



**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF**

In the Province of Alberta held on
Wednesday, November 20, 2013 at 7:00 p.m.
In the Bawlf Village Office

PRESENT:

Mayor J. Tessari
Deputy Mayor L. Thompson
Councillor R. Mohan
Clerk Tracy Stewart
Fire Chief Dwayne Dennis
Karen Robbins

1. CALL TO ORDER

Mayor John Tessari called the meeting to order at **7:53 pm.**

2. DELEGATIONS

- a) CDSS presentation
- b) 7:22 p.m. –Fire Chief Dwayne Dennis, Bawlf Fire Department

3. GENERAL GOVERNMENT

- a) *AGENDA*

MOTION 232/13 MOVED BY *Mayor Tessari* to adopt the agenda as presented.

CARRIED

- b) *MINUTES OF THE REGULAR MEETING OF COUNCIL HELD MARCH 20, 2013*

MOTION 233/13 MOVED BY *Councillor Mohan* to adopt the Minutes of the Organizational Meeting of Council October 29, 2013, as presented.

CARRIED

- c) *ACCOUNTS PAYABLE – OCTOBER 16 – NOVEMBER 18, 2013*

MOTION 234/13 MOVED BY *Deputy Mayor Thompson* to accept the Accounts Payable register for October 16 – November 18, General Cheques 20130343-20130389, as information.

CARRIED

- d) *FINANCIAL STATEMENT – OCTOBER 2013*

MOTION 235/13 MOVED BY *Councillor Mohan* to accept October 2013 Financial Statement for information.

CARRIED

4. NEW BUSINESS

- a) *REGIONAL COLLABORATION GRANT APPLICATION – REGIONAL FIRE SERVICES WITH CAMROSE COUNTY*

MOTION 236/13 MOVED BY Mayor Tessari That the Village Council authorize the Village of Bawlf to participate in an application for the Regional Collaboration Grant for Fire Services, as submitted by Camrose County and further, that the Village of Bawlf, a participant, agrees to abide by the terms of the conditional agreement, governing the purpose and use of the grant funds.

CARRIED

- b) *SHARING CAO WITH TOWN OF DAYSLAND*

MOTION 237/13 MOVED BY Deputy Mayor Thompson That Village Council send a delegation to Daysland's Council meeting November 26, 2013 to enter into negotiations to participate in Regional Collaboration regarding a shared CAO position.

CARRIED

- c) *INTERIM BUDGET*

MOTION 238/13 MOVED BY Councillor Mohan That Village Council adopt the 2013 Budget as the 2014 interim budget.

CARRIED

- d) *LETTER FROM JOSIE SOLES- WATER DRAINAGE ISSUE*

MOTION 239/13 MOVED BY Mayor Tessari That Village Council direct Public Works to proceed with the necessary repairs to provide a loop to facilitate flushing the water supply line at Lot 9, Block 11, Plan 1681R to a maximum cost of \$7,000.00.

CARRIED

- e) *RENTING OUT CURLING RINK – DAVE BORMAN – JAN –APR BAWLF SCHOOL ACADEMY/BATTLE RIVER HOCKEY ASSOCIATION*

MOTION 240/13 MOVED BY Councillor Mohan That Village Council direct Administration/Village Clerk to tactfully explain the circumstance with the curling arena at this time and that it may not be feasible to rent out in case of the sale of said curling arena in the near future.

CARRIED

- f) *BY-ELECTION*

MOTION 241/13 MOVED BY Mayor Tessari That Council has set the date for the By-Election for January 30, 2014 to fill the vacancies for Councillors.

CARRIED

- g) *FORGIVE PAYMENT FOR LAWRENCE ZAK*

MOTION 242/13 MOVED BY Councillor Mohan That Council will forgive this payment including penalty with the understanding that we, The Village of Bawlf, will no longer be responsible for cash payments in the outdoor deposit box.

CARRIED

5. STANDING REPORTS

- a) *MAYOR'S REPORT*

- b) *INTERIM VILLAGE MANAGER'S REPORT (N/A)*

c) *Board Reports:*

- *Bawlf & District Recreation Association – Will meet Wednesday November 27/13 @ 7:30*
- *Shirley McClellan Regional Water Services Commission – n/a*
- *Regional Emergency Management Services Liaison – n/a*

MOTION 242/13 MOVED BY Deputy Mayor Thompson to accept the Standing Reports for November 2013 for information. **CARRIED**

6. CORRESPONDENCE

- a) Battle River Watershed Alliance Funding Request
- b) Battle River Watershed Alliance- The Current
- c) Alberta Health Services
- d) Fortis Alberta
- e) Municipal Affairs – Pecuniary Interest

MOTION 243/13 MOVED BY Councillor Mohan to accept the Correspondence for November 2013 for information. **CARRIED**

7. CONFIDENTIAL ITEMS

None

8. ADJOURNMENT

Meeting adjourned at 9:16p.m.

These minutes were approved at the Regular Meeting of Council held *December 18, 2013.*


MAYOR


OFFICE ADMINISTRATOR

Village of Bawlf

From: Dave Zayonce [DZayonce@county.camrose.ab.ca]
Sent: November-12-13 9:45 AM
To: Village of Bawlf
Subject: RE: Fee/Rate Schedule

I found some fire call billing info for you.

Fire Chief \$26.00 ✓

Deputy Fire Chief \$26.00 ✓

Firefighters \$22.13 ✓

This is paid per hour for fire calls.

Unit billing rates

County owed Pumper \$300 for 1st hour (\$250 for every hour after that)

County Snuffer unit \$300 for 1st hour (\$250 for every hour after that)

Suburban \$100 per hour flat rate.

Firefighting foam \$117.13 per pail (20 liter pail) if foam is used at a fire.

Contracted equipment costs are invoiced for the actual cost. If they hire a tractor the county would be billed that actual tractor cost.

I am not sure of what they receive for fire practices, when they drop the sheets off perhaps they can tell you or I can text the chief and find out.

We are not billed for their fire practices. We are billed \$1000 a year for in-service training and I'm not sure what the village does with that money, if it offsets the fire practices or used for other training.

From: Village of Bawlf [<mailto:vilbawlf@syban.net>]
Sent: November-12-13 9:24 AM
To: Dave Zayonce
Subject: Fee/Rate Schedule

Morning David;

So, I have hunted high and low here and cannot seem to find anything pertaining to paying the fire dudes or billing to the County. Can you please email me any info you may have that will assist me in this??? Thanks!

Also, apparently we only pay our fire guys annually, the end of November, so I will be handed all their hours for the year any day now. I do know they also have "practice" runs so would also need to know if the pay differs for these.

Thanks again for all your help!!!!

Tracy M. Stewart
Village Clerk
30-373-3797



Date Approved: January 19, 2011 May 22, 2013	Motion: 07/11 120/13
Title: Fire Department Annual Honorariums	Policy No. 17

Purpose:

To provide policy guidance for providing fire department annual honorariums to the volunteer Fire Chief and Deputy Fire Chief.

Background:

The Village of Bawlf acknowledges the value, benefit and necessity of a volunteer fire brigade. The Village believes it valuable and essential to recognize, respect and honour the sacrifices, dedication and extraordinary efforts of its volunteer fire brigade.

Procedures:

The Fire Chief and Deputy Fire Chief will be eligible for the following annual honorariums:

Years of Experience Fire Chief in the Position		Deputy Fire Chief
0-5 years	\$1200	\$ 600
6-10 years	\$1400	\$ 700
11-15 years	\$1600	\$ 800
16-20 years	\$1800	\$ 900
21-25 years	\$2000	\$1000

These honorariums compensate the volunteer fire chief and deputy fire chief for all administrative responsibilities and attendance at the annual fire chief's convention. (Administrative responsibilities include, but are not limited to, preparing and submitting annual fire budgets to the Village Manager by October 10th each year, monitoring the fire budgets, completing provincial and county reports, invoicing appropriate parties, submitting monthly reports to the Village Manager and/or Village Council, meeting with the Village Manager or Village Council, and other administrative duties as required.)

Prior to June 15th, the Fire Chief and Deputy Fire Chief will each submit, in writing, their preferences for one of the following payment schedules:

1. 50% on June 30th and 50% on December 31st.
2. 100% on December 31st.

MAYOR

VILLAGE MANAGER



Date: January 19, 2011 May XX, 2013 (revised)	Motion: 09/11 XX/13
Title: Fire Department Practice Compensation	Policy No. 19

Purpose:

To provide policy guidance for providing compensation for participation in fire department practices.

Background:

The Village of Bawlf acknowledges the value, benefit and necessity of a volunteer fire brigade. The Village believes it valuable and essential to recognize, respect and honour the sacrifices, dedication and extraordinary efforts of its volunteer fire brigade.

Procedures:

Volunteer firefighters will receive hourly honorariums (rounded to the next full hour) for participating in fire practices at a rate of:

\$10.00 per hour to a maximum of two hours per practice and a maximum of two practices per month

It will be the responsibility of the Fire Chief or Deputy Fire Chief to summarize the details of the activities of each fire practice and each individual firefighter's hours. Schedule "A", as attached to this policy, will be the report form used for this purpose. This summary is to be submitted to the Village Office for processing and cheques will be mailed to each individual firefighter. Honorariums will be paid out based on when the Fire Chief or Deputy Fire Chief submits Schedule "A" but no more often than quarterly after March 31, June 30, September 30 and December 31.

MAYOR

VILLAGE MANAGER



Date: January 19, 2011	Motion: 10/11
Title: Fire Department Training Compensation	Policy No. 20

Purpose:

To provide policy guidance for providing compensation for the successful completion of fire department training courses.

Background:

The Village of Bawlf acknowledges the value, benefit and necessity of a volunteer fire brigade. The Village believes it valuable and essential to recognize, respect and honour the sacrifices, dedication and extraordinary efforts of its volunteer fire brigade.

Procedures:

Volunteer firefighters shall be responsible for registering for training courses after obtaining approval from the Fire Chief. The Village of Bawlf will cover the cost of registration through the Fire Department budget. The Fire Chief shall be responsible for including all training costs in the annual budgets.

Volunteer firefighters will be compensated at a rate of \$200.00 for the successful completion of each fire department training course. It will be the responsibility of the Fire Chief or Deputy Fire Chief to submit a photocopy of the firefighter's certificate to the Village Office for processing.

Firefighters will be expected to utilize the suburban for travel to and from the course. If the suburban is not available, the firefighter will be eligible to claim mileage at the standard rate approved by the Village Council. Firefighters will also be eligible to claim the actual cost of meals occurring within the advertized timeframe of the training course (receipts are required). Example: If the course timeframe is 8:00 a.m. – 5:00 p.m., the attendee would be eligible to claim actual expenses for lunch.

MAYOR

VILLAGE MANAGER



**MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL
FOR THE VILLAGE OF BAWLF**

in the Province of Alberta held on
Tuesday October 29, 2012 – 7:00 p.m.
Village of Bawlf Council Chambers

PRESENT

Councillors J. Tessari, L. Thompson and R. Mohan
Case Van Herk, Interim Village Manager
Tracy Stewart, Village Clerk
Jody Yuha, Commissioner of Oaths

1. CALL TO ORDER

Interim Village Manager Van Herk called the meeting to order at 7:00 P.M.

2. OATH OF OFFICE

Commissioner of Oaths, Jody Yuha administered the oath of office to Councillors Tessari, Thompson and Mohan

3. ADOPTION OF THE AGENDA

MOTION 222/13: MOVED BY Councillor Mohan to accept the Agenda as presented.
CARRIED.

4. NOMINATIONS FOR MAYOR

Councillor Thompson nominated Councillor Tessari for the position of Mayor. The Interim Village Manager called for further nominations twice and after hearing none, declared John Tessari as Mayor by acclamation.

Commissioner of Oaths, Jody Yuha administered the oath of office to Mayor Tessari.

5. NOMINATIONS FOR DEPUTY MAYOR

Mayor Tessari nominated Councillor Thompson for the position of Deputy Mayor. The Interim Village Manager called for further nominations twice and after hearing none, declared Leonard Thompson as Deputy Mayor by acclamation.

Commissioner of Oaths, Jody Yuha administered the oath of office to Deputy Mayor Thompson.

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE
COUNCIL FOR THE VILLAGE OF BAWLF
Tuesday October 29, 2013**

6. MEETINGS

MOTION 223/13: MOVED BY Deputy Mayor Thompson that the regular meetings of Council be held on the third Wednesday of each month in the Bawlf Council Chambers. Regular meetings of Council shall begin at 7:00 p.m. and adjourn at 10:00 p.m. Should the business of the agenda not be completed at 10:00 p.m., the Mayor shall rise on a Point of Order and present a non-debatable resolution requesting that the meeting continue until the business is completed.

1. If the motion or resolution is passed, the Mayor may amend the agenda to ensure that only required business is completed and other matters are postponed until a later meeting.
2. If the motion or resolution is not passed, the Mayor shall immediately schedule another meeting to address the uncompleted business. Upon decision, the Mayor shall call for Adjournment.

CARRIED.

7. REMUNERATION

MOTION 224/13: MOVED BY Deputy Mayor Thompson that the Council Members' meeting remuneration and mileage rates for the 2013-2014 be approved as follows:

Council Meetings – Mayor at \$150 per meeting; Councillors at \$110 per meeting.
Additional Meetings – all Council Members at \$80 per meeting (within the Village as well as out-of-town meetings).
Mileage - \$0.45/km.

CARRIED.

8. BOARD REPRESENTATIVES

MOTION 224/13: MOVED BY Deputy Mayor Thompson that Councillor Mohan be appointed to the Bawlf and District Recreation Association for the 2013-2014 year.

CARRIED.

MOTION 225/13: MOVED BY Deputy Mayor Thompson that Mayor Tessari be appointed as designate and Deputy Mayor Thompson as alternate to the Shirley McClellan Regional Water Services Commission for the 2013-2014 year.

CARRIED.

MOTION 226/13: MOVED BY Councillor Mohan that Deputy Mayor Thompson be appointed to the Regional Emergency Management Services Liaison for the 2013-2014 year.

CARRIED.

9. SIGNING AUTHORITY

MOTION 226/13: MOVED BY Mayor Tessari that one of Mayor Tessari or the Deputy Mayor Thompson and the Village Clerk Tracy Stewart have signing authority for the Village.

CARRIED.

10. ADJOURNMENT:

The meeting was adjourned at 7:25 p.m.



MAYOR



INTERIM VILLAGE MANAGER

VILLAGE OF BAWLF

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Cheque Listing For Council

2013-Nov-19
2:39:33 PM

Cheque	ChequeDate	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20130343	2013-10-29	ACKLANDS - GRAINGE		PAYMENT		149.73
			60850362918	BATTERY LANTERNS	115.56	
			60850362992	BATTERIES	34.17	
20130344	2013-10-29	ANKERTON GAS CO-OP		PAYMENT		266.35
			1217793	SEPTEMBER GAS	26.73	
			1218158	SEPT GAS	65.53	
			1218159	SEPT GAS	28.37	
			1218163	SEPT GAS	50.57	
			1218268	SEPT GAS	23.90	
			1218283	SEPT GAS	34.42	
			1218288	SEPT GAS	36.83	
20130345	2013-10-29	BLATZ, GORDIE		PAYMENT		380.00
			SEPT/OCT2013	SEPT/OCT COUNCIL MTGS	380.00	
20130346	2013-10-29	CAN PAK ENVIRONMEI		PAYMENT		2,702.71
			2582	SEPT WASTE COLLECTION	2,702.71	
20130347	2013-10-29	CLARK, LORNA		PAYMENT		270.00
			0913	SEPT JANITORIAL SERVICES	150.00	
			1013	OCT JANITORIAL SERVICES	120.00	
20130348	2013-10-29	CLEARTECH INDUSTRI		PAYMENT		102.19
			551686SJC	CHLORINE POWDER PACKS	102.19	
20130349	2013-10-29	EC&M ELECTIC NORTH		PAYMENT		8,771.18
			87108	LIFT STATION PUMP	6,085.80	
			87109/P2	LIFT STATION REPAIRS	2,685.38	
20130350	2013-10-29	EMCO CORPORATION		PAYMENT		532.05
			5462488-00	PIPING PARTS	532.05	
20130351	2013-10-29	MINISTER OF FINANCE		PAYMENT		63.00
			E175941	MUNICIPAL GOV'T ACT	63.00	
20130352	2013-10-29	RENCO GENERAL CON		PAYMENT		1,125.02
			656716	MOTOR FOR PUMP IN L/S	1,125.02	
20130353	2013-10-29	STERLING WATER COI		PAYMENT		638.40
			14905	CHLORINE	638.40	
20130354	2013-10-29	THE SOAP STOP		PAYMENT		141.77
			378364	CLEANING SUPPLIES	70.42	
			378365	CLEANING SUPPLIES	71.35	
20130355	2013-10-29	TRANSALTA ENERGY I		PAYMENT		2,808.12
			13-1177943	SEPT POWER CHRGS	2,808.12	
20130356	2013-10-29	VAN HERK, CASE		PAYMENT		7,283.77
			12	CAO CONSULTING SERV FOR OC	7,283.77	
20130357	2013-10-29	WINDWOODGROUP		PAYMENT		12.00
			13102209	KITCHEN KEYS	12.00	
20130358	2013-10-29	YUHA, JODY		PAYMENT		30.00
			20130918	ERROR FRM CQ20130300	30.00	
20130359	2013-10-29	BATTLE RIVER CREDIT		PAYMENT		1,485.04
			131000	DBL PYMNT ON PROP TX OWED	1,485.04	
20130360	2013-10-29	GOVERNMENT OF ALB		PAYMENT		50.00
			A051152	ACCOUNT RESERVE	50.00	
20130361	2013-10-30	BELLINGHAM, SPENCE		PAYMENT		
			PPE OCT 28/13	OCTOBER PAYROLL		
20130362	2013-10-30	DENNIS, TRACEY		PAYMENT		
			PPE OCT 31/13	OCTOBER PAYROLL		
20130363	2013-10-30	JACOBSEN, JUSTIN		PAYMENT		
			PPE OCT 28 201	OCTOBER PAYROLL		
20130364	2013-10-30	STEWART, TRACY M		PAYMENT		
			PPE OCT 30 201	OCTOBER PAYROLL		
						5,732.16
20130365	2013-10-30	BANACK, LEANNA		PAYMENT		220.50
			102	UPDATE WEB/OCT VILLAGE VOI	220.50	
20130366	2013-10-30	JACOBSEN, JUSTIN		PAYMENT		60.00
			OCT CELL	OCTOBER CELL CHARGES	60.00	

20130367	2013-10-30	RECEIVER GENERAL		PAYMENT		5,318.37
20130367	2013-10-30	RECEIVER GENERAL	BAL OWING OCTOBER	BALANCE OWING RE: SOURCE C OCT SOURCE DEDUCTIONS	3,387.69 1,930.68	5,318.37
20130368	2013-11-13	A-1 RENTALS		PAYMENT		33.60
			74706	STEAMER FOR THAWING HYDRA	33.60	
20130369	2013-11-13	ALBERTA ANIMAL SER		PAYMENT		320.25
			11112	MONTHLY PATROLS	320.25	
20130370	2013-11-13	BANACK, LEANNA		PAYMENT		45.53
			REIMBMAIL	MAIL-VILVOICE-290PCS	45.53	
20130371	2013-11-13	CAMROSE BOOSTER		PAYMENT		104.64
			6830	CANADIAN FLAGS	104.64	
20130372	2013-11-13	CAMROSE RENTAL SH		PAYMENT		133.93
			01-28647-0	RENTAL EQUIP-DIG REPAIR	133.93	
20130373	2013-11-13	DAYSLAND BACKHOE		PAYMENT		2,714.25
			35066	LEAK REPAIR-HANSON ST	1,459.50	
			35067	LEAK REPAIR-ALBERTA AVE	1,254.75	
20130374	2013-11-13	DODSWORTH, SCOTT		PAYMENT		425.00
			FD	SUBURBAN REPAIRS-LABOR	425.00	
20130375	2013-11-13	ELECTRO TEL		PAYMENT		409.50
			88106	MNTHLY B&W BASE CHARGE	157.50	
			88108	MNTHLY MAINT CHRGE COLOR	252.00	
20130376	2013-11-13	ENERCON WATER TRE		PAYMENT		697.41
			93176	LIFTSTATION DEGREASER/ICE M	697.41	
20130377	2013-11-13	FORESTBURG TRANSI		PAYMENT		5,459.06
			9573	STOCK HYDRANT FOR REPLACE	5,459.06	
20130378	2013-11-13	HAUSER HOME HARDV		PAYMENT		37.89
			109364	BALLAST FOR OFFICE	37.89	
20130379	2013-11-13	HI-WAY 13 TRANSPOR		PAYMENT		269.80
			0804617	DELIVERY OF HYDRANT/PARTS	269.80	
20130380	2013-11-13	KAPLER'S HARDWARE		PAYMENT		180.78
			21368	EARPLUGS	8.80	
			21592	SHOP SUPPLIES/TOOLS	171.98	
20130381	2013-11-13	STREBS AUTO IND SUI		PAYMENT		315.70
			625-068915	PARTS FOR FD SUBURBAN	189.96	
			625-069146	SUBURBAN PARTS-FD	34.51	
			625-069438	SUBURBAN PARTS-FD	91.23	
20130382	2013-11-13	TELUS COMMUNICATIO		PAYMENT		559.28
			NOV1	MNTHLY PHONE	82.40	
			OCTCHRG	OCT CHRG	476.88	
20130383	2013-11-13	TOWN OF BASHAW		PAYMENT		13.45
			2013-008	COUNCIL ORIENTATION SEMINA	13.45	
20130384	2013-11-13	UFA		PAYMENT		598.42
			201070307	FILTER/OIL-1/2 TON/TRACTOR	72.91	
			300808455	ANTIFREEZE FOR PARK WASHR	72.95	
			OCTSTATEMEN	OCT FUEL STATEMENT	452.56	
20130385	2013-11-13	WIDEMAN PAINT & DE		PAYMENT		78.75
			40387	SPRAYER FOR REC	78.75	
20130386	2013-11-13	YUHA, JODY		PAYMENT		408.35
			SEPT/OCT(2)	COUNCIL MTGS	408.35	
20130387	2013-11-13	BELLINGHAM, SPENCE		PAYMENT		
			NOV13/13PAY	NOV13/13SEMIMNTHPAY		
20130388	2013-11-13	JACOBSEN, JUSTIN		PAYMENT		
			NOV13/13PAY	NOV13/13 SEMIMNTHPAY		
20130389	2013-11-13	STEWART, TRACY M		PAYMENT		
			NOV13/13PAY	NOV 13/13 SEMI-MNTH PAY		

2186.15

Total 53,405.84

*** End of Report ***

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	September 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$	2013 Budget Remaining %
TAX REVENUE						
1-00-110	TAXES - RESIDENTIAL	0.00	(291,058.67)	(293,557.00)	(2,498.33)	0.85
1-00-111	TAXES - RESIDENTIAL VACANT	0.00	0.00	0.00	0.00	0.00
1-00-112	TAXES - COMMERCIAL	0.00	(27,617.61)	(27,620.00)	(2.39)	0.00
1-00-113	TAXES - COMMERCIAL VACANT	0.00	0.00	0.00	0.00	0.00
1-00-114	TAXES - INDUSTRIAL	0.00	0.00	0.00	0.00	0.00
1-00-115	TAXES - AGRICULTURE	0.00	0.00	0.00	0.00	0.00
1-00-116	GRANTS IN LIEU	0.00	(4,812.60)	(4,810.00)	2.60	(0.05)
1-00-120	ASFF SCHOOL REQUISITION	0.00	0.00	0.00	0.00	0.00
1-00-190	TAXES - LINEAR	0.00	(3,594.38)	(3,595.00)	(0.62)	0.01
1-00-240	GRANTS IN LIEU	0.00	0.00	0.00	0.00	0.00
1-00-510	PENALTIES & COSTS ON TAXES	(3,433.58)	(8,691.08)	(7,000.00)	1,691.08	(24.15)
*	TOTAL TAX REVENUE	(3,433.58)	(335,774.34)	(336,582.00)	(807.66)	0.24
INVESTMENT REVENUE						
1-00-550	RETURN ON INVESTMENTS	(22.23)	(176.46)	(200.00)	(23.54)	11.77
*	TOTAL INVESTMENT REVENUE	(22.23)	(176.46)	(200.00)	(23.54)	11.77
GENERAL REVENUE						
1-12-410	SALE OF SERVICES	0.00	(1,683.89)	(1,700.00)	(16.11)	0.94
1-12-590	INSURANCE RECOVERY	0.00	(416.77)	(600.00)	(183.23)	30.53
1-12-595	LIBRARY BOARD UTILITY RECOVERY	0.00	0.00	(1,100.00)	(1,100.00)	100.00
1-12-741	FINES & COSTS	0.00	0.00	0.00	0.00	0.00
*	TOTAL GENERAL REVENUE	0.00	(2,100.66)	(3,400.00)	(1,299.34)	38.22
GRANTS						
1-12-730	FEDERAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-12-740	PROVINCIAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-12-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-12-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	(56,939.00)	(56,939.00)	100.00
1-12-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
*	TOTAL GRANTS	0.00	0.00	(56,939.00)	(56,939.00)	100.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	September 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$	2013 Budget Remaining %
FIRE REVENUE						
1-23-110	SPECIAL TAX - FIRE	0.00	0.00	0.00	0.00	0.00
1-23-410	FIRE FIGHTING FEES CHARGED	0.00	0.00	(4,000.00)	(4,000.00)	100.00
1-23-411	MOTOR VEHICLE ACCIDENT FEES CHARGED	(9,271.56)	(11,646.56)	(1,000.00)	10,646.56	(1,064.65)
1-23-412	MUTUAL AIDE PROVIDED	0.00	0.00	(500.00)	(500.00)	100.00
1-23-430	FIRE EXPENSES RECOVERED	0.00	(3,208.84)	(1,250.00)	1,958.84	(156.70)
1-23-530	FIRE EXPENSES RECOVERED	0.00	0.00	0.00	0.00	0.00
1-23-570	FIRE DEPARTMENT DONATIONS	0.00	(500.00)	0.00	500.00	0.00
1-23-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-23-850	COUNTY GRANT - SHARED SERVICE	0.00	(7,218.75)	(8,200.00)	(981.25)	11.96
1-23-851	FIRE TRAINING - SHARED	0.00	(1,000.00)	(1,000.00)	0.00	0.00
1-23-852	PAGER MAINTENANCE - SHARED	0.00	(500.00)	(500.00)	0.00	0.00
1-23-853	FIREFIGHTER INSURANCE - SHARED	0.00	0.00	(100.00)	(100.00)	100.00
1-23-854	PROTECTIVE EQUIPMENT - SHARED	0.00	0.00	(2,000.00)	(2,000.00)	100.00
1-23-855	COUNTY OWNED TRUCK	0.00	0.00	(1,000.00)	(1,000.00)	100.00
1-23-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
1-23-921	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
1-23-940	TRANSFER FROM CAPITAL RESERVES	0.00	0.00	0.00	0.00	0.00
* TOTAL FIRE REVENUE		(9,271.56)	(24,074.15)	(19,550.00)	4,524.15	(23.14)
BYLAW REVENUE						
1-26-525	DOG LICENSES	0.00	(2,770.00)	(1,800.00)	970.00	(53.88)
1-26-530	BYLAW FINES	(165.00)	(380.00)	(200.00)	180.00	(90.00)
1-26-845	PROVINCIAL GRANT OPERATING	0.00	0.00	0.00	0.00	0.00
* TOTAL BYLAW REVENUE		(165.00)	(3,150.00)	(2,000.00)	1,150.00	(57.50)
ROADS & STREETS						
1-32-110	SPECIAL TAX - STREET IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
1-32-410	SALE OF GOODS & SERVICES	0.00	(750.00)	(500.00)	250.00	(50.00)
1-32-590	FRANCHISE FEES FORTIS	(363.20)	(1,660.43)	(3,300.00)	(1,639.57)	49.68
1-32-830	FEDERAL CONDITIONAL GRANTS	0.00	(50,000.00)	0.00	50,000.00	0.00
1-32-840	PROVINCIAL CONDITIONAL GRANTS	0.00	(37,110.25)	0.00	37,110.25	0.00
1-32-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
1-37-840	PROVINCIAL CAPITAL GRANT	0.00	0.00	0.00	0.00	0.00
* TOTAL ROADS & STREETS		(363.20)	(89,520.68)	(3,800.00)	85,720.68	(2,255.81)

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REVENUE/EXPENSE REPORT

General Ledger	Description	September 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$	2013 Budget Remaining %
WATER REVENUE						
1-41-410	MONTHLY WATER FEES	(6,515.00)	(58,320.00)	(77,800.00)	(19,480.00)	25.03
1-41-412	BULK WATER SALES	(20.68)	(2,373.36)	(2,000.00)	373.36	(18.66)
1-41-511	WATER PENALTIES	(1,200.23)	(3,606.16)	(2,000.00)	1,606.16	(80.30)
1-41-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00	0.00
1-41-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
*	TOTAL WATER REVENUE	(7,735.91)	(64,299.52)	(81,800.00)	(17,500.48)	21.39
SEWER REVENUE						
1-42-410	MONTHLY SEWER FEES	(5,867.00)	(52,484.00)	(65,800.00)	(13,316.00)	20.23
1-42-511	SEWER PENALTIES	0.00	(1,068.17)	(2,000.00)	(931.83)	46.59
1-42-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-42-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-42-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
*	TOTAL SEWER REVENUE	(5,867.00)	(53,552.17)	(67,800.00)	(14,247.83)	21.01
WASTE MANAGEMENT REVENUE						
1-43-410	MONTHLY GARBAGE FEES	(2,064.00)	(18,528.00)	(24,400.00)	(5,872.00)	24.06
1-43-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00	0.00
1-43-412	MONTHLY RECYCLING FEES	0.00	0.00	0.00	0.00	0.00
*	TOTAL WASTE MANAGEMENT REVENUE	(2,064.00)	(18,528.00)	(24,400.00)	(5,872.00)	24.07
CAMROSE & DISTRICT SUPPORT SER						
1-51-590	REVENUE - OWN SOURCES	0.00	0.00	0.00	0.00	0.00
1-51-840	PROVINCIAL CONDITIONAL GRANT	0.00	0.00	(9,559.00)	(9,559.00)	100.00
*	TOTAL CAMROSE & DISTRICT SUPPO	0.00	0.00	(9,559.00)	(9,559.00)	100.00
CEMETERY REVEUE						
1-56-410	SALE OF CEMETERY PLOTS	0.00	0.00	(200.00)	(200.00)	100.00
1-56-570	CEMETERY DONATIONS	(180.00)	(820.00)	(100.00)	720.00	(720.00)
1-56-571	CEMETERY MAINTENANCE REVENUE	0.00	0.00	(600.00)	(600.00)	100.00
*	TOTAL CEMETERY REVEUE	(180.00)	(820.00)	(900.00)	(80.00)	8.89

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REVENUE/EXPENSE REPORT

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General Ledger	Description	September 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$	2013 Budget Remaining %
DEVELOPMENT REVENUE						
1-61-410	DEVELOPMENT PERMITS & CHARGES	0.00	(150.00)	(500.00)	(350.00)	70.00
*	TOTAL DEVELOPMENT REVENUE	0.00	(150.00)	(500.00)	(350.00)	70.00
LAND SALES						
1-66-410	LAND SALES	0.00	0.00	0.00	0.00	0.00
*	TOTAL LAND SALES	0.00	0.00	0.00	0.00	0.00
PARKS & RECREATION REVENUE						
1-72-110	SPECIAL TAX - RECREATION & PARKS	0.00	0.00	0.00	0.00	0.00
1-72-410	SALE OF SERVICES - FEES & CHARGES	0.00	0.00	0.00	0.00	0.00
1-72-560	PARK & CAMPGROUND RENTALS	(480.00)	(2,280.00)	(1,200.00)	1,080.00	(90.00)
1-72-570	PARK DONATIONS	0.00	(125.00)	0.00	125.00	0.00
1-72-590	INSURANCE RECOVERY	0.00	(1,626.38)	(600.00)	1,026.38	(171.06)
1-72-595	REC. BOARD UTILITIES RECOVERY	0.00	0.00	(1,900.00)	(1,900.00)	100.00
1-72-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	(2,400.00)	(2,400.00)	100.00
1-72-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-72-850	COUNTY CONDITIONAL GRANTS	0.00	(12,500.00)	(12,500.00)	0.00	0.00
*	TOTAL PARKS & RECREATION REVEN	(480.00)	(16,531.38)	(18,600.00)	(2,068.62)	11.12
CULTURE REVENUE						
1-74-560	HALL RENTALS	(150.00)	(5,250.00)	0.00	5,250.00	0.00
1-74-570	HALL DONATIONS	0.00	0.00	0.00	0.00	0.00
1-74-590	INSURANCE RECOVERY	0.00	0.00	(2,200.00)	(2,200.00)	100.00
1-74-593	SPECIAL EVENT REVENUES	0.00	(180.00)	(100.00)	80.00	(80.00)
*	TOTAL CULTURE REVENUE	(150.00)	(5,430.00)	(2,300.00)	3,130.00	(136.09)
RESERVE TRANSFERS						
1-97-920	TRANSFER FROM RESERVES	0.00	0.00	0.00	0.00	0.00
*	TOTAL RESERVE TRANSFERS	0.00	0.00	0.00	0.00	0.00
**	TOTAL REVENUE	(29,732.48)	(614,107.36)	(628,330.00)	(14,222.64)	2.26

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REVENUE/EXPENSE REPORT

General Ledger	Description	September 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$	2013 Budget Remaining %
COUNCIL EXPENSES						
2-11-130	COUNCIL - PAYROLL DEDUCTIONS	0.00	0.00	0.00	0.00	0.00
2-11-150	COUNCIL REMUNERATION	1,380.00	7,070.00	12,200.00	5,130.00	42.04
2-11-211	COUNCIL TRAVEL & SUBSISTENCE	78.75	319.85	700.00	380.15	54.30
2-11-214	COUNCIL PROFESSIONAL DEVT	0.00	0.00	1,000.00	1,000.00	100.00
*	TOTAL COUNCIL EXPENSES	1,458.75	7,389.85	13,900.00	6,510.15	46.84
ADMINISTRATION EXPENSE						
2-12-110	ADMINISTRATION - SALARIES	7,438.31	68,691.88	87,600.00	18,908.12	21.58
2-12-130	ADMINISTRATION - PAYROLL DEDUCTIONS	535.10	4,847.01	0.00	(4,847.01)	0.00
2-12-131	EMPLOYEE BENEFITS	904.94	7,278.97	0.00	(7,278.97)	0.00
2-12-211	TRAVEL & SUBSISTENCE	0.00	685.53	1,400.00	714.47	51.03
2-12-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	1,652.01	2,500.00	847.99	33.91
2-12-600	BAD DEBTS	0.00	0.00	0.00	0.00	0.00
*	TOTAL ADMINISTRATION EXPENSE	8,878.35	83,155.40	91,500.00	8,344.60	9.12
OFFICE OPERATIONS						
2-12-215	FREIGHT & POSTAGE	321.30	707.55	600.00	(107.55)	(17.92)
2-12-217	TELEPHONE	331.27	2,721.71	3,900.00	1,178.29	30.21
2-12-220	ADVERTIZING & PRINTING	0.00	1,972.24	2,000.00	27.76	1.38
2-12-225	VILLAGE PROMOTIONS	0.00	250.00	1,000.00	750.00	75.00
2-12-230	PROFESSIONAL & CONSULTING SERVICES	14,945.40	34,883.91	0.00	(34,883.91)	0.00
2-12-231	AUDITING SERVICES	0.00	0.00	7,300.00	7,300.00	100.00
2-12-232	ASSESSMENT SERVICES	0.00	4,255.68	4,800.00	544.32	11.34
2-12-233	ASSESSMENT REVIEW BOARD	0.00	0.00	400.00	400.00	100.00
2-12-234	LEGAL SERVICES	0.00	0.00	500.00	500.00	100.00
2-12-237	MUNICIPAL SOFTWARE	0.00	0.00	0.00	0.00	0.00
2-12-250	OFFICE REPAIRS & MAINTENANCE	70.00	850.95	1,000.00	149.05	14.90
2-12-253	TECHNICAL SUPPORT	523.37	3,807.32	4,900.00	1,092.68	22.29
2-12-258	OFFICE JANITORIAL CONTRACT	240.00	960.00	1,400.00	440.00	31.42
2-12-274	INSURANCE	450.00	10,547.68	8,400.00	(2,147.68)	(25.56)
2-12-341	LAND TITLES SERVICES	0.00	35.00	200.00	165.00	82.50
2-12-510	OFFICE SUPPLIES	12.90	548.47	1,600.00	1,051.53	65.72
2-12-511	MISCELLANEOUS	35.32	259.32	1,000.00	740.68	74.06
2-12-519	OTHER SERVICES	0.00	0.00	0.00	0.00	0.00

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General Ledger	Description	September 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$	2013 Budget Remaining %
2-12-540	UTILITIES	217.18	1,588.96	3,700.00	2,111.04	57.05
2-19-150	ELECTION FEES	0.00	0.00	1,100.00	1,100.00	100.00
* TOTAL OFFICE OPERATIONS		17,146.74	63,388.79	43,800.00	(19,588.79)	(44.72)
ADMIN-CAPITAL						
2-12-762	CAPITAL PURCHASES	0.00	0.00	300.00	300.00	100.00
2-12-790	ADMINISTRATION-AMORTIZATION	0.00	0.00	0.00	0.00	0.00
* TOTAL ADMIN-CAPITAL		0.00	0.00	300.00	300.00	100.00
REQUISITIONS						
2-13-750	REQUISITION - SCHOOL	20,817.83	62,453.47	83,271.00	20,817.53	24.99
2-13-759	DAVE KNIPE MEMORIAL LIBRARY	0.00	0.00	0.00	0.00	0.00
* TOTAL REQUISITIONS		20,817.83	62,453.47	83,271.00	20,817.53	25.00
FIRE EXPENSES						
2-23-148	IN-SERVICE TRAINING	0.00	200.00	1,000.00	800.00	80.00
2-23-159	HONORARIUMS - ANNUAL & HOURLY	0.00	0.00	6,900.00	6,900.00	100.00
2-23-211	TRAVEL & SUBSISTENCE	0.00	0.00	900.00	900.00	100.00
2-23-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	0.00	800.00	800.00	100.00
2-23-215	FREIGHT & POSTAGE	0.00	0.00	50.00	50.00	100.00
2-23-217	TELEPHONE	88.48	934.18	1,300.00	365.82	28.14
2-23-220	ADVERTIZING & PRINTING	0.00	0.00	100.00	100.00	100.00
2-23-225	PUBLIC RELATIONS & PROMOTIONS	0.00	0.00	500.00	500.00	100.00
2-23-250	FIREHALL REPAIRS & MAINTENANCE	0.00	424.35	400.00	(24.35)	(6.08)
2-23-251	VILLAGE TRUCK REPAIRS	0.00	0.00	400.00	400.00	100.00
2-23-252	COUNTY TRUCK REPAIRS	0.00	0.00	1,000.00	1,000.00	100.00
2-23-253	PAGER REPAIRS	0.00	0.00	750.00	750.00	100.00
2-23-254	PROTECTIVE EQUIPMENT & REPAIRS	2,234.07	2,801.52	6,500.00	3,698.48	56.89
2-23-270	CONTRACTED SERVICES	0.00	0.00	100.00	100.00	100.00
2-23-274	INSURANCE	0.00	0.00	100.00	100.00	100.00
2-23-274	INSURANCE	0.00	1,924.80	1,900.00	(24.80)	(1.30)
2-23-510	GOODS & SUPPLIES	0.00	3,663.51	1,000.00	(2,663.51)	(266.35)
2-23-511	MISCELLANEOUS	0.00	262.95	0.00	(262.95)	0.00
2-23-512	SMALL EQUIPMENT PURCHASES	0.00	0.00	400.00	400.00	100.00
2-23-521	FUEL & LUBE	0.00	366.05	800.00	433.95	54.24
2-23-540	FIRE HALL POWER	78.50	541.66	1,400.00	858.34	61.31
2-23-541	FIRE HALL NATURAL GAS	79.06	1,045.30	1,400.00	354.70	25.33
2-23-750	DISPATCH AGREEMENT	1,209.00	1,209.00	1,200.00	(9.00)	(0.75)

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REVENUE/EXPENSE REPORT

General Ledger	Description	September 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$	2013 Budget Remaining %
2-23-751	MUTUAL AIDE RESPONSE CHARGES	0.00	0.00	500.00	500.00	100.00
2-23-920	TRANSFER TO RESERVES	0.00	0.00	0.00	0.00	0.00
2-00-910	GAIN/LOSS ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00	0.00
*	TOTAL FIRE EXPENSES	3,689.11	13,373.32	29,300.00	15,926.68	54.36
BYLAW ENFORCEMENT						
2-26-270	BYLAW ENFORCEMENT OFFICER	305.00	2,440.00	5,500.00	3,060.00	55.63
2-26-234	LEGAL SERVICES	0.00	780.00	400.00	(380.00)	(95.00)
2-26-510	BYLAW SUPPLIES	0.00	0.00	300.00	300.00	100.00
*	TOTAL BYLAW ENFORCEMENT	305.00	3,220.00	6,200.00	2,980.00	48.06
FIRE - CAPITAL						
2-23-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00
2-23-790	FIRE - AMORTIZATION	0.00	0.00	0.00	0.00	0.00
*	TOTAL FIRE - CAPITAL	0.00	0.00	0.00	0.00	0.00

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General Ledger	Description	September 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$	2013 Budget Remaining %
PUBLIC WORKS SALARIES & WAGES						
2-32-110	PW - SALARIES	0.00	8,829.61	12,500.00	3,670.39	29.36
2-32-130	PW - PAYROLL DEDUCTIONS	0.00	578.86	0.00	(578.86)	0.00
2-32-131	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
*	TOTAL PUBLIC WORKS SALARIES &	0.00	9,408.47	12,500.00	3,091.53	24.73
PUBLIC WORKS OPERATIONS						
2-32-217	TELEPHONE	0.00	486.40	400.00	(86.40)	(21.60)
2-32-230	PROFESSIONAL CONSULTING	2,824.00	2,916.50	0.00	(2,916.50)	0.00
2-32-250	ROADWAY REPAIRS & MAINTENANCE	807.58	1,844.88	3,000.00	1,155.12	38.50
2-32-270	CONTRACTED SERVICES	0.00	0.00	2,600.00	2,600.00	100.00
2-32-274	INSURANCE	0.00	1,009.64	700.00	(309.64)	(44.23)
2-32-510	GOODS & SUPPLIES	165.43	3,018.40	10,000.00	6,981.60	69.81
2-32-511	MISCELLANEOUS GENERAL SERVICES	0.00	0.00	0.00	0.00	0.00
2-32-521	FUEL & LUBE	188.02	1,665.81	2,100.00	434.19	20.67
2-32-540	UTILITIES - STREET LIGHTS	1,033.64	9,102.63	14,100.00	4,997.37	35.44
2-32-762	CAPITAL	0.00	5,000.00	0.00	(5,000.00)	0.00
2-32-790	PUBLIC WORKS AMORTIZATION	0.00	0.00	0.00	0.00	0.00
*	TOTAL PUBLIC WORKS OPERATIONS	5,018.67	25,044.26	32,900.00	7,855.74	23.88
DRAINAGE						
2-37-250	DRAINAGE - REPAIRS & MAINTENANCE	0.00	0.00	1,000.00	1,000.00	100.00
2-37-230	PROFESSIONAL & CONSULTING SERVICES	0.00	1,413.75	0.00	(1,413.75)	0.00
2-37-750	REQUISITION - DRAINAGE	0.00	1,497.25	450.00	(1,047.25)	(232.72)
*	TOTAL DRAINAGE	0.00	2,911.00	1,450.00	(1,461.00)	(100.76)
WATER OPERATIONS						
2-41-110	SALARIES & WAGES - WATER	0.00	7,745.90	14,400.00	6,654.10	46.20
2-41-130	CPP, EI CONTRIBUTIONS - WATER	0.00	594.48	0.00	(594.48)	0.00
2-41-211	TRAVEL & SUBSISTENCE - WATER	0.00	94.50	500.00	405.50	81.10
2-41-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	0.00	200.00	200.00	100.00
2-41-217	TELEPHONE	98.89	785.40	1,100.00	314.60	28.60
2-41-224	MUNICIPAL MEMBERSHIP	0.00	0.00	100.00	100.00	100.00
2-41-230	PROFESSIONAL & CONSULTING SERVICES	0.00	64.76	1,300.00	1,235.24	95.01

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General Ledger	Description	September 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$	2013 Budget Remaining %
2-41-240	CUSTOMER BILLING	0.00	324.23	700.00	375.77	53.68
2-41-250	REPAIRS & MAINTENANCE	678.08	2,462.57	800.00	(1,662.57)	(207.82)
2-41-270	WATER - CONTRACT	1,330.00	4,272.64	800.00	(3,472.64)	(434.08)
2-41-274	INSURANCE PREMIUMS	0.00	6,002.93	6,000.00	(2.93)	(0.04)
2-41-510	GOODS & SUPPLIES	0.00	3,899.77	4,900.00	1,000.23	20.41
2-41-540	UTILITIES	792.48	6,156.25	11,300.00	5,143.75	45.51
2-41-750	REQUISITION - SMRWSC	0.00	7,688.30	15,100.00	7,411.70	49.08
2-41-762	CAPITAL PURCHASES	0.00	0.00	50,000.00	50,000.00	100.00
2-41-790	WATER SYSTEM - AMORTIZATION	0.00	0.00	0.00	0.00	0.00
* TOTAL WATER OPERATIONS		2,899.45	40,091.73	107,200.00	67,108.27	62.60
SEWER OPERATIONS						
2-42-000	OTHER - DAYS/SLAND DRAINAGE	0.00	0.00	1,050.00	1,050.00	100.00
2-42-110	SALARIES & WAGES - SEWER	0.00	8,581.26	16,100.00	7,518.74	46.70
2-42-130	CPP, EI CONTRIBUTIONS - WATER	0.00	628.28	0.00	(628.28)	0.00
2-42-211	TRAVEL & SUBSISTENCE	0.00	0.00	200.00	200.00	100.00
2-42-214	MEMBERSHIPS & PROFESSIONAL DEVELOPMENT	0.00	0.00	200.00	200.00	100.00
2-42-217	TELEPHONE	123.39	674.56	1,000.00	325.44	32.54
2-42-230	PROFESSIONAL & CONSULTING - SEWER	0.00	9,486.05	0.00	(9,486.05)	0.00
2-42-240	CUSTOMER BILLING	0.00	324.23	700.00	375.77	53.68
2-42-250	REPAIRS & MAINTENANCE - SEWER	(32,883.05)	35,841.17	2,900.00	(32,941.17)	(1,135.90)
2-42-270	SEWER - CONTRACT	0.00	0.00	800.00	800.00	100.00
2-42-274	INSURANCE PREMIUMS	0.00	369.97	1,700.00	1,330.03	78.23
2-42-410	BANK LOAN	0.00	0.00	0.00	0.00	0.00
2-42-510	GOODS & SUPPLIES	0.00	543.12	200.00	(343.12)	(171.56)
2-42-540	UTILITIES	195.48	2,543.79	4,100.00	1,556.21	37.95
2-42-762	CAPITAL	0.00	0.00	55,600.00	55,600.00	100.00
2-42-790	WASTE & SEWER AMORTIZATION	0.00	0.00	0.00	0.00	0.00
2-42-830	LAGOON DEBENTURE PAYMENTS	0.00	0.00	0.00	0.00	0.00
2-42-831	LAGOON DEBENTURE INTEREST	0.00	0.00	0.00	0.00	0.00
2-42-832	DEBENTURE PRINCIPAL PMT MACRAE STREET	0.00	0.00	4,800.00	4,800.00	100.00
2-74-790	AMORTIZATION	0.00	0.00	0.00	0.00	0.00
* TOTAL SEWER OPERATIONS		(32,564.18)	58,992.43	89,350.00	30,357.57	33.98
WASTE MANAGEMENT						
2-43-270	GARBAGE - CONTRACT	1,690.87	13,177.84	20,200.00	7,022.16	34.76
2-43-260	RENTAL OF MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	September 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$	2013 Budget Remaining %
2-43-350	LANDFILL FEES	0.00	128.50	700.00	571.50	81.64
2-43-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
2-44-350	RECYCLING CHARGES	883.14	7,351.77	11,300.00	3,948.23	34.94
*	TOTAL WASTE MANAGEMENT	2,574.01	20,658.11	32,200.00	11,541.89	35.84
CAMROSE & DISTRICT SUPPORT SER						
2-51-750	REQUISITION - CDSS	0.00	2,389.75	2,500.00	110.25	4.41
2-51-770	GRANTS TO ORGANIZATIONS	0.00	0.00	100.00	100.00	100.00
2-51-840	CONDITIONAL GRANTS TO CDSS	0.00	0.00	9,559.00	9,559.00	100.00
*	TOTAL CAMROSE & DISTRICT SUPPO	0.00	2,389.75	12,159.00	9,769.25	80.35
CEMETERY OPERATIONS						
2-56-250	CEMETERY REPAIRS & MAINTENANCE	0.00	0.00	300.00	300.00	100.00
2-56-510	GENERAL GOODS & SERVICES	0.00	0.00	0.00	0.00	0.00
*	TOTAL CEMETERY OPERATIONS	0.00	0.00	300.00	300.00	100.00
PLANNING & DEVELOPMENT						
2-61-237	MAPPING	0.00	0.00	200.00	200.00	100.00
2-61-750	REQUISITION - PLANNING	0.00	1,034.00	1,050.00	16.00	1.52
2-66-120	COSTS - LAND SALES	0.00	8,208.33	0.00	(8,208.33)	0.00
2-66-230	PROFESSIONAL & CONSULTING	0.00	780.00	0.00	(780.00)	0.00
*	TOTAL PLANNING & DEVELOPMENT	0.00	10,022.33	1,250.00	(8,772.33)	(701.79)
PARKS & RECREATION						
2-72-110	RECREATION & PARKS - SALARIES	0.00	9,906.81	27,800.00	17,893.19	64.36
2-72-115	CSJ & STEP WAGES	0.00	10,493.54	0.00	(10,493.54)	0.00
2-72-130	RECREATION & PARKS - PAYROLL DEDUCTIONS	0.00	1,283.81	0.00	(1,283.81)	0.00
2-72-131	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
2-72-211	TRAVEL & SUBSISTENCE	0.00	0.00	300.00	300.00	100.00
2-72-220	ADVERTIZING & PRINTING	0.00	195.00	600.00	405.00	67.50
2-72-250	REPAIRS & MAINTENANCE	354.14	1,379.41	2,000.00	620.59	31.02
2-72-270	CONTRACTED SERVICES	0.00	643.50	1,200.00	556.50	46.37
2-72-510	GOODS & SUPPLIES	131.81	2,088.92	2,600.00	511.08	19.65
2-72-521	FUEL & LUBE	320.47	1,504.01	2,100.00	595.99	28.38
2-72-540	UTILITIES - REC BOARD, ETC	309.30	1,862.05	3,800.00	1,937.95	50.99

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	September 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$	2013 Budget Remaining %
2-72-274	INSURANCE PREMIUMS	0.00	1,907.09	500.00	(1,407.09)	(281.41)
2-72-750	REQUISITIONS - RECREATION	0.00	0.00	0.00	0.00	0.00
2-72-762	CAPITAL PURCHASES	0.00	5,339.41	0.00	(5,339.41)	0.00
2-72-770	GRANTS TO ORGANIZATIONS	0.00	12,500.00	0.00	(12,500.00)	0.00
2-72-780	RECREATION TRAIL RESERVE	0.00	0.00	0.00	0.00	0.00
2-72-790	RECREATION - AMORTIZATION	0.00	0.00	0.00	0.00	0.00
2-13-770	GRANTS TO ORGANIZATIONS	0.00	0.00	16,550.00	16,550.00	100.00
*	TOTAL PARKS & RECREATION	1,115.72	49,103.55	57,450.00	8,346.45	14.53
CULTURE						
2-74-250	REPAIRS & MAINTENANCE - OLD HALL	0.00	162.00	200.00	38.00	19.00
2-74-274	INSURANCE PREMIUMS	0.00	118.75	2,300.00	2,181.25	94.83
2-74-510	GOODS & SUPPLIES - NEW HALL	0.00	561.83	0.00	(561.83)	0.00
2-74-540	UTILITIES	148.13	1,500.69	2,700.00	1,199.31	44.41
2-74-584	SPECIAL EVENTS	0.00	477.69	1,100.00	622.31	56.57
2-74-750	REQUISITION - PARKLAND LIBRARY	0.00	2,200.38	3,000.00	799.62	26.65
2-74-761	CONTRIBUTED TO OTHER OPERATING FNC.	0.00	0.00	1,000.00	1,000.00	100.00
2-74-770	TRANSFER TO OTHER ORGANIZATIONS	0.00	0.00	0.00	0.00	0.00
2-74-775	BAWLF PUBLIC LIBRARY APPROPRIATION	0.00	0.00	3,000.00	3,000.00	100.00
2-74-831	DEBENTURE INTEREST	0.00	0.00	0.00	0.00	0.00
*	TOTAL CULTURE	148.13	5,021.34	13,300.00	8,278.66	62.25
GENERAL						
2-97-990	GENERAL CONTINGENCY	0.00	0.00	0.00	0.00	0.00
*	TOTAL GENERAL	0.00	0.00	0.00	0.00	0.00
**	TOTAL EXPENSES	31,487.58	456,623.80	628,330.00	171,706.20	27.33
***	SURPLUS/DEFICIT	1,755.10	(157,483.56)	0.00	157,483.56	0.00

*** End of Report ***

VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	November 20, 2013
Originated By:	Tracy Stewart, Village Clerk
Title:	Regional Cooperation Grant Application

BACKGROUND/PROPOSAL:

As per attached email from Paul King, he has "completed the application for a Regional Cooperation Grant for the continuation of the Regional Fire Services Coordinator with the potential to increase role to Regional Disaster Services Coordinator." A motion is required from council so that the Village may be authorized to participate.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

N/A

COSTS/SOURCE OF FUNDING (if applicable)

N/A

RECOMMENDED ACTION:

That Village Council pass the following motion:

That the Village Council authorize the Village of Bawlf to participate in an application for the Regional Collaboration Cooperation Grant, as submitted by Camrose County and further, that the Village of Bawlf, a participant, agrees to abide by the terms of the conditional Grant Agreement, governing the purpose and use of the grant funds.

--

Village of Bawlf

From: Paul King [pking@county.camrose.ab.ca]
Sent: November-08-13 8:27 AM
To: village manager; vilbawlf@syban.net; Lorne Klevgaard;
administration@villageofhaylakes.com
Subject: Regional Cooperation Grant Application

Good morning:

I have completed the application for a Regional Cooperation Grant for the continuation of the Regional Fire Services Coordinator with the potential to increase role to Regional Disaster Services Coordinator, in order to submit I still require a motion from your councils to be sent to me authorizing your participation.

Paul King P.Ag.
Assistant County Manager
Camrose County
3755 - 43 Ave Camrose, AB
Office - 780-672-4446
Cell - 780-878-1282
pking@county.camrose.ab.ca

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VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	November 20, 2013
Originated By:	Mayor John Tessari
Title:	Agreement to Share CAO with Town of Daysland

BACKGROUND/PROPOSAL:

As per the attached email, the Town of Daysland has asked for more information on the type of agreement the Village of Bawlf would like to enter into with Daysland in regards to sharing a CAO.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

- Wage and time sharing
- Mileage
- Benefits/disadvantages to hiring own CAO vs. Regional Collaboration
- Collaboration Grants available

COSTS/SOURCE OF FUNDING (if applicable)

RECOMMENDED ACTION:

That Village Council pass a motion to send a delegation to Daysland's Council Meeting November 26, 2013 to present the Village of Bawlf's decision to participate in regional collaboration.

--

Village of Bawlf

From: John Tessari [jaytee.bawlf@hotmail.com]
Sent: November-13-13 3:39 PM
To: vilbawlf@syban.net; Leonard Thompson; Ryan Mohan
Subject: FW: Regional Cooperation Grant Application

Hi Tracy;

This will have to be on our agenda as new business; Regional Collaboration Grant Application in regard to "Regional Fire Services" with Camrose County. ✓

Also I have talked to the CAO in Daysland and he is willing but the Council needs more detail in regard to times and money. I will be contacting Doug Griffith to get info on any grants for Regional Collaboration for sharing staff so this needs to be on our agenda under new business as "sharing CAO with Daysland". ✓ Daysland seems to feel 1/3 of the CAO wage would be our share. His current wage/benefits package is \$100,000.00 (as per their Auditor) so after we add some for travel expense the figure of \$35,000.00 was presented in our conversation. That would be a bonus for us as compared to us hiring someone full time for \$80,000.00 plus but not for me to decide. That is why we need to hear from Doug Griffith in regard to available grants.

Having said all this, and from your statement about the agenda, do I assume that you are working on creating the agenda for us? We should think about passing the budget from last year as our interim budget as Case told me was acceptable. That would get us by until we get a CAO to finalize our budget for 2013/14. This would also be new business "interim Budget". ✓

cc. Leonard and Ryan

John Tessari
Mayor
Bawlf, Alberta
780-373-2427

From: jaytee.bawlf@hotmail.com
To: pkling@county.camrose.ab.ca
Subject: RE: Regional Cooperation Grant Application
Date: Wed, 13 Nov 2013 15:03:28 -0700

Thank you Paul;

I will do that.

John Tessari
Mayor
Bawlf, Alberta

780-373-2427

From: pking@county.camrose.ab.ca
To: jaytee.bawlf@hotmail.com
Subject: RE: Regional Cooperation Grant Application
Date: Wed, 13 Nov 2013 15:20:05 +0000

John: at your next Council meeting on the 20th would be fine just have your administrative staff send me a copy of the motion once it has been made.

Thanks

Paul

From: John Tessari [<mailto:jaytee.bawlf@hotmail.com>]
Sent: November 12, 2013 11:49 PM
To: Paul King
Subject: FW: Regional Cooperation Grant Application

Thank you Paul;

I hit reply and sent this but only later realized that "reply" did not go to you.

John Tessari
Mayor
Bawlf, Alberta
780-373-2427

From: jaytee.bawlf@hotmail.com
To: vilbawlf@syban.net
Subject: RE: Regional Cooperation Grant Application
Date: Tue, 12 Nov 2013 23:30:28 -0700

Thank you Paul;

Is this an action that you need immediately or can it wait until after our next regular Council meeting November 20, 2013?

John Tessari
Mayor
Bawlf, Alberta
780-373-2427

From: vilbawlf@syban.net
To: jtessari@bawlf.com
Subject: FW: Regional Cooperation Grant Application
Date: Mon, 11 Nov 2013 12:04:09 -0700

From: Paul King [<mailto:pking@county.camrose.ab.ca>]
Sent: November-08-13 8:27 AM
To: village manager; vilbawlf@syban.net; Lorne Klevgaard; administration@villageofhaylakes.com
Subject: Regional Cooperation Grant Application

Good morning:

I have completed the application for a Regional Cooperation Grant for the continuation of the Regional Fire Services Coordinator with the potential to increase role to Regional Disaster Services Coordinator, in order to submit I still require a motion from your councils to be sent to me authorizing your participation.

Paul King P.Ag.

Assistant County Manager

Camrose County

3755 - 43 Ave Camrose, AB

Office - 780-672-4446

Cell - 780-878-1282

pking@county.camrose.ab.ca

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VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	November 20, 2013
Originated By:	Tracy Stewart, Village Clerk
Title:	Interim Budget

BACKGROUND/PROPOSAL:

Without a permanent CAO, Interim CAO Case Van Herk has suggested that Council pass the 2013 Budget as the 2014 Interim Budget.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

COSTS/SOURCE OF FUNDING (if applicable)

RECOMMENDED ACTION:

That Village Council pass a motion to adopt the 2013 Budget as the 2014 Interim Budget.

--

Village of Bawlf 2013 Operating Budget							
Revenue/Expenditure by Department			Changes since passing Interim in Dec/2012				
Legislative (Council) & Administration			Reallocated due to Full Cost Acctg for Water & Sewer				
Revenue:			2012				
chk codes			2013	Dec 31	Sept 30	Budget	Projects
Account Description			Operating	Projects	PYE	YTD	
TAXES Revenue							
General Municipal Taxes							
1-00-110		Residential			204,579	204,579	
1-00-111	MIN TAX	Residential (Vacant)	-		3,444	-	4,000
1-00-112		Commercial			6,568	6,568	
1-00-113		Commercial (Vacant)	-		727	727	900
1-00-114		Industrial			10,365	-	
1-00-115		Agricultural			208	208	
1-00-190		Linear			3,488	3,488	
1-00-240		Grants in Lieu			4,597	4,597	
1-00-120	ASFF School Requisition						
		Residential	73,135				72,993
		Non-Residential	10,136				9,430
Sub-Total Taxes REV			83,271	-	233,976	220,167	87,323 -
GENERAL Revenue							
1-00-510	Penalties & Costs on Taxes		7,000		8,466	8,466	7,000
1-00-550	Return on Investments		200		180	150	-
1-00-560	Rentals						
Government Transfers							
1-00-830		Federal Grants					
1-00-850		County Grants					
1-97-920	Transfer from Operating Reserves						
Sub-Total General REV			7,200	-	8,646	8,616	7,000 -
ADMINISTRATION Revenue							
1-12-410	Sale of General Services		1,700		1,600	1,568	2,100
1-12-522	Business Licenses						
1-12-560	Rentals & Leases						
1-12-590	Insurance Recovery		600				-
1-12-595	Library Board Utilities Recovery		1,100				
1-12-741	Fines and Costs						
1-12-740	Provincial Unconditional Grants		-		468,616		
1-12-840	Provincial Conditional Grants						
	MSI Capital - see Capital TAB						
		MSI Operating	56,939		49,042	-	49,042
	Mun Sponsorship Grant						
	2007 MSI Capital carry fwd						
	2008 MSI Capital carry fwd						
	County 2007 - MSI						
	2007 Mun Sponsorship						
1-12-920	Transfer from Operating Reserves						
1-12-940	Transfer from Capital Reserves						
Sub-Total Administration REV			60,339	-	519,258	1,568	51,142 -
					PYE	YTD	budget
TOTAL Revenues - Legislative & Administration			150,810	-	761,880	230,351	145,465 -
					PYE	YTD	budget

Expenditures:		2013		Dec 31	2012		
Account Description		Operating	Projects	PYE	Sept 30 YTD	Budget	Projects
COUNCIL Expense							
2-11-150	Council Remuneration	12,200		10,000	7,710	10,200	
2-11-130	Council - Payroll Deductions	-		-	-	-	
2-11-211	Council Travel & Subsistence	700		800	632	700	
2-11-214	Council Professional Development	1,000		-	-	500	
2-11-221	Council Other (Advert & Promo)						
2-11-235	Council - Strategic Planning/Orientation						
	Sub-Total Legislative EXP	13,900	-	10,800	8,342	11,400	-
ADMINISTRATION Expense							
2-12-110	Salaries (incl Employee's Deductions)	87,600	10,000	98,200	72,835	98,200	
	CAO (3 days/week)						
	Office Admin (4 days/week)						
	Comm Coor (2 days/week)						
2-12-130	Admin - Payroll Deductions						
2-12-131	Employee Benefits						
2-12-211	Travel & Subsistence	1,400		400	217	1,400	
2-12-214	Memberships & Professional Dev't	2,500		1,100	1,090	2,400	
2-12-215	Freight & Postage	600		800	724	400	
2-12-217	Telephone	3,900		4,200	3,131	4,400	
2-12-220	Advertising & Printing	2,000		1,900	1,571	2,000	
2-12-225	Village Promotions	1,000		400	400	700	
2-12-230	Professional & Consulting Services	-				-	
2-12-231	Auditing Services	7,300		6,750	6,750	6,750	
2-12-232	Assessment Services	4,800		4,300	4,256	4,800	
2-12-233	Regional Assessment Review Board	400		-	-	400	
2-12-234	Legal Fees	500		-	-	500	
2-12-237	Municipal Software	-		100	72	-	
	General Consulting						
2-12-250	Office Repairs & Maintenance	1,000		800	717	1,000	
	Tank Remediation (2007)						
2-12-250A	Office Renovations						
	Office Renovations - contingency						
2-12-253	Technical Support	4,900		4,700	3,125	5,400	
2-12-258	Office Janitorial Contract	1,400		600	368	1,400	
2-12-263	Equipment Lease						
2-12-274	Insurance (incl WCB)	8,400		16,800	16,798	18,400	
2-12-291	Contracted & Custom Work						
	Janitorial Contract						
	Tangible Capital Assets reporting						
2-12-341	Land Titles Services	200		150	130	200	
2-12-510	Office Supplies	1,600		2,800	1,934	5,400	
2-12-511	Miscellaneous	1,000		1,000	(852)	1,900	
2-12-519	Other Services - Municipal Intern	-		-	-	3,500	
2-12-540	Utilities	3,700		2,600	1,954	2,600	
2-12-810	Bank Charges						
2-12-000	Other Administration						
2-12-762	Transfer to Capital Functions						
	Kyocera copier/print/scan/fax						
	sm table, radio, historic displays	300		4,900	4,864	300	
	building signage						
	desk, filing, win. cov., radio						
	alarm system						
	phone system						
	after hours mail drop						
2-12-764	Transfer to Operating Reserves						
2-12-831	Debenture Interest Payment						
2-12-832	Debenture Principal Payment						
2-12-910	Tax Cancellations						
2-12-920	Write Off Bad Debts						
	Admin Amortization?? (as per auditors)						
	Sub-Total Administration EXP	134,500	10,000	152,500	120,084	162,050	-
				PYE	YTD	budget	

Expenditures:						2012	
		2013		Dec 31	Sept 30		
Account Description		Operating	Projects	PYE	YTD	Budget	Projects
GENERAL GOVERNMENT Expense							
2-19-274	General Government (Insurance)						
2-19-150	Election Fees	1,100					
2-19-214	Training						
2-19-221	Advertising						
2-19-514	Staff Functions & Supplies						
2-19-770	Grants to non-govt organizations						
	Sub-Total General Government EXP	1,100					
REQUISITIONS & CONTINGENCIES							
2-13-750	ASFF School Requisition						
	Residential	73,135		82,423	61,817	72,993	
	Non-Residential	10,136				9,430	
2-97-990	General Contingency			-	-	2,500	
	Sub-Total Requisitions & Contingency	83,271	-	82,423	61,817	84,923	-
TOTAL Revenue Legislative & Administration		150,810	-	761,880	230,351	145,465	-
TOTAL Expenses Legislative & Administration		232,771	10,000	245,723	190,243	258,373	-
Net for Leg. & Admin.: surplus (deficit)		(81,961)	(10,000)	516,157	40,108	(112,908)	-
Total Core + Projects			(91,961)	516,157	40,108		(112,908)
				PYE	YTD		budget

VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	November 20, 2013
Originated By:	Tracy Stewart, Village Clerk
Title:	Water Line Issues Lot 9 Block 11 Plan 1681R

BACKGROUND/PROPOSAL:

There have been water quality issues at the above mentioned property. The homeowner has sent the attached letter. The homeowner is noticing an increased level of sediment in the water supply. The Public Works Director has obtained the attached quote in regards to rectifying the situation.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

COSTS/SOURCE OF FUNDING (if applicable)

Estimated at \$6000 - \$6500

RECOMMENDED ACTION:

That Village Council authorize Public Works to accept the quote and have the job completed.

--

October 25, 2013

RECEIVED
OCT 28 2013

Attention Village of Bawlf Council,

My Name is Josie Soles , I own the property at 409 Sanden Street, Bawlf which you may have noted as 407 Sanden street which was an entire different issue that I have tried to have resolved since I moved in November of 2010. My phone numbers are: 780-373-2595 evening, 780-679-1819 daytime.

When I moved in November of 2010 I had Sewer back up problems being new to the area my husband was able to get in touch with Rod Blatz to attempt to assist us with the problem. I was told by several residents that water was an issue on my property for some time. Over a year and a half we had to auger the lines on 4 occasions as when we went into the village office we were told that the problem was on our end. We measured out the distance the last time we had to auger and the problem was at the man hole in the middle of the street. I didn't know we were responsible for the man hole. The village had the sewer line wrapped and repaired during summer of 2012 and I have not had one problem with water since. My problem?

Emergency water repairs are often in this village. I believe if you maintain the equipment there may not be as many emergency situations. As of October 24 2013 I have mud in my brand new fridge (ice maker and water) and in my brand new dishwasher. Why is there not a filter to prevent this from happening on a monthly basis? I have had enough water problems. My filter in my fridge needs replacing and it's only a month old? I talked to Justin with the village and he said there may be a solution to this which would be to do what you did on Hansen Street. I don't care what you do it just needs to be fixed.

Village has grown in size and is causing those of us on the end of the line issues. For example I was also dealing with power quality issues and had Fortis out to increase the transformer so that I no longer had to live like a pioneer with flickering lights. Maybe this should be something that the Village looks at for all utility services.

Roads and snow is another issue. Why are certain roads graded and plowed and others not? Do we not all pay the same taxes? Equal maintenance would be nice. Every winter I end up with a mountain of snow on the side of my property and it needs to run somewhere. Half runs into the ditch and the rest runs into my garage as the drain ditch that should be operational is not. Not to mention when the ditch

gets cleaned out I get all the cat tails and garbage dumped into my yard to clean up. I have enough mess to clean from the previous owner I don't care to have any extra work thank you.

I would like to hear from someone as soon as possible. I have gone to the Village office several times and it is NEVER open. I have lived under City of Calgary, City of Edmonton, MD of Rocky view, Wheatland County and never have I had an issue getting some answers or something done until now. Open the Village office so that your tax payers can get some support and help when they need it. If this cannot be achieved consider Camrose County to act on your behalf as I have had more help from them then my own Village.

I noticed May 22 Council meeting there was a drainage issue mentioned 4. Business Arising b. Drainage improvements. Then again September Council meeting included Shirley McLellen Regional water. Apparently my concerns are a known issue and please get this under control to prevent any further damage to my property and contents.

Thanks in Advance



Forestburg Transit Mix Ltd.
P.O. Box 669
Forestburg, AB.
T0B 1N0

Office: (780)582-3588
Fax: (780)582-2478

FORESTBURG TRANSIT MIX

E-mail: fbtrans_2@telus.net

Village of Bowlf

Nov 18/13

Justin

It looks like we did the water main bleed job in May of 2010 at a cost of \$5250 + GST. We exposed the end of the 6" AC water main, added 1 m of 6" C-900 & a plug and put a 6"x2" saddle on that. Then we took 15 m of 2" main tubing to the boulevard and put a 2" fire hose coupl. on it inside a 12" ultrarib pipe with a plug for a cap. There is also a curb stop on the property line.

I would have to see how much the pipe & fittings have increased since then but I would guess this same job would cost around \$6000 - \$6500 now. If you need more info give me a call

Thanks
Bruce

VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	November 20, 2013
Originated By:	Mayor John Tessari
Title:	Curling Rink Rental Rates

BACKGROUND/PROPOSAL:

To discuss the rent and use of the Curling Rink by Dave Borman from Jan – Apr for hockey (Bawlf School Academy/Battle River Hockey Assoc). He states he is willing to pay the utility bills.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

- The Recreation Association and Curling Club have released their interest in the Curling Rink, giving the building back to the Village. The Village is now responsible for paying the utility costs and for any maintenance required.
- The curling rink is currently in the process of a sale but Mayor Tessari has recently found out that the subdivision has been denied.
- Future plans will be affected by the timing of the completion of the sub division.

Options:

1. That Village Council direct Administration/Village Clerk to tactfully explain the circumstance with the curling arena at this time and that it may not be feasible to rent out in case of near future sale.

COSTS/SOURCE OF FUNDING (if applicable):

n/a

RECOMMENDED ACTION:

n/a

--



Date: April xx, 2013

Motion: XX/13

Title: Use of Curling Rink

Policy No. 23

Purpose: To provide guidelines for the use of the Bawlf Curling Rink (without ice).

Procedure:

Any users wishing to utilize the curling rink facility without ice shall book the usage through the Village Office. A facility use contract will be required to be completed and signed by the representative making the booking. A damage deposit will be required from users, based on the rates attached in Schedule A. All users will be required to provide proof of insurance that is appropriate for the type of usage.

The key to the facility may be picked up at the Village Office immediately prior to the booked event. Users will be expected to leave the facility in a clean and tidy state (ie. floor swept and very dirty areas mop washed, if necessary), all garbage placed in garbage bags, tied and placed outside the morning of garbage pick-up (ie. Thursday morning), heat turned down (if applicable) and all lights turned off. A portion of the damage deposit may be retained by the Village upon inspection of the facility following the booking if the facility is not left in an acceptable condition.

Users need to be aware that the washroom facilities are non-operational and that alternative arrangements must be made based on the needs of the users.

Established not-for-profit local recreational user groups may utilize the facility at no cost. New or unknown local user groups will be required to pay the rental rates on the attached Schedule A or submit a request to the Village to have the rental rates waived.

Mayor

Village Manager

Curling Rink Facility Rental Rates

Type of Group	Hourly Rental Rate	Daily Rental Rate	Damage Deposit
Established Local Not-for-Profit Recreational Youth	N/C	N/C	N/A
Established Local Not-for-Profit Recreational Adult	N/C	N/C	N/A
New Local or Any Non-Local Recreational Youth	\$10/hr	\$100	\$100
New Local or Any Non-Local Recreational Adult	\$30/hr	\$300	\$100
Local Private or For- Profit	\$30/hr	\$300	\$500
Non-Local Private or For-Profit	\$50/hr	\$500	\$1000

Hourly Rental Rates:

Apply for events up to 8 hours in duration.

Daily Rental Rates:

Apply for events of 8 hours or longer.

Damage Deposits:

Damage deposits will be refunded fully or partially dependent on the cleanliness and condition of the facility after the event.

Alcohol:

All events that include the serving of alcohol will require the purchase of third party liability insurance with the Village of Bawlf named as an "additional insured" on the policy. A certificate of proof of insurance will be required to be attached to the booking contract.

VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	November 20, 2013
Originated By:	Tracy Stewart, Village Clerk
Title:	By-Election

BACKGROUND/PROPOSAL:

The Minister of Municipal Affairs has directed Council to set a date for a By-Election within 90 days of its first meeting, in order to fill the 2 remaining Council positions.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

90 day deadline is Feb 18.

COSTS/SOURCE OF FUNDING (if applicable)

RECOMMENDED ACTION:

That Village Council select a date for opening Nominations for the remaining 2 Councillor positions, and select a date for an election if necessary, and also direct Administration to advertise the Nomination Notice and Election Day.

--

VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	November 20, 2013
Originated By:	Mayor John Tessari
Title:	Forgiving "Missing" Utility Payment

BACKGROUND/PROPOSAL:

Customer Zak Lawrence called to ask why his last bill showed penalty and non payment of previous bill. He was adamant that he always pays and he did pay the last bill. In looking at his credit history, he does pay every bill, on time, usually by cash but sometimes cheque in the outdoor mailbox.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

- I feel that he is indeed being honest and does pay his bill each month as per attached Utility Transaction Listing.

Options:

- Council should decide to "forgive" this payment and administration will assist in looking into which account we can cover this expense from.

COSTS/SOURCE OF FUNDING (if applicable):

n/a

RECOMMENDED ACTION:

n/a

--

VILLAGE OF BAWLF

Page 1 of 2

Utility Transactions

2013-Nov-19
3:39:42PM

ZA. LAWRENCE

P. O. BOX 44
BAWLF, Alberta T0B 0J0

Account # 172.100
Lot 30
Block 10
Plan 1681R

Date	Batch #	Reference	Type	Description	Amount	Balance
2013-01-01	0		YE	Opening Balance	82.40	82.40
2013-01-30	1375	20114211	CR	CASH RECEIPT APPLIED	(82.40)	0.00
2013-01-31	1391	143410	UB	BASIC GARBAGE CHARGES	12.00	12.00
2013-01-31	1391	143412	UB	BASIC RECYCLING FEE CHARGES	5.50	17.50
2013-01-31	1391	142410	UB	BASIC SEWER CHARGES	32.00	49.50
2013-01-31	1391	141410	UB	BASIC WATER CHARGES	35.00	84.50
2013-01-31	1391	300910	UB	GST/PST CHARGES	0.00	84.50
2013-02-28	1417	20114386	CR	CASH RECEIPT APPLIED	(84.50)	0.00
2013-02-28	1425	143410	UB	BASIC GARBAGE CHARGES	12.00	12.00
2013-02-28	1425	143412	UB	BASIC RECYCLING FEE CHARGES	5.50	17.50
2013-02-28	1425	142410	UB	BASIC SEWER CHARGES	32.00	49.50
2013-02-28	1425	141410	UB	BASIC WATER CHARGES	35.00	84.50
2013-02-28	1425	300910	UB	GST/PST CHARGES	0.00	84.50
2013-03-28	1459	20114570	CR	CASH RECEIPT APPLIED	(84.50)	0.00
2013-03-31	1482	143410	UB	BASIC GARBAGE CHARGES	12.00	12.00
2013-03-31	1482	143412	UB	BASIC RECYCLING FEE CHARGES	5.50	17.50
2013-03-31	1482	142410	UB	BASIC SEWER CHARGES	32.00	49.50
2013-03-31	1482	141410	UB	BASIC WATER CHARGES	35.00	84.50
2013-03-31	1482	300910	UB	GST/PST CHARGES	0.00	84.50
2013-04-25	1501	20114728	CR	CASH RECEIPT APPLIED	(84.50)	0.00
2013-04-30	1530	143410	UB	BASIC GARBAGE CHARGES	12.00	12.00
2013-04-30	1530	143412	UB	BASIC RECYCLING FEE CHARGES	5.50	17.50
2013-04-30	1530	142410	UB	BASIC SEWER CHARGES	32.00	49.50
2013-04-30	1530	141410	UB	BASIC WATER CHARGES	35.00	84.50
2013-04-30	1530	300910	UB	GST/PST CHARGES	0.00	84.50
2013-05-28	1542	20114922	CR	CASH RECEIPT APPLIED	(84.50)	0.00
2013-05-31	1560	143410	UB	BASIC GARBAGE CHARGES	12.00	12.00
2013-05-31	1560	143412	UB	BASIC RECYCLING FEE CHARGES	5.50	17.50
2013-05-31	1560	142410	UB	BASIC SEWER CHARGES	32.00	49.50
2013-05-31	1560	141410	UB	BASIC WATER CHARGES	35.00	84.50
2013-05-31	1560	300910	UB	GST/PST CHARGES	0.00	84.50
2013-06-27	1579	20115086	CR	CASH RECEIPT APPLIED	(84.50)	0.00
2013-07-16	1589	143410	UB	BASIC GARBAGE CHARGES	12.00	12.00
2013-07-16	1589	143412	UB	BASIC RECYCLING FEE CHARGES	5.50	17.50
2013-07-16	1589	142410	UB	BASIC SEWER CHARGES	32.00	49.50
2013-07-16	1589	141410	UB	BASIC WATER CHARGES	35.00	84.50
2013-07-16	1589	300910	UB	GST/PST CHARGES	0.00	84.50
2013-07-30	1596	143410	UB	BASIC GARBAGE CHARGES	12.00	96.50
2013-07-30	1596	144412	UB	BASIC RECYCLING FEE CHARGES	5.50	102.00
2013-07-30	1596	142410	UB	BASIC SEWER CHARGES	32.00	134.00
2013-07-30	1596	141410	UB	BASIC WATER CHARGES	35.00	169.00
2013-07-30	1596	300910	UB	GST/PST CHARGES	0.00	169.00

VILLAGE OF BAWLF

Page 2 of 2

Utility Transactions

2013-Nov-19
3:39:42PM

2013-07-31	1597	20115196	CR	CASH RECEIPT APPLIED	(84.50)	84.50
2013-08-20	1620		UP	PENALTY APPLIED	0.00	84.50
2013-08-26	1619	133	CR	CASH RECEIPT APPLIED	(84.50)	0.00
2013-08-28	1628	143410	UB	BASIC GARBAGE CHARGES	12.00	12.00
2013-08-28	1628	144412	UB	BASIC RECYCLING FEE CHARGES	5.50	17.50
2013-08-28	1628	142410	UB	BASIC SEWER CHARGES	32.00	49.50
2013-08-28	1628	141410	UB	BASIC WATER CHARGES	35.00	84.50
2013-08-28	1628	300910	UB	GST/PST CHARGES	0.00	84.50
2013-09-06	1635		UP	PENALTY APPLIED	0.00	84.50
2013-09-27	1641	315	CR	CASH RECEIPT APPLIED	(84.50)	0.00
2013-09-30	1648	300910	UB	GST/PST CHARGES	0.00	0.00
2013-09-30	1648	143410	UB	BASIC GARBAGE CHARGES	12.00	12.00
2013-09-30	1648	144412	UB	BASIC RECYCLING FEE CHARGES	5.50	17.50
2013-09-30	1648	142410	UB	BASIC SEWER CHARGES	32.00	49.50
2013-09-30	1648	141410	UB	BASIC WATER CHARGES	35.00	84.50
2013-10-31	1694		UP	PENALTY APPLIED	2.54	87.04
2013-10-31	1695	143410	UB	BASIC GARBAGE CHARGES	12.00	99.04
2013-10-31	1695	144412	UB	BASIC RECYCLING FEE CHARGES	5.50	104.54
2013-10-31	1695	142410	UB	BASIC SEWER CHARGES	32.00	136.54
2013-10-31	1695	141410	UB	BASIC WATER CHARGES	35.00	171.54
2013-10-31	1695	300910	UB	GST/PST CHARGES	0.00	171.54
2013-11-05	1696	493	CR	CASH RECEIPT APPLIED	(84.50)	87.04

*** End of Report ***

November 20, 2013

Village of Bawlf Mayor's report

Thank you all for your commitment and willingness to give your time, knowledge and expertise to the Village of Bawlf. We are in the midst of some interesting times. I am confident that with perseverance we will be successful and will find satisfaction in helping bring peace and harmony to our Village.

I have made contact with the Surveyor, Piotr Strozyk, and he informed me that the application for subdivision for the curling rink was rejected. He offered no explanation for not advising us sooner. I have contacted Camrose County Planning and Development and spoke with the manager, Ajah. She will assist Piotr to correct and submit the application. I mentioned to both Piotr and Ajah that we have buyers waiting. They both indicated that they understand.

I have gone through email in our CAO/manager's computer and sent answers to several telling them I am the contact for the village until further notice.

Both Tracy and I have had contact with our insurance company. The only point of direction I gave was that we will just renew as it was in 2012 unless there is something that must be changed. I mentioned the curling rink sale and Fire hall renovation. Insurance will start as in 2012 and be changed later.

Tracy enlisted Leanna's help with the agenda and supporting information and between the three of us we completed everything.

We are crossing lines where the MGA is concerned but I have had some indication that Municipal Affairs understands our need to keep addressing most issues as they come up.

I spoke to Daysland's current CAO, Ed Chow, this afternoon. We are on their agenda for their council meeting November 26 where we will present a copy of the minutes of our meeting tonight showing our decision to participate in Regional Collaboration to share a CAO. I asked him if he could get the process started with Municipal Affairs and he sounded willing. We can discuss that with them more on the 26th. I will also keep in contact with Municipal Affairs so we have their direction first hand.

If we as a council could attend we can stand as a team and get tentative ideas for a contract. Having said; that Municipal Affairs may already have an agreement which would be part of the two year pilot project.

John Tessari Village of Bawlf Mayor

OCT 23 2013



Battle River Watershed Alliance
Box 16, Gateway Centre
4825-51 Street
Camrose AB T4V 1R9

Village of Bawlf
Box 40
Bawlf AB T0B 0J0

October 3, 2013

Battle River Watershed Alliance Funding Request

Dear Council:

We request your financial support for our annual **Invest⁵⁰ Fund**. As a municipality in the Battle River watershed, your contribution of 50 cents per capita or more will help the Battle River Watershed Alliance conduct research and deliver important projects in the Battle River watershed.

The Battle River Watershed Alliance (BRWA) is a non-profit society that advances economic, social and ecological sustainability in the Battle River watershed. Established in 2006, the Alliance is a collaborative board with fifteen board members who represent the four orders of government (Federal, Provincial, Local and First Nations), private industry and civil society. BRWA brings people and science together to find solutions to social, economic and ecological issues within the watershed. We deliver many educational and outreach programs across the watershed to help people gain awareness of their place within the watershed. Our purpose is to ensure that the decisions we make now will protect and advance the watershed's social, economic and environmental sustainability now and into the future. To deliver our work we need your help.

Here is a list of **Invest⁵⁰** projects supported in past years,

- Watershed Management Plan
 - Drought Planning and Mitigation
 - Non-Point Source Water Quality
- Caring for our Watershed: Education program for junior and senior high school students
- Wetlands Trees and Forests: Education program for Grade 4-6 students
- Watershed Festival: An awareness event for all to learn in a fun environment about the watershed
- Economic Activity and Ecosystem Services Research Report

BOARD OF DIRECTORS

The Battle River Watershed Alliance (BRWA) is a nonprofit organization and designated by Alberta's Water for Life Strategy as the Watershed Planning and Advisory Council (WPAC) for the Battle River watershed. Our economic, social and ecological work includes education, watershed planning and advice, and outreach programs for water quality, water quantity, land use, biodiversity and other watershed issues important to citizens who live, work or play within the Battle River watershed.

2013 BRWA Directors

Academia	John K. Pattison, University of Alberta, Kingman
Agriculture	Verna Phippen, Westeros
Agriculture	Wayne Richardson, Brownfield
Business/Industry	Barb Bosh, ATCO Power, Forestburg
Environment	Karen Hanson, ARSAN, Viking
Environment	Lorne Ferguson, Friends of Little Beaver Lake, Ferintosh
First Nations	Open
First Nations	Open
Individual	Hugh Sanders, Summer Village of Crystal Springs
Individual	Midge Lambert, Kelsey
Individual	Alan Corbett, Camrose
Municipal Government	Jordan Christenson, Special Areas Board, Hanna
Municipal Government	Bruce Cummins, MD of Wainwright
Provincial Government	Greg Nelson, Environment & Sustainable Resource Development, Red Deer
Federal Government	Shane Mascarin, Department of National Defense, Wainwright

For more information, please contact:

David Samm, General Manager
1.780.672. 0276 (Toll Free 1.888. 672. 0276)
Email: david.samm@battleriverwatershed.ca
Website: www.battleriverwatershed.ca



Do you know someone who is *OUTSTANDING IN STEWARDSHIP*?

Nominate them for an OTIS Award!



The OTIS Award is a way to recognize businesses/organizations, individuals and youth in the Battle River and Sounding Creek watersheds who are **OutsTanding In Stewardship**. Stewardship can be defined as “the responsible overseeing and protection of something considered worth caring for and preserving”. To us, a steward is someone who takes action to make our watershed a better place to live for all living things and for the life of future generations. Nomination forms are available at battleriverwatershed.ca/otis or by contacting us. Read more about our nominees and vote for your choice at: www.surveymonkey.com/s/92VJ6NS

Nominated so far are:

Individuals

Mike Black ~Mount Butte Natural Area protection

Midge Lambert ~Riparian Restoration program

Rajan Rathnavalu ~Spirit of the Land conference and video series

Business/Organizations

JJ Collet Nature Centre

Battle River Railway

Battle Lake Synergy Group

County of Vermilion River

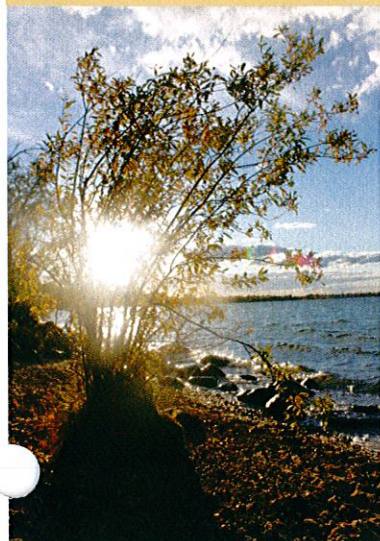
Lacombe County

Youth

Maven Boddy and the Golden Prairie 4H ~ Riparian Restoration

Ben Brunen ~Wainwright Wetlands

Daysland School ~School based stewardship education



Update from the WPAC Summit

Alberta WPACs



From September 23-26, Watershed Planning and Advisory Councils (WPACs) from across Alberta gathered in Cold Lake for the annual WPAC Summit.

This year's Summit was hosted by the Beaver River Watershed Alliance, and included many interesting presentations on topics such as groundwater mapping, surface and groundwater interactions, water quality impacts of agricultural pesticides, aquatic invasive species management in Alberta, and local stewardship initiatives.

The Summit also included a tour of the local area, including visits to a wildfire site, Moose Lake (home to the Moose Lake Watershed Society), the Cold Lake Fish Hatchery, and a Husky Oil in situ oil sands production site.

"Did You Know?"

The beautiful prairies and parklands of Alberta are among the least protected natural regions in the province. Only about **0.5%** of our watershed is protected through parks and protected areas. In contrast, about **15%** of our watershed is considered to be "environmentally significant", according to a recent provincial study. Visit battleriverwatershed.ca/environmentally-significant-areas for maps of the environmentally significant areas of our watershed!



Fern Glades at Battle Lake

Academia

John Pattison - University of Alberta

Agriculture

Verna Phippen - Landowner

Wayne Richardson - Landowner

Business/Industry

Barb Bosh - ATCO Power

Environmental Groups

Lorne Ferguson - Friends of Little Beaver Lake, Treasurer

Diane Hanson - Alberta Rural Sustainable Alternatives Network

Individual

Hugh Sanders - Chairperson

Midge Lambert - Vice Chairperson

Al Corbett - Resident

Municipal Government

Bruce Cummins - MD of Wainwright

Jordon Christianson - Special Areas 2

Provincial/Federal Government

Greg Nelson - Alberta Environment & Sustainable Resource Development

Shane Mascarin - Department of National Defense

Coming Events

Below Your Watershed Conference – October 21st-23rd, Medicine Hat, AB. Interested in learning more about our groundwater resources? This is the conference for you! Visit www.belowyourwatershed.ca for more info.

Spirit of the Land – November 1st-2nd, Augustana Campus, Camrose. A conference on building a Community Land Ethic. www.spiritoftheland.ca

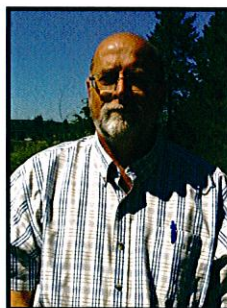
Explore More – November 5th, Jack Stuart School, Camrose. 180 local students will be having fun learning about the environment and beyond!

Teacher PD Day: Using Watersheds for Project-Based Learning – November 25th, Camrose. Open to all secondary school teachers interested in learning about watersheds and the Caring for our Watersheds program.

Source Water Protection Workshops – Coming soon to a community near you! (January/February 2014) Join the BRWA to learn more about how we can protect our drinking water sources. Stay tuned for more details.

Caring for our Watersheds Contest Deadlines
Contest Entry Deadline – **Thursday, April 3rd, 2014**
Final Competition – **Saturday, May 3rd, 2014**

For more information on these and all of our events, visit the News and Events page on our website, or contact the office at 1-888-672-0276. We can also be found on Facebook and Twitter!



NEW BOARD MEMBER: Al Corbett

Al currently works with the Drainage Council as their WPAC coordinator in the North Sask, Battle and Red Deer watersheds. Prior to retirement in 2010, he was the AESRD representative to the Drainage Council and the Water Operations Central-North Region manager for provincially-owned water infrastructure in the northern two-thirds of the province including Dickson Dam, two pumping stations and many other smaller projects. Al's background includes design, construction and operation of water structures over a 33 year period. Al and his wife Landy currently live in Camrose, and have four children and five grandchildren to keep them occupied. Al serves with a variety of other groups, including the NSWA, the RDRWA, the Camrose Public Library Board, and as treasurer for Grace Lutheran Church.



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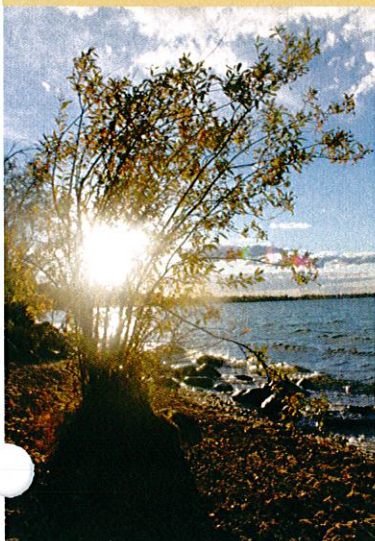
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Alberta WPACs



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Hugh Sanders - Chairperson

Midge Lambert - Vice Chairperson

Al Corbett - Resident

Municipal Government

Bruce Cummins - MD of Wainwright

Jordon Christianson - Special Areas 2

Provincial/Federal Government

Greg Nelson - Alberta Environment & Sustainable Resource Development

Shane Mascarin - Department of National Defense

Coming Events

Below Your Watershed Conference – October 21st-23rd, Medicine Hat, AB. Interested in learning more about our groundwater resources? This is the conference for you! Visit www.belowyourwatershed.ca for more info.

Spirit of the Land – November 1st-2nd, Augustana Campus, Camrose. A conference on building a Community Land Ethic. www.spiritoftheland.ca

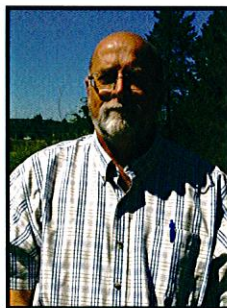
Explore More – November 5th, Jack Stuart School, Camrose. 180 local students will be having fun learning about the environment and beyond!

Teacher PD Day: Using Watersheds for Project-Based Learning – November 25th, Camrose. Open to all secondary school teachers interested in learning about watersheds and the Caring for our Watersheds program.

Source Water Protection Workshops – Coming soon to a community near you! (January/February 2014) Join the BRWA to learn more about how we can protect our drinking water sources. Stay tuned for more details.

Caring for our Watersheds Contest Deadlines
Contest Entry Deadline – **Thursday, April 3rd, 2014**
Final Competition – **Saturday, May 3rd, 2014**

For more information on these and all of our events, visit the News and Events page on our website, or contact the office at 1-888-672-0276. We can also be found on Facebook and Twitter!



NEW BOARD MEMBER: Al Corbett

Al currently works with the Drainage Council as their WPAC coordinator in the North Sask, Battle and Red Deer watersheds. Prior to retirement in 2010, he was the AESRD representative to the Drainage Council and the Water Operations Central-North Region manager for provincially-owned water infrastructure in the northern two-thirds of the province including Dickson Dam, two pumping stations and many other smaller projects. Al's background includes design, construction and operation of water structures over a 33 year period. Al and his wife Landy currently live in Camrose, and have four children and five grandchildren to keep them occupied. Al serves with a variety of other groups, including the NSWA, the RDRWA, the Camrose Public Library Board, and as treasurer for Grace Lutheran Church.

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October 15, 2013

To all Alberta Municipalities:

Effective October 15, 2013, Alberta Health Services ("AHS") is introducing a new support and liaison service to assist municipalities in resolving local health system issues. The External Relations Unit, located in the Office of the Official Administrator, will provide a point of contact with AHS for municipalities and other stakeholders in our health system.

This unit was established by the Official Administrator, Dr. John Cowell, to address a variety of concerns raised by local elected officials and others. The unit has three objectives:

1. Build ongoing relationships and facilitate regular contact between municipalities, MLAs, other stakeholders and decision-makers in each AHS zone;
2. Provide information and ensure consultation on health system issues and initiatives led by AHS; and
3. Ensure accurate, complete and timely responses to queries and concerns raised by stakeholders.

Reporting to the Official Administrator, Dr. John Cowell, the unit is led by Mr. David Diamond, Chief External Relations Officer. David has held senior positions at AHS, including Senior Vice President, Human Resources and as the Senior Vice President for the Regional Hospitals in Alberta. He brings an extensive leadership background and understanding of the Alberta Health system to this role.

The office will operate Monday to Friday, 7:30am to 5:00pm. The Unit may be contacted by its:

Toll-free provincial line: **1-855-835-1395**, or
Email address: ExternalRelations@albertahealthservices.ca

The establishment of the External Relations Unit is an important step forward in improving relationships, information-flow and the timely resolution of issues that arise at the local level. I encourage you to take advantage of this service as we work together to improve access and quality in patient care for all Albertans.

Sincerely,

A handwritten signature in dark ink, appearing to read "John W. Cowell".

John W. Cowell, MSc, MD, CCFP, FRCPC
Official Administrator
Alberta Health Services

cc: Fred Horne, Minister of Health, Government of Alberta

Alberta Health Services Office of the Official Administrator
Telephone: 1-866-943-1120 Email: Official.administrator@albertahealthservices.ca
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