



AGENDA

Regular Meeting of Council of the Village of Bawlf in the Province of Alberta

Wednesday, May 20, 2015 – 7:00 p.m.

Council Chambers

1. CALL TO ORDER

2. DELEGATIONS

Brian King, Auditor – 2014 Financial Statement Review

3. GENERAL GOVERNMENT

a) Agenda May 20, 2015

Motion to adopt as presented

b) Minutes of the Regular Meeting of Council April 15, 2015

Motion to adopt as presented

c) Minutes of the Special Meeting of Council April 21, 2015

Motion to adopt as presented

d) Accounts Payable – April 1, 2015 to April 30, 2015

General Cheques 20150102 – 20150151 and Payroll Cheques 20150128-20150150

Motion to accept as information

e) Financial Statement – April 30, 2015

Motion to accept for information

4. NEW BUSINESS

a) Thurber Engineering Proposal – Sewage Lagoon Groundwater Assessment and Monitoring Program

Motion

b) Council Representative for Boards & Committees

Motion

c) Change in Number of Village Councillors

Motion

d) 2015 Draft Operating Budget Review/Approval

Motion

e) 2015 Tax Rate Bylaw No. 599/15

Motion

5. STANDING REPORTS

a) Mayor's Report

b) Interim Acting CAO's Report

c) Public Works Report

d) Board Reports:

- Bawlf & District Recreation Association
- Shirley McClellan Regional Water Services Commission
- Regional Emergency Management Services Liaison

Motion

CORRESPONDENCE

- Minutes of the Camrose and District Support Services Board Meeting
- BRSD Newsletter
- Alberta Gov't – Seniors' Week
- 3068 South Alberta Light Horse Royal Canadian Army Cadet Corps Letter
- Battle River Watershed Newsletter
- PRL Annual Report 2014

6. In Camera Labor

7. ADJOURNMENT



MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF

In the Province of Alberta held on
Wednesday April 15, 2015 at 7:00 p.m.
In the Bawlf Village Office

PRESENT:

Mayor J. Tessari – arrived at 7:52 pm
Deputy Mayor L. Thompson
Councillor R. Mohan
Councillor B. Wells
Councillor Genio – No Show
Acting CAO T. M. Stewart

1. CALL TO ORDER

Deputy Mayor L. Thompson called the meeting to order at 7:02 pm.

2. DELEGATIONS

3. GENERAL GOVERNMENT

a) *AGENDA*

Motion 49/15 Moved by Councillor Wells to adopt the agenda as presented.
CARRIED

b) *MINUTES OF THE REGULAR MEETING OF COUNCIL HELD March 18 ,2015*

Motion 50/15 Moved by Councillor Wells to adopt the Minutes of the Regular Meeting of Council March 18, 2015.
CARRIED

c) *ACCOUNTS PAYABLE MARCH 1, 2015 - MARCH 31 ,2015*

Motion 51/15 Moved by Councillor Mohan to accept the Accounts Payable register for March 1 to March 31, 2015, General Cheques, as information.
CARRIED

d) *FINANCIAL STATEMENT – MARCH 31, 2015*

Motion 52/15 Moved by Deputy Mayor Thompson to accept the March 2015 Financial Statement as information.
CARRIED

4. NEW BUSINESS

a) *Fire Services Shared Service Agreement & Memorandum of Understanding*

Motion 53/15 Moved By Councillor Mohan to approve the revised Fire Services Shared Service Agreement & Memorandum of Understanding.
CARRIED

- b) Bawlf Public Library Committee Meetings – Removal of Councillor Representative
Motion 54/15 Moved By Deputy Mayor Thompson to approve the Bawlf Public Library's request to discontinue having a Council representative attend their meetings.

CARRIED

- c) Jubilee Park Campground

Motion 55/15 Moved By Deputy Mayor Thompson to increase the nightly campground fees from \$15 per night to \$20 for non-electrical sites and \$25 for electrical sites, to explore firewood options via the Lions Club or through the Bawlf County Store, discuss signage with the Bawlf Country Store and to research cost and process for upgrading individual camp sites. Council has also passed the motion to pay the Bawlf Country Store, 10% of the campground revenue on an annual basis in October.

CARRIED

- d) Five Year Plan Direction for Water Treatment Plant Upgrade

Motion 56/15 Moved By Councillor Mohan to direct Administration to proceed with Focus' original Alternative B quote for the water treatment plant upgrade.

CARRIED

- e) 2015 Draft Budget Review

Motion 57/15 Moved By Mayor Tessari to direct Administration to investigate reserve potential for future projects and a budget meeting is scheduled for April 21, 2015 at 7:00pm to approve budget and tax rate bylaw.

CARRIED

- f) Proposed Fire Department Reserves

Motion 58/15 Moved By Councillor Mohan to add the \$25,000 reserve for the Fire Department to the 2015 draft budget pending final approval of the 2015 budget.

CARRIED

5. STANDING REPORTS

- a) MAYOR'S REPORT – n/a

- b) ACTING CAO'S REPORT

- c) PUBLIC WORKS DIRECTOR'S REPORT

- d) Board Reports:

- Bawlf & District Recreation Association
- Shirley McClellan Regional Water Services Commission
- Regional Emergency Management Services Liaison
- Bawlf Public Library Board

Motion 59/15 Moved By Deputy Mayor Thompson to accept the Standing Reports for March 2015 for information.

CARRIED

6. CORRESPONDENCE

Motion 60/15 Moved By Mayor Tessari to accept the correspondence for information.

CARRIED

7. IN CAMERA

Labour

Motion 61/15 Moved By Deputy Mayor to go "in camera" at 8:37 pm.

Motion 62/15 Moved By Mayor Tessari to come out of "in camera" at 8:55 pm.

8. ADJOURNMENT

Meeting was adjourned at 9:09pm.

MAYOR- JOHN TESSARI



ACTING CAO – TRACY M. STEWART

DATE



DATE



MINUTES OF THE SPECIAL MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF

In the Province of Alberta held on
Tuesday April 21, 2015 at 7:00 p.m.
In the Bawlf Village Office

PRESENT:

Mayor J. Tessari
Deputy Mayor L. Thompson
Councillor R. Mohan
Councillor B. Wells
Councillor Genio-Not Present
Acting CAO T. M. Stewart

1. CALL TO ORDER

Mayor Tessari called the meeting to order at 7:05 pm.

2. DELEGATIONS

3. GENERAL GOVERNMENT

a) *AGENDA*

Motion 63/15 Moved by Mayor Tessari to adopt the agenda as presented.

CARRIED

4. NEW BUSINESS

a) *2015 INTERIM OPERATING BUDGET*

Motion 64/15 Moved By Mayor Tessari that a future budget meeting will be held on Tuesday April 28, 2015 at 7:00pm.

CARRIED

b) *MASTER RATES BYLAW NO. 601/15*

Motion 65/15 Moved By Deputy Mayor Thompson to approve first reading of Master Rates Bylaw No. 601/15, amendment for campground rate increase.

CARRIED

Motion 66/15 Moved By Councillor Mohan to approve second reading of Master Rates Bylaw No. 601/15, amendment for campground rate increase.

CARRIED

Motion 67/15 Moved By Councillor Wells to proceed to third reading of Master Rates Bylaw No. 601/15, amendment for campground rate increase.

CARRIED

Motion 68/15 Moved By Deputy Mayor Thompson to approve third and final reading of Master Rates Bylaw No. 601/15, amendment for campground rate increase.

CARRIED

5. ADJOURNMENT

Meeting was adjourned at 8:08 pm.

MAYOR- JOHN TESSARI

Tracy M. Stewart
ACTING CAO – TRACY M. STEWART

DATE

May 20, 2015
DATE

VILLAGE OF BAWLF

Page 1 of 3

Cheque Listing For Council

2015-May-11
10:26:57AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20150102	2015-04-07	AUMA	2015VFIS-16	PAYMENT COUNCIL/FIREFIGHTER PREMIU	720.00	720.00
20150103	2015-04-07	BAWLF LIONS CLUB	MARCH15	PAYMENT 2014 COMMUNITY HALL RECONI	7,402.00	7,402.00
20150104	2015-04-07	CAMROSE CYCLE	150032	PAYMENT LANDSCAPE BLADE (BOBCAT)	262.45	262.45
20150105	2015-04-07	DAYSLAND AUTO & FARM	708-319286	PAYMENT SHOP SUPPLIES	32.25	32.25
20150106	2015-04-07	DAYSLAND PLUMBING & HEATING	1278	PAYMENT POWER AUGER-BORSON	693.00	693.00
20150107	2015-04-07	FOR LANDS SAKE ENVIRONMENTAL INC.	16-103	PAYMENT GST-TANK SITE REMEDIATION F	241.89	241.89
20150108	2015-04-07	FRIEND, KEITH	MARCH2015	PAYMENT WATER SAMPLING	1,552.56	1,552.56
20150109	2015-04-07	MOHAN, RYAN P.E.	MARCH2015	PAYMENT MARCH MEETINGS	190.00	190.00
20150110	2015-04-07	MUNIWARE	20141957	PAYMENT PAYROLL TRAINING	223.13	223.13
20150111	2015-04-07	RECEIVER GENERAL	MARCH2015	PAYMENT SOURCE DEDUCTIONS FOR MAI	4,029.06	4,029.06
20150112	2015-04-07	TAXERVICE	14000	PAYMENT TAX ARREARS-MILBURY,BOWEI	355.25	355.25
20150113	2015-04-07	TESSARI, JOHN	MARCH2015	PAYMENT MARCH MEETINGS	230.00	230.00
20150114	2015-04-07	THE SOAP STOP	397656	PAYMENT SUPPLIES FOR COMMUNITY HA	222.88	222.88
20150115	2015-04-07	THOMPSON, LEONARD R	MARCH2015	PAYMENT MARCH MEETINGS	190.00	190.00
20150116	2015-04-07	WELLS, BRUCE F	MARCH2015	PAYMENT MARCH MEETINGS	270.00	270.00
20150117	2015-04-14	ALBERTA ANIMAL SERVICES	1153	PAYMENT REGULAR PATROLS	339.75	339.75
20150118	2015-04-14	ALBERTA TRAFFIC SUPPLY	110041454	PAYMENT YIELD SIGN	58.43	58.43
20150119	2015-04-14	CAMROSE CYCLE	150970	PAYMENT BOBCAT-REPAIR HYDRAULIC FI	161.41	161.41
20150120	2015-04-14	COUNTY ENVIRO PICKUP	3812	PAYMENT GARBAGE COLLECTION APRIL	2,387.67	2,387.67
20150121	2015-04-14	ELECTRO TEL	66046 99044 99047	PAYMENT TOSHIBA COLOR TOSHIBA - B&W TOSHIBA-COLOR USAGE	252.00 157.50 8.48	417.98
20150122	2015-04-14	EPCOR	APRIL2015	PAYMENT OLD HALL POWER	153.99	153.99
20150123	2015-04-14	KAPLER'S HARDWARE LTD.	26512	PAYMENT SHOP SUPPLIES	72.37	72.37
20150124	2015-04-14	MUNIWARE	20150136	PAYMENT MONTHLY SUPPORT	302.26	302.26

VILLAGE OF BAWLF

Page 2 of 3

Cheque Listing For Council

2015-May-11
10:26:57AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20150125	2015-04-14	STERLING WATER CONDITIONING LTD.	15993	PAYMENT CHLORINE BLEACH	504.00	504.00
20150126	2015-04-14	TELUS COMMUNICATIONS INC.	APRIL2015	PAYMENT 373-2174	91.90	91.90
20150127	2015-04-14	UFA	1604809090 201075532 300804137 94759569	PAYMENT INTEREST CHARGE PROPANE-FORD 770 PAINT & HOOK BOLT CARDLOCK INVOICE	2.23 193.20 33.86 419.43	648.72
20150132	2015-04-15	TELUS COMMUNICATIONS INC.	APR2015OFFIC	PAYMENT OFFICE PHONE	521.38	521.38
20150133	2015-04-27	A-1 SUPPLY	202690	PAYMENT 5/8 CABLE CLAMP-LAGOON GAT	6.30	6.30
20150134	2015-04-27	AMSC INSURANCE SERVICES LTD.	MAY2015	PAYMENT MAY 2015	537.40	537.40
20150135	2015-04-27	AMSC, (ALBERTA MUNICIPAL SERVICES CORP)	15-1006716 CR14-1004412 MARCH15	PAYMENT POWER CREDIT BACK DOUBLE PAID INV POWER FEB 2015	2,767.57 (2,840.78) 2,685.51	2,612.30
20150136	2015-04-27	ANKERTON GAS CO-OP	1252286 1252653 1252756 1252771 1252776	PAYMENT NATURAL GAS - RURAL PUMP H NATURAL GAS - FIRE HALL NATURAL GAS - LIFT STATION NATURAL GAS - WATER HOUSE NATURAL GAS - OFFICE	35.41 174.12 43.30 93.75 84.51	431.09
20150137	2015-04-27	BERGQUIST, TANYA	105	PAYMENT LUNCH FOR ROLES & RESP. WC	65.65	65.65
20150138	2015-04-27	BROWNLEE LLP	413410	PAYMENT CAO CONTRACT	131.04	131.04
20150139	2015-04-27	HAUSER HOME HARDWARE	316436	PAYMENT WATER HEATER & PAINT	277.36	277.36
20150140	2015-04-27	KAPLER'S HARDWARE LTD.	27375	PAYMENT TOILET REPAIR KIT	19.41	19.41
20150141	2015-04-27	MUNIWARE	20150277	PAYMENT MAY SUPPORT	302.26	302.26
20150142	2015-04-27	SS AUTOWORKS	2225	PAYMENT REPAIR GRASSHOPPER LAWNM	94.50	94.50
20150143	2015-04-27	STREBS AUTO IND SUPPLY	625-133972	PAYMENT NAPA BULK - DRAINAGE	6.24	6.24
20150144	2015-04-27	THE SOAP STOP	399018	PAYMENT CAMPGROUND SUPPLIES	409.40	409.40
20150145	2015-04-27	UFA	300806850	PAYMENT CONDUIT & CMPD PIPE JOINT	131.13	131.13
20150146	2015-04-29	FRIEND, KEITH	APRIL2015	PAYMENT WATER SAMPLING	491.70	491.70
20150151	2015-04-29	RECEIVER GENERAL	APRIL2015	PAYMENT APRIL 2015 SOURCE DEDUCTIO	4,389.87	4,389.87

VILLAGE OF BAWLF

Page 3 of 3

Cheque Listing For Council

2015-May-11
10:26:57AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					

Total 32,179.98

*** End of Report ***

VILLAGE OF BAWLF

Page 1 of 1

Cheque Listing For Council

2015-May-11
10:27:41AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20150128	2015-04-15					2,420.74
20150129	2015-04-15					773.10
20150130	2015-04-15					1,121.86
20150131	2015-04-15					1,043.27
20150147	2015-04-29					2,251.52
20150148	2015-04-29					859.47
20150149	2015-04-29					1,209.06
20150150	2015-04-29					1,426.86

Total 11,105.88

*** End of Report ***

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

Page 1 of 11
2015-May-11
10:29:14AM

General Ledger	Description	April 2015 Actual	2015 YTD Actual	2015 Budget	2015 Budget Remaining \$
TAX REVENUE					
1-00-110	TAXES - RESIDENTIAL	0.00	0.00	0.00	0.00
1-00-111	TAXES - RESIDENTIAL VACANT	0.00	0.00	0.00	0.00
1-00-112	TAXES - COMMERCIAL	0.00	0.00	0.00	0.00
1-00-113	TAXES - COMMERCIAL VACANT	0.00	0.00	0.00	0.00
1-00-114	TAXES - INDUSTRIAL	0.00	0.00	0.00	0.00
1-00-115	TAXES - AGRICULTURE	0.00	0.00	0.00	0.00
1-00-116	GRANTS IN LIEU	0.00	0.00	0.00	0.00
1-00-120	ASFF SCHOOL REQUISITION	0.00	0.00	0.00	0.00
1-00-190	TAXES - LINEAR	0.00	0.00	0.00	0.00
1-00-240	GRANTS IN LIEU	0.00	0.00	0.00	0.00
1-00-510	PENALTIES & COSTS ON TAXES	0.00	(5,570.82)	0.00	5,570.82
*	TOTAL TAX REVENUE	0.00	(5,570.82)	0.00	5,570.82
INVESTMENT REVENUE					
1-00-550	RETURN ON INVESTMENTS	0.00	(100.55)	0.00	100.55
*	TOTAL INVESTMENT REVENUE	0.00	(100.55)	0.00	100.55
GENERAL REVENUE					
1-12-410	SALE OF SERVICES	(60.00)	(100.00)	0.00	100.00
1-12-590	INSURANCE RECOVERY	0.00	(131.65)	0.00	131.65
1-12-595	LIBRARY BOARD UTILITY RECOVERY	0.00	0.00	0.00	0.00
1-12-741	MISCELLANEOUS FEES	0.00	0.00	0.00	0.00
*	TOTAL GENERAL REVENUE	(60.00)	(231.65)	0.00	231.65
GRANTS					
1-12-730	FEDERAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-740	PROVINCIAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-12-840	PROVINCIAL CONDITIONAL GRANTS	(84,577.00)	(273,960.00)	0.00	273,960.00
1-12-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
*	TOTAL GRANTS	(84,577.00)	(273,960.00)	0.00	273,960.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	April 2015 Actual	2015 YTD Actual	2015 Budget	2015 Budget Remaining \$
FIRE REVENUE					
1-23-110	SPECIAL TAX - FIRE	0.00	0.00	0.00	0.00
1-23-410	FIRE FIGHTING FEES CHARGED	0.00	0.00	0.00	0.00
1-23-411	MOTOR VEHICLE ACCIDENT FEES CHARGED	0.00	0.00	0.00	0.00
1-23-412	MUTUAL AIDE PROVIDED	0.00	0.00	0.00	0.00
1-23-430	FIRE EXPENSES RECOVERED	0.00	(3,203.02)	0.00	3,203.02
1-23-530	FIRE EXPENSES RECOVERED	0.00	0.00	0.00	0.00
1-23-570	FIRE DEPARTMENT DONATIONS	0.00	0.00	0.00	0.00
1-23-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-23-850	COUNTY GRANT - SHARED SERVICE	0.00	(7,650.00)	0.00	7,650.00
1-23-851	FIRE TRAINING - SHARED	0.00	(1,000.00)	0.00	1,000.00
1-23-852	PAGER MAINTENANCE - SHARED	0.00	(500.00)	0.00	500.00
1-23-853	FIREFIGHTER INSURANCE - SHARED	0.00	0.00	0.00	0.00
1-23-854	PROTECTIVE EQUIPMENT - SHARED	0.00	0.00	0.00	0.00
1-23-855	COUNTY OWNED TRUCK	0.00	0.00	0.00	0.00
1-23-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
1-23-921	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
1-23-940	TRANSFER FROM CAPITAL RESERVES	0.00	0.00	0.00	0.00
*	TOTAL FIRE REVENUE	0.00	(12,353.02)	0.00	12,353.02
BYLAW REVENUE					
1-26-525	DOG LICENSES	(220.00)	(1,680.00)	0.00	1,680.00
1-26-530	BYLAW FINES	0.00	0.00	0.00	0.00
1-26-845	PROVINCIAL GRANT OPERATING	0.00	0.00	0.00	0.00
*	TOTAL BYLAW REVENUE	(220.00)	(1,680.00)	0.00	1,680.00
ROADS & STREETS					
1-32-110	SPECIAL TAX - STREET IMPROVEMENT	0.00	0.00	0.00	0.00
1-32-410	SALE OF GOODS & SERVICES	0.00	(200.00)	0.00	200.00
1-32-590	FRANCHISE FEES FORTIS	(466.22)	(1,985.24)	0.00	1,985.24
1-32-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-32-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-32-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
1-37-840	PROVINCIAL CAPITAL GRANT	0.00	0.00	0.00	0.00
*	TOTAL ROADS & STREETS	(466.22)	(2,185.24)	0.00	2,185.24

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	April 2015 Actual	2015 YTD Actual	2015 Budget	2015 Budget Remaining \$
WATER REVENUE					
1-41-410	MONTHLY WATER FEES	(6,480.00)	(19,054.42)	0.00	19,054.42
1-41-412	BULK WATER SALES	(312.84)	(312.84)	0.00	312.84
1-41-511	WATER PENALTIES	(526.94)	(1,329.40)	0.00	1,329.40
1-41-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00
1-41-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL WATER REVENUE	(7,319.78)	(20,696.66)	0.00	20,696.66
SEWER REVENUE					
1-42-410	MONTHLY SEWER FEES	(5,835.00)	(17,152.47)	0.00	17,152.47
1-42-511	SEWER PENALTIES	0.00	0.00	0.00	0.00
1-42-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-42-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-42-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00
*	TOTAL SEWER REVENUE	(5,835.00)	(17,152.47)	0.00	17,152.47
WASTE MANAGEMENT REVENUE					
1-43-410	MONTHLY GARBAGE FEES	(2,148.00)	(6,311.60)	0.00	6,311.60
1-43-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00
1-43-412	MONTHLY RECYCLING FEES	0.00	0.18	0.00	(0.18)
*	TOTAL WASTE MANAGEMENT REVENUE	(2,148.00)	(6,311.42)	0.00	6,311.42
CAMROSE & DISTRICT SUPPORT SER					
1-51-590	REVENUE - OWN SOURCES	0.00	0.00	0.00	0.00
1-51-840	PROVINCIAL CONDITIONAL GRANT	0.00	0.00	0.00	0.00
*	TOTAL CAMROSE & DISTRICT SUPPO	0.00	0.00	0.00	0.00
CEMETERY REVEUE					
1-56-410	SALE OF CEMETERY PLOTS	0.00	0.00	0.00	0.00
1-56-570	CEMETERY DONATIONS	0.00	(150.00)	0.00	150.00
1-56-571	CEMETERY MAINTENANCE REVENUE	0.00	0.00	0.00	0.00
*	TOTAL CEMETERY REVEUE	0.00	(150.00)	0.00	150.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	April 2015 Actual	2015 YTD Actual	2015 Budget	2015 Budget Remaining \$
DEVELOPMENT REVENUE					
1-61-410	DEVELOPMENT PERMITS & CHARGES	0.00	(100.00)	0.00	100.00
*	TOTAL DEVELOPMENT REVENUE	0.00	(100.00)	0.00	100.00
LAND SALES					
1-66-410	LAND SALES	0.00	(25,081.45)	0.00	25,081.45
*	TOTAL LAND SALES	0.00	(25,081.45)	0.00	25,081.45
PARKS & RECREATION REVENUE					
1-72-110	SPECIAL TAX - RECREATION & PARKS	0.00	0.00	0.00	0.00
1-72-410	SALE OF SERVICES - FEES & CHARGES	0.00	0.00	0.00	0.00
1-72-560	PARK & CAMPGROUND RENTALS	(175.00)	(175.00)	0.00	175.00
1-72-570	PARK DONATIONS	0.00	0.00	0.00	0.00
1-72-590	INSURANCE RECOVERY	0.00	0.00	0.00	0.00
1-72-595	REC. BOARD UTILITIES RECOVERY	0.00	0.00	0.00	0.00
1-72-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-72-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00
1-72-850	COUNTY CONDITIONAL GRANTS	0.00	(9,559.00)	0.00	9,559.00
*	TOTAL PARKS & RECREATION REVEN	(175.00)	(9,734.00)	0.00	9,734.00
CULTURE REVENUE					
1-74-560	HALL RENTALS	6,722.00	4,897.00	0.00	(4,897.00)
1-74-570	HALL DONATIONS	0.00	0.00	0.00	0.00
1-74-590	INSURANCE RECOVERY	0.00	0.00	0.00	0.00
1-74-593	SPECIAL EVENT REVENUES	0.00	0.00	0.00	0.00
*	TOTAL CULTURE REVENUE	6,722.00	4,897.00	0.00	(4,897.00)
RESERVE TRANSFERS					
1-97-920	TRANSFER FROM RESERVES	0.00	0.00	0.00	0.00
*	TOTAL RESERVE TRANSFERS	0.00	0.00	0.00	0.00
**	TOTAL REVENUE	(94,079.00)	(370,410.28)	0.00	370,410.28

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	April 2015 Actual	2015 YTD Actual	2015 Budget	2015 Budget Remaining \$
COUNCIL EXPENSES					
2-11-130	COUNCIL - PAYROLL DEDUCTIONS	0.00	0.00	0.00	0.00
2-11-150	COUNCIL REMUNERATION	880.00	2,600.00	0.00	(2,600.00)
2-11-211	COUNCIL TRAVEL & SUBSISTENCE	0.00	0.00	0.00	0.00
2-11-214	COUNCIL PROFESSIONAL DEVT	0.00	0.00	0.00	0.00
*	TOTAL COUNCIL EXPENSES	880.00	2,600.00	0.00	(2,600.00)
ADMINISTRATION EXPENSE					
2-12-110	ADMINISTRATION - SALARIES	8,692.84	33,461.48	0.00	(33,461.48)
2-12-130	ADMINISTRATION - PAYROLL DEDUCTIONS	679.97	2,620.52	0.00	(2,620.52)
2-12-131	EMPLOYEE BENEFITS	614.32	2,271.59	0.00	(2,271.59)
2-12-211	TRAVEL & SUBSISTENCE	62.52	62.52	0.00	(62.52)
2-12-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	1,315.87	0.00	(1,315.87)
2-12-600	BAD DEBTS	0.00	0.00	0.00	0.00
*	TOTAL ADMINISTRATION EXPENSE	10,049.65	39,731.98	0.00	(39,731.98)
OFFICE OPERATIONS					
2-12-215	FREIGHT & POSTAGE	0.00	397.78	0.00	(397.78)
2-12-217	TELEPHONE/INTERNET	296.02	1,442.86	0.00	(1,442.86)
2-12-220	ADVERTIZING & PRINTING	0.00	0.00	0.00	0.00
2-12-225	VILLAGE PROMOTIONS	0.00	0.00	0.00	0.00
2-12-230	PROFESSIONAL & CONSULTING SERVICES	340.00	340.00	0.00	(340.00)
2-12-231	AUDITING SERVICES	0.00	0.00	0.00	0.00
2-12-232	ASSESSMENT SERVICES	0.00	4,263.45	0.00	(4,263.45)
2-12-233	ASSESSMENT REVIEW BOARD	0.00	0.00	0.00	0.00
2-12-234	LEGAL SERVICES	124.80	124.80	0.00	(124.80)
2-12-237	COMPUTER SOFTWARE	0.00	2,774.48	0.00	(2,774.48)
2-12-250	OFFICE REPAIRS & MAINTENANCE	0.00	165.16	0.00	(165.16)
2-12-253	TECHNICAL SUPPORT	788.24	2,623.48	0.00	(2,623.48)
2-12-258	OFFICE JANITORIAL CONTRACT	0.00	540.00	0.00	(540.00)
2-12-274	INSURANCE	480.00	10,622.92	0.00	(10,622.92)
2-12-341	LAND TITLES SERVICES	0.00	0.00	0.00	0.00
2-12-510	OFFICE SUPPLIES	398.08	1,169.54	0.00	(1,169.54)
2-12-511	MISCELLANEOUS	0.00	0.00	0.00	0.00
2-12-519	OTHER SERVICES	0.00	0.00	0.00	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	April 2015 Actual	2015 YTD Actual	2015 Budget	2015 Budget Remaining \$
2-12-540	UTILITIES	796.86	1,408.80	0.00	(1,408.80)
2-19-150	ELECTION FEES	0.00	0.00	0.00	0.00
*	TOTAL OFFICE OPERATIONS	3,224.00	25,873.27	0.00	(25,873.27)
ADMIN-CAPITAL					
2-12-762	CAPITAL PURCHASES	0.00	85.67	0.00	(85.67)
2-12-790	ADMINISTRATION-AMORTIZATION	0.00	0.00	0.00	0.00
*	TOTAL ADMIN-CAPITAL	0.00	85.67	0.00	(85.67)
REQUISITIONS					
2-13-750	REQUISITION - SCHOOL	0.00	19,752.72	0.00	(19,752.72)
2-13-759	DAVE KNIPE MEMORIAL LIBRARY	0.00	0.00	0.00	0.00
*	TOTAL REQUISITIONS	0.00	19,752.72	0.00	(19,752.72)
FIRE EXPENSES					
2-23-148	IN-SERVICE TRAINING	0.00	0.00	0.00	0.00
2-23-159	HONORARIUMS - ANNUAL & HOURLY	0.00	0.00	0.00	0.00
2-23-211	TRAVEL & SUBSISTENCE	0.00	0.00	0.00	0.00
2-23-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	0.00	0.00	0.00
2-23-215	FREIGHT & POSTAGE	0.00	0.00	0.00	0.00
2-23-217	TELEPHONE	97.54	671.47	0.00	(671.47)
2-23-220	ADVERTIZING & PRINTING	0.00	0.00	0.00	0.00
2-23-225	PUBLIC RELATIONS & PROMOTIONS	(1,738.75)	(1,416.89)	0.00	1,416.89
2-23-250	FIREHALL REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00
2-23-251	VILLAGE TRUCK REPAIRS	0.00	0.00	0.00	0.00
2-23-252	COUNTY TRUCK REPAIRS	0.00	0.00	0.00	0.00
2-23-253	PAGER REPAIRS	0.00	0.00	0.00	0.00
2-23-254	PROTECTIVE EQUIPMENT & REPAIRS	0.00	0.00	0.00	0.00
2-23-270	CONTRACTED SERVICES	0.00	0.00	0.00	0.00
2-23-274	INSURANCE	240.00	1,948.98	0.00	(1,948.98)
2-23-510	GOODS & SUPPLIES	0.00	39.98	0.00	(39.98)
2-23-511	MISCELLANEOUS	0.00	0.00	0.00	0.00
2-23-512	SMALL EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00
2-23-521	FUEL & LUBE	110.50	110.50	0.00	(110.50)
2-23-540	FIRE HALL POWER	220.49	402.73	0.00	(402.73)
2-23-541	FIRE HALL NATURAL GAS	165.83	936.49	0.00	(936.49)
2-23-750	DISPATCH AGREEMENT	0.00	0.00	0.00	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	April 2015 Actual	2015 YTD Actual	2015 Budget	2015 Budget Remaining \$
2-23-751	MUTUAL AIDE RESPONSE CHARGES	0.00	0.00	0.00	0.00
2-23-920	TRANSFER TO RESERVES	0.00	0.00	0.00	0.00
2-00-910	GAIN/LOSS ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00
* TOTAL FIRE EXPENSES		(904.39)	2,693.26	0.00	(2,693.26)
BYLAW ENFORCEMENT					
2-26-270	BYLAW ENFORCEMENT OFFICER	323.57	1,284.86	0.00	(1,284.86)
2-26-234	LEGAL SERVICES	0.00	0.00	0.00	0.00
2-26-510	BYLAW SUPPLIES	0.00	406.36	0.00	(406.36)
* TOTAL BYLAW ENFORCEMENT		323.57	1,691.22	0.00	(1,691.22)
FIRE - CAPITAL					
2-23-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00
2-23-790	FIRE - AMORTIZATION	0.00	0.00	0.00	0.00
* TOTAL FIRE - CAPITAL		0.00	0.00	0.00	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	April 2015 Actual	2015 YTD Actual	2015 Budget	2015 Budget Remaining \$
PUBLIC WORKS SALARIES & WAGES					
2-32-110	PW - SALARIES	3,723.20	12,251.20	0.00	(12,251.20)
2-32-130	PW - PAYROLL DEDUCTIONS	289.85	957.74	0.00	(957.74)
2-32-131	EMPLOYEE BENEFITS	321.69	1,307.25	0.00	(1,307.25)
*	TOTAL PUBLIC WORKS SALARIES &	4,334.74	14,516.19	0.00	(14,516.19)
PUBLIC WORKS OPERATIONS					
2-32-217	TELEPHONE	0.00	0.00	0.00	0.00
2-32-230	PROFESSIONAL CONSULTING	0.00	0.00	0.00	0.00
2-32-250	ROADWAY REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00
2-32-270	CONTRACTED SERVICES	0.00	0.00	0.00	0.00
2-32-274	INSURANCE	0.00	1,579.54	0.00	(1,579.54)
2-32-510	GOODS & SUPPLIES	763.14	4,781.02	0.00	(4,781.02)
2-32-511	MISCELLANEOUS GENERAL SERVICES	0.00	2,145.17	0.00	(2,145.17)
2-32-521	FUEL & LUBE	472.95	2,091.11	0.00	(2,091.11)
2-32-540	UTILITIES - STREET LIGHTS	2,360.93	3,671.42	0.00	(3,671.42)
2-32-762	CAPITAL	0.00	1,755.00	0.00	(1,755.00)
2-32-790	PUBLIC WORKS AMORTIZATION	0.00	0.00	0.00	0.00
*	TOTAL PUBLIC WORKS OPERATIONS	3,597.02	16,023.26	0.00	(16,023.26)
DRAINAGE					
2-37-250	DRAINAGE - REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00
2-37-230	PROFESSIONAL & CONSULTING SERVICES	0.00	0.00	0.00	0.00
2-37-750	REQUISITION - DRAINAGE	0.00	0.00	0.00	0.00
*	TOTAL DRAINAGE	0.00	0.00	0.00	0.00
WATER OPERATIONS					
2-41-110	SALARIES & WAGES - WATER	499.20	602.27	0.00	(602.27)
2-41-130	CPP, EI CONTRIBUTIONS - WATER	37.07	37.07	0.00	(37.07)
2-41-211	TRAVEL & SUBSISTENCE - WATER	27.56	27.56	0.00	(27.56)
2-41-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	0.00	0.00	0.00
2-41-217	TELEPHONE	103.07	303.68	0.00	(303.68)
2-41-224	MUNICIPAL MEMBERSHIP	0.00	0.00	0.00	0.00
2-41-230	PROFESSIONAL & CONSULTING SERVICES	0.00	0.00	0.00	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	April 2015 Actual	2015 YTD Actual	2015 Budget	2015 Budget Remaining \$
2-41-240	CUSTOMER BILLING	0.00	0.00	0.00	0.00
2-41-250	REPAIRS & MAINTENANCE	0.00	187.93	0.00	(187.93)
2-41-270	WATER - CONTRACT	2,016.70	6,066.97	0.00	(6,066.97)
2-41-274	INSURANCE PREMIUMS	0.00	6,023.79	0.00	(6,023.79)
2-41-510	GOODS & SUPPLIES	480.00	1,570.46	0.00	(1,570.46)
2-41-540	UTILITIES	1,292.17	2,349.00	0.00	(2,349.00)
2-41-750	REQUISITION - SMRWSC	0.00	2,650.74	0.00	(2,650.74)
2-41-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00
2-41-790	WATER SYSTEM - AMORTIZATION	0.00	0.00	0.00	0.00
* TOTAL WATER OPERATIONS		4,455.77	19,819.47	0.00	(19,819.47)
SEWER OPERATIONS					
2-42-000	OTHER - DAYS/LAND DRAINAGE	0.00	0.00	0.00	0.00
2-42-110	SALARIES & WAGES - SEWER	166.40	166.40	0.00	(166.40)
2-42-130	CPP, EI CONTRIBUTIONS - WATER	12.36	12.36	0.00	(12.36)
2-42-211	TRAVEL & SUBSISTENCE	0.00	0.00	0.00	0.00
2-42-214	MEMBERSHIPS & PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	0.00
2-42-217	TELEPHONE	87.54	453.23	0.00	(453.23)
2-42-230	PROFESSIONAL & CONSULTING - SEWER	0.00	5,000.00	0.00	(5,000.00)
2-42-240	CUSTOMER BILLING	0.00	0.00	0.00	0.00
2-42-250	REPAIRS & MAINTENANCE - SEWER	660.00	1,955.00	0.00	(1,955.00)
2-42-270	SEWER - CONTRACT	0.00	0.00	0.00	0.00
2-42-274	INSURANCE PREMIUMS	0.00	541.63	0.00	(541.63)
2-42-410	BANK LOAN	0.00	0.00	0.00	0.00
2-42-510	GOODS & SUPPLIES	24.07	24.07	0.00	(24.07)
2-42-540	UTILITIES	561.61	1,354.45	0.00	(1,354.45)
2-42-762	CAPITAL	0.00	0.00	0.00	0.00
2-42-790	WASTE & SEWER AMORTIZATION	0.00	0.00	0.00	0.00
2-42-830	LAGOON DEBENTURE PAYMENTS	0.00	0.00	0.00	0.00
2-42-831	LAGOON DEBENTURE INTEREST	0.00	0.00	0.00	0.00
2-42-832	DEBENTURE PRINCIPAL PMT MACRAE STREET	0.00	0.00	0.00	0.00
2-74-790	AMORTIZATION	0.00	0.00	0.00	0.00
* TOTAL SEWER OPERATIONS		1,511.98	9,507.14	0.00	(9,507.14)
WASTE MANAGEMENT					
2-43-270	GARBAGE - CONTRACT	1,349.40	4,857.84	0.00	(4,857.84)
2-43-260	RENTAL OF MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	April 2015 Actual	2015 YTD Actual	2015 Budget	2015 Budget Remaining \$
2-43-350	LANDFILL FEES	256.80	1,719.18	0.00	(1,719.18)
2-43-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00
2-44-350	RECYCLING CHARGES	680.00	2,720.00	0.00	(2,720.00)
*	TOTAL WASTE MANAGEMENT	2,286.20	9,297.02	0.00	(9,297.02)
CAMROSE & DISTRICT SUPPORT SER					
2-51-750	REQUISITION - CDSS	0.00	0.00	0.00	0.00
2-51-770	GRANTS TO ORGANIZATIONS	0.00	0.00	0.00	0.00
2-51-840	CONDITIONAL GRANTS TO CDSS	0.00	0.00	0.00	0.00
*	TOTAL CAMROSE & DISTRICT SUPPO	0.00	0.00	0.00	0.00
CEMETERY OPERATIONS					
2-56-250	CEMETERY REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00
2-56-510	GENERAL GOODS & SERVICES	0.00	0.00	0.00	0.00
*	TOTAL CEMETERY OPERATIONS	0.00	0.00	0.00	0.00
PLANNING & DEVELOPMENT					
2-61-237	MAPPING	0.00	0.00	0.00	0.00
2-61-750	REQUISITION - PLANNING	0.00	1,206.75	0.00	(1,206.75)
2-66-120	COSTS - LAND SALES	0.00	0.00	0.00	0.00
2-66-230	PROFESSIONAL & CONSULTING	0.00	0.00	0.00	0.00
*	TOTAL PLANNING & DEVELOPMENT	0.00	1,206.75	0.00	(1,206.75)
PARKS & RECREATION					
2-72-110	RECREATION & PARKS - SALARIES	260.00	260.00	0.00	(260.00)
2-72-115	CSJ & STEP WAGES	0.00	0.00	0.00	0.00
2-72-130	RECREATION & PARKS - PAYROLL DEDUCTIONS	18.87	18.87	0.00	(18.87)
2-72-131	EMPLOYEE BENEFITS	7.90	7.90	0.00	(7.90)
2-72-211	TRAVEL & SUBSISTENCE	0.00	0.00	0.00	0.00
2-72-220	ADVERTIZING & PRINTING	0.00	0.00	0.00	0.00
2-72-250	REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00
2-72-270	CONTRACTED SERVICES	0.00	0.00	0.00	0.00
2-72-510	GOODS & SUPPLIES	703.35	703.35	0.00	(703.35)
2-72-521	FUEL & LUBE	0.00	0.00	0.00	0.00
2-72-540	UTILITIES - REC BOARD, ETC	352.75	(12.24)	0.00	12.24

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	April 2015 Actual	2015 YTD Actual	2015 Budget	2015 Budget Remaining \$
2-72-274	INSURANCE PREMIUMS	0.00	870.80	0.00	(870.80)
2-72-750	REQUISITIONS - RECREATION	0.00	0.00	0.00	0.00
2-72-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00
2-72-770	GRANTS TO ORGANIZATIONS	0.00	14,550.00	0.00	(14,550.00)
2-72-780	RECREATION TRAIL RESERVE	0.00	0.00	0.00	0.00
2-72-790	RECREATION - AMORTIZATION	0.00	0.00	0.00	0.00
2-13-770	GRANTS TO ORGANIZATIONS	0.00	0.00	0.00	0.00
* TOTAL PARKS & RECREATION		1,342.87	16,398.68	0.00	(16,398.68)
CULTURE					
2-74-250	REPAIRS & MAINTENANCE - OLD HALL	0.00	0.00	0.00	0.00
2-74-274	INSURANCE PREMIUMS	0.00	0.00	0.00	0.00
2-74-510	GOODS & SUPPLIES - NEW HALL	212.25	212.25	0.00	(212.25)
2-74-540	UTILITIES	0.00	0.00	0.00	0.00
2-74-584	SPECIAL EVENTS	0.00	0.00	0.00	0.00
2-74-750	REQUISITION - PARKLAND LIBRARY	0.00	1,557.60	0.00	(1,557.60)
2-74-761	CONTRIBUTED TO OTHER OPERATING FNC.	0.00	0.00	0.00	0.00
2-74-770	TRANSFER TO OTHER ORGANIZATIONS	0.00	0.00	0.00	0.00
2-74-775	BAWLF PUBLIC LIBRARY APPROPRIATION	0.00	0.00	0.00	0.00
2-74-831	DEBENTURE INTEREST	0.00	0.00	0.00	0.00
* TOTAL CULTURE		212.25	1,769.85	0.00	(1,769.85)
GENERAL					
2-97-990	GENERAL CONTINGENCY	0.00	0.00	0.00	0.00
* TOTAL GENERAL		0.00	0.00	0.00	0.00
** TOTAL EXPENSES		31,313.66	180,966.48	0.00	(180,966.48)
*** SURPLUS/DEFICIT		(62,765.34)	(189,443.80)	0.00	189,443.80

*** End of Report ***

VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	Wednesday May 20, 2015
Originated By:	Tracy M. Stewart-Acting CAO
Title:	Thurber Engineering Proposal – Sewage Lagoon Groundwater Assessment and Monitoring

BACKGROUND/PROPOSAL:

Further to the December 2014 assessment report of the existing lagoon conditions and Motion 273/14 "Moved By Councillor Wells to accept as information until further cost analysis can be obtained in respect to the installation of monitoring wells and the processes", Thurber Engineering has completed their proposal for the lagoon monitoring.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

In Thurber's first report, they noted that "No evidence of seepage was detected during the site reconnaissance, however, as the native soil construction material consisted of sandy clay till and the lagoon has no liner, it is likely that sewer seepage is occurring through the base and slope of the lagoon".

"It is very difficult, if not impossible, to visually assess if the lagoon is leaking; therefore it is recommended that a monitoring program be undertaken to determine if there is leakage occurring."

I don't think there are any options or disadvantages to proceeding with the Groundwater Assessment and Monitoring Program but rather a mandatory program to ensure that the lagoon is meeting all of Alberta Environment specs and that if it is found to be leaking, it can be rectified before it proceeds to get any worse.

COSTS/SOURCE OF FUNDING (if applicable)

\$58,300.00 (estimate)

Funds can be used from prior years' grants

RECOMMENDED ACTION:

That Bawlf Council direct Administration to contact Thurber Engineering to proceed with the Lagoon Groundwater Assessment and Monitoring.



May 11, 2015

File: 115-5359

Village of Bawlf
Camrose

Attention: Ms. Tracy M Stewart
Acting CAO

**PROPOSAL
VILLAGE OF BAWLF –SEWAGE LAGOON
GROUNDWATER ASSESSMENT AND MONITORING PROGRAM**

Dear Madam:

Further to our recent telephone and email correspondence, Thurber is pleased to submit this proposal to carry out a groundwater assessment and monitoring program to assess if the Village of Bawlf's Sewage Lagoon ("Lagoon") is leaking.

It is a condition of this proposal that Thurber's performance of its professional services will be subject to the attached Statement of Limitations and Conditions.

1. BACKGROUND

The Lagoon is located approximately one kilometer southwest of village of Bawlf. Thurber's 2014 report¹ indicated that the Lagoon may be leaking but could not be confirmed due to winter conditions of the assessment and lack of monitoring wells around the Lagoon. The Alberta Government's Code of Practice for Wastewater Systems² also requires a long term monitoring system to be established for wastewater lagoons.

2. METHODOLOGY

In order to assess potential leakage from the Lagoon and to establish a long term groundwater monitoring program, we propose the following phased approach:

- Phase 1 - Hydrogeological Desktop Study and Site Reconnaissance
- Phase 2 - Hydrogeological Program.

2.1 Phase 1- Hydrogeological Desktop Study and Site Reconnaissance

The hydrogeological desktop study will consist of collecting and interpreting available published geological maps, reports, data and air photographs of the Lagoon site and surrounding area in

¹ Thurber Engineering Ltd., December 9, 2014, *Bawlf Existing Sewage Treatment Plant Assessment of the Existing Lagoon Conditions*

² Code of Practice for Wastewater Systems Using a Wastewater Lagoon. September 2003. Alberta Government.



order to identify geomorphologic features and surface hydrogeological conditions. The assessment will also make use of the old lagoon's plans provided by Ms. Tracy Stewart.

The Site and surrounding area reconnaissance will be completed before proposing well locations around the Lagoon. Results of the Phase 1 study will be used to formulate the Phase 2 study

2.2 Phase 2- Hydrogeological Program

The hydrogeological program has been divided into two components. The first component is a site investigation for the lagoon leakage and the second component is establishing a long term groundwater monitoring program, if required.

2.2.1 Lagoon leakage investigation

We are proposing to drill and install five (5) monitoring wells; four to a depth of about 6 m and one to a depth of 15 m below the existing ground surface adjacent to each side of the Lagoon. The deeper well will be installed adjacent to one of the shallower wells in order to assess vertical groundwater gradient.

The boreholes used to install the wells will be drilled using a track-mounted drill rig equipped with solid and hollow flight augers mobilized from Edmonton. Thurber will provide full time observation and field logging using Thurber's drilling inspectors.

Sloughing and water levels will be monitored during drilling. Machine slotted 50 mm diameter Schedule 40 polyvinyl chloride (PVC) and solid casing will be installed in all wells to allow for monitoring of groundwater levels and groundwater sampling. Each well would be fitted with a one meter lockable metal casing protector that would be installed at ground surface. We have also made an allowance for the wells to be surveyed to geodetic x and y coordinates and elevations.

We are also proposing to conduct slug tests in three of the wells for the purpose of providing insitu hydraulic conductivity values. Groundwater samples will be obtained approximately two to three weeks after well installation and the slug tests will take place during water sampling.

As part of the lagoon leakage investigation we will collect 11 sets of the water samples. Water samples will be taken from each of the five wells, the lagoon cells (3), creek (1) and drainage trench (1). One duplicate water sample will also be taken as part of the quality assurance/quality control program. Water samples will be analyzed for the following parameters;

- Routine Potability
- Total Kjeldahl Nitrogen
- Chemical Oxygen Demand
- Total and Fecal Coliforms.



2.2.2 Long term groundwater monitoring

Alberta's Code of Practice for Wastewater Systems stipulates that a monitoring well cannot be spaced more than 100 m apart. Given the size of the existing Lagoon an additional seven (7) monitoring wells would be required to be installed. Installation of the wells would be to a depth of approximately 6 m and would be similar in construction as the lagoon seepage assessment wells.

Groundwater sampling would be for the same parameters as outlined in Section 2.2.1

3. ANALYSES AND REPORT

The report will include the results of the field investigation and will present the following:

- Desktop study summary
- Subsurface conditions
- Monitoring well logs and groundwater levels
- Groundwater flow direction
- Groundwater analytical testing
- Conclusion and Recommendations.

4. PRICE ESTIMATE

The estimated price to carry out this project is presented on Tables 4.1 attached and does not include GST. Thurber's invoice will be based on time and materials of our professional and technical staff as per the attached 2015 Schedule of Rates.

5. SCHEDULE

We are available to undertake this investigation as soon as authorized. We propose to have a conference call upon completion of the hydrogeological desk-top study and then after assessment of the groundwater chemical analyses from the five lagoon leaking wells. A final report will be provided approximately two to three weeks after completion of the groundwater and laboratory testing.



**TABLE 4.1- PRICE ESTIMATE
VILLAGE OF BAWLF SEWAGE LAGOON -HYDROGEOLOGICAL ASSESSMENT**

	FEES	DISB.	SUBS	TOTALS
1. PHASE 1 – Desktop Study				
Desktop Study & Site Reconnaissance	\$2,500	\$800		\$3,300
Subtotal	\$2,500	\$800		\$3,300
2. PHASE 2 - Hydrogeological Investigation				
2.1 Lagoon Leakage Investigation				
Drilling 5 Monitoring Wells	\$2,600	-	\$16,000	\$18,600
Groundwater Testing, chemical analyses and well surveying	\$1,800	\$1,000	\$4,000	\$6,800
Project coordination, analysis and reporting	\$7,000	\$800		\$7,800
Subtotal	\$11,400	\$1,800	\$20,000	\$33,200
2.2 Long Term Groundwater Monitoring				
Drilling Additional 7 Monitoring Wells	\$2,500	\$500	\$15,500	\$18,500
Subtotal	\$2,500	\$500	\$15,500	\$18,500
TOTAL ESTIMATE DESKTOP & 2.1	\$13,900	\$2,600	\$20,000	\$36,500
TOTAL ESTIMATE DESKTOP, 2.1 & 2.2 (GST excluded)	\$16,400	\$3,100	\$35,500	\$55,000

- Prior to drilling, we will contact Alberta One Call to locate any existing underground utilities.
- The price is based on a one mobilization/demobilization to site for the drilling program. We have assumed that site is accessible to a track-mounted auger drill rig mobilized from Edmonton. No allowance has been included for any access preparation or site clearing if required.
- The drill cuttings will be left on site and will be neatly piled around the well installation.
- Groundwater sampling and slug tests will occur approximately two to three weeks after well installation as a separate mobilization/demobilization. If the wells are dry or limited water is available a separate mobilization/demobilization has not been accounted for.
- We have not made an allowance to retain a private locator to locate utilities on private land. We can provide this service, if required, at an additional cost.
- Decommissioning of monitoring wells has not been included. No allowance has been included for any standby charges beyond our control.



STATEMENT OF LIMITATIONS AND CONDITIONS

1. STANDARD OF CARE

This Report has been prepared in accordance with generally accepted engineering or environmental consulting practices in the applicable jurisdiction. No other warranty, expressed or implied, is intended or made.

2. COMPLETE REPORT

All documents, records, data and files, whether electronic or otherwise, generated as part of this assignment are a part of the Report, which is of a summary nature and is not intended to stand alone without reference to the instructions given to Thurber by the Client, communications between Thurber and the Client, and any other reports, proposals or documents prepared by Thurber for the Client relative to the specific site described herein, all of which together constitute the Report.

IN ORDER TO PROPERLY UNDERSTAND THE SUGGESTIONS, RECOMMENDATIONS AND OPINIONS EXPRESSED HEREIN, REFERENCE MUST BE MADE TO THE WHOLE OF THE REPORT. THURBER IS NOT RESPONSIBLE FOR USE BY ANY PARTY OF PORTIONS OF THE REPORT WITHOUT REFERENCE TO THE WHOLE REPORT.

3. BASIS OF REPORT

The Report has been prepared for the specific site, development, design objectives and purposes that were described to Thurber by the Client. The applicability and reliability of any of the findings, recommendations, suggestions, or opinions expressed in the Report, subject to the limitations provided herein, are only valid to the extent that the Report expressly addresses proposed development, design objectives and purposes, and then only to the extent that there has been no material alteration to or variation from any of the said descriptions provided to Thurber, unless Thurber is specifically requested by the Client to review and revise the Report in light of such alteration or variation.

4. USE OF THE REPORT

The information and opinions expressed in the Report, or any document forming part of the Report, are for the sole benefit of the Client. NO OTHER PARTY MAY USE OR RELY UPON THE REPORT OR ANY PORTION THEREOF WITHOUT THURBER'S WRITTEN CONSENT AND SUCH USE SHALL BE ON SUCH TERMS AND CONDITIONS AS THURBER MAY EXPRESSLY APPROVE. Ownership in and copyright for the contents of the Report belong to Thurber. Any use which a third party makes of the Report, is the sole responsibility of such third party. Thurber accepts no responsibility whatsoever for damages suffered by any third party resulting from use of the Report without Thurber's express written permission.

5. INTERPRETATION OF THE REPORT

- a) Nature and Exactness of Soil and Contaminant Description: Classification and identification of soils, rocks, geological units, contaminant materials and quantities have been based on investigations performed in accordance with the standards set out in Paragraph 1. Classification and identification of these factors are judgmental in nature. Comprehensive sampling and testing programs implemented with the appropriate equipment by experienced personnel may fail to locate some conditions. All investigations utilizing the standards of Paragraph 1 will involve an inherent risk that some conditions will not be detected and all documents or records summarizing such investigations will be based on assumptions of what exists between the actual points sampled. Actual conditions may vary significantly between the points investigated and the Client and all other persons making use of such documents or records with our express written consent should be aware of this risk and the Report is delivered subject to the express condition that such risk is accepted by the Client and such other persons. Some conditions are subject to change over time and those making use of the Report should be aware of this possibility and understand that the Report only presents the conditions at the sampled points at the time of sampling. If special concerns exist, or the Client has special considerations or requirements, the Client should disclose them so that additional or special investigations may be undertaken which would not otherwise be within the scope of investigations made for the purposes of the Report.
- b) Reliance on Provided Information: The evaluation and conclusions contained in the Report have been prepared on the basis of conditions in evidence at the time of site inspections and on the basis of information provided to Thurber. Thurber has relied in good faith upon representations, information and instructions provided by the Client and others concerning the site. Accordingly, Thurber does not accept responsibility for any deficiency, misstatement or inaccuracy contained in the Report as a result of misstatements, omissions, misrepresentations, or fraudulent acts of the Client or other persons providing information relied on by Thurber. Thurber is entitled to rely on such representations, information and instructions and is not required to carry out investigations to determine the truth or accuracy of such representations, information and instructions.
- c) Design Services: The Report may form part of design and construction documents for information purposes even though it may have been issued prior to final design being completed. Thurber should be retained to review final design, project plans and related documents prior to construction to confirm that they are consistent with the intent of the Report. Any differences that may exist between the Report's recommendations and the final design detailed in the contract documents should be reported to Thurber immediately so that Thurber can address potential conflicts.
- d) Construction Services: During construction Thurber should be retained to provide field reviews. Field reviews consist of performing sufficient and timely observations of encountered conditions in order to confirm and document that the site conditions do not materially differ from those interpreted conditions considered in the preparation of the report. Adequate field reviews are necessary for Thurber to provide letters of assurance, in accordance with the requirements of many regulatory authorities.

6. RELEASE OF POLLUTANTS OR HAZARDOUS SUBSTANCES

Geotechnical engineering and environmental consulting projects often have the potential to encounter pollutants or hazardous substances and the potential to cause the escape, release or dispersal of those substances. Thurber shall have no liability to the Client under any circumstances, for the escape, release or dispersal of pollutants or hazardous substances, unless such pollutants or hazardous substances have been specifically and accurately identified to Thurber by the Client prior to the commencement of Thurber's professional services.

7. INDEPENDENT JUDGEMENTS OF CLIENT

The information, interpretations and conclusions in the Report are based on Thurber's interpretation of conditions revealed through limited investigation conducted within a defined scope of services. Thurber does not accept responsibility for independent conclusions, interpretations, interpolations and/or decisions of the Client, or others who may come into possession of the Report, or any part thereof, which may be based on information contained in the Report. This restriction of liability includes but is not limited to decisions made to develop, purchase or sell land.

Schedule of Rates - 2015

Professional Services

Hourly Rate

Professional 7 (Chief Engineer & Specialist)	\$265
Professional 6	\$240
Professional 5	\$210
Professional 4	\$190
Professional 3	\$165
Professional 2	\$145
Professional 1	\$125

Technical Services

Hourly Rate

Technician 6	\$150
Technician 5	\$130
Technician 4	\$115
Technician 3	\$105
Technician 2	\$95
Technician 1	\$80

Disbursements

Office Disbursements (communications, printing, engineers local travel, cameras, handheld GPS)	8% of Fees
External Disbursements	Cost plus 10%
Rental vehicles where off-road use is required	Cost plus 25%
Subconsultants	Cost plus 10%
Company Vehicle Use	\$65/day + \$0.65/km
Specialized Field Equipment	Project Specific Rates
Colour Printing and Plotting	\$3.50/ft ²

Notes

- A 15% premium on the above rates will be charged for overtime when technician field work is requested on Saturdays, Sundays and Statutory Holidays.
- Fees and disbursements will be invoiced monthly. Payment is due within 30 days of the invoice date.
- Interest at 1.5% per month will be charged on overdue accounts.
- These rates do not include G.S.T.

VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	Wednesday May 20, 2015
Originated By:	Tracy M. Stewart-Acting CAO
Title:	Council Boards and Committees Representation

BACKGROUND/PROPOSAL:

Due to the resignation of one Councillor, we will need to re-assess our Council representation for the Boards and Committees that we currently serve.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Suggested Amendments:

Boards & Committees	Member	Alternate
Bawlf & District Recreation Association	Councillor Mohan	Deputy Mayor Thompson Councillor Wells
Shirley McClellan Regional Water Services Commission	Mayor Tessari	Councillor Genie Wells
Regional Emergency Management Services Liaison	Deputy Mayor Thompson	Mayor Tessari
Camrose County Fire Services Committee	Councillor Wells Deputy Mayor Thompson	Councillor Genie Councillor Mohan

Committee and Board Representative Responsibilities: Attend all meetings, if possible.

- Act as the communication liaison between the committee or board and the Village Council.
- After each committee or board meeting, prepare a short type-written report highlighting the key topics discussed. Submit the report to Administration for inclusion in the next Council Meeting Agenda Package.

COSTS/SOURCE OF FUNDING (if applicable)

n/a

RECOMMENDED ACTION:

That Bawlf Council approve the above amendments to the Council Boards and Committees representation.

VILLAGE OF BAWLF
Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	Wednesday May 20, 2015
Originated By:	Tracy M. Stewart-Acting CAO
Title:	Bylaw No. 603/15 Change in Number of Councillors for the Village of Bawlf

BACKGROUND/PROPOSAL:

Councillor request to decrease from five(5) members of Council to three(3) members of Council.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

As per the MGA, Part 5, Division 1, Section 143(3), 144(1) (3), the Council of a Village may by bylaw, be decreased to three members.

Current Council has voiced that it feels five members on Council is not required to deal with the everyday occurrences within the Village.

Decreasing members will save the tax payers money but will mean that the three members will have to compromise when it comes to being board and committee representatives.

After the first reading, this bylaw will be advertised within the Village prior to second and third readings.

COSTS/SOURCE OF FUNDING (if applicable)

n/a

RECOMMENDED ACTION:

That Bawlf Council approve the first reading of Bylaw No. 603/15.

VILLAGE of BAWLF

BYLAW NO. 603/15

**A BYLAW OF THE VILLAGE OF BAWLF, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE A CHANGE IN THE
NUMBER OF COUNCILLORS FROM FIVE TO THREE.**

WHEREAS Under the authority of and subject to the provisions of Part 5, Division 1, Section 143(3), 144(1) (3) of the Municipal Government Act, the Council of a Village may by bylaw, be decreased to three (3) members.

AND WHEREAS, it is deemed expedient that the Village Council consist of three members;

NOW THERE, the Council of the Village of Bawlf, duly assembled, ENACTS as follows:

1. That the Municipal Council of the Village of Bawlf be decreased from five (5) members to three (3) members.
2. That this decrease shall apply to the next general election.
3. That this bylaw shall be considered as having come into force and effect from the date of the final reading.
4. Taking into consideration the date upon which this Bylaw shall come into force and effect, Bylaw 401/83 is hereby rescinded.

Received first reading this 20th day of

May, 2015

Mayor

Acting CAO

Received second reading this ____ day of

_____, 2015

Mayor

Acting CAO

Received third and final reading this _____

day of, _____ 2015

Mayor

Acting CAO

BY-LAW NO. 376

A BY-LAW OF THE VILLAGE OF BAWLF NOW HAVING A POPULATION OF OVER TWO HUNDRED AND FIFTY (250) PERSONS, TO AUTHORIZE A CHANGE IN THE NUMBER OF COUNCILLORS FROM THREE TO FIVE.

WHEREAS, Under the authority of and subject to the provisions of Section 25 (1) (c) (ii) of the Municipal Government Act, being Chapter 246 of the Revised Statutes of Alberta, and amendments thereto, the Council of the Village of Bawlf, in the Province of Alberta, duly assembled, enact as follows:

THAT due to the steady increase of population of the Village of Bawlf, being 298 (two hundred and ninety eight) as of the latest census, and for the better management of Village affairs, the Council of the Village of Bawlf deem it necessary to increase the number on Council to five (5) from the present three (3).


THAT this increase shall apply to the next general election.

THEREFORE this By-law shall be considered as having come into force and effect from the date of the final reading.

READ a first time this 14th day of May, A.D. 1980

READ a second time this 14th day of May, A.D. 1980

Read a third time by unanimous consent and finally passed this 14th day of May, A.D. 1980


MAYOR


MUNICIPAL ADMINISTRATOR

B

BY-LAW No. 396 - 82

A BY-LAW OF THE VILLAGE OF BAWLF TO AUTHORIZE A CHANGE IN THE NUMBER OF COUNCILLORS FROM FIVE TO THREE.

WHEREAS, under authority of and subject to the provisions of Section 27, (2) a of the Municipal Government Act 1980, the Council of a Village may by bylaw be decreased to three (3) members.

AND WHEREAS, it is deemed expedient that the Village Council consist of three members;

NOW THERE, the Council of the Village of Bawlf, duly assembled ENACTS as follows:

1. That the Municipal Council of the Village of Bawlf be decreased from five (5) members to three (3) members.
2. That By-Law No. 376 is hereby rescinded.

Read a FIRST time this 8th day of September, 1982.

Read a SECOND time this 8th day of September, 1982.

AND BY UNANIMOUS CONSENT, read a THIRD time this 8th day of September 1982 and FINALLY PASSED.

VILLAGE OF BAWLF


D/MAYOR


Municipal Administrator

BY-LAW No. 401

A BY-LAW OF THE VILLAGE OF BAWLF NOW HAVING A POPULATION OF OVER TWO HUNDRED AND FIFTY (250) PERSONS, TO AUTHORIZE A CHANGE IN THE NUMBER OF COUNCILLORS FROM THREE (3) TO FIVE (5).

WHEREAS, under the authority of Section 27, Clause (1) b ii of the Municipal Government Act 1980, and amendments thereto, the Council of the Village of Bawlf, in the Province of Alberta, duly assembled, ENACTS as follows:

1. That the Village Council shall consist of five (5) councillors.
2. That this increase shall apply to the next general election.
3. That this bylaw shall be considered as having come into force and effect from the date of the final reading.
4. Taking into consideration the date upon which this By-Law shall come into force and effect, By-Law No. 396-82 is hereby rescinded.

READ a first time this 10th day of August 1983.

READ a second time this 10th day of August 1983.

READ a third time this 12th day of August 1983

AND FINALLY PASSED.

VILLAGE OF BAWLF

Leon Rivo
MAYOR

RE Halunson
Municipal Administrator

VILLAGE OF BAWLF
Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	Wednesday May 20, 2015
Originated By:	Tracy M. Stewart-Acting CAO
Title:	2015 Draft Operating Budget Review/Approval

BACKGROUND/PROPOSAL:

The CAO had a couple of areas to look into on the 2015 Draft Operating Budget, after the Special Meeting of Council held on Tuesday April 21, 2015.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

A couple of formulas on the Summary page were not pulling from the corresponding cells and I have adjusted a few budget numbers that I have highlighted and will be presented to you at the meeting.

COSTS/SOURCE OF FUNDING (if applicable)

n/a

RECOMMENDED ACTION:

That Village Council pass a motion to approve the 2015 Operating Budget with Operating Expenditures of \$633,887, Operating Revenue of \$712,898 for an overall Operating deficit of \$264,907.

PROPERTY TAX CALCULATION

VILLAGE OF BAWLF

Fiscal Year January 1 - December 31, 2015

	% Bud Chg 2013 to 2014	2015 BUDGET	2014 BUDGET
MUNICIPAL			
General Municipal Expenditures (not including Annual Amortization)	13.20%	850,656	751,437
Less: Amortization Expense		137,758	137,758
Less: General Municipal Revenue	23.15%	447,991	363,772
Tax Levy For General Municipal Purposes	6.00%	264,907	249,907
RESIDENTIAL Municipal Assessment Res. Assmt Inc (Dec)	2.24%	28,764,590	28,134,520
NON-RESIDENTIAL Municipal Assessment	5.49%	2,848,580	2,700,380
Total Taxable Assessment	2.52%	31,613,170	30,834,900
MUNICIPAL TAX RATE:	3.39%	0.008380	0.008105
ASFF - EDUCATION			
School Requisition - Residential	-2.24%	67,546	69,183
School Requisition - Non-Residential	0.81%	9,910	9,828
EDUCATION TAX RATE -Residential:	-4.48%	0.002400	0.002513
EDUCATION TAX RATE -Non-Residential:	-4.41%	0.003479	0.003639
COMBINED TAX RATE -Residential:	1.53%	0.010780	0.010618
COMBINED TAX RATE -Non-Residential:	0.97%	0.011859	0.011744
TAX RATE EXPRESSED IN MILLS - Residential:	Mill Increase 0.16241	Percent 1.53%	10.77998
TAX RATE EXPRESSED IN MILLS - Non-Residential:	70000 0.11440	0.97%	11.85857
			11.74417

Tax Rate Check 2015: RESIDENTIAL 303,350.68
 Sanden Court 5,232.25
 Non-RESIDENTIAL 33,780.08

TOTAL TAX DOLLARS: 342,363.00

TOTAL TAX DOLLARS REQUIRED 2015:

General Municipal 264,907
 ASFF 77,456.00
 Total 342,363

100%

difference

Village of Bawlf 2015 Operating Budget

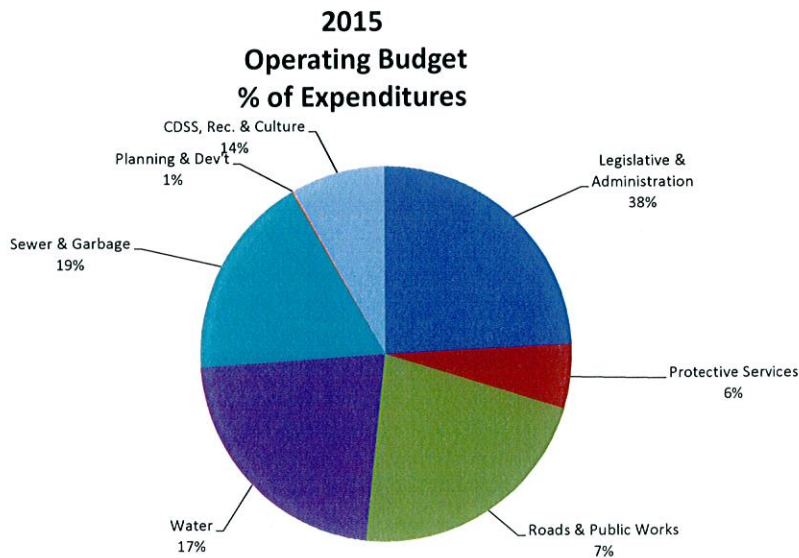
Summary of Revenue & Expenditures

Revenue:

Department	2015		2014	
	Operating	Projects	Operating	Projects
Legislative & Administration	115,177	0	476,132	0
Protective Services	25,425	0	21,550	0
Roads & Public Works	6,900	0	4,700	0
Water	90,600	0	81,800	0
Sewer & Garbage	108,930	0	92,200	0
Planning & Development	70,000	0	500	0
CDSS, Recreation & Culture	30,959	0	30,459	0
TOTAL REVENUE:	447,991	0	707,341	0

Expenditures:

Department	2015		2014	
	Operating	Projects	Operating	Projects
Legislative & Administration	205,989	0	235,371	0
Protective Services	47,377	0	35,500	0
Roads & Public Works	186,808	0	47,150	0
Water	188,376	0	107,200	0
Sewer & Garbage	151,557	0	121,550	0
Planning & Development	1,400	0	1,250	0
CDSS, Recreation & Culture	69,149	0	63,689	0
TOTAL EXPENDITURES:	850,656	0	611,710	0
Less Annual Amortization (Not Taxed For)	137,758			
TOTAL EXPENDITURES:	712,898			
SURPLUS (DEFICIT)	-264,907	0	95,631	0
NET Surplus (Deficit) CORE + PROJECTS =		-264,907		95,631



VILLAGE OF BAWLF
Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	May 20, 2015
Originated By:	Tracy M. Stewart - Acting CAO
Title:	2015 Tax Rate Bylaw No. 599/15

BACKGROUND/PROPOSAL:

As per the Municipal Government Act, the Village of Bawlf is required to pass a 2015 Tax Rate Bylaw.
Bylaw 599/15 is attached for Council's approval.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Tax Rate Bylaw was prepared based on the 2015 Operating Budget.

COSTS/SOURCE OF FUNDING (if applicable)

n/a

RECOMMENDED ACTION:

That Village Council pass a motion to approve first reading of Bylaw 599/15, the Tax Rate Bylaw.
That Village Council pass a motion to approve second reading of Bylaw 599/15, the Tax Rate Bylaw.
That Village Council pass a motion to proceed to third reading of Bylaw 599/15, the Tax Rate Bylaw.
That Village Council pass a motion to approve third and final reading of Bylaw 599/15, the Tax Rate Bylaw.

Village of Bawlf

BYLAW NO. 599/15-Tax

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE VILLAGE OF BAWLF FOR THE 2015 TAXATION YEAR

Whereas, the Village of Bawlf has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on May 20, 2015; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Village of Bawlf for 2015 total \$633,887; and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$368,980, and the balance of \$364,907 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farm land	\$67,546
Non-residential	\$ 9,910
	<hr/>
Total School Requisitions	\$79,011

Whereas, the Council of the Village of Bawlf is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in the Village of Bawlf as shown on the assessment roll is:

	<u>Assessment</u>
Residential & Farmland	\$28,140,190
Sanden Court (Municipal only)	\$ 624,400
Non-residential	<u>\$ 2,848,580</u>
	\$31,613,170

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Village of Bawlf, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Bawlf:

	Tax Levy	Assessment	Tax Rate
General Municipal	\$364,907	\$31,613,170	0.008380
ASFF			
Residential/Farm land	\$67,546	\$28,140,190	0.002400
Non-residential	\$ 9,910	\$ 2,848,580	0.003439

2. That this bylaw shall take effect on the date of the third and final reading.

Read a first time on this 20th day of May, 2015.

Read a second time on this 20th day of May, 2015.

Motion to proceed to third reading.

Read a third time and passed on this 20th day of May, 2015.

Village of Bawlf:

Mayor John Tessari

Acting CAO
Tracy M. Stewart

**MINUTES OF THE CAMROSE AND DISTRICT SUPPORT SERVICES BOARD MEETING
HELD ON MARCH 23, 2015 AT 9:32 A.M. AT CDSS**

PRESENT: PJ Stasko..... Representing the City of Camrose
Ken Krause..... Representing the Camrose County
Greg Gillespie..... Representing the Camrose County
Dirk Bannister Representing the Participating Villages within the Camrose County

Margaret Holliston CDSS Director
Margaret Falk CDSS Administrative Assistant
Val Okimaw CDSS Financial Manager

Regrets: Bill Sears Representing the City of Camrose

Dirk Bannister in the Chair

Call to Order Dirk Bannister called the meeting to order at 9:32 a.m.

Agenda PJ Stasko: That the agenda be approved as revised. Carried.
05/2015

Minutes Greg Gillespie: That the minutes of the January 26, 2015 meeting be approved as presented. Carried.
06/2015

Business Arising from the Minutes

City Recreation Margaret Holliston met with Paul Nielsen, Manager of Community Services, to review policy
Access Subsidy regarding the Recreation Access Subsidy. Paul Nielsen will make recommendations for changes to the City Recreation Access Subsidy to City Council prior to his retirement.

Public Non Profit agency representatives met with the Community Transit Advisory Committee regarding
Transportation the \$50,000 transportation dollars set aside by the City in their 2015 operating budget. City Council has given approval in principal to a trial subsidized taxi service.

AUMA & FCSS AUMA will be hosting a "FCSS 101" webinar for the purpose of educating AUMA membes on FCSS best practices.

FCSS & ECD FCSSAA has been asked to serve as banker for the next multi-year ECD Mapping Project starting in
Mapping Project 2016. Margaret Holliston will be attending a provincial meeting in Edmonton regarding this request.

Financial Val Okimaw, Financial Manager, presented the CDSS Financial summary dated January 1 –
Statements February 28, 2015.

07/2015 Ken Krause: That the CDSS Financial summary for January 1 – February 28, 2015 be received as presented. Carried.

Transfer into The following motions to transfer 2014 year end revenue remaining in 2014 program budgets into
Internally internally cash assets are necessary as per compliance with the Audit.
Restricted Funds

PC-FASD PJ Stasko: To transfer \$5,000 in PC-FASD Network Administration Fee Revenue earned in 2014
08/2015 into internally restricted net assets Community. Carried.

FVAS Greg Gillespie: To transfer \$10,539.45 in fee, interest, fundraising and 'prior year' revenue earned
09/2015 in 2014 into internally restricted assets Family Violence Society. Carried.

Transfer from Internally restricted cash assets The following motions to transfer internally from restricted cash assets into 2015 program operating budgets, as per approved in the 2015 program budgets (October 20, 2014) are necessary as per compliance with the Audit.

Community 10/2015 Ken Krause: To transfer \$12,000 from internally restricted net assets Community to the 2015 Community Operating Budget. Carried.

FVAS 11/2015 PJ Stasko: To transfer \$11,918 from internally restricted assets Family Violence Action Society to the 2015 Family Violence Action Society Operating Budget. Carried.

Home Support Society 12/2015 Greg Gillispie: To transfer \$2,147 from internally restricted assets Camrose and District Home Support Society to the 2015 Camrose & District Home Support Operating Budget. Carried.

OSCAR 13/2015 PJ Stasko: To transfer \$10,600 from internally restricted assets OSCAR Child Care Society to the 2015 OSCAR Operating Budget. Carried.

Policy Review 14/2015 PJ Stasko: That the CPIC (Police Check) be tabled to the April meeting. Carried.

CDSS Rural Community Clarence Hastings, Rural Community Program Director, presented an overview of the CDSS Rural Community Program, specifically the Bawlf Breakfast program; partnership study with Ferintosh and Edberg communities; and Camrose and Area Men's Shed.

Director's Report Margaret Holliston highlighted the February, 2015 and March 2015 Director's Report as written.

Board Member Report Dirk Bannister reported that he attended the Regional FCSS Meeting in Viking. Dirk Bannister and Margaret Holliston participated in an interview on Cable TV.

Next Meeting Monday, April 20, 2015 @ 9:30 a.m.

PJ Stasko: That the meeting be adjourned at 11:15 a.m.



 CDSS Board Chair



 CDSS Administrative Assistant



Battle River School Division #31

Growing to Greatness

5402-48A Avenue, Camrose, Alberta, Canada T4V 0L3 Phone (780)672-6131 Fax (780)672-6137 www.brsd.ab.ca

For immediate release: April 23, 2015

BRSD enrollment going up, dollars going down

Even with more than 100 new students expected to enter Battle River schools in September, the Division will have less dollars available for schools.

Like all school divisions in the province, BRSD has been hit with a 2.7% overall decrease in funding for next year.

In addition, the Alberta government has said it will not provide dollars to cover growth in student enrollment. That means that, even though BRSD has reversed a five year enrollment decline trend and is welcoming a growing number of students, there will be no dollars provided to serve them.

"It's ironic, isn't it?" says Board Chair Kendall Severson. "When our numbers were going down, our budget went down too. We tightened our belts, made adjustments in staffing and services and waited for the number of young students to start going up. Now that we're experiencing growth, we're being asked to tighten our belts and make adjustments in staffing and services again."

Virtually every category of spending will be reduced, including cuts of nearly \$750,000 in services such as the base grant for non-teacher services; Inclusive Education; Per Unit Funding for early learners; English as a Second Language programming; Outreach Education, Small Schools by Necessity funding; Colony schools; Transportation and Plant Operations and Maintenance.

Plus, the growth in student numbers should have generated an additional \$981,000 that won't be arriving.

Overall, that leaves the jurisdiction struggling to find more than \$1.7 million.

School divisions have been discouraged from using dollars they have in reserve to offset these cuts, being told that Boards need to make change in order to adjust to a new funding reality. The Minister of Education has cautioned school divisions that this "flat funding profile" could be in place for the next three to five years. He has stated that Boards must receive his permission before accessing reserve dollars.

Severson acknowledges that tapping in to reserves is not a long-term solution. But, he says, "occasions like this are the reason reserves were created. BRSD has a policy that every school and department must hold 2 to 6 percent of their budget in reserve. Those funds are intended to help offset unexpected expenses."

"As an elected Board, we feel strongly that our role is to ensure the fiscal stability of the school division," he adds. "Having a contingency fund is part of responsible management. We believe the decision of whether or not to access those reserves is ours."

The BRSD Board of Trustees agreed to take \$290,000 from reserve funds in order to support schools which are expected to have a higher number of students. An additional \$60,000 will be allocated to support the division's two smallest schools, for whom even minor changes in funding can have a major impact.

The rest of the shortfall will be covered through reductions in spending.

"Every single school and department will be affected," says Superintendent of Schools Rita Marler. "We are trying to reduce "things" instead of people, but every reduction we make has the potential to impact our level of service to students."

Additional details about the specific reductions that are being made will be released as they are finalized in the weeks ahead. Watch the BRSD website for updates.

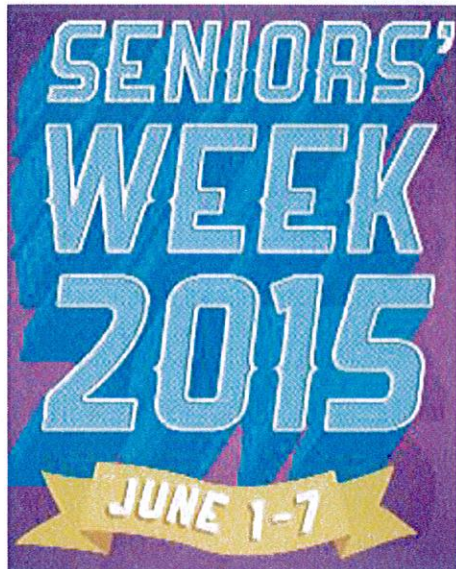
For more information contact:

Diane Hutchinson, Communications

dhutchinson@brsd.ab.ca

780-672-6131 ext 5248; 780-608-6632 (cell)

JUNE 1-7



Since 1986, Alberta has encouraged communities and organizations to come together and honour seniors for their many contributions to our province. This year, Seniors' Week is June 1-7, 2015.

Across Alberta, organizations and municipalities will host various events throughout Seniors' Week. Enclosed you will find a poster to help promote the events happening in your community. You may request additional copies of the poster by returning the enclosed fax request form.

To register your event using the Alberta Culture Calendar, visit www.culture.alberta.ca/events, click on Submit Event, and enter your event under the Seniors' Week category in the drop down menu.

I hope that you will join in celebrating Seniors' Week 2015!

RECEIVED *mail B*
APR 21 2015

Alberta



3086 SALH RCACC
Box 6 4516-54 Street
Camrose AB, T4V 4W7
(780) 672-3194



RECEIVED *mail IB*
APR 14 2015

7 April 2015

John Tessari, Mayor
Village of Bawlf
Box 40
Bawlf, AB
T0B 0J0

The 3068 South Alberta Light Horse Royal Canadian Army Cadet Corps has cadets from your community who travel to attend parade nights every Tuesday in Camrose. On behalf of the Cadets and Staff, I would like to invite you to our Annual Ceremonial Review and Open House. This event will take place on Tuesday, June 9, 2015 at the Camrose Community Center located at 4516 – 54 Street in Camrose. Seating is at 600pm for parade to start at 630pm with reception to follow.

The Annual Ceremonial review allows our Cadets to showcase to the community, their family and friends the activities that they have participated in this year as well as to demonstrate their pride for the unit.

We ask attendees to consider the dress code for this event which is semi-formal for all civilians and volunteers. For military and cadet personnel, the dress will be C1A.

Thank you very much for your time and consideration of the Army Cadet Program. If you have any Questions, or to RSVP, please contact us at (780) 672-3194 or by e-mail at 3068army@cadets.gc.ca. We hope to see you there.

A. Boos
Captain, CD
Commanding Officer
3068 SALH RCACC

Having trouble viewing this email?[Click here](#)



Ponoka Riparian Program Ready to Roll!

The Battle River Watershed Alliance wants to work with residents in Ponoka County and the Town of Ponoka to help improve the health of the watershed. Attend the Program Launch event April 9th to learn more and get involved!

Ponoka Riparian Restoration PROGRAM LAUNCH

Thursday, April 9, 4:30-8:30pm

Kinsmen Community Centre, Ponoka
(with demos down at the Battle River)

SUPPER PROVIDED

***Ponoka County and Town of Ponoka residents:
Join us to learn more about this exciting new initiative.
All are welcome!***

This is a free event, but please register by contacting
Sarah at 1-888-672-0276 or sarah@battleriverwatershed.ca

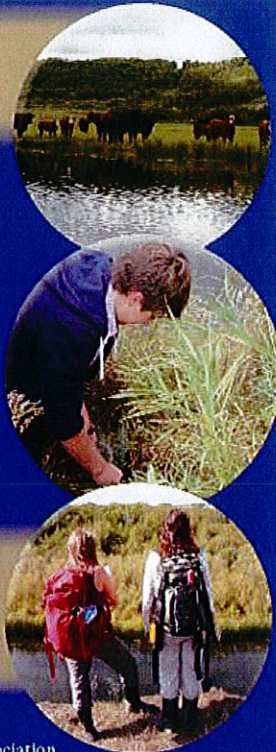
We want to work with YOU to improve the health of the Battle River and its tributary streams in Ponoka County and the Town of Ponoka. Funding is available to support landowner and community projects that achieve this goal. Attend the program launch to learn more about the program and how you can get involved!

BATTLE RIVER
WATERSHED ALLIANCE

Along with our partners:

Cows and Fish
Ponoka County
Town of Ponoka

Grey Wooded Forage Association
Alberta Agriculture and Rural Development
Government of Canada



Research, Recommendations and Action: An Update on the BRWA's Watershed Management Planning Process

- Watershed management recommendations have been developed on the topics of drought, non-point source pollution, and source water protection. Visit www.battleriverwatershed.ca/watershed-management to learn more.
- From January to March 2015, the BRWA met with 13 municipalities across the watershed to share information about the completed watershed management recommendations and explore opportunities for municipalities to support implementation efforts.
- The BRWA's Riparian Areas Policy Context Report will be released in Spring 2015. Riparian area management recommendations will then be developed for our watershed. Stay tuned for more information about riparian workshops coming to a community near you in Fall/Winter 2015!
- The BRWA is currently gathering information on wetlands management in order to determine how best to manage wetlands in our watershed.
- Current action projects aimed at implementing the BRWA's watershed management recommendations include the Camrose Source Water Protection Initiative and the Ponoka

Watershed Management Plan Fact Sheets

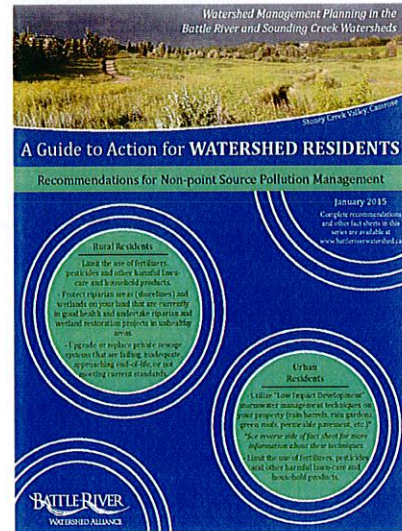
Learn more about what you and other watershed community members can do to help improve the health of our watershed. These fact sheets provide "at-a-glance" information about the BRWA's non-point source pollution and source water protection recommendations.

Non-point Source Pollution Management

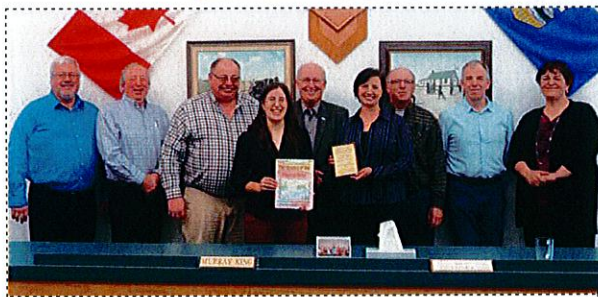
- [For Municipalities](#)
- [For Agricultural Organizations](#)
- [For Agricultural Producers](#)
- [For Environmental Organizations](#)
- [For the Government of Alberta](#)
- [For Watershed Residents](#)

Source Water Protection Fact Sheets

- [For Municipalities](#)
- [For First Nations](#)



OTIS Award Winners Spotlight:



The County of Vermilion River & Alternative Land Use Services (ALUS) Winners of the 2014 OTIS Award in the Business/Organization Category.

Since 2010, The County of Vermilion River and Alternative Land Use Services (ALUS) have brought conservation to the forefront in the local residents by empowering farmers and ranchers to continue to utilize beneficial land management for their specific needs and wishes.

Projects within the County of Vermilion River include the restoration of native vegetative cover, the enhancement and restoration of wetlands, planting of perennial cover on sensitive lands, establishment of native pollinating plants to increase habitat for native pollinating species, creation and expansion of riparian buffers and vegetative zones, reforestation, the establishment of nesting structures for waterfowl, and the protection of native Parkland Prairie ecosystems and

existing shelterbelts.

The OTIS award recognizes watershed residents who are Outstanding In Stewardship. For more info on OTIS and our 2014 winners, please visit: battleriverwatershed.ca/otis

Students in grades 7-12....

What would you do to help improve your watershed?

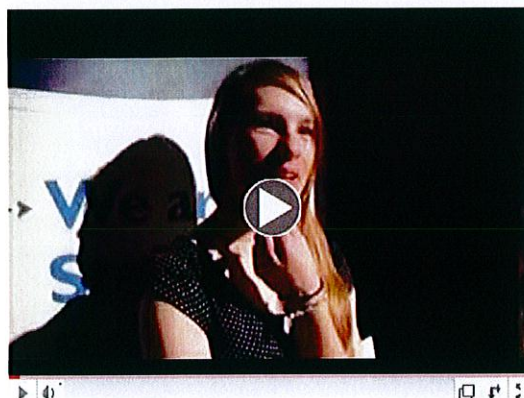
Options Tell us by April 13th 2015! Options

The Caring for our Watersheds Contest asks students in grades 7-12 to tell us their ideas on improving their watershed.

There is over \$6,000 to be won, with the first place idea winning \$1,000 for themselves AND their school or club!

Learn how to get involved including tips on writing a successful proposal at:

battleriverwatershed.ca/cfw



CFW In Action

Upcoming Events

Ponoka Riparian Restoration Program Event Launch. Thursday April 9th, 2015. Kinsmen Community Centre, Ponoka. 4:30-8:30. Supper will be provided to those who register. Come learn about this new restoration program and how you can be involved! Register by contacting the office at 1-888-672-0276.

Caring for our Watersheds Final Competition- May 23rd 2015, Reynolds-Alberta Museum, Wetaskiwin. Cheer on the student finalist of this contest.

Water Ceremony - June 6, 2015. On the banks of the Battle River, everyone is invited to celebrate the Battle and the watershed with a traditional Cree ceremony. This is the final ceremony in a series of four annual events. A ceremonial blessing of the water, potluck lunch, speakers and give-away are planned. We will also be hosting a canoe trip on Friday June 5th. Please contact the BRWA to RSVP and for directions to the site.

Rolling down the River*. Mark your calendars! This annual cycling event will be held Saturday July 11th. Two routes will be offered for different levels of cyclists- The Edberg 80 and the Bashaw Battle. Both of these loops will start and end in Camrose.

Working Well Workshops. April 15th in Donalda, and June 11th in Buffalo Lake. Hosted by Alberta Agriculture, the Working Well program provides well owners with the information and tools they need to properly care for their wells.

The Alberta Saskatoon Pie Baking Competition*. Saturday July 25th, 2015. Pie bakers and pie eaters are welcome!

Battle River Watershed Festival*. Saturday August 22nd, 2015. Miquelon Lake PP.

*The BRWA needs volunteers to help at these and other events. If you are interested, please contact Nathalie at 780-672-0276.

See all of these and more upcoming events on our [Events Webpage](#).

You are receiving this email as a member of the Battle River Watershed Alliance.
We hope you enjoy our seasonal newsletters and occasional event invitation.

We welcome inquiries. Please contact us anytime at:
battle.river@gmail.com or by phone 780-672-0276

STAY CONNECTED



[Forward this email](#)

SafeUnsubscribe

This email was sent to vilbawlf@syban.net by nathalie@battleriverwatershed.ca |
[Update Profile/Email Address](#) | Rapid removal with [SafeUnsubscribe™](#) | [Privacy Policy](#).



Battle River Watershed Alliance | 4825-51 St | Box 16, Gateway Centre | Camrose | AB | T4V 1R9 | Canada

PRL ANNUAL REPORT 2014



2014 was a year of change and innovation at Parkland Regional Library. We began by updating our catalogue system to improve online browsing for patrons. Resource sharing between the three hundred libraries in Alberta continues to improve. Parkland was the first regional system to implement the ME Libraries, Alberta Wide Borrowing service outside of metro Edmonton.

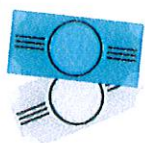
Parkland staff continued to build on our computer and technology sustainability initiative by replacing old computers, purchasing more servers, and ensuring internet access in member libraries was optimal.

In the fall, our team rolled out its first regional marketing campaign to inform Central Albertans of the new eLibrary services available at local libraries, in addition to the new plastic library cards and the ME Libraries resource sharing service.

We also saw success in our advocacy efforts on the regional and provincial level. More than ever, it is vital that libraries, municipalities, and provincial agencies work together to keep libraries vibrant. This will enable libraries to provide Albertans with the informational and recreational resources they need.

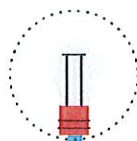
-Ron Sheppard, Director

INNOVATION



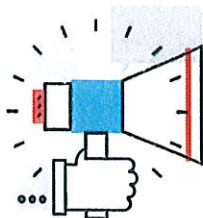
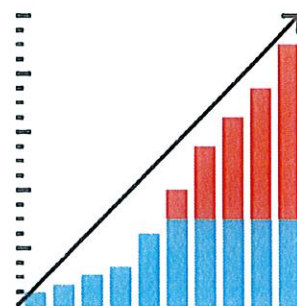
\$947,887

Given back in direct grants and purchases for member libraries



Upgraded our online catalogue with new, enhanced features for better browsing and digital resource integration

ELIBRARY CHECKOUTS



Ran our first regional marketing campaign using radio and social media advertising to promote new plastic cards and new eLibrary resources

ZINIO EMAGAZINES	17,264
PRESSDISPLAY ENEWSPAPERS	11,331
HOOPLA ECONTENT	9,204
3M EBOOKS	6,539

TRAINING



Training Topics

Advocacy
Annual Reports
eContent
Employment & Career Supports
Enterprise (Online Catalogue)
Interlibrary Lending (VDX)
Library Programming
Resource Sharing
Strategic Planning



CONFERENCE

1

With 103 attendees

WORKSHOPS

44

With 623 attendees

TRUSTEE TRAINING

12

For 89 Library Board members

CONSULTING VISITS

252

 To 49 libraries across the region

SUSTAINABILITY

Interlibrary loans (in system and provincially)



195,088 2014

199,804 2013

194,965 2012



28,500

ACTIVE
CARDHOLDERS

659,305

CATALOGUE
HOLDINGS

40,484

ITEMS
CATALOGUED

1,210,346

CIRCULATION

QUICK FACTS



66

Member Municipalities



50

Municipal Libraries



46

Library Boards



204,935 Population Served

FINANCIALS

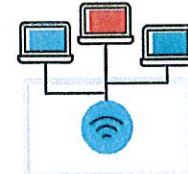
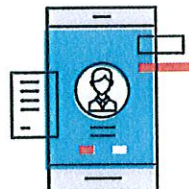
Budgeted Income:

Membership fees	59%
Provincial Grant	35%
School Contracts	4%
Investment Income	2%

Budgeted Expenses:

Staffing	65%
Materials Allotment for member libraries	12%
Software Licensing Costs	5%
Library Materials, Eresources, and computers for libraries	4%
Other operational costs	14%

TECHNOLOGY



91

Computers
purchased for
member libraries

129,000

WiFi sessions
across the
region

365,909

Virtual visits to
PRL's website
and catalogue

2014 MILESTONES

Concluded school
library contracts

Enhanced the functionality of
the catalogue

Implemented two
new digital services:
3M Cloud Library and
Hoopla

Presented *Advocacy That Matters* sessions at the
Alberta Library Conference, for the Central Alberta
Refugee Effort, and the Pacific Northwest Library
Association Conference

Bulk purchased
computers for
PRL and member
libraries



Contact Us: Phone: 1.800.567.9024 Address: 5404-56 Ave. Lacombe, AB T4L 1G1 Online: prl.ab.ca

PRL ANNUAL REPORT 2014

RECEIVED
MAY 1 2015
mail B

2014 was a year of change and innovation at Parkland Regional Library. We began by updating our catalogue system to improve online browsing for patrons. Resource sharing between the three hundred libraries in Alberta continues to improve. Parkland was the first regional system to implement the ME Libraries, Alberta Wide Borrowing service outside of metro Edmonton.

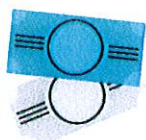
Parkland staff continued to build on our computer and technology sustainability initiative by replacing old computers, purchasing more servers, and ensuring internet access in member libraries was optimal.

In the fall, our team rolled out its first regional marketing campaign to inform Central Albertans of the new eLibrary services available at local libraries, in addition to the new plastic library cards and the ME Libraries resource sharing service.

We also saw success in our advocacy efforts on the regional and provincial level. More than ever, it is vital that libraries, municipalities, and provincial agencies work together to keep libraries vibrant. This will enable libraries to provide Albertans with the informational and recreational resources they need.

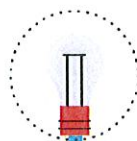
-Ron Sheppard, Director

INNOVATION

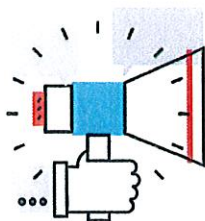


\$947,887

Given back in direct grants and purchases for member libraries

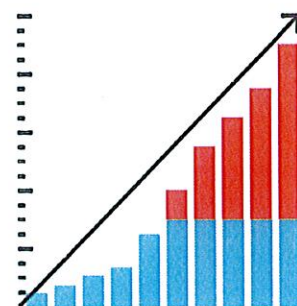


Upgraded our online catalogue with new, enhanced features for better browsing and digital resource integration



Ran our first regional marketing campaign using radio and social media advertising to promote new plastic cards and new eLibrary resources

ELIBRARY CHECKOUTS



ZINIO EMAGAZINES	17,264
PRESSDISPLAY ENEWSPAPERS	11,331
HOOPLA ECONTENT	9,204
3M EBOOKS	6,539

TRAINING



Training Topics

Advocacy
Annual Reports
eContent
Employment & Career Supports
Enterprise (Online Catalogue)
Interlibrary Lending (VDX)
Library Programming
Resource Sharing
Strategic Planning



CONFERENCE

1

With 103 attendees

WORKSHOPS

44

With 623 attendees

TRUSTEE TRAINING

12

For 89 Library Board members

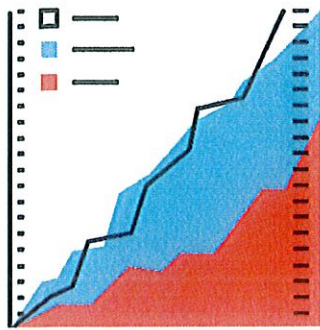
CONSULTING VISITS

252

 To 49 libraries across the region

SUSTAINABILITY

Interlibrary loans (in system and provincially)



195,088 2014

199,804 2013

194,965 2012



28,500

ACTIVE
CARDHOLDERS

659,305

CATALOGUE
HOLDINGS

40,484

ITEMS
CATALOGUED

1,210,346

CIRCULATION

QUICK FACTS



66

Member Municipalities



50

Municipal Libraries



46

Library Boards



204,935 Population Served

FINANCIALS

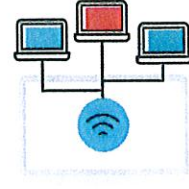
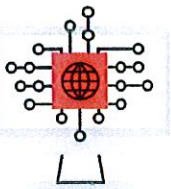
Budgeted Income:

Membership fees	59%
Provincial Grant	35%
School Contracts	4%
Investment Income	2%

Budgeted Expenses:

Staffing	65%
Materials Allotment for member libraries	12%
Software Licensing Costs	5%
Library Materials, Eresources, and computers for libraries	4%
Other operational costs	14%

TECHNOLOGY



91

Computers
purchased for
member libraries

129,000

WiFi sessions
across the
region

365,909

Virtual visits to
PRL's website
and catalogue

2014 MILESTONES

Concluded school
library contracts

Enhanced the functionality of
the catalogue

Implemented two
new digital services:
3M Cloud Library and
Hoopla

Presented *Advocacy That Matters* sessions at the
Alberta Library Conference, for the Central Alberta
Refugee Effort, and the Pacific Northwest Library
Association Conference

Bulk purchased
computers for
PRL and member
libraries



Contact Us: Phone: 1.800.567.9024 Address: 5404-56 Ave. Lacombe, AB T4L 1G1 Online: prl.ab.ca