



## **AGENDA**

### **Regular Meeting of Council of the Village of Bawlf in the Province of Alberta Wednesday, July 16, 2014 – 7:00 p.m. Council Chambers**

#### **1. CALL TO ORDER**

#### **2. DELEGATIONS**

- a) 7:00pm – Bryan Berg – Walking Trail & Lions Club Playground

#### **3. GENERAL GOVERNMENT**

- a) Agenda July 16, 2014

**Motion** to adopt as presented

- b) Minutes of the Special Meeting of Council June 12, 2014

**Motion** to adopt as presented.

- c) Minutes of the Regular Meeting of Council June 18, 2014

**Motion** to adopt as presented

- d) Minutes of the Special Meeting of Council June 24, 2014

**Motion** to adopt as presented

- e) Minutes of the Special Meeting of Council July 9, 2014

**Motion** to adopt as presented

- f) Accounts Payable –June 1, 2014 June 31, 2014

General Cheques 20140178 - 20140

**Motion** to accept as information

- g) Financial Statement – June 30, 2014

**Motion** to accept for information

#### **4. NEW BUSINESS**

- a) *REVISED FIRE DEPARTMENT SOG's (STANDARD OPERATING PROCEDURES)*

**Motion** to adopt the amended Fire Department SOG's.

- b) *APPOINT PAUL LASLOP AS THE VILLAGE ASSESSOR*

**Motion** to appoint Paul Laslop as the Village of Bawlf's assessor.

c) *BAWLF PUBLIC LIBRARY BEAUTIFICATION PROJECT*

**Motion** to approve sketch of Bawlf Public Library's beautification project.

d) *BAWLF EDUCATIONAL SUPPORT TEAM (B.E.S.T.) REQUEST FOR FUNDING*

**Motion** to direct Administration to send B.E.S.T. a letter advising them of the Village's decision to not send a donation as it does not fit into our 2014 budget.

e) *BAWLF WASTEWATER LAGOON*

**Motion** to accept the Code of Practice Inspection Report and recommendations for future reference and budgetary/grant requirements.

f) *BYLAW NO. 594/14 - BAWLF CURLING RINK RE-ZONING*

**Motion** to approve first reading of Bylaw 594/14, Land Use Bylaw 526/04 Amendment

g) *BYLAW NO. 591/14 – RESCINDING BYLAW*

**Motion** to approve first reading of Bylaw 591/14, Rescinding Bylaw

**Motion** to approve second reading of Bylaw 591/14, Rescinding Bylaw

**Motion** to proceed to third reading of Bylaw 591/14, Rescinding Bylaw

**Motion** to approve third and final reading of Bylaw 591/14, Rescinding Bylaw

h) *BYLAW NO. 592/14 – MASTER RATES BYLAW - AMENDMENT*

**Motion** to approve first reading of Bylaw 592/14, Master Rates Bylaw

**Motion** to approve second reading of Bylaw 592/14, Master Rates Bylaw

**Motion** to proceed to third reading of Bylaw 592/14, Master Rates Bylaw

**Motion** to approve third and final reading of Bylaw 592/14, Master Rates Bylaw

i) *BYLAW NO. 593/14 – UTILITY SERVICES BYLAW*

**Motion** to approve first reading of Bylaw 593/14, Utility Services Bylaw

**Motion** to approve second reading of Bylaw 593/14, Utility Services Bylaw

**Motion** to proceed to third reading of Bylaw 593/14, Utility Services Bylaw

**Motion** to approve third and final reading of Bylaw 593/14, Utility Services Bylaw

## 5. STANDING REPORTS

a) Mayor's Report

b) Interim Acting CAO's Report

c) Public Works Director Report

d) Board Reports:

- Bawlf & District Recreation Association
- Shirley McClellan Regional Water Services Commission
- Regional Emergency Management Services Liaison

**Motion**

**6. IN CAMERA**

- a) Land
- b) Labour

**7. ADJOURNMENT**



MINUTES OF THE SPECIAL MEETING OF COUNCIL  
OF THE VILLAGE OF BAWLF

In the Province of Alberta held on  
Thursday June 12, 2014 at 6:00 p.m.  
In the Bawlf Village Office

**PRESENT:**

Mayor J. Tessari  
Deputy Mayor L. Thompson  
Councillor R. Mohan  
Councillor D. Genio  
Councillor B. Wells  
Interim Acting CAO Tracy M. Stewart  
Municipal Affairs Financial Advisor Aleks Nelson

**1. CALL TO ORDER**

Mayor Tessari called the meeting to order at 6:02 pm.

**2. GENERAL GOVERNMENT**

a) *AGENDA*

**MOTION 90/14 MOVED BY** Councillor Mohan to adopt the agenda as presented.  
**CARRIED**

**3. NEW BUSINESS**

a) *2014 BUDGET REVIEW*

**MOTION 91/14 MOVED BY** to accept the budget review for  
information.  
**CARRIED**

**4. ADJOURNMENT**

**MOTION 92/14 MOVED BY** Mayor Tessari Meeting adjourned at 8:47 p.m.

\_\_\_\_\_  
MAYOR - JOHN TESSARI

\_\_\_\_\_  
INTERIM ACTING CAO – TRACY M. STEWART

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DATE

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DATE





**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF THE VILLAGE OF BAWLF**

In the Province of Alberta held on  
Wednesday June 18, 2014 at 7:00 p.m.  
In the Bawlf Village Office

**PRESENT:**

Mayor J. Tessari  
Deputy Mayor L. Thompson  
Councillor R. Mohan  
Councillor D. Genio  
Councillor B. Wells  
Finance Officer/Interim Acting CAO Tracy M. Stewart

**1. CALL TO ORDER**

Mayor John Tessari called the meeting to order at 6:58 pm.

**2. DELEGATIONS**

- a) 7:00pm Brian King – Auditor – Village of Bawlf 2013 Audited Financial Statements
- b) 7:30 Allan Yamashita – Focus – Review of Road/Ditch Infrastructure
- c) 8:00pm David Zayonce – Regional Fire Services Coordinator

**3. GENERAL GOVERNMENT**

a) *AGENDA*

**MOTION 93/14 MOVED BY** Deputy Mayor Thompson to adopt the amended agenda as presented.

**CARRIED**

b) *MINUTES OF THE REGULAR MEETING OF COUNCIL HELD May 21, 2014*

**MOTION 94/14 MOVED BY** Mayor Tessari to adopt the Minutes of the Regular Meeting of Council May 21, 2014.

**CARRIED**

c) *MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD May 12, 2014*

**MOTION 95/14 MOVED BY** Mayor Tessari to adopt the Minutes of the Special Meeting of Council May 12, 2014.

**CARRIED**

d) *ACCOUNTS PAYABLE MAY 1, 2014 – APRIL 30, 2014*

**MOTION 96/14 MOVED BY** Councillor Wells to accept the Accounts Payable register for May 1, 2014 to May 31, 2014, General Cheques 201400125-20140155, as information.

**CARRIED**

e) *FINANCIAL STATEMENT – APRIL 2013*

**MOTION 97/14 MOVED BY** Deputy Mayor Thompson to accept April 2014 Financial Statement for information.

**CARRIED**

**4. NEW BUSINESS**

a) *2013 AUDITED FINANCIAL STATEMENTS*

**MOTION 98/14 MOVED BY** Deputy Mayor Thompson that Bawlf Council accept the 2014 Audited Financial Statements as prepared by Brian King.

**CARRIED**

b) *APPOINT TRACY M. STEWART AS INTERIM ACTING CAO*

**MOTION 99/14 MOVED BY** Deputy Mayor Thompson to appoint Tracy M. Stewart as the Interim Acting CAO.

**CARRIED**

c) *FIRE DEPARTMENT – SERVICE LEVELS & STANDARD OPERATING GUIDELINES*

**Tabled until amendments are done under Section 100(j), Termination For Cause, of the Standard Operating Guidelines.**

**MOTION 100/14 MOVED BY** Councillor Genio to rescind Motion 87/14 from the May 21, 2014 Regular Council Meeting minutes. **“MOTION 87/14 MOVED BY** Councillor Mohan that Bawlf Council hire Dwayne Dennis back as the Fire Chief subject to him signing a contract that will be ratified by Council at June 18, 2014 Regular Council Meeting”.

**CARRIED**

d) *MASTER RATES BYLAW 583/12 – DEVELOPMENT PERMIT APPEAL FEE*

**MOTION 101/14 MOVED BY** Mayor Tessari to leave the existing Bylaw 583/12, Section 60 – Land Use, Development Permit Appeal Fee as is at \$100.00.

**CARRIED**

e) *FORTIS FRANCHISE AGREEMENT BYLAW NO. 590 – 3<sup>rd</sup> READING*

**MOTION 102/14 MOVED BY** Deputy Mayor Thompson to give third and final reading of Bylaw No. 590.

**CARRIED**

f) *PART TIME OFFICE ASSISTANT*

**MOTION 103/14 MOVED BY** Councillor Genio to hire a part time office assistant for two days a week.

**CARRIED**

g) *COMMAND ROOFING*

**MOTION 104/14 MOVED BY** Deputy Mayor Thompson to not pursue any further action or seek formal legal advice in regards to both verbal and written complaints received.

**CARRIED**

h) *2014 TAX INCREASE*

**MOTION 105/14 MOVED BY** Deputy Mayor Thompson to increase the 2014 tax rate by 2.5%.

i) *SPECIAL MEETING TO PASS 2014 BUDGET AND TAX RATE BYLAW*

**MOTION 106/14 MOVED BY** Mayor Tessari to hold a Special Meeting on Tuesday June 24, 2014 @ 7:00pm to pass the 2014 Budget and 2014 Tax Rate Bylaw.

**CARRIED**

j) *BEAUTIFICATION PROJECT – FUNDING*

**MOTION 107/14 MOVED BY** Councillor Genio to approve funding for up to \$200.00 for the purchase of flowers for the Bawlf Beautification Project.

**CARRIED**

**STANDING REPORTS**

a) *MAYOR'S REPORT*

b) *PUBLIC DIRECTOR'S REPORT*

c) *Board Reports:*

- *Bawlf & District Recreation Association*
- *Shirley McClellan Regional Water Services Commission – Next Meeting July 3, 2014*
- *Regional Emergency Management Services Liaison*
- *Bawlf Library Board*

**MOTION 108/14 MOVED BY** Deputy Mayor Thompson to accept the Standing Reports for June 2014 for information.

**CARRIED**

5. **IN CAMERA – MOTION 109/14 MOVED BY** Deputy Mayor Thompson that Bawlf Council go In Camera at 9:27 pm.

- a) Land
- b) Labor

**OUT OF CAMERA – MOTION 110/14 MOVED BY** Mayor Tessari that Bawlf Council go Out of Camera at 9:40 pm.

**MOTION 111/14 MOVED BY** Mayor Tessari to accept the letter from Dennis Johnston in regards to the sale of the curling rink and the two adjoining lots, 29 and 30, that could be leased to the new owner if they need access in any way from the street to the big door on the North end.

**CARRIED**

**MOTION 112/14 MOVED BY** Councillor Genio that Council rescinds Motion 88/14 from May 21, 2014 Regular Council Meeting Minutes that, "**MOTION 88/14 MOVED BY** Deputy Mayor Thompson that Bawlf Council direct Administration to contact Legal Counsel to address the abuse situation towards Council and Administration" and to not pursue legal action.

**CARRIED**

6. ADJOURNMENT

**MOTION 113/14 MOVED BY** Mayor Tessari that the meeting be adjourned at 10:00 pm.

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MAYOR - JOHN TESSARI

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INTERIM ACTING CAO – TRACY M. STEWART

\_\_\_\_\_  
DATE

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DATE





MINUTES OF THE SPECIAL MEETING OF COUNCIL  
OF THE VILLAGE OF BAWLF

In the Province of Alberta held on  
Thursday June 24, 2014 at 7:00 p.m.  
In the Bawlf Village Office

**PRESENT:**

Mayor J. Tessari  
Deputy Mayor L. Thompson  
Councillor R. Mohan  
Councillor D. Genio  
Councillor B. Wells  
Interim Acting CAO Tracy M. Stewart

**1. CALL TO ORDER**

Mayor Tessari called the meeting to order at 7:07 pm.

**2. GENERAL GOVERNMENT**

a) AGENDA

**MOTION 114/14 MOVED BY** Councillor Genio to adopt the agenda as presented.  
**CARRIED**

**3. NEW BUSINESS**

a) 2014 OPERATING AND CAPITAL BUDGET

**MOTION 115/14 MOVED BY** Deputy Mayor Thompson to approve the 2014  
Operating and Capital Budget.

b) 2014 TAX RATE BYLAW 590/14

**MOTION 116/14 MOVED BY** Councillor Genio to approve first reading of Bylaw  
590/14, the Tax Rate Bylaw.

**CARRIED**

**MOTION 117/14 MOVED BY** Mayor Tessari to approve second reading of Bylaw  
590/14, the Tax Rate Bylaw.

**CARRIED**

**MOTION 118/14 MOVED BY** Deputy Mayor Thompson to proceed to third reading  
of Bylaw 590/14, the Tax Rate Bylaw.

**CARRIED**

**MOTION 119/14 MOVED BY** Councillor Genio to approve third and final reading of  
Bylaw 590/14, the Tax Rate Bylaw.

**CARRIED**

**4. ADJOURNMENT**

**MOTION 120/14 MOVED BY** Mayor Tessari Meeting adjourned at 7:13 pm.

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MAYOR - JOHN TESSARI

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INTERIM ACTING CAO – TRACY M. STEWART

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DATE

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DATE



MINUTES OF THE SPECIAL MEETING OF COUNCIL  
OF THE VILLAGE OF BAWLF

In the Province of Alberta held on  
Wednesday July 9, 2014 at 6:00 p.m.  
In the Bawlf Village Office

**PRESENT:**

Mayor J. Tessari  
Deputy Mayor L. Thompson  
Councillor R. Mohan  
Councillor D. Genio  
Councillor B. Wells  
Interim Acting CAO Tracy M. Stewart  
Coldwell Banker Agents Dennis Johnson and Steve

**1. CALL TO ORDER**

Mayor Tessari called the meeting to order at 6:01 pm.

**2. GENERAL GOVERNMENT**

a) AGENDA

**MOTION 121/14 MOVED BY** Mayor Tessari to adopt the agenda as presented.

**CARRIED**

**3. IN CAMERA**

a) Land

**MOTION 122/14 MOVED BY** Councillor Genio to move in camera at 6:01pm.

**CARRIED**

**MOTION 123/14 MOVED BY** Councillor Genio to move out of camera at 6:19pm.

**CARRIED**

**MOTION 124/14 MOVED BY** Councillor Wells to tentatively accept Tender #1 based on re-zoning and meeting with the bidder to come to an agreement on the adjacent Lot #29.

**CARRIED**

**4. ADJOURNMENT**

**MOTION 125/14 MOVED BY** Mayor Tessari that the Meeting be adjourned at 6:41 pm.

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MAYOR - JOHN TESSARI

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INTERIM ACTING CAO – TRACY M. STEWART

\_\_\_\_\_  
DATE

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DATE

# VILLAGE OF BAWLF

## Cheque Listing For Council

2014-Jul-11  
7:51:05 AM

Cheque	ChequeDate	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20140178	2014-06-04	GENIO, KAYLYN		PAYMENT MAY EXPENSE: MAY PHONE/MILEAGE EXPENSE PPE05312014 MAY 31, 2014 PAY		
20140179	2014-06-04	JACOBSEN, JUSTIN		PAYMENT PPE05312014 MAY 31, 2014 PAY		
20140180	2014-06-04	JOHNSON, OWEN		PAYMENT PPE05312014 MAY 31, 2014 PAY		
20140181	2014-06-04	PEDERSON, RAEALYN		PAYMENT PPE05312014 MAY 31, 2014 PAY		
20140182	2014-06-04	RECEIVER GENERAL	MAY 2014	PAYMENT MAY PAYROLL REMITTANCE	5,305.34	5,305.34
20140183	2014-06-04	STEWART, TRACY M	PPE05312014	PAYMENT MAY 31, 2014 PAY		
20140184	2014-06-04	ACKLANDS - GRAINGER INC	60850372558 60850373828	PAYMENT SHOP SUPPLIES SHOP/SAFETY SUPPLIES	37.70 135.58	173.28
20140185	2014-06-04	ALBERTA ANIMAL SERVICE:	11257	PAYMENT MAY BYLAW SERVICES	329.86	329.86
20140186	2014-06-04	ANKERTON GAS CO-OP	1231150 1231513 1231514 1231625 1231640 1231645 APRIL GAS	PAYMENT APRIL GAS USAGE APRIL GAS USAGE APRIL GAS USAGE APRIL GAS USAGE APRIL GAS USAGE APRIL GAS USAGE APRIL GAS USAGE	35.44 124.20 32.69 112.52 144.19 109.77 216.35	775.16
20140187	2014-06-04	BAWLF COUNTRY STORE	05312014	PAYMENT KITCHEN SUPPLIES/CLEAN UP	268.10	268.10
20140188	2014-06-04	CAMROSE DYNAMIC	24916	PAYMENT NEW MOWER-PW	629.99	629.99
20140189	2014-06-04	CHEMICAL INDUSTRIES	AB14-1054	PAYMENT RUBBERIZED CRACK FILLER F	1,573.95	1,573.95
20140190	2014-06-04	CIVIC SOLUTIONS	831	PAYMENT BUDGET REVIEW	970.20	970.20
20140191	2014-06-04	GENIO, DAVE	MAY	PAYMENT MAY MEETING REMUNERATIOI	350.00	350.00
20140192	2014-06-04	LAMB FORD SALES LTD.	6627009/1	PAYMENT NEW KEYS FOR 1/2 TON	131.54	131.54
20140193	2014-06-04	MOHAN, RYAN P.E.	MAY	PAYMENT MAY MEETING REMUNERATIOI	190.00	190.00
20140194	2014-06-04	MUNIWARE	20140320	PAYMENT JUNE SUPPORT	296.34	296.34
20140195	2014-06-04	REGIONAL RURAL CHILDRE	DONATION	PAYMENT DONATION-ANNUAL COMMUNI	200.00	200.00
20140196	2014-06-04	SMRWSC, COUNTY OF STE	756 773	PAYMENT 2014 ADMIN CHARGES MAY/14 DEBENTURE PAYMENT	4,884.86 2,714.03	7,598.89
20140197	2014-06-04	STERLING WATER CONDITI	15328	PAYMENT 13-12% CHLORINE/6 TEST VIAL	552.30	552.30



20140198	2014-06-04	TESSARI, JOHN	MAY	PAYMENT MAY MEETING REMUNERATIOI	310.00	310.00
20140199	2014-06-04	THOMPSON, LEONARD R	MAY	PAYMENT MAY MEETING REMUNERATIOI	190.00	190.00
20140200	2014-06-04	UFA	201072202 300846217	PAYMENT GRASSHOPPER OIL FITTINGS/HOSE FOR LAGOON	22.93 72.17	95.10
20140201	2014-06-04	WELLS, BRUCE F	MAY	PAYMENT MAY MEETING REMUNERATIOI	430.00	430.00
20140202	2014-06-16	GENIO, KAYLYN	PPE06152014	PAYMENT JUNE 15, 2014 PAYROLL		
20140203	2014-06-16	JACOBSEN, JUSTIN	PPE06152014	PAYMENT JUNE 15, 2014 PAYROLL		
20140204	2014-06-16	JOHNSON, OWEN	PPE06152014	PAYMENT JUNE 15, 2014 PAYROLL		
20140205	2014-06-16	PEDERSON, RAELYN	PPE06152014	PAYMENT JUNE 15, 2014 PAYROLL		
20140206	2014-06-16	STEWART, TRACY M	PPE06152014	PAYMENT JUNE 15, 2014 PAYROLL		
20140207	2014-06-16	ALBERTA HOTEL & LODGIN	435223	PAYMENT OFFICIAL ALBERTA CAMPGRO	309.75	309.75
20140208	2014-06-16	AMSC, (ALBERTA MUNICIPA	14-1002322	PAYMENT MAY POWER USAGE	2,747.56	2,747.56
20140209	2014-06-16	ANKERTON GAS CO-OP	06 FIREDEPT 06 LIFTSTN 06COMMHALL 06CURLRINK 06OFFICE 06PUMPHSE 06WATHSE	PAYMENT MAY GAS USAGE MAY GAS USAGE MAY GAS USAGE MAY GAS USAGE MAY GAS USAGE MAY GAS USAGE	97.72 50.89 43.68 30.31 56.06 28.76 93.63	401.05
20140210	2014-06-16	BRIAN KING PROFESSIONAI	3345	PAYMENT 2013 AUDIT	7,560.00	7,560.00
20140211	2014-06-16	BURKARD TRUCKING	2555	PAYMENT GRAVEL FOR REPAIRS	1,181.70	1,181.70
20140212	2014-06-16	CAMROSE DYNAMIC	25011	PAYMENT WEED TRIMMER LINE	15.74	15.74
20140213	2014-06-16	MUNIWARE	20140370 20140512	PAYMENT UTILITY BILL PAPER JULY SUPPORT	105.91 296.34	402.25
20140214	2014-06-16	PARKLAND REGIONAL LIBR	3Q REQ	PAYMENT 3RD QUARTER REQUISITION	793.41	793.41
20140215	2014-06-16	STERLING WATER CONDITI	15337	PAYMENT 14-20L 12% CHLORINE	588.00	588.00
20140216	2014-06-16	TELUS COMMUNICATIONS I	06012014 06012014/2	PAYMENT JUNE STATEMENT JUNE STATEMENT/2	502.08 87.64	589.72
20140217	2014-06-16	UFA	05312014	PAYMENT MONTHLY FUEL	323.68	323.68
20140218	2014-06-16	WINDWOODGROUP	14052619	PAYMENT RE-KEY OLD HALL	188.00	188.00
20140218	2014-06-16	WINDWOODGROUP				

**Total 46,685.23**

# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

General Ledger	Description	June 2014 Actual	2014 YTD Actual	2014 Budget	2014 Budget Remaining \$	2014 Budget Remaining %
<b>TAX REVENUE</b>						
1-00-110	TAXES - RESIDENTIAL	(292,882.99)	(292,259.48)	0.00	292,259.48	0.00
1-00-111	TAXES - RESIDENTIAL VACANT	0.00	0.00	0.00	0.00	0.00
1-00-112	TAXES - COMMERCIAL	(28,091.03)	(28,091.03)	0.00	28,091.03	0.00
1-00-113	TAXES - COMMERCIAL VACANT	0.00	0.00	0.00	0.00	0.00
1-00-114	TAXES - INDUSTRIAL	0.00	0.00	0.00	0.00	0.00
1-00-115	TAXES - AGRICULTURE	0.00	0.00	0.00	0.00	0.00
1-00-116	GRANTS IN LIEU	(4,940.98)	(4,940.98)	0.00	4,940.98	0.00
1-00-120	ASFF SCHOOL REQUISITION	0.00	0.00	(79,011.00)	(79,011.00)	100.00
1-00-190	TAXES - LINEAR	(3,622.21)	(3,622.21)	0.00	3,622.21	0.00
1-00-240	GRANTS IN LIEU	0.00	0.00	0.00	0.00	0.00
1-00-510	PENALTIES & COSTS ON TAXES	0.00	(4,642.59)	(7,000.00)	(2,357.41)	33.67
*	TOTAL TAX REVENUE	(329,537.21)	(333,556.29)	(86,011.00)	247,545.29	(287.81)
<b>INVESTMENT REVENUE</b>						
1-00-550	RETURN ON INVESTMENTS	0.00	(37.16)	(200.00)	(162.84)	81.42
*	TOTAL INVESTMENT REVENUE	0.00	(37.16)	(200.00)	(162.84)	81.42
<b>GENERAL REVENUE</b>						
1-12-410	SALE OF SERVICES	0.00	(170.00)	(1,700.00)	(1,530.00)	90.00
1-12-590	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00
1-12-595	LIBRARY BOARD UTILITY RECOVERY	0.00	0.00	(1,100.00)	(1,100.00)	100.00
1-12-741	MISCELLANEOUS FEES	0.00	96.50	0.00	(96.50)	0.00
*	TOTAL GENERAL REVENUE	0.00	(73.50)	(2,800.00)	(2,726.50)	97.38
<b>GRANTS</b>						
1-12-730	FEDERAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-12-740	PROVINCIAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-12-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-12-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	(34,577.00)	(34,577.00)	100.00
1-12-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
*	TOTAL GRANTS	0.00	0.00	(34,577.00)	(34,577.00)	100.00

# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

General Ledger	Description	June 2014 Actual	2014 YTD Actual	2014 Budget	2014 Budget Remaining \$	2014 Budget Remaining %
<b>FIRE REVENUE</b>						
1-23-110	SPECIAL TAX - FIRE	0.00	0.00	0.00	0.00	0.00
1-23-410	FIRE FIGHTING FEES CHARGED	0.00	0.00	(4,000.00)	(4,000.00)	100.00
1-23-411	MOTOR VEHICLE ACCIDENT FEES CHARGED	0.00	0.00	(1,000.00)	(1,000.00)	100.00
1-23-412	MUTUAL AIDE PROVIDED	0.00	0.00	(500.00)	(500.00)	100.00
1-23-430	FIRE EXPENSES RECOVERED	0.00	(3,448.51)	(3,400.00)	48.51	(1.42)
1-23-530	FIRE EXPENSES RECOVERED	0.00	0.00	0.00	0.00	0.00
1-23-570	FIRE DEPARTMENT DONATIONS	0.00	0.00	0.00	0.00	0.00
1-23-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-23-850	COUNTY GRANT - SHARED SERVICE	0.00	(9,625.00)	(9,625.00)	0.00	0.00
1-23-851	FIRE TRAINING - SHARED	0.00	(1,000.00)	(1,000.00)	0.00	0.00
1-23-852	PAGER MAINTENANCE - SHARED	0.00	(500.00)	(500.00)	0.00	0.00
1-23-853	FIREFIGHTER INSURANCE - SHARED	0.00	0.00	(100.00)	(100.00)	100.00
1-23-854	PROTECTIVE EQUIPMENT - SHARED	0.00	0.00	(2,000.00)	(2,000.00)	100.00
1-23-855	COUNTY OWNED TRUCK	0.00	(455.30)	(1,000.00)	(544.70)	54.47
1-23-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
1-23-921	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
1-23-940	TRANSFER FROM CAPITAL RESERVES	0.00	0.00	0.00	0.00	0.00
*	TOTAL FIRE REVENUE	0.00	(15,028.81)	(23,125.00)	(8,096.19)	35.01
<b>BYLAW REVENUE</b>						
1-26-525	DOG LICENSES	(40.00)	(2,090.00)	2,100.00	4,190.00	199.52
1-26-530	BYLAW FINES	0.00	0.00	(200.00)	(200.00)	100.00
1-26-845	PROVINCIAL GRANT OPERATING	0.00	0.00	0.00	0.00	0.00
*	TOTAL BYLAW REVENUE	(40.00)	(2,090.00)	1,900.00	3,990.00	210.00
<b>ROADS &amp; STREETS</b>						
1-32-110	SPECIAL TAX - STREET IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
1-32-410	SALE OF GOODS & SERVICES	0.00	0.00	(500.00)	(500.00)	100.00
1-32-590	FRANCHISE FEES FORTIS	(475.47)	(2,728.37)	(3,300.00)	(571.63)	17.32
1-32-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-32-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-32-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
1-37-840	PROVINCIAL CAPITAL GRANT	0.00	0.00	0.00	0.00	0.00



# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

General Ledger	Description	June 2014 Actual	2014 YTD Actual	2014 Budget	2014 Budget Remaining \$	2014 Budget Remaining %
*	TOTAL ROADS & STREETS	(475.47)	(2,728.37)	(3,800.00)	(1,071.63)	28.20
	<b>WATER REVENUE</b>					
1-41-410	MONTHLY WATER FEES	(6,575.67)	(38,938.34)	(77,800.00)	(38,861.66)	49.95
1-41-412	BULK WATER SALES	0.00	(49.64)	(2,000.00)	(1,950.36)	97.51
1-41-511	WATER PENALTIES	(742.74)	(4,145.82)	(5,000.00)	(854.18)	17.08
1-41-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00	0.00
1-41-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
*	TOTAL WATER REVENUE	(7,318.41)	(43,133.80)	(84,800.00)	(41,666.20)	49.13
	<b>SEWER REVENUE</b>					
1-42-410	MONTHLY SEWER FEES	(5,922.47)	(35,063.34)	(65,800.00)	(30,736.66)	46.71
1-42-511	SEWER PENALTIES	0.00	0.00	0.00	0.00	0.00
1-42-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-42-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-42-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
*	TOTAL SEWER REVENUE	(5,922.47)	(35,063.34)	(65,800.00)	(30,736.66)	46.71
	<b>WASTE MANAGEMENT REVENUE</b>					
1-43-410	MONTHLY GARBAGE FEES	(2,162.80)	(12,860.00)	(24,400.00)	(11,540.00)	47.29
1-43-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00	0.00
1-43-412	MONTHLY RECYCLING FEES	0.00	0.00	0.00	0.00	0.00
*	TOTAL WASTE MANAGEMENT REVENUE	(2,162.80)	(12,860.00)	(24,400.00)	(11,540.00)	47.30
	<b>CAMROSE &amp; DISTRICT SUPPORT SER</b>					
1-51-590	REVENUE - OWN SOURCES	0.00	0.00	0.00	0.00	0.00
1-51-840	PROVINCIAL CONDITIONAL GRANT	0.00	0.00	(9,559.00)	(9,559.00)	100.00
*	TOTAL CAMROSE & DISTRICT SUPPO	0.00	0.00	(9,559.00)	(9,559.00)	100.00
	<b>CEMETERY REVEUE</b>					
1-56-410	SALE OF CEMETERY PLOTS	0.00	0.00	(200.00)	(200.00)	100.00
1-56-570	CEMETERY DONATIONS	(110.00)	(210.00)	(100.00)	110.00	(110.00)
1-56-571	CEMETERY MAINTENANCE REVENUE	0.00	0.00	(600.00)	(600.00)	100.00



# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

General Ledger	Description	June 2014 Actual	2014 YTD Actual	2014 Budget	2014 Budget Remaining \$	2014 Budget Remaining %
*	TOTAL CEMETERY REVEUE	(110.00)	(210.00)	(900.00)	(690.00)	76.67
	<b>DEVELOPMENT REVENUE</b>					
1-61-410	DEVELOPMENT PERMITS & CHARGES	0.00	0.00	(500.00)	(500.00)	100.00
*	TOTAL DEVELOPMENT REVENUE	0.00	0.00	(500.00)	(500.00)	100.00
	<b>LAND SALES</b>					
1-66-410	LAND SALES	0.00	0.00	0.00	0.00	0.00
*	TOTAL LAND SALES	0.00	0.00	0.00	0.00	0.00
	<b>PARKS &amp; RECREATION REVENUE</b>					
1-72-110	SPECIAL TAX - RECREATION & PARKS	0.00	0.00	0.00	0.00	0.00
1-72-410	SALE OF SERVICES - FEES & CHARGES	0.00	0.00	0.00	0.00	0.00
1-72-560	PARK & CAMPGROUND RENTALS	(375.00)	(435.00)	(1,200.00)	(765.00)	63.75
1-72-570	PARK DONATIONS	0.00	0.00	0.00	0.00	0.00
1-72-590	INSURANCE RECOVERY	0.00	(1,445.56)	(600.00)	845.56	(140.92)
1-72-595	REC. BOARD UTILITIES RECOVERY	0.00	0.00	(1,900.00)	(1,900.00)	100.00
1-72-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-72-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-72-850	COUNTY CONDITIONAL GRANTS	(12,500.00)	(12,500.00)	(12,500.00)	0.00	0.00
*	TOTAL PARKS & RECREATION REVEN	(12,875.00)	(14,380.56)	(16,200.00)	(1,819.44)	11.23
	<b>CULTURE REVENUE</b>					
1-74-560	HALL RENTALS	(600.00)	4,125.00	0.00	(4,125.00)	0.00
1-74-570	HALL DONATIONS	0.00	0.00	0.00	0.00	0.00
1-74-590	INSURANCE RECOVERY	0.00	0.00	(2,300.00)	(2,300.00)	100.00
1-74-593	SPECIAL EVENT REVENUES	0.00	(54.00)	(100.00)	(46.00)	46.00
*	TOTAL CULTURE REVENUE	(600.00)	4,071.00	(2,400.00)	(6,471.00)	269.63
	<b>RESERVE TRANSFERS</b>					
1-97-920	TRANSFER FROM RESERVES	0.00	0.00	0.00	0.00	0.00
*	TOTAL RESERVE TRANSFERS	0.00	0.00	0.00	0.00	0.00

# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

General Ledger	Description	June 2014 Actual	2014 YTD Actual	2014 Budget	2014 Budget Remaining \$	2014 Budget Remaining %
**	TOTAL REVENUE	(359,041.36)	(455,090.83)	(353,172.00)	101,918.83	(28.86)
	<b>COUNCIL EXPENSES</b>					
2-11-130	COUNCIL - PAYROLL DEDUCTIONS	0.00	0.00	0.00	0.00	0.00
2-11-150	COUNCIL REMUNERATION	1,470.00	5,510.00	12,200.00	6,690.00	54.83
2-11-211	COUNCIL TRAVEL & SUBSISTENCE	0.00	446.48	700.00	253.52	36.21
2-11-214	COUNCIL PROFESSIONAL DEVT	0.00	100.00	1,000.00	900.00	90.00
*	TOTAL COUNCIL EXPENSES	1,470.00	6,056.48	13,900.00	7,843.52	56.43
	<b>ADMINISTRATION EXPENSE</b>					
2-12-110	ADMINISTRATION - SALARIES	7,391.80	38,184.54	91,624.00	53,439.46	58.32
2-12-130	ADMINISTRATION - PAYROLL DEDUCTIONS	531.57	2,742.16	9,162.00	6,419.84	70.07
2-12-131	EMPLOYEE BENEFITS	0.00	5,564.93	8,580.00	3,015.07	35.14
2-12-211	TRAVEL & SUBSISTENCE	130.00	904.92	1,400.00	495.08	35.36
2-12-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	1,389.18	2,500.00	1,110.82	44.43
2-12-600	BAD DEBTS	0.00	0.00	0.00	0.00	0.00
*	TOTAL ADMINISTRATION EXPENSE	8,053.37	48,785.73	113,266.00	64,480.27	56.93
	<b>OFFICE OPERATIONS</b>					
2-12-215	FREIGHT & POSTAGE	0.00	466.36	3,200.00	2,733.64	85.42
2-12-217	TELEPHONE/INTERNET	431.63	2,169.76	0.00	(2,169.76)	0.00
2-12-220	ADVERTIZING & PRINTING	295.00	2,356.61	2,000.00	(356.61)	(17.83)
2-12-225	VILLAGE PROMOTIONS	452.00	1,203.50	1,000.00	(203.50)	(20.35)
2-12-230	PROFESSIONAL & CONSULTING SERVICES	924.00	924.00	1,920.00	996.00	51.87
2-12-231	AUDITING SERVICES	7,200.00	7,200.00	7,300.00	100.00	1.36
2-12-232	ASSESSMENT SERVICES	0.00	4,263.45	4,800.00	536.55	11.17
2-12-233	ASSESSMENT REVIEW BOARD	0.00	0.00	400.00	400.00	100.00
2-12-234	LEGAL SERVICES	0.00	381.75	500.00	118.25	23.65
2-12-237	COMPUTER SOFTWARE	0.00	9,942.17	0.00	(9,942.17)	0.00
2-12-250	OFFICE REPAIRS & MAINTENANCE	179.05	319.77	1,000.00	680.23	68.02
2-12-253	TECHNICAL SUPPORT	564.46	2,477.98	4,900.00	2,422.02	49.42
2-12-258	OFFICE JANITORIAL CONTRACT	0.00	480.00	1,400.00	920.00	65.71
2-12-274	INSURANCE	0.00	9,732.68	11,174.00	1,441.32	12.89
2-12-341	LAND TITLES SERVICES	0.00	0.00	200.00	200.00	100.00
2-12-510	OFFICE SUPPLIES	116.97	3,450.31	1,600.00	(1,850.31)	(115.64)

# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

General Ledger	Description	June 2014 Actual	2014 YTD Actual	2014 Budget	2014 Budget Remaining \$	2014 Budget Remaining %
2-12-511	MISCELLANEOUS	0.00	70.00	1,000.00	930.00	93.00
2-12-519	OTHER SERVICES	0.00	538.58	0.00	(538.58)	0.00
2-12-540	UTILITIES	826.71	5,268.50	8,000.00	2,731.50	34.14
2-19-150	ELECTION FEES	0.00	996.68	1,100.00	103.32	9.39
*	TOTAL OFFICE OPERATIONS	10,989.82	52,242.10	51,494.00	(748.10)	(1.45)
<b>ADMIN-CAPITAL</b>						
2-12-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00
2-12-790	ADMINISTRATION-AMORTIZATION	0.00	0.00	0.00	0.00	0.00
*	TOTAL ADMIN-CAPITAL	0.00	0.00	0.00	0.00	0.00
<b>REQUISITIONS</b>						
2-13-750	REQUISITION - SCHOOL	0.00	0.00	79,011.00	79,011.00	100.00
2-13-759	DAVE KNIPE MEMORIAL LIBRARY	0.00	0.00	0.00	0.00	0.00
*	TOTAL REQUISITIONS	0.00	0.00	79,011.00	79,011.00	100.00
<b>FIRE EXPENSES</b>						
2-23-148	IN-SERVICE TRAINING	0.00	0.00	1,000.00	1,000.00	100.00
2-23-159	HONORARIUMS - ANNUAL & HOURLY	0.00	0.00	6,900.00	6,900.00	100.00
2-23-211	TRAVEL & SUBSISTENCE	0.00	0.00	900.00	900.00	100.00
2-23-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	0.00	800.00	800.00	100.00
2-23-215	FREIGHT & POSTAGE	0.00	24.00	50.00	26.00	52.00
2-23-217	TELEPHONE	93.47	560.88	1,300.00	739.12	56.85
2-23-220	ADVERTIZING & PRINTING	0.00	4,056.05	4,200.00	143.95	3.42
2-23-225	PUBLIC RELATIONS & PROMOTIONS	0.00	0.00	500.00	500.00	100.00
2-23-250	FIREHALL REPAIRS & MAINTENANCE	0.00	63,034.27	400.00	(62,634.27)	(15,658.56)
2-23-251	VILLAGE TRUCK REPAIRS	0.00	393.58	400.00	6.42	1.60
2-23-252	COUNTY TRUCK REPAIRS	0.00	455.30	1,000.00	544.70	54.47
2-23-253	PAGER REPAIRS	0.00	0.00	750.00	750.00	100.00
2-23-254	PROTECTIVE EQUIPMENT & REPAIRS	0.00	3,274.90	6,500.00	3,225.10	49.61
2-23-270	CONTRACTED SERVICES	0.00	0.00	100.00	100.00	100.00
2-23-274	INSURANCE	0.00	2,050.62	2,000.00	(50.62)	(2.53)
2-23-510	GOODS & SUPPLIES	0.00	629.95	1,000.00	370.05	37.00
2-23-511	MISCELLANEOUS	0.00	24.45	0.00	(24.45)	0.00
2-23-512	SMALL EQUIPMENT PURCHASES	0.00	0.00	400.00	400.00	100.00
2-23-521	FUEL & LUBE	0.00	0.00	800.00	800.00	100.00



# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

General Ledger	Description	June 2014 Actual	2014 YTD Actual	2014 Budget	2014 Budget Remaining \$	2014 Budget Remaining %
2-23-540	FIRE HALL POWER	84.94	993.38	1,500.00	506.62	33.77
2-23-541	FIRE HALL NATURAL GAS	299.12	1,568.33	2,500.00	931.67	37.26
2-23-750	DISPATCH AGREEMENT	0.00	0.00	1,200.00	1,200.00	100.00
2-23-751	MUTUAL AIDE RESPONSE CHARGES	0.00	0.00	500.00	500.00	100.00
2-23-920	TRANSFER TO RESERVES	0.00	0.00	0.00	0.00	0.00
2-00-910	GAIN/LOSS ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00	0.00
*	TOTAL FIRE EXPENSES	477.53	77,065.71	34,700.00	(42,365.71)	(122.09)
<b>BYLAW ENFORCEMENT</b>						
2-26-270	BYLAW ENFORCEMENT OFFICER	314.15	1,875.75	(5,500.00)	(7,375.75)	134.10
2-26-234	LEGAL SERVICES	0.00	0.00	400.00	400.00	100.00
2-26-510	BYLAW SUPPLIES	0.00	0.00	300.00	300.00	100.00
*	TOTAL BYLAW ENFORCEMENT	314.15	1,875.75	(4,800.00)	(6,675.75)	139.08
<b>FIRE - CAPITAL</b>						
2-23-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00
2-23-790	FIRE - AMORTIZATION	0.00	0.00	0.00	0.00	0.00
*	TOTAL FIRE - CAPITAL	0.00	0.00	0.00	0.00	0.00



# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

Page 8 of 11  
2014-Jul-9  
2:57:03PM

General Ledger	Description	June 2014 Actual	2014 YTD Actual	2014 Budget	2014 Budget Remaining \$	2014 Budget Remaining %
<b>PUBLIC WORKS SALARIES &amp; WAGES</b>						
2-32-110	PW - SALARIES	3,724.48	14,237.36	38,800.00	24,562.64	63.30
2-32-130	PW - PAYROLL DEDUCTIONS	256.99	980.53	3,880.00	2,899.47	74.72
2-32-131	EMPLOYEE BENEFITS	0.00	1,175.06	2,820.00	1,644.94	58.33
*	TOTAL PUBLIC WORKS SALARIES &	3,981.47	16,392.95	45,500.00	29,107.05	63.97
<b>PUBLIC WORKS OPERATIONS</b>						
2-32-217	TELEPHONE	0.00	60.00	720.00	660.00	91.66
2-32-230	PROFESSIONAL CONSULTING	0.00	0.00	0.00	0.00	0.00
2-32-250	ROADWAY REPAIRS & MAINTENANCE	2,624.43	2,624.43	3,000.00	375.57	12.51
2-32-270	CONTRACTED SERVICES	0.00	0.00	2,600.00	2,600.00	100.00
2-32-274	INSURANCE	0.00	1,475.12	1,025.00	(450.12)	(43.91)
2-32-510	GOODS & SUPPLIES	780.00	2,775.78	10,000.00	7,224.22	72.24
2-32-511	MISCELLANEOUS GENERAL SERVICES	125.28	1,343.65	0.00	(1,343.65)	0.00
2-32-521	FUEL & LUBE	331.17	1,684.49	2,100.00	415.51	19.78
2-32-540	UTILITIES - STREET LIGHTS	1,111.78	6,967.22	14,241.00	7,273.78	51.07
2-32-762	CAPITAL	0.00	0.00	0.00	0.00	0.00
2-32-790	PUBLIC WORKS AMORTIZATION	0.00	0.00	0.00	0.00	0.00
*	TOTAL PUBLIC WORKS OPERATIONS	4,972.66	16,930.69	33,686.00	16,755.31	49.74
<b>DRAINAGE</b>						
2-37-250	DRAINAGE - REPAIRS & MAINTENANCE	0.00	0.00	1,000.00	1,000.00	100.00
2-37-230	PROFESSIONAL & CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00
2-37-750	REQUISITION - DRAINAGE	0.00	0.00	450.00	450.00	100.00
*	TOTAL DRAINAGE	0.00	0.00	1,450.00	1,450.00	100.00
<b>WATER OPERATIONS</b>						
2-41-110	SALARIES & WAGES - WATER	1,058.98	5,285.36	19,374.00	14,088.64	72.71
2-41-130	CPP, EI CONTRIBUTIONS - WATER	77.40	382.09	1,937.40	1,555.31	80.27
2-41-211	TRAVEL & SUBSISTENCE - WATER	0.00	59.80	500.00	440.20	88.04
2-41-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	0.00	200.00	200.00	100.00
2-41-217	TELEPHONE	103.07	657.52	1,100.00	442.48	40.22
2-41-224	MUNICIPAL MEMBERSHIP	0.00	0.00	100.00	100.00	100.00

# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

General Ledger	Description	June 2014 Actual	2014 YTD Actual	2014 Budget	2014 Budget Remaining \$	2014 Budget Remaining %
2-41-230	PROFESSIONAL & CONSULTING SERVICES	0.00	0.00	1,300.00	1,300.00	100.00
2-41-240	CUSTOMER BILLING	(640.00)	(762.38)	700.00	1,462.38	208.91
2-41-250	REPAIRS & MAINTENANCE	0.00	5,579.25	10,000.00	4,420.75	44.20
2-41-270	WATER - CONTRACT	0.00	777.50	800.00	22.50	2.81
2-41-274	INSURANCE PREMIUMS	0.00	6,420.27	6,420.00	(0.27)	0.00
2-41-510	GOODS & SUPPLIES	1,086.00	5,210.88	7,000.00	1,789.12	25.55
2-41-540	UTILITIES	888.57	4,910.39	11,413.00	6,502.61	56.97
2-41-750	REQUISITION - SMRWSC	7,598.89	10,342.32	10,500.00	157.68	1.50
2-41-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00
2-41-790	WATER SYSTEM - AMORTIZATION	0.00	0.00	0.00	0.00	0.00
* TOTAL WATER OPERATIONS		10,172.91	38,863.00	71,344.40	32,481.40	45.53
SEWER OPERATIONS						
2-42-000	OTHER - DAYS/SLAND DRAINAGE	0.00	0.00	1,500.00	1,500.00	100.00
2-42-110	SALARIES & WAGES - SEWER	1,103.74	5,435.88	12,412.00	6,976.12	56.20
2-42-130	CPP, EI CONTRIBUTIONS - WATER	77.43	390.72	1,241.20	850.48	68.52
2-42-211	TRAVEL & SUBSISTENCE	0.00	0.00	200.00	200.00	100.00
2-42-214	MEMBERSHIPS & PROFESSIONAL DEVELOPMENT	0.00	0.00	200.00	200.00	100.00
2-42-217	TELEPHONE	83.47	624.40	1,000.00	375.60	37.56
2-42-230	PROFESSIONAL & CONSULTING - SEWER	0.00	0.00	0.00	0.00	0.00
2-42-240	CUSTOMER BILLING	0.00	0.00	700.00	700.00	100.00
2-42-250	REPAIRS & MAINTENANCE - SEWER	0.00	1,341.57	2,900.00	1,558.43	53.73
2-42-270	SEWER - CONTRACT	0.00	0.00	800.00	800.00	100.00
2-42-274	INSURANCE PREMIUMS	0.00	577.27	400.00	(177.27)	(44.31)
2-42-410	BANK LOAN	0.00	0.00	0.00	0.00	0.00
2-42-510	GOODS & SUPPLIES	68.73	5,511.78	6,000.00	488.22	8.13
2-42-540	UTILITIES	364.69	2,939.33	4,141.00	1,201.67	29.01
2-42-762	CAPITAL	0.00	0.00	0.00	0.00	0.00
2-42-790	WASTE & SEWER AMORTIZATION	0.00	0.00	0.00	0.00	0.00
2-42-830	LAGOON DEBENTURE PAYMENTS	0.00	0.00	0.00	0.00	0.00
2-42-831	LAGOON DEBENTURE INTEREST	0.00	0.00	0.00	0.00	0.00
2-42-832	DEBENTURE PRINCIPAL PMT MACRAE STREET	0.00	0.00	0.00	0.00	0.00
2-74-790	AMORTIZATION	0.00	0.00	0.00	0.00	0.00
* TOTAL SEWER OPERATIONS		1,698.06	16,820.95	31,494.20	14,673.25	46.59

# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

General Ledger	Description	June 2014 Actual	2014 YTD Actual	2014 Budget	2014 Budget Remaining \$	2014 Budget Remaining %
<b>WASTE MANAGEMENT</b>						
2-43-270	GARBAGE - CONTRACT	0.00	8,575.89	17,000.00	8,424.11	49.55
2-43-260	RENTAL OF MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
2-43-350	LANDFILL FEES	0.00	630.22	700.00	69.78	9.96
2-43-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
2-44-350	RECYCLING CHARGES	0.00	4,830.56	5,075.00	244.44	4.81
*	TOTAL WASTE MANAGEMENT	0.00	14,036.67	22,775.00	8,738.33	38.37
<b>CAMROSE &amp; DISTRICT SUPPORT SER</b>						
2-51-750	REQUISITION - CDSS	0.00	2,389.75	2,500.00	110.25	4.41
2-51-770	GRANTS TO ORGANIZATIONS	0.00	0.00	100.00	100.00	100.00
2-51-840	CONDITIONAL GRANTS TO CDSS	0.00	0.00	9,559.00	9,559.00	100.00
*	TOTAL CAMROSE & DISTRICT SUPPO	0.00	2,389.75	12,159.00	9,769.25	80.35
<b>CEMETERY OPERATIONS</b>						
2-56-250	CEMETERY REPAIRS & MAINTENANCE	0.00	0.00	300.00	300.00	100.00
2-56-510	GENERAL GOODS & SERVICES	0.00	0.00	0.00	0.00	0.00
*	TOTAL CEMETERY OPERATIONS	0.00	0.00	300.00	300.00	100.00
<b>PLANNING &amp; DEVELOPMENT</b>						
2-61-237	MAPPING	0.00	0.00	200.00	200.00	100.00
2-61-750	REQUISITION - PLANNING	0.00	1,034.00	1,050.00	16.00	1.52
2-66-120	COSTS - LAND SALES	0.00	1,131.00	0.00	(1,131.00)	0.00
2-66-230	PROFESSIONAL & CONSULTING	0.00	0.00	0.00	0.00	0.00
*	TOTAL PLANNING & DEVELOPMENT	0.00	2,165.00	1,250.00	(915.00)	(73.20)
<b>PARKS &amp; RECREATION</b>						
2-72-110	RECREATION & PARKS - SALARIES	889.95	1,295.29	8,680.00	7,384.71	85.07
2-72-115	CSJ & STEP WAGES	0.00	0.00	0.00	0.00	0.00
2-72-130	RECREATION & PARKS - PAYROLL	56.22	80.61	868.00	787.39	90.71
2-72-131	DEDUCTIONS	0.00	0.00	0.00	0.00	0.00
2-72-211	EMPLOYEE BENEFITS	0.00	0.00	300.00	300.00	100.00
	TRAVEL & SUBSISTENCE					



# VILLAGE OF BAWLF

## REVENUE/EXPENSE REPORT

General Ledger	Description	June 2014 Actual	2014 YTD Actual	2014 Budget	2014 Budget Remaining \$	2014 Budget Remaining %
2-72-220	ADVERTIZING & PRINTING	0.00	0.00	300.00	300.00	100.00
2-72-250	REPAIRS & MAINTENANCE	0.00	0.00	2,000.00	2,000.00	100.00
2-72-270	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
2-72-510	GOODS & SUPPLIES	0.00	0.00	1,600.00	1,600.00	100.00
2-72-521	FUEL & LUBE	0.00	655.42	2,100.00	1,444.58	68.78
2-72-540	UTILITIES - REC BOARD, ETC	161.11	1,401.85	3,838.00	2,436.15	63.47
2-72-274	INSURANCE PREMIUMS	0.00	734.31	1,925.00	1,190.69	61.85
2-72-750	REQUISITIONS - RECREATION	0.00	0.00	0.00	0.00	0.00
2-72-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00
2-72-770	GRANTS TO ORGANIZATIONS	0.00	0.00	0.00	0.00	0.00
2-72-780	RECREATION TRAIL RESERVE	0.00	0.00	0.00	0.00	0.00
2-72-790	RECREATION - AMORTIZATION	0.00	0.00	0.00	0.00	0.00
2-13-770	GRANTS TO ORGANIZATIONS	0.00	4,050.00	16,550.00	12,500.00	75.52
* TOTAL PARKS & RECREATION		1,107.28	8,217.48	38,161.00	29,943.52	78.47
<b>CULTURE</b>						
2-74-250	REPAIRS & MAINTENANCE - OLD HALL	0.00	0.00	200.00	200.00	100.00
2-74-274	INSURANCE PREMIUMS	0.00	0.00	120.00	120.00	100.00
2-74-510	GOODS & SUPPLIES - NEW HALL	0.00	0.00	0.00	0.00	0.00
2-74-540	UTILITIES	0.00	456.64	2,700.00	2,243.36	83.08
2-74-584	SPECIAL EVENTS	0.00	150.00	1,100.00	950.00	86.36
2-74-750	REQUISITION - PARKLAND LIBRARY	755.63	2,266.89	3,000.00	733.11	24.43
2-74-761	CONTRIBUTED TO OTHER OPERATING FNC.	0.00	2,841.00	2,800.00	(41.00)	(1.46)
2-74-770	TRANSFER TO OTHER ORGANIZATIONS	0.00	0.00	0.00	0.00	0.00
2-74-775	BAWLF PUBLIC LIBRARY APPROPRIATION	0.00	0.00	3,000.00	3,000.00	100.00
2-74-831	DEBENTURE INTEREST	0.00	0.00	0.00	0.00	0.00
* TOTAL CULTURE		755.63	5,714.53	12,920.00	7,205.47	55.77
<b>GENERAL</b>						
2-97-990	GENERAL CONTINGENCY	0.00	0.00	0.00	0.00	0.00
* TOTAL GENERAL		0.00	0.00	0.00	0.00	0.00
** TOTAL EXPENSES		43,992.88	307,556.79	558,610.60	251,053.81	44.94
*** SURPLUS/DEFICIT		(315,048.48)	(147,534.04)	205,438.60	352,972.64	171.81

\*\*\* End of Report \*\*\*



**VILLAGE OF BAWLF**  
**Request for Decision (RFD)**

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>July 16, 2014</b>
<b>Originated By:</b>	<b>Tracy M. Stewart – Interim Acting CAO</b>
<b>Title:</b>	<b>Amended Bawlf Fire Department SOG's</b>

**BACKGROUND/PROPOSAL:**

In the June 12, 2014 Regular Council Meeting, new SOG's were brought to the table for adoption. An amendment request was made.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The amended SOG's are following as per previous request by Council. Secion 100(j), Termination of Cause, has been amended to reflect that this pertains to ALL members of the Bawlf Volunteer Fire Department.

**COSTS/SOURCE OF FUNDING (if applicable)**

n/a

**RECOMMENDED ACTION:**

To adopt the amended SOG's for the Bawlf Volunteer Fire Department.

**100(j)                    TERMINATION FOR CAUSE**

1. An active, probationary member(s) and fire officer(s) is subject to immediate termination for, but not limited to the following reason:
  - a) Theft;
  - b) Release of confidential material and or information without authorization;
  - c) Failure to report a criminal code conviction;
  - d) Misrepresentation of the Village and/ or members of the fire department;
  - e) Failure to adhere to the drug and alcohol policy;
  - f) Hindering daily operations of the Fire Department
  - g) Lying on the Fire Department application form;
  - h) Commits an offence that is deemed chargeable under criminal and/ or civil law.
2. Records shall be kept regarding disciplinary actions concerning a member; these records shall be kept confidential and shall conform to freedom of information and privacy laws.
3. All contraventions of Fire Department Standard Operating Guidelines by any member of the department shall be dealt with in the following manner:

**First Reprimand – Verbal**

- a) Verbal recorded warning and counseling session, to be conducted by the Fire Chief and one other fire officer.
- b) This recorded warning will be entered on the members file. This initial verbal recorded warning will be taken off a members file after a two year period provided no other verbal and/ or other warning(s) or reprimand(s) have been recorded.

**Second Reprimand – Written**

- a) Written recorded warning will specify the reason for the reprimand, and expected corrective actions by the member, according to Fire Department SOG's. The reprimand can be written by any Fire Officer with final review by the Fire Chief/ and/ or Deputy Fire Chief.
- b) A copy of a written reprimand will be placed on the members personnel file for a period of no less than two years. If no further actions have been taken against the member the letter can be removed from the personnel file after two years has passed. (Written reprimand will be hand delivered by the Fire Chief and one other Fire Officer.)

### **Third and Final Reprimand – Written**

- c) Third and final reprimand – If for any reason a third reprimand is issued to any department member within a two-year period the member will be dismissed from the department. All dismissals will be delivered by the Fire Chief and one other department officer in letter form.
- d) The decision for termination will be solely the Fire Chiefs, based on documented, substantiated violations of operating guidelines, and/or other applicable municipal policy and/ or Federal or Provincial legislation, regulations and laws.  
(The dismissal letter must clearly define the reason for dismissal and be signed by the Fire Chief.)
- e) If dismissal from the Fire Department occurs, all equipment, radios, pagers, and/or other issued items shall be returned. If issued equipment and or other Fire Department property is not returned the member will be billed according to the price of the non-returned equipment and be subject to billed costs and subsequent collection actions.
- f) Dismissal from the Fire Department has no appeal process and the decisions exercised are final.

Reprimand(s) of the Chief Fire Officer(s) (Fire Chief and Deputy Fire Chief shall be conducted in the same manner, verbal, written, third and final reprimand administered by the Chief Administrative Officer (CAO) of the Village of Bawlf in accordance with the Municipal Government Act of Alberta.

### **Resignation(s)**

- a) When a member of the Fire Department resigns from active service the Fire Chief shall acknowledge the resignation with a letter to the departing member.
- b) All Fire Department equipment shall be returned prior to disbursement of final honorarium.
- c) Disbursement of final honorarium is dependent on the return of all equipment in good working order. Equipment not returned will have any or the entire final honorarium applied to the purchase cost of the unreturned item(s). Outstanding amounts will be billed to the retiring member.
- d) Honors and/ or years of service awards will be bestowed on the member prior to leaving the Fire Department.
- e) Honors and/ or years of service awards will be withheld if equipment is not returned in a promptly.



## VILLAGE OF BAWLF

### Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	July 16, 2014
Originated By:	Tracy M. Stewart – Interim Acting CAO
Title:	Appoint Paul Laslop as the Village Assessor

#### **BACKGROUND/PROPOSAL:**

I received a letter from Municipal Affairs that the information that was previously sent to them was not sufficient for their records to appoint Paul Laslop as our assessor.

#### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

#### **COSTS/SOURCE OF FUNDING (if applicable)**

n/a

#### **RECOMMENDED ACTION:**

To pass a resolution to appoint Paul Laslop as the Village of Bawlf Assessor.



**VILLAGE OF BAWLF**  
**Request for Decision (RFD)**

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>July 16, 2014</b>
<b>Originated By:</b>	<b>Tracy M. Stewart – Interim Acting CAO</b>
<b>Title:</b>	<b>BPL Beautification Project Sketch</b>

**BACKGROUND/PROPOSAL:**

As per Council's request in a prior meeting, the Bawlf Public Library has submitted a sketch for their beautification project.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

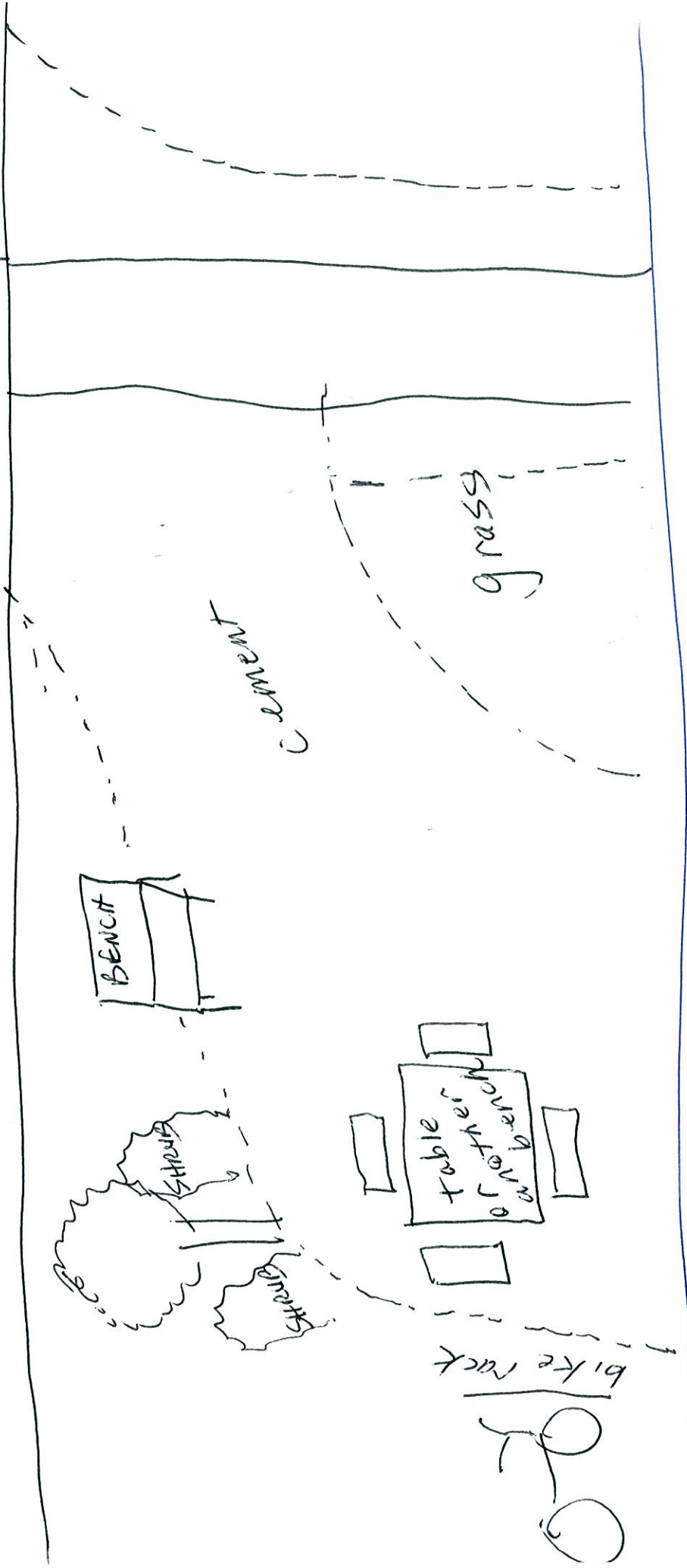
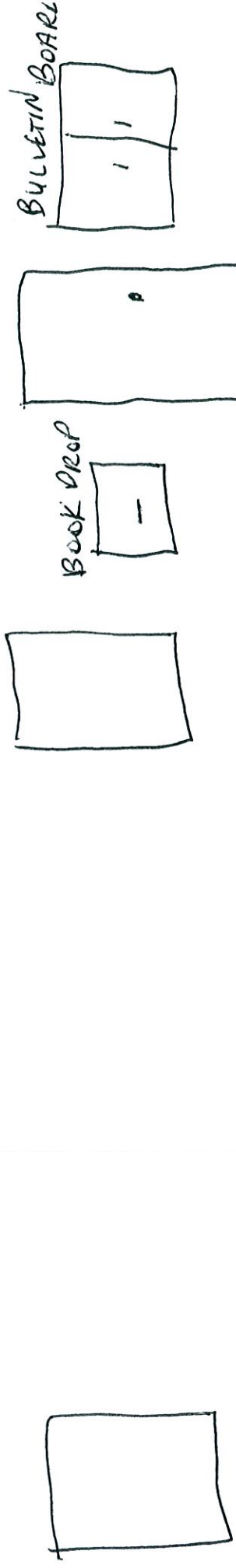
The outdoor changes they are wanting to make will enhance the overall appearance of not only the library, but the overall building. They will have wheelchair access, table, benches, etc. for people to sit outside and enjoy the free wi-fi or to just sit and read.

**COSTS/SOURCE OF FUNDING (if applicable)**

n/a

**RECOMMENDED ACTION:**

To pass a resolution to approve the sketch as submitted by the Bawlf Public Library.



--- indicates widening sidewalk  
 cement edge

extend sidewalk

## VILLAGE OF BAWLF

### Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	July 16, 2014
Originated By:	Tracy M. Stewart – Interim Acting CAO
Title:	Funding Request from B.E.S.T.

#### **BACKGROUND/PROPOSAL:**

The Village has received a letter from B.E.S.T. (Bawlf Educational Support Team) requesting funding assistance towards educational learning tools and outdoor athletic facilities.

#### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

I have gone over our 2014 budget and have determined that there is no room this year for such funding. They are requesting, what seems to be, a substantial amount of dollars.

#### **COSTS/SOURCE OF FUNDING (if applicable)**

n/a

#### **RECOMMENDED ACTION:**

For Bawlf Council to direct Administration to send a letter to B.E.S.T. acknowledging receipt of said request but that we are unable to support them this year as it does not fit into our 2014 budget expenditures.



## **Bawlf Educational Support Team**

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May, 2014

Dear Village of Bawlf,

We are approaching you today on behalf of the Bawlf Educational Support Team (BEST). Bawlf was very fortunate to be one of the communities selected for a new school which will be complete in the fall of 2014. Bawlf is an amazing rural school community encompassing more than 239 000 acres of farmland inside our school boundary.

A donation from your company would help BEST and the members of our community ensure that our students have every access to exceptional 21<sup>st</sup> century learning tools and outdoor athletic facilities. These items are not covered in the basic costs of the school and they are extremely important to assist in keeping our rural students engaged in learning in their home community. Without extra fundraising efforts, we will not be able to provide the outdoor athletic facilities and additional 21<sup>st</sup> century communication and learning equipment we would like to purchase and provide to our students right here at home.

All donations will receive a receipt you and your company will be recognized in our school and community for your amazing generous support! Some of that recognition may just come via this new equipment which is very exciting!!!

Thank you so much for your time and consideration.

Sincerely,

Bawlf Educational Support Team

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P.O. Box 130 Bawlf Alberta T0B 0J0  
Please call: Tammy at (780)373-2421 OR Andrea at (780)375-2125



**VILLAGE OF BAWLF**  
**Request for Decision (RFD)**

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>July 16, 2014</b>
<b>Originated By:</b>	<b>Tracy M. Stewart – Interim Acting CAO</b>
<b>Title:</b>	<b>Bawlf Wastewater Lagoon – Inspection Report</b>

**BACKGROUND/PROPOSAL:**

The Village has received the inspection report from Alberta Environment in response to a concern that was phoned in by a presiding owner/farmer.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

This inspection, by Doug Erickson, has determined that there are 3 non-compliance items that were discovered and 21 items that require attention and follow up. A lagoon release is required and we have started the process by collecting water samples that have been sent to Exova to be tested prior to the release as it turns out that when released, it can reach Dried Meat Lake which contains fish. If it is determined that the testing levels are too high then we cannot release due to the risk of trout being killed.

There are many other issues covered in the report that will entail a substantial amount of money.

We will not have an estimate until I can get a company in to do a geotechnical survey. I am hoping to have a cost for this survey for our July 16<sup>th</sup> meeting.

**COSTS/SOURCE OF FUNDING (if applicable)**

Unknown

**RECOMMENDED ACTION:**

That Bawlf Council acknowledge that this can be a very costly fix/repair for the Village and to keep this in mind for near future expenditures and to pass a motion to accept the report as information.

June 26<sup>th</sup>, 2014

Ms. Tracy Stewart, Acting Chief Administrative Officer  
Village of Bawlf  
PO Box 40  
Bawlf AB T0B 0J0

Dear Ms. Stewart:

RE: Compliance Inspection of the **Bawlf Wastewater System**, Registration # 400, on May 27, 2014

This letter confirms that Alberta Environment and Sustainable Resources Development (AESRD) conducted a compliance inspection on the Bawlf Wastewater System on May 27, 2014. The inspection was completed in order to assess the facility's compliance with the Code of Practice for Wastewater Systems Using a Wastewater Lagoon issued under the Environmental Protection and Enhancement Act (EPEA).

Attached for your information and attention is a copy of the inspection report prepared by AESRD as documentation of the inspection. Only the terms and conditions of the Code of Practice for Wastewater Systems Using a Wastewater Lagoon reviewed are detailed in the report and those not identified in the inspection report were not reviewed for compliance.

Three non-compliance items were discovered during the inspection.

Twenty one items that require attention and follow-up were documented.

In order to gain assurance from the "Village of Bawlf" that all areas that require follow-up will be immediately addressed, AESRD requires that the "Village of Bawlf" provides AESRD with a written response by **July 25, 2014** outlining the actions taken to remedy the identified follow-up items.

If you have any questions or concerns, please do not hesitate to contact me at 780-679-1259.

Sincerely,



Douglas Erickson  
Environmental Protection Officer

Cc: Justin Jacobson, Public Works, Village of Bawlf  
Fengqin Yang, Approvals Engineer, AESRD, Edmonton



**CODE OF PRACTICE INSPECTION REPORT – Wastewater Systems Using a Wastewater Lagoon**

**Inspection Date:** May 27, 2014

**Name of Facility:** Bawlf Wastewater System

**Previous Inspection Date:**

**Registration No:** 400

**AENV Inspector:** Doug Erickson

**Phone:** 780-679-1259

**Facility Contact Person:** Justin Jacobson

**Phone:** 780-781-8010

**Purpose of Inspection:**

- Evaluate compliance with the terms and conditions of the Code of Practice for Wastewater Systems Using a Wastewater Lagoon that were reviewed at the time of inspection.
- Education/Awareness of the Alberta Environment Code of Practice for Wastewater Systems Using a Wastewater Lagoon.
- Inspect the facility and collect data on its condition.

**Comments:**

- The operation and maintenance of the wastewater system does not appear to be adequate. Additional attention is required to ensure the facility is following the legislative requirements of the Code of Practice and can produce the highest quality of treated effluent, to ensure that the system has appropriate measures to protect against failures of the treatment process, to protect the structural integrity of the berms, and to improve the overall condition of the site.

**Follow-up Required:**

- Report contraventions to 1-800-222-6514 -- Village of Bawlf did not compile and submit annual reports as required in the Code of Practice for Wastewater Systems Using a Wastewater Lagoon.
- Routine site visits by public works staff be increased to weekly, year round.
- The Village must be aware and document where the lagoon property is (e.g. is the barb wire fence the property line).
- Determine if the constructed ditches on the north and east sides of the lagoon were completed with the construction of the lagoon, were constructed at a later date and when, and if the Village or an independent third party constructed the ditches.



- Access road -- all weather access to the wastewater lagoon shall be provided.
- The fence around the site requires repair and should be maintained on a regular basis.
- Warning signs shall be provided at appropriate locations along the fenced perimeter of the wastewater lagoon. Each sign should identify the facility, the owner, advise against trespassing, and provide emergency contact phone numbers.
- Operate the storage cell with a once per year discharge, and according to the requirements in the Code of Practice document the dates of the discharge and the amount of wastewater discharged.
- Once the storage cell is discharged to its lowest allowable level install a staff gauge that will enable public works staff to monitor the rate that the storage cell volume increases throughout the year.
- Once the storage cell is discharged to its lowest allowable level ensure that the discharge pipe and the overflow pipes are in good working order.
- Ensure that the crossover structures between the facultative cell and the storage cell are inspected weekly to prevent the facultative cell from exceeded the intended operating level.
- Ensure that the wastewater flow control structures and valves are checked, maintained, and exercised at least yearly.
- Consider having a Geo-technical engineering assessment completed on the lagoon to determine the overall condition of the facility.
- Have a Geo-technical engineering assessment completed to determine the cause of and ensure of the proper repair of the existing borehole located on the north outside bank (near the northeast corner)
- Consider having an assessment completed on the amount of sludge in the anaerobic cells.
- Ensure that brush control on the berms and along the fence line is completed yearly as required.
- Rodent control is required at the lagoon site.
- Mowing of the grass on the berm tops and outside berms at least yearly is suggested.
- Ensure that the proper discharge easement documents are in place and easily accessible.
- Ensure that CBOD and TSS are tested for with the discharge each year.
- Ensure that all annual reports are completed and have been submitted to AESRD since the lagoon was put into operation.

**CODE OF PRACTICE INSPECTION COMPLIANCE SUMMARY**

I/C= In compliance  
N/C= Not in compliance  
R/C= Reviewed Term, Condition or Requirement

<b>Standards Review and Visual Condition Check</b>			
<b>Item or Standard Assessed:</b>	<b>Follow-up Required?</b>		<b>Comments:</b>
	<b>Yes</b>	<b>No</b>	
<b>Access Road:</b> <ul style="list-style-type: none"> <li>Does it provide all weather access to the Lagoon?</li> </ul>	X		Access road in place but it is not all weather and is impassable with heavy snow or rain.
<b>Lagoon Fencing:</b> <ul style="list-style-type: none"> <li>Is the Lagoon enclosed by a fence to prevent unauthorized access?</li> <li>Is the access gate locked?</li> <li>Is the fence in good condition?</li> </ul>	X  X	  X	Barb wire fence in place, is in poor condition  Gate is closed and locked. 3 strand barb wire. Requires repairs. Trees grown in fence.
<b>Lagoon Signage:</b> <ul style="list-style-type: none"> <li>Are warning / no trespassing signs present?</li> <li>Do the signs identify the facility owner?</li> <li>Is emergency contact information provided? (phone number)</li> </ul>	X  X X		No Signs at the site.
<b>General Lagoon Information:</b> <ul style="list-style-type: none"> <li>Note the number and type of the lagoon cells. (anaerobic, facultative &amp; storage)</li> <li>Is local surface runoff diverted away from the lagoon system?</li> <li>Does the lagoon have groundwater monitoring wells?</li> <li>Is there a noticeable build up of sludge in the anaerobic cells?</li> </ul>	   X	X  X X	Note: Storage cell level was nearing full capacity at the time of the inspection. 2 anaerobics-1 facultative cell, 1 storage cell.  Yes  No Groundwater wells present. Sludge is visible in west cell.
<b>Lagoon Berm Conditions:</b> <ul style="list-style-type: none"> <li>Do the berms have a minimum top width of 3 meters?</li> <li>Do the lagoon berm slopes appear to be</li> </ul>		X X	Berm tops width is 3 meters Interior and exterior berms appear to be safe.

Name of Facility: Bawlf Lagoon  
Date of Inspection: May 27, 2014



<p>safe? (both interior &amp; exterior slopes)</p> <ul style="list-style-type: none"> <li>Is riprap provided for areas exposed to wave action and potential erosion?</li> <li>Are there any apparent berm integrity problems?</li> <li>Is a minimum of 0.6 meters of lagoon freeboard available?</li> </ul>	<p>X</p> <p>X</p> <p>X</p>		<p>Rip Rap is visible on the inside berms. Berm integrity problems noticed on the inside between facultative and storage cell from rodent problems. On the outside berm near the northeast corner is an open vertical borehole (with water in it) covered by a tire and signpost. Facultative cell freeboard was nearing 0.6 meters during a recent event where the crossover valve was plugged by muskrats and the facultative cell was not releasing to the storage cell.</p>
<p><b>Seepage Conditions:</b></p> <ul style="list-style-type: none"> <li>Is any water ponding around the lagoon perimeter?</li> <li>Could any ponded water be a result of external surface or subsurface drainage?</li> </ul>	<p>X</p> <p>X</p>		<p>Water is ponding in ditches on the north, east, and south sides, and in a low area on the west side. Undetermined where the water that is in these ditches and low areas is coming from.</p>
<p><b>Lagoon Vegetation:</b></p> <ul style="list-style-type: none"> <li>Is lagoon vegetation managed to protect it from the development of trees and habitation by burrowing rodents?</li> <li>Was any vegetation consistent with wet conditions observed around the lagoon perimeter? (i.e. cattails)</li> </ul>	<p>X</p> <p>X</p>		<p>Brush and trees are growing along the fence lines on the outside toe of the berms. Require cutting. Grass on the site is mowed. Mowing the grass allows the operator to inspect the berm top and slopes for overall condition and to check for rodent problems.</p> <p>Vegetation in low areas are consistent with wet conditions. Adjoining land on the North side of the lagoon has a wet area with alkaline that the owner claims is due to the lagoon leaking.</p>
<p><b>Lagoon Discharge Conditions:</b></p> <ul style="list-style-type: none"> <li>What is the lagoon discharge frequency?</li> <li>Is the condition of the lagoon outfall structure adequate? (no leakage or erosion issues)</li> <li>Does the lagoon drain to a ditch or other defined drainage course?</li> <li>If needed is there an easement to allow lagoon drainage?</li> </ul>	<p>X</p> <p></p> <p>X</p>	<p>X</p> <p>X</p>	<p>1 discharge per year allowed. The lagoon has not been discharged yearly. Outfall structure appears in good condition without erosion.</p> <p>Concrete outfall into drainage ditch.</p> <p>Village to ensure that proper easements for drainage are in place.</p>



Code Review					
Terms and Conditions	I/C	N/C	R/C	Code of Practice Wording or Related Questions	Comments:
2.2.1			X	<p>With respect to any sample required to be taken pursuant to this Code of Practice, all samples shall be:</p> <ul style="list-style-type: none"> <li>(a) collected;</li> <li>(b) preserved;</li> <li>(c) stored;</li> <li>(d) handled; and</li> <li>(e) analyzed</li> </ul> <p>in accordance with:</p> <ul style="list-style-type: none"> <li>(i) the <i>Standard Methods for the Examination of Water and Wastewater</i>,</li> <li>(ii) the <i>Methods Manual for Chemical Analysis of Water and Wastes</i>, or</li> </ul> <p>a method authorized in writing by the Director.</p>	Use proper bottles, shipping procedures and an approved laboratory.
2.3.1		X		<p>In addition to any reporting required under the Act, the regulations and this Code of Practice, the registration holder shall immediately report any contravention of this Code of Practice to the Director, either:</p> <ul style="list-style-type: none"> <li>(a) by telephone at (780) 422-4505; or</li> <li>(b) by a method: <ul style="list-style-type: none"> <li>(i) in accordance with the release reporting provisions in the Act and regulations, or</li> </ul> </li> </ul> <p>authorized in writing by the Director.</p>	Annual reports were not completed or submitted as required. All contraventions must be reported.
2.3.2			X	<p>In addition to the immediate report in 2.3.1, the registration holder shall provide a report to the Director in writing within seven (7) calendar days after the discovery of the contravention, or within another time period specified in writing by the</p>	The Code of Practice requires that a letter detailing the contravention be submitted to AESRD within 7 days of the reporting of the contravention.

Code Review					
Terms and Conditions	I/C	N/C	R/C	Code of Practice Wording or Related Questions	Comments:
				Director, unless the requirement for the report is waived by the Director.	
<b>A4.1.2</b>			X	<p>Treated wastewater from a wastewater lagoon shall be disposed of only:</p> <ul style="list-style-type: none"> <li>(a) by discharge in accordance with this Code of Practice;</li> <li>(b) by treated wastewater irrigation in accordance with this Code of Practice; or</li> <li>(c) by other methods in compliance with the Act and the regulations.</li> </ul>	Discharge of treated wastewater from the storage cell has not been taking place yearly.
<b>A4.1.3</b>			X	<p>Sludge from a wastewater lagoon shall be disposed of only;</p> <ul style="list-style-type: none"> <li>(a) by application to land in accordance with this Code of Practice; or</li> <li>(b) by other methods in compliance with the Act and the regulations.</li> </ul>	Sludge removal may be required soon.
<b>A4.1.4</b>			X	<p>The registration holder shall:</p> <ul style="list-style-type: none"> <li>(a) at least one week prior to the wastewater lagoon discharge, notify downstream landowners who have expressed interest in the wastewater lagoon discharge; and</li> <li>(b) retain documentation of the notification given.</li> </ul>	The Village is responsible to ensure that this takes place if required.
<b>A4.1.5</b>			X	<p>A wastewater lagoon shall be discharged into the environment only:</p> <ul style="list-style-type: none"> <li>(a) at a frequency not exceeding the designed frequency of discharge, or a frequency specified in writing by the Director;</li> <li>(b) between April 1<sup>st</sup> and November 30th; and</li> <li>(c) in a manner so that each discharge is completed within a period of three</li> </ul>	Facility must follow the Code of Practice requirements but may ask AESRD for an extension or extended discharge time lines if an emergency situation arises.

Name of Facility: Bawlf Lagoon  
Date of Inspection: May 27, 2014



Code Review														
Terms and Conditions	I/C	N/C	R/C	Code of Practice Wording or Related Questions	Comments:									
				consecutive weeks, or a period authorized in writing by the Director.										
A4.1.7			X	No discharge from the wastewater lagoon shall cause flooding of downstream adjacent lands or erosion of any watercourse or land over which the treated wastewater discharge flows.	The Village is responsible to ensure that flooding does not take place.									
A4.1.8	X			At all times, the operation of the wastewater <b>collection</b> system shall be performed by, or under the direction of, a person who holds a valid wastewater collection certificate of qualification at the applicable level as set out in Table A4-1.	Village has a certified operator for this facility									
A4.1.9	X			At all times, the operation of the wastewater <b>lagoon</b> shall be performed by, or under the direction of, a person who holds a valid wastewater treatment certificate of qualification at the applicable level as set out in Table A4-1.	Village has a certified operator for this facility									
A5.1.1			X	<div>The wastewater lagoon discharge shall be monitored as specified in Table A5-1.</div> <div>TABLE A5-1: WASTEWATER LAGOON DISCHARGE MONITORING</div> <table><tr><th>Parameters</th><th>Sample Type</th><th>Sampling Location</th><th>Minimum Monitoring Frequency</th></tr><tr><td>Carbonaceous Biochemical Oxygen Demand</td><td rowspan="2">Grab</td><td rowspan="2">Point at which treated wastewater is discharged from the wastewater lagoon</td><td rowspan="2">Once during discharge, after the first day of discharge</td></tr><tr><td>Total Suspended Solids</td></tr></table>	Parameters	Sample Type	Sampling Location	Minimum Monitoring Frequency	Carbonaceous Biochemical Oxygen Demand	Grab	Point at which treated wastewater is discharged from the wastewater lagoon	Once during discharge, after the first day of discharge	Total Suspended Solids	Facility is required to test CBOD and TSS as required in the Code of Practice.
Parameters	Sample Type	Sampling Location	Minimum Monitoring Frequency											
Carbonaceous Biochemical Oxygen Demand	Grab	Point at which treated wastewater is discharged from the wastewater lagoon	Once during discharge, after the first day of discharge											
Total Suspended Solids														



Code Review					
Terms and Conditions	I/C	N/C	R/C	Code of Practice Wording or Related Questions	Comments:
<b>A5.1.2</b>			X	<p>In addition to the monitoring of the wastewater lagoon required pursuant to A5.1.1, the following information shall also be recorded for each wastewater discharge:</p> <p>(a) the measurement, or, if measurement is not possible, estimate of the total volume of discharge; and</p> <p>(b) the dates during which discharge took place.</p>	Facility is required to keep this information on record.
<b>A5.1.6</b>			X	<p>The groundwater monitoring program shall consist, at a minimum, of the following:</p> <p>(a) for:</p> <p>(i) a new wastewater lagoon or a lagoon that has undergone a structural change that has the potential to affect the treatment, obtain one sample from each groundwater monitoring well:</p>	There are not any groundwater monitoring wells at the site.
<b>A5.1.7</b>			X	<p>The following measurements shall be taken at the location of each groundwater monitoring well:</p> <p>(b) after the first year of operation of the wastewater lagoon, the depth to water at each groundwater monitoring well shall be measured:</p> <p>(i) immediately before wastewater lagoon discharge;</p> <p>(ii) immediately after each wastewater lagoon discharge is complete, and</p> <p>(iii) approximately one month after the end of each wastewater lagoon discharge.</p>	There are not any groundwater monitoring wells at the site.

Code Review					
Terms and Conditions	I/C	N/C	R/C	Code of Practice Wording or Related Questions	Comments:
A7.1.1		X		In addition to any other reporting required under the Act, the regulations, and this Code of Practice, the registration holder shall submit an annual report to the Director by February 28 of the year following the year in which the information was collected.	Village has not compiled or submitted annual reports. Ensure that annual reports get submitted yearly as required with the required information attached. An annual report is required even if the lagoon has not been discharged.
A7.1.2		X		The annual report required in A7.1.1 shall contain, at a minimum, all of the following information: (a) the results of the treated wastewater discharge monitoring and measurements required in A5.1.1 and A5.1.2; (b) the groundwater monitoring information required in A5.1.6 and A5.1.7, and an interpretation of the analytical results with respect to any potential adverse effect or unsatisfactory liner performance; (c) information regarding treated wastewater irrigation, as required under B6.1.1 and B6.1.2; and (d) information regarding sludge application to land, as required under C5.1.1.	Ensure that all of the required information is include with the annual report.
B			X	B. TREATED WASTEWATER IRRIGATION  PART B3.1: ADMINISTRATION, DESIGN AND CONSTRUCTION REQUIREMENTS PART B4.1: OPERATIONAL REQUIREMENTS PART B5.1: LIMITS AND MONITORING REQ. PART B6.1: REPORTING REQUIREMENTS PART B7.1: RECORD KEEPING REQ. - have they irrigated this year. - if so, were there any problems with the irrigation campaign.	Not irrigating



Code Review					
Terms and Conditions	I/C	N/C	R/C	Code of Practice Wording or Related Questions	Comments:
<b>C3.1.1</b>			X	No person shall commence application of sludge: (a) to agricultural land, unless the Director has been informed in writing of the intention to apply sludge to agricultural land; or (b) to land other than agricultural land, except in accordance with the written authorization of the Director for the sludge application.	The Village is responsible to ensure that this takes place if required.
<b>C4.1.1</b>			X	Sludge from a wastewater lagoon shall be disposed of only: (a) by application to land in accordance with this Code of Practice; (b) in accordance with the written authorization of the Director, or (c) by other methods in compliance with the Act and the regulations.	The Village is responsible to ensure that this takes place if required.
<b>C4.1.3</b>			X	No person shall apply sludge on land unless that person has obtained prior written consent to the proposed application from: (a) all owners of land on which sludge is applied; and (b) the local authority of all municipalities in which land that is affected by the project is located.	The Village is responsible to ensure that this takes place if required.
<b>C4.1.5</b>			X	Sludge shall not be released from the land on which it was applied.	The Village is responsible to ensure that this takes place if required.



**VILLAGE OF BAWLF**  
**Request for Decision (RFD)**

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>July 16, 2014</b>
<b>Originated By:</b>	<b>Tracy M. Stewart – Interim Acting CAO</b>
<b>Title:</b>	<b>Proposed Zoning Amendment Bylaw 594/14</b>

**BACKGROUND/PROPOSAL:**

This property is currently owned by the Village of Bawlf, but has a Purchase Agreement (Tender) pending redistricting from Institutional to General Commercial Use. The current zoning of Institutional is not an appropriate land use district for this property now that it is being sold by the Village and the purchaser intends to run a commercial business from the site. By rezoning the lands to General Commercial, the property will be consistent with the purchaser's development intent.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

First reading will allow us to advertise and notify the neighbors of the potential development.

**COSTS/SOURCE OF FUNDING (if applicable)**

\$250 – If not paid by Command Roofing

**RECOMMENDED ACTION:**

That Bawlf Council give First Reading to Bylaw No. 594/14 to redistrict Lot 20A, Block 7, Plan 142-0244 and Lot 29, Block 7, Plan LVII (RN57) from I – Institutional to C2 – General Commercial District.

**VILLAGE OF BAWLF**  
**BY-LAW NO. 594/14**

BY-LAW NO.594/14

A By-law of the Village of Bawlf in the Province of Alberta, introduced for the purpose of amending Land Use By-law No. 526/04 to change the land use of Lot 20A, Block 7, Plan 142-0244 and Lot 29, Block 7, Plan LVII (RN 57) as shown on the attached sketch from I – Institutional to C2 – General Commercial District all being located within the Village of Bawlf.

WHEREAS

The Village Administrator and Council choosing to review the current Land Use Map as permitted within their authority and recognizing the need for an amendment to the land use district on Lot 20A, Block 7, Plan 142-0244 and Lot 29, Block 7, Plan LVII (RN 57).

NOW THEREFORE

Pursuant to the Municipal Government Act, Section 606, the Council of the Village of Bawlf duly assembled, hereby enacts as follows:

That By-law No. 526/04 be amended as follows:

Land Use District Map of the Village of Bawlf is changed so Lot 20A, Block 7, Plan 142-0244 and Lot 29, Block 7, Plan LVII (RN 57) as shown on the attached sketch be rezoned from I – Institutional to C2 – General Commercial District.

RECEIVED FIRST READING THIS  
16<sup>th</sup> DAY OF July, A.D. 2014  
IN THE VILLAGE OF BAWLF, IN THE \*  
PROVINCE OF ALBERTA

\* \_\_\_\_\_  
\*MAYOR  
\* \_\_\_\_\_  
\*INTERIM ACTING CAO

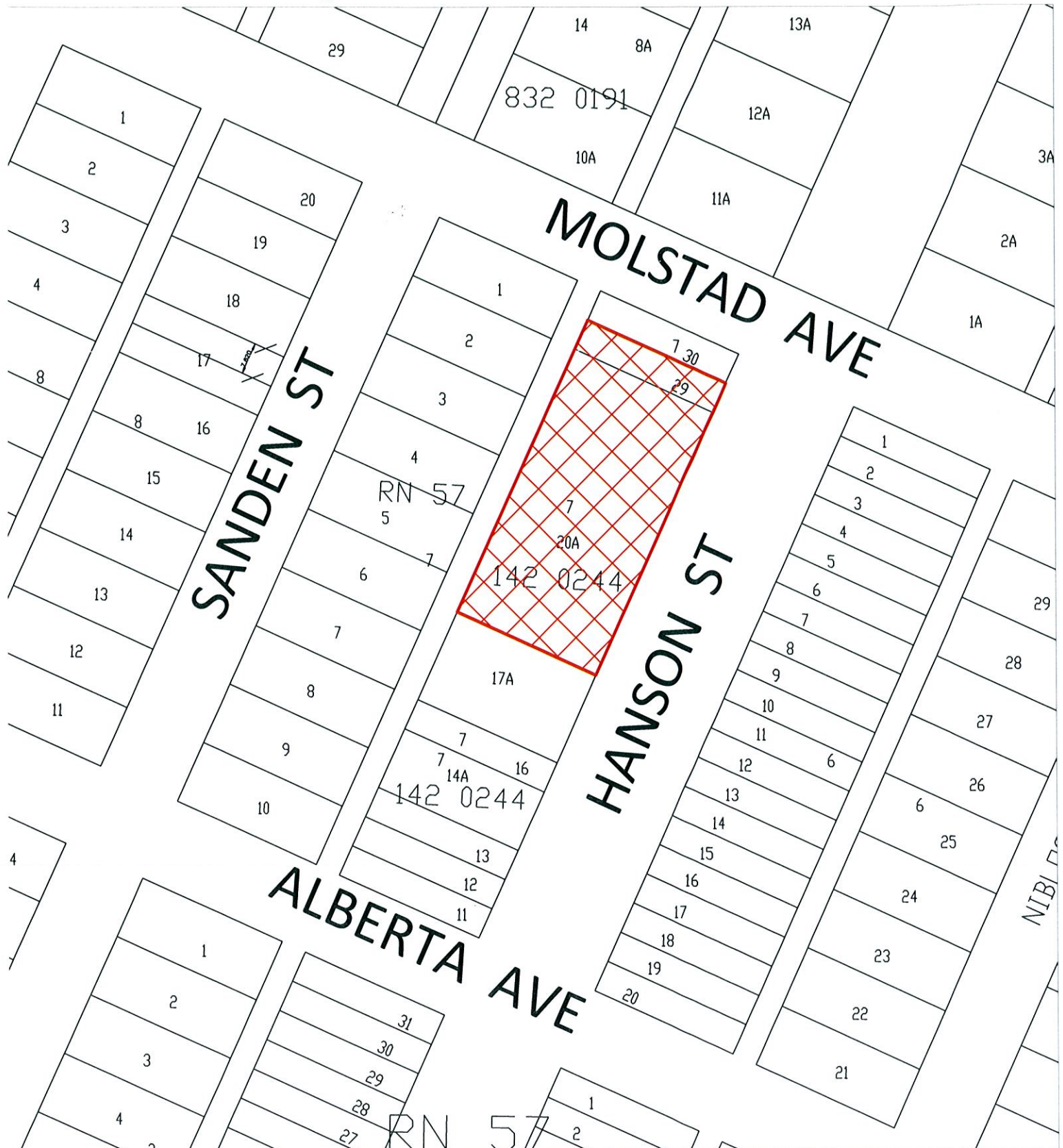
RECEIVED SECOND READING THIS  
DAY OF, AD 2014  
PROVINCE OF ALBERTA  
IN THE VILLAGE OF BAWLF, IN THE  
PROVINCE OF ALBERTA

\* \_\_\_\_\_  
\*MAYOR  
\* \_\_\_\_\_  
\* \_\_\_\_\_  
\*INTERIM ACTING CAO

RECEIVED THIRD AND FINAL  
READING THIS DAY OF  
A.D. 2014, IN THE VILLAGE OF BAWLF,  
IN THE PROVINCE OF ALBERTA

\* \_\_\_\_\_  
\*MAYOR  
\* \_\_\_\_\_  
\* \_\_\_\_\_  
\*INTERIM ACTING CAO

# Bylaw 594/14



From I to C2



**VILLAGE OF BAWLF**  
**Request for Decision (RFD)**

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>July 16, 2014</b>
<b>Originated By:</b>	<b>Tracy M. Stewart – Interim Acting CAO</b>
<b>Title:</b>	<b>Rescinding Bylaw No. 591/14 – Recycling Service</b>

**BACKGROUND/PROPOSAL:**

Bylaw No. 575/10 was a specific bylaw naming Can Pak as our contractor for recycling services.

The Village no longer has a contract with Can Pak so this bylaw is now irrelevant.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Bylaw No. 591/14 is to rescind Bylaw 575/10 so that a more "generic" bylaw can be produced for future use.

**COSTS/SOURCE OF FUNDING (if applicable)**

n/a

**RECOMMENDED ACTION:**

That Bawlf Council all three readings to Rescinding Bylaw No. 591/14.

## **VILLAGE OF BAWLF**

### **Rescinding Bylaw Bylaw No. 591/14**

A bylaw for the Village of Bawlf in the Province of Alberta for the purpose of rescinding Bylaw number 575/10, being a bylaw to authorize the rates to be levied within the Village of Bawlf for the provision of a recycling service with Can Pak Environmental Inc.

**WHEREAS** under the provisions of the Municipal Government Act, being the Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council has been granted the authority to pass bylaws for municipal purposes; and

**WHEREAS** Bylaw 575 has become irrelevant when the contract with Can Pak Environmental Inc. was discontinued; and

**WHEREAS** charges were being levied for the recycling service provided to residents,

**NOW THEREFORE** the Council of the Village of Bawlf in the Province of Alberta deems it advisable to rescind Bylaw 575/10.

1. With the cancellation of the agreement with Can Pak Environmental Inc., there will no longer be charges for recycling on the monthly utility bills.
2. Residential pick up of recyclable products will not be available to residents of Bawlf at this time.
3. EFFECTIVE DATE

This bylaw shall take effect on the date of the third and final reading.

**READ A FIRST TIME THIS 16<sup>th</sup> day of July, 2014.**

**READ A SECOND TIME THIS 16<sup>th</sup> day of July, 2014.**

**READ A THIRD TIME THIS 16<sup>th</sup> day of July, 2014.**

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**MAYOR**

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**INTERIM ACTING CAO**

## **Bylaw No. 575/10**

### **BYLAW NUMBER 575/10 OF THE VILLAGE OF BAWLF IN THE PROVINCE OF ALBERTA, BEING A BYLAW TO AUTHORIZE THE RATES TO BE LEVIED WITHIN THE VILLAGE OF BAWLF FOR THE PROVISION OF A RECYCLING SERVICE WITH CAN PAK ENVIRONMENTAL INC.**

**WHEREAS**, THE MUNICIPAL GOVERNMENT ACT, R.S.A. 2000, c.M-26, AS AMENDED, ENABLES A COUNCIL OF THE VILLAGE TO PASS BYLAWS RESPECTING PUBLIC UTILITIES AND TO PASS BYLAWS RESPECTING SERVICES PROVIDED BY THE MUNICIPALITY;

**NOW THEREFORE**, THE MUNICIPAL COUNCIL OF THE VILLAGE OF BAWLF, IN THE PROVINCE OF ALBERTA ENACTS A BYLAW REFERRED TO AS THE "RECYCLING SERVICE RATES BYLAW."

For the purpose of this Bylaw every person who is the registered owner, or the purchaser entitled to possession under an agreement for sale, or the LEGAL occupant of a rental property within the Village, shall pay the monthly recycling rate as set out in this Bylaw.

1. A charge shall be made on the monthly utility bill for the regular collection of recycling materials. Such materials will be collected on a bi-weekly basis (according to the contractor's schedule), and then taken to a sorting facility for separation, processing and marketing.
2. Residents will be provided ONE green box by the contractor, along with an information sheet and a collection schedule calendar. The flyer will be updated annually and delivered. Additional green boxes may be purchased through the Village Office, if needed.
3. Residents will be able to recycle the following materials:

a. newspaper	e. clear and coloured glass
b. cardboard	f. tin cans
c. box board	g. milk jugs
d. office paper	h. HDPE #2 coloured plastic from food & beverage containers
4. These charges shall be billed monthly. The charge will be \$5.40 per household, and will be included as a non-metered charge on your utility bill. This is a non-optional service and fee.



5. This bylaw shall take effect on the date of the third and final reading.

**Read a first time on this 20<sup>TH</sup> day of OCTOBER, 2010.**

**Read a second time on this 24<sup>th</sup> day of NOVEMBER, 2010.**

**Read a third time on this 15<sup>th</sup> day of DECEMBER, 2010 and finally passed.**

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Mayor

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Village Manager

## VILLAGE OF BAWLF

### Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	July 16, 2014
Originated By:	Tracy M. Stewart – Interim Acting CAO
Title:	Master Rates Bylaw No. 592.14 - Amendment

#### **BACKGROUND/PROPOSAL:**

Bylaw No. 592/14 has been created as an amendment to Bylaw No.583/12 as rate changes had been made earlier in 2014 that were not in accordance with the MGA.

#### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Bylaw No. 583/12 was amended earlier in 2014 by adding a NSF fee and then signed off but a new bylaw was not created.

When any amendment is done on any bylaw, a new bylaw must be created, have 3 readings and signed off by whoever is Mayor and CAO at the time of the creation of said bylaw. This was not done.

We have also removed Water Utility rates and Sewer Service rates as these are part of the Utility Services Bylaw and should not also be on the Master Rates bylaw.

#### **COSTS/SOURCE OF FUNDING (if applicable)**

n/a

#### **RECOMMENDED ACTION:**

That Bawlf Council give all three readings to Master Rates Bylaw No. 592/14 which repeals Master Rates Bylaw No. 583/12.

## **VILLAGE OF BAWLF**

### **Master Rates Bylaw Bylaw No. 592/14**

A bylaw of the Village of Bawlf to establish rates, fees and charges for goods and services provided by the Village of Bawlf.

**WHEREAS** under the provisions of the Municipal Government Act, being the Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council has been granted the authority to pass bylaws for municipal purposes regarding public utilities and services provided by, or on behalf of the municipality, and;

**WHEREAS**, the municipal Council deems it appropriated to establish rates, fees and charges for the various licenses, permits, goods and services, provided by or on behalf of the Village of Bawlf.

**NOW THEREFORE**, the Council of the Village of Bawlf duly assembled, hereby enacts as follows:

1. This bylaw shall be cited as the "Master Rates Bylaw".
2. That the rates, fees and charges for municipal licenses, permits, goods and services, are hereby established as identified in Schedule 'A' which is attached to and forming part of this bylaw, and applicable taxes shall be added to these rates.
3. That if any provision of this bylaw is deemed invalid, then such provision shall be severed and the remaining bylaw shall be maintained.
4. That bylaw 583/12 is hereby repealed.
5. That this bylaw comes into force and effect on the day of final passing thereof.

Read a first time this 16<sup>th</sup> day of July, 2014.

Read a second time this 16<sup>th</sup> day of July, 2014.

Read a third time and finally passed this 16<sup>th</sup> day of July, 2014.

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**Mayor**

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**Interim Acting CAO**



**Master Rates Bylaw No. 592/14**  
**Schedule "A" (continued)**  
**Rates, Fees and Charges**

**SECTION 50 - COMMUNITY SERVICES**

**CEMETERY**

Plot	\$100.00
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**SECTION 60 - LAND USE**

**DEVELOPMENT and PLANNING**

Compliance certificate	\$ 50.00
Tax certificate	\$ 20.00
Assessment information (verbal)	\$ 10.00
Development permit	\$ 50.00
Discretionary development permit	\$ 75.00
Development Permit Appeal	\$100.00
Re-zoning application	\$250.00
Road closure application	\$250.00
Land Use Bylaw Amendment Application	\$250.00

**SECTION 70 - RECREATION AND CULTURAL**

**CAMPGROUND**

Campsite	\$ 15.00 per night
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**RECREATION**

Fees to be set by the Bawlf & District Recreation Association.

**COMMUNITY HALL**

Rates to be set by the Bawlf & District Lions Club.

# MASTER RATES BYLAW

No. 583/12

OF THE VILLAGE OF BAWLF, IN THE PROVINCE OF ALBERTA

THE PURPOSE OF THIS BYLAW IS TO ESTABLISH RATES, FEES AND CHARGES  
FOR GOODS AND SERVICES PROVIDED BY THE  
VILLAGE OF BAWLF.

**WHEREAS**, pursuant to the *Municipal Government Act, R.S.A. 2000, Chapter M-26* (hereinafter called the "*Act*") as amended, a municipal council has broad authority to govern and the authority to pass bylaws respecting the municipality, including services provided by or on behalf of the municipality.

**WHEREAS**, the municipal Council deems it appropriated to establish rates, fees and charges for the various licenses, permits, goods and services, provided by or on behalf of the Village of Bawlf.

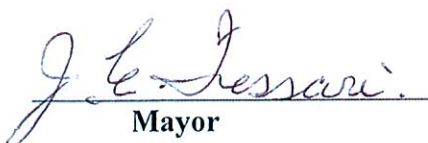
**NOW THEREFORE**, the Council of the Village of Bawlf duly assembled, hereby enacts as follows:

1. This bylaw shall be cited as the "Master Rates Bylaw".
2. That the rates, fees and charges for municipal licenses, permits, goods and services, are hereby established as identified in Schedule 'A' which is attached to and forming part of this bylaw, and applicable taxes shall be added to these rates.
3. That if any provision of this bylaw is deemed invalid, then such provision shall be severed and the remaining bylaw shall be maintained.
4. That bylaw 579/12 is hereby repealed. → changed to 583/12.
5. That this bylaw comes into force and effect on the day of final passing thereof.

Read a first time this 21<sup>st</sup> day of November, 2012. → current mtg date

Read a second time this 19<sup>th</sup> day of December, 2012.

Read a third time and finally passed this 19<sup>th</sup> day of December, 2012.

  
Mayor

  
Village Manager

**MASTER RATES BYLAW #583/12**  
**SCHEDULE "A"**  
**RATES, FEES AND CHARGES**

**SECTION 20 - PROTECTIVE SERVICES**

**BYLAW SERVICES / ANIMAL CONTROL**

Dog Tags:	
January 1-31:	\$30 (spayed or neutered) \$50 (non-spayed or non-neutered)
February 1 – December 31:	\$40 (spayed or neutered) \$60 (non-spayed or non-neutered)

All other bylaw fees as set by the contractor.

**SECTION 30 - COMMON SERVICES**

**PUBLIC WORKS**

Alberta Road Builders Heavy Construction Rates less 20%.

**FINANCE**

Administration NSF Fee	\$50.00
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**SECTION 40 - UTILITY AND ENVIRONMENTAL SERVICES**

Utility and garbage pick-up charges will be billed on a monthly basis and are due and payable by the last day of the month of billing. Outstanding Utility charges will receive a 5% penalty per month, which will be added to and form part of the utility charges. The Village of Bawlf reserves the right to disconnect or discontinue services due to default of utility payments.

**WATER UTILITY**

Monthly Rate	\$35.00
Deposit	\$50.00
Connection Fee	\$25.00
Inactive Services	\$17.50/month
Bulk Water Sales	\$4.40 per cubic meter

**SEWER SERVICE**

Monthly Rate	\$32.00
Deposit	\$50.00
Connection Fee	\$25.00
Inactive Services	\$16.00/month

**GARBAGE SERVICES**

Monthly Rate	\$12.00
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**RECYCLING SERVICES**

→ removed.

→ removed  
as they are in  
Utility Services  
Bylaw.



Monthly Rate \$ 5.50

**MASTER RATES BYLAW #583/12  
SCHEDULE "A" (CONTINUED)  
RATES, FEES AND CHARGES**

**SECTION 50 - COMMUNITY SERVICES**

**CEMETERY**

Plot	\$100.00
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**SECTION 60 - LAND USE**

**DEVELOPMENT and PLANNING**

Compliance certificate	\$ 50.00
Tax certificate	\$ 20.00
Assessment information (verbal)	\$ 10.00
Development permit	\$ 50.00
Discretionary development permit	\$ 75.00
Development Permit Appeal	\$100.00
Re-zoning application	\$250.00
Road closure application	\$250.00
Land Use Bylaw Amendment Application	\$250.00

**SECTION 70 - RECREATION AND CULTURAL**

**CAMPGROUND**

Campsite	\$ 15.00 per night
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**RECREATION**

Fees to be set by the Bawlf & District Recreation Association.

**COMMUNITY HALL**

Rates to be set by the Bawlf & District Lions Club.

**VILLAGE OF BAWLF**  
**Request for Decision (RFD)**

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>July 16, 2014</b>
<b>Originated By:</b>	<b>Tracy M. Stewart – Interim Acting CAO</b>
<b>Title:</b>	<b>Utility Services Bylaw No. 593/14 - Amendment</b>

**BACKGROUND/PROPOSAL:**

Bylaw No. 593/14 has been created as an amendment to Bylaw No.587/13 as rate changes had been made earlier in 2014 that were not in accordance with the MGA.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Bylaw No. 587/13 was amended earlier in 2014 by adding deposit fees and then signed off but a new bylaw was not created.

When any amendment is done on any bylaw, a new bylaw must be created, have 3 readings and signed off by whoever is Mayor and CAO at the time of the creation of said bylaw. This was not done.

We have also added in the Water Utility rates and Sewer Service rates that were originally part of Master Rates bylaw.

**COSTS/SOURCE OF FUNDING (if applicable)**

n/a

**RECOMMENDED ACTION:**

That Bawlf Council give all three readings to Utility Services Bylaw No. 593/14 which repeals Utility Services Bylaw No. 587/13.

## **VILLAGE OF BAWLF**

### **The Utility Services Bylaw Bylaw No. 593/14**

A bylaw of the Village of Bawlf to provide public utilities and services and to determine the rates for the provision of these services.

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**WHEREAS** under the provisions of the Municipal Government Act, being the Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council has been granted the authority to pass bylaws for municipal purposes regarding public utilities and services provided by, or on behalf of the municipality, and;

**WHEREAS** the Village of Bawlf provides for a water supply and distribution system and a sanitary sewage collection and disposal system, and;

**WHEREAS** the Village of Bawlf has the authority to charge property owners for the public utilities and services being provided.

**NOW THEREFORE** the Council of the Village of Bawlf enacts as follows:

#### **Citation**

1. This bylaw may be cited as “The Utility Services Bylaw”.

#### **Definitions**

2. In this bylaw:
  - a. “Arrears” means account balance which is unpaid after the due date shown on the invoice;
  - b. “Bulk Water” means water available for purchase by means of Customers filling privately owned water trucks or tanks at a site established and metered by the Village;
  - c. “Council” means the Council of the Village of Bawlf;
  - d. “Curb Stop” means a water control valve installed on a Service Connection located close to the property line;
  - e. “Customer” means a person purchasing a utility service for the person’s own use;
  - f. “Inactive Service” means a service that is unused for a specified period of time;
  - g. “Municipal Utility Service” means a water or sewer service provided by the municipality;
  - h. “Owner” means the registered owner or owners of a parcel of land or property;



- i. "Service Connection" means the part of the system or works of a water distribution system or a sanitary sewer system that runs from the main lines to a building or other place on a parcel of land for the purpose of providing the utility service to the parcel and includes those parts of the system or works described in Section 29 of the Municipal Government Act;
- j. "Service Line" means that portion of a Service Connection located above, on or underneath an Owner's parcel of land;
- k. "System" means the system infrastructure or works constructed by the Village for Municipal Utility Services;
- l. "Tenant" means a person who rents or leases a property from an "Owner";
- m. "Village" means the Village of Bawlf or its duly authorized representatives;
- n. "Municipal Service Line" means that portion of a Service Connection located between a main line and the property line;

### **Applicability**

- 3. This bylaw applies to all Owners and Tenants who possess or lease properties within the Village of Bawlf.

### **Severability**

- 4. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

### **Service Connection & Maintenance/Repair**

- 5. Full compliance with this Bylaw is a condition and term of supplying a Municipal Utility Service to a parcel of land.
- 6. An Owner of a parcel of land must submit a written application to the Village Administration and obtain the approval of the Village Administration before the Village will construct a Municipal Service Line.
- 7. The Village shall approve and supervise the construction of a Municipal Service Line. The Owner of the parcel of land to be serviced by the Municipal Service Line shall be responsible for the costs related to that construction.
- 8. An Owner is responsible for the construction, maintenance, upgrade and repair of a Service Line. If excavation is necessary for the maintenance or repair of a Service Line, no excavation shall be performed without the approval of the Village. In the event of emergency situations, Owners will be responsible to notify the Village Administration of work that has been completed. Work must be approved by the Village before being backfilled.

9. When the Village initiates excavation, the Village shall be responsible to return the land to a level grade.
10. If the Village is not satisfied with the construction, maintenance, upgrade or repair of a Service Line, the Village may require the Owner to perform some action in accordance with its instructions with respect to the construction, maintenance, upgrade or repair of the Service Line by a specified time.
11. If the construction, maintenance, upgrade or repair of a Service Line has not been done to the satisfaction of the Village within the specified time or in an emergency, the Village may enter any parcel of land or building to construct, maintain or repair the Service Line.
12. The costs incurred by the Village relating to the construction, maintenance, upgrade or repair performed under Sections 10 and 11 of this Bylaw are an amount owing to the Village by the Owner of that property.
13. No connections shall be made to that portion of a Service Line situated between the property line of a parcel of land and the point of entry into the residence.
14. The Village shall be responsible for the costs of maintenance and repair of a Municipal Service Line.

### **Supply**

15. An Owner who wishes to receive Municipal Utility Services shall make application for those services at the Village Office. The application form is attached as Schedule "B".
16. Every Owner who wishes to receive Municipal Utility Services shall pay the rates and other charges outlined in Schedule "A" attached to this Bylaw.
17. Owners who vacate their home for a minimum of three (3) consecutive months per year may apply for Inactive Service status at the Village Office. The rates charged are outlined in Schedule "A" attached to this Bylaw. The application form is attached as Schedule "C".
18. The Owner is responsible for all fees and charges as outlined in Schedule "A" of this Bylaw until such time as the Owner applies to the Village to have the service disconnected. The disconnection request form is attached as Schedule "E".
19. When it is necessary for the Village to interrupt service to any portion of the Municipal Utility Service, the Village will attempt to contact the affected Customers. If unable to contact the Customers, the Village may proceed without notice to interrupt the Municipal Utility Service. The Village shall not be held liable or responsible for any damages or claims arising from service interruption.



## **Water**

20. The Village shall have the right to limit the amount of water supplied to any Customer where Council deems such action to be necessary. The Council may at any time, by resolution or bylaw, limit or restrict the use of water by Customers for the watering of lawns, garden plots or other areas, or for any other use, for such time as Council deems advisable.
21. No person, other than an employee of the Village or a duly authorized agent of the Village, shall turn, or attempt to turn, the water supply on or off from the Village supply system.
22. If an Owner requests that the water be turned off, and the Village determines that the curb stop is not able to be turned off due to its condition, the request may be denied.
23. Bulk water may be purchased from the Village for the rates outlined in Schedule "A" attached to this Bylaw.
24. A Customer who contravenes this Section may be subject to the fines outlined in Schedule "A" attached to this Bylaw.

## **Sewer**

25. Only water and wastewater shall be discharged into the Sanitary Sewer System. The discharge of any flammable, explosive or other such material into the Sanitary Sewer System is prohibited.
26. Unless authorized in writing by Council, no sub surface storms drains, roof drains or catch basins shall be connected to the Sanitary Sewer System.
27. If a Customer requests assistance from the Village for issues with a Service Line, the Village may assist as time permits and shall charge the rates as outlined in Schedule "A" attached to this Bylaw.
28. A Customer who contravenes this Section may be subject to the fines outlined in Schedule "A" attached to this Bylaw.

## **Protection of Utility Services**

29. No person shall connect a Service Connection to a Municipal Utility Service, or otherwise uncover, make any connection with or opening into, use, alter or disturb a Service Connection or a Municipal Utility Service without written permission of the Village.
30. No person shall break, damage, destroy, deface or tamper or cause or permit the breaking, damaging, destruction, defacing or tampering with any part of a Municipal Utility Service and any person who does perform such acts shall be



liable for any damage incurred.

31. No person shall hinder, interrupt or cause to be hindered, any employee of the Village or its contractors, servants and agents or workers, in the exercise of any of the powers or duties relating to a Municipal Utility Service as authorized or required in this Bylaw.
32. Only Village employees, agents, contractors and fire department members have the authority to open or close any hydrant, stop-cock or hydrant chamber.
33. All Owners and Tenants shall ensure free access to any hydrant, stop-cock or hydrant chamber and shall not place any building material, rubbish or other obstruction on any of these system components.
34. No person shall throw or deposit any injurious, harmful or offensive matter into the water or water works or in any way foul the water or commit any willful damage or injury to the works, pipes or encourages damage or injury to be done. Any person who does perform such acts shall be liable for any damage incurred.
35. No person shall throw or deposit any injurious, harmful or offensive matter into the sanitary sewer system which in any way adversely affects the operation of the Municipal Sanitary Sewer System, including the sewage lagoon.
36. No person shall willfully and without authority enter, interrupt or cut off the supply or discharge of any Municipal Utility Service.
37. The Village may discontinue access to a Municipal Utility Service where the Village believes the use of a Municipal Utility Service to a property to be contrary to this Bylaw.
38. Any person who contravenes a provision in this section is guilty of an offence and is liable to the fines outlined in Schedule "A" of this Bylaw.

#### **Access for Authorized Purposes**

39. As a condition of Municipal Utility Services and as operational needs dictate, employees of the Village shall have free access to all parts of a property, building or other premises in which the Municipal Utility Service is delivered at reasonable hours of the day and upon reasonable notice for the purpose of:
  - a. Installation, testing, maintenance, repair and/or removal of any part of the Municipal Utility Service including any portion of a Service Connection;
  - b. Inspections for compliance with this Bylaw.

#### **Billing**

40. The Village will provide Municipal Utility Services only to the Owners.

41. Owners shall be responsible for ensuring their Municipal Utility accounts remain in good standing.
42. Municipal Utility Services invoices will be mailed to the Owners immediately following the month in which the utility services were provided.
43. Owners may request that a copy of the utility invoice be mailed to the Tenant by completing the Utilities Rental Agreement as attached as Schedule "D" of this Bylaw. The Owner will continue to receive the original invoice and shall remain responsible for the account. The Village will apply any payments from a Tenant to the Owner's utility account.
44. Bulk water invoices shall be mailed to the Customers immediately following the month or period in which the bulk water was provided.
45. Municipal Utility Services and bulk water invoices shall be due on the last day of the month in which the invoices were mailed.
46. Payments may be made to the Village of Bawlf cash, cheque, money order, electronic funds transfer or automatic debit/withdrawal.

#### **Charges and Penalties**

47. The fees and charges to the Customer for Municipal Utility Services, penalties for Arrears and other fees for the Municipal Utility Services or System are outlined on Schedule "A" of this Bylaw.
48. Any account in Arrears after the end of the month in which the invoice was mailed, shall be charged a penalty in accordance to the rates outlined in Schedule "A" attached to this Bylaw. The penalty shall be added to and shall form part of the unpaid invoice.
49. Any utility account in Arrears on May 31 of every year shall be transferred to the Owner's property tax account, including all accrued penalties plus an administration charge as outlined in Schedule "A" of this Bylaw. The Village Administration shall notify the Owner that the transfer has occurred and the amount owing shall become part of the taxes owing on the property.
50. The Village shall have the authority to turn off the water for any account in Arrears with two (2) weeks written notice.
51. If the water is shut off, it shall not be turned on again until all Arrears including penalties have been paid in full plus a reconnection fee as outlined in Schedule "A" attached to this Bylaw.
52. Any charges provided for under this Bylaw shall constitute debts recoverable by actions in accordance with the Municipal Government Act.

**Fines**

53. Any person who contravenes a provision of this Bylaw may be guilty of an offense and subject to a fine of not more than \$10,000.00.

**Repeal**

54. Bylaw #587/13 is hereby repealed.

**Effective Date**

55. This bylaw shall take effect on the day of the final passing thereof.

READ A FIRST TIME this 16<sup>th</sup> day of July, 2014.  
READ A SECOND TIME this 16<sup>th</sup> day of July, 2014.  
READ A THIRD TIME this 16<sup>th</sup> day of July, 2014.

SIGNED by the Mayor and Interim Acting Chief Administrative Officer this 16<sup>th</sup> day of July, 2014.

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Mayor

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Interim Acting CAO



## Schedule "A" (p. 1)

**Utility Services Bylaw #593/14 Fees and Charges:****A. Water Charges:**

- |   |                    |
|---|--------------------|
| 1. Municipal Services                       |                    |
| a) Monthly Flat Rate                        | \$35.00/month      |
| b) Monthly Inactive Flat Rate               | \$17.50/month      |
| 2. Institutional (Schools, Senior's Lodges) |                    |
| a) Bawlf School                             | \$250.00/month     |
| b) School Bus Barns                         | \$ 35.00/month     |
| c) Sanden Court                             | \$280.00/month     |
| 3. Bulk Water Sales                         |                    |
| a) Agricultural or Residential Rates        | \$4.40/cubic metre |
| b) Commercial Rate                          | \$8.80/cubic metre |
| 4. Reconnection Fee                         | \$40.00            |
| 5. Deposit                                  | \$50.00            |

**B. Sewer Charges:**

- |   |                |
|---|----------------|
| 1. Municipal Services   |                |
| a) Monthly Flat Rate  | \$32.00/month  |
| b) Monthly Inactive Flat Rate   | \$16.00/month  |
| 2. Institutional (Schools, Senior's Lodges)   |                |
| a) Bawlf School   | \$235.00/month |
| b) Sanden Court   | \$256.00/month |
| 3. Hourly Charge for Village Assistance with<br>the Owner's Portion of a Service Line |                |
| Minimum 1 hour charge   | \$30.00/hour   |
| 4. Deposit  | \$50.00        |

**C. Penalties:**

- |                           |            |
|---------------------------|------------|
| 1. Penalty after due date | 3% / month |
|---------------------------|------------|

**D. Administration Charges:**

- |   |         |
|---|---------|
| 1. Fee to Transfer Utility Arrears to Tax Account | \$40.00 |
|---|---------|

**E. Fines:****Schedule "A" (p. 2)****1. Contravention/Tampering/Damage – to a maximum of \$10,000/incident**

<b>Section #</b>	<b>Offence</b>	<b>Penalty (First Offence)</b>	<b>Penalty (Subsequent Offences)</b>
8	Failure to notify the Village Administration of work completed or failure to obtain approval by the Village before backfilling.	\$1000	\$1500
13	Prohibited connections made to a Service Line between the property line and the point of entry into the residence.	\$1000	\$1500
20	Failure to abide by limited or restricted use of water for any use for such time as Council deems advisable.	\$100	\$150
21	Turning, or attempting to turn, the water supply on or off from the Village supply system.	\$500	\$750
25	Discharging any flammable, explosive or other such material into the sanitary sewer system or water system.	\$5000	\$10,000
26	Connecting sub surface storms drains, roof drains or catch basins to the sanitary sewer system.	\$1000	\$1500
29	Connecting a Service Connection to a Municipal Utility Service or uncovering, opening, using, altering or disturbing a Service Connection or a Municipal Utility Service without written permission of the Village.	\$1000	\$1500
30	Breaking, damaging, destroying, defacing or tampering with any part of a Municipal Utility Service. Fine plus costs to repair damages.	\$1000	\$1500
31	Hindering or interrupting any employee of the Village or its contractors, servants and agents or workers, in the exercise of any of the powers or duties relating to a Municipal Utility Service.	\$500	\$750
32	Opening or closing any hydrant, stop-cock or hydrant chamber.	\$500	\$750
33	Obstructing free access to any hydrant, stop-cock or hydrant chamber.	\$100	\$150
34 & 35	Throwing or depositing any injurious, harmful or offensive matter into the water/water works system or the sanitary sewer system.	\$5000	\$10,000
34 & 35	Committing any willful damage to the water system or sanitary sewer system or pipes or encouraging damage to be done which in any way adversely affects the operation of the Systems, including the sewage lagoon. Fine plus costs to repair damages.	\$1000	\$1500
36	Entering, interrupting or cutting off the supply or discharge of any Municipal Utility Service.	\$1000	\$1500
	Contravention of any other clause in this Bylaw.	\$500	\$750



## Village of Bawlf

## Schedule "B"

**MUNICIPAL UTILITY SERVICE APPLICATION**

<b>Legal Description:</b>	<b>Street Address:</b>
<b>Lot(s):      Block:      Plan:</b>	
<b>Owner's Name(s):</b>	
<b>Owner's Mailing Address:</b>	
<b>Owner's Phone Number(s):</b>	
<b>Move In or Start Date of Service:</b>	<b>For Village Use:</b>

**Utility Service Application Criteria:**

1. Only the property Owners are eligible to apply for Municipal Utility Services.
2. Only Village employees or a duly authorized agent of the Village has the authority to turn the water supply on or off.
3. Only water and wastewater shall be discharged into the sanitary sewer system.
4. The Owner is responsible to be aware of the Village of Bawlf Utility Services Bylaw #593/14.

**Application Submitted to Village:**


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**Date**


---

**Signature of Property Owner**


---

**Signature of Property Owner**


---

**Print Name**


---

**Print Name**


---

**Approved By Village**





## Village of Bawlf

**INACTIVE UTILITY SERVICE APPLICATION**

<b>Utility Account Number:</b>	<b>Street Address:</b>
<b>Legal Description:</b>	
<b>Lot(s):</b>	<b>Block:</b>
<b>Plan:</b>	
<b>Owner's Name(s):</b>	
<b>Owner's Mailing Address:</b>	
<b>Owner's Phone Number(s):</b>	
<b>Start Date of Inactive Service:</b>	<b>Estimated Date of Return:</b>

## Inactive Service Criteria:

1. Owners are eligible to apply for Inactive Service Rates if the residence will be vacant or uninhabited for a minimum of three (3) months.
2. Owners must notify Administration at the Village Office upon return or new occupancy.
3. If the actual date of return is earlier than the estimated date of return, and this results in the inactive period being shorter than three (3) months, regular service rates will apply and the difference will be applied to the next utility invoice.
4. Note: the water supply will NOT be turned off during this period.

This agreement shall be effective:

Date

Signature of Property Owner

Signature of Property Owner

Print Name

Print Name

Approved By Village



## Village of Bawlf

Schedule "D"

**UTILITIES RENTAL AGREEMENT**

Utility Account Number:	Effective Date:
Legal Description: Lot(s):      Block:      Plan:	Street Address:
Owner's Name(s):	Renter's Name(s):
Owner's Mailing Address:	Renter's Mailing Address:
Owner's Phone Number(s):	Renter's Phone Number(s):

I, \_\_\_\_\_, being the owner of the property described above, hereby consent to having the Village of Bawlf utility billing forwarded to the renter at the renter's mailing address as noted above. **The utility billing shall be retained in my name, but forwarded in care of the renter.**

**I AM ALSO AWARE THAT:**

Any unpaid utility balances as per Sections 48 & 49 of Bylaw #593/14, are the responsibility of the owner and if arrears remain unpaid by either the renter or the property owner, balances not paid within the specified time will be transferred to the property tax account, plus administration fees and any penalties, knowing that amounts transferred to the tax roll are then subject to penalties applicable to unpaid taxes.

**Submitted to the Village Office:**\_\_\_\_\_  
Date\_\_\_\_\_  
Signature of Property Owner\_\_\_\_\_  
Signature of Property Owner\_\_\_\_\_  
Print Name\_\_\_\_\_  
Print Name\_\_\_\_\_  
Approved by Village



## Village of Bawlf

**MUNICIPAL UTILITY SERVICE DISCONNECTION**

Utility Account Number:	Street Address:
Legal Description:	
Lot(s):	Block: Plan:
Owner's Name(s):	Disconnection Date:
Owner's Mailing Address:	Owner's New Mailing Address:
Owner's Phone Number(s):	Owner's New Phone Number(s):

**Utility Service Disconnection Criteria:**

1. Any Arrears owing on this Utility Account are due and payable prior to the disconnection date entered above. Any unpaid amounts will be transferred to the property tax account and will be subject to the administration fees and penalties as per Bylaw #593/14.
2. The Owner(s) agree to provide a forwarding mailing address and phone numbers.

Submitted to the Village Office:

Date

Signature of Property Owner

Signature of Property Owner

Print Name

Print Name

Approved By Village



## VILLAGE OF BAWLF

### The Utility Services Bylaw

Bylaw No. 587/13

→ replacing this one.

A bylaw of the Village of Bawlf to provide public utilities and services and to determine the rates for the provision of these services.

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**WHEREAS** under the provisions of the Municipal Government Act, being the Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council has been granted the authority to pass bylaws for municipal purposes regarding public utilities and services provided by, or on behalf of the municipality, and;

**WHEREAS** the Village of Bawlf provides for a water supply and distribution system and a sanitary sewage collection and disposal system, and;

**WHEREAS** the Village of Bawlf has the authority to charge property owners for the public utilities and services being provided.

**NOW THEREFORE** the Council of the Village of Bawlf enacts as follows:

#### Citation

1. This bylaw may be cited as "The Utility Services Bylaw".

#### Definitions

2. In this bylaw:
  - a. "Arrears" means account balance which is unpaid after the due date shown on the invoice;
  - b. "Bulk Water" means water available for purchase by means of Customers filling privately owned water trucks or tanks at a site established and metered by the Village;
  - c. "Council" means the Council of the Village of Bawlf;
  - d. "Curb Stop" means a water control valve installed on a Service Connection located close to the property line;
  - e. "Customer" means a person purchasing a utility service for the person's own use;
  - f. "Inactive Service" means a service that is unused for a specified period of time;
  - g. "Municipal Utility Service" means a water or sewer service provided by the municipality;

**Fines**

53. Any person who contravenes a provision of this Bylaw may be guilty of an offense and subject to a fine of not more than \$10,000.00.

**Repeal**

54. Bylaws #425/85 and #439/87 are hereby repealed. Repealing 587/13 now.

**Effective Date**

55. This bylaw shall take effect on the day of the final passing thereof.


READ A FIRST TIME this 20<sup>th</sup> day of February, 2013.

READ A SECOND TIME this 20<sup>th</sup> day of March, 2013.

READ A THIRD TIME this 20<sup>th</sup> day of March, 2013.

} current meeting date  
↑

SIGNED by the Mayor and Chief Administrative Officer this 20<sup>th</sup> day of March, 2013.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer