.63
			2-12-131	2-0099	EMPLOYEE BENEFITS	115.14	
			2-12-131	2-0099	EMPLOYEE BENEFITS	265.49	
20130131	2013-05-22	ANKERTON GAS CO-OP			PAYMENT		703.14
			2-41-540	1208297	NATURAL GAS - PUMPHOUSE	34.83	
			2-74-540	1208664	NATURAL GAS - OLD HALL	195.62	
			2-23-541	1208669	NATURAL GAS - FIRE HALL	168.56	
			2-42-540	1208775	NATURAL GAS - LIFT STATION	110.40	
			2-41-540	1208790	NATURAL GAS - RESERVOIR	103.27	
			2-12-540	1208795	NATURAL GAS - VILLAGE OFFICE	90.46	
20130132	2013-05-22	CAMROSE BOOSTER			PAYMENT		215.20
			2-12-220	APR3013	CFD AD GARAGE SALE	15.28	
			2-12-220	APR3013	AD WATER/SEWER POSITION	106.21	
			2-12-220	APR3013	AD SUMMER POSITIONS	93.71	
20130133	2013-05-22	CAMROSE MORNING NEWS			PAYMENT		45.57
			2-74-584	16651	GARAGE SALE ADS	45.57	
20130134	2013-05-22	CAN PAK ENVIRONMENTAL			PAYMENT		2,686.32
			2-43-270	2075	RECYCLE AND WASTE PICKUP	1,718.55	
			2-44-350	2075	RECYCLE AND WASTE PICKUP	967.77	
20130135	2013-05-22	FOCUS			PAYMENT		503.48
			2-42-230	406277	LIFT STATION UPGRADE	503.48	
20130136	2013-05-22	MUNIWARE			PAYMENT		539.88
			2-12-253	05/2013	SUPPORT - MAY	269.94	
			2-12-253	05/2013	SUPPORT - APRIL	269.94	
20130137	2013-05-22	SCHAPANSKY, MYRNA			PAYMENT		15.75
			2-41-211	47	MILEAGE	15.75	
20130138	2013-05-22	STERLING WATER CONDITIONING LTD.			PAYMENT		668.11
			2-41-510	14522	CHLORINE BLEACH	668.11	
20130139	2013-05-22	TELUS COMMUNICATIONS INC.			PAYMENT		557.69
			2-42-217	MAY	TELEPHONE	82.40	
			2-12-217	MAY13	TELEPHONE OFFICE	197.15	
			2-12-217	MAY13	TELEPHONE FAX	82.91	
			2-23-217	MAY13	TELEPHONE FIRE	92.90	
			2-41-217	MAY13	TELEPHONE WELLS	102.33	
20130140	2013-05-22	TRANSALTA ENERGY MARKETING			PAYMENT		3,211.09
			2-12-540	13-1169179	ELECTRICITY - V.O.	114.38	
			2-23-540	13-1169179	ELECTRICITY - F.H.	61.99	
			2-32-540	13-1169179	ELECTRICITY - LIGHTS	2,029.17	
			2-41-540	13-1169179	ELECTRICITY - WELLS	209.86	
			2-41-540	13-1169179	ELECTRICITY - RESERVOIR	304.81	
			2-42-540	13-1169179	ELECTRICITY - LIFT STATION	226.68	

Item: 3. e)



VILLAGE OF BAWLF

Cheque Listing For Council With GL Numbers

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Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20130140	2013-05-22	TRANSALTA ENERGY	2-72-540	13-1169179	ELECTRICITY - S.G.	47.89	3,211.09
			2-72-540	13-1169179	ELECTRICITY - S.R.	23.52	
			2-72-540	13-1169179	ELECTRICITY - C.R.	72.00	
			2-72-540	13-1169179	ELECTRICITY - C.R.	47.90	
			2-74-540	13-1169179	ELECTRICITY - OLD HALL	72.89	
20130141	2013-05-22	UFA			PAYMENT		533.69
			2-12-511	05/2013	LATE FEE	8.33	
			2-23-521	05/2013	FUEL - F.D.	274.49	
			2-32-521	05/2013	FUEL - VILLAGE	31.48	
			2-72-250	05/2013	C.R. SUMP PUMP REPAIRS	187.90	
			2-72-521	05/2013	FUEL - VILLAGE	31.49	
20130142	2013-05-22	WRANGLER HEATING & SERVICES			PAYMENT		73.50
			2-12-250	0547	SERVICE WATER HEATER	73.50	
Total						13,239.50	



VILLAGE OF BAWLF

Cheque Listing For Council With GL Numbers

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Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20130143	2013-05-30	BANACK, LEANNA			PAYMENT		
			2-12-110	05/2013	WAGES		
			2-41-110	05/2013	WAGES		
20130144	2013-05-30	BELLINGHAM, SPENCER			PAYMENT		
			2-72-115	05/2013	WAGES		
20130145	2013-05-30	HORBASENKO, LYNN			PAYMENT		
			2-12-110	05/2013	WAGES		
			2-41-110	05/2013	WAGES		
			2-42-110	05/2013	WAGES		
20130146	2013-05-30	JACOBSEN, JUSTIN			PAYMENT		
			2-32-110	05/2013	WAGES		
			2-41-110	05/2013	WAGES		
			2-42-110	05/2013	WAGES		
			2-72-110	05/2013	WAGES		
20130147	2013-05-30	JOHNSON, SAMUEL			PAYMENT		
			2-72-115	05/2013	WAGES		
20130148	2013-05-30	SCHAPANSKY, MYRNA			PAYMENT		
			2-12-110	05/2013	WAGES		
			2-41-110	05/2013	WAGES		
			2-42-110	05/2013	WAGES		
20130149	2013-05-30	STORDAHL, TY			PAYMENT		
			2-72-115	05/2013	WAGES		

Total 11,799.37

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Cheque Listing For Council With GL Numbers

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20130150	2013-05-31	ACKLANDS - GRAINGER INC.			PAYMENT		186.83
			2-32-510	608503560	SAFETY SUPPLIES	74.48	
			2-72-510	608503560	SAFETY SUPPLIES	74.48	
			2-32-510	608503561	EARPLUGS & SHOVEL	18.93	
			2-72-510	608503561	EARPLUGS & SHOVEL	18.94	
20130151	2013-05-31	ALBERTA MUNICIPAL HEALTH & SAFETY			PAYMENT		42.00
			2-12-214	60142	OH&S COURSE	42.00	
20130152	2013-05-31	BAWLF COUNTRY STORE			PAYMENT		346.23
			3-00-910	05/2013	GST	1.48	
			2-74-584	8064	SPRING CLEAN-UP	327.60	
			2-12-511	8841	DEBIT FEE - CAMPER	0.15	
			2-72-510	9584	SPRAY NINE- PARK	17.00	
20130153	2013-05-31	BAWLF LIONS CLUB			PAYMENT		7,355.00
			1-74-560	05/2013	2012 COMMUNITY CENTRE RENTALS	7,355.00	
20130154	2013-05-31	BAWLF RECREATION ASSOCIATION			PAYMENT		10,500.00
			2-72-770	05/2013	2013 COUNTY REQUISITION	10,500.00	
20130155	2013-05-31	BRIAN KING PROFESSIONAL CORPORA			PAYMENT		7,350.00
			2-12-231	00003154	2012 AUDIT	7,350.00	
20130156	2013-05-31	CAMROSE DYNAMIC			PAYMENT		356.38
			2-72-762	22417	WEEDEATER	356.38	
20130157	2013-05-31	D&G DISTRIBUTORS			PAYMENT		130.83
			2-32-250	0058871	GRASSHOPPER REPAIRS	65.42	
			2-72-250	0058871	GRASSHOPPER REPAIRS	65.41	
20130158	2013-05-31	GLADSTONE SPORTS ASSOCIATION			PAYMENT		2,000.00
			2-72-770	05/2013	2013 COUNTY REQUISITION	2,000.00	
20130159	2013-05-31	WORKERS COMPENSATION BOARD			PAYMENT		450.00
			2-12-274	19047984	PREMIUM	450.00	
20130160	2013-05-31	BLATZ, GORDIE			PAYMENT		230.00
			2-11-150	05/2013	REMUNERATION	230.00	
20130161	2013-05-31	RECEIVER GENERAL			PAYMENT		3,909.27
			2-12-110	05/2013	LEANNA BANACK	177.47	
			2-12-110	05/2013	LYNN HORBASENKO	663.59	
			2-12-110	05/2013	MYRNA SCHAPANSKY	487.10	
			2-12-130	05/2013	REC. GEN. - HORBASENKO	220.94	
			2-12-130	05/2013	REC. GEN. - SCHAPANSKY	167.01	
			2-12-130	05/2013	REC. GEN. - BANACK	104.93	
			2-32-110	05/2013	JUSTIN JACOBSEN	465.79	
			2-32-130	05/2013	REC. GEN. - JACOBSEN	134.74	
			2-41-110	05/2013	JUSTIN JACOBSEN	174.67	
			2-41-110	05/2013	MYRNA SCHAPANSKY	104.38	
			2-41-110	05/2013	LYNN HORBASENKO	39.04	
			2-41-110	05/2013	LEANNA BANACK	9.35	
			2-41-130	05/2013	REC. GEN. - HORBASENKO	12.99	
			2-41-130	05/2013	REC. GEN. - JACOBSEN	50.53	
			2-41-130	05/2013	REC. GEN. - SCHAPANSKY	35.79	
			2-41-130	05/2013	REC. GEN. - BANACK	5.53	
			2-42-110	05/2013	LYNN HORBASENKO	78.07	
			2-42-110	05/2013	JUSTIN JACOBSEN	174.67	
			2-42-110	05/2013	MYRNA SCHAPANSKY	104.39	
			2-42-130	05/2013	REC. GEN. - HORBASENKO	26.00	
			2-42-130	05/2013	REC. GEN. - JACOBSEN	50.53	

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VILLAGE OF BAWLF

Cheque Listing For Council With GL Numbers

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<u>Cheque</u>	<u>Date</u>	<u>Name</u>	<u>Expense GL Number</u>	<u>Invoice</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Cheque Amount</u>
20130161	2013-05-31	RECEIVER GENERAL	2-42-130	05/2013	REC. GEN. - SCHAPANSKY	35.79	3,909.27
			2-72-110	05/2013	TY STORDAHL	3.06	
			2-72-110	05/2013	JUSTIN JACOBSEN	349.36	
			2-72-115	05/2013	SPENCER BELLINGHAM	27.74	
			2-72-130	05/2013	SAMUEL JOHNSON	31.51	
			2-72-130	05/2013	REC. GEN. - JOHNSON	36.57	
			2-72-130	05/2013	REC. GEN. - BELLINGHAM	32.38	
			2-72-130	05/2013	REC. GEN. - JACOBSEN	101.07	
			2-72-130	05/2013	REC. GEN. - STORDAHL	4.28	
20130162	2013-05-31	REINKE, FERN			PAYMENT		270.00
			2-11-150	05/2013	REMUNERATION	270.00	
20130163	2013-05-31	ROBBINS, KAREN			PAYMENT		270.00
			2-11-150	05/2013	REMUNERATION	270.00	
20130164	2013-05-31	TESSARI, JOHN			PAYMENT		190.00
			2-11-150	05/2013	REMUNERATION	190.00	
20130165	2013-05-31	YUHA, JODY			PAYMENT		190.00
			2-11-150	05/2013	REMUNERATION	190.00	
Total						33,776.54	



VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

GL Number	Description	May 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
TAX REVENUE					
1-00-111	TAXES - RESIDENTIAL VACANT	0.00	0.00	0.00	0.00
1-00-112	TAXES - COMMERCIAL	0.00	0.00	0.00	0.00
1-00-113	TAXES - COMMERCIAL VACANT	0.00	0.00	0.00	0.00
1-00-114	TAXES - INDUSTRIAL	0.00	0.00	0.00	0.00
1-00-115	TAXES - AGRICULTURE	0.00	0.00	0.00	0.00
1-00-116	GRANTS IN LIEU	0.00	0.00	0.00	0.00
1-00-120	ASFF SCHOOL REQUISITION	0.00	0.00	(83,271.00)	(83,271.00)
1-00-190	TAXES - LINEAR	0.00	0.00	0.00	0.00
1-00-240	GRANTS IN LIEU	0.00	0.00	0.00	0.00
1-00-510	PENALTIES & COSTS ON TAXES	0.00	(5,257.50)	(7,000.00)	(1,742.50)
*	TOTAL TAX REVENUE	0.00	(5,257.50)	(90,271.00)	(85,013.50)
INVESTMENT REVENUE					
1-00-550	RETURN ON INVESTMENTS	(19.59)	(103.59)	(200.00)	(96.41)
*	TOTAL INVESTMENT REVENUE	(19.59)	(103.59)	(200.00)	(96.41)
GENERAL REVENUE					
1-12-410	SALE OF SERVICES	(20.00)	(200.00)	(1,700.00)	(1,500.00)
1-12-590	INSURANCE RECOVERY	0.00	(391.77)	(600.00)	(208.23)
1-12-595	LIBRARY BOARD UTILITY RECOVERY	0.00	0.00	(1,100.00)	(1,100.00)
1-12-741	FINES & COSTS	0.00	0.00	0.00	0.00
*	TOTAL GENERAL REVENUE	(20.00)	(591.77)	(3,400.00)	(2,808.23)
GRANTS					
1-12-730	FEDERAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-740	PROVINCIAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	(56,939.00)	(56,939.00)
1-12-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
*	TOTAL GRANTS	0.00	0.00	(56,939.00)	(56,939.00)
FIRE REVENUE					
1-23-110	SPECIAL TAX - FIRE	0.00	0.00	0.00	0.00
1-23-410	FIRE FIGHTING FEES CHARGED	0.00	0.00	(4,000.00)	(4,000.00)
1-23-411	MOTOR VEHICLE ACCIDENT FEES CHARG	0.00	(2,375.00)	(1,000.00)	1,375.00
1-23-412	MUTUAL AIDE PROVIDED	0.00	0.00	(500.00)	(500.00)
1-23-430	FIRE EXPENSES RECOVERED	(3,208.84)	(3,208.84)	(1,250.00)	1,958.84
1-23-530	FIRE EXPENSES RECOVERED	0.00	0.00	0.00	0.00
1-23-570	FIRE DEPARTMENT DONATIONS	(500.00)	(500.00)	0.00	500.00
1-23-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00

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VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

GL Number	Description	May 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
1-23-850	COUNTY GRANT - SHARED SERVICE	0.00	(7,218.75)	(8,200.00)	(981.25)
1-23-851	FIRE TRAINING - SHARED	0.00	(1,000.00)	(1,000.00)	0.00
1-23-852	PAGER MAINTENANCE - SHARED	0.00	(500.00)	(500.00)	0.00
1-23-853	FIREFIGHTER INSURANCE - SHARED	0.00	0.00	(100.00)	(100.00)
1-23-854	PROTECTIVE EQUIPMENT - SHARED	0.00	0.00	(2,000.00)	(2,000.00)
1-23-855	COUNTY OWNED TRUCK	0.00	0.00	(1,000.00)	(1,000.00)
1-23-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
1-23-921	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
1-23-940	TRANSFER FROM CAPITAL RESERVES	0.00	0.00	0.00	0.00
BYLAW REVENUE					
1-26-525	DOG LICENSES	(70.00)	(2,690.00)	(1,800.00)	890.00
1-26-530	BYLAW FINES	0.00	(165.00)	(200.00)	(35.00)
1-26-845	PROVINCIAL GRANT OPERATING	0.00	0.00	0.00	0.00
*	TOTAL BYLAW REVENUE	(3,778.84)	(17,657.59)	(21,550.00)	(3,892.41)
ROADS & STREETS					
1-32-110	SPECIAL TAX - STREET IMPROVEMENT	0.00	0.00	0.00	0.00
1-32-410	SALE OF GOODS & SERVICES	(750.00)	(750.00)	(500.00)	250.00
1-32-590	FRANCHISE FEES FORTIS	0.00	0.00	(3,300.00)	(3,300.00)
1-32-830	FEDERAL CONDITIONAL GRANTS	(50,000.00)	(50,000.00)	0.00	50,000.00
1-32-840	PROVINCIAL CONDITIONAL GRANTS	(24,180.00)	(37,110.25)	0.00	37,110.25
1-32-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL ROADS & STREETS	(74,930.00)	(87,860.25)	(3,800.00)	84,060.25
WATER REVENUE					
1-41-410	MONTHLY WATER FEES	(6,480.00)	(32,260.00)	(77,800.00)	(45,540.00)
1-41-412	BULK WATER SALES	0.00	0.00	(2,000.00)	(2,000.00)
1-41-511	WATER PENALTIES	0.00	(1,068.16)	(2,000.00)	(931.84)
1-41-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00
1-41-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL WATER REVENUE	(6,480.00)	(33,328.16)	(81,800.00)	(48,471.84)
SEWER REVENUE					
1-42-410	MONTHLY SEWER FEES	(5,835.00)	(29,016.00)	(65,800.00)	(36,784.00)
1-42-511	SEWER PENALTIES	0.00	(1,068.17)	(2,000.00)	(931.83)
1-42-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-42-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-42-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL SEWER REVENUE	(5,835.00)	(30,084.17)	(67,800.00)	(37,715.83)
WASTE MANAGEMENT REVENUE					



VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

GL Number	Description	May 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
1-43-410	MONTHLY GARBAGE FEES	(2,052.00)	(10,272.00)	(24,400.00)	(14,128.00)
1-43-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00
1-44-412	MONTHLY RECYCLING FEES	(935.00)	(4,680.50)	(11,300.00)	(6,619.50)
*	TOTAL WASTE MANAGEMENT REVEN	(2,987.00)	(14,952.50)	(35,700.00)	(20,747.50)
	CAMROSE & DISTRICT SUPPORT SER				
1-51-590	REVENUE - OWN SOURCES	0.00	0.00	0.00	0.00
1-51-840	PROVINCIAL CONDITIONAL GRANT	0.00	0.00	(9,559.00)	(9,559.00)
*	TOTAL CAMROSE & DISTRICT SUPPO	0.00	0.00	(9,559.00)	(9,559.00)
	CEMETERY REVEUE				
1-56-410	SALE OF CEMETERY PLOTS	0.00	0.00	(200.00)	(200.00)
1-56-570	CEMETERY DONATIONS	(210.00)	(630.00)	(100.00)	530.00
1-56-571	CEMETERY MAINTENANCE REVENUE	0.00	0.00	(600.00)	(600.00)
*	TOTAL CEMETERY REVEUE	(210.00)	(630.00)	(900.00)	(270.00)
	DEVELOPMENT REVENUE				
1-61-410	DEVELOPMENT PERMITS & CHARGES	(50.00)	(150.00)	(500.00)	(350.00)
*	TOTAL DEVELOPMENT REVENUE	(50.00)	(150.00)	(500.00)	(350.00)
	LAND SALES				
1-66-410	LAND SALES	0.00	0.00	0.00	0.00
*	TOTAL LAND SALES	0.00	0.00	0.00	0.00
	PARKS & RECREATION REVENUE				
1-72-110	SPECIAL TAX - RECREATION & PARKS	0.00	0.00	0.00	0.00
1-72-410	SALE OF SERVICES - FEES & CHARGES	0.00	0.00	0.00	0.00
1-72-560	PARK & CAMPGROUND RENTALS	(135.00)	(135.00)	(1,200.00)	(1,065.00)
1-72-570	PARK DONATIONS	(125.00)	(125.00)	0.00	125.00
1-72-590	INSURANCE RECOVERY	(100.00)	(661.30)	(600.00)	61.30
1-72-595	REC. BOARD UTILITIES RECOVERY	0.00	0.00	(1,900.00)	(1,900.00)
1-72-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	(2,400.00)	(2,400.00)
1-72-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-72-850	COUNTY CONDITIONAL GRANTS	(12,500.00)	(12,500.00)	(12,500.00)	0.00
*	TOTAL PARKS & RECREATION REVEN	(12,860.00)	(13,421.30)	(18,600.00)	(5,178.70)
	CULTURE REVENUE				
1-74-560	HALL RENTALS	6,905.00	3,730.00	0.00	(3,730.00)
1-74-570	HALL DONATIONS	0.00	0.00	0.00	0.00
1-74-590	INSURANCE RECOVERY	0.00	0.00	(2,200.00)	(2,200.00)
1-74-593	SPECIAL EVENT REVENUES	(150.00)	(180.00)	(100.00)	80.00
*	TOTAL CULTURE REVENUE	6,755.00	3,550.00	(2,300.00)	(5,850.00)



VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

GL Number	Description	May 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
RESERVE TRANSFERS					
1-97-920	TRANSFER FROM RESERVES	0.00	0.00	0.00	0.00
*	TOTAL RESERVE TRANSFERS	0.00	0.00	0.00	0.00
**	TOTAL REVENUE	(100,415.43)	(200,486.83)	(393,319.00)	(192,832.17)
COUNCIL EXPENSES					
2-11-130	COUNCIL - PAYROLL DEDUCTIONS	0.00	0.00	0.00	0.00
2-11-150	COUNCIL REMUNERATION	1,150.00	5,270.00	12,200.00	6,930.00
2-11-211	COUNCIL TRAVEL & SUBSISTENCE	0.00	241.10	700.00	458.90
2-11-214	COUNCIL PROFESSIONAL DEVT	0.00	0.00	1,000.00	1,000.00
*	TOTAL COUNCIL EXPENSES	1,150.00	5,511.10	13,900.00	8,388.90
ADMINISTRATION EXPENSE					
2-12-110	ADMINISTRATION - SALARIES	6,976.88	39,088.57	87,600.00	48,511.43
2-12-130	ADMINISTRATION - PAYROLL DEDUCTION	492.88	2,726.43	0.00	(2,726.43)
2-12-131	EMPLOYEE BENEFITS	380.63	4,463.99	0.00	(4,463.99)
2-12-211	TRAVEL & SUBSISTENCE	0.00	685.53	1,400.00	714.47
2-12-214	MEMBERSHIPS & PROFESSIONAL DEVT	40.00	1,602.01	2,500.00	897.99
*	TOTAL ADMINISTRATION EXPENSE	7,890.39	48,566.53	91,500.00	42,933.47
OFFICE OPERATIONS					
2-12-215	FREIGHT & POSTAGE	10.40	19.26	600.00	580.74
2-12-217	TELEPHONE	331.67	1,383.30	3,900.00	2,516.70
2-12-220	ADVERTIZING & PRINTING	554.24	1,010.69	2,000.00	989.31
2-12-225	VILLAGE PROMOTIONS	0.00	250.00	1,000.00	750.00
2-12-230	PROFESSIONAL & CONSULTING SERVICE	0.00	0.00	0.00	0.00
2-12-231	AUDITING SERVICES	7,000.00	7,000.00	7,300.00	300.00
2-12-232	ASSESSMENT SERVICES	0.00	4,255.68	4,800.00	544.32
2-12-233	ASSESSMENT REVIEW BOARD	0.00	0.00	400.00	400.00
2-12-234	LEGAL SERVICES	0.00	0.00	500.00	500.00
2-12-237	MUNICIPAL SOFTWARE	0.00	0.00	0.00	0.00
2-12-250	OFFICE REPAIRS & MAINTENANCE	70.00	480.00	1,000.00	520.00
2-12-253	TECHNICAL SUPPORT	945.17	2,122.68	4,900.00	2,777.32
2-12-258	OFFICE JANITORIAL CONTRACT	0.00	480.00	1,400.00	920.00
2-12-274	INSURANCE	450.00	10,020.44	8,400.00	(1,620.44)
2-12-341	LAND TITLES SERVICES	0.00	35.00	200.00	165.00
2-12-510	OFFICE SUPPLIES	110.20	226.62	1,600.00	1,373.38
2-12-511	MISCELLANEOUS	83.07	179.40	1,000.00	820.60
2-12-519	OTHER SERVICES	0.00	0.00	0.00	0.00
2-12-540	UTILITIES	195.08	1,150.17	3,700.00	2,549.59



VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

GL Number	Description	May 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
2-19-150	ELECTION FEES	0.00	0.00	1,100.00	1,100.00
* TOTAL OFFICE OPERATIONS		9,749.83	28,613.48	43,800.00	15,186.52
ADMIN-CAPITAL					
2-12-762	CAPITAL PURCHASES	0.00	0.00	300.00	300.00
2-12-790	ADMINISTRATION-AMORTIZATION	0.00	0.00	0.00	0.00
* TOTAL ADMIN-CAPITAL		0.00	0.00	300.00	300.00
REQUISITIONS					
2-13-750	REQUISITION - SCHOOL	0.00	41,423.40	83,271.00	41,847.60
2-13-759	DAVE KNIPE MEMORIAL LIBRARY	0.00	0.00	0.00	0.00
* TOTAL REQUISITIONS		0.00	41,423.40	83,271.00	41,847.60
FIRE EXPENSES					
2-23-148	IN-SERVICE TRAINING	0.00	0.00	1,000.00	1,000.00
2-23-159	HONORARIUMS - ANNUAL & HOURLY	0.00	0.00	6,900.00	6,900.00
2-23-211	TRAVEL & SUBSISTENCE	0.00	0.00	900.00	900.00
2-23-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	0.00	800.00	800.00
2-23-215	FREIGHT & POSTAGE	0.00	0.00	50.00	50.00
2-23-217	TELEPHONE	88.48	580.22	1,300.00	719.78
2-23-220	ADVERTIZING & PRINTING	0.00	0.00	100.00	100.00
2-23-225	PUBLIC RELATIONS & PROMOTIONS	0.00	0.00	500.00	500.00
2-23-250	FIREHALL REPAIRS & MAINTENANCE	0.00	392.35	400.00	7.65
2-23-251	VILLAGE TRUCK REPAIRS	0.00	0.00	400.00	400.00
2-23-252	COUNTY TRUCK REPAIRS	0.00	0.00	1,000.00	1,000.00
2-23-253	PAGER REPAIRS	0.00	0.00	750.00	750.00
2-23-254	PROTECTIVE EQUIPMENT & REPAIRS	0.00	0.00	6,500.00	6,500.00
2-23-270	CONTRACTED SERVICES	0.00	0.00	100.00	100.00
2-23-274	INSURANCE	0.00	1,924.80	1,900.00	(24.80)
2-23-510	GOODS & SUPPLIES	0.00	3,056.04	1,000.00	(2,056.04)
2-23-511	MISCELLANEOUS	0.00	0.00	0.00	0.00
2-23-512	SMALL EQUIPMENT PURCHASES	0.00	0.00	400.00	400.00
2-23-521	FUEL & LUBE	261.43	447.43	800.00	352.57
2-23-540	FIRE HALL POWER	59.04	316.40	1,400.00	1,083.60
2-23-541	FIRE HALL NATURAL GAS	160.53	758.70	1,400.00	641.30
2-23-750	DISPATCH AGREEMENT	0.00	0.00	1,200.00	1,200.00
2-23-751	MUTUAL AIDE RESPONSE CHARGES	0.00	0.00	500.00	500.00
2-23-920	TRANSFER TO RESERVES	0.00	0.00	0.00	0.00
* TOTAL FIRE EXPENSES		569.48	7,475.94	29,300.00	21,824.06
FIRE - CAPITAL					



VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

GL Number	Description	May 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
2-23-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00
2-23-790	FIRE - AMORTIZATION	0.00	0.00	0.00	0.00
*	TOTAL FIRE - CAPITAL	0.00	0.00	0.00	0.00



VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

GL Number	Description	May 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
BYLAW ENFORCEMENT					
2-26-270	BYLAW ENFORCEMENT OFFICER	0.00	915.00	5,500.00	4,585.00
2-26-234	LEGAL SERVICES	0.00	780.00	400.00	(380.00)
2-26-510	BYLAW SUPPLIES	0.00	0.00	300.00	300.00
*	TOTAL BYLAW ENFORCEMENT	0.00	1,695.00	6,200.00	4,505.00
PUBLIC WORKS SALARIES & WAGES					
2-32-110	PW - SALARIES	1,853.41	7,786.31	12,500.00	4,713.69
2-32-130	PW - PAYROLL DEDUCTIONS	134.74	549.30	0.00	(549.30)
2-32-131	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00
*	TOTAL PUBLIC WORKS SALARIES &	1,988.15	8,335.61	12,500.00	4,164.39
PUBLIC WORKS OPERATIONS					
2-32-217	TELEPHONE	0.00	0.00	400.00	400.00
2-32-230	PROFESSIONAL CONSULTING	0.00	786.25	0.00	(786.25)
2-32-250	ROADWAY REPAIRS & MAINTENANCE	62.30	1,037.30	3,000.00	1,962.70
2-32-270	CONTRACTED SERVICES	0.00	0.00	2,600.00	2,600.00
2-32-274	INSURANCE	0.00	707.26	700.00	(7.26)
2-32-510	GOODS & SUPPLIES	114.75	1,424.26	10,000.00	8,575.74
2-32-511	MISCELLANEOUS GENERAL SERVICES	0.00	0.00	0.00	0.00
2-32-521	FUEL & LUBE	29.98	691.88	2,100.00	1,408.12
2-32-540	UTILITIES - STREET LIGHTS	1,932.53	6,027.96	14,100.00	8,072.04
2-32-762	CAPITAL	0.00	5,000.00	0.00	(5,000.00)
2-32-790	PUBLIC WORKS AMORTIZATION	0.00	0.00	0.00	0.00
*	TOTAL PUBLIC WORKS OPERATIONS	2,139.56	15,674.91	32,900.00	17,225.09
DRAINAGE					
2-37-250	DRAINAGE - REPAIRS & MAINTENANCE	0.00	0.00	1,000.00	1,000.00
2-37-230	PROFESSIONAL & CONSULTING SERVICE	0.00	0.00	0.00	0.00
2-37-750	REQUISITION - DRAINAGE	0.00	0.00	450.00	450.00
*	TOTAL DRAINAGE	0.00	0.00	1,450.00	1,450.00
WATER OPERATIONS					
2-41-110	SALARIES & WAGES	1,458.93	6,453.11	14,400.00	7,946.89
2-41-130	PAYROLL DEDUCTIONS	104.84	478.48	0.00	(478.48)
2-41-211	TRAVEL & SUBSISTENCE	15.75	63.00	500.00	437.00
2-41-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	60.00	200.00	140.00
2-41-217	TELEPHONE	97.46	389.84	1,100.00	710.16
2-41-224	MUNICIPAL MEMBERSHIP	0.00	0.00	100.00	100.00
2-41-230	PROFESSIONAL & CONSULTING SERVICE	0.00	662.22	1,300.00	637.78
2-41-240	CUSTOMER BILLING	66.15	385.23	700.00	314.77



VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

GL Number	Description	May 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
2-41-250	REPAIRS & MAINTENANCE	0.00	0.00	800.00	800.00
2-41-270	WATER - CONTRACT	0.00	0.00	800.00	800.00
2-41-274	INSURANCE PREMIUMS	0.00	6,002.93	6,000.00	(2.93)
2-41-510	GOODS & SUPPLIES	636.30	1,776.30	4,900.00	3,123.70
2-41-540	UTILITIES	621.69	3,694.76	11,300.00	7,605.24
2-41-750	REQUISITION - SMRWSC	0.00	7,688.30	15,100.00	7,411.70
2-41-762	CAPITAL PURCHASES	0.00	0.00	50,000.00	50,000.00
2-41-790	WATER SYSTEM - AMORTIZATION	0.00	0.00	0.00	0.00
*	TOTAL WATER OPERATIONS	3,001.12	27,654.17	107,200.00	79,545.83
SEWER OPERATIONS					
2-42-000	OTHER - DAYS/SLAND DRAINAGE	0.00	0.00	1,050.00	1,050.00
2-42-110	SALARIES & WAGES	1,557.50	6,890.62	16,100.00	9,209.38
2-42-130	PAYROLL DEDUCTIONS	112.32	531.98	0.00	(531.98)
2-42-211	TRAVEL & SUBSISTENCE	0.00	0.00	200.00	200.00
2-42-214	MEMBERSHIPS & PROFESSIONAL DEVEL	0.00	0.00	200.00	200.00
2-42-217	TELEPHONE	78.48	311.22	1,000.00	688.78
2-42-230	PROFESSIONAL & CONSULTING SERVICE	479.50	9,486.05	0.00	(9,486.05)
2-42-240	CUSTOMER BILLING	66.15	385.23	700.00	314.77
2-42-250	REPAIRS & MAINTENANCE	0.00	105.96	2,900.00	2,794.04
2-42-270	SEWER - CONTRACT	0.00	0.00	800.00	800.00
2-42-274	INSURANCE PREMIUMS	0.00	369.97	1,700.00	1,330.03
2-42-410	BANK LOAN	0.00	0.00	0.00	0.00
2-42-510	GOODS & SUPPLIES	0.00	543.12	200.00	(343.12)
2-42-540	UTILITIES	321.03	1,850.50	4,100.00	2,249.50
2-42-762	CAPITAL	0.00	0.00	55,600.00	55,600.00
2-42-790	WASTE & SEWER AMORTIZATION	0.00	0.00	0.00	0.00
2-42-830	LAGOON DEBENTURE PAYMENTS	0.00	0.00	0.00	0.00
2-42-831	LAGOON DEBENTURE INTEREST	0.00	0.00	0.00	0.00
2-42-832	DEBENTURE PRINCIPAL PMT MACRAE ST	0.00	0.00	4,800.00	4,800.00
2-74-790	AMORTIZATION	0.00	0.00	0.00	0.00
*	TOTAL SEWER OPERATIONS	2,614.98	20,474.65	89,350.00	68,875.35
WASTE MANAGEMENT					
2-43-270	GARBAGE - CONTRACT	1,636.71	6,546.87	20,200.00	13,653.13
2-43-260	RENTAL OF MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00
2-43-350	LANDFILL FEES	0.00	625.93	700.00	74.07
2-43-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00
2-44-350	RECYCLING CHARGES	921.69	3,686.73	11,300.00	7,613.27
*	TOTAL 'WASTE MANAGEMENT	2,558.40	10,859.53	32,200.00	21,340.47



VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

GL Number	Description	May 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
CAMROSE & DISTRICT SUPPORT SER					
2-51-750	REQUISITION - CDSS	0.00	2,389.75	2,500.00	110.25
2-51-770	GRANTS TO ORGANIZATIONS	0.00	0.00	100.00	100.00
2-51-840	CONDITIONAL GRANTS TO CDSS	0.00	0.00	9,559.00	9,559.00
*	TOTAL CAMROSE & DISTRICT SUPPO	0.00	2,389.75	12,159.00	9,769.25
CEMETERY OPERATIONS					
2-56-250	CEMETERY REPAIRS & MAINTENANCE	0.00	0.00	300.00	300.00
2-56-510	GENERAL GOODS & SERVICES	0.00	0.00	0.00	0.00
*	TOTAL CEMETERY OPERATIONS	0.00	0.00	300.00	300.00
PLANNING & DEVELOPMENT					
2-61-237	MAPPING	0.00	0.00	200.00	200.00
2-66-120	COSTS - LAND SALES	2,475.00	4,975.00	0.00	(4,975.00)
2-61-750	REQUISITION - PLANNING	0.00	1,034.00	1,050.00	16.00
*	TOTAL PLANNING & DEVELOPMENT	2,475.00	6,009.00	1,250.00	(4,759.00)
PARKS & RECREATION					
2-72-110	RECREATION & PARKS - SALARIES	1,393.15	5,987.27	27,800.00	21,812.73
2-72-115	CSJ & STEP WAGES	1,418.18	1,418.18	0.00	(1,418.18)
2-72-130	RECREATION & PARKS - PAYROLL DEDUC	205.81	456.02	0.00	(456.02)
2-72-131	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00
2-72-211	TRAVEL & SUBSISTENCE	0.00	0.00	300.00	300.00
2-72-220	ADVERTIZING & PRINTING	0.00	0.00	600.00	600.00
2-72-250	REPAIRS & MAINTENANCE	241.25	424.46	2,000.00	1,575.54
2-72-270	CONTRACTED SERVICES	0.00	0.00	1,200.00	1,200.00
2-72-510	GOODS & SUPPLIES	130.95	713.34	2,600.00	1,886.66
2-72-521	FUEL & LUBE	29.99	476.63	2,100.00	1,623.37
2-72-540	UTILITIES - REC BOARD, ETC	182.20	1,045.25	3,800.00	2,754.75
2-72-274	INSURANCE PREMIUMS	0.00	1,907.09	500.00	(1,407.09)
2-72-750	REQUISITIONS - RECREATION	0.00	0.00	0.00	0.00
2-72-762	CAPITAL PURCHASES	339.41	5,339.41	0.00	(5,339.41)
2-72-770	GRANTS TO ORGANIZATIONS	12,500.00	12,500.00	0.00	(12,500.00)
2-72-780	RECREATION TRAIL RESERVE	0.00	0.00	0.00	0.00
2-72-790	RECREATION - AMORTIZATION	0.00	0.00	0.00	0.00
2-13-770	GRANTS TO ORGANIZATIONS	0.00	0.00	16,550.00	16,550.00
*	TOTAL PARKS & RECREATION	16,440.94	30,267.65	57,450.00	27,182.35
CULTURE					
2-74-250	REPAIRS & MAINTENANCE - OLD HALL	0.00	0.00	200.00	200.00
2-74-274	INSURANCE PREMIUMS	0.00	118.75	2,300.00	2,181.25



VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

GL Number	Description	May 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$
2-74-510	GOODS & SUPPLIES - NEW HALL	0.00	345.00	0.00	(345.00)
2-74-540	UTILITIES	255.72	963.33	2,700.00	1,736.67
2-74-584	SPECIAL EVENTS	355.40	463.14	1,100.00	636.86
2-74-750	REQUISITION - PARKLAND LIBRARY	0.00	1,466.92	3,000.00	1,533.08
2-74-761	CONTRIBUTED TO OTHER OPERATING FN	0.00	0.00	1,000.00	1,000.00
2-74-770	TRANSFER TO OTHER ORGANIZATIONS	0.00	0.00	0.00	0.00
2-74-775	BAWLF PUBLIC LIBRARY APPROPRIATION	0.00	0.00	3,000.00	3,000.00
2-74-831	DEBENTURE INTEREST	0.00	0.00	0.00	0.00
*	TOTAL CULTURE	611.12	3,357.14	13,300.00	9,942.86
GENERAL					
2-97-990	GENERAL CONTINGENCY	0.00	0.00	0.00	0.00
*	TOTAL GENERAL	0.00	0.00	0.00	0.00
**	TOTAL EXPENSES	51,188.97	258,307.86	628,330.00	370,022.14
***	SURPLUS/DEFICIT	(49,226.46)	57,821.03	235,011.00	177,189.97

VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	June 19, 2013
Originated By:	Lynn Horbasenko, Chief Administrative Officer
Title:	Drainage Improvements

BACKGROUND/PROPOSAL:

Information has been previously provided to Council regarding the drainage issues along the east and west sides of Hanson Street between Molstad and Martin Avenues.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Focus Corporation was contracted in late June 2012 to produce a report with recommendations regarding the drainage issues on Hanson Street. The detailed report was presented to Council at the October 11, 2012 Regular Council Meeting. Council deferred the decision to the 2013 budget deliberation process.

Since passing the budget, the option of installing curb and gutter rather than concrete swales has been raised. Allan Yamashita from Focus Corporation will attend the June 19th meeting to provide details for Council's discussion.

COSTS/SOURCE OF FUNDING (if applicable)

\$37,000 has been approved in the Capital Budget for concrete swales.

RECOMMENDED ACTION:

That Village Council pass a motion to select a date for the Village to host the annual volunteer appreciation event during May 2013.

Initials show support – Reviewed By:

CAO: Lynn Horbasenko

Lynn Horbasenko

From: Allan Yamashita [allan.yamashita@focus.ca]
Sent: May-30-13 9:31 AM
To: (LHorbasenko@bawlf.com); mschapansky@bawlf.com
Subject: June 19 Council meeting

Lynn/Myrna

For the Council meeting June 19th and relative to Council's intention for curb and gutter; and pavement. Please advise on the information and plans that you may require.

We can:

- Maintain the existing road grade. Rural cross section. No curb and gutter. Concrete swale as originally proposed.
Least expensive option.
 - Assume that the road subgrade is able to accept a road structure.
 - Road structure typical:
 - Cement stabilized subgrade 150 mm with 10 kg/s.m
 - 275 mm 20 mm gravel
 - 100 mm asphalt
 - *** With 375 mm structure, probably require material to be removed from the roadway. City of Camrose is 150 mm subgrade prep, 250 mm gravel and 90 mm asphalt. A 340 mm structure.
 - Note that the west swale will drain north to south and the east swale, south to north.
- Maintain the existing road grade. Construct curb and gutter, construct concrete swales as originally proposed.
More expensive.
 - Prepare a preliminary plan showing the curb and gutter (low profile) and on the basis of still requiring the concrete swale at the back of curb.
 - Road structure typical:
 - Cement stabilized subgrade 150 mm with 10 kg/s.m
 - 275 mm 20 mm gravel
 - 100 mm asphalt
 - *** With 375 mm structure, probably require material to be removed from the roadway. City of Camrose is 150 mm subgrade prep, 250 mm gravel and 90 mm asphalt. A 340 mm structure.
 - Note that the west swale will drain north to south and the east swale, south to north.
- Lower the road grade to provide positive drainage from the properties and driveways. **Most expensive option.**
 - Prepare a preliminary plan showing the low profile curb and gutter and a profile along the roadway showing the scope of road construction that will require lowering the existing road grade.
 - Excavate the road, possibly 1.0 m to construct the road construct and facilitate positive drainage from the lots (Note: Existing lots and driveway, some of which are lower than the existing roads).
 - Road structure same as above.
 - Eliminates the east and west swales.

Allan Yamashita, P.Eng.
Senior Project Manager
FOCUS Corporation
Office: 780 401 1357
Cell: 780 499 8874

VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	June 19, 2013
Originated By:	Lynn Horbasenko, Chief Administrative Officer
Title:	Municipal Affairs Directive 13 – Quarterly Report to the Minister

BACKGROUND/PROPOSAL:

The following directive was included in the Municipal Affairs Inspection Report presented by Municipal Affairs at the public meeting held on October 23, 2012:

DIRECTIVE 13:

I direct council to provide a written quarterly update to the Minister on the progress the municipality is making with respect to the directives.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

In the list of Directives ordered by the Minister of Municipal Affairs, the Village is required to submit the second quarterly report by June 30, 2013.

The Administration proposes that the Council send the attached letter to the Minister of Municipal Affairs.

COSTS/SOURCE OF FUNDING (if applicable)

Not applicable.

RECOMMENDED ACTION:

That Village Council pass a motion directing Administration to prepare a letter and a written quarterly update to the Minister of Municipal Affairs with respect to the directives outlined in the Municipal Inspection Report.

Initials show support – Reviewed By:

CAO: Lynn Horbasenko

~~ ON VILLAGE LETTERHEAD ~~

Draft

June 12, 2013

The Honourable Doug Griffiths, M.L.A.
Minister of Municipal Affairs
104 Legislature Building
Edmonton, Alberta
T5K 2B6

RE: Ministerial Order No. L:204/12

Dear Minister,

As per Ministerial Order No. L:204/12, the Village of Bawlf is hereby submitting the second quarterly update on the progress our municipality has made with respect to the directives ordered and presented to our community on October 23, 2012. A summary including the status of the directives, recommendations and other suggestions made in the Municipal Inspection Report was attached to the first quarterly report for your information.

There has been no change on the status of the recommendations presented in the Municipal Inspection Report.

Eleven of the thirteen directives have been completed with one of the remaining directives being the submission of quarterly updates. The Village Council requested an extension to complete Directive 2 – the development of a complete bylaw inventory. Further progress has since been made with the passing of one bylaw to repeal the inactive, outdated and irrelevant bylaws at Council's May 22, 2013 Regular Council Meeting.

If you require further information or clarification, please contact our office by email at vilbawlf@syban.net or by phone at 780-373-3797.

Yours sincerely,

Gordie Blatz,
Mayor

Item: 4. b)

VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	June 19, 2013
Originated By:	Lynn Horbasenko, Chief Administrative Officer
Title:	Insurance – Declared Value of former United Church

BACKGROUND/PROPOSAL:

The Village Administration received an email from an insurance consultant with Alberta Municipal Services Corporation (AMSC), the Village's insurance company, stating that if the Village wishes to list the former United Church with demolition value only, a declared value endorsements must be completed.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

AMSC has researched the value of similar facilities and has given the former United Church a value of \$92,744. The insurance premium for this value is \$164.10. If the Village would like to declare demolition value only, this premium would be non applicable.

AMSC has also stated that: "With regards to the ownership of the building being a bit gray due to the Historical Society being dissolved. It appears that the village has taken ownership of the property and the responsibility may lie on the Village in the event of a loss."

COSTS/SOURCE OF FUNDING (if applicable):

Not applicable.

RECOMMENDED ACTION:

Village Council to pass a motion stating that Village Council agrees that the former United Church be insured at the declared value of \$1.00, and \$55,337.00, respectively, and further that a Declared Value Endorsement form be submitted to the Alberta Municipal Services Corporation for this building.

Initials show support – Reviewed By:	CAO: Lynn Horbasenko
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY

Declared Value Endorsement

Name of Municipality Issued to _____

This endorsement applies only to items described below; other properties as described on the Declaration(s) page(s) of this policy or properties added by endorsement remain unchanged.

This endorsement modifies the following under the Primary property Insurance Policy MNX 001, as well as the Excess Property Insurance policy as defined by the current policy terms subscribed insurer.

<u>Item Number</u>	<u>Description</u>	<u>Comments</u>
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Condition Clauses Applicable to Coverage

An amount has been selected by you on the above described properties which does not represent the full building replacement value. The adjustment that has been made by you may cause high out of pocket expenses in the event of a loss.

Based on the acceptance of the above, the following Conditions apply:

1. The Loss Settlement Policy Condition letter (h) – With Respect to Other Property, subsection (ii) is amended to read :

“... Liability shall in no event exceed the amount actually and necessarily expended for repair, replacement, construction or reconstruction; except with respect to the properties defined as *Declared Value* on the schedule of values Property; in which case the insurer will not be liable for more than the recorded building value as pre-determined by the insured.”

All other provisions of this policy apply.

Authorized Signing Authority

Position Title

Print Name in full

Date

Please provide Board Meeting Minutes with the Declared Value Endorsement outlining the decision

Item: 4.c)

VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	June 19, 2013
Originated By:	Lynn Horbasenko, Chief Administrative Officer
Title:	Change Date of the July Regular Meeting

BACKGROUND/PROPOSAL:

As per Section 193 of the Municipal Government Act, the changing of a meeting date must be made during a Council Meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Council members to discuss options for changing the date of the July Regular Council Meeting.

COSTS/SOURCE OF FUNDING (if applicable):

Not applicable.

RECOMMENDED ACTION:

N/A

Initials show support – Reviewed By:

CAO: Lynn Horbasenko

VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	June 19, 2013
Originated By:	Lynn Horbasenko, Chief Administrative Officer
Title:	Roadway Maintenance

BACKGROUND/PROPOSAL:

This memo will outline the outstanding issues regarding roadway maintenance.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Before he left his position, Justin reported that he got a cost from Border Paving regarding rebuilding road bases. An average cost is \$100,000 per block, dependent on what is found when the rebuilding starts.

Border Paving also indicated that oiling the surface will not work on its own. If oiled, as soon as a vehicle spins on the gravel, the surface will be broken and the oiling will have lost its effect. The road base would need to be redone prior to oiling.

Regarding regular grading of the gravelled roadways, Justin reported that 2 days after the County graded all of the gravelled roads, the washboards and potholes all returned. With the deep grading, the grader disturbs the hard packed areas of the roadway and the entire surface becomes loose. Without deep grading, at least the hard packed areas remain. Therefore, regular grading may not be an adequate solution to the condition of the roadways.

The repaving of the corner at Railway and Hanson is outstanding. The potholes and cracks in the pavement need to be filled this summer.

Justin mentioned that he was watching an area on Sanden Street that is either an underground spring or a water leak.

COSTS/SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

N/A

Initials show support – Reviewed By:

CAO: *Lynn Horbasenko*

VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	June 19, 2013
Originated By:	Lynn Horbasenko, Chief Administrative Officer
Title:	Shirley McClellan Regional Water Services Commission Alternate Representative

BACKGROUND/PROPOSAL:

The Village Council should appoint an alternate Village of Bawlf representative to the Shirley McClellan Regional Water Services Commission.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Currently, Councillor Yuha is the Village of Bawlf representative on the Shirley McClellan Regional Water Services Commission.

COSTS/SOURCE OF FUNDING (if applicable):

Not applicable.

RECOMMENDED ACTION:

N/A

Initials show support – Reviewed By:

CAO: Lynn Horbasenko

VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	June 19, 2013
Originated By:	Lynn Horbasenko, Chief Administrative Officer
Title:	Public Works – Possible Budget Adjustment

BACKGROUND/PROPOSAL:

Due to the possible restructuring of Public Works staffing, a budget adjustment to the salaries may be required at some point prior to year end.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Council to discuss possible options for staffing in Public Works.

COSTS/SOURCE OF FUNDING (if applicable):

Dependent on results of discussion.

RECOMMENDED ACTION:

It is recommended that the Village Council pass a motion acknowledging that a budget adjustment may be required prior to year end in the area of Public Works Salaries.

Initials show support – Reviewed By:	CAO: Lynn Horbasenko
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Quatrefoil

Summer 2013 - Issue 27

Parkland Regional Library

A Few Highlights:

Summer Reading Club page 4

The Library Effect page 5

Summer Reads for Youth page 7

Historical Fiction page 9

ALC Breakout Presenters page 15

Summer Lovin'



Courtesy of Ryan Smith Photography

Summer is a time to sit on your patio with a gripping tale of adventure or romance and soak up all the good vibrations floating around in our world. This issue of *Quatrefoil* has a few suggestions to add to your reading list and much more:

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- ◆ Parkland has collaborated with the Lions Clubs of central Alberta to expand the regional collection of eAudiobooks. Read about their cause on *page 7*
- ◆ Read about the highlights of the Alberta Library Conference held at Jasper Park Lodge on *page 15*
- ◆ Two of our former Writers-in-Residence, Kimmy Beach and Fran Kimmel, have each had a major success this year featured on *page 6*
- ◆ The Library Effect is heading into its final stage: regional workshops! Find our workshop calendar on *page 3*

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Director's Desk

Highlights of projects and developments at Parkland and beyond



**Ron Sheppard,
Director**

The *Quatrefoil* is a quarterly publication of:

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Alberta Wide Borrowing

The Public Library Services Branch (PLSB) convened a Tech Working Group meeting to learn about a new approach to shared borrowing and discuss how to expand this model to the rest of the province. Edmonton Public Library (EPL) staff are building a patron-driven web appliance that will enable a patron to go to a website and select the libraries they are interested in joining. The web appliance then extracts the patron information from the host Integrated Library System (ILS), verifies the patron is in good standing (as defined by group policies that are currently under construction), and then builds a new patron record in the foreign ILS. At the time of writing this report, development was still underway. Alberta Public Library Electronic Network (APLEN)/PLSB are anxiously waiting to see the results of the work. Once the model is in place, discussions will commence for how best to expand the structure to include the entire public library network.

Discovery Tool Selection Process

On April 5, 2013, APLEN hosted Node representatives for a consultative process to select the discovery service that will revitalize TAL Online.

OCLC's WorldCat Local and EBSCO's Discovery Service are both mature discovery services, and both vendors have strong, established relationships in the Alberta library community. The implementation of either product would represent a significant improvement over present services. TAL, APLEN, and the PLSB value the insight and involvement of the public library network, and input from the Nodes will weigh heavily into the final decision.

E-Content Strategy

For the first three months of 2013, APLEN engaged in a thoughtful and deliberate consultation process that included various representatives from the public library

network. As a result of this consultation, APLEN has published its e-Content Strategy for 2014-2016. It includes:

- A detailed review of the consultation process
- Specific recommendations for 2013-2014
- Collection development processes and procedures, and
- Public library plans of service analysis 2012-2013.

For 2014-2016, APLEN's licensing activity will strive to support the following priorities:

1. Early Literacy: Creating Young Readers
2. Stimulate Imagination: Reading, Viewing, and Listening for Pleasure
3. Satisfy Curiosity: Lifelong Learning
4. Services for New Immigrants (esp. English Language Learning)
5. Succeed in School: Homework Help
6. Accessible formats for the print disabled.

New Librarian

Parkland Regional Library has hired a new librarian, Rhonda O'Neill. A graduate from Dalhousie University, Rhonda has spent most of her time working in law libraries. Rhonda is currently the Assistant Director of Alberta Law Libraries and will start at Parkland on June 10.

PRL Audit

At their May 16, 2013 Board meeting, the 2012 audit was reviewed and approved by the PRL Board. PRL's auditor, Rob Fisher, did the presentation. Parkland received a clean audit report and there were no recommendations for changing our practices or financial statements.

Mark your calendar

June	1	Summer Reading Club Workshop at Parkland (9—3)
	6-9	Alberta Association of Library Technicians (AALT) Conference—Canmore
	9	Alberta Readers' Choice Award winner announced
	10	Libraries Advisory Group (LAG) meeting at Parkland (10-3)
	14	2012 Statement of Receipts and Disbursements (or Financial Review/Audit), 2013 Budget and Application for Financial Assistance due to Municipal Affairs and a copy to Parkland.
July		TD Summer Reading Club begins
	Early July	GST Rebate filing for January-June 2013 (if applicable)
August	9	Deadline for submissions to Fall <i>Quatrefoil</i>
	14-16	Pacific Northwest Library Association (PNLA) Conference—Boise, Idaho
	Late Aug	Send TD Summer Reading Club statistics & evaluation to Parkland

Library Advocacy Traveling Workshops with Fran Kimmel

Workshop Calendar

PRL is hitting the road to deliver The Library Effect workshop! In these interactive workshops, led by communications specialists Fran Kimmel and Meredith Bratland, libraries will learn about advocacy and what it can do for the small library.

We encourage library staff, volunteers, and trustees to attend a workshop. Laptops and customized training material will be supplied for each participant.

Registration is available on our website, featured in What's New on our homepage.

June 10	PRL Headquarters, Lacombe	LAG Meeting
June 11	Daysland Public Library	9 AM—11 AM
June 13	Lougheed & District Public Library	9 AM—11 AM
June 17	Provost Municipal Library	1 PM—3 PM
June 20	Olds Municipal Library	9 AM—11 AM

Summer Reading Program: Go!

The Summer Reading Club (SRC) will begin in local libraries after school is out in June! This summer, we are encouraging kids to explore near and far; to journey and experience places, ideas, tastes, sounds, stories, and characters never experienced before.



The main website for the 2013 TD Summer Reading Club program will once again be: <http://tdsummerreadingclub.ca>.

Check it regularly for information regarding the program. In the section called "For Libraries", you will find the 2013 Staff Manual, images and artwork, booklists, and other program materials.



Parkland Regional Library will host a SRC workshop on **Saturday, June 1, from 9:00 am to 3:30 pm**. Summer programmers are welcome to join us for a fun-filled day of idea sharing and inspiration.



Canada



PRL receives \$25,000 grant from Municipal Affairs

A one-time \$400,000 grant from the Alberta Government will help public libraries with the costs of sharing resources. The funding to the 16 key library access points in the provincewide public library network will help offset operational costs, such as staffing, technology, and courier distribution, as resource-sharing expands across the province.

"The funding helps support what libraries are already doing. We want to put more books and resources in the hands of families and other library users no matter where they live in the province," said Doug Griffiths, Minister of Municipal Affairs. The grant provides \$25,000 to Parkland Regional Library.

"Alberta's public library sector is very collaborative, and we are on the verge of many new opportunities to expand library service in Alberta," said Ron Sheppard, Director of the Parkland Regional Library. "This grant will help us cover costs as we share our resources with colleagues and library users in other communities across the province."

The provincial library network currently makes available over 40 million print and digital resources across 316 library access points to offer a greater variety of materials through municipal libraries.

The grant was made available with funds from the 2012-13 provincial budget.

The Library Effect



Parkland Regional Library has launched the online toolkit of The Library Effect initiative. PRL worked together with the Alberta Library and member libraries to create a customizable advocacy campaign to help rural libraries show their value and relevancy to the community.

On our website, under Training & Resources, you will find Advocacy and Marketing where The Library Effect toolkit is located. Here you will find an introduction into advocacy, tools and customizable templates for brochures and posters, the Story Bank of personal and community success stories to share, example stories and online submission form, as well as tips on how to write a memorable Library Effect story.

Fran Kimmel and Meredith Bratland will be presenting a series of five workshops in June at headquarters and throughout the region starting off at the LAG meeting on June 10. Join us and jump on the advocacy train!

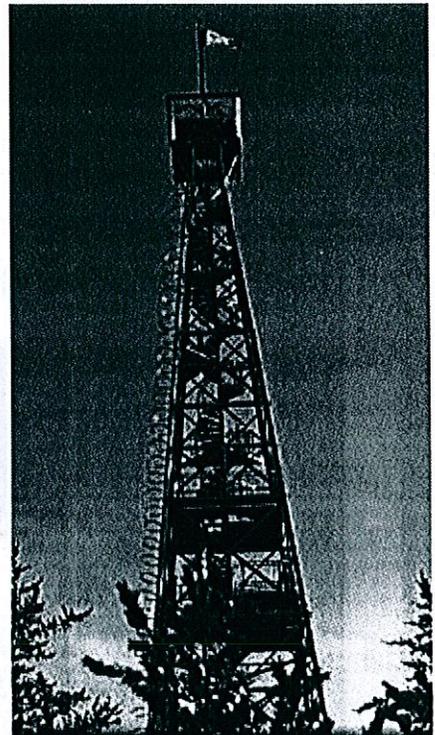
Rocky Mountain House Library + Fire Tower Watch = Love

In the beginning of every spring, staff at Rocky Mountain House Library prepare for the arrival of a unique group of library patrons: the seasonal Fire Tower workers. Over the years, they have built a special friendship with this community.

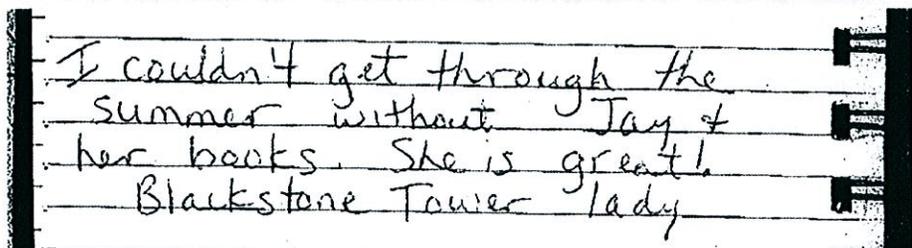
Rocky Mountain House provides the closest amenities for a large number of fire towers located in the Canadian Rockies, each of which houses a watch tower worker from April until October. Access to library resources provides much needed relief from this solitary and isolated existence, which could become lonely otherwise.

On arrival in the spring, the fire watch personnel drop off their "wish list" of books they would like to read over the next six months. In some cases, a list could be 12 pages long! Library staff issues each watch tower worker a library borrower card, file their list, and begin to check out books.

Due to the unique circumstances, books are checked out for 30 days (instead of the usual 21) and sent up to the fire tower along with the other life essentials via snowmobile, helicopter, or quad depending on Alberta's unpredictable weather. Demonstrating how important this is service to them, books returned from the fire watch towers often contain notes with additional title requests, or just to say hello and thank you. Over time, library workers develop an idea of the individual's personal tastes and will send some of their own selections as a surprise.



"I love working with the employees of the fire towers," explains Jay. "Each one is very appreciative of the staff at our library. In many ways, we are their link to the outside world for six months of the year and we love to hear their unique perspectives. We often send up to 20 books at a time and each one comes back well cared for. They are great to work with!"



Celebrating Writers-in-Residence of PRL Past

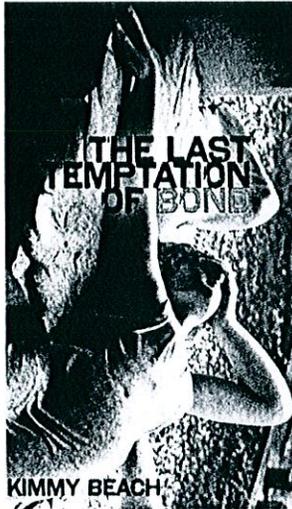
Kimmy Beach has long been a friend of Parkland Regional Library. As our stellar two-time writer in residence, she's travelled to many of our libraries to deliver workshops and offer one-on-one help for emerging writers.

On Thursday, April 4, Kimmy fans gathered at Fran Kimmel's place in Lacombe to celebrate her newly-released fifth book of poetry, *The Last Temptation of Bond*. Along with much hugging, snacking, and signing, Kimmy treated us to a captivating reading from her brilliant new collection about a real-life Bond with everyday worries.

Congratulations Kimmy!

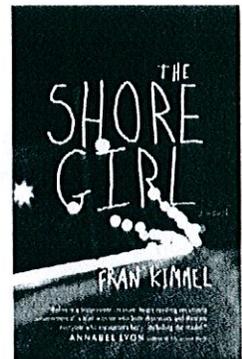
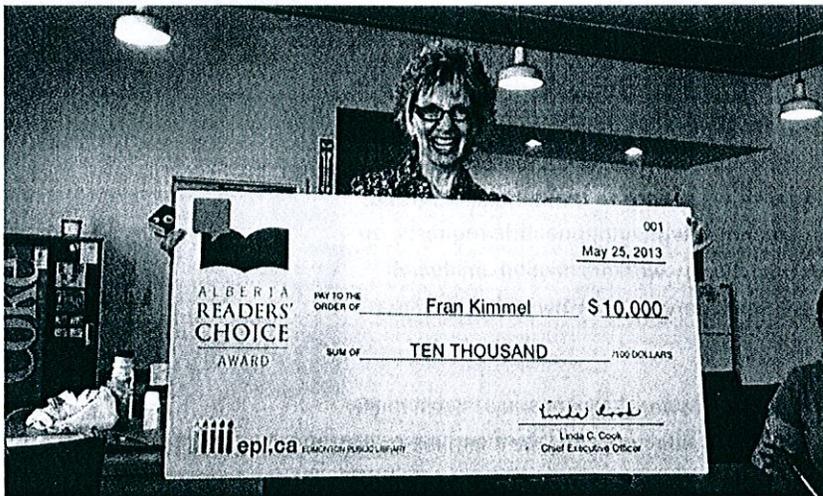
Kimmy Beach fuses popular culture and narrative poetry to astonishing effect in this, her fifth book, *The Last Temptation of Bond*.

ISBN: 978088864-6439



Kimmy entertained us with two readings; full of lively descriptions and humour

Fran Kimmel Wins Alberta Readers' Choice Award for *The Shore Girl*



Following her win at the 2013 Alberta Readers' Choice, Fran Kimmel stopped by Parkland headquarters to share her happiness with her library friends. Truly deserving! Congratulations Fran!

Lions Clubs eAudiobook Donation to Parkland



The local Lions Clubs in Alix, Cremona, Rocky Mountain House, Spruce View, and Sylvan Lake have generously donated a total of \$3,680.00 to the eAudiobook collection managed by Parkland Regional Library. As a result, 95 new titles have been added to the collection that is available to all library patrons across the region. The new eAudiobooks compliment the shared collections of large print and audio books, which are valuable resources for the visually impaired and print disabled.

eAudiobooks are books in electronic format that can be listened to on a variety of devices from your personal computer to your smartphone. There is a high demand for eAudiobook books in our region. Sadly, near the end of 2011, the collection became extremely limited due to the subscription being withdrawn by the publisher, Recorded Books, and our own regional collection dropped from 2,000 titles down to 50.

With the Lions Clubs' donations, Parkland Regional Library is one step closer to our goal of expanding the collection back to its former glory. Currently, we have

1,250 titles. The need for eAudiobooks keeps growing; last year alone, 5,077 titles were accessed by patrons. PRL and the Lions Club have been collaborating to build upon the regional collection of eAudiobooks for the community.

As the Lions Clubs are ardent supporters of providing support services for the visually impaired, they answered the call for donations in a big way. An eAudiobook, which costs an average of \$38 per title, is an important investment to provide adequate resources for the community.

"Great news, we have one assisted living patron who listens to 5-6 audiobooks per week. It's very hard to keep up with new ones for her. Of course, she is sharp as a tack and remembers exactly which ones she has heard, so tough to keep her supplied!"

Margo from Coronation Public Library

Partner with the Writers Guild of Alberta to celebrate Alberta Culture Days

The Writers Guild of Alberta (WGA) wants to help Alberta libraries celebrate and showcase Albertan artists and writers during Alberta Culture Days, which takes place **September 27-29, 2013**. The Writer's Guild has secured for provincial funding to partner with other organizations in order to host literary events such as author readings, presentations and workshops. The goal of these events is to connect communities and highlight the libraries and Alberta authors.

The Guild plays a large part in helping plan and organize the event, while library partners have provided venue space, snacks, as well as marketing and promotions.

If your library would like to host an author reading/event in this years Culture Days, email your event proposal to Adeline Piercy at adeline.piercy@writersguild.ab.ca by June 24th.

Canadian Books for Young People—Award Winners

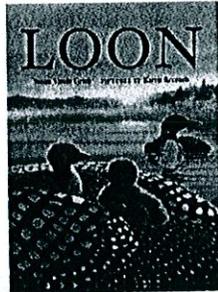
Stones for My Father by Tribly Kent (Tundra Books)
2012 TD Canadian Children's Literature Award

The Hangman in the Mirror by Katey Cayley (Annick Press)
2012 Geoffrey Bilson Award for Historical Fiction for Young People

Loon by Susan Vande Griek (Groundwood Books)
2012 Norma Fleck Award for Canadian Children's Non-fiction

Charlie's Key by Rob Mills (Orca)
2012 John Spray Mystery Award

What Happened to Serenity by PJ Sarah Collins (Red Deer Press) 2012 Monica Hughes Award for Science Fiction and Fantasy



Without You by Genevieve Cote (Kids Can Press)
2012 Marilyn Baillie Picture Book Award

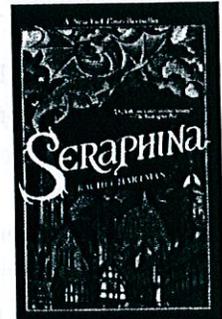
All Good Children by Catherine Austen (Orca)
2012 Sunburst Award

This is not my Hat by Jon Klassen (Candlewick Press/Random House)
Randolph Caldecott Medal



The White Bicycle by Beverly Brenna (Red Deer Press)
2013 Michael L. Printz Award Honour Book

Seraphina by Rachel Hartman (Doubleday Canada)
William C. Morris Award



Penhold Book Mascot: Getting Involved and Out There

Penhold & District Library was *Book Mobile* at the 2012 October Festival parade. Our goal was to reach our community and let them know that the library is fun! We strive to be known in our community as a destination for families to connect or a great place for adults to rejuvenate.

Parades create a memorable experience to meet people on the street and



present our message in a simple and personal way. It is an effective way of being face-to-face for a moment and enjoying some spontaneous laughs. For eight years this mascot, made out of a tablecloth, corrugated cardboard and computer printouts, was found to be so effective that upon weeding the original an order was placed for a new edition.

We are LOVING this fun opportunity to meet and connect with new faces in our community!



Making History Meaningful

For many readers, history holds little appeal. After all, when is the last time someone asked you for a history book on ancient Rome or the founding of Canada? But when an author portrays historical fact in a well-spun story, it can create our personal connection to the past. As long as a historical novel is not full of dull language and careless storytelling, it can be the device that connects people to history.

There are six fundamental qualities that comprise good historical fiction. The first is accurate characterization: the characters in a historical novel must be convincing of their time. Second, these characters must be *understandable* to us in the present day. That is, the modern reader has to be able to relate to them, to know what makes them tick.

The next two qualities of a good historical novel are demonstrated proficiency in the details of language as well as the dynamics of storytelling: the work must employ lively, engaging language and express an appealing narrative. Fifth is that the research behind the story should never become apparent to the reader. All historical information should be well integrated into the narrative.

The sixth and ultimate characteristic of a successful historical novel is blending the five preceding qualities into one entity. A good historical novel must portray an accurate picture of a past time and place that feels real to the reader. As subjective as that sounds, the most important quality of historical fiction is that it has to *feel* right.

Adapted from *Brad Says: The Characteristics of a Good Historical Novel* by Brad Hooper, Booklist, April 15, 2013.

Want to get started with a good historical read? Try one of these:

War and Peace by Leo Tolstoy

Wolf Hall by Hilary Mantel

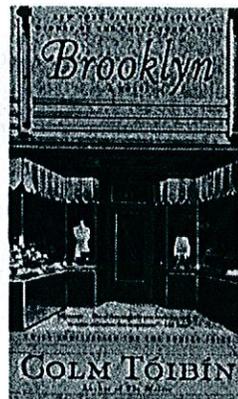
Brooklyn by Colm Toibin

In the Time of the Butterflies by Julia Alvarez

Three Day Road by Joseph Boyden

The Book of Negroes by Lawrence Hill

No Great Mischief by Allistair MacLeod



End of School Media Service

The media service contract between PRL and all schools will be coming to an end this year. Media use in schools has been changing rapidly and schools have moved towards live-streaming as opposed to VHS tapes and DVDs for curricular support.

As part of the wind down of this service, PRL has offered the Educational Media service materials to the schools, who are currently taking service, done on a 'first come, first serve' basis.

We have been receiving wish lists and materials will be dispersed to the schools during the month of June.

For further questions on this process, please contact Ron Sheppard or Donna Williams at

1-800-567-9024.

Canadian Curriculum Connections

Confederation Bridge (Canada's Structural Wonders) by Simon Rose,
Weigl Educational Publishers, 2013,
97781770714816, \$23.95, 24 p., HC, Gr. 2-6

Parliament Hill (Canada's Structural Wonders) by Simon Rose, Weigl Educational Publishers, 2013, 9871770714793, \$23.95, 24 p., HC, Gr. 2-6

Food (Life in Early Canada) by Alexis Roumanis, Weigl Educational Publishers, 2013, 9781770712218, \$23.95, 24 p., HC, Gr. 2-6

Tools (Life in Early Canada) by Alexis Roumanis, 9 Weigl Educational Publishers, 2013, 781770712232, \$23.95, 24 p., HC, Gr. 2-6

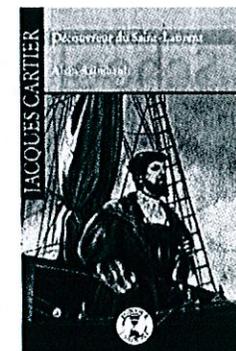
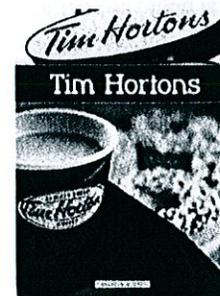
Inuit (World Cultures) by Leslie Strudwick AV² by Weigl Educational Publishers, 2013, 9781619130920, \$24.99, 32 p., HC, Gr. 4-7

Michel Sarrazin: Medecin et botaniste en Nouvelle-France (Bonjour l'histoire)
Editions de l'Isatis, 2012, 9782923234854,
\$13.95, 69 p., PB, Gr. 4-8

Jacques Cartier: Decouvreur du Saint-Laurent (Bonjour l'histoire) by Alain Raimbault, Editions de l'Isatis, 2012, 9782923234847, \$13.95, 66 p., PB, Gr. 4-8

Les ressources naturelles (Le Canada vu de pres) by Carrie Gleason,
Editions Scholastic, 2012, 9781443107969,
\$7.99, 60 p., PB, Gr. 4-6

Longhouses (Aboriginal Homes) by Janet Gurtler, Weigl Educational Publishers, 2013, 9781770714625, \$23.95, 24 p., HC, Gr. 2-6



Igloos (Aboriginal Homes) by Judy Wearing
Weigl Educational Publishers, 2013,
9781770714632, \$23.95, 24 p., HC, Gr. 2-6

Aboriginal Biographies: Political Leaders by Katie Goldsworthy
Weigl Educational Publishers, 2013,
9781770714533, \$24.95, 32 p., HC, Gr. 7-12

Aboriginal Biographies: Artists by Jennifer Howse
Weigl Educational Publishers, 2013,
9781770714540, \$24.95, 32 p., HC, Gr. 7-12

Canadian Business Series: Air Canada by Sheelagh Matthews
Weigl Educational Publishers, 2013,
9781770712119, \$27.95, 48 p., HC, Gr. 6-10

Canadian Business Series: Tim Hortons by Simon Rose
Weigl Educational Publishers, 2013,
9781770712140, \$27.95, 48 p., HC, Gr. 6-10

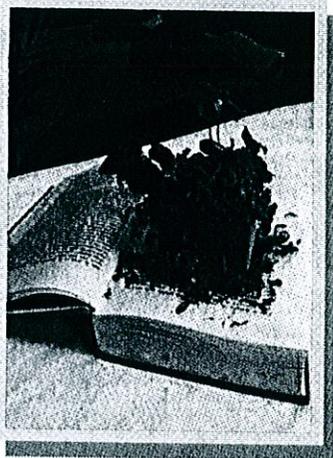
Canadian Issues Series; Weigl Educational Publishers, 2013, \$27.95, 48 p., HC, Gr. 5-8
Should Canada Have Private Clinics by Katie Goldsworthy; 9781770712164

Should Canada Have an Elected Senate by Megan Kopp; 9781770712188

Does Canada Own the Arctic by Simon Rose;
9781770712157

Should Canada Build Pipelines into the United States by Steve Goldsworthy;
9781770712171

Spring Crafts at Camrose Library



These lovely planters on display at Camrose Public Library were co-created by two of our wonderful staff members using a tutorial found in the DIY section www.apartmenttherapy.com.

Michelle Danderfer is the green thumb who potted the plants, and our wonderful Tanya Dyck (who is also responsible for our amazing bulletin board displays) carved the books into planters.

Tanya and her creations will be missed by staff and patrons alike, as she is expecting a sprout of her own very soon!



Judy Ferrier from Sedgewick Library Retires after 23 Years

Once upon a time, there was a young mom looking for an outing. She volunteered at the library to become a board member, and when the position of "librarian" came up, she applied, wanting to spread her love of reading to the masses. She got the position and for the next 23 years she watched as the library changed and grew.

Back in the "old days," books were checked in and out using a pen and cards, and "searching" was done on the shelves or in a card catalogue (drawers of cards in a wooden filing cabinet). Any correspondence was done by phone or walking a block through rain or snow to the post office. And if a book wasn't found in the library, it just wasn't available.

Along came a group of like-minded people called Parkland Regional Library. They introduced her to bulk buying of books with other libraries, Large Print and audio books, borrowing from another library when needed and professional help with questions. With the introduction of computer and the internet to library services, this young mom became "techie" to some degree to improve the service she could offer to her patrons.

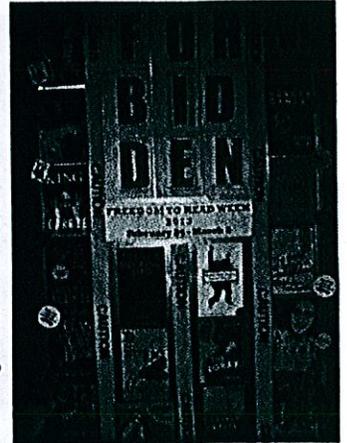
Now, if a book is requested and the library doesn't have it, that's no problem, she can get it if she has to look all over Alberta. Her searching is done on a computer where all her files are stored. She can go shopping for books by just choosing them online and putting them in a "cart." And there's such a thing as an "ebook" if her patrons don't want to read a paper one.

It's now time for this "young" nana to put aside her library manager duties to spend some valuable time with her grandchildren who are nearer, but she'll never forget those awesome people she met along the way. Thank you everyone for a great 23 years! **(Judy Ferrier)**

Freedom to Read: Adult Programming

Freedom to read – a freedom we may sometimes take for granted. Can you imagine what it would be like to have someone take a book away from you? To have someone tell you not to read something, because of “bad language” (*Lord of the Flies*), sexual explicitness (*I Know Why the Caged Bird Sings*, *Pillars of the Earth*, *Ulysses*), sexual abuse (*The Color Purple*), or even because of “suggestive illustrations” (*A Light in the Attic*)?

What would our world be like, without such works as *To Kill a Mockingbird*, or *The Scarlet Letter*, or *Anne Frank: Diary of a Young Girl*? How much would our imagination and creativity suffer? How much would our education suffer?



The Sylvan Lake Municipal Library proudly celebrated Freedom to Read Week 2013. In previous years, we have simply made displays of banned and challenged materials, highlighting some of our favourites. This year, we went a step further.

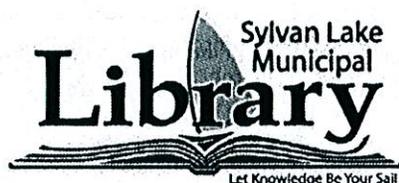


Shannan Sword, Director, reading “The Lorax”, by Dr. Seuss to a patron of the Sylvan Lake Municipal Library.

Our librarian, Shannan Sword, chose a selection of banned and challenged materials to read to the public during “Freedom to Read Week” (February 24 - March 2). For an hour each day of the week, Shannan read *Alice’s Adventures in Wonderland*, *The Lorax*, *The Absolutely True Diary of a Part-Time Indian*, *And Tango Makes Three*, and more. One patron was so pleased and enraptured that he came back each day to hear a new story, and to discuss why it was banned or challenged.

It is important to spread awareness about Freedom to Read. Many patrons of the library never knew such works as *Lord of the Flies*, or *To Kill a Mockingbird* had been banned or challenged. Many conversations took place in the library beginning with, “But I read this in school ...” and ending with, “I can’t believe that was banned!” One patron was especially outraged that *Pillars of the Earth* was banned.

We were pleased with their questions, and even their outrage. Such expression proves that Freedom to Read Week is a necessity.



We at the Sylvan Lake Municipal Library eagerly await “Freedom to Read Week 2014”, and are already churning out some new ideas to help spread awareness to our patrons. **(Corrine Brown, Adult Programmer)**

Friends of the Lacombe Public Library: Successful Ventures

Over the past five years the Friends of the Lacombe Public Library have introduced four new programmes which have raised the public interest in the library and also raised funds. For each programme, posters were made and distributed while the local paper and the City web site carried the information. Recently, the President of the Friends was offered a column in the local newspaper which has helped to promote all the Friends activities

The first programme was the "Exploring our Roots" History Lecture Series which received a provincial award for innovation. This series was held on the last Thursday of a month for five months and covered various aspects of the history and growth of Lacombe .

A second very popular series is the "Armchair Travel" that was held monthly for 5 months on a Tuesday evening. There is never any difficulty finding speakers for these lectures and one in February drew a record attendance of over 84 people. There is never a charge levied for admission to either of these lecture series but a silver collection plate was in evidence at the table of refreshments following the conclusion of an hour's lecture. Attendance usually is around the 40 – 50 range.

The third programme has just had its second year and has proved to be very popular. This was not a lecture but invited participation in a competition for Valentine's day, writing a 250 word piece on "How I Met my Sweetheart." This year, these were judged (names withheld) by the local newspaper editor and the winner's story printed in the paper. A Valentine's Day tea was held in the library the story read by the winner and a prizes presented. Generous donors have been a local restaurant and cinema. A binder with the stories and pictures is on display in the library .

A more recent and unexpectedly successful venture is the "Season of Jane Austen" series. It is not a Book Club in the general sense of the word. Five of Austen's novels were covered but the lectures focused on the backgrounds of each novel; such as the political, military, religious , social, settings, characters , cities, etc. The lecturers did considerable research and each lecture provided those attending with much insight into the period.

The question now is how do we follow up on such success next year? Suggestions have been made, an Agatha Christie season or a Bronte season. This will be decided over the next few months.

In addition to the different lecture series, Friends have a table in the library where various hand crafts are for sale, usually knitted or crocheted goods, and considerable funds have been raised for the library by this effort.

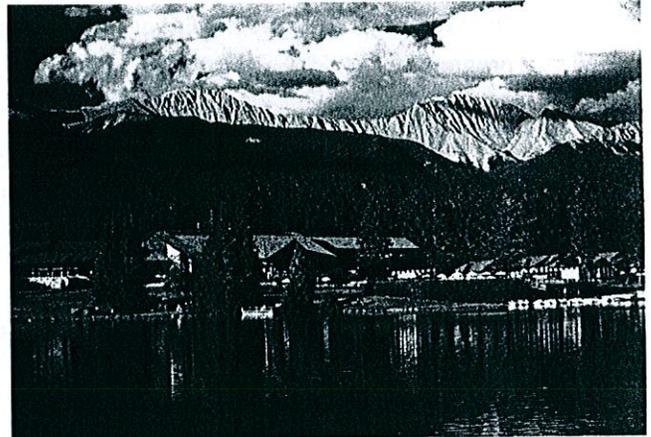
There is no doubt that the lectures have promoted and increased the interest in the library.

(Sylvia Gillispie)



Parkland Presenters are Jasper Jewels!

There was an impressive representation of Parkland people at the Alberta Library Conference in Jasper at the end of April, not only as attendees but also as presenters. Parkland library trustees and staff were seen throughout the Jasper Park Lodge attending social events, visiting exhibits, and taking in the many different sessions offered under the umbrella of this year's theme: *Stronger Together*.



This year's conference "celebrated not only the strength of libraries and library boards working together, but also teamwork within our libraries, our work with our communities, vendors, other associations, other provinces and other countries. We have already accomplished so much together such as TAL, APLEN, NEOS, the rebuilding of the Slave Lake Public Library, The Partnership, Writers in Residence programs, and many many other great initiatives!" (from the ALC website).

Donna Christensen, Assistant Manager of Didsbury Public Library, presented a session titled *Working Together to Promote Accessible Library Service* with CNIB Partners Program's Faline Bobier. They shared information, successful strategies and stories from the thriving partnership between these two organizations. Session participants were heard expressing their enthusiasm for the passionate and successful operation.

Myra Binnendyk, Library Manager of Penhold & District Library, teamed up with librarians from Red Deer Public Library and Calgary Public Library to share their experiences working with local partner organizations within multi-use community facilities. Talking points covered how they connect and stay in touch with their communities through library services, collections, and programs as well as their thoughts on the future as multi-use facilities become popular settings for public libraries.

The Library Effect: A Regional Advocacy Project focused on the power of stories as advocacy tools and highlighted some of the stories Parkland collected in last fall's story contest. Colleen Schalm and Susan Grieshaber-Otto, librarians at Parkland Regional Library, spoke about Parkland's *The Library Effect* project from story and data collection to the development of an advocacy toolkit that helps staff and trustees demonstrate how their libraries transform lives.

Colleen and Susan also presented a session on community based planning, anchored in the Strategic Planning for Results process (recommended by Public Library Services Branch) to identify relevant community needs and to tailor library services and spaces to meet those needs. This session featured video clips of staff and trustees from member libraries talking about their own experiences in creating community inspired plans of service, ranging from challenges they encountered to surprising results and unanticipated benefits such as strengthened relationships with stakeholders, staff and boards and creating community alliances as they developed and implemented their action plans.

Parkland at ALC: Breakout Presentations



Present and Future of Public Libraries in Multi-Use Community Centres: Three Case Studies

Myra Bynnenyck, Penhold & District Library

"Our greatest pleasure is to see people rejuvenating or connecting with family and friends in space that has been created for them. Being located in a Multi-use facility has placed our library in a prominent and easy accessible location."



Working Together to Promote Accessible Library Service

Donna Christensen, Didsbury Public Library

Despite a technical meltdown, Donna persevered by presenting without her slideshow. By the end, her crowd emerged enthusiastic about her ideas on promoting accessibility due to her dynamic and cheerful approach. Who says you need technology to share a great idea!

ALC Keynote: Teamwork or Bust!

Alberta Library Conference keynote speaker Yvonne Camus was a participant in Eco-Challenge, the world championship of adventure racing conceived by Mark Burnett of Survivor fame. Hers was the first rookie team to complete the grueling competition.

While her speech was a bit competition-based for some in our sharing library world, underlying message about the importance of teamwork shared essential tips for creating a dynamic staff team.



- Enthusiasm is a renewable resource
- Energy follows thought; we move forward but never beyond, what we can imagine
- If two people think exactly alike, then one of them is not necessary on the team
- Criticism is a really bad way of making a request for change
- Once the decision is made, all team members must support that decision
- Whatever you think and talk about most is what you are going to be
- You want to be on a team with people who give what they have and ask for what they need

Bailey the PRL Dog

To All Pet Lovers and Library People,
My name is Bailey and I am a library dog. I didn't always love libraries, mainly because I didn't know they existed. I was introduced by my adopted mom, Jana-Lee, who is an employee at Parkland Regional Library.

She adopted me last year upon discovering that my health was declining in my previous home. I was overweight and getting no exercise. To get me back in shape, my mom would walk me to work.



She took me there on a regular basis for a few weeks and pretty soon I started to look forward to it. I especially liked the lunch room. It was my job to find any crumbs that were dropped on the floor. My favorite time of the day was lunch time and coffee time. It was doggy heaven.

Since then, I've gone to live with a new family where I've kept up my healthy lifestyle and I'm very much loved. My new owners brought me by PRL in May and I greatly enjoyed playing with my old pals. Thanks PRL!

Cataloguer's Tales: The Two Uma's

Recently, Parkland cataloguers Norma-Jean and Margo discovered the children's book *Out of the Way!* written by Uma Krishnaswami and illustrated by... Uma Krishnaswamy. Wait—what? It turns out there is a children's author and an illustrator that both go by a very similar handle. Unlikely and a bit confusing eh? Not exactly John Smith! It took two 'Catalogue Heads' and several Google searches to be sure we were actually dealing with two separate people.

It turns out that the two discovered each other via a fan email. One called up the other one and they quickly learned that they had another commonality other than children's literature. Uma the illustrator lived around the corner from author Uma's parents in Chennai, India. Amazing!

This is an endearing, poetic story of a boy who protects a new tree in the middle of a dusty path that becomes a busy urban thoroughfare over time .

Art and story together enable children to grasp the principle of conservation and the value of nurturing a little bit of nature in an unnatural world.



Age Range: 4 - 7 years

Hardcover: 28 pages

Publisher: Groundwood Books (March, 2012)

ISBN: 978-1554981304

MINUTES OF THE CAMROSE AND DISTRICT SUPPORT SERVICES REGULAR BOARD MEETING HELD ON APRIL 29, 2013 AT 9:00 A.M. AT CDSS

- PRESENT:** Max Lindstrand..... Representing the City of Camrose
Doug Lyseng Representing the Camrose County
Dirk Bannister Representing the Participating Villages within the Camrose County
- Margaret Holliston CDSS Director
Margaret Falk CDSS Administrative Assistant
Val Faucher CDSS Financial Manager
- Regrets:** Vern Peterson Representing the Camrose County
John Howard Representing the City of Camrose

Doug Lyseng in the Chair

- Call to Order** Doug Lyseng called the meeting to order at 9:00 a.m.
- Agenda 20/2013** Max Lindstrand: That the agenda be approved as revised. Carried.
- Audit 21/2013** Beth Kushnerick and Clark MacKay, Grant Thornton, LLP, presented the draft 2012 CDSS audit.
Dirk Bannister: That the CDSS Board approve the 2012 CDSS Audit, presented by Beth Kushnerick and Clark MacKay, Grant Thornton, LLP, as revised. Carried.
- Lease 22/2013** Paul Nielsen, City of Camrose Community Services Manager, reviewed proposed changes to the draft CDSS lease renewal for 2013 – 2017.
Max Lindstrand: That the CDSS Board sign the CDSS lease renewal for 2013 – 2017 as revised.
- 23/2013 Minutes** Max Lindstrand: That the CDSS Board move to internally restrict \$42,804 as listed on the 2012 Audit Statement. Carried.
- 24/2013 CDSS Minutes** Dirk Bannister: That the minutes of the March 25, 2013 meeting be approved as circulated. Carried.

Business Arising from the Minutes

- OSCAR Bursary** The OSCAR Bursary will be included in the OSCAR 2013 revised budget.
- FVAS Funding Letter** The letter from Trish James, FVAS Board Chair, re CDSS Program Funding Agreement is deferred to the May meeting.

- OSCAR Bursary Revised Budget 25/2013** Max Lindstrand: That the CDSS Board approve the revised OSCAR budget dated April 29, 2013. Carried.
- 2013 Global Budget 26/2013** Dirk Bannister: That the CDSS Board approve the revised CDSS 2013 Global Budget dated April 29, 2013. Carried.

Board Member Reports Doug Lyseng reported Clarence Hasting attended the Hay Lakes Ag Society meeting regarding use/vandalism to the Hay Lakes Skate Park facility. Changes are being made in attempt to prevent further vandalism to the Skate Park Facility.

Max Lindstrand reported on the progress of the Camrose Rotary Youth Centre.

Director's Report The CDSS Director's Report was reviewed as printed.

CDSS Board Meetings / Open House The CDSS Board will meet on May 27th and June 17th; and the CDSS Open House will be held on June 10th.

Inter-City Forum on Social Policy Margaret Holliston and Max Lindstrand will attend the May 10, 2013 Inter-City Forum on Social Policy.



CDSS Administrative Assistant



CDSS Chair



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

AR67653

May 7, 2013

His Worship Gordon Blatz
Mayor, Village of Bawlf
PO Box 40
Bawlf, AB T0B 0J0

Dear Mayor Blatz:

Thank you for your recent letter regarding the Village of Bawlf's progress with respect to the Ministerial Directives issued under Ministerial Order No. L:204/12.

I am pleased to hear that the village continues to work on addressing the objectives identified as a result of the Municipal Inspection Report. I would like to congratulate the village on your ongoing dedication to transparent and accountable governance.

Please find attached Ministerial Order No. L:071/13, extending time to complete Directives 1 and 2 until December 31, 2013.

I wish the village all the best in its future endeavours.

Thank you again for writing.

Sincerely,

Doug Griffiths
Minister

Attachment



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

MINISTERIAL ORDER NO. L:071/13

I, Doug Griffiths, Minister of Municipal Affairs, pursuant to section 574 of the *Municipal Government Act* make the following order:

That the Village of Bawlf be granted a time extension to complete Directives 1 and 2 in Schedule A of Ministerial Order No. L:204/12 to December 31, 2013.

Dated at Edmonton, Alberta, this 7th day of May, 2013.

Doug Griffiths
Minister of Municipal Affairs