



MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF

In the Province of Alberta held on
Wednesday October 19, 2016 at 7:00 p.m.

In the Bawlf Village Office

PRESENT:

Mayor L. Thompson
Deputy Mayor J. Tessari
Councillor J. Buchanan
Councillor R. Mohan
Councillor B. Wells
CAO T. M. Stewart

1. CALL TO ORDER

Mayor L. Thompson called the meeting to order at 7:18 pm.

2. DELEGATIONS

3. GENERAL GOVERNMENT

a) *AGENDA*

Motion 134/16 Moved By Councillor R. Mohan to adopt the agenda as presented.

CARRIED

b) *MINUTES OF THE REGULAR MEETING OF COUNCIL SEPTEMBER 21, 2016*

Motion 135/16 Moved By Councillor J. Buchanan to adopt the Minutes of the Regular Meeting of Council of September 21, 2016.

CARRIED

c) *ACCOUNTS PAYABLE REGISTERS – SEPTEMBER 2016*

General Cheques 20160368-20160391 and Payroll Cheques 20160392-20160402

Motion 136/16 Moved By Councillor R. Mohan to accept the Accounts Payable register for September 2016, General Cheques and Payroll Cheques as information.

CARRIED

d) *FINANCIAL STATEMENT – SEPTEMBER 2016*

Motion 137/16 Moved By Mayor L. Thompson to accept the September 2016 Financial Statements for information.

CARRIED

4. NEW BUSINESS

a) *ADOPT 2016 OPERATING AND CAPITAL BUDGET AS INTERIM 2017 BUDGET*

Motion 138/16 Moved By Deputy Mayor J. Tessari to adopt the 2016 Operating and Capital Budget as the interim 2017 budget.

CARRIED

- b) *DRAFT 2017 OPERATING FIRE DEPARTMENT BUDGET*
Motion 139/16 Moved By Mayor L. Thompson to approve the Draft 2017 Operating Fire Department Budget.
CARRIED
- c) *2017 FORTIS FRANCHISE FEES*
Motion 140/16 Moved By Mayor L. Thompson to not increase the 2017 Fortis Franchise Fees.
CARRIED
- d) *JOINT QUALITY MANAGEMENT PLAN (QMP)*
Motion 141/16 Moved By Councillor B. Wells to adopt the updated Joint Quality Management Plan for safety codes inspection in the building, electrical, plumbing and gas disciplines.
CARRIED
- e) *PARKLAND REGIONAL LIBRARY 2017 BUDGET*
Motion 142/16 Moved By Councillor R. Mohan to approve the Parkland Regional Library 2017 Budget as presented.
CARRIED
- f) *BYLAW 613/16 LAND USE BYLAW AMENDMENT*
Motion 145/16 Moved By Mayor L. Thompson to approve first reading of Bylaw 613/16, Land Use Bylaw Amendment.
CARRIED
Motion 146/16 Moved By Deputy Mayor J. Tessari to approve second reading of Bylaw 613/16, Land Use Bylaw Amendment.
CARRIED
- g) *BYLAW 614/16, POULTRY AND LIVESTOCK*
Motion 143/16 Moved By Mayor L. Thompson to approve first reading of Bylaw 614/16, Poultry and Livestock.
UNANIMOUSLY CARRIED
Motion 144/16 Moved By Councillor B. Wells to approve second reading of Bylaw 614/16, Poultry and Livestock.
UNANIMOUSLY CARRIED
- h) *CDSS NEW VILLAGES REPRESENTATIVE*
Motion 147/16 Moved By Mayor L. Thompson to approve the appointment of Heather Leslie, CAO for Ferintosh and Edberg, as the new Villages Representative on the CDSS Board of Directors.
CARRIED
- i) *OLD MACDONALD KENNELS AND POSSIBLE CAT BYLAW*
Motion 148/16 Moved By Councillor R. Mohan to not employ the services of Old MacDonald Kennels at this time or create a cat Bylaw for within the Village of Bawlf.
CARRIED
- j) *EMPLOYEE ATTITUDE AND CONDUCT POLICY NO. 38*
Motion 149/16 Moved By Mayor L. Thompson to approve Policy No. 38, Employee Attitude and Conduct policy.
CARRIED

- k) *EMPLOYMENT FILES POLICY NO. 39*
Motion 150/16 Moved By Deputy Mayor J. Tessari to approve Policy No. 39, Employment Files policy. **CARRIED**
- l) *ACCOUNTS PAYABLE MANAGEMENT POLICY NO.41*
Motion 151/16 Moved By Councillor B. Wells to approve Policy No. 41, Accounts Payable Management policy. **CARRIED**
- m) *ACCOUNTS RECEIVABLE MANAGEMENT POLICY NO. 42*
Motion 152/16 Moved By Councillor J. Buchanan to approve Policy No. 42, Accounts Receivable Management policy. **CARRIED**
- n) *SEMI-MONTHLY PAYROL POLICY NO. 43*
Motion 153/16 Moved By Deputy Mayor J. Tessari to approve Policy No. 43 Semi-Monthly Payroll policy. **CARRIED**
- o) *STAFF TRAINING AND DEVELOPMENT POLICY NO. 40*
Motion 154/16 Moved By Mayor L. Thompson to approve Policy No. 40, Staff Training and Development policy. **CARRIED**

5. STANDING REPORTS

- a) Mayor's Report
- b) CAO's Report
- c) Public Works/Water & Sewer Report-n/a
- d) Administration Report – n/a
- e) Board Reports:
 - Bawlf & District Recreation Association
 - Shirley McClellan Regional Water Services Commission
 - Regional Emergency Management Services Liaison
 - Fire Services Committee

Motion 155/16 Moved By Councillor J. Buchanan to accept the Standing Reports for the month of October as information.

CARRIED

6. CORRESPONDENCE

7. IN CAMERA

8. ADJOURNMENT

Being that the agenda matters have been concluded, the meeting was adjourned at 8:22 pm.

 MAYOR- LEONARD THOMPSON

 CAO – TRACY M. STEWART

 DATE

 DATE