



## **AGENDA**

### **Regular Meeting of Council of the Village of Bawlf in the Province of Alberta Monday, February 10, 2014 – 7:00 p.m. Council Chambers**

#### **1. CALL TO ORDER**

#### **2. DELEGATIONS**

#### **3. GENERAL GOVERNMENT**

- a) Agenda February 10, 2014

**Motion** to adopt as presented

- b) Minutes of the Regular Meeting of Council January 15, 2014

**Motion** to adopt as presented

- c) Minutes of the Special Meeting of Council January 21, 2014

**Motion** to adopt as presented

- d) Accounts Payable – January 1, 2014 – January 31, 2014

General Cheques 2014001 - 20140036

**Motion** to accept as information

- e) Financial Statement – January 31, 2014

**Motion** to accept for information

#### **4. NEW BUSINESS**

- a) Discussion on Next Steps for Sale of Curling Rink

**Motion**

- b) Roles & Responsibilities Workshop – Municipal Affairs – Aleks Nelson

**Motion**

- c) Signing Authority – Adding Kaylyn Genio

**Motion**

- d) Garbage Tender

**Motion**

- e) Meet & Greet & Recognition Night with the Lions Club

**Motion**

- f) By Law Enforcement Changes/Improvements

**Motion**

g) Letter Request from Resident in Reference to Fence Line

**Motion**

h) Bawlf Public Library New Board Member Approval – Lynne Kennedy

**MOTION**

**5. STANDING REPORTS**

a) Mayor's Report

b) CAO's Report

c) Board Reports:

- Bawlf & District Recreation Association
- Shirley McClellan Regional Water Services Commission
- Regional Emergency Management Services Liaison

**Motion**

**6. CORRESPONDENCE**

**7. ADJOURNMENT**



**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF THE VILLAGE OF BAWLF**

In the Province of Alberta held on  
Monday February 10, 2014 at 7:00 p.m.  
In the Bawlf Village Office

**PRESENT:**

Mayor J. Tessari  
Deputy Mayor L. Thompson  
Councillor D. Genio  
Councillor B. Wells  
CAO Kaylyn Genio

**ABSENT:**

Councillor R. Mohan

**1. CALL TO ORDER**

Mayor John Tessari called the meeting to order at **7:16 pm**.

**2. GENERAL GOVERNMENT**

a) *AGENDA*

**MOTION 25/14 MOVED BY** Councillor Genio to adopt the agenda as presented.

**CARRIED**

b) *MINUTES OF THE REGULAR MEETING OF COUNCIL HELD JANUARY 15, 2014*

**MOTION 26/14 MOVED BY** Deputy Mayor Thompson to adopt the Minutes of the Regular Meeting of Council January 15, 2014 as presented.

**CARRIED**

c) *MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD JANUARY 21, 2014*

**MOTION 27/14 MOVED BY** Mayor Tessari to adopt the Minutes of the Special Meeting of Council January 21, 2014.

**CARRIED**

d) *ACCOUNTS PAYABLE JANUARY 1, 2014 – JANUARY 31, 2014*

**MOTION 28/14 MOVED BY** Councillor Wells to accept the Accounts Payable register for January 1, 2014 to January 31, 2014, General Cheques 2014001 - 20140036, as information.

**CARRIED**

e) *FINANCIAL STATEMENT – DECEMBER 2013*

**MOTION 29/14 MOVED BY** Councillor Genio to accept January 2014 Financial Statement for information.

**CARRIED**

**3. NEW BUSINESS**

a) *Curling Rink – Next Steps*

**MOTION 30/14 MOVED BY** Mayor Tessari that Bawlf Council direct Administration to advertise and follow up with the sale or lease of the Bawlf Curling Rink.

**CARRIED**

b) *ROLES & RESPONSIBILITIES WORKSHOP – MUNICIPAL AFFAIRS – ALEKS NELSON*

**MOTION 31/14 MOVED BY** Councillor Genio that Bawlf Council invite Municipal Affairs to walk Council and Administration through a Roles & Responsibilities course on one of these three dates:

March 10, 2014 @ 2:00 pm

March 11, 2014 @ 2:00 pm

March 13, 2014 @ 2:00 pm

**CARRIED**

c) *SIGNING AUTHORITY – ADDING KAYLYN GENIO*

**MOTION 32/14 MOVED BY** Deputy Mayor Thompson to add Kaylyn Genio for signing authority for the Village of Bawlf.

**CARRIED**

c) *VILLAGE CREDIT CARD – CHANGING NAME*

**MOTION 33/14 MOVED BY** Deputy Mayor Thompson to change the name on the Village credit card to Village of Bawlf - Kaylyn Genio.

**CARRIED**

d) *GARBAGE TENDER*

**MOTION 34/14 MOVED BY** Deputy Mayor Thompson that Bawlf Council direct Administration to tender the garbage contract.

**CARRIED**

e) *MEET & GREET/RECOGNITION NIGHT WITH THE LIONS CLUB*

**MOTION 35/14 MOVED BY** Councillor Genio that Bawlf Council direct Administration to go forward with approaching clubs and organizations to assist in the organization of a Meet & Greet/Recognition night.

**CARRIED**

f) *BY LAW ENFORCEMENT CHANGES/IMPROVEMENTS*

**Tabled** by Deputy Mayor Thompson until Bawlf Council and Administration can look into more Bylaw options.

g) *LETTER REQUEST FROM RESIDENT RE: FENCE LINE/RETAINING WALL*

**MOTION 36/14 MOVED BY** Deputy Mayor Thompson that Bawlf Council direct Administration to draw up a letter to the resident stating that the Village of Bawlf accepts the property as is, where is, according to the Real Property Report and Compliance Certificate.

**CARRIED**

f) *APPROVAL OF NEW LIBRARY BOARD MEMBER – LYNNE KENNEDY*

**MOTION 37/14 MOVED BY** Councillor Genio that Bawlf Council approve Lynne Kennedy as a new member on the Bawlf Public Library Board.

**CARRIED**

**4. STANDING REPORTS**

a) *MAYOR'S REPORT*

b) *CAO'S REPORT*

c) *Board Reports:*

- *Bawlf & District Recreation Association – None*
- *Shirley McClellan Regional Water Services Commission – by Mayor Tessari*
- *Regional Emergency Management Services Liaison – None*

**MOTION 38/14 MOVED BY** Councillor Genio to accept the Standing Reports for February 2014 for information.

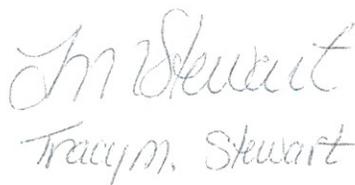
**5. ADJOURNMENT**

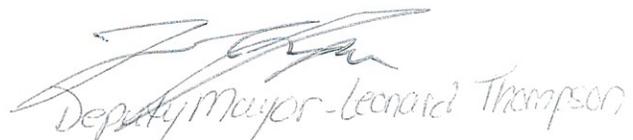
Meeting adjourned at 8:34 pm.

These minutes were approved at the Regular Meeting of Council held *March 19, 2014*.

  
MAYOR - JOHN TESSARI

  
CAO – KAYLYN GENIO

  
Tracy M. Stewart

  
Deputy Mayor - Leonard Thompson



**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF THE VILLAGE OF BAWLF**

In the Province of Alberta held on  
Wednesday, January 15, 2014 at 7:00 p.m.  
In the Bawlf Village Office

**PRESENT:**

Mayor J. Tessari  
Deputy Mayor L. Thompson  
Councillor R. Mohan  
Acting CAO Tracy M. Stewart

**1. CALL TO ORDER**

Mayor John Tessari called the meeting to order at **7:08 pm.**

**2. DELEGATIONS**

**3. GENERAL GOVERNMENT**

a) *AGENDA*

**MOTION 1/14 MOVED BY** *Mayor Tessari* to adopt the agenda as presented.

**CARRIED**

b) *MINUTES OF THE REGULAR MEETING OF COUNCIL HELD DECEMBER 18, 2013*

**MOTION 2/14 MOVED BY** *Deputy Mayor Thompson* to adopt the Minutes of the Regular Meeting of Council December 18, 2013, as presented.

**CARRIED**

c) *ACCOUNTS PAYABLE DECEMBER 17, 2013 – DECEMBER 31, 2013*

**MOTION 3/14 MOVED BY** *Councillor Mohan* to accept the Accounts Payable register for December 17 – December 31, 2013, General Cheques 20130426 - 20130453, as information.

**CARRIED**

d) *FINANCIAL STATEMENT – DECEMBER 2013*

**MOTION 4/14 MOVED BY** *Mayor Tessari* to accept December 2013 Financial Statement for information.

**CARRIED**

**4. NEW BUSINESS**

a) *SECOND AND THIRD READING TO REVISE MASTER RATES POLICY 583/12, SECTION 30*

**MOTION 5/14 MOVED BY** *Deputy Mayor Thompson* to pass the second reading of Master Rates Policy 583/12, Section 30, Common Services to include a \$50.00 Administration Fee for all returned

payments (NSF's) as per industry standards

**CARRIED**

**MOTION 6/14 MOVED BY** *Councillor Mohan* to pass third and final reading of Master Rates Policy 583/12, Section 30, Common Services to include a \$50.00 Administration Fee for all returned payments (NSF's) as per industry standards

**CARRIED**

b) *AMEND UTILITY SERVICES BYLAW 587/13 TO INCLUDE WATER & SEWER DEPOSITS*

**MOTION 7/14 MOVED BY** *Mayor Tessari* to pass first reading of Utility Services Bylaw #587/13 to include a \$50.00 deposit each as per Master Rates Bylaw 583/12, Schedule "A", Section 40

**CARRIED**

**MOTION 8/14 MOVED BY** *Deputy Mayor Thompson* to pass second reading of Utility Services Bylaw #587/13 to include a \$50.00 deposit each as per Master Rates Bylaw 583/12, Schedule "A", Section 40

**CARRIED**

**MOTION 9/14 MOVED BY** *Councillor Mohan* to pass third and final reading of Utility Services Bylaw #587/13 to include a \$50.00 deposit each as per Master Rates Bylaw 583/12, Schedule "A", Section 40

**CARRIED**

c) *APPROVE BAWLF PUBLIC LIBRARY NEW BYLAWS*

**MOTION 10/14 MOVED BY** *Deputy Mayor Thompson* proposes to table until future meeting and until the Library delivers previous bylaws to note changes. to approve the Bawlf Public Library new bylaws that were passed by the Library Board on June 5, 2013.

**CARRIED**

d) *APPROVE BAWLF PUBLIC LIBRARY NEW BOARD MEMBER, LINDA NIKIFORUK*

**MOTION 11/14 MOVED BY** *Deputy Mayor Thompson* to approve Linda Nikiforuk as a new Board Member for the Bawlf Public Library.

**CARRIED**

e) *APPROVE BAWLF PUBLIC LIBRARY ANNUAL OPERATING FUND*

**MOTION 12/14 MOVED BY** *Mayor Tessari* to approve the annual operating fund amount of \$3,000.00 to the Bawlf Public Library for 2014.

**CARRIED**

f) *COTTAGE COMPUTERS QUOTE – VILLAGE OFFICE COMPUTER SYSTEM UPGRADE*

**MOTION 13/14 MOVED BY** *Deputy Mayor Thompson* would like to table until Tracy gets more information and clarification on what services are included with the price on the quotes. to approve the Cottage Computers quote for 3 new systems for the Village Office which includes a separate desktop "server".

**CARRIED**

g) *TAX PENALTY REVERSAL – DARLENE VANIDERSTINE*

**MOTION 14/14 MOVED BY** *Deputy Mayor Thompson* to approved reversing the tax penalties that were applied to business owner's tax account during the purchase and sale process.

**CARRIED**

g) *IN CAMERA SESSION – DISCUSSION CAO CONTRACT*

*In camera session started at 8:11pm*

*Off camera session ended at 8:50pm*

**MOTION 15/14 MOVED BY** *Deputy Mayor Thompson* to direct Administration to contact the prospective CAO to schedule a mutual time to set up a Special Meeting to discuss terms of the employment contract.

**CARRIED**

**5. STANDING REPORTS**

a) *MAYOR'S REPORT*

b) *ACTING CAO'S REPORT*

c) *Board Reports:*

- *Bawlf & District Recreation Association – n/a*
- *Shirley McClellan Regional Water Services Commission – by Mayor Tessari*
- *Regional Emergency Management Services Liaison – n/a*

**MOTION 16/14 MOVED BY** *Deputy Mayor Thompson* to accept the Standing Reports for January 2014 for information.

**6. CORRESPONDENCE**

Letter from Dirk and Cheryl Bannister

**MOTION 17/14 MOVED BY** *Mayor Tessari* to accept the Correspondence as information.

**7. CONFIDENTIAL ITEMS**

None

**8. ADJOURNMENT**

Meeting adjourned at 9:07 *p.m.*

These minutes were approved at the Regular Meeting of Council held *January 15, 2014.*

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MAYOR

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ACTING CAO



MINUTES OF THE SPECIAL MEETING OF COUNCIL  
OF THE VILLAGE OF BAWLF

In the Province of Alberta held on  
Tuesday January 21, 2014 at 7:00 p.m.  
In the Bawlf Village Office

**PRESENT:**

Mayor J. Tessari  
Deputy Mayor L. Thompson  
Councillor R. Mohan  
Acting CAO Tracy M. Stewart

**1. CALL TO ORDER**

Mayor J. Tessari called the meeting to order at **7:00** pm.

**2. GENERAL GOVERNMENT**

a) AGENDA

**MOTION 18/14 MOVED BY** *Mayor Tessari* to adopt the agenda.  
**CARRIED**

**3. NEW BUSINESS**

a) CONTRACT REVIEW FOR CAO SERVICES

**MOTION 19/14 MOVED BY** *Mayor Tessari* to go in camera to discuss the terms of the CAO Contract.

**CARRIED**

**MOTION 20/14 MOVED BY** *Mayor Tessari* to come out of camera at 7:37pm.

**CARRIED**

**MOTION 21/14 MOVED BY** *Mayor Tessari* to accept the amended CAO Contract with a February 3, 2014 start date.

**CARRIED**

**4. ADJOURNMENT**

The meeting adjourned at **7:50** pm.

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MAYOR

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ACTING CAO

# VILLAGE OF BAWLF

## Cheque Listing For Council

Cheque	ChequeDate	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20140001	2014-01-15	ALBERTA ANIMAL SERVICE		PAYMENT		320.25
			11155	DECEMBER BYLAW SERVICES	320.25	
20140002	2014-01-15	BANACK, LEANNA		PAYMENT		171.00
			105	VILLAGE COMMUNICATIONS	171.00	
20140003	2014-01-15	CAMROSE BOOSTER		PAYMENT		189.19
			7580	BUSINESS CARDS-FD&COUNCIL	189.19	
20140004	2014-01-15	CAMROSE COUNTY		PAYMENT		2,389.75
			CDSS-2014	2014 CDSS MUNICIPAL MATCH A	2,389.75	
20140005	2014-01-15	CAN PAK ENVIRONMENTAL		PAYMENT		2,702.71
			2716	DECEMBER GARBAGE/RECYCLE	2,702.71	
20140006	2014-01-15	FOUNTAIN TIRE		PAYMENT		51.29
			0361078573	SKIDSTEER FLAT REPAIR	51.29	
20140007	2014-01-15	GARTNER, FRANCIS		PAYMENT		50.00
			2NDPLACEWINI	SECOND PLACE-CHRISTMAS DE	50.00	
20140008	2014-01-15	HACH SALES & SERVICES C		PAYMENT		231.00
			73873	COLORIMETER SERVICE	231.00	
20140009	2014-01-15	HAUSER HOME HARDWARE		PAYMENT		127.05
			136368	PLYWOOD	127.05	
20140010	2014-01-15	HECK, EDWARD & ELAINE		PAYMENT		25.00
			3RDPLACEWINI	THIRD PLACE CHRISTMAS DECC	25.00	
20140011	2014-01-15	PARKLAND REGIONAL LIBR		PAYMENT		793.41
			140023	1ST QUARTER REQUISITION PA	793.41	
20140012	2014-01-15	REINHART, CHRIS		PAYMENT		75.00
			1STPLACEWINI	FIRST PLACE-CHRISTMAS DECO	75.00	
20140013	2014-01-15	SMRWSC, COUNTY OF STE		PAYMENT		2,743.43
			662	2011/2012 INTEREST ADJUSTMEI	44.55	
			679	DECEMBER DEBENTURE PAYME	2,698.88	
20140014	2014-01-15	STERLING WATER CONDITI		PAYMENT		1,958.97
			14989	CHLORINE/VALVE	1,958.97	
20140015	2014-01-15	UFA		PAYMENT		680.58
			201071108	PROPANE	222.14	
			452370348	FUEL-BOBCAT	84.56	
			DEC31/13	DECEMBER FUEL BILLING	373.88	
20140016	2014-01-15	BELLINGHAM, SPENCER		PAYMENT		
			PAYJAN15/14	PAY JAN 15 2014		
20140017	2014-01-15	JACOBSEN, JUSTIN		PAYMENT		
			JAN15PAY	PPE JAN 15 2014		
20140018	2014-01-15	STEWART, TRACY M		PAYMENT		3,093.32
			PAYJAN15	PPE JAN 15 2014	3,093.32	
20140019	2014-01-29	ACKLANDS - GRAINGER INC		PAYMENT		39.17
			60850366831	BATTERIES FOR RADIOS/2 WAY	39.17	
20140020	2014-01-29	ALBERTA GEOMATICS INC.		PAYMENT		1,177.05
			8294E7668	CURLING RINK DESCRIPTIVE PL	1,177.05	
20140021	2014-01-29	AMSC INSURANCE SERVICE		PAYMENT		235.02
			FEB INS	FEBRUARY BENEFIT INS COVER	235.02	
20140022	2014-01-29	ANKERTON GAS CO-OP		PAYMENT		1,596.67
			1223518	DECEMBER NAT GAS	45.37	
			1223884	DECEMBER NAT GAS	360.06	
			1223885	DECEMBER NAT GAS	243.42	
			1223889	DECEMBER NAT GAS	455.28	
			1223994	DECEMBER NAT GAS	195.77	
			1224009	DECEMBER NAT GAS	129.28	
			1224014	DECEMBER NAT GAS	167.49	
20140023	2014-01-29	AUMA		PAYMENT		1,093.76
			20140189	MEMBERSHIP FEE 2014	1,093.76	
20140024	2014-01-29	CAMROSE COUNTY		PAYMENT		1,034.00
			0304	PLANNING SERVICES FEE	1,034.00	
20140025	2014-01-29	COTTAGE COMPUTERS		PAYMENT		341.25

20140026	2014-01-29	MUNIWARE	21425	COMPUTER ASSESSMENT-NEW	341.25	
20140026	2014-01-29	MUNIWARE		PAYMENT		385.75
			20132006	SUPPORT	275.34	385.75
			20132030	UTILITY BILL PAPER	110.41	
20140027	2014-01-29	SCHNELL & BARRIE LTD.		PAYMENT		100.31
			65208A	CHAIN FOR SNOWBLOWER & SV	100.31	
20140028	2014-01-29	STERLING WATER CONDITI		PAYMENT		462.00
			15098	CHLORINE	462.00	
20140029	2014-01-29	TELUS COMMUNICATIONS I		PAYMENT		585.07
			JAN 1	JANUARY 1, 2014 STATEMENT	497.42	
			JAN 1 2014	JANUARY STATEMENT	87.65	
20140030	2014-01-29	TRANSALTA ENERGY MARK		PAYMENT		3,525.73
			14-1182697	POWER CHARGES	3,525.73	
20140031	2014-01-29	TRANS-CARE RESCUE LTD.		PAYMENT		4,093.85
			9881	PROTECTIVE GEAR	3,349.40	
			9897	EMERGENCY SIGNS/SAFETY HE	744.45	
20140032	2014-01-28	BANACK, LEANNA		PAYMENT		256.50
			106	JANUARY COMMUNICATIONS	256.50	
20140033	2014-01-28	BELLINGHAM, SPENCER		PAYMENT		
			PPEJAN3114	PPE JANUARY 31, 2014		
20140034	2014-01-28	JACOBSEN, JUSTIN		PAYMENT		
			JAN3114	PPE JANUARY 31, 2014		
20140035	2014-01-28	RECEIVER GENERAL		PAYMENT		2,505.67
			JANUARY	JANUARY PAYROLL REMITTANCI	2,505.67	
20140036	2014-01-28	STEWART, TRACY M		PAYMENT		
			PPEJAN3114	PPE JANUARY 31, 2014		3287.97

**Total 36,321.72**

\*\*\* End of

# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

General Ledger	Description	January 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$	2013 Budget Remaining %
<b>TAX REVENUE</b>						
1-00-110	TAXES - RESIDENTIAL	0.00	0.00	(293,557.00)	(293,557.00)	100.00
1-00-111	TAXES - RESIDENTIAL VACANT	0.00	0.00	0.00	0.00	0.00
1-00-112	TAXES - COMMERCIAL	0.00	0.00	(27,620.00)	(27,620.00)	100.00
1-00-113	TAXES - COMMERCIAL VACANT	0.00	0.00	0.00	0.00	0.00
1-00-114	TAXES - INDUSTRIAL	0.00	0.00	0.00	0.00	0.00
1-00-115	TAXES - AGRICULTURE	0.00	0.00	0.00	0.00	0.00
1-00-116	GRANTS IN LIEU	0.00	0.00	(4,810.00)	(4,810.00)	100.00
1-00-120	ASFF SCHOOL REQUISITION	0.00	0.00	0.00	0.00	0.00
1-00-190	TAXES - LINEAR	0.00	0.00	(3,595.00)	(3,595.00)	100.00
1-00-240	GRANTS IN LIEU	0.00	0.00	0.00	0.00	0.00
1-00-510	PENALTIES & COSTS ON TAXES	(5,257.50)	(5,257.50)	(7,000.00)	(1,742.50)	24.89
	<b>* TOTAL TAX REVENUE</b>	<b>(5,257.50)</b>	<b>(5,257.50)</b>	<b>(336,582.00)</b>	<b>(331,324.50)</b>	<b>98.44</b>
<b>INVESTMENT REVENUE</b>						
1-00-550	RETURN ON INVESTMENTS	(22.12)	(22.12)	(200.00)	(177.88)	88.94
	<b>* TOTAL INVESTMENT REVENUE</b>	<b>(22.12)</b>	<b>(22.12)</b>	<b>(200.00)</b>	<b>(177.88)</b>	<b>88.94</b>
<b>GENERAL REVENUE</b>						
1-12-410	SALE OF SERVICES	(10.00)	(10.00)	(1,700.00)	(1,690.00)	99.41
1-12-590	INSURANCE RECOVERY	(378.97)	(378.97)	(600.00)	(221.03)	36.83
1-12-595	LIBRARY BOARD UTILITY RECOVERY	0.00	0.00	(1,100.00)	(1,100.00)	100.00
1-12-741	MISCELLANEOUS FEES	0.00	0.00	0.00	0.00	0.00
	<b>* TOTAL GENERAL REVENUE</b>	<b>(388.97)</b>	<b>(388.97)</b>	<b>(3,400.00)</b>	<b>(3,011.03)</b>	<b>88.56</b>
<b>GRANTS</b>						
1-12-730	FEDERAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-12-740	PROVINCIAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-12-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-12-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	(56,939.00)	(56,939.00)	100.00
1-12-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
	<b>* TOTAL GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>(56,939.00)</b>	<b>(56,939.00)</b>	<b>100.00</b>

**VILLAGE OF BAWLF**  
**REVENUE/EXPENSE REPORT**

General Ledger	Description	January 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$	2013 Budget Remaining %
<b>WATER REVENUE</b>						
1-41-410	MONTHLY WATER FEES	(6,427.50)	(6,427.50)	(77,800.00)	(71,372.50)	91.73
1-41-412	BULK WATER SALES	0.00	0.00	(2,000.00)	(2,000.00)	100.00
1-41-511	WATER PENALTIES	(315.93)	(315.93)	(2,000.00)	(1,684.07)	84.20
1-41-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00	0.00
1-41-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
*	<b>TOTAL WATER REVENUE</b>	<b>(6,743.43)</b>	<b>(6,743.43)</b>	<b>(81,800.00)</b>	<b>(75,056.57)</b>	<b>91.76</b>
<b>SEWER REVENUE</b>						
1-42-410	MONTHLY SEWER FEES	(5,787.00)	(5,787.00)	(65,800.00)	(60,013.00)	91.20
1-42-511	SEWER PENALTIES	(315.93)	(315.93)	(2,000.00)	(1,684.07)	84.20
1-42-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-42-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-42-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
*	<b>TOTAL SEWER REVENUE</b>	<b>(6,102.93)</b>	<b>(6,102.93)</b>	<b>(67,800.00)</b>	<b>(61,697.07)</b>	<b>91.00</b>
<b>WASTE MANAGEMENT REVENUE</b>						
1-43-410	MONTHLY GARBAGE FEES	(2,040.00)	(2,040.00)	(24,400.00)	(22,360.00)	91.63
1-43-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00	0.00
1-43-412	MONTHLY RECYCLING FEES	0.00	0.00	0.00	0.00	0.00
*	<b>TOTAL WASTE MANAGEMENT REVENUE</b>	<b>(2,040.00)</b>	<b>(2,040.00)</b>	<b>(24,400.00)</b>	<b>(22,360.00)</b>	<b>91.64</b>
<b>CAMROSE &amp; DISTRICT SUPPORT SER</b>						
1-51-590	REVENUE - OWN SOURCES	0.00	0.00	0.00	0.00	0.00
1-51-840	PROVINCIAL CONDITIONAL GRANT	0.00	0.00	(9,559.00)	(9,559.00)	100.00
*	<b>TOTAL CAMROSE &amp; DISTRICT SUPPO</b>	<b>0.00</b>	<b>0.00</b>	<b>(9,559.00)</b>	<b>(9,559.00)</b>	<b>100.00</b>
<b>CEMETERY REVEUE</b>						
1-56-410	SALE OF CEMETERY PLOTS	0.00	0.00	(200.00)	(200.00)	100.00
1-56-570	CEMETERY DONATIONS	(220.00)	(220.00)	(100.00)	120.00	(120.00)
1-56-571	CEMETERY MAINTENANCE REVENUE	0.00	0.00	(600.00)	(600.00)	100.00
*	<b>TOTAL CEMETERY REVEUE</b>	<b>(220.00)</b>	<b>(220.00)</b>	<b>(900.00)</b>	<b>(680.00)</b>	<b>75.56</b>

# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

General Ledger	Description	January 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$	2013 Budget Remaining %
<b>COUNCIL EXPENSES</b>						
2-11-130	COUNCIL - PAYROLL DEDUCTIONS	0.00	0.00	0.00	0.00	0.00
2-11-150	COUNCIL REMUNERATION	990.00	990.00	12,200.00	11,210.00	91.88
2-11-211	COUNCIL TRAVEL & SUBSISTENCE	0.00	0.00	700.00	700.00	100.00
2-11-214	COUNCIL PROFESSIONAL DEVT	0.00	0.00	1,000.00	1,000.00	100.00
*	<b>TOTAL COUNCIL EXPENSES</b>	<b>990.00</b>	<b>990.00</b>	<b>13,900.00</b>	<b>12,910.00</b>	<b>92.88</b>
<b>ADMINISTRATION EXPENSE</b>						
2-12-110	ADMINISTRATION - SALARIES	9,908.27	9,908.27	87,600.00	77,691.73	88.68
2-12-130	ADMINISTRATION - PAYROLL DEDUCTIONS	707.93	707.93	0.00	(707.93)	0.00
2-12-131	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
2-12-211	TRAVEL & SUBSISTENCE	0.00	0.00	1,400.00	1,400.00	100.00
2-12-214	MEMBERSHIPS & PROFESSIONAL DEVT	1,562.01	1,562.01	2,500.00	937.99	37.51
2-12-600	BAD DEBTS	0.00	0.00	0.00	0.00	0.00
*	<b>TOTAL ADMINISTRATION EXPENSE</b>	<b>12,178.21</b>	<b>12,178.21</b>	<b>91,500.00</b>	<b>79,321.79</b>	<b>86.69</b>
<b>OFFICE OPERATIONS</b>						
2-12-215	FREIGHT & POSTAGE	8.86	8.86	600.00	591.14	98.52
2-12-217	TELEPHONE	64.95	64.95	3,900.00	3,835.05	98.33
2-12-220	ADVERTIZING & PRINTING	207.39	207.39	2,000.00	1,792.61	89.63
2-12-225	VILLAGE PROMOTIONS	0.00	0.00	1,000.00	1,000.00	100.00
2-12-230	PROFESSIONAL & CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00
2-12-231	AUDITING SERVICES	0.00	0.00	7,300.00	7,300.00	100.00
2-12-232	ASSESSMENT SERVICES	4,255.68	4,255.68	4,800.00	544.32	11.34
2-12-233	ASSESSMENT REVIEW BOARD	0.00	0.00	400.00	400.00	100.00
2-12-234	LEGAL SERVICES	0.00	0.00	500.00	500.00	100.00
2-12-237	MUNICIPAL SOFTWARE	0.00	0.00	0.00	0.00	0.00
2-12-250	OFFICE REPAIRS & MAINTENANCE	275.00	275.00	1,000.00	725.00	72.50
2-12-253	TECHNICAL SUPPORT	0.00	0.00	4,900.00	4,900.00	100.00
2-12-258	OFFICE JANITORIAL CONTRACT	0.00	0.00	1,400.00	1,400.00	100.00
2-12-274	INSURANCE	0.00	0.00	8,400.00	8,400.00	100.00
2-12-341	LAND TITLES SERVICES	0.00	0.00	200.00	200.00	100.00
2-12-510	OFFICE SUPPLIES	0.00	0.00	1,600.00	1,600.00	100.00
2-12-511	MISCELLANEOUS	61.98	61.98	1,000.00	938.02	93.80
2-12-519	OTHER SERVICES	0.00	0.00	0.00	0.00	0.00

**VILLAGE OF BAWLF**  
**REVENUE/EXPENSE REPORT**

General Ledger	Description	January 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$	2013 Budget Remaining %
2-23-751	MUTUAL AIDE RESPONSE CHARGES	0.00	0.00	500.00	500.00	100.00
2-23-920	TRANSFER TO RESERVES	0.00	0.00	0.00	0.00	0.00
2-00-910	GAIN/LOSS ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00	0.00
*	TOTAL FIRE EXPENSES	0.00	0.00	29,300.00	29,300.00	100.00
<b>BYLAW ENFORCEMENT</b>						
2-26-270	BYLAW ENFORCEMENT OFFICER	0.00	0.00	5,500.00	5,500.00	100.00
2-26-234	LEGAL SERVICES	0.00	0.00	400.00	400.00	100.00
2-26-510	BYLAW SUPPLIES	0.00	0.00	300.00	300.00	100.00
*	TOTAL BYLAW ENFORCEMENT	0.00	0.00	6,200.00	6,200.00	100.00
<b>FIRE - CAPITAL</b>						
2-23-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00
2-23-790	FIRE - AMORTIZATION	0.00	0.00	0.00	0.00	0.00
*	TOTAL FIRE - CAPITAL	0.00	0.00	0.00	0.00	0.00

# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

General Ledger	Description	January 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$	2013 Budget Remaining %
2-41-240	CUSTOMER BILLING	183.00	183.00	700.00	517.00	73.85
2-41-250	REPAIRS & MAINTENANCE	0.00	0.00	800.00	800.00	100.00
2-41-270	WATER - CONTRACT	0.00	0.00	800.00	800.00	100.00
2-41-274	INSURANCE PREMIUMS	0.00	0.00	6,000.00	6,000.00	100.00
2-41-510	GOODS & SUPPLIES	0.00	0.00	4,900.00	4,900.00	100.00
2-41-540	UTILITIES	0.00	0.00	11,300.00	11,300.00	100.00
2-41-750	REQUISITION - SMRWSC	0.00	0.00	15,100.00	15,100.00	100.00
2-41-762	CAPITAL PURCHASES	0.00	0.00	50,000.00	50,000.00	100.00
2-41-790	WATER SYSTEM - AMORTIZATION	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL WATER OPERATIONS</b>	<b>243.00</b>	<b>243.00</b>	<b>107,200.00</b>	<b>106,957.00</b>	<b>99.77</b>
<b>SEWER OPERATIONS</b>						
2-42-000	OTHER - DAYS/SLAND DRAINAGE	0.00	0.00	1,050.00	1,050.00	100.00
2-42-110	SALARIES & WAGES - SEWER	0.00	0.00	16,100.00	16,100.00	100.00
2-42-130	CPP, EI CONTRIBUTIONS - WATER	0.00	0.00	0.00	0.00	0.00
2-42-211	TRAVEL & SUBSISTENCE	0.00	0.00	200.00	200.00	100.00
2-42-214	MEMBERSHIPS & PROFESSIONAL DEVELOPMENT	0.00	0.00	200.00	200.00	100.00
2-42-217	TELEPHONE	0.00	0.00	1,000.00	1,000.00	100.00
2-42-230	PROFESSIONAL & CONSULTING - SEWER	0.00	0.00	0.00	0.00	0.00
2-42-240	CUSTOMER BILLING	183.00	183.00	700.00	517.00	73.85
2-42-250	REPAIRS & MAINTENANCE - SEWER	94.68	94.68	2,900.00	2,805.32	96.73
2-42-270	SEWER - CONTRACT	0.00	0.00	800.00	800.00	100.00
2-42-274	INSURANCE PREMIUMS	0.00	0.00	1,700.00	1,700.00	100.00
2-42-410	BANK LOAN	0.00	0.00	0.00	0.00	0.00
2-42-510	GOODS & SUPPLIES	0.00	0.00	200.00	200.00	100.00
2-42-540	UTILITIES	0.00	0.00	4,100.00	4,100.00	100.00
2-42-762	CAPITAL	0.00	0.00	55,600.00	55,600.00	100.00
2-42-790	WASTE & SEWER AMORTIZATION	0.00	0.00	0.00	0.00	0.00
2-42-830	LAGOON DEBENTURE PAYMENTS	0.00	0.00	0.00	0.00	0.00
2-42-831	LAGOON DEBENTURE INTEREST	0.00	0.00	0.00	0.00	0.00
2-42-832	DEBENTURE PRINCIPAL PMT MACRAE STREET	0.00	0.00	4,800.00	4,800.00	100.00
2-74-790	AMORTIZATION	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL SEWER OPERATIONS</b>	<b>277.68</b>	<b>277.68</b>	<b>89,350.00</b>	<b>89,072.32</b>	<b>99.69</b>
<b>WASTE MANAGEMENT</b>						
2-43-270	GARBAGE - CONTRACT	0.00	0.00	20,200.00	20,200.00	100.00
2-43-260	RENTAL OF MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00

VILLAGE OF BAWLF  
REVENUE/EXPENSE REPORT

General Ledger	Description	January 2013 Actual	2013 YTD Actual	2013 Budget	2013 Budget Remaining \$	2013 Budget Remaining %
2-72-274	INSURANCE PREMIUMS	0.00	0.00	500.00	500.00	100.00
2-72-750	REQUISITIONS - RECREATION	0.00	0.00	0.00	0.00	0.00
2-72-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00
2-72-770	GRANTS TO ORGANIZATIONS	0.00	0.00	0.00	0.00	0.00
2-72-780	RECREATION TRAIL RESERVE	0.00	0.00	0.00	0.00	0.00
2-72-790	RECREATION - AMORTIZATION	0.00	0.00	0.00	0.00	0.00
2-13-770	GRANTS TO ORGANIZATIONS	0.00	0.00	16,550.00	16,550.00	100.00
*	TOTAL PARKS & RECREATION	1,238.40	1,238.40	57,450.00	56,211.60	97.84
<b>CULTURE</b>						
2-74-250	REPAIRS & MAINTENANCE - OLD HALL	0.00	0.00	200.00	200.00	100.00
2-74-274	INSURANCE PREMIUMS	0.00	0.00	2,300.00	2,300.00	100.00
2-74-510	GOODS & SUPPLIES - NEW HALL	150.94	150.94	0.00	(150.94)	0.00
2-74-540	UTILITIES	0.00	0.00	2,700.00	2,700.00	100.00
2-74-584	SPECIAL EVENTS	0.00	0.00	1,100.00	1,100.00	100.00
2-74-750	REQUISITION - PARKLAND LIBRARY	733.46	733.46	3,000.00	2,266.54	75.55
2-74-761	CONTRIBUTED TO OTHER OPERATING FNC.	0.00	0.00	1,000.00	1,000.00	100.00
2-74-770	TRANSFER TO OTHER ORGANIZATIONS	0.00	0.00	0.00	0.00	0.00
2-74-775	BAWLF PUBLIC LIBRARY APPROPRIATION	0.00	0.00	3,000.00	3,000.00	100.00
2-74-831	DEBENTURE INTEREST	0.00	0.00	0.00	0.00	0.00
*	TOTAL CULTURE	884.40	884.40	13,300.00	12,415.60	93.35
<b>GENERAL</b>						
2-97-990	GENERAL CONTINGENCY	0.00	0.00	0.00	0.00	0.00
*	TOTAL GENERAL	0.00	0.00	0.00	0.00	0.00
**	TOTAL EXPENSES	44,931.77	44,931.77	628,330.00	583,398.23	92.85
***	SURPLUS/DEFICIT	9,360.27	9,360.27	0.00	(9,360.27)	0.00

\*\*\* End of Report \*\*\*

**VILLAGE OF BAWLF**  
**Request for Decision (RFD)**

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>February 10, 2014</b>
<b>Originated By:</b>	<b>Tracy M. Stewart – Finance Officer</b>
<b>Title:</b>	<b>Curling Rink Sale</b>

**BACKGROUND/PROPOSAL:**

The Village has finally received the Descriptive Plan and Land Titles for the Curling Rink sub-division.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

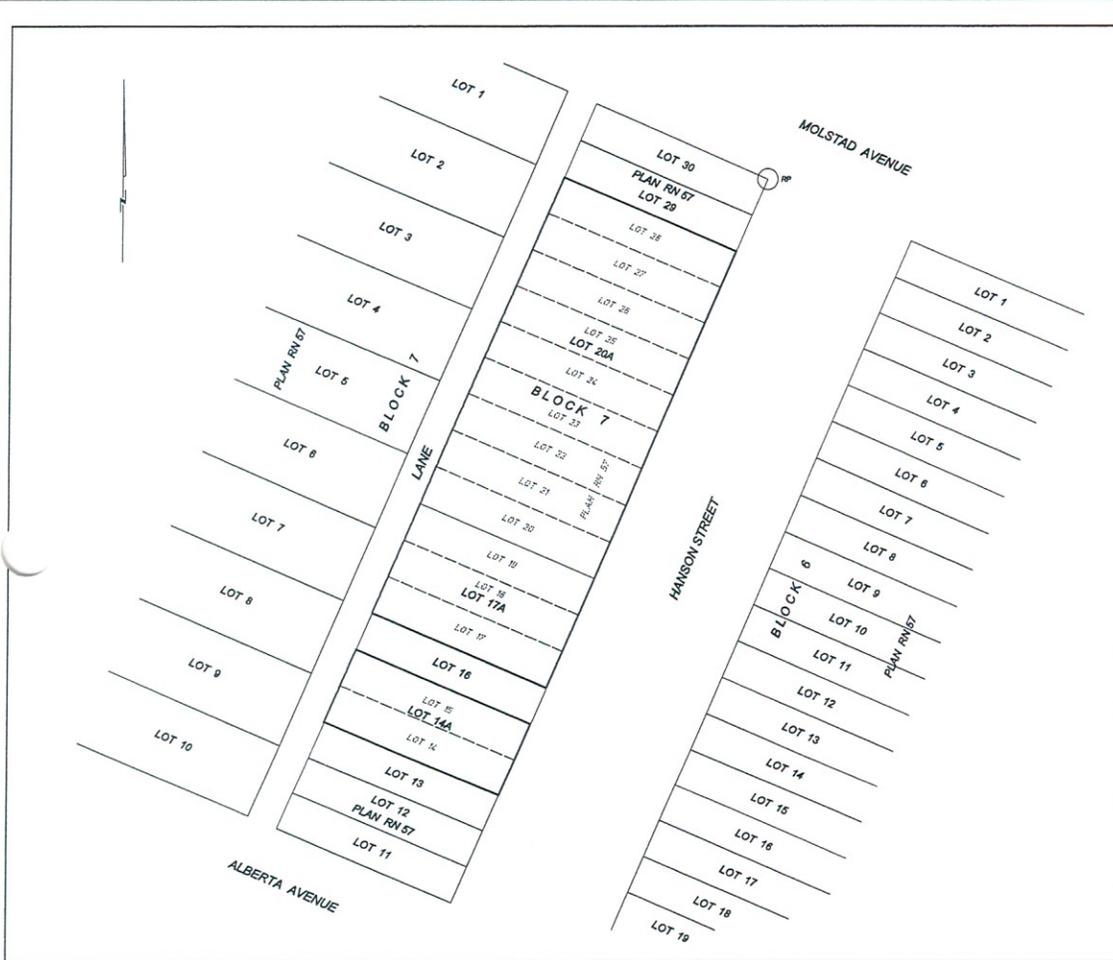
Council to advise potential buyers that these lots are now available for sale and will be listed with the Villages' Real Estate Agent.

**COSTS/SOURCE OF FUNDING (if applicable)**

n/a

**RECOMMENDED ACTION:**

Bawlf Council to pass a motion for Administration to list the properties for sale with the Villages' Real Estate Agent, Dennis Johnson of Coldwell Banker.



LAND TITLES OFFICE

PLAN No. \_\_\_\_\_  
 ENTERED AND REGISTERED  
 ON \_\_\_\_\_  
 INSTRUMENT No. \_\_\_\_\_

N.A.L.R.D.  
 A.D. REGISTRAR

**DESCRIPTIVE PLAN**  
 SHOWING  
**SUBDIVISION AND CONSOLIDATION**  
 OF  
 LOTS 14 & 15, BLOCK 7, PLAN RN 57  
 AND  
 LOTS 17-19, BLOCK 7, PLAN RN 57  
 AND  
 LOTS 20-28, BLOCK 7, PLAN RN 57  
 WITHIN  
 S.W. 1/4 SEC. 31, TWP. 45, RGE. 17, W. 4th M.  
 IN  
**VILLAGE OF BAWLF - ALBERTA**

Scale: 1:500  
 0 5 10 20 30 40 50 METRES

**LEGEND & NOTES:**

THE GEO-REFERENCED POINT IS THE NORTH EAST CORNER OF BLOCK 7, PLAN RN 57 AND IS SHOWN THIS \_\_\_\_\_ RP ○  
 AND CONTAINS 1473 mm.  
 UTM AND 82 REFERENCE MERIDIAN 11° COORDINATES:  
 586431.480 m N, 402271.272 m E

AREA AFFECTED BY THE REGISTRATION OF THIS PLAN BOUNDED THIS \_\_\_\_\_  
 AND CONTAINS 1473 ha.  
 NO FIELD INSPECTION WAS CARRIED OUT AND BOUNDARIES HAVE NOT BEEN ESTABLISHED OR MARKED ON THE GROUND.

SEC. - DENOTES SECTION      S. - DENOTES SOUTH  
 TWP. - DENOTES TOWNSHIP      HA. - DENOTES HECTARES  
 RGE. - DENOTES RANGE      W. - DENOTES WEST  
 M. - DENOTES MERIDIAN      A.L.S. - DENOTES ALBERTA LAND SURVEYOR

**SURVEYOR**

NAME: PIOTR STROZYK, A.L.S.  
 DATE OF SIGNING: JUNE 18th, 2013.

**REGISTERED OWNER**  
 THE VILLAGE OF BAWLF

**SUBDIVISION AUTHORITY**  
 NAME: THE VILLAGE OF BAWLF  
 FILE No.:

**Alberta Geomatics Inc.**  
 SUITE 201, 8782-50 AVENUE  
 EDMONTON, ALBERTA T5E 0G3  
 www.albertageo.com  
 PHONE: (780) 437-8033 FAX: (780) 437-8024  
 FILE No.: E7888 DRAWING FILE: E7888.DWG

TO: ALBERTA GEOMATICS IN FROM: ALTA Production 10:52MT Page 2/8



CERTIFIED COPY OF  
CERTIFICATE OF TITLE

LINC SHORT LEGAL  
0036 014 975 1420244;7;14A

S

TITLE NUMBER: 142 017 686  
DESCRIPTIVE PLAN  
DATE: 15/01/2014

AT THE TIME OF THIS CERTIFICATION

THE VILLAGE OF BAWLF.  
OF BOX 40, BAWLF  
ALBERTA T0B OJO

IS THE OWNER OF AN ESTATE IN FEE SIMPLE  
OF AND IN

DESCRIPTIVE PLAN 1420244  
BLOCK 7  
LOT 14A

EXCEPTING THEREOUT ALL MINES AND MINERALS

SUBJECT TO THE ENCUMBRANCES, LIENS AND INTERESTS NOTIFIED BY MEMORANDUM UNDER-  
WRITTEN OR ENDORSED HEREON, OR WHICH MAY HEREAFTER BE MADE IN THE REGISTER.

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION  
NUMBER

DATE (D/M/Y)

PARTICULARS

5134CI 17/08/1923 DRAINAGE DISTRICT ORDER  
"THIS PROPERTY IS INCLUDED IN THE DAYSLAND NO. 4  
DRAINAGE DISTRICT"

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF  
THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 15 DAY OF JANUARY ,2014



\*SUPPLEMENTARY INFORMATION\*

MUNICIPALITY: VILLAGE OF BAWLF  
REFERENCE NUMBER:  
2430201  
20203  
ATS REFERENCE:  
4;17;45;31;SW

Page 3 1/15/2014 12:52:45 PM (Eastern Time)

TO: ALBERTA GEOMATICS IN

FROM: ALTA Production

10:52MT

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PAGE 2

CERTIFICATE OF TITLE

TITLE NUMBER: 142 017 686

TOTAL INSTRUMENTS: 001

Aa

TO: ALBERTA GEOMATICS IN FROM: ALTA Production 10:52MT Page 4/8



CERTIFIED COPY OF  
CERTIFICATE OF TITLE

LINC SHORT LEGAL  
0036 014 983 1420244;7;17A

S

TITLE NUMBER: 142 017 686 +1  
DESCRIPTIVE PLAN  
DATE: 15/01/2014

AT THE TIME OF THIS CERTIFICATION

THE VILLAGE OF BAWLF.  
OF BAWLF  
ALBERTA

IS THE OWNER OF AN ESTATE IN FEE SIMPLE  
OF AND IN

DESCRIPTIVE PLAN 1420244  
BLOCK 7  
LOT 17A

EXCEPTING THEREOUT ALL MINES AND MINERALS

SUBJECT TO THE ENCUMBRANCES, LIENS AND INTERESTS NOTIFIED BY MEMORANDUM UNDER-  
WRITTEN OR ENDORSED HEREON, OR WHICH MAY HEREAFTER BE MADE IN THE REGISTER.

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
5134CI	17/08/1923	DRAINAGE DISTRICT ORDER "THIS PROPERTY IS INCLUDED IN THE DAYSLAND NO. 4 DRAINAGE DISTRICT"

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF  
THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 15 DAY OF JANUARY ,2014



\*SUPPLEMENTARY INFORMATION\*

MUNICIPALITY: VILLAGE OF BAWLF  
REFERENCE NUMBER:  
111158  
ATS REFERENCE:  
4;17;45;31;SW  
TOTAL INSTRUMENTS: 001

4a)

TO: ALBERTA GEOMATICS IN

FROM: ALTA Production

10:52MT

Page 5/8



CERTIFIED COPY OF  
CERTIFICATE OF TITLE

LINC SHORT LEGAL  
0036 014 991 1420244;7;20A

S

TITLE NUMBER: 142 017 686 +2  
DESCRIPTIVE PLAN  
DATE: 15/01/2014

AT THE TIME OF THIS CERTIFICATION

THE VILLAGE OF BAWLF,  
OF BAWLF  
ALBERTA

IS THE OWNER OF AN ESTATE IN FEE SIMPLE  
OF AND IN

DESCRIPTIVE PLAN 1420244  
BLOCK 7  
LOT 20A

EXCEPTING THEREOUT ALL MINES AND MINERALS

SUBJECT TO THE ENCUMBRANCES, LIENS AND INTERESTS NOTIFIED BY MEMORANDUM UNDER-  
WRITTEN OR ENDORSED HEREON, OR WHICH MAY HEREAFTER BE MADE IN THE REGISTER.

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
5134CI	17/08/1923	DRAINAGE DISTRICT ORDER "THIS PROPERTY IS INCLUDED IN THE DAYSLAND NO. 4 DRAINAGE DISTRICT" " AFFECTS PART OF THIS TITLE "
842 125 239	05/06/1984	DRAINAGE DISTRICT ORDER "INCLUDED IN DAYSLAND DRAINAGE DISTRICT (ORDER IN COUNCIL) (MEMO: 09 02 1987)" " AFFECTS PART OF THIS TITLE "

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF  
THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 15 DAY OF JANUARY ,2014



Aa)

TO: ALBERTA GEOMATICS IN

FROM: ALTA Production

10:52MT

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PAGE 2

CERTIFICATE OF TITLE

TITLE NUMBER: 142 017 686 +2

\*SUPPLEMENTARY INFORMATION\*

MUNICIPALITY: VILLAGE OF BAWLF  
REFERENCE NUMBER:  
13Q67  
111158  
ATS REFERENCE:  
4;17;45;31;SW  
TOTAL INSTRUMENTS: 002

4a)

TO: ALBERTA GEOMATICS IN

FROM: ALTA Production

10:52MT

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CERTIFIED COPY OF  
CERTIFICATE OF TITLE

LINC SHORT LEGAL  
0036 014 942 RN57;7;29,30

S

TITLE NUMBER: 142 017 686 +3  
DESCRIPTIVE PLAN  
DATE: 15/01/2014

AT THE TIME OF THIS CERTIFICATION

THE VILLAGE OF BAWLF  
OF BAWLF  
ALBERTA

IS THE OWNER OF AN ESTATE IN FEE SIMPLE  
OF AND IN

PLAN RN57 (LVII)  
BLOCK 7  
LOTS 29 AND 30

EXCEPTING THEREOUT ALL MINES AND MINERALS

SUBJECT TO THE ENCUMBRANCES, LIENS AND INTERESTS NOTIFIED BY MEMORANDUM UNDER-  
WRITTEN OR ENDORSED HEREON, OR WHICH MAY HEREAFTER BE MADE IN THE REGISTER.

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
5134CI	17/08/1923	DRAINAGE DISTRICT ORDER "THIS PROPERTY IS INCLUDED IN THE DAYSLAND NO. 4 DRAINAGE DISTRICT"

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF  
THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 15 DAY OF JANUARY ,2014



\*SUPPLEMENTARY INFORMATION\*

MUNICIPALITY: VILLAGE OF BAWLF  
REFERENCE NUMBER:  
111158  
ATS REFERENCE:  
4;17;45;31;SW  
TOTAL INSTRUMENTS: 001

Aa)

TO: ALBERTA GEOMATICS IN FROM: ALTA Production 10:52MT Page 8/8



CERTIFIED COPY OF  
CERTIFICATE OF TITLE

LINC SHORT LEGAL  
0036 014 967 RN57;7;16

S

TITLE NUMBER: 142 017 686 +4  
DESCRIPTIVE PLAN  
DATE: 15/01/2014

AT THE TIME OF THIS CERTIFICATION

THE VILLAGE OF BAWLF.  
OF BOX 40, BAWLF  
ALBERTA T0B 0J0

IS THE OWNER OF AN ESTATE IN FEE SIMPLE  
OF AND IN

PLAN RN57 (LVII)  
BLOCK 7  
LOT 16

EXCEPTING THEREOUT ALL MINES AND MINERALS

SUBJECT TO THE ENCUMBRANCES, LIENS AND INTERESTS NOTIFIED BY MEMORANDUM UNDER-  
WRITTEN OR ENDORSED HEREON, OR WHICH MAY HEREAFTER BE MADE IN THE REGISTER.

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
5134CI	17/08/1923	DRAINAGE DISTRICT ORDER "THIS PROPERTY IS INCLUDED IN THE DAYSLAND NO. 4 DRAINAGE DISTRICT"

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF  
THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 15 DAY OF JANUARY ,2014



\*SUPPLEMENTARY INFORMATION\*

MUNICIPALITY: VILLAGE OF BAWLF  
REFERENCE NUMBER:  
20203  
ATS REFERENCE:  
4; 17; 45; 31; SW  
TOTAL INSTRUMENTS: 001

Aa)

# VILLAGE OF BAWLF

## Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	February 10, 2014
Originated By:	Kaylyn Genio, Chief Administrative Officer
Title:	Municipal Affairs, Roles & Responsibilities

### **BACKGROUND/PROPOSAL:**

Aleks Nelson and her team from Municipal Affairs are willing to provide Council and Administration with a Roles & Responsibilities course. We are looking at dates starting the week of March 10, 2014. This course will take about 5-6 hours to complete, therefore during the day would be ideal but for those that have daytime commitments Municipal Affairs is willing to start in the early afternoon, or as a last resort, on a Saturday.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Aleks would like Council to choose 3 dates to provide them with a few options to work around. If an afternoon/evening session is chosen we would need to start at around 4:00 pm at the latest, bearing in mind Municipal Affairs time requirements to deliver the material, travel time and need to work with the new CAO.

Municipal Affairs will also be providing the "new CAO" training and updates on the chosen date.

### **COSTS/SOURCE OF FUNDING (if applicable)**

Not applicable.

### **RECOMMENDED ACTION:**

Bawlf Council to pass a motion to invite Municipal Affairs to walk Council and Administration through Roles & Responsibilities on a date and time that works for the majority of the attendees.

**VILLAGE OF BAWLF**  
**Request for Decision (RFD)**

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>February 10, 2014</b>
<b>Originated By:</b>	<b>Tracy M. Stewart – Finance Officer</b>
<b>Title:</b>	<b>Add Kaylyn Genio, CAO, for Signing Authority &amp; Town Credit Card</b>

**BACKGROUND/PROPOSAL:**

To add the new CAO, Kaylyn Genio, on record for signing authority.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The Village of Bawlf must have two signatures on the majority of documents. It is recommended that we maintain two eligible signing authorities from Administration, and two signing authorities from Council.

**COSTS/SOURCE OF FUNDING (if applicable)**

n/a

**RECOMMENDED ACTION:**

Bawlf Council to pass a motion for Kaylyn Genio to be added on record for signing authority.

Bawlf Council to pass a motion to change the name on the Village credit card to Kaylyn Genio.

**VILLAGE OF BAWLF**  
**Request for Decision (RFD)**

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>February 10, 2014</b>
<b>Originated By:</b>	<b>Tracy M. Stewart – Finance Officer</b>
<b>Title:</b>	<b>Garbage/Recycle Tender</b>

**BACKGROUND/PROPOSAL:**

Our current garbage/recycle contract with Can Pak expired February 1, 2014. Currently they are maintaining status quo until the Village makes new arrangements.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The CAO will advertise the tender for our garbage/recycle pickup. One option would be just to tender the garbage and have a recycle trailer set up in Bawlf through the County where residents can deposit their recycling.

**COSTS/SOURCE OF FUNDING (if applicable)**

Sourcing through Tenders.

Can Pak is currently \$10.19 per household weekly for garbage (includes disposal charge) and \$5.74 per household for bi-weekly recycle.

**RECOMMENDED ACTION:**

Bawlf Council to pass a motion for Administration to put out a Tender for the Villages garbage/recycle.

# Can Pak Environmental Inc.

PO Box 805  
Alix, Alberta T0C 0B0

# INVOICE

Invoice No.: 2857  
Date: Jan 27, 2014  
Ship Date:  
Page: 1  
Re: Order No.

Sold to:  
Village of Bawlf  
BOx 40  
Bawlf, AB T0B 0J0

Ship to:  
Village of Bawlf  
CPI Increase Included

Business No.: 83048 9415

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
rwcs	homes	165	Residential Waste Collection-Weekly	g	6.90	1,138.50
dch	Home(s)	165	Disposal Charge	g	3.29	542.85
rbbc	Home(s)	165	Recycling Box Collection -EOW-0	g	5.74	947.10
Billing Period - January 2014 PLEASE REVIEW CURRENT HOUSEHOLD COUNTS AND EMAIL TO canpak@xplornet.ca CHANGES WILL BE RETROACTIVE AS OF JANUARY 01, 2014						
Subtotal:						2,628.45
g - GST Added, 5% GST						131.43
Can Pak Environmental Inc. GST: #R830489415						
Shipped By: Tracking Number:						
Comment: Due Upon Receipt						
Sold By:						
					<b>Total Amount</b>	2,759.88

FEB 13 2014

Ad)

## VILLAGE OF BAWLF

### Request for Decision (RFD)

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>February 10, 2014</b>
<b>Originated By:</b>	<b>Kaylyn Genio, Chief Administrative Officer</b>
<b>Title:</b>	<b>Meet &amp; Greet &amp; Recognition Night with the Lions Club</b>

#### **BACKGROUND/PROPOSAL:**

Many residents have expressed their desire to meet with Council and Administration as it is a predominantly new assembly. At this time it is also advantageous to recognize outstanding residents of Bawlf.

#### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

As this is a social event we have approached the Lions club to take this on. We would work with them as much as possible but as a government organization we need to stay away from becoming party planners. We may want to suggest approaching other groups in the Village for support in organizing this event as well.

#### **COSTS/SOURCE OF FUNDING (if applicable)**

Costs will be discussed once an action plan has been set in place. This may come in the form of a donation from the Village to assist in costs.

#### **RECOMMENDED ACTION:**

Bawlf Council to pass a motion to go forward with approaching clubs and organizations to assist in the organization of a Meet & Greet/Recognition night.

**VILLAGE OF BAWLF**  
**Request for Decision (RFD)**

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>February 10, 2014</b>
<b>Originated By:</b>	<b>Tracy M. Stewart – Finance Officer</b>
<b>Title:</b>	<b>By Law Enforcement Changes/Improvements</b>

**BACKGROUND/PROPOSAL:**

Our current by-law representation is scheduled each month and limited to what they are allowed or can do. Residents are hesitant in written complaints which leads to technically a “non” complaint with the by-law officer.

Residents know when the officer is in town so “problem” animals are then brought into the house. Road/speeding infractions cannot be enforced if the by-law officer is not present to enforce it.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

**COSTS/SOURCE OF FUNDING (if applicable)**

**RECOMMENDED ACTION:**

Bawlf Council to

## Village of Bawlf

---

**From:** John Tessari [jaytee.bawlf@hotmail.com]  
**Sent:** November-25-13 8:52 AM  
**Subject:** FW: By law Enforcement

Now that we have this in writing it appears we will have to make a formal request to the RCMP. Administration did contact the County for Sheriff patrols but they said were unable to assist us. I will contact Don Gregorwich, Reeve of Camrose County. He has told me to contact him any time we need help but I do not expect a different outcome there.

John Tessari  
Mayor  
Bawlf, Alberta  
780-373-2427

---

**From:** duval@albertaanimalservices.ca  
**To:** jaytee.bawlf@hotmail.com  
**Subject:** RE: By law Enforcement  
**Date:** Mon, 25 Nov 2013 08:21:49 -0700

Good Morning John,

I can appreciate the situation you and Tracy are in, in respect to the Village; no apologies needed as I can imagine both of you are very busy as you noted. Emilie McKimm (our new Officer who will be patrolling the Village) and myself will continue to contact you and Tracy if anything arises and please do the same in contacting us.

In respect to the Traffic Bylaw you are correct there have been some changes to our abilities in the Village. In the past we would be able to observe a parking infraction and forward the license plate to the RCMP detachment in Bashaw who would provide us with registered owner information to issue a ticket for the offence observed. Due to recent changes in the RCMP policy for 'CPIC' (the information database which is used to look up owner information from a license plate) we are no longer permitted to receive this information. That being said we still can enforce the Traffic Bylaw for the village however we would have to have the offender present to obtain their information to issue a ticket. An example would be where an Officer observes an unattached trailer on the street and upon knocking on a residence or a person observing the Officer present and exits outside and indicates to the Officer that the trailer belongs to them and they parked it in that fashion, we now have the ability to issue that person a fine. We would be able to obtain their information as well as see registration for the vehicle or trailer which belongs to them.

As for speeding infractions in the Village we are not permitted to conduct traffic stops or pull people over as we are not sworn Peace Officers under the Province. Even if the infraction of speeding is within a Bylaw we do not have the ability or the tools (ie: radar) to prove that person was speeding or to stop an offender. Any speeding concerns within the Village will have to be addressed either by the RCMP or Camrose County Patrol Officers.

Officer Andrew Penton who recently left our agency and patrolled the Village also voiced his concerns that residents were not willing to provide statements to him. As you noted it is understandable however it does limit what we can do

within the Village without complainants willing to provide us with further information. This is an area though which we have no control over and it is a bit of a game to see how the balls rolls. We will continue to inform folks that if they would like our assistance in investigating a Bylaw related complaint they will need to provide us with information.

We are scheduled to be in Bawlf tomorrow, have a good rest of the week.

Officer K. Duval  
Municipal Enforcement Officer  
Field Training Officer/ East Division Supervisor  
Alberta Weed Inspector  
I.T. Specialist  
Fax: 403-346-6766  
Phone: 403-347-2388  
Toll Free: 1-866-340-2388



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---

**From:** John Tessari [mailto:jaytee.bawlf@hotmail.com]  
**Sent:** Saturday, November 23, 2013 14:34  
**To:** duval@albertaanimalservices.ca; vilbawlf@syban.net  
**Subject:** RE: By law Enforcement

Hello Kevin.

I am sorry for not contacting you earlier. We are all very new to municipal duties. I have the most experience on Council, 18 months, and Tracy is a real trouper because she is trying to fill every position from administration to clerk with two years experience in a far less inclusive list of duties. Contact would normally be from our CAO but we have no one in that capacity now. Please continue to contacting Tracy. She and I are doing our best to keep things up and running.

I have one question: Our past Village Council was told that you are not authorized to enforce many traffic infractions. Specifically, we were told you can no longer access vehicle identification information making many infractions almost impossible to enforce. From what you have written I must ask you to please officially clarify and update us on this. We had unhooked trailer issues again in the fall and speeding is mentioned by more people as time goes on. I timed how long a vehicle should take in

passing my house and have seen a large percentage go by in half, or even less than, that time. It is very unusual for me to count the seconds and have it work out to 40 km/hr. The street is dusty, now snow covered, and there are trees that make getting a license number unreliable. Is radar a possibility? Also vehicles are often noted parking with their left door by the curb but I suppose that is more of a small town issue and not necessarily the most important one to target.

We do have a problem with people refusing to submit a signed written complaint so we will not have that for support most of the time but even that necessitates looking up vehicle registration. I understand people not wanting to go on record with complaints because everyone in a small village is your next door neighbor.

Thank you!

John Tessari  
Mayor  
Bawlf, Alberta  
780-373-2427

---

From: [vilbawlf@syban.net](mailto:vilbawlf@syban.net)  
To: [jtessari@bawlf.com](mailto:jtessari@bawlf.com); [lthompson@bawlf.com](mailto:lthompson@bawlf.com); [rmohan@bawlf.com](mailto:rmohan@bawlf.com)  
Subject: FW: By law Enforcement  
Date: Thu, 21 Nov 2013 11:32:44 -0700

Just thought I would pass this on to you since we had spoken briefly about it last night.

Tracy M. Stewart  
Village Clerk  
780-373-3797

---

**From:** Kevin Duval [<mailto:duval@albertaanimalservices.ca>]  
**Sent:** November-15-13 10:37 AM  
**To:** Tracy Stewart  
**Subject:** Re: Bylaw Enforcement

Good Morning Tracy,

I would like to take the opportunity to provide you with further information about our role within the Village of Bawlf. Alberta Animal Services has been the Bylaw Enforcement Services provider for the Village of Bawlf for the past several years. The Bylaws which we have enforced are:

- Unsightly Premises Bylaw
- Dog & Vicious Dog Bylaws
- Land Use Bylaw
- Noise Bylaw
- Traffic Bylaw

We currently do not have any active investigations ongoing in the Village and have no complaints to follow up with or to process. At this time are there any Bylaw issues within the Village included within the noted bylaws as above that is of an issue or concern? Are there any properties of concern that we can also look into during our patrols?

If there are no complaints or concerns reported for us to investigate we will continue to patrol the Village as scheduled throughout the month and enforce the above Bylaws based from observed infractions. Should any complaints be received or if we can assist you in any way regarding the Bylaws for the Village please do not hesitate to contact me via this email or our offices at the numbers listed below.

We are scheduled to be in Bawlf again this month of November 26<sup>th</sup>, we will see you then.

Have a good weekend.

Officer K. Duval  
Municipal Enforcement Officer  
Field Training Officer/ East Division Supervisor  
Alberta Weed Inspector  
I.T. Specialist  
Fax: 403-346-6766  
Phone: 403-347-2388  
Toll Free: 1-866-340-2388



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# ALBERTA ANIMAL SERVICES

"TO MAINTAIN THE SAFETY OF THE CITIZENS AND ANIMALS IN OUR COMMUNITIES THROUGH EDUCATION, ENFORCEMENT, AND LEADERSHIP"

4640 61 Street  
 Red Deer, AB, T4N 2R2  
 Phone (403) 347-2388 Fax (403) 346-6766

DATE: January 31, 2014  
 BILLING MONTH: January  
 INVOICE # 11177

**BILL TO:**  
 Village of Bawlf  
 PO Box 40  
 Bawlf, AB T0B 0J0

**FOR:** Bylaw Enforcement Services

DESCRIPTION	HOURS	RATE	AMOUNT
REGULAR PATROLS	2.00	\$314.15	\$314.15
SPECIAL PATROLS			
UNCLAIMED DOGS	NIGHTS	RATE	AMOUNT
UNCLAIMED CATS	NIGHTS	RATE	AMOUNT
MISCELLANEOUS CHARGES	QTY	RATE	AMOUNT

SUBTOTAL	\$ 314.15
TAX RATE	5.00%
SALES TAX	\$15.71
<b>TOTAL</b>	<b>\$329.86</b>

\*More detailed reports are attached if you require them\*

GST# R122145055  
 Please make all checks payable to Alberta Animal Services  
 Total due in 30 days. Overdue accounts subject to a service charge of 1.5% per month (18% per year).

THANK YOU FOR YOUR BUSINESS!

1.5)

The Village of Bawlf  
 Alberta Animal Services Animal Control and General Bylaw Enforcement Warnings Yearend Breakdown  
 2014



COMPLAINT DOGS							
MONTH	R. A. L	F.T.L	BARKING	DEFECATION	AGGRESSION	TOO MANY	TOTAL
JAN	1						1
FEB							
MAR							
APRIL							0
MAY							0
JUNE							
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
TOTAL	1	0	0				1

Table Of Contents

Ral- Dog running At Large

F.T.L - No Current License

Barking - Dog barking causing a disturbance

Defecation- Failure to immediately remove defecation

Aggression- any dog, attacking, biting, chasing or acting aggressive

Too Many- harboring more than the allowed number of dogs

F.T.W- Fail to Wear Current License

The Village of Bawlf  
 Alberta Animal Services Animal Control and General Bylaw Enforcement Warnings Yearend Breakdown  
 2014



General Bylaw Compliant							
MONTH	Property	Traffic	Weeds	Noise	Business	Fire	TOTAL
JAN							0
FEB							
MAR							1
APRIL							
MAY							
JUNE							
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
TOTAL		0					0

General Bylaw Fines							
MONTH	Property	Traffic	Weeds	Noise	Business	Fire	TOTAL
JAN							
FEB							
MAR							
APRIL							
MAY							
JUNE							
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
TOTAL		0					\$0.00

The Village of Bawlf  
 Alberta Animal Services Animal Control and General Bylaw Enforcement Warnings Yearend Breakdown  
 2014



FINES ISSUED							
MONTH	R. A. L	F.T.L	BARKING	DEFECATIO	AGGRESSION	F.T.W	TOTAL
JAN							
FEB							
MAR							
APRIL							
MAY							
JUNE							
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
TOTAL							

Table Of Contents

Ral- Dog running At Large

F.T.L - No Current License

Barking - Dog barking causing a distrubance

Defecation- Failure to immeditily remove defecation

Aggression- any dog, attacking, biting, chasing or acting aggressive

Too Many- harboring more then the allowed number of dogs

F.T.W- Fail to Wear Current License

The Village of Bawlf  
 Alberta Animal Services Animal Control and General Bylaw Enforcement Warnings Yearend Breakdown  
 2014

IMPOUNDED DOGS							
MONTH	CLAIMED	ADOPT	AGRSV	TRANSFRD	HEALTH	OTHER	TOTAL
JAN							
FEB							
MAR							
APRIL							
MAY							
JUNE							
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
TOTAL							

Table of Content

CLAIMED = RETURNED TO OWNER

ADOPT = ADOPTED TO A FOREVER HOME

AGRSV= EUTHANIZED DUE TO AGGRESSIVE BEHAVIOR

**TRANSFRD = TRANSFERRED TO ANOTHER RESCUE ORGANIZATION**

HEALTH = EUTHANIZED DUE TO HEALTH CONDITIONS

DOA = DEAD ON ARRIVAL

OTHER = EUTHANIZED DUE TO FAILING BEHAVIOR TESTING

rd

## VILLAGE OF BAWLF

### Request for Decision (RFD)

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>February 10, 2014</b>
<b>Originated By:</b>	<b>Tracy M. Stewart – Finance Officer</b>
<b>Title:</b>	<b>Letter Request from Resident</b>

#### **BACKGROUND/PROPOSAL:**

The Resident had a RPR done which showed three items that were an issue.

- 1) Rear Fence is on the property line
- 2) Retaining wall on North side & fence south of the driveway
- 3) House encroaching onto next lot (they own 3 lots)

#### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

They are requesting a letter from the Village stating that they do not have to remove item 1 since it has been there for over 20 years and was in place prior to by-law 526/04 and that they do not have to remove item 2 as it also has been there for over 20 years. The only time it would have to be removed is if the Village widens Hanson Street, then the owner would have to remove the retaining wall and south fence.

#### **COSTS/SOURCE OF FUNDING (if applicable)**

n/a

#### **RECOMMENDED ACTION:**

Bawlf Council to direct Administration to draw up a letter stating the above and/or request legal advice if they feel this is required.

February 5, 2014

Village Office and Council Members

We are selling our house at 407 Hanson Street.

There was a Real Property Report done on the property and we have three items that we need to have cleared up.

1. Rear fence.
2. Retaining wall north side – fence south side of the driveway.
3. House encroaching on to next lot.

Item No. 1 Rear fence is on the property line and has been there for over 20 years and it was in place before By-Law 526-04.

Item No. 2 Retaining wall and fence are encroaching onto Hanson Street which also has been there for over 20 years. So if at any time Hanson Street is to be widened to its full 100 feet... the owner will have to remove the retaining wall and fence but not at this time.

Item No. 3 House encroaching onto the next lot which we own and has a separate Land Title Deed. As long as Land Title Lot 12 and Land Title 13 & 14 are sold as a unit there is no issue.

So we are requesting a letter from the Village of Bawlf that we do not have to remove 1. Rear Fence and 2. Retaining wall & fence and that you are okay with the Item 3- House.

Yours truly,

Dave & Reta Porter

**ALBERTA LAND SURVEY REAL PROPERTY**

THIS REPORT IS PREPARED FOR:

**DAVE & RETA PORTER**  
 BOX 255, VILLAGE OF BAWLF, ALBERTA

**LOT 12, 13, 14, BLOCK 15, I**  
 407 HANSON STREET, VILLAGE OF BAWLF

**SURVEY COMPLETED: OCTOBER 9th, 2013**  
**TITLE SEARCHED: OCTOBER 15th, 2013.**

**CERTIFICATION:** I HEREBY CERTIFY THAT THIS REAL PROPERTY AND RELATED SURVEY, WAS PREPARED AND PROVIDED UNDER THE SUPERVISION AND IN ACCORDANCE WITH THE MANUA OF THE ALBERTA LAND SURVEYORS' ASSOCIATION AND SUPPLY WITHIN THOSE STANDARDS AND AS OF THE DATE OF THIS SURVEY. I AM OF THE OPINION THAT:

1. THE PLAN ILLUSTRATES THE BOUNDARIES OF THE REAL PROPERTY AS DEFINED IN PART D, SECTION 7.6 OF THE ALBERTA LAND SURVEYORS' ASSOCIATION'S MANUAL OF STANDARD PRACTICE, FURTHER SUBJECT TO ANY RIGHTS-OF-WAY AFFECTING THE EXTENT OF THE REAL PROPERTY.
2. THE IMPROVEMENTS ARE ENTIRELY WITHIN THE BOUNDARIES OF THE REAL PROPERTY EXCEPT FOR FENCE AND RETAINING WALL ONTO STREET.
3. NO VISIBLE ENCROACHMENTS EXIST ON THE REAL PROPERTY SITUATED ON AN ADJOINING PROPERTY.

4. NO VISIBLE ENCROACHMENTS EXIST ON REGISTERED REAL PROPERTY AFFECTING THE EXTENT OF THE REAL PROPERTY.

**PURPOSE:** THIS REPORT AND RELATED PLAN HAVE BEEN PREPARED FOR THE PROPERTY OWNER, SUBSEQUENT OWNERS AND THE PURPOSE OF MORTGAGE PURPOSES. THIS REPORT IS PERMITTED ONLY FOR THE BENEFIT OF THE PROPERTY OWNER, REGISTERED EASEMENTS, UTILITY RIGHTS-OF-WAY, REGISTERED ENCROACHMENTS, UNLESS OTHERWISE SHOWN. THIS PLAN SHOULD NOT BE USED TO ESTABLISH THE CORNER MARKERS HAVE NOT BEEN PLACED DURING THIS SURVEY. THE RISK OF MISINTERPRETATION OR MEASUREMENT OF THIS INFORMATION SHOWN ON THIS REAL PROPERTY REPORT IS THE PROPERTY OWNER'S RESPONSIBILITY. THIS REPORT IS VALID FOR THE REAL PROPERTY REPORT DATED AT EDMONTON, ALBERTA, OCTOBER 9th, 2013.



PAUL W.K. CHAN, A.L.S.  
 © Copyright 2013.

NOTE: THIS DOCUMENT IS NOT VALID UNLESS IT IS ACCOMPANIED BY THE ORIGINAL SURVEY PLAN.



1208

1208

Page 2.

We should have mentioned that our rear fence is not the only fence on the property line.

If you check out our neighbours you will see theirs are on the property line.

As for the house it has been like this for 20 years or more.

Are they not Grandfather

Thank you for your time;

Dave & Reta Porter

# VILLAGE OF BAWLF

## Request for Decision (RFD)

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>February 10, 2014</b>
<b>Originated By:</b>	<b>Tracy M. Stewart – Finance Officer</b>
<b>Title:</b>	<b>Approve Bawlf Public Library Board Member</b>

**BACKGROUND/PROPOSAL:**

Letter request to approve new Board Member for the Bawlf Public Library – Lynne Kennedy

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

n/a

**COSTS/SOURCE OF FUNDING (if applicable)**

n/a

**RECOMMENDED ACTION:**

Bawlf Council to pass a motion to approve Lynne Kennedy as a new Board Member for the Bawlf Public Library.

---

Bawlf Public Library  
Box 116  
Bawlf, AB T0B 0J0

January 8, 2014

Mayor John Tessari & Council  
Box 40  
Village of Bawlf  
Bawlf, AB T0B 0J0

**RE: REQUEST FOR APPROVAL OF BAWLF PUBLIC LIBRARY BOARD MEMBER**

Dear Mayor Tessari & Council:

I am writing on behalf of the Bawlf Public Library Board to request Council's approval for adding Lynne Kennedy to the Library Board.

Lynne Kennedy is a resident of Bawlf and an avid volunteer in the community church.

Upon reviewing her application on January 8, 2014 the Library Board agreed that she would make a great addition to our team.

Please accept our recommendation and advise of your decision in writing at your earliest convenience.

Sincerely,



Leanne Nelson  
Vice-Chair  
Bawlf Public Library Board

## **Village of Bawlf CAO Report** *(February 3, 2014 – February 10, 2014)*

Prepared by CAO Kaylyn Genio

### Council Support

- By- Election Results and submission of Local Government directory update
- Compiled Council Committee meeting schedule and contact info for new Councillors
- Requested Roles & Responsibilities workshop from Municipal Affairs

### Finance and Accounting

- Review January's Financial Statements
- Review all vendor invoices and Village bills
- Requested replacement printer quotes from Cottage Computers and Xerox
- Met with ATB regarding Village of Bawlf finances and investments

### Planning/Development and Public Works

- Met with the Public Works Foreman
- Met with Village of Bawlf Fire Chief
- Tank Site Remediation Grant proposal

### Human Resource and Office Administration

- New computer/server system installed by Cottage Computers
- Titled Tracy Stewart's position Finance Officer
- Compiled Bawlf attractions for Go East magazine submission
- LGAA Conference request and registration



RECEIVED

JAN 13 2014

LEGISLATIVE ASSEMBLY  
ALBERTA

**Jeff Wilson, MLA**  
Calgary – Shaw

January 6, 2014

Mayor John Tessari  
Village of Bawlf  
PO Box 40  
Bawlf, AB T0B 0J0

To Mayor Tessari,

It is my pleasure to write to you as the new Official Opposition Critic for Municipal Affairs. I am very happy to be working with you on this very important portfolio. I recognize that issues facing municipalities in Alberta are both numerous and diverse, requiring cooperation and communication in order to achieve meaningful and lasting results.

I have written to Minister Hughes, congratulating him on his new appointment as well as indicating my willingness to work closely with him on the very important issues Municipal Affairs is and will be facing. I anticipate working with you in the coming months and years on issues important to you. Every municipality is vital to Alberta as a whole, and I look forward to advocating for the priorities of your community, as well as defending the rights of local officials in the decision-making process. I firmly believe that local autonomy and responsibility are the foundation for a more prosperous future for Albertans.

If there are any issues that you feel would be best addressed by a meeting with me, please contact my Edmonton office to arrange the meeting.

Sincerely,

Jeff Wilson, MLA



ALBERTA  
HUMAN SERVICES

*Office of the Minister*

January 17, 2014

His Worship John Tessari, Mayor  
Village of Bawlf  
PO Box 40  
Bawlf, AB T0B 0J0

Dear Mayor Tessari:

I am very pleased to announce that the *Building Families and Communities Act* received Royal Assent on December 11, 2013. This legislation enables Human Services to establish Family and Community Engagement Councils (FCECs) that will:

- identify social issues, opportunities, challenges and potential solutions;
- build relationships, co-operative spirit and a common purpose;
- involve community partners such as health advisory councils, municipalities, Aboriginal agencies, the private sector and non-profit organizations;
- offer advice, make recommendations and report on social-based issues, needs, solutions and outcomes; and
- achieve outcomes identified by more than 31,000 Albertans in Alberta's Social Policy Framework.

I am accepting applications for membership on the FCECs. Members will come from all backgrounds and possess a wide variety of skills. We are looking for passionate, committed individuals to work as agents of change in their communities. Each FCEC will be representative of the local community and will include Aboriginal representation to ensure the social and cultural perspectives of First Nations, Métis and Inuit community members are reflected.

I am hoping you will assist me in recruiting the people we need for our new FCECs. I would appreciate your leadership in encouraging individuals you know, who you believe would be suitable, to submit an application. This invitation is also extended to you. The closing date for applications is February 14, 2014.

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## ABOUT THE FAMILY AND COMMUNITY ENGAGEMENT COUNCILS

The Family and Community Engagement Councils (FCECs) will be a network of regional councils made up of Albertans from all areas of interest and capabilities and will have an Aboriginal perspective.

### Role of Members

The FCECs will be accountable to the Minister of Human Services for engaging communities on social issues and gathering feedback to direct policy at a strategic level. Key committee responsibilities include:

- working with communities and a range of partners to identify social policy issues and potential solutions;
- engaging communities on strategic and policy directions respecting social-based services under the mandate of Human Services;
- making recommendations on the needs and issues in their community; and
- informing the Minister on how policy directions are achieved and sharing successes with the community.

### Competencies

The following are the key competencies council members will display.

- Fundamental knowledge and understanding of social-based issues in the community
- A strong connection to their community
- The ability to foster discussion on matters of strategic importance
- The ability to build on existing community relationships and linkages with other key stakeholders and community leaders
- The ability to work as part of a group while being persuasive, assertive and flexible
- Computer literacy and awareness of social media

### Remuneration

Members are reimbursed for expenses and receive honoraria in accordance with Order in Council #466/2007, Schedule 1 Part A:

#### Members

\$164.00	for up to and including 4 hours in any day; or
\$290.00	for up to and including 8 hours in any day; or
\$427.00	for over 8 hours in any day.

#### Co-Chairs

\$219.00	for up to and including 4 hours in any day; or
\$383.00	for up to and including 8 hours in any day; or
\$601.00	for over 8 hours in any day.

## Village of Bawlf

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**From:** John Tessari [jaytee.bawlf@hotmail.com]  
**Sent:** January-24-14 11:32 AM  
**To:** vilbawlf@syban.net  
**Subject:** RE: Dave & Reta Porter - Non Compliance Letter

Good morning Tracy;

I have talked to a few people and find that a fence on the property line is usually legal. There is a standard practice of keeping it inside the property line but only if the property owners do not have an agreement to erect a fence between their properties. The only thing that would alter this would be a Bawlf policy written to address this situation. Non Compliance may not be an issue but it will be a comfort to buyers to have a letter clearly stating our position.

We can have this on our next agenda for discussion and only need an RFD to satisfy an existing policy or bylaw and/or to direct Admin to write a letter to the Porters.

Two of our neighbors in Edmonton got into a huge conflict and they both built a fence, one wood and one chain-link, 6 inches inside their property line making a 1 foot no mans land filled with tall grass and weeds.

John Tessari  
Mayor  
Bawlf, Alberta  
780-373-2427

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**From:** [vilbawlf@syban.net](mailto:vilbawlf@syban.net)  
**To:** [jtessari@bawlf.com](mailto:jtessari@bawlf.com)  
**Subject:** Dave & Reta Porter - Non Compliance Letter  
**Date:** Wed, 22 Jan 2014 13:26:59 -0700

Hi John;

Reta has been inquiring if the Village would write them a letter (for the Real Estate agent) stipulating that "we" have no problem with the back fence being on the property line vs. "x" amount of inches in (considering everyone's is that way on her street) and also that "we" have no problem with their so called curb (or garden edging maybe?) being where it is unless the road is ever widened.

I'm not sure how to approach this so would like your feedback please!

*Tracy M. Stewart*  
Acting CAO  
780-373-3797

## Village of Bawlf

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**From:** John Tessari [jaytee.bawlf@hotmail.com]  
**Sent:** January-28-14 7:15 PM  
**To:** vilbawlf@syban.net; Leonard Thompson; Ryan Mohan  
**Subject:** Garbage Contract

Hi Tracy;

I was interrupted too many times.

I think it is a good idea to let Kaylyn know what our agenda may look like when you meet her Thursday. I told her I would come to the office the first day she was there so we can both give her information on what we are working on now and in the near future. I will leave it to you as to whether I come in Thursday or not. If you have a lot to go over with her I can wait until another time.

I had a garbage complaint call about 15 minutes ago. The lady was very nice even though she started off being very upset about the curbside pick-up. She was sharp and forceful but she was ready to listen to what we are thinking. Her most important thought was; "Do not renew the contract with that big truck! It is wrecking our streets and alleys and they are not consistent or reliable!" She asked if we could go with Justin again as he had done such a good job. We had an excellent conversation after she got that all said. I told her we have that on our agenda for our next meeting and that we are hearing the same message from many other residents. We were laughing and talking about Bawlf history for a while after that. She likes our letters and stressed that we need to stick to the goal to put the past behind us and recreate the community spirit that she remembers from years back.

I had a short conversation with Justin. He more or less said the same things the lady said. He had driven all the alleys and can not understand why the garbage truck is having problems in Bawlf. He will be gone for a holiday until just after our council meeting but will get his proposal to us before he leaves. "An Agenda item?" It is a CAO duty.

Is Leanna thinking about setting up the computer and email for Kaylyn?

If you haven't yet maybe order Business Cards for Kaylyn.

Colin Doupe took all the information he needed in regard to Kaylyn being hired as CAO and will give it to people needing that information in Municipal Affairs.

I will spend more time on the outstanding business we have ahead of us and write a report for Kaylyn.

Just had a call from Larry Nikiforuk, Lions President. They voted unanimously to support us with our Meet and Greet and Recognition night. They are open to whatever we plan and want to work with us. "Another agenda item"

Talk to you in the morning.

John Tessari  
Mayor  
Bawlf, Alberta  
780-373-2427