



AGENDA

Regular Meeting of Council of the Village of Bawlf in the Province of Alberta Wednesday, April 20, 2016 – 7:00 pm Council Chambers

1. CALL TO ORDER

2. DELEGATIONS

Brian King – Auditor – 2015 Financial Statements Presentation

3. GENERAL GOVERNMENT

a) Agenda April 20, 2016

Motion to adopt as presented

b) Minutes of the Regular Meeting of Council March 16, 2016

Motion to adopt as presented

c) Accounts Payable – March 2016

General Cheques

Motion to accept as information

d) Financial Statements – March 2016

Motion to accept for information

4. NEW BUSINESS

a) Utility Services Bylaw 606/16 - Amendment

b) Fire Services Bylaw 600/15 - Amendment

c) Water Meters

d) Community Involvement-Buildings & Beautification

e) Relocation of Burn Pile

f) AGM Date

5. STANDING REPORTS

a) Mayor's Report

b) Interim Acting CAO's Report

c) Public Works/Water-Sewer Report

d) Fire Department Quarterly Report

e) Board Reports:

- Bawlf & District Recreation Association
- Shirley McClellan Regional Water Services Commission
- Regional Emergency Management Services Liaison

Motion

6. CORRESPONDENCE

7. IN CAMERA

8. ADJOURNMENT



MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF

In the Province of Alberta held on
Wednesday March 16, 2016 at 7:00 p.m.
In the Bawlf Village Office

PRESENT:

Mayor L. Thompson
Deputy Mayor R. Mohan
Councillor J. Tessari
Councillor B. Wells
Councillor J. Buchanan
Acting CAO T. M. Stewart
Finance Officer T. Bergquist

1. CALL TO ORDER

Mayor L. Thompson called the meeting to order at 7:00 pm.

2. DELEGATIONS

1) Francis & Florence Gartner

3. GENERAL GOVERNMENT

a) AGENDA

Motion 32/16 Moved By Councillor J. Tessari to adopt the agenda as presented.

CARRIED

b) *MINUTES OF THE REGULAR MEETING OF COUNCIL February 17, 2016*

Motion 33/16 Moved By Councillor B. Wells to adopt the Minutes of the Regular Meeting of Council February 17, 2016 as presented.

CARRIED

c) *MINUTES OF THE SPECIAL MEETING OF COUNCIL March 2, 2016*

Motion 34/16 Moved By Councillor J. Buchanan to adopt the Minutes of the Special Meeting of Council March 2, 2016 as presented.

CARRIED

d) *ACCOUNTS PAYABLE REGISTER –FEBRUARY 2016*

General Cheques 20160049, 20160055 -20160074 and Payroll Cheques 20160050 - 20160054, 20160075 -20160083

Motion 35/16 Moved By Deputy Mayor R. Mohan to accept the Accounts Payable register for February 2016, General Cheques and Payroll Cheques as information.

CARRIED

e) *FINANCIAL STATEMENTS – FEBRUARY 2016*

Motion 36/16 Moved By Councillor J. Tessari accept the February 2016 Financial Statement as presented for information.

CARRIED

4. NEW BUSINESS

a) *REQUEST FOR APPROVAL OF BAWLF PUBLIC LIBRARY BOARD MEMBER*

Motion 37/16 Moved By Deputy Mayor R. Mohan to approve Heather Taylor as a new Board Member for the Bawlf Public Library.

CARRIED

b) *BAWLF SCHOOL APPROACH CHANGE REQUEST*

Motion 38/16 Moved By Mayor L. Thompson to approve Battle River School Division #31 request to move the approach on the West side of the Bawlf School further North by a few hundred yards. With the removal of the West approach and installation of new approach, all proper drainage and landscaping must be met and inspected by the Village of Bawlf.

CARRIED

c) *SMRWSC (SHIRLEY MCCLELLAN REGIONAL WATER SERVICE COMMISSION) RESOLUTION REQUEST*

Motion 39/16 Moved By Councillor J. Tessari that Council approves both the Lacombe and Camrose County's withdrawals from SMRWSC.

For: Mayor L. Thompson
Councillor J. Tessari

Against: Deputy Mayor R. Mohan
Councillor B. Wells
Councillor J. Buchanan

d) *WATER TREATMENT PLANT UPGRADE RE-EVALUATION*

Motion 40/16 Moved By Mayor L. Thompson that the Village proceed as per the original plan to upgrade the Water Treatment Plant. **CARRIED**

e) *2016 OPERATING & CAPITAL BUDGET APPROVAL*

Motion 41/16 Moved By Councillor B. Wells to approve the Final 2016 Operating and Capital Budget with operating expenditures of \$501,399, operating revenue of \$246,726 for an overall operating deficit of \$254,673.

For: Mayor L. Thompson
Councillor J. Tessari
Councillor B. Wells
Councillor J. Buchanan

Against: Deputy R Mohan

f) *2016 TAX RATE BYLAW 610/16*

Motion 42/16 Moved By Mayor L. Thompson to approve first reading of the 2016 Tax Rate Bylaw 610/16.

For: Mayor L. Thompson
Councillor J. Tessari
Councillor B. Wells

Councillor J. Mohan
Against: Deputy Mayor R. Mohan

Motion 43/16 Moved By Councillor B. Wells to approve second reading of the 2016 Tax Rate Bylaw 610/16.

For: Mayor L. Thompson
Councillor J. Tessari
Councillor B. Wells
Councillor J. Mohan

Against: Deputy Mayor R. Mohan

Motion 44/16 Moved By Deputy Mayor R. M to proceed to third and final reading of the 2016 Tax Rate Bylaw 610/16.

CARRIED

Motion 45/16 Moved By Councillor J. Tessari to approve third and final reading of the 2016 Tax Rate Bylaw 610/16.

For: Mayor L. Thompson
Councillor J. Tessari
Councillor B. Wells
Councillor J. Buchanan

Against: Deputy Mayor R. Mohan

4. STANDING REPORTS

- a) Mayor's Report
- b) Interim Acting CAO's Report
- c) Public Works/Water-Sewer Report
- d) Board Reports:
 - Bawlf & District Recreation Association
 - Shirley McClellan Regional Water Services Commission
 - Regional Emergency Management Services Liaison

Motion 46/16 Moved By Mayor L. Thompson to accept the Standing Reports for the month of March as information.

CARRIED

5. CORRESPONDENCE

- Thurber Engineering – Hydrogeological Assessment-Bawlf Sewage Lagoon.

Motion 47/16 Moved By Deputy Mayor R. Mohan to accept the correspondence items as information.

CARRIED

Break: 8:26-8:35

6. In Camera

Motion 48/16 Moved By Mayor L. Thompson to go in camera at 8:35pm.

Motion 49/16 Moved By Mayor L. Thompson to leave in camera at 9:08pm.

7. ADJOURNMENT

Being that the agenda matters have been concluded, the meeting was adjourned at 9:08pm.

MAYOR- LEONARD THOMPSON

ACTING CAO – TRACY M. STEWART

DATE

DATE

VILLAGE OF BAWLF

Cheque Listing For Council

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20160084	2016-03-09	6S ENTERPRISES INC.	45 46	PAYMENT FEB 23 WATER LEAK 111 NIBLO FEB 26 CC VALVE 208 SANDEN	1,323.00 661.50	1,984.50
20160085	2016-03-09	AMSC INSURANCE SERVICES LTD.	23532	PAYMENT CRIME/COMMERCIAL LIABILITY/I	1,174.57	1,174.57
20160086	2016-03-09	AMSC, (ALBERTA MUNICIPAL SERVICES CORP)	16-1012032	PAYMENT POWER FEB 2016	2,662.39	2,662.39
20160087	2016-03-09	ANKERTON GAS CO-OP	18428	PAYMENT OFFICE FURNACE REPAIR - MO	167.75	167.75
20160088	2016-03-09	AUMA	20163190	PAYMENT AUMA MEMBERSHIP FEE	1,209.25	1,209.25
20160089	2016-03-09	BAWLF COUNTRY STORE	FEB2016	PAYMENT WATER & CREAMER	21.50	21.50
20160090	2016-03-09	CAMROSE BOOSTER	05632	PAYMENT 6000 ENVELOPES	771.03	771.03
20160091	2016-03-09	CLARK, LORNA	FEBRUARY2016 JANUARY2016	PAYMENT FEBRUARY JANITORIAL JANUARY JANITORIAL	120.00 150.00	270.00
20160092	2016-03-09	COUNTY ENVIRO PICKUP	5127	PAYMENT GARBAGE & RECYCLE MARCH	2,541.33	2,541.33
20160093	2016-03-09	DENNIS, MACKENZIE	2016ABSTRAC1	PAYMENT FIRE DEPT - DRIVER'S ABSTRAC	24.45	24.45
20160094	2016-03-09	ELECTRO TEL	105782	PAYMENT TELEPHONES FOR OFFICE	435.75	435.75
20160095	2016-03-09	FRIEND, KEITH	FEB2016 JAN2016	PAYMENT FEB WATER SAMPLING JAN WATER SAMPLING (EINAR	1,525.00 135.51	1,660.51
20160096	2016-03-09	PARKLAND REGIONAL LIBRARY	2NDQUARTER2	PAYMENT 2ND QUARTER REQUISITION PA	833.61	833.61
20160097	2016-03-09	PITNEYWORKS	0070152981	PAYMENT CONFIGURE & PENALTY	44.74	44.74
20160098	2016-03-09	RECEIVER GENERAL	FEB2016DED	PAYMENT SOURCE DEDUCTIONS FOR FEE	4,363.94	4,363.94
20160099	2016-03-09	STERLING WATER CONDITIONING LTD.	16724	PAYMENT 16 PAILS CHLORINE	672.00	672.00
20160100	2016-03-09	TESSARI, JOHN	FEB2016MILEA	PAYMENT MILEAGE - DRAINAGE COUNCIL	35.88	35.88
20160101	2016-03-09	THE SOAP STOP	409953	PAYMENT ERASE MARK REMOVER	58.28	58.28
20160102	2016-03-09	THURBER ENGINEERING LTD.	000105205	PAYMENT LAGOON GROUNDWATER ASSE	20,825.91	20,825.91
20160103	2016-03-09	TOWN OF BASHAW	2016-03	PAYMENT FLUSHER TRUCK-FEB 23 & 24 (F	349.57	349.57
20160104	2016-03-09	UFA	110318718 201078236	PAYMENT CARDLOCK FEB 2016 PROPANE FOR 2 TON TRUCK	181.16 171.99	353.15
20160105	2016-03-09	WORKERS COMPENSATION BOARD	21162007	PAYMENT INSTALLMENT	999.64	999.64

VILLAGE OF BAWLF

Cheque Listing For Council

2016-Apr-15
9:10:31AM

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
20160106	2016-03-09	TELUS COMMUNICATIONS INC.		PAYMENT		628.46
			MAR2016-2174	2174 PHONE BILL	93.72	
			MARCH2016	PHONE	534.74	
20160111	2016-03-29	A-1 SUPPLY		PAYMENT		125.90
			25-015458	DAY LIGHT REACTIVE HELMET	125.90	
20160112	2016-03-29	AMSC INSURANCE SERVICES LTD.		PAYMENT		1,851.49
			APRIL 01, 2016	APRIL 01, 2016 COVERAGE MON	1,647.74	
			HSFEB2016-4	HEALTH SPENDING ACTIVITY	203.75	
20160113	2016-03-29	ANKERTON GAS CO-OP		PAYMENT		502.40
			1273558	UTILITIES	36.58	
			1273930	UTILITIES FIRE HALL	177.96	
			1274035	UTILITIES	90.59	
			1274050	UTILITIES	103.10	
			1274055	UTILITIES	94.17	
20160114	2016-03-29	CAMROSE COUNTY		PAYMENT		399.02
			20160319	FEBRUARY PATROLS	399.02	
20160115	2016-03-29	EMCO CORPORATION		PAYMENT		136.59
			75406380-00	NIBLOCK REPAIR	136.59	
20160116	2016-03-29	GOVERNMENT OF ALBERTA		PAYMENT		150.00
			MARCH 2016	PAYMENT ON LAND TITLES ACC	150.00	
20160117	2016-03-29	IRON CREEK TRUCK & TRAILER LTD		PAYMENT		60.29
			8585	2 TON PW TRUCK	60.29	
20160118	2016-03-29	SAFEGUARD BUSINESS SYSTEMS LTD.		PAYMENT		156.27
			031340589	CHEQUES	156.27	
20160119	2016-03-29	THE SOAP STOP		PAYMENT		176.25
			411213	OFFICE JANITORIAL SUPPLIES	176.25	
20160120	2016-03-29	WSP CANADA INC.		PAYMENT		1,241.10
			0538444	CONSTRUCTION SERVICES	1,241.10	

Total 46,887.52

*** End of Report ***

VILLAGE OF BAWLF

Cheque Listing For Council

2016-Apr-15
9:11:02AM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20160107	2016-03-15					2,583.31
20160108	2016-03-15					1,009.81
20160109	2016-03-15					791.79
20160110	2016-03-15					1,291.15
20160121	2016-03-31					2,722.93
20160122	2016-03-31					1,009.81
20160123	2016-03-31					270.00
20160124	2016-03-31					470.00
20160125	2016-03-31					190.00
20160126	2016-03-31					190.00
20160127	2016-03-31					833.22
20160128	2016-03-31					190.00
20160129	2016-03-31					1,349.28

Total 12,901.30

*** End of Report ***

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	March 2016 Actual	2016 YTD Actual	2016 Budget	2016 Budget Remaining \$	March 2016 Budget
TAX REVENUE						
1-00-110	TAXES - RESIDENTIAL	0.00	0.00	0.00	0.00	0.00
1-00-111	TAXES - RESIDENTIAL VACANT	0.00	0.00	0.00	0.00	0.00
1-00-112	TAXES - COMMERCIAL	0.00	0.00	0.00	0.00	0.00
1-00-113	TAXES - COMMERCIAL VACANT	0.00	0.00	0.00	0.00	0.00
1-00-114	TAXES - INDUSTRIAL	0.00	0.00	0.00	0.00	0.00
1-00-115	TAXES - AGRICULTURE	0.00	0.00	0.00	0.00	0.00
1-00-116	GRANTS IN LIEU	0.00	0.00	0.00	0.00	0.00
1-00-120	ASFF SCHOOL REQUISITION	0.00	0.00	0.00	0.00	0.00
1-00-190	TAXES - LINEAR	0.00	0.00	0.00	0.00	0.00
1-00-240	GRANTS IN LIEU	0.00	(7,622.41)	9,500.00	17,122.41	791.67
1-00-510	PENALTIES & COSTS ON TAXES	0.00				
	* TOTAL TAX REVENUE	0.00	(7,622.41)	9,500.00	17,122.41	791.67
INVESTMENT REVENUE						
1-00-550	RETURN ON INVESTMENTS	(54.32)	(170.32)	1,500.00	1,670.32	125.00
	* TOTAL INVESTMENT REVENUE	(54.32)	(170.32)	1,500.00	1,670.32	125.00
GENERAL REVENUE						
1-12-410	SALE OF SERVICES	(20.00)	(100.00)	2,000.00	2,100.00	166.67
1-12-590	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00
1-12-595	LIBRARY BOARD UTILITY RECOVERY	0.00	0.00	1,100.00	1,100.00	91.67
1-12-741	MISCELLANEOUS FEES	0.00	0.00	0.00	0.00	0.00
	* TOTAL GENERAL REVENUE	(20.00)	(100.00)	3,100.00	3,200.00	258.34
GRANTS						
1-12-730	FEDERAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-12-740	PROVINCIAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-12-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-12-840	PROVINCIAL CONDITIONAL GRANTS	0.00	(54,223.00)	54,223.00	108,446.00	4,518.58
1-12-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
	* TOTAL GRANTS	0.00	(54,223.00)	54,223.00	108,446.00	4,518.58

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	March 2016 Actual	2016 YTD Actual	2016 Budget	2016 Budget Remaining \$	March 2016 Budget
FIRE REVENUE						
1-23-110	SPECIAL TAX - FIRE	0.00	0.00	0.00	0.00	0.00
1-23-410	FIRE FIGHTING FEES CHARGED	0.00	0.00	0.00	0.00	0.00
1-23-411	MOTOR VEHICLE ACCIDENT FEES CHARGED	0.00	0.00	3,700.00	3,700.00	308.33
1-23-412	MUTUAL AIDE PROVIDED	0.00	0.00	500.00	500.00	41.67
1-23-430	FIRE EXPENSES RECOVERED	(200.00)	(742.00)	5,000.00	5,742.00	416.67
1-23-530	FIRE EXPENSES RECOVERED	0.00	0.00	0.00	0.00	0.00
1-23-570	FIRE DEPARTMENT DONATIONS	0.00	0.00	0.00	0.00	0.00
1-23-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-23-850	COUNTY GRANT - SHARED SERVICE	0.00	(9,150.00)	9,625.00	18,775.00	802.08
1-23-851	FIRE TRAINING - SHARED	0.00	0.00	1,000.00	1,000.00	83.33
1-23-852	PAGER MAINTENANCE - SHARED	0.00	0.00	500.00	500.00	41.67
1-23-853	FIREFIGHTER INSURANCE - SHARED	0.00	0.00	100.00	100.00	8.33
1-23-854	PROTECTIVE EQUIPMENT - SHARED	0.00	0.00	2,500.00	2,500.00	208.33
1-23-855	COUNTY OWNED TRUCK	0.00	0.00	1,000.00	1,000.00	83.33
1-23-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
1-23-921	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
1-23-940	TRANSFER FROM CAPITAL RESERVES	0.00	0.00	0.00	0.00	0.00
*	TOTAL FIRE REVENUE	(200.00)	(9,892.00)	23,925.00	33,817.00	1,993.74
BYLAW REVENUE						
1-26-525	DOG LICENSES	0.00	(1,530.00)	0.00	1,530.00	0.00
1-26-530	BYLAW FINES	0.00	0.00	0.00	0.00	0.00
1-26-845	PROVINCIAL GRANT OPERATING	0.00	0.00	0.00	0.00	0.00
*	TOTAL BYLAW REVENUE	0.00	(1,530.00)	0.00	1,530.00	0.00
ROADS & STREETS						
1-32-110	SPECIAL TAX - STREET IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
1-32-410	SALE OF GOODS & SERVICES	0.00	0.00	0.00	0.00	0.00
1-32-590	FRANCHISE FEES FORTIS	(973.81)	(2,376.65)	0.00	2,376.65	0.00
1-32-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-32-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-32-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
1-37-840	PROVINCIAL CAPITAL GRANT	0.00	0.00	0.00	0.00	0.00
*	TOTAL ROADS & STREETS	(973.81)	(2,376.65)	0.00	2,376.65	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	March 2016 Actual	2016 YTD Actual	2016 Budget	2016 Budget Remaining \$	March 2016 Budget
WATER REVENUE						
1-41-410	MONTHLY WATER FEES	23.33	(19,662.84)	0.00	19,662.84	0.00
1-41-412	BULK WATER SALES	0.00	0.00	0.00	0.00	0.00
1-41-511	WATER PENALTIES	(509.65)	(1,366.58)	0.00	1,366.58	0.00
1-41-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00	0.00
1-41-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
*	TOTAL WATER REVENUE	(486.32)	(21,029.42)	0.00	21,029.42	0.00
SEWER REVENUE						
1-42-410	MONTHLY SEWER FEES	21.33	(17,708.74)	0.00	17,708.74	0.00
1-42-511	SEWER PENALTIES	0.00	0.00	0.00	0.00	0.00
1-42-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-42-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-42-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
*	TOTAL SEWER REVENUE	21.33	(17,708.74)	0.00	17,708.74	0.00
WASTE MANAGEMENT REVENUE						
1-43-410	MONTHLY GARBAGE FEES	8.00	(6,520.40)	0.00	6,520.40	0.00
1-43-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00	0.00
1-43-412	MONTHLY RECYCLING FEES	0.00	0.00	0.00	0.00	0.00
*	TOTAL WASTE MANAGEMENT REVENUE	8.00	(6,520.40)	0.00	6,520.40	0.00
CAMROSE & DISTRICT SUPPORT SER						
1-51-590	REVENUE - OWN SOURCES	0.00	0.00	0.00	0.00	0.00
1-51-840	PROVINCIAL CONDITIONAL GRANT	0.00	0.00	0.00	0.00	0.00
*	TOTAL CAMROSE & DISTRICT SUPPO	0.00	0.00	0.00	0.00	0.00
CEMETERY REVEUE						
1-56-410	SALE OF CEMETERY PLOTS	(100.00)	(100.00)	0.00	100.00	0.00
1-56-570	CEMETERY DONATIONS	0.00	0.00	0.00	0.00	0.00
1-56-571	CEMETERY MAINTENANCE REVENUE	0.00	0.00	0.00	0.00	0.00
*	TOTAL CEMETERY REVEUE	(100.00)	(100.00)	0.00	100.00	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	March 2016 Actual	2016 YTD Actual	2016 Budget	2016 Budget Remaining \$	March 2016 Budget
DEVELOPMENT REVENUE						
1-61-410	DEVELOPMENT PERMITS & CHARGES	(50.00)	(100.00)	0.00	100.00	0.00
*	TOTAL DEVELOPMENT REVENUE	(50.00)	(100.00)	0.00	100.00	0.00
LAND SALES						
1-66-410	LAND SALES	0.00	0.00	0.00	0.00	0.00
*	TOTAL LAND SALES	0.00	0.00	0.00	0.00	0.00
PARKS & RECREATION REVENUE						
1-72-110	SPECIAL TAX - RECREATION & PARKS	0.00	0.00	0.00	0.00	0.00
1-72-410	SALE OF SERVICES - FEES & CHARGES	0.00	0.00	0.00	0.00	0.00
1-72-560	PARK & CAMPGROUND RENTALS	0.00	0.00	0.00	0.00	0.00
1-72-570	PARK DONATIONS	0.00	0.00	0.00	0.00	0.00
1-72-590	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00
1-72-595	REC. BOARD UTILITIES RECOVERY	0.00	0.00	0.00	0.00	0.00
1-72-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-72-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-72-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
*	TOTAL PARKS & RECREATION REVEN	0.00	0.00	0.00	0.00	0.00
CULTURE REVENUE						
1-74-560	HALL RENTALS	(550.00)	(900.00)	0.00	900.00	0.00
1-74-570	HALL DONATIONS	0.00	0.00	0.00	0.00	0.00
1-74-590	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00
1-74-593	SPECIAL EVENT REVENUES	0.00	0.00	0.00	0.00	0.00
*	TOTAL CULTURE REVENUE	(550.00)	(900.00)	0.00	900.00	0.00
RESERVE TRANSFERS						
1-97-920	TRANSFER FROM RESERVES	0.00	0.00	0.00	0.00	0.00
*	TOTAL RESERVE TRANSFERS	0.00	0.00	0.00	0.00	0.00
**	TOTAL REVENUE	(2,405.12)	(122,272.94)	92,248.00	214,520.94	7,687.33

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	March 2016 Actual	2016 YTD Actual	2016 Budget	2016 Budget Remaining \$	March 2016 Budget
COUNCIL EXPENSES						
2-11-130	COUNCIL - PAYROLL DEDUCTIONS	0.00	0.00	0.00	0.00	0.00
2-11-150	COUNCIL REMUNERATION	1,310.00	2,620.00	8,500.00	5,880.00	708.33
2-11-211	COUNCIL TRAVEL & SUBSISTENCE	35.88	35.88	200.00	164.12	16.67
2-11-214	COUNCIL PROFESSIONAL DEVT	0.00	0.00	100.00	100.00	8.33
*	TOTAL COUNCIL EXPENSES	1,345.88	2,655.88	8,800.00	6,144.12	733.33
ADMINISTRATION EXPENSE						
2-12-110	ADMINISTRATION - SALARIES	11,699.29	33,602.25	120,000.00	86,397.75	10,000.00
2-12-130	ADMINISTRATION - PAYROLL DEDUCTIONS	941.13	2,666.83	12,000.00	9,333.17	1,000.00
2-12-131	EMPLOYEE BENEFITS	1,704.57	5,454.64	14,441.00	8,986.36	1,203.42
2-12-211	TRAVEL & SUBSISTENCE	0.00	0.00	600.00	600.00	50.00
2-12-214	MEMBERSHIPS & PROFESSIONAL DEVT	2,306.67	2,556.67	2,165.00	(391.67)	180.42
2-12-600	BAD DEBTS	0.00	0.00	0.00	0.00	0.00
*	TOTAL ADMINISTRATION EXPENSE	16,651.66	44,280.39	149,206.00	104,925.61	12,433.84
OFFICE OPERATIONS						
2-12-215	FREIGHT & POSTAGE	116.46	556.24	3,300.00	2,743.76	275.00
2-12-217	TELEPHONE/INTERNET	362.12	1,088.26	4,700.00	3,611.74	391.67
2-12-220	ADVERTIZING & PRINTING	0.00	0.00	500.00	500.00	41.67
2-12-225	VILLAGE PROMOTIONS	0.00	500.00	500.00	0.00	41.67
2-12-230	PROFESSIONAL & CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00
2-12-231	AUDITING SERVICES	0.00	0.00	7,450.00	7,450.00	620.83
2-12-232	ASSESSMENT SERVICES	0.00	4,263.45	4,500.00	236.55	375.00
2-12-233	ASSESSMENT REVIEW BOARD	0.00	0.00	0.00	0.00	0.00
2-12-234	LEGAL SERVICES	0.00	0.00	500.00	500.00	41.67
2-12-237	COMPUTER SOFTWARE	0.00	364.47	300.00	(64.47)	25.00
2-12-250	OFFICE REPAIRS & MAINTENANCE	159.76	240.71	500.00	259.29	41.67
2-12-253	TECHNICAL SUPPORT	0.00	587.26	4,324.00	3,736.74	360.33
2-12-258	OFFICE JANITORIAL CONTRACT	270.00	270.00	1,600.00	1,330.00	133.33
2-12-274	INSURANCE	2,174.21	10,448.09	11,800.00	1,351.91	983.33
2-12-341	LAND TITLES SERVICES	150.00	150.00	0.00	(150.00)	0.00
2-12-510	OFFICE SUPPLIES	2,938.78	(1,033.09)	3,400.00	4,433.09	283.33
2-12-511	MISCELLANEOUS	0.00	100.00	500.00	400.00	41.67
2-12-519	OTHER SERVICES	0.00	0.00	0.00	0.00	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	March 2016 Actual	2016 YTD Actual	2016 Budget	2016 Budget Remaining \$	March 2016 Budget
2-12-540	UTILITIES - GAS	361.91	597.23	800.00	202.77	66.67
2-19-150	ELECTION FEES	0.00	0.00	0.00	0.00	0.00
*	TOTAL OFFICE OPERATIONS	6,533.24	18,132.62	44,674.00	26,541.38	3,722.84
ADMIN-CAPITAL						
2-12-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00
2-12-790	ADMINISTRATION-AMORTIZATION	0.00	0.00	0.00	0.00	0.00
*	TOTAL ADMIN-CAPITAL	0.00	0.00	0.00	0.00	0.00
REQUISITIONS						
2-13-750	REQUISITION - SCHOOL	19,364.12	96,820.12	0.00	(96,820.12)	0.00
2-13-759	DAVE KNIPE MEMORIAL LIBRARY	0.00	0.00	0.00	0.00	0.00
*	TOTAL REQUISITIONS	19,364.12	96,820.12	0.00	(96,820.12)	0.00
FIRE EXPENSES						
2-23-148	IN-SERVICE TRAINING	0.00	0.00	2,000.00	2,000.00	166.67
2-23-159	HONORARIUMS - ANNUAL & HOURLY	0.00	112.00	15,000.00	14,888.00	1,250.00
2-23-211	TRAVEL & SUBSISTENCE	0.00	0.00	200.00	200.00	16.67
2-23-214	MEMBERSHIPS & PROFESSIONAL DEVT	23.29	23.29	500.00	476.71	41.67
2-23-215	FREIGHT & POSTAGE	0.00	0.00	500.00	500.00	41.67
2-23-217	TELEPHONE	149.98	449.94	1,800.00	1,350.06	150.00
2-23-220	ADVERTIZING & PRINTING	0.00	0.00	500.00	500.00	41.67
2-23-225	PUBLIC RELATIONS & PROMOTIONS	0.00	0.00	500.00	500.00	41.67
2-23-250	FIREHALL REPAIRS & MAINTENANCE	0.00	0.00	3,200.00	3,200.00	266.67
2-23-251	VILLAGE TRUCK REPAIRS	0.00	329.00	1,300.00	971.00	108.33
2-23-252	COUNTY TRUCK REPAIRS	0.00	0.00	1,000.00	1,000.00	83.33
2-23-253	PAGER REPAIRS	0.00	0.00	0.00	0.00	0.00
2-23-254	PROTECTIVE EQUIPMENT & REPAIRS	0.00	0.00	0.00	0.00	0.00
2-23-270	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
2-23-274	INSURANCE	0.00	1,532.77	0.00	(1,532.77)	0.00
2-23-510	GOODS & SUPPLIES	123.00	217.99	0.00	(217.99)	0.00
2-23-511	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
2-23-512	SMALL EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00	0.00
2-23-521	FUEL & LUBE	0.00	80.92	0.00	(80.92)	0.00
2-23-540	FIRE HALL POWER	103.53	366.72	0.00	(366.72)	0.00
2-23-541	FIRE HALL NATURAL GAS	169.49	594.62	0.00	(594.62)	0.00
2-23-750	DISPATCH AGREEMENT	0.00	0.00	0.00	0.00	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	March 2016 Actual	2016 YTD Actual	2016 Budget	2016 Budget Remaining \$	March 2016 Budget
2-23-751	MUTUAL AIDE RESPONSE CHARGES	0.00	0.00	0.00	0.00	0.00
2-23-920	TRANSFER TO RESERVES	0.00	0.00	0.00	0.00	0.00
2-00-910	GAIN/LOSS ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00	0.00
*	TOTAL FIRE EXPENSES	569.29	3,707.25	26,500.00	22,792.75	2,208.35
BYLAW ENFORCEMENT						
2-26-270	BYLAW ENFORCEMENT OFFICER	380.02	760.02	0.00	(760.02)	0.00
2-26-234	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
2-26-510	BYLAW SUPPLIES	0.00	0.00	0.00	0.00	0.00
*	TOTAL BYLAW ENFORCEMENT	380.02	760.02	0.00	(760.02)	0.00
FIRE - CAPITAL						
2-23-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00
2-23-790	FIRE - AMORTIZATION	0.00	0.00	0.00	0.00	0.00
*	TOTAL FIRE - CAPITAL	0.00	0.00	0.00	0.00	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	March 2016 Actual	2016 YTD Actual	2016 Budget	2016 Budget Remaining \$	March 2016 Budget
PUBLIC WORKS SALARIES & WAGES						
2-32-110	PW - SALARIES	2,808.00	8,871.20	0.00	(8,871.20)	0.00
2-32-130	PW - PAYROLL DEDUCTIONS	200.71	644.33	0.00	(644.33)	0.00
2-32-131	EMPLOYEE BENEFITS	428.68	1,431.71	0.00	(1,431.71)	0.00
*	TOTAL PUBLIC WORKS SALARIES &	3,437.39	10,947.24	0.00	(10,947.24)	0.00
PUBLIC WORKS OPERATIONS						
2-32-217	TELEPHONE	40.44	121.32	0.00	(121.32)	0.00
2-32-230	PROFESSIONAL CONSULTING	0.00	0.00	0.00	0.00	0.00
2-32-250	ROADWAY REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00	0.00
2-32-270	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
2-32-274	INSURANCE	0.00	2,109.81	0.00	(2,109.81)	0.00
2-32-510	GOODS & SUPPLIES	113.93	287.79	0.00	(287.79)	0.00
2-32-511	MISCELLANEOUS GENERAL SERVICES	0.00	0.00	0.00	0.00	0.00
2-32-521	FUEL & LUBE	336.33	571.93	0.00	(571.93)	0.00
2-32-540	UTILITIES - STREET LIGHTS	1,111.48	3,594.03	0.00	(3,594.03)	0.00
2-32-762	CAPITAL	0.00	0.00	0.00	0.00	0.00
2-32-790	PUBLIC WORKS AMORTIZATION	0.00	0.00	0.00	0.00	0.00
*	TOTAL PUBLIC WORKS OPERATIONS	1,602.18	6,684.88	0.00	(6,684.88)	0.00
DRAINAGE						
2-37-250	DRAINAGE - REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00	0.00
2-37-230	PROFESSIONAL & CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00
2-37-750	REQUISITION - DRAINAGE	0.00	0.00	0.00	0.00	0.00
*	TOTAL DRAINAGE	0.00	0.00	0.00	0.00	0.00
WATER OPERATIONS						
2-41-110	SALARIES & WAGES - WATER	624.65	1,463.18	0.00	(1,463.18)	0.00
2-41-130	CPP, EI CONTRIBUTIONS - WATER	45.91	111.26	0.00	(111.26)	0.00
2-41-211	TRAVEL & SUBSISTENCE - WATER	0.00	0.00	0.00	0.00	0.00
2-41-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	0.00	0.00	0.00	0.00
2-41-217	TELEPHONE	107.91	323.73	0.00	(323.73)	0.00
2-41-224	MUNICIPAL MEMBERSHIP	0.00	0.00	0.00	0.00	0.00
2-41-230	PROFESSIONAL & CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	March 2016 Actual	2016 YTD Actual	2016 Budget	2016 Budget Remaining \$	March 2016 Budget
2-41-240	CUSTOMER BILLING	330.44	330.44	0.00	(330.44)	0.00
2-41-250	REPAIRS & MAINTENANCE	2,377.13	2,377.13	0.00	(2,377.13)	0.00
2-41-270	WATER - CONTRACT	1,660.51	3,429.26	0.00	(3,429.26)	0.00
2-41-274	INSURANCE PREMIUMS	0.00	6,091.36	0.00	(6,091.36)	0.00
2-41-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
2-41-540	UTILITIES	766.14	2,329.57	0.00	(2,329.57)	0.00
2-41-750	REQUISITION - SMRWSC	0.00	0.00	0.00	0.00	0.00
2-41-762	CAPITAL PURCHASES	1,182.00	11,364.00	0.00	(11,364.00)	0.00
2-41-790	WATER SYSTEM - AMORTIZATION	0.00	0.00	0.00	0.00	0.00
*	TOTAL WATER OPERATIONS	7,094.69	27,819.93	0.00	(27,819.93)	0.00
SEWER OPERATIONS						
2-42-000	OTHER - DAYSLAND DRAINAGE	0.00	0.00	0.00	0.00	0.00
2-42-110	SALARIES & WAGES - SEWER	172.12	349.96	0.00	(349.96)	0.00
2-42-130	CPP, EI CONTRIBUTIONS - WATER	12.31	24.83	0.00	(24.83)	0.00
2-42-211	TRAVEL & SUBSISTENCE	0.00	0.00	0.00	0.00	0.00
2-42-214	MEMBERSHIPS & PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
2-42-217	TELEPHONE	87.53	262.59	0.00	(262.59)	0.00
2-42-230	PROFESSIONAL & CONSULTING - SEWER	19,834.20	21,913.80	0.00	(21,913.80)	0.00
2-42-240	CUSTOMER BILLING	330.44	330.44	0.00	(330.44)	0.00
2-42-250	REPAIRS & MAINTENANCE - SEWER	0.00	169.99	0.00	(169.99)	0.00
2-42-270	SEWER - CONTRACT	0.00	0.00	0.00	0.00	0.00
2-42-274	INSURANCE PREMIUMS	0.00	547.71	0.00	(547.71)	0.00
2-42-410	BANK LOAN	0.00	0.00	0.00	0.00	0.00
2-42-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
2-42-540	UTILITIES	315.63	1,100.21	0.00	(1,100.21)	0.00
2-42-762	CAPITAL	0.00	0.00	0.00	0.00	0.00
2-42-790	WASTE & SEWER AMORTIZATION	0.00	0.00	0.00	0.00	0.00
2-42-830	LAGOON DEBENTURE PAYMENTS	0.00	0.00	0.00	0.00	0.00
2-42-831	LAGOON DEBENTURE INTEREST	0.00	0.00	0.00	0.00	0.00
2-42-832	DEBENTURE PRINCIPAL PMT MACRAE STREET AMORTIZATION	0.00	0.00	0.00	0.00	0.00
2-74-790	AMORTIZATION	0.00	0.00	0.00	0.00	0.00
*	TOTAL SEWER OPERATIONS	20,752.23	24,699.53	0.00	(24,699.53)	0.00
WASTE MANAGEMENT						
2-43-270	GARBAGE - CONTRACT	1,402.50	3,646.50	0.00	(3,646.50)	0.00
2-43-260	RENTAL OF MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00

VILLAGE OF BAWLF REVENUE/EXPENSE REPORT

General Ledger	Description	March 2016 Actual	2016 YTD Actual	2016 Budget	2016 Budget Remaining \$	March 2016 Budget
2-43-350	LANDFILL FEES	319.00	1,035.00	0.00	(1,035.00)	0.00
2-43-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
2-44-350	RECYCLING CHARGES	714.00	2,142.00	0.00	(2,142.00)	0.00
*	TOTAL WASTE MANAGEMENT	2,435.50	6,823.50	0.00	(6,823.50)	0.00
CAMROSE & DISTRICT SUPPORT SER						
2-51-750	REQUISITION - CDSS	0.00	0.00	0.00	0.00	0.00
2-51-770	GRANTS TO ORGANIZATIONS	0.00	0.00	0.00	0.00	0.00
2-51-840	CONDITIONAL GRANTS TO CDSS	0.00	0.00	0.00	0.00	0.00
*	TOTAL CAMROSE & DISTRICT SUPPO	0.00	0.00	0.00	0.00	0.00
CEMETERY OPERATIONS						
2-56-250	CEMETERY REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00	0.00
2-56-510	GENERAL GOODS & SERVICES	0.00	0.00	0.00	0.00	0.00
*	TOTAL CEMETERY OPERATIONS	0.00	0.00	0.00	0.00	0.00
PLANNING & DEVELOPMENT						
2-61-237	MAPPING	0.00	0.00	0.00	0.00	0.00
2-61-750	REQUISITION - PLANNING	0.00	1,206.75	0.00	(1,206.75)	0.00
2-66-120	COSTS - LAND SALES	0.00	0.00	0.00	0.00	0.00
2-66-230	PROFESSIONAL & CONSULTING	0.00	0.00	0.00	0.00	0.00
*	TOTAL PLANNING & DEVELOPMENT	0.00	1,206.75	0.00	(1,206.75)	0.00
PARKS & RECREATION						
2-72-110	RECREATION & PARKS - SALARIES	0.00	0.00	0.00	0.00	0.00
2-72-115	CSJ & STEP WAGES	0.00	0.00	0.00	0.00	0.00
2-72-130	RECREATION & PARKS - PAYROLL DEDUCTIONS	0.00	0.00	0.00	0.00	0.00
2-72-131	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
2-72-211	TRAVEL & SUBSISTENCE	0.00	0.00	0.00	0.00	0.00
2-72-220	ADVERTIZING & PRINTING	0.00	0.00	0.00	0.00	0.00
2-72-250	REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00	0.00
2-72-270	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
2-72-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
2-72-521	FUEL & LUBE	0.00	0.00	0.00	0.00	0.00
2-72-540	UTILITIES - REC BOARD, ETC	213.97	109.22	0.00	(109.22)	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	March 2016 Actual	2016 YTD Actual	2016 Budget	2016 Budget Remaining \$	March 2016 Budget
2-72-274	INSURANCE PREMIUMS	0.00	882.65	0.00	(882.65)	0.00
2-72-750	REQUISITIONS - RECREATION	0.00	0.00	0.00	0.00	0.00
2-72-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00
2-72-770	GRANTS TO ORGANIZATIONS	0.00	0.00	0.00	0.00	0.00
2-72-780	RECREATION TRAIL RESERVE	0.00	0.00	0.00	0.00	0.00
2-72-790	RECREATION - AMORTIZATION	0.00	0.00	0.00	0.00	0.00
2-13-770	GRANTS TO ORGANIZATIONS	0.00	0.00	0.00	0.00	0.00
*	TOTAL PARKS & RECREATION	213.97	991.87	0.00	(991.87)	0.00
CULTURE						
2-74-250	REPAIRS & MAINTENANCE - OLD HALL	0.00	0.00	0.00	0.00	0.00
2-74-274	INSURANCE PREMIUMS	0.00	0.00	0.00	0.00	0.00
2-74-510	GOODS & SUPPLIES - NEW HALL	0.00	0.00	0.00	0.00	0.00
2-74-540	UTILITIES	0.00	0.00	0.00	0.00	0.00
2-74-584	SPECIAL EVENTS	0.00	0.00	0.00	0.00	0.00
2-74-750	REQUISITION - PARKLAND LIBRARY	793.91	1,587.82	0.00	(1,587.82)	0.00
2-74-761	CONTRIBUTED TO OTHER OPERATING FNC.	0.00	0.00	0.00	0.00	0.00
2-74-770	TRANSFER TO OTHER ORGANIZATIONS	0.00	0.00	0.00	0.00	0.00
2-74-775	BAWLF PUBLIC LIBRARY APPROPRIATION	0.00	0.00	0.00	0.00	0.00
2-74-831	DEBENTURE INTEREST	0.00	0.00	0.00	0.00	0.00
*	TOTAL CULTURE	793.91	1,587.82	0.00	(1,587.82)	0.00
GENERAL						
2-97-990	GENERAL CONTINGENCY	0.00	0.00	0.00	0.00	0.00
*	TOTAL GENERAL	0.00	0.00	0.00	0.00	0.00
**	TOTAL EXPENSES	81,174.08	247,117.80	229,180.00	(17,937.80)	19,098.36
***	SURPLUS/DEFICIT	78,768.96	124,844.86	321,428.00	196,583.14	26,785.69

*** End of Report ***

VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	Wednesday April 20, 2016
Originated By:	Tracy M. Stewart-Acting CAO
Title:	Utility Services Bylaw 606/16 - Amendment

BACKGROUND/PROPOSAL:

All bylaws should be reviewed on a regular basis to ensure that they are in accordance to the MGA as well as the changing of times.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Highlighted items have been added to ensure the Village collects any monies owed to them for water and/or sewer issues that are the responsibility of the homeowner. Administration has also amended that instead of waiting for a year when a utility account is outstanding to be transferred to taxes, that this will now happen on day 61.

COSTS/SOURCE OF FUNDING (if applicable)

n/a

RECOMMENDED ACTION:

That Bawlf Council approve all three readings of the amended Utility Services Bylaw 606/16.

VILLAGE OF BAWLF

The Utility Services Bylaw Bylaw No. 606/16

A bylaw of the Village of Bawlf to provide public utilities and services and to determine the rates for the provision of these services.

WHEREAS under the provisions of the Municipal Government Act, being the Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council has been granted the authority to pass bylaws for municipal purposes regarding public utilities and services provided by, or on behalf of the municipality, and;

WHEREAS the Village of Bawlf provides for a water supply and distribution system and a sanitary sewage collection and disposal system, and;

WHEREAS the Village of Bawlf has the authority to charge property owners for the public utilities and services being provided.

NOW THEREFORE the Council of the Village of Bawlf enacts as follows:

Citation

1. This bylaw may be cited as “The Utility Services Bylaw”.

Definitions

2. In this bylaw:
 - a. “Arrears” means account balance which is unpaid after the due date shown on the invoice;
 - b. “Bulk Water” means water available for purchase by means of Customers filling privately owned water trucks or tanks at a site established and metered by the Village;
 - c. “Council” means the Council of the Village of Bawlf;
 - d. “Inactive Service” means a service that is unused for a specified period of time;
 - e. “Municipal Service Line” means that portion of a Service Connection located between a main line and the property line;
 - f. “Municipal Utility Service” means a water or sewer service provided by the municipality;
 - g. “Owner” means the registered owner or owners of a parcel of land or property;
 - h. “Service Connection” means the part of the system or works of a water distribution system or a sanitary sewer system that runs from the main lines to

a building or other place on a parcel of land for the purpose of providing the utility service to the parcel and includes those parts of the system or works described in Section 29 of the Municipal Government Act;

- i. "Service Line" means that portion of a Service Connection located above, on or underneath an Owner's parcel of land;
- j. "System" means the system infrastructure or works constructed by the Village for Municipal Utility Services;
- k. "Tenant" means a person who rents or leases a property from an "Owner";
- l. "Village" means the Village of Bawlf or its duly authorized representatives;

Applicability

- 3. This bylaw applies to all Owners and Tenants who possess or lease properties within the Village of Bawlf.

Severability

- 4. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

Service Connection & Maintenance/Repair

- 5. Full compliance with this Bylaw is a condition and term of supplying a Municipal Utility Service to a parcel of land.
- 6. An Owner of a parcel of land must submit a written application to the Village Administration and obtain the approval of the Village Administration before the Village will construct a Municipal Service Line.
- 7. The Village shall approve and supervise the construction of a Municipal Service Line. The Owner of the parcel of land to be serviced by the Municipal Service Line shall be responsible for the costs related to that construction.
- 8. An Owner is responsible for the construction, maintenance, upgrade and repair of a Service Line. If excavation is necessary for the maintenance or repair of a Service Line, no excavation shall be performed without the approval of the Village. In the event of emergency situations, Owners will be responsible to notify the Village Administration of work that has been completed. Work must be approved by the Village before being backfilled.
- 9. When the Village initiates excavation, the Village shall be responsible to return the land to a level grade.
- 10. If the Village is not satisfied with the construction, maintenance, upgrade or repair of a Service Line, the Village may require the Owner to perform some action in accordance with its instructions with respect to the construction, maintenance,

upgrade or repair of the Service Line by a specified time.

11. If the construction, maintenance, upgrade or repair of a Service Line has not been done to the satisfaction of the Village within the specified time or in an emergency, the Village may enter any parcel of land or building to construct, maintain or repair the Service Line.
12. The costs incurred by the Village relating to the construction, maintenance, upgrade or repair performed under Sections 10 and 11 of this Bylaw are an amount owing to the Village by the Owner of that property.
13. The Owner of that property has sixty (60) days from the date of the Invoice from the Village, to reimburse the Village of the full amount owing. If the full amount is not paid, then on day sixty one (61), the Village will transfer the full amount owing to the Owner's property taxes plus an administration charge as outlined in Schedule "A" of this Bylaw. The Village Administration shall notify the Owner that the transfer has occurred and the amount owing shall become part of the taxes owing on the property.
14. No connections shall be made to that portion of a Service Line situated between the property line of a parcel of land and the point of entry into the residence.
15. The Village shall be responsible for the costs of maintenance and repair of a Municipal Service Line.

Supply

16. An Owner who wishes to receive Municipal Utility Services shall make application for those services at the Village Office. The application form is attached as Schedule "B".
17. Every Owner who wishes to receive Municipal Utility Services shall pay the rates and other charges outlined in Schedule "A" attached to this Bylaw.
18. Owners who vacate their home for a minimum of three (3) consecutive months per year may apply for Inactive Service status at the Village Office. The rates charged are outlined in Schedule "A" attached to this Bylaw. The application form is attached as Schedule "C".
19. The Owner is responsible for all fees and charges as outlined in Schedule "A" of this Bylaw until such time as the Owner applies to the Village to have the service disconnected. The disconnection request form is attached as Schedule "E".
20. When it is necessary for the Village to interrupt service to any portion of the Municipal Utility Service, the Village will attempt to contact the affected Customers. If unable to contact the Customers, the Village may proceed without notice to interrupt the Municipal Utility Service. The Village shall not be held liable or responsible for any damages or claims arising from service interruption.

Water

21. The Village shall have the right to limit the amount of water supplied to any Customer where Council deems such action to be necessary. The Council may at any time, by resolution or bylaw, limit or restrict the use of water by Customers for the watering of lawns, garden plots or other areas, or for any other use, for such time as Council deems advisable.
22. No person, other than an employee of the Village or a duly authorized agent of the Village, shall turn, or attempt to turn, the water supply on or off from the Village supply system.
23. If an Owner requests that the water be turned off, and the Village determines that the curb stop is not able to be turned off due to its condition, the request may be denied.
24. Bulk water may be purchased from the Village for the rates outlined in Schedule "A" attached to this Bylaw.
25. A Customer who contravenes this Section may be subject to the fines outlined in Schedule "A" attached to this Bylaw.

Sewer

26. Only water and wastewater shall be discharged into the Sanitary Sewer System. The discharge of any flammable, explosive or other such material into the Sanitary Sewer System is prohibited.
27. Unless authorized in writing by Council, no sub surface storms drains, roof drains or catch basins shall be connected to the Sanitary Sewer System.
28. If a Customer requests assistance from the Village for issues with a Service Line, the Village may assist as time permits and shall charge the rates as outlined in Schedule "A" attached to this Bylaw.
29. A Customer who contravenes this Section may be subject to the fines outlined in Schedule "A" attached to this Bylaw.

Protection of Utility Services

30. No person shall connect a Service Connection to a Municipal Utility Service, or otherwise uncover, make any connection with or opening into, use, alter or disturb a Service Connection or a Municipal Utility Service without written permission of the Village.
31. No person shall break, damage, destroy, deface or tamper or cause or permit the breaking, damaging, destruction, defacing or tampering with any part of a Municipal Utility Service and any person who does perform such acts shall be

liable for any damage incurred.

32. No person shall hinder, interrupt or cause to be hindered, any employee of the Village or its contractors, servants and agents or workers, in the exercise of any of the powers or duties relating to a Municipal Utility Service as authorized or required in this Bylaw.
33. Only Village employees, agents, contractors and fire department members have the authority to open or close any hydrant, stop-cock or hydrant chamber.
34. All Owners and Tenants shall ensure free access to any hydrant, stop-cock or hydrant chamber and shall not place any building material, rubbish or other obstruction on any of these system components.
35. No person shall throw or deposit any injurious, harmful or offensive matter into the water or water works or in any way foul the water or commit any willful damage or injury to the works, pipes or encourages damage or injury to be done. Any person who does perform such acts shall be liable for any damage incurred.
36. No person shall throw or deposit any injurious, harmful or offensive matter into the sanitary sewer system which in any way adversely affects the operation of the Municipal Sanitary Sewer System, including the sewage lagoon.
37. No person shall willfully and without authority enter, interrupt or cut off the supply or discharge of any Municipal Utility Service.
38. The Village may discontinue access to a Municipal Utility Service where the Village believes the use of a Municipal Utility Service to a property to be contrary to this Bylaw.
39. Any person who contravenes a provision in this section is guilty of an offence and is liable to the fines outlined in Schedule "A" of this Bylaw.

Access for Authorized Purposes

40. As a condition of Municipal Utility Services and as operational needs dictate, employees of the Village shall have free access to all parts of a property, building or other premises in which the Municipal Utility Service is delivered at reasonable hours of the day and upon reasonable notice for the purpose of:
 - a. Installation, testing, maintenance, repair and/or removal of any part of the Municipal Utility Service including any portion of a Service Connection;
 - b. Inspections for compliance with this Bylaw.

Billing

41. The Village will provide Municipal Utility Services only to the Owners.

42. Owners shall be responsible for ensuring their Municipal Utility accounts remain in good standing.
43. Municipal Utility Services invoices will be mailed to the Owners immediately following the month in which the utility services were provided.
44. Owners may request that a copy of the utility invoice be mailed to the Tenant by completing the Utilities Rental Agreement as attached as Schedule "D" of this Bylaw. The Owner will continue to receive the original invoice and shall remain responsible for the account. **The Village will apply any payments from a Tenant to the Owner's utility account.**
45. Bulk water invoices shall be mailed to the Customers immediately following the month or period in which the bulk water was provided.
46. Municipal Utility Services and bulk water invoices shall be due on the last day of the month in which the invoices were mailed.
47. Payments may be made to the Village of Bawlf by cash, cheque, money order, electronic funds transfer or automatic debit/withdrawal.

Charges and Penalties

48. The fees and charges to the Customer for Municipal Utility Services, penalties for Arrears and other fees for the Municipal Utility Services or System are outlined on Schedule "A" of this Bylaw.
49. Any account in Arrears after the end of the month in which the invoice was mailed, shall be charged a penalty in accordance to the rates outlined in Schedule "A" attached to this Bylaw. The penalty shall be added to and shall form part of the unpaid invoice.
50. **Any utility account in Arrears after sixty (60) days, will be transferred to the Owner's property tax account on day sixty-one (61) or the next business day,** including all accrued penalties plus an administration charge as outlined in Schedule "A" of this Bylaw. The Village Administration shall notify the Owner that the transfer has occurred and the amount owing shall become part of the taxes owing on the property.
51. The Village shall have the authority to turn off the water for any account in Arrears with two (2) weeks written notice.
52. If the water is shut off, it shall not be turned on again until all Arrears including penalties have been paid in full plus a reconnection fee as outlined in Schedule "A" attached to this Bylaw.
53. Any charges provided for under this Bylaw shall constitute debts recoverable by actions in accordance with the Municipal Government Act.

Fines

54. Any person who contravenes a provision of this Bylaw may be guilty of an offense and subject to a fine of not more than \$10,000.00.

Repeal

55. Bylaw #593/14 is hereby repealed.

Effective Date

56. This bylaw shall take effect on the day of the final passing thereof.

READ A FIRST TIME this 20th day of April, 2016.

READ A SECOND TIME this 20th day of April, 2016.

READ A THIRD TIME this 20th day of April, 2016.

SIGNED by the Mayor and Acting CAO this 20th day of April, 2016.

Mayor

Acting CAO

Utility Services Bylaw #606/15 Fees and Charges:

A. Water Charges:

1. Municipal Services	
a) Monthly Flat Rate	\$35.00/month
b) Monthly Inactive Flat Rate	\$17.50/month
2. Institutional (Schools, Senior's Lodges)	
a) Bawlf School	\$250.00/month
b) School Bus Barns	\$ 35.00/month
c) Sanden Court	\$280.00/month
3. Bulk Water Sales	
a) Agricultural or Residential Rates	\$4.40/cubic metre
b) Commercial Rate	\$8.80/cubic metre
4. Disconnection and/or Reconnection Fee	\$40.00
5. Hourly Charge for Village Assistance with the Owner's Portion of a Service Line	
Minimum 1 hour charge	\$30.00/hour
6. Deposit	\$50.00

B. Sewer Charges:

1. Municipal Services	
a) Monthly Flat Rate	\$32.00/month
b) Monthly Inactive Flat Rate	\$16.00/month
2. Institutional (Schools, Senior's Lodges)	
a) Bawlf School	\$235.00/month
b) Sanden Court	\$256.00/month
3. Deposit	\$50.00

C. Penalties:

1. Penalty after due date	3% / month
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D. Administration Charges:

1. Fee to Transfer Utility and/or Accounts Receivable Arrears to Tax Account	\$40.00
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E. Fines:**Schedule "A" (p. 2)**

1. Contravention/Tampering/Damage – to a maximum of \$10,000/incident

Section #	Offence	Penalty (First Offence)	Penalty (Subsequent Offences)
8	Failure to notify the Village Administration of work completed or failure to obtain approval by the Village before backfilling.	\$1000	\$1500
13	Prohibited connections made to a Service Line between the property line and the point of entry into the residence.	\$1000	\$1500
20	Failure to abide by limited or restricted use of water for any use for such time as Council deems advisable.	\$100	\$150
21	Turning, or attempting to turn, the water supply on or off from the Village supply system.	\$500	\$750
25	Discharging any flammable, explosive or other such material into the sanitary sewer system or water system.	\$5000	\$10,000
26	Connecting sub surface storms drains, roof drains or catch basins to the sanitary sewer system.	\$1000	\$1500
29	Connecting a Service Connection to a Municipal Utility Service or uncovering, opening, using, altering or disturbing a Service Connection or a Municipal Utility Service without written permission of the Village.	\$1000	\$1500
30	Breaking, damaging, destroying, defacing or tampering with any part of a Municipal Utility Service. Fine plus costs to repair damages.	\$1000	\$1500
31	Hindering or interrupting any employee of the Village or its contractors, servants and agents or workers, in the exercise of any of the powers or duties relating to a Municipal Utility Service.	\$500	\$750
32	Opening or closing any hydrant, stop-cock or hydrant chamber.	\$500	\$750
33	Obstructing free access to any hydrant, stop-cock or hydrant chamber.	\$100	\$150
34 & 35	Throwing or depositing any injurious, harmful or offensive matter into the water/water works system or the sanitary sewer system.	\$5000	\$10,000
34 & 35	Committing any willful damage to the water system or sanitary sewer system or pipes or encouraging damage to be done which in any way adversely affects the operation of the Systems, including the sewage lagoon. Fine plus costs to repair damages.	\$1000	\$1500
36	Entering, interrupting or cutting off the supply or	\$1000	\$1500

	discharge of any Municipal Utility Service.		
	Contravention of any other clause in this Bylaw.	\$500	\$750

VILLAGE OF BAWLF
Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	Wednesday April 20, 2016
Originated By:	Tracy M. Stewart-Acting CAO
Title:	Fire Services Bylaw 600/15 Fire Pit Diagram Amendment

BACKGROUND/PROPOSAL:

Bawlf Council passed the new Fire Services Bylaw 600/15 last fall.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Administration has had discussions with the Bawlf Fire Chief and the Camrose County Fire Services Co-ordinator and feels that the perimeter clearance for all registered outdoor recreation fire pits should be changed from 3m to 2m.

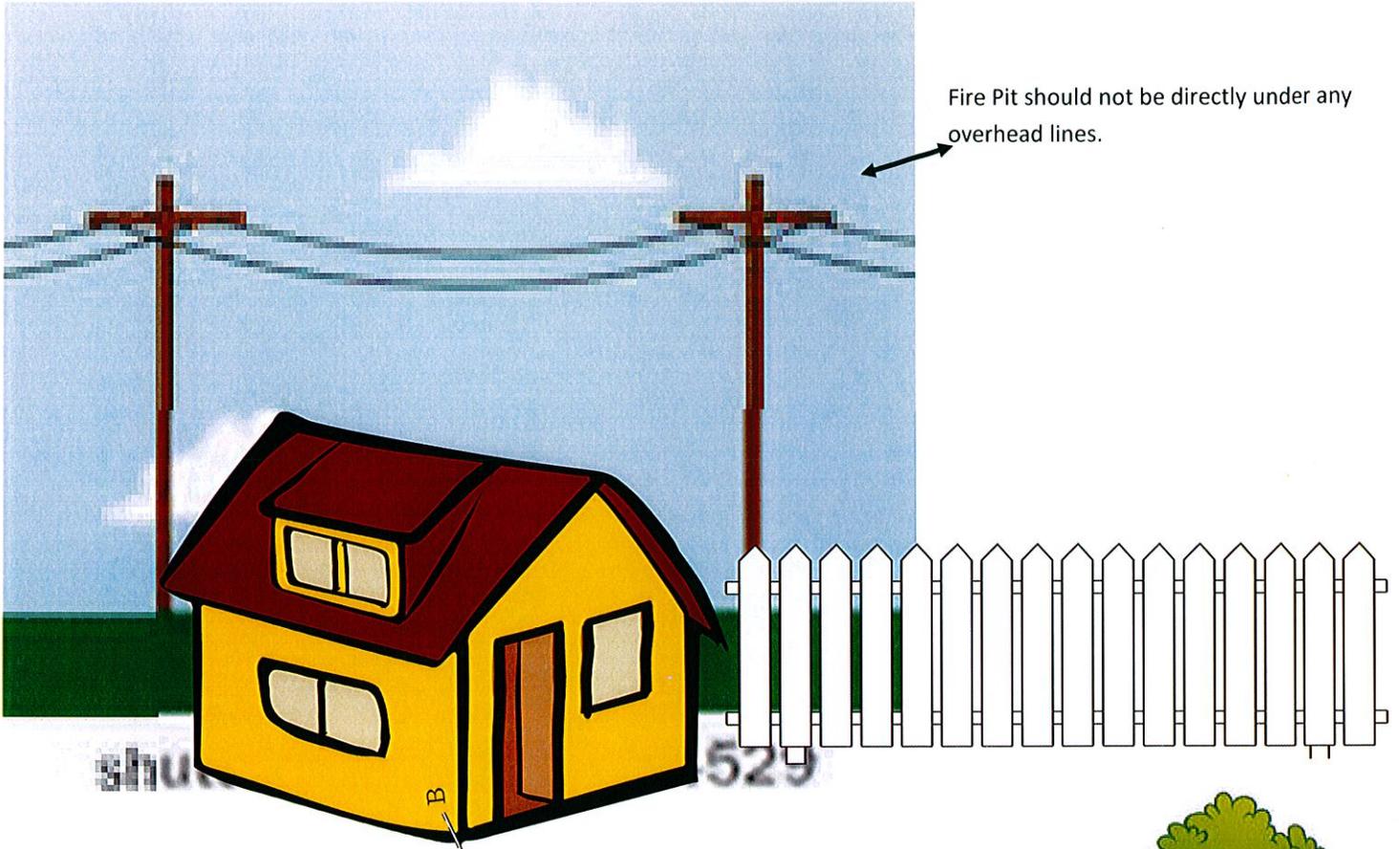
COSTS/SOURCE OF FUNDING (if applicable)

n/a

RECOMMENDED ACTION:

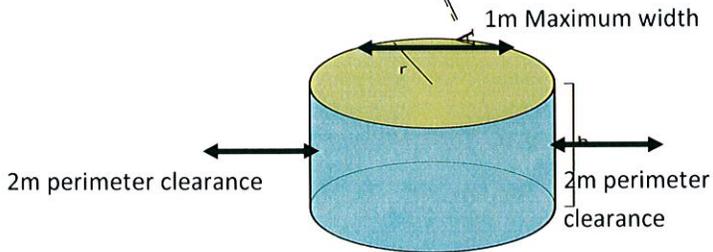
That Bawlf Council approved the amendment for the outdoor recreational fire pit perimeter clearance, shown as Schedule A of the Fire Services Bylaw 600-15.

SCHEDULE "A"



Fire Pit should not be directly under any overhead lines.

Gas line and utilities must be 1m or more away from fire pit



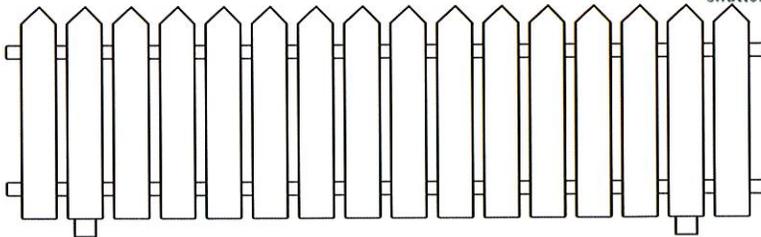
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Spark retention mesh screen with a grid no larger than 1.3cm

VILLAGE OF BAWLF
Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	Wednesday April 20, 2016
Originated By:	Tracy M. Stewart-Acting CAO
Title:	Water Meters

BACKGROUND/PROPOSAL:

Mayor Leonard Thompson has asked that Council start the discussion on whether or not the Village should consider having water meters installed prior to when the SMRWSC water line comes to Bawlf.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Encourages residents to start conserving water; enables the Village to monitor more precise water usage; less of a shock factor to residents installing them now vs. waiting until the line comes through.

COSTS/SOURCE OF FUNDING (if applicable)

RECOMMENDED ACTION:

That Bawlf Council discuss all options in regards to installing water meters in all residential and commercial properties.

VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	April 20, 2016
Originated By:	Tracy M. Stewart-Acting CAO
Title:	Community Involvement – Buildings & Beautification

BACKGROUND/PROPOSAL:

Administration needs direction regarding the future of old buildings within the Village (specifically the old United Church as well as the old Community Centre). Village beautification also needs to be addressed (paint old Fire hall??)

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Both of these issues have been brought up at Village meetings. Administration has put requests for input from Village residents in several newsletters with little (only one person actually called to volunteer) response. The buildings are costing the village money for insurance and (in the case of the old hall) utilities. There will also be costs associated with upkeep and maintenance as the buildings continue to age.

Options may include further appeals to residents, removing the buildings and selling the lots and selling as is for someone else to deal with.

COSTS/SOURCE OF FUNDING (if applicable)

unknown

RECOMMENDED ACTION:

That Bawlf Council direct Administration on what they propose to be done with the United Church, the old Community Centre and the old Fire Hall.

VILLAGE OF BAWLF
Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	Wednesday, April 20, 2016
Originated By:	Tracy M. Stewart-Acting CAO
Title:	Relocation of Burn Pile

BACKGROUND/PROPOSAL:

The burn pile located on the east side of the Village was closed last year due to issues with flooding and garbage being dumped there. The residents have indicated that there is a need to re-establish a burn pile area.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Changing where the burn pile is located should alleviate the issue of flooding. The pile could be moved close to where the clay pile is. Access would then be the service road that runs north, east of the campground/ball diamonds. A ramp would need to be built to direct people where to dump.

COSTS/SOURCE OF FUNDING (if applicable)

n/a

RECOMMENDED ACTION:

That Council direct Administration as to where they would like the burn pile located.

VILLAGE OF BAWLF
Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	Wednesday April 20, 2016
Originated By:	Tracy M. Stewart-Acting CAO
Title:	2016 AGM Date

BACKGROUND/PROPOSAL:

Every year the Village of Bawlf holds an AGM for all residents of the Village.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Administration would like to hold the AGM on Wednesday June 15, 2016 at 7:00pm. Brian King, the Village Auditor as well as Wes Taylor, our MLA, will both be able to attend on this evening only.

COSTS/SOURCE OF FUNDING (if applicable)

RECOMMENDED ACTION:

That Bawlf Council approve the request to hold the AGM on Wednesday June 15, 2016 at 7:00pm.

BAWLF FIRE DEPARTMENT

So far this year the fire department has assisted with two EMS calls, along with a mutual aid fire call to assist Rosalind fire department on a grass and brush fire.

Bawlf's volunteer fire department is also taking their 10100 level 1 fire certification course. This course will help improve our physical and mental skills of being a firefighter. Some of our subjects include structural searches, tactical ventilation, and other variables on how to keep ourselves and other firefighters safe and healthy. We have had 9 training sessions this year, of which includes 10 of Bawlf's members. With us, we have 6 Rosalind members, 1 Round Hill and a Daysland member. I believe that this is a great start to be able to bring our first response volunteer communities together.

This house training that we are enrolled in, have helped us already on our first fire call this year in the Rosalind area. We were familiar with the individuals on the neighbour department, which made this scenario easier to complete in a safe way. This 10100 course has made a positive influence on us already as a department. We are excited to perform and use the tactics that we learnt as certified firefighters once our training is completed.