



AGENDA

Regular Meeting of Council of the Village of Bawlf in the Province of Alberta

Wednesday, June 21, 2017 – 7:00 pm

Council Chambers

1. CALL TO ORDER

2. DELEGATIONS

Nicole Ellis

3. GENERAL GOVERNMENT

a) Agenda June 21, 2015

Motion to adopt as presented

b) Minutes of the Regular Meeting of Council May 17, 2017

Motion to adopt as presented

c) Accounts Payable –May 2017

Motion to accept as information

d) Financial Statements – May 2017

Motion to adopt as presented

4. NEW BUSINESS

a) Appoint T. Bergquist as Returning Officer

b) Bawlf Library Board Member

c) AMSC Energy Program

d) Bylaw No. 623/17, Land Use Bylaw, Swimming Pool Restrictions

e) Concerns/Discussion Re: Delegation

f) Bylaw No. 620/17, Business License Bylaw

g) Letter from Resident 301 Sanden Street

h) Bylaw No. 625/17, Utility Service Bylaw

i) Letter from Resident at 316 Macrae Street

j) Bawlf General Municipal Plan (GMP)

5. STANDING REPORTS

a) Mayor's Report

b) CAO's Report

c) Public Works/Water-Sewer Report-Incl. in CAO Report

d) Action List

e) Board Reports:

- Bawlf & District Recreation Association
- Shirley McClellan Regional Water Services Commission
- Regional Emergency Management Services Liaison
- Fire Services Commission

Motion to accept as information

CORRESPONDENCE

- Action List
- Safe Sidewalks Canada
- SMRWSC Funding Letter
- CDSS 2016 Financial Statements
- CDSS 2016 Annual Report
- AUMA Board News

6. In Camera

- Labor

7. ADJOURNMENT

VILLAGE OF BAWLF

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Cheque Listing For Council

2017-Jun-19

8:14:55AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20170167	2017-05-01	AMSC INSURANCE SERVICES LTD.	MAY2017	PAYMENT COVERAGE FOR MAY 2017	1,271.79	1,271.79
20170168	2017-05-01	BAWLF HISTORY BOOK	APRIL2017	PAYMENT DONATION FOR HISTORY BOOK	200.00	200.00
20170169	2017-05-01	BRIAN KING PROFESSIONAL CORPORATION CC	00003780	PAYMENT 2016 FINANCIAL STATEMENTS	8,242.50	8,242.50
20170170	2017-05-01	DAYSLAND AUTO & FARM	1-15745 1-16255 1-16501	PAYMENT HOSE & COUPLER GRADER-VOLTAGE REGULATOR LIFT STN GEN SET-SOLENOID	148.71 70.90 82.57	302.18
20170171	2017-05-01	DENNIS, DWAYNE	APR2017	PAYMENT PARTS FOR NEW PUMPER TRUC	155.38	155.38
20170172	2017-05-01	FRIEND, KEITH	MARCH2017	PAYMENT WATER CONTRACT	496.87	496.87
20170173	2017-05-01	MUNIWARE	20170259	PAYMENT SUPPORT MAY 2017	311.40	311.40
20170174	2017-05-01	TAXSERVICE	39781	PAYMENT TAX SALE-ROLL 2000	622.65	622.65
20170175	2017-05-01	THURBER ENGINEERING LTD.	000120825	PAYMENT GROUNDWATER SAMPLING & M	3,329.81	3,329.81
20170176	2017-05-01	WFR WHOLESALE FIRE & RESCUE	105494	PAYMENT HOSE FOR SNUFFER TRUCK	411.05	411.05
20170177	2017-05-02	ANKERTON GAS CO-OP	1298871 1299243 1299348 1299363 1299368	PAYMENT PUMP HOUSE NATURAL GAS FIRE HALL NATURAL GAS LIFT STATION NATURAL GAS WATER HOUSE NATURAL GAS OFFICE NATURAL GAS	48.39 283.83 138.44 156.16 145.02	771.84
20170178	2017-05-10	BAWLF RECREATION ASSOCIATION	MAY2017	PAYMENT 2017 VILLAGE RECREATION GR/	4,050.00	4,050.00
20170179	2017-05-10	BHP MECHANICAL LTD	C46467-P10	PAYMENT WTP UPGRADE PROGRESS PAY	9,641.68	9,641.68
20170180	2017-05-10	CAMROSE COUNTY	20170711	PAYMENT APRIL PATROLS	798.00	798.00
20170181	2017-05-10	CAMROSE MORNING NEWS	24131	PAYMENT COMMUNITY GARAGE SALE VEN	63.00	63.00
20170182	2017-05-10	CLEARTECH INDUSTRIES INC.	701695	PAYMENT WATER TESTING FOR WATER TF	191.86	191.86
20170183	2017-05-10	COUNTY ENVIRO PICKUP	6689	PAYMENT MAY GARBAGE & RECYCLING	2,500.41	2,500.41
20170184	2017-05-10	DAYSLAND AUTO & FARM	1-15892 1-16026	PAYMENT WIPES & EMERY CLOTH FOR W/ PRESSURE WASHER PARTS	41.66 4.58	46.24
20170185	2017-05-10	DAYSLAND PLUMBING & HEATING	2174	PAYMENT NEW TOILET IN LADIES ROOM @	378.74	378.74
20170186	2017-05-10	FRONTIER POWER PRODUCTS LTD.	301453	PAYMENT LIFT STATION GEN SET	932.84	932.84
20170187	2017-05-10	HACH SALES & SERVICES CANADA	141937	PAYMENT WATER TESTING FOR WATER PL	298.20	298.20
20170188	2017-05-10	MUNIWARE	2017297	PAYMENT TECH SUPPORT FOR YEAR END	315.00	315.00
20170189	2017-05-10	RECEIVER GENERAL	MAY2017	PAYMENT APRIL 2017	4,158.60	4,158.60
20170190	2017-05-10	SMRWSC, COUNTY OF STETTLER NO. 6	SMRWSC-0004	PAYMENT APRIL DEBENTURE	3,178.21	3,178.21

VILLAGE OF BAWLF

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2017-Jun-19
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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20170191	2017-05-10	STERLING WATER CONDITIONING LTD.	17431	PAYMENT CHLORINE FOR WATER TREATM	1,108.80	1,108.80
20170192	2017-05-10	STREBS AUTO IND SUPPLY	625-229249 625-230260	PAYMENT GENERATOR @ LIFT STATION GRADER PARTS	16.59 32.68	49.27
20170193	2017-05-10	ZAPF, TERRY	MAY2017	PAYMENT SPARK PLUG FOR LIFT STATION	20.83	20.83
20170198	2017-05-16	ANKERTON GAS CO-OP	1300820 1301192 1301294 1301310 1301315	PAYMENT PUMP HOUSE NATURAL GAS FIRE HALL NATURAL GAS LIFT STATION NATURAL GAS WATER HOUSE NATURAL GAS VILLAGE OFFICE NATURAL GAS	43.10 188.69 96.75 138.36 99.52	566.42
20170199	2017-05-16	TELUS COMMUNICATIONS INC.	MAY12017 MAY2017	PAYMENT MAY TELEPHONE BILLS MAY TELEPHONE BILL	543.94 97.13	641.07
20170200	2017-05-30	ADAMS, ASHLEY	MAY 2017	PAYMENT PETTY CASH CLEARING	200.00	200.00
20170201	2017-05-30	AMSC INSURANCE SERVICES LTD.	JUNE2017	PAYMENT COVERAGE FOR JUNE 2017	1,271.79	1,271.79
20170202	2017-05-30	CAMROSE MORNING NEWS	24251	PAYMENT GARAGE SALE AD	105.00	105.00
20170203	2017-05-30	CITY OF WETASKIWIN	IVC0019244	PAYMENT LUCKY HIGHWAY 13 MATERIALS	97.85	97.85
20170204	2017-05-30	COTTAGE COMPUTERS	36759	PAYMENT TECH SUPPORT FOR MUNIWARE	37.80	37.80
20170205	2017-05-30	D&G DISTRIBUTORS	0066300	PAYMENT GRASSHOPPER MOWER BELT	64.05	64.05
20170206	2017-05-30	DAYS LAND AUTO & FARM	1-16577 1-16596 1-16597 1-16598 1-17421 1-17481	PAYMENT BATTERY FOR LIFT STATION GEI CREDIT FOR LIFT STATION SUPP GEN SET LIFT STATION CREDIT CHROME TUBE CUTTER GRADER PARTS & GREASE GUN PRESSURE WASHER FITTINGS	191.63 (21.92) (15.75) 11.03 82.57 8.78	256.34
20170207	2017-05-30	EMCO CORPORATION	45152987-00	PAYMENT GREASE FOR HYDRANT FLUSHI	37.80	37.80
20170208	2017-05-30	EMTECH ENERGY LTD	768	PAYMENT LIFT STATION GEN SET	296.10	296.10
20170209	2017-05-30	HAUSER HOME HARDWARE	613812 614144 617155	PAYMENT REPAIRS ON MENS CAMPGROU CLEANING SUPPLIES ROOF PATCH AT VILLAGE OFFIC	13.03 9.67 35.98	58.68
20170210	2017-05-30	MAERTZ, DEANNA	05-13-17	PAYMENT FACE PAINTING FOR GARAGE S,	461.20	461.20
20170211	2017-05-30	MUNIWARE	20170422	PAYMENT TECHNICAL SUPPORT	311.40	311.40
20170213	2017-05-30	SMITH ELECTRIC	1-201044	PAYMENT REPLACED GRADER STARTER	416.81	416.81
20170214	2017-05-30	THE SOAP STOP	424633	PAYMENT CAMPGROUND & FIRE DEPT CLI	464.05	464.05
20170215	2017-05-30	THOMPSON, LEONARD R	MAY2017 MAY292017	PAYMENT PERSONAL EXPENSE REIMBUR MILEAGE TO AND FROM HARDIS	219.09 91.52	310.61
20170217	2017-05-30	WORKERS COMPENSATION BOARD	22144569	PAYMENT WCB PREMIUMS	713.00	713.00
20170228	2017-05-31	PUROLATOR	434698786ADJ	PAYMENT SMITH ELECTRIC PUBLIC WORK	130.55	130.55

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Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
20170229	2017-05-31	UFA		PAYMENT		655.45
			110892575ADJ	CARDLOCK	557.02	
			201081299ADJ	OIL FOR GRADER	98.43	
20170230	2017-05-31	WFR WHOLESALE FIRE & RESCUE		PAYMENT		372.49
			105622	FIRE HYDRANT HOSE ADAPTER	372.49	

Total 51,315.61

*** End of Report ***

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Cheque Listing For Council

2017-Jun-19

8:15:23AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20170194	2017-05-10					650.00
20170195	2017-05-15					2,182.63
20170196	2017-05-15					875.81
20170197	2017-05-15					2,068.62
20170218	2017-05-31					2,330.39
20170219	2017-05-31					639.94
20170220	2017-05-31					300.00
20170221	2017-05-31					230.00
20170222	2017-05-31					110.00
20170223	2017-05-31					300.00
20170224	2017-05-31					300.00
20170225	2017-05-31					926.81
20170226	2017-05-31					2,268.06
20170227	2017-05-31					284.12

Total 13,466.38

*** End of Report ***

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	May 2017 Actual	2017 YTD Actual	2017 Budget	2017 Budget Remaining \$	May 2017 Budget
TAX REVENUE						
1-00-110	TAXES - RESIDENTIAL	0.00	0.00	0.00	0.00	0.00
1-00-111	TAXES - RESIDENTIAL VACANT	0.00	0.00	0.00	0.00	0.00
1-00-112	TAXES - COMMERCIAL	0.00	0.00	0.00	0.00	0.00
1-00-113	TAXES - COMMERCIAL VACANT	0.00	0.00	0.00	0.00	0.00
1-00-114	TAXES - INDUSTRIAL	0.00	0.00	0.00	0.00	0.00
1-00-115	TAXES - AGRICULTURE	0.00	0.00	0.00	0.00	0.00
1-00-116	GRANTS IN LIEU	0.00	0.00	0.00	0.00	0.00
1-00-120	ASFF SCHOOL REQUISITION	0.00	0.00	0.00	0.00	0.00
1-00-190	TAXES - LINEAR	0.00	0.00	0.00	0.00	0.00
1-00-240	GRANTS IN LIEU	0.00	0.00	0.00	0.00	0.00
1-00-510	PENALTIES & COSTS ON TAXES	0.00	(8,844.14)	0.00	8,844.14	0.00
*	TOTAL TAX REVENUE	0.00	(8,844.14)	0.00	8,844.14	0.00
INVESTMENT REVENUE						
1-00-550	RETURN ON INVESTMENTS	(31.99)	(165.65)	0.00	165.65	0.00
*	TOTAL INVESTMENT REVENUE	(31.99)	(165.65)	0.00	165.65	0.00
GENERAL REVENUE						
1-12-410	SALE OF SERVICES	(60.00)	(240.00)	0.00	240.00	0.00
1-12-590	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00
1-12-595	LIBRARY BOARD UTILITY RECOVERY	0.00	0.00	0.00	0.00	0.00
1-12-741	MISCELLANEOUS FEES	0.00	0.00	0.00	0.00	0.00
*	TOTAL GENERAL REVENUE	(60.00)	(240.00)	0.00	240.00	0.00
GRANTS						
1-12-730	FEDERAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-12-740	PROVINCIAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-12-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-12-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-12-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
*	TOTAL GRANTS	0.00	0.00	0.00	0.00	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	May 2017 Actual	2017 YTD Actual	2017 Budget	2017 Budget Remaining \$	May 2017 Budget
FIRE REVENUE						
1-23-110	SPECIAL TAX - FIRE	0.00	0.00	0.00	0.00	0.00
1-23-410	FIRE FIGHTING FEES CHARGED	0.00	0.00	0.00	0.00	0.00
1-23-411	MOTOR VEHICLE ACCIDENT FEES CHARGED	0.00	0.00	0.00	0.00	0.00
1-23-412	MUTUAL AIDE PROVIDED	0.00	0.00	0.00	0.00	0.00
1-23-430	FIRE EXPENSES RECOVERED	(144.00)	(3,476.50)	0.00	3,476.50	0.00
1-23-530	FIRE EXPENSES RECOVERED	0.00	0.00	0.00	0.00	0.00
1-23-570	FIRE DEPARTMENT DONATIONS	0.00	0.00	0.00	0.00	0.00
1-23-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-23-850	COUNTY GRANT - SHARED SERVICE	0.00	(18,020.00)	0.00	18,020.00	0.00
1-23-851	FIRE TRAINING - SHARED	0.00	(1,000.00)	0.00	1,000.00	0.00
1-23-852	PAGER MAINTENANCE - SHARED	0.00	(500.00)	0.00	500.00	0.00
1-23-853	FIREFIGHTER INSURANCE - SHARED	0.00	0.00	0.00	0.00	0.00
1-23-854	PROTECTIVE EQUIPMENT - SHARED	0.00	0.00	0.00	0.00	0.00
1-23-855	COUNTY OWNED TRUCK	0.00	0.00	0.00	0.00	0.00
1-23-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
1-23-921	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
1-23-940	TRANSFER FROM CAPITAL RESERVES	0.00	0.00	0.00	0.00	0.00
*	TOTAL FIRE REVENUE	(144.00)	(22,996.50)	0.00	22,996.50	0.00
BYLAW REVENUE						
1-26-525	DOG LICENSES	(50.00)	(1,960.00)	0.00	1,960.00	0.00
1-26-530	BYLAW FINES	0.00	0.00	0.00	0.00	0.00
1-26-845	PROVINCIAL GRANT OPERATING	0.00	0.00	0.00	0.00	0.00
*	TOTAL BYLAW REVENUE	(50.00)	(1,960.00)	0.00	1,960.00	0.00
ROADS & STREETS						
1-32-110	SPECIAL TAX - STREET IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
1-32-410	SALE OF GOODS & SERVICES	0.00	0.00	0.00	0.00	0.00
1-32-590	FRANCHISE FEES FORTIS	(1,030.53)	(5,365.24)	0.00	5,365.24	0.00
1-32-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-32-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-32-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
1-37-840	PROVINCIAL CAPITAL GRANT	0.00	0.00	0.00	0.00	0.00
*	TOTAL ROADS & STREETS	(1,030.53)	(5,365.24)	0.00	5,365.24	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	May 2017 Actual	2017 YTD Actual	2017 Budget	2017 Budget Remaining \$	May 2017 Budget
WATER REVENUE						
1-41-410	MONTHLY WATER FEES	(7,600.00)	(34,386.36)	0.00	34,386.36	0.00
1-41-412	BULK WATER SALES	0.00	(200.65)	0.00	200.65	0.00
1-41-511	WATER PENALTIES	(165.40)	(763.68)	0.00	763.68	0.00
1-41-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00	0.00
1-41-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
*	TOTAL WATER REVENUE	(7,765.40)	(35,350.69)	0.00	35,350.69	0.00
SEWER REVENUE						
1-42-410	MONTHLY SEWER FEES	(6,827.00)	(30,958.99)	0.00	30,958.99	0.00
1-42-511	SEWER PENALTIES	0.00	0.00	0.00	0.00	0.00
1-42-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-42-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-42-920	TRANSFER FROM OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
*	TOTAL SEWER REVENUE	(6,827.00)	(30,958.99)	0.00	30,958.99	0.00
WASTE MANAGEMENT REVENUE						
1-43-410	MONTHLY GARBAGE FEES	(2,556.00)	(11,425.20)	0.00	11,425.20	0.00
1-43-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00	0.00
1-43-412	MONTHLY RECYCLING FEES	0.00	0.00	0.00	0.00	0.00
*	TOTAL WASTE MANAGEMENT REVENUE	(2,556.00)	(11,425.20)	0.00	11,425.20	0.00
CAMROSE & DISTRICT SUPPORT SER						
1-51-590	REVENUE - OWN SOURCES	0.00	0.00	0.00	0.00	0.00
1-51-840	PROVINCIAL CONDITIONAL GRANT	0.00	0.00	0.00	0.00	0.00
*	TOTAL CAMROSE & DISTRICT SUPPO	0.00	0.00	0.00	0.00	0.00
CEMETERY REVEUE						
1-56-410	SALE OF CEMETERY PLOTS	0.00	0.00	0.00	0.00	0.00
1-56-570	CEMETERY DONATIONS	0.00	(150.00)	0.00	150.00	0.00
1-56-571	CEMETERY MAINTENANCE REVENUE	0.00	0.00	0.00	0.00	0.00
*	TOTAL CEMETERY REVEUE	0.00	(150.00)	0.00	150.00	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	May 2017 Actual	2017 YTD Actual	2017 Budget	2017 Budget Remaining \$	May 2017 Budget
DEVELOPMENT REVENUE						
1-61-410	DEVELOPMENT PERMITS & CHARGES	(100.00)	(200.00)	0.00	200.00	0.00
*	TOTAL DEVELOPMENT REVENUE	(100.00)	(200.00)	0.00	200.00	0.00
LAND SALES						
1-66-410	LAND SALES	(26,000.00)	(26,000.00)	0.00	26,000.00	0.00
*	TOTAL LAND SALES	(26,000.00)	(26,000.00)	0.00	26,000.00	0.00
PARKS & RECREATION REVENUE						
1-72-110	SPECIAL TAX - RECREATION & PARKS	0.00	0.00	0.00	0.00	0.00
1-72-410	SALE OF SERVICES - FEES & CHARGES	0.00	0.00	0.00	0.00	0.00
1-72-560	PARK & CAMPGROUND RENTALS	0.00	0.00	0.00	0.00	0.00
1-72-570	PARK DONATIONS	0.00	0.00	0.00	0.00	0.00
1-72-590	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00
1-72-595	REC. BOARD UTILITIES RECOVERY	0.00	0.00	0.00	0.00	0.00
1-72-830	FEDERAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-72-840	PROVINCIAL CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-72-850	COUNTY CONDITIONAL GRANTS	0.00	0.00	0.00	0.00	0.00
*	TOTAL PARKS & RECREATION REVENUE	0.00	0.00	0.00	0.00	0.00
CULTURE REVENUE						
1-74-560	HALL RENTALS	(250.00)	2,375.00	0.00	(2,375.00)	0.00
1-74-570	HALL DONATIONS	0.00	0.00	0.00	0.00	0.00
1-74-590	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00
1-74-593	SPECIAL EVENT REVENUES	0.00	0.00	0.00	0.00	0.00
*	TOTAL CULTURE REVENUE	(250.00)	2,375.00	0.00	(2,375.00)	0.00
RESERVE TRANSFERS						
1-97-920	TRANSFER FROM RESERVES	0.00	0.00	0.00	0.00	0.00
*	TOTAL RESERVE TRANSFERS	0.00	0.00	0.00	0.00	0.00
**	TOTAL REVENUE	(44,814.92)	(141,281.41)	0.00	141,281.41	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	May 2017 Actual	2017 YTD Actual	2017 Budget	2017 Budget Remaining \$	May 2017 Budget
COUNCIL EXPENSES						
2-11-130	COUNCIL - PAYROLL DEDUCTIONS	0.00	0.00	0.00	0.00	0.00
2-11-150	COUNCIL REMUNERATION	1,240.00	3,510.00	0.00	(3,510.00)	0.00
2-11-211	COUNCIL TRAVEL & SUBSISTENCE	91.52	216.32	0.00	(216.32)	0.00
2-11-214	COUNCIL PROFESSIONAL DEVT	0.00	367.08	0.00	(367.08)	0.00
*	TOTAL COUNCIL EXPENSES	1,331.52	4,093.40	0.00	(4,093.40)	0.00
ADMINISTRATION EXPENSE						
2-12-110	ADMINISTRATION - SALARIES	9,363.68	50,596.22	0.00	(50,596.22)	0.00
2-12-130	ADMINISTRATION - PAYROLL DEDUCTIONS	764.28	4,091.69	0.00	(4,091.69)	0.00
2-12-131	EMPLOYEE BENEFITS	2,820.25	6,163.00	0.00	(6,163.00)	0.00
2-12-211	TRAVEL & SUBSISTENCE	671.74	806.74	0.00	(806.74)	0.00
2-12-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	2,425.22	0.00	(2,425.22)	0.00
2-12-600	BAD DEBTS	0.00	0.00	0.00	0.00	0.00
*	TOTAL ADMINISTRATION EXPENSE	13,619.95	64,082.87	0.00	(64,082.87)	0.00
OFFICE OPERATIONS						
2-12-215	FREIGHT & POSTAGE	76.00	405.29	0.00	(405.29)	0.00
2-12-217	TELEPHONE/INTERNET	975.90	2,474.43	0.00	(2,474.43)	0.00
2-12-220	ADVERTIZING & PRINTING	0.00	0.00	0.00	0.00	0.00
2-12-225	VILLAGE PROMOTIONS	486.20	1,886.59	0.00	(1,886.59)	0.00
2-12-230	PROFESSIONAL & CONSULTING SERVICES	593.00	593.00	0.00	(593.00)	0.00
2-12-231	AUDITING SERVICES	7,850.00	0.00	0.00	0.00	0.00
2-12-232	ASSESSMENT SERVICES	0.00	2,220.93	0.00	(2,220.93)	0.00
2-12-233	ASSESSMENT REVIEW BOARD	0.00	0.00	0.00	0.00	0.00
2-12-234	LEGAL SERVICES	0.00	150.00	0.00	(150.00)	0.00
2-12-237	COMPUTER SOFTWARE	119.00	811.48	0.00	(811.48)	0.00
2-12-250	OFFICE REPAIRS & MAINTENANCE	394.96	1,433.63	0.00	(1,433.63)	0.00
2-12-253	TECHNICAL SUPPORT	929.14	1,948.85	0.00	(1,948.85)	0.00
2-12-258	OFFICE JANITORIAL CONTRACT	0.00	0.00	0.00	0.00	0.00
2-12-274	INSURANCE	713.00	14,931.47	0.00	(14,931.47)	0.00
2-12-341	LAND TITLES SERVICES	0.00	0.00	0.00	0.00	0.00
2-12-510	OFFICE SUPPLIES	185.40	1,435.16	0.00	(1,435.16)	0.00
2-12-511	MISCELLANEOUS	0.00	100.00	0.00	(100.00)	0.00
2-12-519	OTHER SERVICES	0.00	0.00	0.00	0.00	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	May 2017 Actual	2017 YTD Actual	2017 Budget	2017 Budget Remaining \$	May 2017 Budget
2-12-540	UTILITIES - GAS	198.57	274.29	0.00	(274.29)	0.00
2-19-150	ELECTION FEES	0.00	0.00	0.00	0.00	0.00
*	TOTAL OFFICE OPERATIONS	12,521.17	28,665.12	0.00	(28,665.12)	0.00
ADMIN-CAPITAL						
2-12-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00
2-12-790	ADMINISTRATION-AMORTIZATION	0.00	0.00	0.00	0.00	0.00
*	TOTAL ADMIN-CAPITAL	0.00	0.00	0.00	0.00	0.00
REQUISITIONS						
2-13-750	REQUISITION - SCHOOL	0.00	19,630.72	0.00	(19,630.72)	0.00
2-13-759	DAVE KNIPE MEMORIAL LIBRARY	0.00	0.00	0.00	0.00	0.00
*	TOTAL REQUISITIONS	0.00	19,630.72	0.00	(19,630.72)	0.00
FIRE EXPENSES						
2-23-148	IN-SERVICE TRAINING	0.00	0.00	0.00	0.00	0.00
2-23-159	HONORARIUMS - ANNUAL & HOURLY	0.00	0.00	0.00	0.00	0.00
2-23-211	TRAVEL & SUBSISTENCE	0.00	0.00	0.00	0.00	0.00
2-23-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	0.00	0.00	0.00	0.00
2-23-215	FREIGHT & POSTAGE	0.00	0.00	0.00	0.00	0.00
2-23-217	TELEPHONE	152.48	762.40	0.00	(762.40)	0.00
2-23-220	ADVERTIZING & PRINTING	0.00	0.00	0.00	0.00	0.00
2-23-225	PUBLIC RELATIONS & PROMOTIONS	0.00	0.00	0.00	0.00	0.00
2-23-250	FIREHALL REPAIRS & MAINTENANCE	0.00	255.25	0.00	(255.25)	0.00
2-23-251	VILLAGE TRUCK REPAIRS	147.98	232.43	0.00	(232.43)	0.00
2-23-252	COUNTY TRUCK REPAIRS	47.64	47.64	0.00	(47.64)	0.00
2-23-253	PAGER REPAIRS	0.00	0.00	0.00	0.00	0.00
2-23-254	PROTECTIVE EQUIPMENT & REPAIRS	0.00	2,615.40	0.00	(2,615.40)	0.00
2-23-270	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
2-23-274	INSURANCE-FF'S, BUILDINGS	0.00	2,972.93	0.00	(2,972.93)	0.00
2-23-510	GOODS & SUPPLIES	0.00	127.88	0.00	(127.88)	0.00
2-23-511	MISCELLANEOUS	22.45	22.45	0.00	(22.45)	0.00
2-23-512	SMALL EQUIPMENT PURCHASES	354.75	354.75	0.00	(354.75)	0.00
2-23-521	FUEL & LUBE	56.86	203.85	0.00	(203.85)	0.00
2-23-540	FIRE HALL GAS	373.61	916.07	0.00	(916.07)	0.00
2-23-541	FIRE HALL POWER	0.00	327.33	0.00	(327.33)	0.00
2-23-750	DISPATCH AGREEMENT	0.00	0.00	0.00	0.00	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	May 2017 Actual	2017 YTD Actual	2017 Budget	2017 Budget Remaining \$	May 2017 Budget
2-23-751	MUTUAL AIDE RESPONSE CHARGES	0.00	0.00	0.00	0.00	0.00
2-23-920	TRANSFER TO RESERVES	0.00	0.00	0.00	0.00	0.00
2-00-910	GAIN/LOSS ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00	0.00
*	TOTAL FIRE EXPENSES	1,155.77	8,838.38	0.00	(8,838.38)	0.00
BYLAW ENFORCEMENT						
2-26-270	BYLAW ENFORCEMENT OFFICER	760.00	2,968.75	0.00	(2,968.75)	0.00
2-26-234	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
2-26-510	BYLAW SUPPLIES	0.00	0.00	0.00	0.00	0.00
*	TOTAL BYLAW ENFORCEMENT	760.00	2,968.75	0.00	(2,968.75)	0.00
FIRE - CAPITAL						
2-23-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00
2-23-790	FIRE - AMORTIZATION	0.00	0.00	0.00	0.00	0.00
*	TOTAL FIRE - CAPITAL	0.00	0.00	0.00	0.00	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	May 2017 Actual	2017 YTD Actual	2017 Budget	2017 Budget Remaining \$	May 2017 Budget
PUBLIC WORKS SALARIES & WAGES						
2-32-110	PW - SALARIES	1,727.96	11,306.74	0.00	(11,306.74)	0.00
2-32-130	PW - PAYROLL DEDUCTIONS	119.37	797.14	0.00	(797.14)	0.00
2-32-131	EMPLOYEE BENEFITS	0.00	21.39	0.00	(21.39)	0.00
*	TOTAL PUBLIC WORKS SALARIES &	1,847.33	12,125.27	0.00	(12,125.27)	0.00
PUBLIC WORKS OPERATIONS						
2-32-217	TELEPHONE	108.38	270.14	0.00	(270.14)	0.00
2-32-230	PROFESSIONAL CONSULTING	0.00	0.00	0.00	0.00	0.00
2-32-250	ROADWAY REPAIRS & MAINTENANCE	(900.00)	(499.59)	0.00	499.59	0.00
2-32-270	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
2-32-274	INSURANCE	0.00	2,056.68	0.00	(2,056.68)	0.00
2-32-510	GOODS & SUPPLIES	414.02	1,355.93	0.00	(1,355.93)	0.00
2-32-511	MISCELLANEOUS GENERAL SERVICES	0.00	0.00	0.00	0.00	0.00
2-32-521	FUEL & LUBE	567.38	1,992.82	0.00	(1,992.82)	0.00
2-32-540	UTILITIES - STREET LIGHTS	0.00	3,778.58	0.00	(3,778.58)	0.00
2-32-762	CAPITAL	0.00	0.00	0.00	0.00	0.00
2-32-790	PUBLIC WORKS AMORTIZATION	0.00	0.00	0.00	0.00	0.00
*	TOTAL PUBLIC WORKS OPERATIONS	189.78	8,954.56	0.00	(8,954.56)	0.00
DRAINAGE						
2-37-250	DRAINAGE - REPAIRS & MAINTENANCE	0.00	1,875.00	0.00	(1,875.00)	0.00
2-37-230	PROFESSIONAL & CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00
2-37-750	REQUISITION - DRAINAGE	0.00	0.00	0.00	0.00	0.00
*	TOTAL DRAINAGE	0.00	1,875.00	0.00	(1,875.00)	0.00
WATER OPERATIONS						
2-41-110	SALARIES & WAGES - WATER	698.88	3,413.74	0.00	(3,413.74)	0.00
2-41-130	CPP, EI CONTRIBUTIONS - WATER	48.66	263.15	0.00	(263.15)	0.00
2-41-211	TRAVEL & SUBSISTENCE - WATER	0.00	0.00	0.00	0.00	0.00
2-41-214	MEMBERSHIPS & PROFESSIONAL DEVT	0.00	0.00	0.00	0.00	0.00
2-41-217	TELEPHONE	196.26	799.54	0.00	(799.54)	0.00
2-41-224	MUNICIPAL MEMBERSHIP	0.00	0.00	0.00	0.00	0.00
2-41-230	PROFESSIONAL & CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	May 2017 Actual	2017 YTD Actual	2017 Budget	2017 Budget Remaining \$	May 2017 Budget
2-41-240	CUSTOMER BILLING	0.00	0.00	0.00	0.00	0.00
2-41-250	REPAIRS & MAINTENANCE	9,182.55	18,331.12	0.00	(18,331.12)	0.00
2-41-270	WATER - CONTRACT	496.87	6,884.54	0.00	(6,884.54)	0.00
2-41-274	INSURANCE PREMIUMS	0.00	3,328.95	0.00	(3,328.95)	0.00
2-41-510	GOODS & SUPPLIES	28.50	32.67	0.00	(32.67)	0.00
2-41-540	UTILITIES-GAS	318.29	739.60	0.00	(739.60)	0.00
2-41-750	REQUISITION - SMRWSC	3,178.21	4,303.35	0.00	(4,303.35)	0.00
2-41-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00
2-41-790	WATER SYSTEM - AMORTIZATION	0.00	0.00	0.00	0.00	0.00
* TOTAL WATER OPERATIONS		14,148.22	38,096.66	0.00	(38,096.66)	0.00
SEWER OPERATIONS						
2-42-000	OTHER - DAYSLAND DRAINAGE	0.00	0.00	0.00	0.00	0.00
2-42-110	SALARIES & WAGES - SEWER	870.24	2,375.12	0.00	(2,375.12)	0.00
2-42-130	CPP, EI CONTRIBUTIONS - WATER	60.84	164.70	0.00	(164.70)	0.00
2-42-211	TRAVEL & SUBSISTENCE	0.00	0.00	0.00	0.00	0.00
2-42-214	MEMBERSHIPS & PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
2-42-217	TELEPHONE	92.53	462.65	0.00	(462.65)	0.00
2-42-230	PROFESSIONAL & CONSULTING - SEWER	3,171.25	3,171.25	0.00	(3,171.25)	0.00
2-42-240	CUSTOMER BILLING	0.00	0.00	0.00	0.00	0.00
2-42-250	REPAIRS & MAINTENANCE - SEWER	1,988.34	3,317.89	0.00	(3,317.89)	0.00
2-42-270	SEWER - CONTRACT	0.00	0.00	0.00	0.00	0.00
2-42-274	INSURANCE PREMIUMS	0.00	509.57	0.00	(509.57)	0.00
2-42-410	BANK LOAN	0.00	0.00	0.00	0.00	0.00
2-42-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
2-42-540	UTILITIES-GAS	191.41	483.08	0.00	(483.08)	0.00
2-42-762	CAPITAL	0.00	0.00	0.00	0.00	0.00
2-42-790	WASTE & SEWER AMORTIZATION	0.00	0.00	0.00	0.00	0.00
2-42-830	LAGOON DEBENTURE PAYMENTS	0.00	0.00	0.00	0.00	0.00
2-42-831	LAGOON DEBENTURE INTEREST	0.00	0.00	0.00	0.00	0.00
2-42-832	DEBENTURE PRINCIPAL PMT MACRAE STREET	0.00	0.00	0.00	0.00	0.00
2-74-790	AMORTIZATION	0.00	0.00	0.00	0.00	0.00
* TOTAL SEWER OPERATIONS		6,374.61	10,484.26	0.00	(10,484.26)	0.00
WASTE MANAGEMENT						
2-43-270	GARBAGE - CONTRACT	1,200.50	6,267.45	0.00	(6,267.45)	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

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General Ledger	Description	May 2017 Actual	2017 YTD Actual	2017 Budget	2017 Budget Remaining \$	May 2017 Budget
2-43-260	RENTAL OF MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
2-43-350	LANDFILL FEES	431.38	1,764.52	0.00	(1,764.52)	0.00
2-43-510	GOODS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
2-44-350	RECYCLING CHARGES	770.00	4,161.00	0.00	(4,161.00)	0.00
*	TOTAL WASTE MANAGEMENT	2,401.88	12,192.97	0.00	(12,192.97)	0.00
CAMROSE & DISTRICT SUPPORT SER						
2-51-750	REQUISITION - CDSS	0.00	2,867.76	0.00	(2,867.76)	0.00
2-51-770	GRANTS TO ORGANIZATIONS	0.00	0.00	0.00	0.00	0.00
2-51-840	CONDITIONAL GRANTS TO CDSS	0.00	0.00	0.00	0.00	0.00
*	TOTAL CAMROSE & DISTRICT SUPPO	0.00	2,867.76	0.00	(2,867.76)	0.00
CEMETERY OPERATIONS						
2-56-250	CEMETERY REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00	0.00
2-56-510	GENERAL GOODS & SERVICES	0.00	0.00	0.00	0.00	0.00
*	TOTAL CEMETERY OPERATIONS	0.00	0.00	0.00	0.00	0.00
PLANNING & DEVELOPMENT						
2-61-237	MAPPING	0.00	0.00	0.00	0.00	0.00
2-61-750	REQUISITION - PLANNING	0.00	1,506.75	0.00	(1,506.75)	0.00
2-66-120	COSTS - LAND SALES	0.00	0.00	0.00	0.00	0.00
2-66-230	PROFESSIONAL & CONSULTING	2,233.37	2,233.37	0.00	(2,233.37)	0.00
*	TOTAL PLANNING & DEVELOPMENT	2,233.37	3,740.12	0.00	(3,740.12)	0.00
PARKS & RECREATION						
2-72-110	RECREATION & PARKS - SALARIES	2,441.40	2,441.40	0.00	(2,441.40)	0.00
2-72-115	CSJ & STEP WAGES	0.00	0.00	0.00	0.00	0.00
2-72-130	RECREATION & PARKS - PAYROLL DEDUCTIONS	164.49	164.49	0.00	(164.49)	0.00
2-72-131	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
2-72-211	TRAVEL & SUBSISTENCE	0.00	0.00	0.00	0.00	0.00
2-72-220	ADVERTIZING & PRINTING	0.00	0.00	0.00	0.00	0.00
2-72-250	REPAIRS & MAINTENANCE	42.91	42.91	0.00	(42.91)	0.00
2-72-270	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
2-72-510	GOODS & SUPPLIES	441.96	441.96	0.00	(441.96)	0.00
2-72-521	FUEL & LUBE	0.00	0.00	0.00	0.00	0.00

VILLAGE OF BAWLF

REVENUE/EXPENSE REPORT

General Ledger	Description	May 2017 Actual	2017 YTD Actual	2017 Budget	2017 Budget Remaining \$	May 2017 Budget
2-72-540	UTILITIES - GAS	0.00	0.00	0.00	0.00	0.00
2-72-274	INSURANCE PREMIUMS	0.00	1,135.86	0.00	(1,135.86)	0.00
2-72-750	REQUISITIONS - RECREATION	0.00	0.00	0.00	0.00	0.00
2-72-762	CAPITAL PURCHASES	0.00	0.00	0.00	0.00	0.00
2-72-770	GRANTS TO ORGANIZATIONS	4,050.00	4,050.00	0.00	(4,050.00)	0.00
2-72-780	RECREATION TRAIL RESERVE	0.00	0.00	0.00	0.00	0.00
2-72-790	RECREATION - AMORTIZATION	0.00	0.00	0.00	0.00	0.00
2-13-770	GRANTS TO ORGANIZATIONS	0.00	0.00	0.00	0.00	0.00
*	TOTAL PARKS & RECREATION	7,140.76	8,276.62	0.00	(8,276.62)	0.00
CULTURE						
2-74-250	REPAIRS & MAINTENANCE	36.31	36.31	0.00	(36.31)	0.00
2-74-274	INSURANCE PREMIUMS	0.00	0.00	0.00	0.00	0.00
2-74-510	GOODS & SUPPLIES - NEW HALL	0.00	55.00	0.00	(55.00)	0.00
2-74-540	UTILITIES	0.00	0.00	0.00	0.00	0.00
2-74-584	SPECIAL EVENTS	0.00	0.00	0.00	0.00	0.00
2-74-750	REQUISITION - PARKLAND LIBRARY	0.00	1,620.06	0.00	(1,620.06)	0.00
2-74-761	CONTRIBUTED TO OTHER OPERATING FNC.	0.00	2,175.82	0.00	(2,175.82)	0.00
2-74-770	TRANSFER TO OTHER ORGANIZATIONS	0.00	(9,620.00)	0.00	9,620.00	0.00
2-74-775	BAWLF PUBLIC LIBRARY APPROPRIATION	0.00	0.00	0.00	0.00	0.00
2-74-831	DEBENTURE INTEREST	0.00	0.00	0.00	0.00	0.00
*	TOTAL CULTURE	36.31	(5,732.81)	0.00	5,732.81	0.00
GENERAL						
2-97-990	GENERAL CONTINGENCY	0.00	0.00	0.00	0.00	0.00
*	TOTAL GENERAL	0.00	0.00	0.00	0.00	0.00
**	TOTAL EXPENSES	63,760.67	221,159.65	0.00	(221,159.65)	0.00
***	SURPLUS/DEFICIT	18,945.75	79,878.24	0.00	(79,878.24)	0.00

*** End of Report ***

VILLAGE OF BAWLF
Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	Wednesday June 21, 2017
Originated By:	Tracy M. Ormsbee - CAO
Title:	Appoint T. Bergquist as Returning Officer

BACKGROUND/PROPOSAL:

The Local Authorities Election Act (Section 13 (1)) requires that the Council appoint a Returning Officer for the upcoming Municipal Election.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

COSTS/SOURCE OF FUNDING (if applicable)

n/a

RECOMMENDED ACTION:

That Council appoint T. Bergquist as Returning Officer for the 2017 Municipal Election.

VILLAGE OF BAWLF
Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	Wednesday June 21, 2017
Originated By:	Tracy M. Ormsbee - CAO
Title:	Bawlf Public Library Board Member Approval Request

BACKGROUND/PROPOSAL:

The Bawlf Public Library has submitted a request for the Bawlf Council to approve one new Board Member.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Library Board has reviewed one new application for a Board Member and feel that this individual would be an asset in bringing fresh ideas and perspectives.
The applicant is Andrea Pollard.

COSTS/SOURCE OF FUNDING (if applicable)

N/A

RECOMMENDED ACTION:

That Bawlf Council approves the Bawlf Public Library Boards recommendation for the addition of Andrea Pollard on the Library Board.

Bawlf Public Library
Box #116
Bawlf AB
T0B 0J0

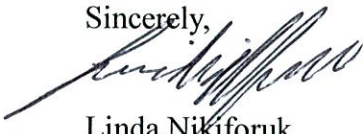
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Village of Bawlf
Bawlf AB
T0B 0J0

To the Village Council;

This is to ask you to approve Andrea Pollard to the Board of the Bawlf Public Library. She will be stepping up from interim treasurer to the full position of treasurer.

Sincerely,



Linda Nikiforuk
Chair of the Bawlf Public Library

VILLAGE OF BAWLF

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	Wednesday June 21, 2017
Originated By:	Tracy M. Ormsbee - CAO
Title:	Contract Extension - AMSC Energy Program

BACKGROUND/PROPOSAL:

Incorporated in 2005, the Alberta Municipal Services Corporation (AMSC) is a wholly-owned subsidiary of the Alberta Urban Municipalities Association (AUMA). AMSC provides aggregated services to member municipalities, their employees, associates, Community Related Organizations (CROs) and Not-for-Profit Organizations. AMSC's suite of aggregated services include: benefits, general insurance, risk management, casual legal, retirement products, investments and utility services.

The AUMA membership participating in the AMSC Energy Program has benefited since the program's inception in 2001 through the cost effective supply of aggregated energy. The Program is a member owned program governed by the elected and appointed AMSC Board of Governors and is delivered through strategic partnerships with industry.

Your AMSC Energy Program:

Created in response to member needs, the AMSC Energy Program provides aggregation services, customer care, invoicing services, advice and support for your energy needs. By combining all of these functions in one organization, AMSC Energy removes multiple layers and parties that would otherwise increase costs for members. AUMA is the sole shareholder of AMSC and uses revenue generated to improve services on behalf of its members.

Transparent Fees:

Most providers add margin and fees to a pure market price to cover various costs and generate profit. With the AMSC Energy Program, all fees are fully disclosed and transparent, ranging from retail service charges to procurement fees. For the remainder of this contract, AMSC retail service fees will not be increasing.

Within the market, some providers insert margin and fees into what is deemed a "market price" giving the perception of low retail and administration fees. In a typical structure, there would also be fees for aggregation and consulting. AMSC does not charge its participating members for these services.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Term:

AUMA understands the fiscal pressures our municipalities are facing and take proactive steps to help ensure our members receive strong value for their money. This aggregation opportunity will achieve budget stability while locking-in pricing during this low priced environment. Although the

electricity market is also undergoing a phase of uncertainty due to the Government of Alberta's announcement of a transition towards a capacity market (<https://www.alberta.ca/electricity-capacity-market.aspx>), the government and the Alberta Electric System Operator (AESO) have communicated that no changes will be implemented until 2021.

To ensure AUMA members can take advantage of this opportunity while mitigating the risk of an uncertain future electricity market, AUMA/AMSC will be offering aggregated procurements for electricity supply up to December 31, 2020, and natural gas supply up to December 31, 2022.

Economies of Scale:

Participating in a buying group provides economies of scale to many members who may otherwise not be able to access wholesale markets and its reduced pricing. AMSC Energy acts as an agent in your wholesale procurement of energy, which reduces the administrative costs and the resources required by municipalities and not-for-profit organizations in managing energy. It also negates the need for in-house or costly contracted energy procurement specialists while still maintaining competitive procurement practices. For those members who prefer non-aggregated transactions, AMSC offers competitive, "off-the-desk" pricing.

Administration has thoroughly reviewed the detailed program package supplied by AMSC Energy and recommends participating in the AMSC Energy Program's aggregated public procurement.

COSTS/SOURCE OF FUNDING (if applicable)

RECOMMENDED ACTION:

That Bawlf Council authorizes the execution of the Pricing Schedule to participate in the AMSC Energy Program's aggregated public procurement as follows:

- Electricity for the period January 1, 2017 to December 31, 2020.

VILLAGE OF BAWLF
Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	Wednesday June 21st, 2017
Originated By:	Tracy M. Ormsbee - CAO
Title:	Land Use Bylaw 623/17 – Swimming Pool Amendment

BACKGROUND/PROPOSAL:

As per the motion from the regular council meeting on May 17th:

d) PRIVATE SWIMMING POOLS

Motion 75/17 Moved By Mayor L. Thompson to direct Administration to amend the Land Use Bylaw to include Private Swimming Pool Regulations and to bring the amended bylaw to the next regular Council meeting for approval. **CARRIED**

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

By adding an amendment to the current land use bylaw, there will be very clear instructions and laws regarding private swimming pools, as well as how people are to use these facilities.

COSTS/SOURCE OF FUNDING (if applicable)

N/A

RECOMMENDED ACTION:

That Bawlf Council proceed with approval of all three readings of the Land Use Bylaw, 623/17.

THE LAND USE BYLAW OF THE VILLAGE OF BAWLF

Including amendments up to and including **Bylaw 613/16, 2016**

Pursuant to Part 17 of the Municipal Government Act, the Council of the Village of Bawlf, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. PURPOSE

The purpose of this bylaw is to regulate and control the use and development of land and buildings within the municipality to achieve the orderly and economic development of land, and for that purpose, among other things,

to divide the municipality into districts;

to prescribe and regulate for each district the purposes for which land and buildings may be used;

to establish the office of Development Authority;

to establish a method of making decisions on applications for development permits including the issuing of development permits;

to prescribe a procedure to notify owners of land likely to be affected by the issue of a development permit; and

to establish a procedure for appeals against the decisions of the Development Authority.

2. DEFINITIONS

In this bylaw:

Abut or abutting means immediately contiguous to or physically touching, and when used in respect of a lot, means that the two abutting lots share a property line.

Accessory building means a building separate and subordinate to the main building, the use of which is incidental to that main building and is located on the same lot. A garage attached to a main building it is deemed to be part of the main building.

Accessory use means a use customarily incidental and subordinate to the main use or building and located on the same lot with such main use or building.

Act means the Municipal Government Act and the regulations pursuant thereto.

Apartment building means a building containing at least three separate dwellings which share a common entrance from outside the building.

- 22.5. Schedules A, B, and C contained herein form part of and have full force in this bylaw.
- 22.6. Roads and other land to which no title has been issued are not included in any land use district.
- 22.7. Where a lot boundary is the boundary of a land use district, and the boundary of that lot is changed, and the land classification is adjusted to conform with the new lot boundary.

23. REPEAL OF EXISTING BYLAWS

Bylaw 613/16 is repealed.

Effective Date

1. This bylaw shall take effect on the day of the final passing thereof.

Read a first time this 21st day of June, 2017.

Read a second time this 21st day of June, 2017.

Read a third time and finally passed this 21st day of June, 2017.

"original signed by"

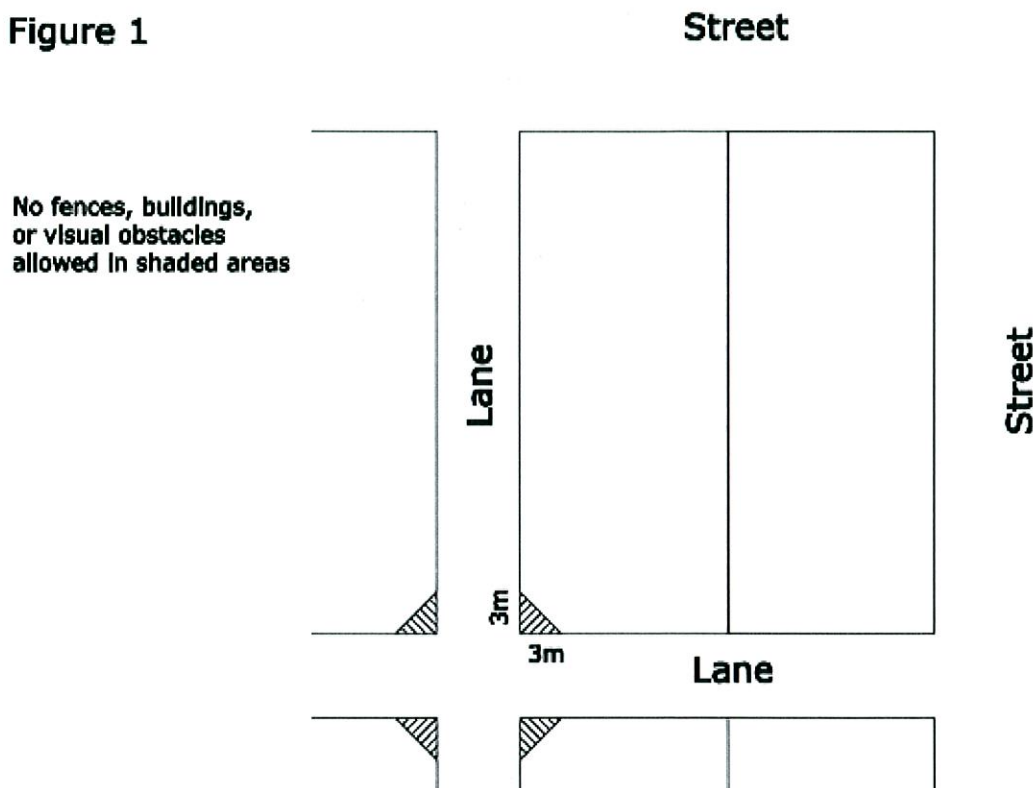
"original signed by"

Mayor

CAO

- 4.6. A fence in the rear of a lot shall be set back at least 0.3 metres (one foot) inside the property line. (Bylaw 554/08)
- 4.7. No fence or other obstruction to visibility shall be constructed within 3 metres (10 feet) of the intersection of two lanes, as shown in the diagram below. (Bylaw 554/08)

Figure 1



- 4.8. Subject to the foregoing, no development permit is required for fences or gates.

5. PRIVATE SWIMMING POOLS

- 5.1. All private swimming pools and hot tubs, both above and below ground, having a depth greater than 0.61 m (2ft) or water surface area greater than 9.29m²(100ft²) must follow the regulations in Schedule C of this Bylaw.
- 5.2. Private swimming pools or hot tubs shall not be located in the front yard.
- 5.3. Private swimming pools shall be located a minimum of 3.05m (10ft) from a structure or the property line.

6. GARAGES

SCHEDULE C

SCHEDULE C

VILLAGE OF BAWLF PRIVATE SWIMMING POOL REGULATIONS

Definition

These regulations apply to private swimming pools which are defined as artificially created pools of water that are greater than 0.6m (2ft) in depth at any point and for the use of a single family dwelling unit by the owners or occupants and their guests.

Location

All private swimming pools and hot tubs, both above and below ground, having a depth greater than 0.61m (2ft) or water surface area greater than 9.29m² (100ft²) shall not be located in the front yard. All private swimming pools shall be located a minimum of 3.05m (10ft) from a structure or property line.

Fence and Gate Design and Construction

1. The entire area of an outdoor private swimming pool shall be protected by a fence, building wall or enclosure that can prevent access by unauthorized persons, and its height above the outside ground level shall be not less than 1.8m (6ft).
2. An opening for access through a fence around a private swimming pool shall be protected by a gate that is:
 - a. the same height as the fence,
 - b. equipped with a self-closing device,
 - c. equipped with a self latching device on the inside of the gate located not less than 1.5m (5ft) above the ground level, and
 - d. capable of being locked.
3. The fence and gate around a private swimming pool shall be constructed so that all horizontal and diagonal members are located on the swimming pool side.
4. Barbed wire shall not be used on or as a fence or gate around a private swimming pool.
5. No device shall be installed on or adjacent to a fence or gate around a private swimming pool that could cause an electric current to pass through the fence or gate.
6. A fence is not required around any portion of an outdoor private swimming pool if the top of the outside wall of the private swimming pool is not less than 1.8 m above the level of the ground outside the wall and the wall is constructed so that the only means of access to the private swimming pool is through a gate or similar facility.

Exception for Hot Tubs

A fence and gate need not be provided around an exterior hot tub for a single family dwelling provided:

1. The hot tub does not exceed 2.4 m across the widest portion of the water's surface.

2. The hot tub is provided with a cover that

a. has been designed and constructed in the conformance with ASTM F1346-91, "Standard Performance Specification for Safety Covers and Labelling Requirements for All Covers for Swimming Pools, Spas, and Hot Tubs," and

b. is provided with lockable devices to prevent access to the water by unauthorized persons.

VILLAGE OF BAWLF
Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	Wednesday June 21, 2017
Originated By:	Tracy M. Ormsbee - CAO
Title:	Concerns/Discussion Re: Delegation

BACKGROUND/PROPOSAL:

A letter was received from the resident at 404 MacRae Street with several concerns. Most of the concerns are regarding road access, emergency access and lighting. (See attached letter).

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The neighbor has a large frontage on Sanden Street but currently has not made an access for himself from that side to his back yard.

Water flow in ditches is also dependent upon the Daysland Drainage Ditch (not a Village responsibility).

The streetlights are installed and maintained by Fortis Alberta.

COSTS/SOURCE OF FUNDING (if applicable)

n/a

RECOMMENDED ACTION:

That Council discuss the Delegation report and direct Administration on a response letter to the resident.

May 23, 2017

To whom it may concern:

I live at 404 MacCrae street I do have a few concerns:

- 1) Driveway access - As of right now Bo uses my driveway to access for his back yard he has no other way in, I need to use both sides of my driveway as well I may decide to park my trailer on my driveway pad which he will not be able to get by, so on a go forward basis he no longer has access by using my driveway.
- 2) Road Access – Because everyone on my street have very limited parking and access they park on the street sometimes on both sides of the street where I can barely get my half tone through, this makes it very dangerous in winter falling through ruts trying not to hit vehicles that are parked. I also have to back my trailer all the way down the street to get it out which would leave me not able to get through. As well no emergency vehicle can get through.
- 3) Emergencies - The ditches are so deep and the water does not flow at all if there was an emergency fire, ambulance, police came out it would be a huge problem especially in the winter there is no room to turn around or maneuver.
- 4) Emergencies - Ditches that deep anywhere in town should be clearly marked not only for vehicles but for children it is a concern that a child jumps in a deep ditch full of snow or water.
- 5) I have no street light which makes it even more dangerous for backing up in the dark with huge ditches all around me.

All other streets in Bawlf have an alleyway or maybe even a turnaround or extend my driveway with a culvert put in, would be an idea but what there is now is not acceptable with the ditches we have to contend with!

Thanks for your time please respond to this email at your earliest convenience

Nicole Ellis
Box 342
Bawlf, Ab T0B 0J0
1-780-446-1390

*Dayland
Drainage
Ditch*



Google recommends using Chrome

Try a fast, secure browser with updates built in

NO THANKS

YES



Google

ADA MACRO

Existing Street Light

BAWLIF

new lights requested

Village of Bawlf

981

LAND SCALE	1:3500	NAME	Luminaires By Wattage	ROW
SERVICE POINT				

Wattage	70	100	150	250	500
	●	●	●	●	●

Billed Municipality	●
Bill Private Customer	○

PLOT DATE

SE 36 45 16-4

SE 36 45 16-4

SE 36 45 16-4

SE 36 45 16-4

VILLAGE OF BAWLF
Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	Wednesday June 21st, 2017
Originated By:	Tracy M. Ormsbee - CAO
Title:	Business License Bylaw 620/17

BACKGROUND/PROPOSAL:

It has come to the attention of administration that the Village of Bawlf currently does not have a Business License Bylaw or any regulations regarding private businesses within the Village.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

This bylaw will stipulate the responsibilities of the business owner within Bawlf and will ensure that all businesses are licensed properly before conducting business within the Village.

COSTS/SOURCE OF FUNDING (if applicable)

N/A

RECOMMENDED ACTION:

That Bawlf Council proceed with approval of the first reading of the Business License Bylaw, 620/17.

**BYLAW 620/17
OF THE VILLAGE OF BAWLF
IN THE PROVINCE OF ALBERTA**

A BYLAW of the VILLAGE OF BAWLF in the Province of Alberta for the purpose of regulating and controlling VENDOR LICENSING AND BUSINESSES within the VILLAGE OF BAWLF.

WHEREAS, pursuant to the Municipal Government Act, Chapter M-26 R.S.A. 2000, and amendments there to, the Village of Bawlf Council has the power to pass a Bylaw within the Village

AND WHEREAS, all properties belonging to the Village shall be under the direct control and management of the Village

NOW THEREFORE, the Council of the Village of Bawlf, duly assembled, enacts as follows:

SHORT TITLE: This Bylaw may be referred to as the Business License Bylaw.

SECTION 1: DEFINITIONS

- a) "Business" means any business or contractor, trade, profession, industry, occupation, employment or calling dealing with the providing of goods and services.
- b) "Village" means the Village of Bawlf.
- c) "Contractor" means and includes any person who by contract or other monetary agreement, participates in any construction or demolition project and without the generality of the foregoing, includes any business connected with excavating, landfilling, building, renovating, repairing, decorating, or landscaping.
- d) "Council" means the Council of the Village of Bawlf.
- e) "General Public" means anyone other than a wholesale business.
- f) "Goods" means any article, thing or substance and includes subscriptions for books, magazines or any printed matter.
- g) "Home Occupation" means a business that is conducted in or from a residence of the Village.
- h) "License" means a business license issued pursuant to this Bylaw, entitling the licensee to carry on the activity therein specified for the period of time therein specified.

- i) "Licensee" means a person to whom a license has been issued, pursuant to the provisions of this bylaw.
- j) "License Inspector" means and includes a Bylaw Enforcement Officer, Village Administration, or anyone designated by the Village to carry out the provisions of this bylaw.
- k) "Non-Resident" means any person who is not a resident, as defined in this bylaw, of the Village.
- l) "Person" means and includes any person, or firm, or partnership, or body corporate or association.
- m) "Premises" means and includes any store, office, warehouse, factory, building, enclosure, yard or other place used or capable of being used for the purpose of carrying on a business.
- n) "Resident" means a person who permanently occupies a dwelling place, other than a hotel or motel, in the Village of Bawlf or who has purchased or leased a business premises in the Village for the purpose of carrying on a business.
- o) "Services" means performing a service or any work, act or deed, for any compensation whether monetary or otherwise.

SECTION 2: REGULATIONS

- a) Every person carrying on any business in the Village of Bawlf, including a home occupation, shall be the holder of a valid license and shall pay to the Village for such license, a fee prescribed in the Schedule "A" or Schedule "B" of Fees as attached to this bylaw.
- b) Any person or business shall, before being issued a license, complete an application form as required by the license inspector, and shall supply all the information required in the application.
- c) No license shall be issued to any person unless he is the holder of a Provincial or Federal license, where required by Provincial or Federal legislation.
- d) All licenses issued pursuant to this bylaw, unless previously revoked or suspended, shall be valid for the period of time stated thereon and shall expire at twelve o'clock midnight of December 31st in the year in which they were issued, except that Hawkers, Peddlers and Direct Salesmen may obtain a daily license to pay to the Village a fee as prescribed in Schedule "A" or Schedule "B" of this bylaw.
- e) A valid license shall be displayed in a prominent place in the business premises and any person holding a valid license shall forthwith produce same for inspection when required to do so by a License Inspector.

- f) Notwithstanding the provisions of this bylaw, the Village, at its sole discretion, may require the general contractor of a project to provide a list of subtrades for the project and the total business license fees will be payable by the general contractor with the term of the business licenses to expire at the end of the project. Business licenses for the individual subtrades will be included within the business license of the contractor.
- g) A supplier bringing bulk goods to a licensed business for the purposes of resale shall not be required to obtain a business license.
- h) A person carrying on more than one business must possess a separate business license for each business.
- i) A business license is not transferrable from one person to another.
- j) Any person who carries on or intends to carry on a business from more than one location must obtain a separate business license for each business location.
- k) Any advertising of the business shall be prima fade proof of the fact that the business is being carried on, or operating.

SECTION 3: A LICENSE INSPECTOR (VILLAGE ADMINISTRATION, BYLAW OFFICER, AND/OR OTHER PEOPLE DESIGNATED BY THE VILLAGE OFFICE)

- a) Shall receive and review all license applications.
- b) May inspect business premises before issuing a license and at any time thereafter to ensure that all regulations are observed.
- c) Shall collect, or cause to be collected. All license fees as prescribed in this bylaw.
- d) May grant a license, or refuse to grant a license if in his opinion there is reasonable and just cause for refusal.
- e) May revoke or suspend a license if, in his opinion, there is reasonable and just cause for such action.
- f) May Issue:
 - i. A warning ticket
 - ii. A violation ticket providing for a voluntary penalty
 - iii. A summons requiring an accused to appear in court to a charge of violating this bylaw

SECTION 4: FEES

- a) All applicants for a license shall, before a license is issued, pay the Village a license fee as prescribed in Schedule "A" in this bylaw.
- b) The license fee for a person commencing a business, listed in Schedule "A" or Schedule "B", after the 30th day of June of the current year, shall be one half of the annual fee prescribed in this bylaw in Schedule "A" or Schedule "B".
- c) In the event that a license is revoked or surrendered, no refunds will be issued.

SECTION 5: APPEAL

- a) Any person who has been refused a business license, or had a business license revoked or suspended may appeal the decision of the License Inspector to Council.
- b) An appeal must be made in writing, addressed to the CAO, and be made within fourteen consecutive days of the date the appellant was notified of the decision.
- c) The written appeal shall specify the grounds for the appeal.
- d) The appeal shall be heard by the Village Council within thirty (30) days of receipt of the appeal.
- e) Village Council may hear from the appellant and the License Inspector and any other person claiming to be affected by the decision which is subject of the appeal or accept any other information deemed pertinent to the subject matter of the appeal.
- f) At the conclusion of the appeal hearing, Village Council may uphold, vary or rescind the decision of the License Inspector. A decision of the Village Council shall be final and binding.

SECTION 6: PENALTY

- a) Every person who contravenes any provision of this bylaw is guilty of an offense and is liable on summary conviction:
 - i. For a first offense, to a fine of not less than One Hundred dollars (\$100.00) nor greater than Five Hundred dollars (\$500.00).
 - ii. For a second or subsequent offense, to a fine of not less than Two Hundred dollars (\$200.00) and not more than One Thousand dollars (\$1000.00).

- b) In the event that a person is convicted under this bylaw for operating a business while not holding a valid license, the court may, in addition to any other penalties, order that the accused pay the required fee for the license.
- c) Notwithstanding any other penalty provisions of this bylaw, a License Inspector may issue a voluntary penalty in lieu of a summons and the accused may within ten (10) days pay the following monetary penalty to the Village:
1. For license categories listed in the Schedule 1 or 2:
 - i. For the first offense \$75.00
 - ii. For a second and subsequent offense \$150.00
 2. By paying a voluntary penalty, whether in person or by an agent or by mail, an accused shall be deemed to be guilty of the offense.
 3. In the event that a person who has been refused a license, or had a license revoked or suspended, carries on a business, he shall be guilty of an offense and be liable on Summary Conviction to a fine of One Hundred Dollars (\$100.00) for each day that such a business is carried on. Upon conviction under this paragraph, the Court may order that the accused cease to carry on such business.
- d) A person holding a business license issued pursuant to this bylaw is subject to all pertinent Federal, Provincial, and Village regulations.

SECTION 7: EFFECTIVE DATE

This bylaw shall take effect on the date of passing thereof.

READ A FIRST TIME THIS _____, 2017.

READ A SECOND TIME THIS _____, 2017.

READ A THIRD AND FINAL TIME THIS _____ AND FINALLY PASSED.

Mayor

CAO

**VILLAGE OF BAWLF
BUSINESS LICENSE APPLICATION**

Application Status:

☐ **New
Change/Information**

☐ **Renewal**

☐ **Name**

*** represents required fields**

***Description/Nature of Business:**

(This is what will appear on the Business License)

***Legal or Registered Business Name:**

***Operating/Trade Name:**

***Business Owner(s):**

Operator/Manager (if different from Business
Owner):

***Business Location (operating address):**

***Business Phone No:** _____

***Mailing Address (if different from above):**

Other Phone No: _____

Facsimile: _____

***City/Province:** _____

Email: _____

***Postal Code:** _____

Website: _____

I hereby certify that the above information is true and properly sets out all business or combination of businesses which it presently carried on by the applicant, owner, or operator as the case may be. I also permit this information to be advertised on the Village website under the Business Directory.

Signature of applicant: _____ Date: _____

Print name of applicant: _____

Office use only:

License Number:		Approval Date:		License Fee:		Receipt:	
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VILLAGE OF BAWLF
Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	Wednesday June 21, 2017
Originated By:	Tracy M. Ormsbee - CAO
Title:	Letter from Resident 301 Sanden Street

BACKGROUND/PROPOSAL:

A letter was received from the resident at 301 Sanden Street regarding installing a culvert between their driveway and the alley to the west (see attached letter and picture).

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Filling in this area would improve the aesthetics of that area and increase ease of maintenance.

COSTS/SOURCE OF FUNDING (if applicable)

According to the resident the cost would be approximately \$375.00 for the culvert and collar.

RECOMMENDED ACTION:

That Council consider the requested action and advise Administration how they wish to proceed.

Untitled attachment 00228

This ditch is between our driveway and the alley west of us. I'm requesting that Council consider putting in a culvert and cover it so I can landscape and make it a bit more aesthetically pleasing. Cost would be about \$325 for a 12' section of 20" culvert plus a \$50 or \$60 collar to attach it to our culvert. The alley culvert is 16" so this splice could just slide over it.

If Council can't afford it, can I buy it myself?

Sent from my iPad

301 Sanden St.

RECEIVED
JUN 14 2017



VILLAGE OF BAWLF
Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	Wednesday June 21, 2017
Originated By:	Tracy M. Ormsbee - CAO
Title:	Bylaw No. 625/17, Utility Service Bylaw

BACKGROUND/PROPOSAL:

The current Utility Service Bylaw is not clear as to when payments must be received in order to avoid penalty.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

This addition to section 48 will make it very clear that payments are considered received only when they are either received in the Village office or deposited into our financial institution directly by the due date.

COSTS/SOURCE OF FUNDING (if applicable)

n/a

RECOMMENDED ACTION:

That Bawlf Council proceed with approval of all three readings of the Utility Services Bylaw, 625/17.

VILLAGE OF BAWLF

The Utility Services Bylaw Bylaw No. 625/17

A bylaw of the Village of Bawlf to provide public utilities and services and to determine the rates for the provision of these services.

WHEREAS under the provisions of the Municipal Government Act, being the Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council has been granted the authority to pass bylaws for municipal purposes regarding public utilities and services provided by, or on behalf of the municipality, and;

WHEREAS the Village of Bawlf provides for a water supply and distribution system and a sanitary sewage collection and disposal system, and;

WHEREAS the Village of Bawlf has the authority to charge property owners for the public utilities and services being provided.

NOW THEREFORE the Council of the Village of Bawlf enacts as follows:

Citation

1. This bylaw may be cited as "The Utility Services Bylaw".

Definitions

2. In this bylaw:
 - a. "Arrears" means account balance which is unpaid after the due date shown on the invoice;
 - b. "Bulk Water" means water available for purchase by means of Customers filling privately owned water trucks or tanks at a site established and metered by the Village;
 - c. "Council" means the Council of the Village of Bawlf;
 - d. "Inactive Service" means a service that is unused for a specified period of time;
 - e. "Municipal Service Line" means that portion of a Service Connection located between a main line and the property line;
 - f. "Municipal Utility Service" means a water or sewer service provided by the municipality;

- a. Installation, testing, maintenance, repair and/or removal of any part of the Municipal Utility Service including any portion of a Service Connection;
- b. Inspections for compliance with this Bylaw.

Billing

- 42. The Village will provide Municipal Utility Services only to the Owners.
- 43. Owners shall be responsible for ensuring their Municipal Utility accounts remain in good standing.
- 44. Municipal Utility Services invoices will be mailed to the Owners immediately following the month in which the utility services were provided.
- 45. Owners may request that a copy of the utility invoice be mailed to the Tenant by completing the Utilities Rental Agreement as attached as Schedule "D" of this Bylaw. The Owner will continue to receive the original invoice and shall remain responsible for the account. The Village will apply any payments from a Tenant to the Owner's utility account.
- 46. Bulk water invoices shall be mailed to the Customers immediately following the month or period in which the bulk water was provided.
- 47. Municipal Utility Services and bulk water invoices shall be due on the last day of the month in which the invoices were mailed.
- 48. Payments may be made to the Village of Bawlf by cash, cheque, money order, electronic funds transfer, email transfer or automatic debit/withdrawal. Electronic funds transfers must be received and showing deposited in the Village bank account on or by the due date. Email transfers must be sent and received by the Village during regular Village business hours for deposit into the Village bank account by the due date. Funds not received by the due date will be subject to penalty.

Charges and Penalties

- 49. The fees and charges to the Customer for Municipal Utility Services, penalties for Arrears and other fees for the Municipal Utility Services or System are outlined on Schedule "A" of this Bylaw.

VILLAGE OF BAWLF
Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	Wednesday June 21, 2017
Originated By:	Tracy M. Ormsbee - CAO
Title:	Letter from Resident 316 Macrae Street

BACKGROUND/PROPOSAL:

An email was sent to Council and Administration from the resident at 316 Macrae Street regarding drainage in their back alley and water sitting in their back yard.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Both Council and Administration are aware that there are various drainage issues within the Village and have been an ongoing issue for quite some time.

Administration would like to advise Council that, as discussed previously, now that the Village owns a small grader, we will be concentrating on grading and shaping all alleys within the Village in 2017.

This does not necessarily mean that all drainage issues will be rectified.

Once our Asset Management Project is more underway/complete, we will have a better idea of how, and if, we are able to enhance the drainage around the Village.

COSTS/SOURCE OF FUNDING (if applicable)

RECOMMENDED ACTION:

That Bawlf Council investigate the alley in question and advise Administration how they wish to proceed.

To the Village of Bawlf

Walter & Betty Crow

316 Macrae St : 780-373-3863

ATTN: Mayor of Bawlf, Deputy Mayor, All Councilors and Acting C.A O.

Attached are pictures taken on June 2/2017 of water sitting in the S.E. corner of our yard as well as water sitting in our neighbors property because there is no proper drainage to take the water away in the back ally .Other pictures are of our back ally after a rain . In this area the culverts along the ally are too high to allow proper drainage. This water is just sitting & is stinky & is now becoming a health hazard. This problem has been brought to the attn. of staff & has been looked at by the town employee but nothing has been done yet. We are looking forward to this problem being solved by The Village of Bawlf in a timely manner.

Thanks Walter & Betty Crow

1- Image #4149- Back S.E. corner of our property. Spring snow melt run off from Martin Ave comes down our sidewalk into this area & sits in the neighbors back yard. Other pictures are of the neighbors back yard and our back ally after a rain .

















VILLAGE OF BAWLF
Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	Wednesday June 21, 2017
Originated By:	Tracy M. Ormsbee - CAO
Title:	General Municipal Plan (GMP)

BACKGROUND/PROPOSAL:

One of the new amendments that is required as per the MGA, is for all municipalities to have a current General Municipal Plan in place. This is all part of the new requirements to have a 3/5 year operating and capital budget in place.

Data collection is critical for the formation of the MDP(Municipal Development Plan/General Municipal Plan). This work should be started right away as you may find that you may be missing key data that will need to be created/obtained as part of the process.

It is beneficial to have the following information:

1. Existing MDP/General Municipal Plan
2. Local History and Culture
 - a. Generally this is the introduction blurb to your community. What makes you special, your history, your values
 - b. Community Features (school, campground, community hall, etc)
3. Demographic and Land Use Trends <http://www12.statcan.gc.ca/census-recensement/2006/dp-pd/prof/92-591/index.cfm?Lang=E> Unfortunately, most of the 2016 data isn't available yet and in 2011 the survey didn't cover many aspects, so 2006 is the best data for things other than population.
 - a. This would be current and historic populations
 - b. Growth Rate
 - c. Age, Schooling, employment rates, whether people work locally or away, etc.
4. Existing Land Use
 - a. A map of your current zoning
5. Land Inventory (Commercial/Residential/Industrial, Vacant/Occupied)
 - a. Expanding on your land use map, how much land is available, both within the community and on the fringes, what is it used for or zoned for, what is your vacancy rate for commercial, industrial, residential
 - b. Municipally owned lands and uses
6. Environmental Features
 - a. Significant Environmental Features that need to be, or are, protected (slopes, waterbodies, green spaces, trails and parks)
7. Existing Infrastructure (Include Location and Capacity/Constraints/conditions)

- a. Water
- b. Sewer
- c. Storm water/Drainage
- d. Roads
- e. Power
- f. Gas
- g. Phone/Cable/Internet
- 8. Existing Development Constraints
 - a. Slopes
 - b. Undermined areas
 - c. Waterbodies
 - d. Lagoon Setbacks
 - e. Landfill Setbacks
 - f. Highway Setbacks
 - g. Railway Setbacks
 - h. Oil and Gas Pipelines, Facilities Setbacks

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Following/attached is the 1986 GMP for your review so you can get a feel of what and how this plan should look. As you will see, much updating is required and Council will be required to spend time investigating, researching and determining how best to amend the 1986 GMP for the best future interest for the Village.

We have already touched on the capabilities of growth within the Village by way of a purchase offer to the owners of the land on the north end of Bawlf, Block A, Plan 4311AJ, Pt. of SW-35-41-17-W4.

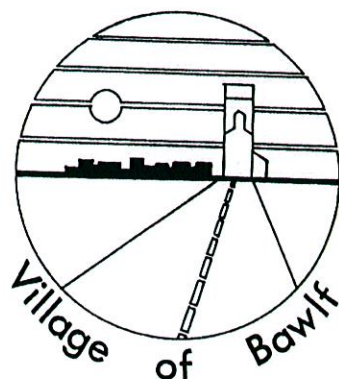
I am currently working on updating/amending our land use districts to be in compliance with the original land use bylaw. Our system did not reflect correct zoning as well as what the County had as our specified districts did not correspond with the information available in the office.

COSTS/SOURCE OF FUNDING (if applicable)

RECOMMENDED ACTION:

That Bawlf Council review and research data for future meetings/discussions on the implementation of a revised GMP. For reference, many Councils have separate meetings for discussions to ensure that all areas of the GMP are researched and discussed thoroughly for the betterment of the future of Bawlf.

VILLAGE OF BAWLF PROVINCE OF ALBERTA



GENERAL MUNICIPAL PLAN

BY-LAW NO. 431 - 86

BEING A BYLAW OF THE VILLAGE OF BAWLF IN THE PROVINCE OF ALBERTA
CREATING THE GENERAL MUNICIPAL PLAN OF THE VILLAGE OF BAWLF

WHEREAS, Section 61 of the Planning Act, Chapter P-9 RSA 1980,
authorizes a Municipal Council to prepare and adopt a General
Municipal Plan to guide the growth and development of the
Municipality;

AND WHEREAS the Battle River Regional Planning Commission, in
cooperation with the Council, has prepared a proposed General
Municipal Plan for the Village;

NOW THEREFORE The Council of the Village of Bawlf duly assembled,
hereby enacts as follows:

1. The document attached to this Bylaw, together with all
accompanying maps, is hereby adopted as the Village of
Bawlf General Municipal Plan pursuant to Section 61 of
the Planning Act.
2. This Bylaw comes into effect on the date of the third
reading.

READ a first time in Council this 11 day of JULY, 1986.

READ A second time in Council this 12 day of AUGUST, 1986.

READ A third time in Council this 13 day of AUGUST, 1986

AND FINALLY PASSED.

VILLAGE OF BAWLF


Mayor


Municipal Administrator.

LOCATION

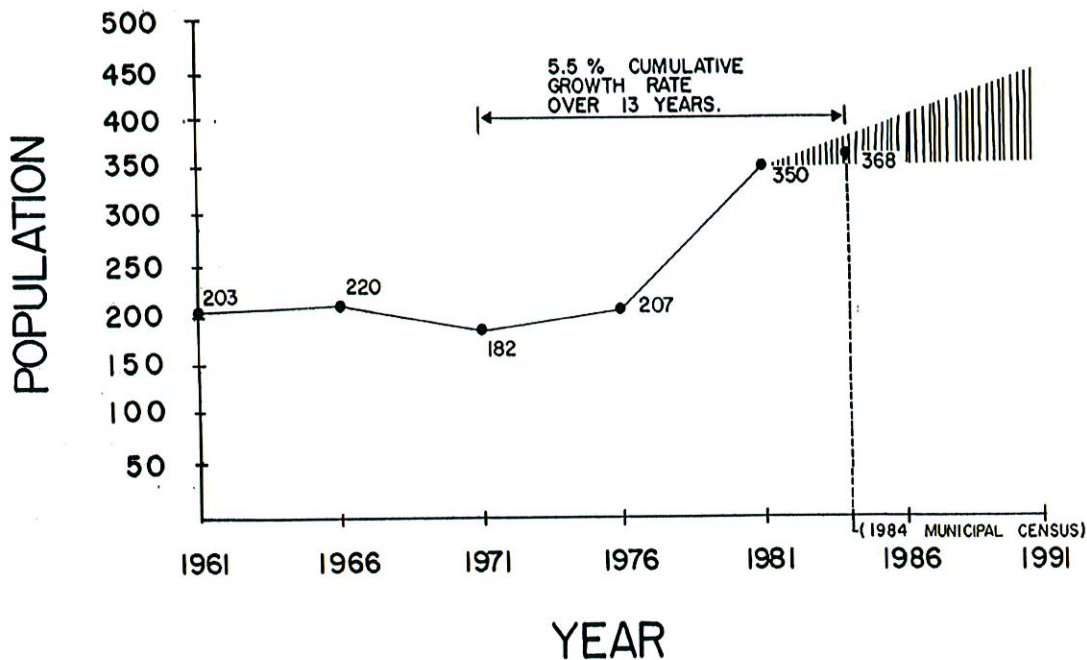
The Village of Bawlf is approximately 27 kilometres (17 miles) southeast of the City of Camrose on Highway 13, and 15 kilometres (9 miles) northwest of the Town of Daysland, and is situated along the Canadian National Railway.

POPULATION GROWTH

The population graph shows data from 1961 to 1984. Over the 13 year period from 1961 to 1984, Bawlf experienced a 5.5% per year cumulative growth rate. In the 10 year period prior to 1971, population growth was minimal to declining.

It is difficult to forecast a level of population for a target year with such a small population base. Many variables must be considered, of which several may be unknown or change significantly over time. Consequently, it is more useful to know where growth may occur, as opposed to when it will occur. The municipality is thereby protected from commitments, financial or otherwise, which may become premature.

Generally, one could expect a relatively stable population with only slight growth over the next 10 years, attributed primarily to the present slow-down in the economy and gradual recovery.



SOURCE: STATISTICS CANADA

THE CURRENT PERSON PER HOUSEHOLD AVERAGE IS 2.85.

EXISTING LAND USES (AS OF NOVEMBER, 1984)

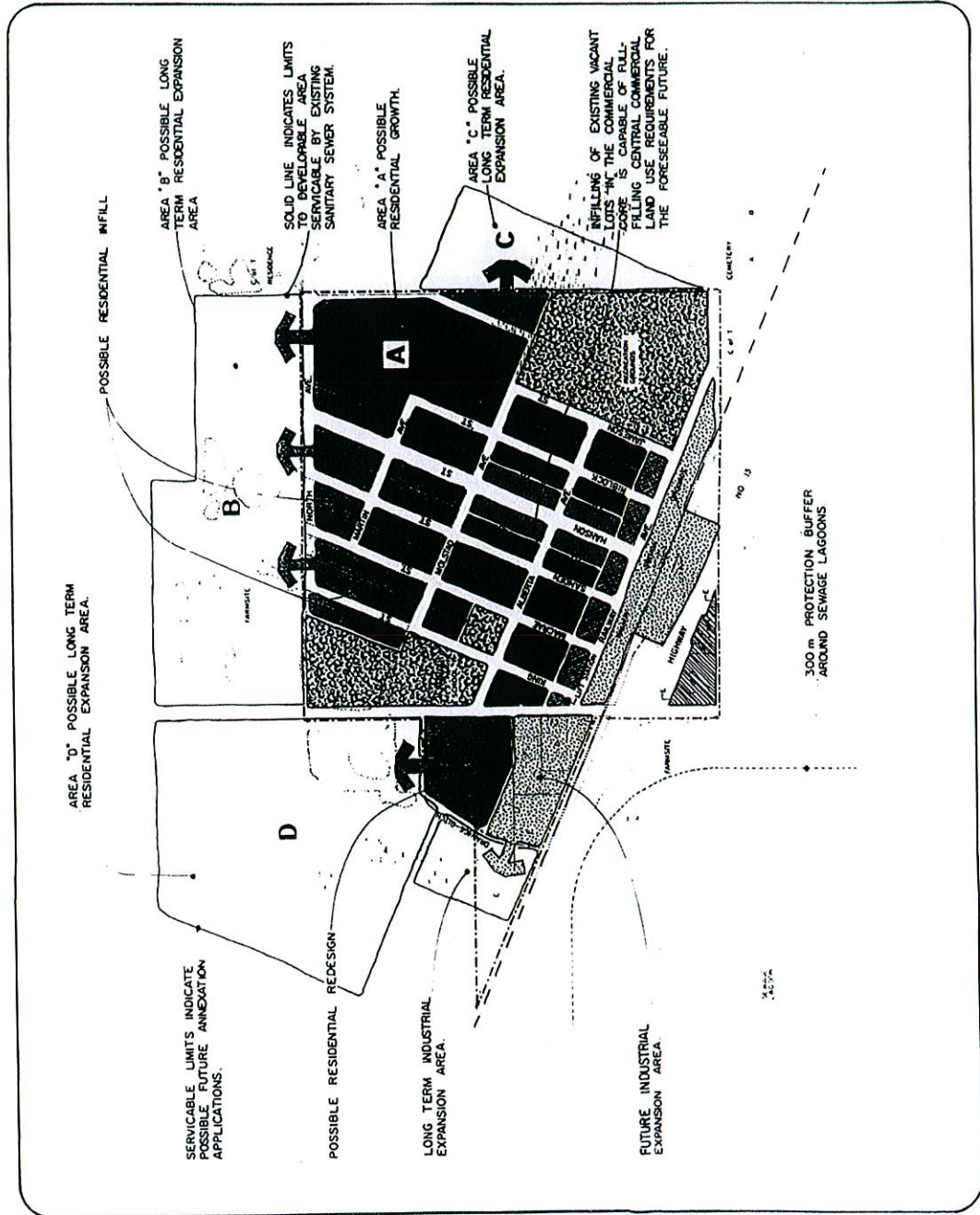
Land Use	Area Calculations		% of Total Area	% of Developed Area
	Hectares	(Acres)		
Single Family Res.	10.40	(25.70)	14.3	22.3
Two Family Res.	0.16	(0.39)	0.2	0.3
Multi-Family Res.	0.17	(0.41)	0.2	0.4
Central Commercial	0.13	(0.31)	0.2	0.3
General Commercial	0.25	(0.61)	0.4	0.5
Highway Commercial	0.25	(0.62)	0.3	0.5
Industrial	1.78	(4.35)	2.4	3.8
Institutional/Utilities	2.80	(6.93)	3.8	6.0
Parks & Open Space	10.65	(26.32)	14.6	22.9
Undeveloped	26.39	(65.21)	36.2	
Roads & Lanes	20.01	(49.46)	27.4	43.0
TOTAL	72.97	(180.31)	100.0	100.0
TOTAL DEVELOPED	46.59	(115.10)	100.0	100.0
=====				

UTILITY SERVICES

Category	Type	Design Capacity	Comments
Water	-two supply wells (treated) and underground reservoir	-700 population	-storage capacity of reservoir is 220,000 gallons -pumping facilities have an output of 1,000 gallons per minute for fire fighting purposes -quantity of water produced from wells is approximately 60 l.g.p.m.
Sewage Treatment	-lagoon -4 cells; 2 anaerobic and 1 short-term and 1 long-term detention pond	-700 population	
Drainage	-surface drainage		-replacement of existing ditches with storm sewer would alleviate surface drainage problems
Solid Waste Disposal	-transfer site is located approximately 1.5 kilometres north of the Village.		-the Village of Bawlf is a member of the Flagstaff Waste Management Authority

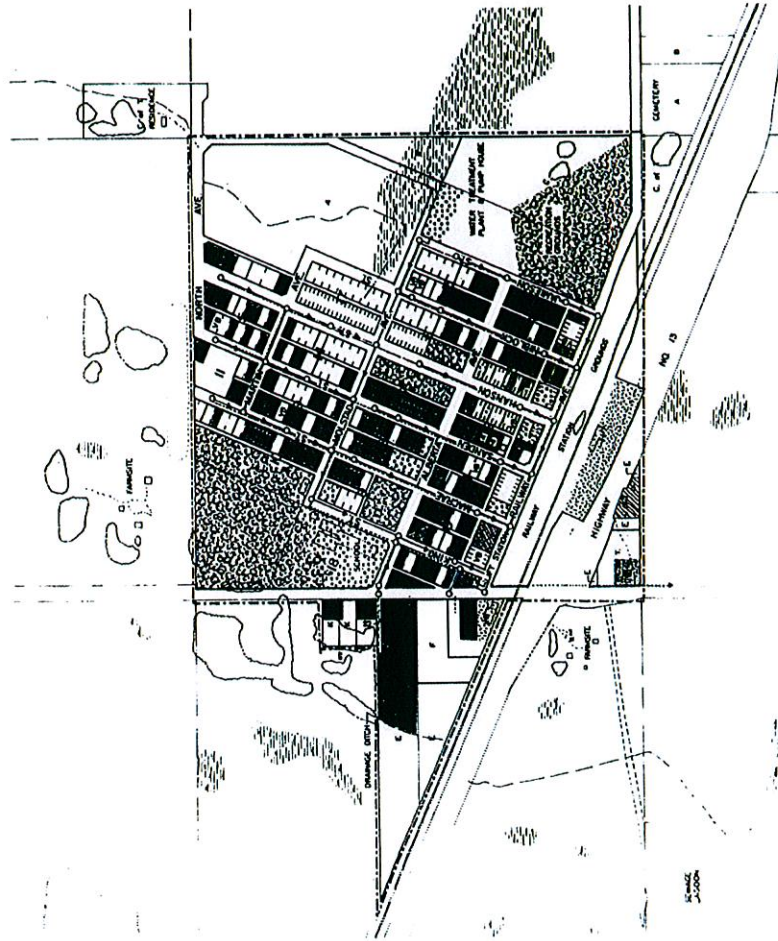
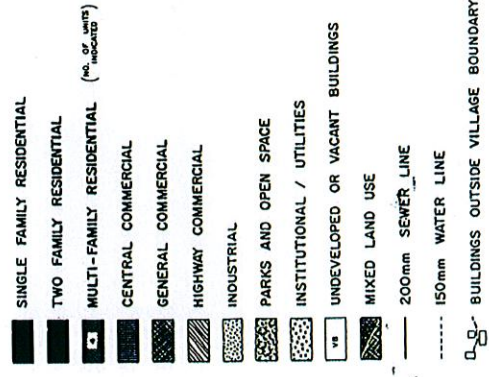
**BAWL
GENERAL
MUNICIPAL
PLAN**

Figure 3
DEVELOPMENT PLAN



BAWLF GENERAL MUNICIPAL PLAN

Figure 2
EXISTING LAND USE



GOALS

Goals of the General Municipal Plan are very general statements of intent, visualizing an end-state ideal for the municipality. Policies are formulated as a means of implementing the goals, and are descriptions of actions and positions the Council will take in order to achieve the desired goals.

Overall goals of the Village of Bawlf General Municipal Plan include the following:

1. Encourage a progressive atmosphere of development, attractive to businesses and residents, that will foster a balanced tax base among the various components;
2. To maintain and enhance the present atmosphere of community identity, health and safety by providing or stimulating opportunities that will offer the desired services and lifestyle to existing and future residents;
3. Direct all types of development into the most appropriate areas of the Village having regard to the separation of incompatible land uses, the preservation of environmentally sensitive areas, and the enhancement of the Village as an attractive community;
4. Control both the location and timing of growth in order to ensure that development beyond the existing serviced areas will not take place until provision is made for the orderly and economic extension of municipal services. The designation of short term and long term development areas will promote an efficient land use pattern which avoids haphazard development and minimizes capital, maintenance, and social costs;
5. Match rates of growth and provision of services with the financial resources of the Village; and
6. Ensure that all development will be to the highest possible standards so as to guarantee that the community will offer an attractive setting in which to live, work, shop and play.

POLICIES

RESIDENTIAL

1. Council should encourage and promote the infill of houses on vacant lots or under-used lots within existing residential areas. This will maximize the use of existing utility lines and roadway systems.
2. Peripheral land should be considered for development only after the Council is satisfied that as many as possible of the vacant or under-used properties which presently exist have been infilled or redeveloped. Land which is considered to be developable at that time is located in the northwest corner of the Village, shown as Residential Expansion Area "A" on the DEVELOPMENT PLAN.
3. The second stage of residential growth is designated to occur north of the Village proper, shown as Area "B" on the DEVELOPMENT PLAN. This residential growth area should be developed only after successful infilling of Expansion Area "A", or simultaneously with it if an undesirable land monopoly situation arises.
4. Expansion Area "C", which is indicated on the DEVELOPMENT PLAN east of the Village, is considered to be a long term residential development area.
5. The remaining servicable land lies west of the Village. It is recommended that Area "D" be distinguished as very long term reserve.
6. The residential redesign area which is located south of Area "D" and defined on the west by a drainage ditch is designated for development whenever the market may bear opportunity. This will provide locational choice within Bawlf, and utilize an efficient pattern on development.
7. The Council supports various housing types in order to accommodate a variety of lifestyles, age groups, income groups, and family sizes. A Mobile Home Subdivision is encouraged in order to offer a wider variety of choice in single unit accommodation. (Individual lot ownership is featured in a Mobile Home Subdivision; rental park development is excluded.) Mobile Home locations should be limited to preplanned areas specifically designed for mobile home residences, possibly to occur within expansion Area "A". While the housing type in greatest demand is likely to be single family residences, the Council will also allow the development of semi-detached and attached dwelling units, and small walk-up apartments where the development can be sensitively integrated into an area, with approval from the neighbours.

COMMERCIAL

1. The Council wishes to stimulate the renewal of the commercial core as a healthy business area and attractive community centre.
2. Future central commercial expansion or redevelopment should occur on those lots that are vacant or being used for developments which are not appropriate for the downtown area. Those lots which are closest to the central core are favoured for initial development in order to remain contiguous with existing commercial lots.
3. In the interim, the Council would like to see innovative use of the vacant parcels in the central commercial area. Uses which may be appropriate, ie., relatively inexpensive to accommodate and easily converted to an eventual commercial use, include congregating parks with possible berming, and provision for activities such as lawn dates, horseshoes, volleyball, badminton courts, practice putting greens, and ice or snow sculpturing. It is suggested that the addition of activities in the central community area will greatly enliven the "downtown spirit" and improve the image of Bawlf to future residents and visitors.
4. Commercial operations which require large land areas should locate north of the railway tracks in the General Commercial District.
5. Highway commercial uses, which serve the travelling public and which depend on proximity to the highway for trade, are directed south of Highway 13.

INDUSTRIAL

1. It is Council's intent that industrial areas be provided in order to accommodate a broad range of industrial development, and to promote the balanced growth of Bawlf through diversification of the assessment base.
2. The Village of Bawlf is able to encourage water-related industries due to its available water supply. However, the Council will generally limit development to industries that benefit the community and that do not place undue strain on the Village's utility services.
3. Prime industrial land is located adjacent to the Canadian Pacific Railway. This area is suitable only for a restricted type of industrial use which is appropriate considering the "downtown" nature of the location.
4. An alternative location for industrial development is indicated on the DEVELOPMENT PLAN on the western edge of the Village. The area which is shown in dashed lines displays a possible pattern of design which is likely to comprise the first phase of development.

COMMUNITY FACILITIES AND PROTECTION

1. Current emphasis will be placed on maximizing the use of existing recreational facilities by promoting utilization of the senior citizens activity centre by various groups (which includes public library, pool room, discing, floor curling and carpet bowling), curling rink, and outdoor recreation areas.
2. Emphasis will also be placed on the continuation and expansion of recreation programs which fulfill spiritual, physical and emotional needs of community residents.
3. The Village of Bawlf strongly supports the retention of the school as a vital community core, and will make every effort to present this view to the School Board demonstrating the viability of the school in Bawlf.
4. The Village will continue to maintain a high standard of fire protection which is able to handle specialized types of disaster services.

TRANSPORTATION AND UTILITIES

1. The provision of storm water management is a high priority capital improvement. However, due to the high per capita debt, this must be a long term goal. The paving of roads is in the same situation, although the Council would like to improve the access into the Village from Highway 13, considering this to be a general benefit. This project, as well as local improvements should be implemented through a long term staged capital expenditure program.
2. When selecting standards for new utilities, attention should be given to maintenance costs over the long term as well as construction or capital costs.

FINANCES AND ADMINISTRATION

Efforts should be continued to keep increases in municipal expenditures as a reasonable level and bring down the per capita debt.

ANNEXATION

Annexation shall be undertaken only when necessary for expansion, which will exceed the time-frame of this plan. The DEVELOPMENT PLAN identifies land which should be considered for annexation at the appropriate time in order to ensure the eventual orderly and economic development of the municipality.

REVIEW AND MONITORING

The plan should be reviewed at any time the Council considers it advisable to do so in order to ensure that its goals and policies reflect the current desires of the Council and community. In any event, the Council shall review the General Municipal Plan within five years of its enactment as a Bylaw.

PROMOTION AND ECONOMIC DEVELOPMENT

Bawlf is an attractive community, yet the stimulation of new businesses and opportunities is expected to improve the quality of life for many residents. Furthermore, the Council feel that many more residents would be attracted to Bawlf if there were employment generators within the community and a greater array of businesses and services to accommodate those who may not wish to travel outside the community for essential goods and services.

The Council believe that the existing quality of life and community identity can be maintained in Bawlf with growth in population and in the commercial and industrial sectors.

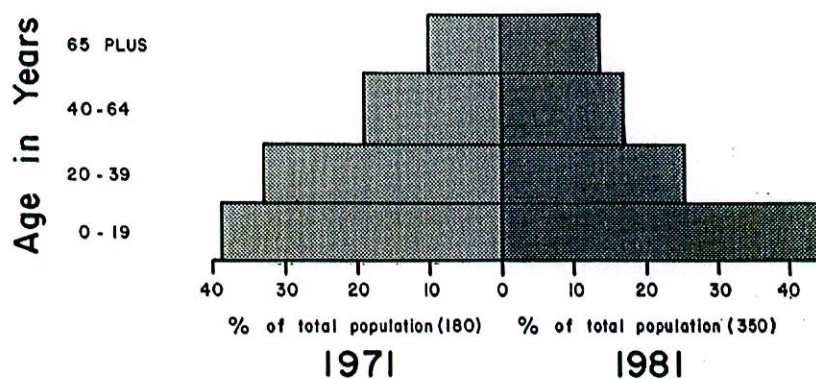
This General Municipal Plan is intended to outline how the community can accommodate this growth most effectively. It is visualized that economic diversification will enable the Village of Bawlf to more readily attain a financial position whereby storm drainage and paving projects and major aesthetic improvements can be undertaken. In the promotion of economic stimulation the Council will:

1. make every effort to find local employment and tax generation and attract economic development;
2. allow home occupation developments within the Village, having regard to the number of employees, type of business and resulting impact on neighbours;
3. continue to take the position of acting as land developer if private industry does not fulfill the demands created by a successful growth policy;
4. seek the involvement of Alberta Tourism and Small Business in addressing:
 - (a) the assets and attributes of the Village;
 - (b) the economic development constraints and liabilities of the Village; and
 - (c) the policies and stimulative actions which can be implemented to promote the business and economic sectors; and
5. promote improvement of the visual appearance and aesthetic appeal of Bawlf to the travelling public, local residents and consumer, within budgetary limitations.

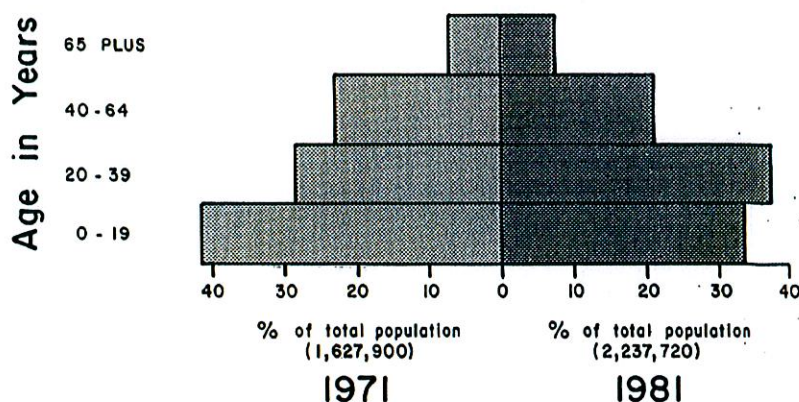
VILLAGE OF BAWLF GENERAL MUNICIPAL PLAN

POPULATION STRUCTURE

Village of BAWLF



Province of ALBERTA



SOURCE: STATISTICS CANADA

NOTE: Population figures for the Province in 1971 were rounded to "100".
All other population data was randomly rounded to "5".

4909 - 48 Street
Camrose, Alberta, Canada
T4V 1L7



August 30, 1985.

David Knipe, Mayor
Village of Bawlf,
Box 40,
Bawlf, Alta.
T0B 0H0

Dear Mayor Knipe:

Re: Bawlf Economic Development

I appreciate meeting with you and your council on July 10th. At that time I said I would put my observations which were discussed with you in writing. The following are my observations which were made at that time and discussed with you.

1. Mainstreet.

Bawlf has one of the widest mainstreets in this region. It is clean and well kept. This is both an asset and a problem for the community. On the plus side it is clean and the majority of property owners have demonstrated their pride in the community by maintaining this clean atmosphere. There is lots of room for growth. On the negative side this wide and spacious street gives the perception of a dead business section. I do not believe that there is any less activity on your mainstreet than other communities of similar size, it is just scattered out over a wider area and therefore gives a perception of nothing happening.

2. Future Economic Growth.

Future growth in Bawlf, as well as all other communities in this region, will come primarily from local residents who perceive an opportunity for investment and act on it. Those communities in this region which are growing are those who have a mechanism in place to encourage and assist local individuals in developing their ideas and putting them into action. Unlike large companies most investors in a new small business lack the understanding of and knowledge as to what must be done to develop their ideas. Lack of financing is another major problem. What is most needed in a small community such as Bawlf is a friendly listener and moral support. Advice on the techniques of starting the business can be obtained from our office, the local bank or another businessman. To foster local development council should appoint one individual as the village economic development officer and a small advisory committee of two or three individuals from the village and surrounding area to assist this person.

3. Industrial and Commercial Land.

Unlike larger business, most small businessmen do not have the patience to go through the planning process to rezone land from one use to another. They usually expect to be able to act immediately when they have made the decision to proceed. Your land use by-law should clearly establish how you expect future growth to take place and what uses will be allowed in each area. Written procedures should be drawn up to clearly define the procedures required to obtain a development permit for non-conforming uses.

Subdivision plans should be drawn up for those commercial and industrial areas where growth is most likely to take place. These subdivision plans should be registered for all municipally owned land. Private land owners should be encouraged to also do this.

You will now be in a position to sell lots which can be immediately developed and priced. Small lots are preferred over large lots. If a larger parcel is required, titles for two or more small lots can be combined later without delaying development.

The most important thing to remember, economic development by Small Business, will take place at that location where it can most easily be achieved.

Yours truly,

Ron Hancock,
Business Development Representative.

cc: Nancy McEwan, E.R.R.P.C.
Lyle Hoffman, E.D.R.



Regular Meeting of Council of the Village of Bawlf in the Province of Alberta

Wednesday June 21, 2017 – 7:00 pm

CAO Report – Tracy M. Ormsbee

Land/Property Sales

- 1 residential lot is still available on Niblock
- Moved in residence on Railway/Niblock has been moved in; owner has been very diligent in following his Development Permit and has been great to work with

Bylaw/Protective Services

- Warnings and fines are still being issued in regards to not obeying the speed limit

Administration

- Preparation of agenda/minutes for March-June Special and Regular meetings
- Moving forward with amending/creating bylaws and producing various internal policies and procedures (WIP)
- Researching various other municipalities' policy and bylaw structure
- Completed motion actions from previous Council meeting
- Continuous training for all staff
- Attended the LGAA in Conference in April; Municipal Affairs reviewed upcoming MGA changes and informed us that there will be lots of training available in the upcoming months

HR/Payroll

- Submitted monthly payroll government remittance; payroll processing
- Ongoing training with Tanya/Ashley to introduce more financial, governance, development and policy procedures
- Two summer students have been hired and are able to work 3 hrs/day until school is finished then they will be on full time

Finance

- Reviewed March – May's financial statements, vendor invoicing (payables) and accounts receivables
- Some payables are now being paid through ATB on-line banking
- Monthly journal entries
- Grant reconciliations/applications
- Account Reconciliations
- Moved \$25,000 into Cashable GIC as per motion from May's Regular Council Meeting

Planning/Development

- Reviewing/updating Bawlf's Subdivision and Development Appeal Board (SDAB) members and status (WIP)
- Working on MDP (Municipal Development Plan)
- Working on MSP (Municipal Sustainability Plan)
- Research/discussions in regards to IDP (Intermunicipal Development Plan)
- Purchase Offer submitted to owners of property at SW-35-41-17-W4, 17.61 acres for future growth/development

Fire Department

- Waiting on the final engineered drawings for the south side expansion
- Old Pumper is being re-vamped as a full fledged water truck
- Will be part of the AHS MFR (Medical First Response); full training/equipment provided by AHS

Disaster/Emergency Management Services

- Expecting to attend more workshops in 2017 and continue on-line training
- CP will be training the Bawlf Fire Department for Emergency Response to train derailments

Public Works

Water/Sewer/Drainage

- Water Treatment Plant Upgrade – all work is now completed and the final as built drawings will be provided
- Lambourne Environmental did a sludge assessment on the lagoon; waiting for report to determine if we will be required to de-sludge in 2017
- Sewer line to property at Railway/Niblock was not left "in service" when the CIPP was done; turns out when we had Eco Line out to open up, about 8' of main sewer line will have to be replaced/repaired due to sagging; this will be completed early June; also had to flush out lines due to an overload of grease; all sewer lines will be flushed twice a year as per the Villages' Service Levels, using the Bashaw Flush Truck to ensure they are done properly
- Mowing/weed eating is far behind due to not enough staff to keep up with the growth due to the amount of moisture; PW consumed with other priorities; summer students have now been hired

Community

- May 13 Garage Sale Day was a success, even with the train derailment ☺

Recreation/Campground

- No campers as of yet this year

2017 ACTION LIST

Action #	Date	Motion #	Motion	Staff Member Responsible	Status
1	February 15/17	11/17	a) ANNUAL GARAGE SALE DATE AND PLANNING Motion 11/17 Moved By Mayor L. Thompson to confirm the Annual Garage Sale date of Saturday May 13, 2017 to include a petting zoo, face painting and bouncy castle with an overall budget of \$2,000.	Tanya/Ashley	Completed and successful
2	February 15/17	12/17	b) SCF (SMALL COMMUNITIES FUND) GRANT Motion 12/17 Moved to Mayor L. Thompson to support any grant project applications submitted to the SCF by the CAO.	Tracy	WIP
3	February 15/17	15/17	e) ANNUAL BAWLF PUBLIC LIBRARY 2016 GRANT Motion 15/17 Moved By Mayor L. Thompson to approve the 2016 annual grant to the Bawlf Public Library in the amount of \$3,000.00.	Tanya	Cheque issued January 11, 2017 -Letter of acknowledgement of approving grant ~ Done
4	February 15/17	13/17	c) AHS/REC BOARD PROJECT SUPPORT Motion 13/17 Moved By Councillor R. Mohan to accept and encourage the AHS project initiatives for any land improvements related to recreational and health use. FOR: Mayor L. Thompson Deputy Mayor J. Tessari Councillor R. Mohan Councillor B. Wells Buchanan AGAINST: Councillor J.	Ashley	Write letter acknowledging support ~ Done
5	February 15/17	14/17	d) BAWLF PUBLIC LIBRARY BOARD MEMBER APPROVAL Motion 14/17 Moved By Mayor L. Thompson to approve Pat Christian as a new Bawlf Public Library Board Member. CARRIED	Ashley	Write letter acknowledging new board member approval ~ Done
6	February 15/17	16/17	WATER METER RESERVES POLICY NO. 44 Motion 16/17 Moved By Councillor R. Mohan to approve the Water Meter Reserves Policy No. 44.	Tanya/Ashley	Put policy on website~Done
7	February 15/17	17/17	a) PURCHASING POLICY NO. 46 Motion 17/17 Moved By Deputy Mayor J. Tessari to approve the Purchasing Policy No. 46.	Tanya/Ashley	Put policy on website~Done
8	February 15/17	18/17	a) 2017 OPERATING AND CAPITAL BUDGET REVIEW Motion 19/17 Moved By Councillor R. Mohan to include \$6000 in the 2017 budget for economic development, move Fortis franchise fees into Public Works reserves for equipment replacement/purchases and to continue with the water line assessment.	Tracy	Included in Budget

2017 ACTION LIST

Action #	Date	Motion #	Motion	Staff Member Responsible	Status
9	March 20/17	25/17	a) LETTER FROM RESIDENT – TAX RECOVERY REPAYMENT PLAN Motion 25/17 Moved By Deputy Mayor J. Tessari to direct Administration to send a letter to the resident informing them that the Village will be proceeding with holding a public auction on the property located at Lots 7,8, Block 11, Plan 1681R on September 15, 2017 and that if the residents' tax account is paid in full by August 31, 2017, including all penalties, arrears, utility transfer to tax and 2017 taxes, then the Village will cancel the public auction and the account will be removed from tax recovery.	Tracy	Send letter to resident informing of Council's decision ~Done Mortgage Holder~Done
10	March 29/17	28/17	2017 OPERATING AND CAPITAL BUDGET REVIEW Motion 28/17 Moved By Mayor L. Thompson to accept the proposal from ISL Engineering to proceed with the development of an Asset Management Plan for the Village of Bawlf.	Tracy	Emailed Ming @ ISL to accept proposal; meeting set for review of project scope
11	March 29/17	29/17	a) 2017 OPERATING AND CAPITAL BUDGET REVIEW Motion 29/17 Moved By Councillor B. Wells to donate the sum of \$10,000.00 to the B.E.S.T. Foundation to aid in the Cancer Initiative Program.	Tanya	Cheque issued April 12, 2017 -Letter of acknowledgement ~ Done
12	March 29/17	30/17	a) 2017 OPERATING AND CAPITAL BUDGET REVIEW Motion 30/17 Moved By Mayor L. Thompson to proceed with an assessment for the de-sludging of the lagoon for an approximate cost of \$2,000.00 from Lambourne Environmental and to keep the cost of \$25,000.00 in the 2017 Operating and Capital Budget for the actual system maintenance.	Tracy	Contacted Lambourne - assessment of Lagoon was completed; waiting for final report
13	April 19/17	31/17	f) LETTER FROM RESIDENT RE: EMERGENCY CC SHUT OFF Motion 54/17 Moved By Councillor B. Wells to approve Administrations' proposal to amend the residents' accounts receivable invoice for the emergency after hours fee to half of the Villages' cost which would be for a total of \$65.00. CARRIED	Ashley	Changed AR invoice to reflect the correct total and sent a corrected invoice to resident.
14	April 19/17	32/17	h) DONATION REQUEST – BAWLF HISTORY BOOK Motion 56/17 Moved By Councillor J. Buchanan to approve the donation request of \$200.00 to help support the new and improved Bawlf History Book. CARRIED	Ashley	Do an RFC, make a cheque, and send a letter to the Bawlf History Book group. ~Done TB

2017 ACTION LIST

Action #	Date	Motion #	Motion	Staff Member Responsible	Status
15	May 3/17	33/17	a) BRUSH/BURN PILE/COMPOST AREA Motion 61/17 Moved By Mayor L. Thompson to install a trail camera and proper signage to deter illegal dumping and monitor for the next month. CARRIED	Mayor/Tracy	Camera installed and new signage is in place; also posted in Village Voice
16	May 17/17	34/17	d) PRIVATE SWIMMING POOLS Motion 75/17 Moved By Mayor L. Thompson to direct Administration to amend the Land Use Bylaw to include Private Swimming Pool Regulations and to bring the amended bylaw to the next regular Council meeting for approval. CARRIED	Ashley	LUB is being ammended and a "regulations" sheet is being prepared to accompany it for June's Regular Council meeting.
17	May 17/17	35/17	a) OLD UNITED CHURCH Motion 72/17 Moved By Councillor R. Mohan to move forward with the listing of the Old United Church with Dennis Johnson of Coldwell Banker and that the Village Public Works will remove both access steps for public safety. CARRIED	Leonard, PW, Administration	Realtor has been contacted, old steps have been removed, new steps have been made by Mayor Thompson
18	May 17/17	36/17	b) VARIOUS SERVICE GROUPS COMMUNITY FUND REQUEST/PROPOSAL Motion 73/17 Moved By Councillor R. Mohan to invest \$25,000.00 into a Cashable GIC as the initial deposit for the Community Fund and that the Village will contribute \$5,000.00 on an annual basis every June 1st until an equal value of the net proceeds for the sale of the Curling Rink has been accumulated. After the total has been accumulated, Council will review to see if they would like to continue the annual Community Fund program. Access to these funds will be subject to standard application processes. CARRIED	Tracy	Tracy has contacted ATB in regards to moving \$25,000 into a Cashable GIC; letter to be sent to all service groups that made presentation <completed>
19	May 17/17	37/17	g) BAWLF PUMP HOUSE UPGRADE – EXTRA TO CONTRACT/OUT OF SCOPE WORK COMPLETED- PAYMENT REQUEST Motion 84/17 Moved By Mayor L. Thompson to approve the out of scope payment request in the amount of \$29,935.11 +GST by utilizing more MSI Capital funds. Payment will be processed within 30 days of completion of the four conditions as stipulated on the RFD as presented to Council. CARRIED	Tracy	All four conditions have been met and O & M Manuals received. Waiting on final documentation for payment.

WHAT'S BEING SAID

"Thank you for the great work you did in removing all of our trip hazards in the District of North Vancouver this year. Our original plan was to complete this project over a three-year period. Because of your accurate surveying, exact costs and time frame, we were able to complete this task in five months. The accuracy of the survey has already been needed in helping us defend ourselves against two falls that happened on our sidewalks. We proved that inspections have taken place, and the trip hazard removed. Our sidewalks are much safer as a result of this project. Thanks again."

Paul Pakulak
District of North Vancouver



"Safesidewalks Canada performed a full survey of our sidewalks to locate deficiencies such as trip hazards, holes, and cracks. In addition, SSC also provided locations of existing manholes, water valves and service boxes within the sidewalk. The inspection was completed accurately and efficiently. The final reports were professional and included photos, spreadsheets, and an orthographic map showing points of interest."

I highly recommend the sidewalk survey service SSC provides. They were able to tailor the survey inspection to our specific requests and complete the work with great accuracy, on time and under budget."

Julie Holmes
Asset Technician - Public Works Department



"I can't tell you how much satisfaction I get when people stop me and tell me how much they appreciate the work I'm doing and how much easier it's making their life."

Safesidewalks Canada Repair Technician



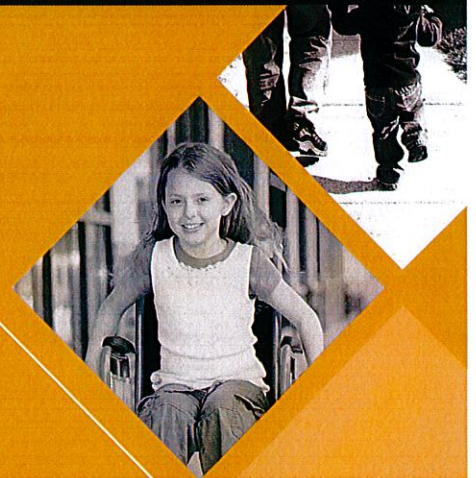
for more information call

BC: 604-754-3498

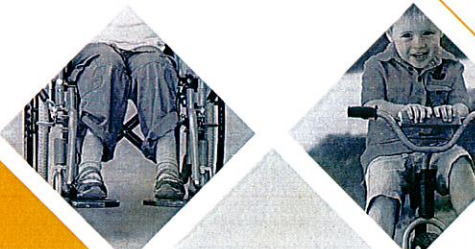
AB, SK, MB: 403-629-0605

ON, QC, NB,
NS, PEI, NL: 613-803-3117

www.safesidewalks.ca



**KEEP THE SIDEWALK,
REMOVE THE LIABILITY**



WHY WE EXIST

Safety and liability are of ever growing concern for Municipalities and property owners across Canada. Unfortunately trips/slips and falls are one of the leading causes of accidental death in Canada. Property owners and occupiers owe a duty of care to the users of their sidewalk and walkways to ensure that they are reasonably safe.

Responsibilities include:

- Having an inspection system in place and carrying out inspections
- Having a maintenance system in place and carrying out the necessary maintenance
- Warn of hazardous situations and correct the known dangers

At Safesidewalks Canada we have a proprietary system for doing Sidewalk Condition Assessments and inspections that delivers the data needed to put together a highly effective sidewalk maintenance program. Additionally we use a Patented technique to remediate tripping hazards and repair various defects on sidewalks and walkways.

The efficiency of our system is unmatched anywhere in North America.



TRIP HAZARD REMOVAL

Safesidewalks Canada uses a patented saw cutting technique to repair sidewalk trip hazards that leaves a smooth, uniform and aesthetically appealing surface. The result is a precisely-cut, slip resistant slope that meets Canadian standards. Our method for removal of trip hazards is the most efficient and cost-effective way of eliminating claims that result from trip and fall accidents due to uneven sidewalk panels.

We guarantee each repair will have a zero point of differential. The joint will be precisely flush the full width of the slab, completely removing the hazard.

Our method takes very little time and provides few inconveniences to people using the walkway. The result is a safe, clean-cut walking path provided at a lower cost and residents will be pleased to see a direct improvement in their community. Our customers save 80% on average compared to replacements costs.

ELIMINATE TRIPPING, ELIMINATE LIABILITY



SIDEWALK TRIP HAZARD

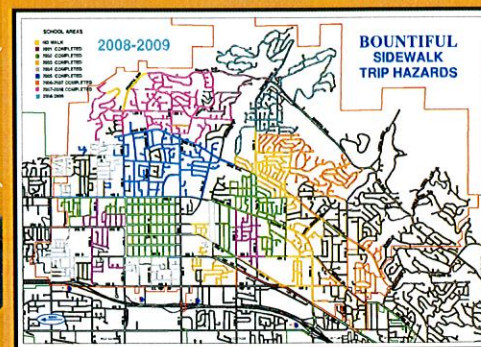
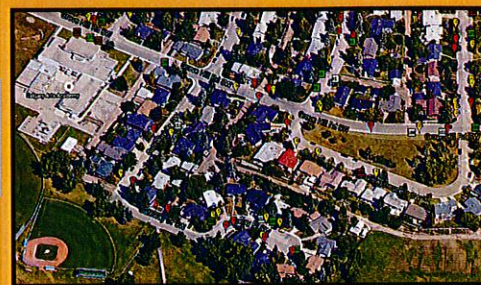


LIABILITY REMOVED



SIDEWALK CONDITION ASSESSMENTS

- ▶ SPEED AND ACCURACY
- ▶ COST-EFFECTIVE
- ▶ PROPRIETARY SYSTEM
- ▶ DETAILED MAPS/REPORT
- ▶ GPS SURVEY MAPS EASILY IMPORTED INTO YOUR GIS





Shirley McClellan Regional Water Services Commission

Box 1270
6602 – 44 Avenue
Stettler, Alberta T0C 2L0
T: 403.742.4441 F:403.742.1277

For Immediate Release
May 29, 2017

Shirley McClellan Regional Water Services Commission receives *Water for Life* Grant Funding

Province provides 90-10 grant funding to extend rural waterlines to Brownfield and to White Sands

The Government of Alberta announced today they will be funding critical water projects across Alberta as part of the ongoing commitment to provide clean drinking water and wastewater treatment to rural Albertans.

More than \$131 million from the *Water for Life* and the *Alberta Municipal Water/Wastewater Partnership* grant programs will support 29 water infrastructure projects across the province. Included in those projects are two through the Shirley McClellan Regional Water Services Commission (SMRWSC), which is administered by the County of Stettler.

Approved for funding are a waterline to bring water to the Summer Village of White Sands for a Reservoir/Truck Fill Station, and a regional waterline to bring water to the Hamlet of Brownfield for a Reservoir/Truck Fill Station. The *Water for Life* grant provides 90-10 funding, with the province paying 90% of the project cost and SMRWSC covering 10% of the project cost. Approved provincial funding for the two projects equals \$3,642,390.

"We are extremely thankful to be receiving this funding enabling us to now provide clean, safe drinking water to the Hamlet of Brownfield and to the Summer Village of White Sands," said Pat Gorcak, Chairperson for SMRWSC. "Our commission is another step closer to realizing our goal of providing clean safe water to members of its commission."

"The SMRWSC consists of 14 municipalities (County of Stettler No. 6, County of Paintearth, Special Areas Board, Town of Castor, Town of Coronation, Village of Bawlf, Village of Big Valley, Village of Consort, Village of Donalda, Village of Halkirk, Village of Rosalind, Village of Veteran, Summer Village of Rochon Sands, Summer Village of White Sands) whose objective is to supply potable water to its member communities.

Through the Government of Alberta's *Water for Life Strategy*, the SMRWSC was first able to complete Phase 1 , a 142 km pipeline taking potable water to the communities of Halkirk, Castor, Veteran, Coronation and Consort as well as the Counties of Paintearth, Stettler and Special Areas 2, 3 and 4. Phase 2 took water from Stettler to Big Valley, and Phase 3 was a waterline from Stettler to Donalda - both were completed in 2014.

Media Inquiries may be directed to:

Tim Fox
SMRWSC Manager
(403)742-4441
tfox@smrwsc.ca

Pat Gorcak
SMRWSC Chairperson
(403) 575-3754
pgorcak@smrwsc.ca



Grant Thornton

Financial statements

Camrose and District Support Services

December 31, 2016

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Independent Auditors' Report

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To the Board of Directors of
Camrose and District Support Services

We have audited the accompanying financial statements of Camrose and District Support Services, which comprise the statement of financial position as at December 31, 2016 and the statement of operations, statement of changes in net assets, and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement whether due to fraud or error.

Auditors' responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Camrose and District Support Services as at December 31, 2016, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Other Matter

Our audit was conducted for the purposes of forming an opinion on the financial statements taken as a whole. The Schedules on pages 11-18 are presented for purposes of additional information and are not a required part of the financial statements. Such information has been subjected to the auditing procedures applied, only to the extent necessary to express an opinion, in the audit of the financial statements taken as a whole.



Chartered Professional Accountants,
Chartered Accountants

Camrose, Canada
April 24, 2017

Camrose And District Support Services

Statement of Operations

Year ended December 31

	2016 Budget (unaudited)	2016 Actual	2015 Actual
Revenues			
Administration and Planning (Schedule 1)	\$ -	\$ 28,998	\$ 29,700
Community Services (Schedule 1)	90,375	52,401	67,837
Camrose and District Home Support (Schedule 2)	80,208	73,523	67,070
Camrose and District Preschool (Schedule 3)	89,905	77,754	97,685
OSCAR (Out of School Care) (Schedule 4)	207,016	226,847	223,113
Rural Community Development (Schedule 5)	31,185	13,583	4,840
Family Violence Action Society (Schedule 6)	261,150	278,458	122,410
Camrose Family Resource Centre (Schedule 7)	1,040,227	1,048,419	738,214
Grant - Provincial Government F.C.S.S.	790,877	747,450	664,957
Required Municipal Contributions	170,107	170,107	154,636
Municipal Overcontributions	-	-	41,071
	<u>2,761,050</u>	<u>2,717,540</u>	<u>2,211,533</u>
Expenses			
Administration and Planning (Schedule 1)	\$ -	\$ 92,736	\$ 77,498
Community Services (Schedule 1)	289,215	192,036	191,117
Camrose and District Home Support (Schedule 2)	156,241	150,095	141,564
Camrose and District Preschool (Schedule 3)	171,724	165,450	171,171
OSCAR (Out of School Care) (Schedule 4)	315,456	335,287	326,438
Rural Community Development (Schedule 5)	158,694	136,544	114,620
Family Violence Action Society (Schedule 6)	345,915	352,674	193,333
Camrose Family Resource Centre (Schedule 7)	1,095,452	1,104,268	803,632
Camrose Adult Learning Council	8,000	8,000	-
Camrose Boys and Girls Club	93,733	93,733	81,170
CAFCL Community Kitchen	10,000	10,000	-
Camrose Public Library	10,000	10,000	-
Habitat for Humanity/Restore	20,000	20,000	-
Hay Lakes Preschool	2,220	2,220	2,000
Service Options for Seniors	82,400	82,400	80,000
	<u>2,759,050</u>	<u>2,755,443</u>	<u>2,182,543</u>
(Deficiency) Excess of revenues over expenses before other item	2,000	(37,903)	28,990
Loss on sale of capital assets	-	(8,580)	-
(Deficiency) Excess of revenues over expenses for the year	<u>\$ 2,000</u>	<u>\$ (46,483)</u>	<u>\$ 28,990</u>

See accompanying notes and schedules to the financial statements.

Camrose And District Support Services
Statement of Changes in Net Assets

Year ended December 31

	2016			2015	
	Unrestricted	Internally Restricted	Invested in Capital Assets	Total	Total
Balances, beginning of year	\$ 62,289	\$ 72,018	\$ 26,779	\$ 161,086	\$ 132,098
(Deficiency) excess of revenue over expenditures, for the year	<u>(46,483)</u>	<u>-</u>	<u>-</u>	<u>(46,483)</u>	<u>28,988</u>
	<u>15,806</u>	<u>72,018</u>	<u>26,779</u>	<u>114,603</u>	<u>161,086</u>
Transfers (Note 8)					
Amortization	6,001	-	(6,001)	-	-
Purchases of capital assets	(21,599)	-	21,599	-	-
Loss on sale of capital assets	8,580	-	(8,580)	-	-
Internally restricted	<u>(13,032)</u>	<u>13,032</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>(20,050)</u>	<u>13,032</u>	<u>7,018</u>	<u>-</u>	<u>-</u>
Fund balances, end of year	\$ <u>(4,244)</u>	\$ <u>85,050</u>	\$ <u>33,797</u>	\$ <u>114,603</u>	\$ <u>161,086</u>

See accompanying notes and schedules to the financial statements.

Camrose And District Support Services **Statement of Financial Position**

December 31

2016

2015

Assets

Current

Cash	\$ 449,834	\$ 540,871
Restricted cash (Note 3)	-	390,025
Accounts receivable	665,624	315,129
Prepaid expenses	5,755	8,501
	<u>1,121,213</u>	<u>1,254,526</u>

Capital assets (Note 4)	<u>33,797</u>	<u>26,779</u>
	<u>\$ 1,155,010</u>	<u>\$ 1,281,305</u>

Liabilities

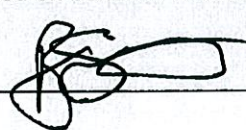
Current

Accounts payable and accrued liabilities (Note 5)	\$ 134,419	\$ 135,707
Deferred revenue (Note 6)	905,988	594,487
Funds held for Prairie Central FASD (Note 3)	-	390,025
	<u>1,040,407</u>	<u>1,120,219</u>

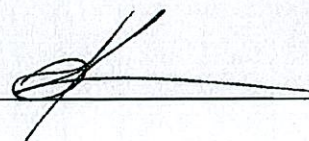
Net assets

Internally restricted net assets (Note 7)	85,050	72,018
Invested in capital assets	33,797	26,779
Unrestricted	(4,244)	62,289
	<u>114,603</u>	<u>161,086</u>
	<u>\$ 1,155,010</u>	<u>\$ 1,281,305</u>

Approved on behalf of the Board



Director



Director

See accompanying notes and schedules to the financial statements.

Camrose And District Support Services

Statement of Cash Flows

December 31

2016

2015

Increase (decrease) in cash and cash equivalents

Operating

(Deficiency) excess of revenue over expenditures from operations	\$ (46,483)	\$ 28,988
Items not affecting cash		
Amortization of capital assets	6,001	7,897
Loss on sale of capital assets	<u>8,580</u>	<u>-</u>
	(31,902)	36,885
Changes in non-cash working capital items		
Accounts receivable	(350,495)	(255,813)
Prepaid expenses	2,746	1,938
Accounts payable and accrued liabilities	(1,287)	12,535
Funds held for Prairie Central FASD	(390,025)	(102,241)
Deferred revenue	<u>311,500</u>	<u>446,414</u>
	<u>(459,463)</u>	<u>139,718</u>

Investing

Purchase of capital assets	<u>(21,599)</u>	<u>(1,250)</u>
(Decrease) increase in cash and cash equivalents	(481,062)	138,468
Cash and cash equivalents, beginning of year	<u>930,896</u>	<u>792,428</u>
Cash and cash equivalents, end of year	<u>\$ 449,834</u>	<u>\$ 930,896</u>

Cash defined as:

Cash	\$ 449,834	\$ 540,871
Restricted cash (Note 3)	<u>-</u>	<u>390,025</u>
	<u>\$ 449,834</u>	<u>\$ 930,896</u>

See accompanying notes and schedules to the financial statements.

Camrose And District Support Services

Notes to the Financial Statements

December 31, 2016

1. Purpose of the organization

Camrose and District Support Services is a not-for-profit organization which provides Family and Community Support Services (FCSS) for residents of the City of Camrose, Camrose County, and Villages of Bawlf, Bittern Lake, Edberg, Hay Lakes, Rosalind, and Ferintosh. The organization is not subject to income tax.

Camrose and District Support Services derives its financial resources through user fees, donations, fundraising activities, contributions from the above participating municipalities and through funding from the provincial government.

2. Significant accounting policies

Basis of presentation

The Organization has prepared these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Revenue recognition

Camrose and District Support Services follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue is earned.

Government operating grants are recognized as revenue either in the period received, or, where the grants relate to a future period, they are deferred and recognized in the subsequent period.

Revenues received for the provision of goods and services, such as user fees, are recognized in the period in which the goods are provided or the services rendered.

Cash and cash equivalents

Cash and cash equivalents include cash on hand, balances with banks, and term deposits.

Capital Assets

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. Capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Computers	20%
Office equipment and furniture	10%
Automobiles	10%

When a capital asset no longer has any long-term service potential to the Organization, the excess of its net carrying amount over any residual value is recognized as an expense in the statement of operations. Any write-downs recognized are not reversed.

Camrose And District Support Services

Notes to the Financial Statements

December 31, 2016

2. Significant accounting policies (continued)

Contributed services

Camrose and District Support Services benefits from the value of service donated by members interested in furthering its objectives. No amount is recorded for the year ended December 31, 2016 since the value is not readily determinable.

Financial instruments

Initial measurement

The Organization's financial instruments are measured at fair value when issued or acquired. For financial instruments subsequently measured at cost or amortized cost, fair value is adjusted by the amount of the related financing fees and transaction costs. Transaction costs and financing fees relating to financial instruments that are measured subsequently at fair value are recognized in operations in the year in which they are incurred.

Subsequent measurement

At each reporting date, the Organization measures its financial assets and liabilities at cost or amortized cost. The financial instruments measured at cost are accounts receivable and accounts payable and accrued liabilities.

For financial assets measured at cost or amortized cost, the Organization regularly assesses whether there are any indications of impairment. If there is an indication of impairment, and the Organization determines that there is a significant adverse change in the expected timing or amount of future cash flows from the financial asset, it recognizes an impairment loss in the statement of operations. Any reversals of previously recognized impairment losses are recognized in operations in the year the reversal occurs.

Use of Estimates

Management reviews the carrying amounts of items in the financial statements at each balance sheet date to assess the need for revision or any possibility of impairment. Many items in the preparation of these financial statements require management's best estimate. Management determines these estimates based on assumptions that reflect the most probable set of economic conditions and planned courses of action. These estimates are reviewed periodically and adjustments are made to net income as appropriate in the year they become known.

Items subject to significant estimates are allowance for doubtful accounts receivable, amortization of capital assets, employee benefits, and contingencies.

3. Funds held for Prairie Central FASD

Camrose and District Support Services acted as an agent for Prairie Central FASD up until March 31, 2016. These funds were held by Camrose and District and Support Services and then paid out to the specific programs that were supported by Prairie Central FASD. Camrose and District Support Services received administration revenue for acting as the agent, however the actual funding and expenses received and paid out belonged to Prairie Central FASD. During the year, Camrose and District Support Services returned these funds to Prairie Central FASD.

Camrose And District Support Services

Notes to the Financial Statements

December 31, 2016

4. Capital assets

			<u>2016</u>	<u>2015</u>
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net carrying amount</u>	<u>Net carrying amount</u>
Computers	\$ 7,200	\$ 2,386	\$ 4,814	\$ 3,724
Office equipment and furnishings	<u>121,892</u>	<u>92,909</u>	<u>28,983</u>	<u>23,055</u>
	<u>\$ 129,092</u>	<u>\$ 95,295</u>	<u>\$ 33,797</u>	<u>\$ 26,779</u>

5. Accounts payable and accrued liabilities

Included in accounts payable and accrued liabilities are government remittances of \$4,974 (2015 - \$50,860).

6. Deferred revenue

Deferred revenues represent unspent resources externally restricted for various reasons and restricted operating funding received in the current year that is related to the subsequent year. Deferred contribution balances are as follows:

	<u>2016</u>	<u>2015</u>
Family Violence Action Society - Elder Safe Battle River	\$ 57,485	\$ 50,128
Family Violence Action Society - Community Collaborative Response	26,150	43,600
Camrose and District Preschool - Fees	13,535	8,590
Family Violence Action Society - Fundraising	-	9,840
Family Violence Action Society - Expressions Group	3,294	4,600
Rural - Men's Conference	325	1,424
Family Resource Centre - Parent Link Enhancement	44,572	-
Family Resource Centre - Triple P Provincial Support	39,674	62,644
Family Resource Centre - Triple P Aboriginal	47,207	-
Family Resource Centre - Aboriginal Awareness	28,530	-
Family Resource Centre - PLC Network	479,173	125,001
Family Resource Centre - Early Childhood Development	11,531	-
Family Resource Centre - Welcome to Parenting	34,995	77,881
Taking Action on Bullying - Grants	50,161	51,686
AHS AB Cancer Prevention	22,271	-
Family Violence Action Society - Family & Community Safety Grant	46,514	150,837
Community - New Horizons Seniors Coalition	-	8,256
Community - Camrose pride	571	-
	<u>\$ 905,988</u>	<u>\$ 594,487</u>

Camrose And District Support Services

Notes to the Financial Statements

December 31, 2016

7. Internally restricted net assets

The Board of Directors of Camrose and District Support Services has restricted certain funds for specific purposes. Internally restricted net asset balances are as follows:

	2015 closing	additions	reductions	2016 closing
Community	13,594	17,225	12,225	18,594
OSCAR (Out of School Care)	9,343	7,562	7,017	9,888
Unexpended Municipal Contributions Reserve	21,054	-	-	21,054
Preschool	5,975	-	5,975	-
Family Violence Action Society	19,052	30,014	19,052	30,014
Future Van Upgrades	3,000	2,500	-	5,500
	<u>\$ 72,018</u>	<u>\$ 57,301</u>	<u>\$ 44,269</u>	<u>\$ 85,050</u>

8. Inter-fund transfers

In 2016, the Organization's Board of Directors approved the transfer of \$13,032 into internally restricted resources from the current year surplus. In addition, \$21,599 was transferred from the current year surplus to invested in capital assets in order to fund the cash outlays for capital asset acquisitions. The Board of Directors also has internally restricted net assets invested in capital assets of \$33,797 (2015 - \$26,779). These internally restricted amounts are not available for other purposes without the approval of the Board of Directors.

9. Lease commitment

CDSS has extended its lease agreement with the City of Camrose for office space with a term ending December 31, 2017. The required lease payment in 2016 was \$18,738 (2015 - \$18,738). The lease agreement will be renegotiated in 2017 at which time CDSS will know what its future payments will look like. Future minimum lease payments due in each of the next five years according to the current lease agreement are as follows:

2017	<u>\$ 20,900</u>
Total payments	<u>\$ 20,900</u>

10. Economic dependence

Camrose and District Support Services receives a substantial amount of its support from the provincial government and local governments. Any significant reduction in the levels of this support would have an effect on the organization's programs and activities.

Camrose And District Support Services

Notes to the Financial Statements

December 31, 2016

11. Local authorities pension plan

Employees of Camrose & District Support Services participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pensions Plan Act. The LAPP covers about 244,621 employees and about 426 employers. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

Camrose & District Support Services is required to make current service contributions to the LAPP of 11.39% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 15.84% on pensionable earnings above this amount. Employees of Camrose & District Support Services are required to make current service contributions of 10.39% of pensionable salary up to the year's maximum pensionable salary and 14.84% on pensionable salary above this amount.

Total current service contributions by Camrose & District Support Services to the plan in 2016 were \$108,212 (2015 - \$100,887). The current service contributions by the employees of Camrose & District Support Services to the plan in 2016 were \$99,221 (2015 - \$92,551).

At December 31, 2015, the LAPP disclosed an actuarial deficiency of \$923,416,000.

12. Financial instrument risks

The Organization's main financial instrument risk exposure is detailed as follows:

Credit risk

The Organization has determined that the financial assets with credit risk exposure are accounts and grants receivable since failure of any of these parties to fulfill their obligations could result in significant financial losses for the Organization. The Organization has determined that it is not exposed to a significant amount of credit risk with respect to its accounts and grants receivable. There was no significant change in exposure from the prior year.

Interest rate risk

Interest rate risk is the risk that fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Organization has determined that it is not exposed to a significant amount of interest rate risk on its guaranteed investment certificates. There was no significant change in exposure from the prior year.

Liquidity risk

The Organization's liquidity risk represents the risk that the Organization could encounter difficulty in meeting obligations associated with its financial liabilities, specifically its accounts payable. The Organization has determined that it is not exposed to a significant amount of liquidity risk with respect to its accounts payable. There was no significant change in exposure from the prior year.

Camrose And District Support Services

Administration and Planning/Community Services

Schedule of Revenues and Expenditures

December 31, 2016

	Administration And Planning Actual	Community Services Actual	Total Combined Actual	Total Combined Budget (unaudited)
Expenditures				
Personnel	\$ 56,702	\$ 115,120	\$ 171,822	\$ 170,050
Travel and subsistence	2,347	1,565	3,912	7,800
Staff training	108	72	180	550
Program, office and equipment	6,189	9,283	15,472	15,550
Minor capital costs	21,599	-	21,599	18,769
Audit fees	14,215	-	14,215	5,000
Liability insurance	1,666	-	1,666	2,700
Advertising	448	914	1,362	1,000
Telephone	2,850	5,791	8,641	8,000
Membership and registration fees	1,960	-	1,960	1,500
Volunteer recognition	-	75	75	100
Cost shared office	3,747	14,991	18,738	18,750
Janitorial costs	873	3,492	4,365	5,000
Computer costs	1,631	3,300	4,931	4,775
Special projects	-	17,189	17,189	15,921
Senior's Coalition	-	13,390	13,390	12,750
Amortization	-	6,001	6,001	-
Help Book	-	853	853	1,000
	<u>114,335</u>	<u>192,036</u>	<u>306,371</u>	<u>289,215</u>
Revenues				
Interest	131	1,185	1,316	2,500
Expense recovery	14,266	26,494	40,760	45,875
Camrose Pride	-	1,368	1,368	-
Battle River Community Foundation grant	-	2,000	2,000	2,000
Senior's Coalition	-	10,205	10,205	9,750
Poverty Reduction	-	7,500	7,500	-
Fees - administration	<u>14,601</u>	<u>3,649</u>	<u>18,250</u>	<u>30,250</u>
	<u>28,998</u>	<u>52,401</u>	<u>81,399</u>	<u>90,375</u>
Net cost including capital additions and disposals	85,337	139,635	224,972	198,840
Transfer to net assets invested in capital assets	(21,599)	-	(21,599)	-
Loss on sale of capital assets	<u>(8,580)</u>	<u>-</u>	<u>(8,580)</u>	<u>-</u>
Net cost excluding capital additions	55,158	139,635	194,793	198,840
Transfer from internally restricted net assets (non-FCSS funds)	-	(12,225)	(12,225)	-
Transfer to internally restricted net assets (non-FCSS funds)	<u>-</u>	<u>17,225</u>	<u>17,225</u>	<u>-</u>
Net cost after transfer to internally restricted	<u>\$ 55,158</u>	<u>\$ 144,635</u>	<u>\$ 199,793</u>	<u>\$ 198,840</u>

Camrose And District Support Services
Camrose and District Home Support
Schedule of Revenues and Expenditures

December 31, 2016

	Actual	Budget (unaudited)
Expenditures		
Personnel	\$ 102,314	\$ 101,648
Staff training	195	500
Travel and subsistence	2,000	2,000
Telephone	851	870
Advertising	430	500
Audit fees	2,678	2,250
Liability insurance	577	850
Membership and registration fees	100	100
Bad debts	-	125
Office, program and computer	2,604	2,638
Volunteer recognition	281	150
Client nutrition	37,375	43,920
Cost shared office	690	690
	<u>150,095</u>	<u>156,241</u>
Revenues		
Fees	70,523	77,208
Donations/fundraising	3,000	3,000
	<u>73,523</u>	<u>80,208</u>
Net cost excluding capital additions	\$ <u>76,572</u>	\$ <u>76,033</u>

Camrose And District Support Services
Camrose and District Preschool
Schedule of Revenues and Expenditures

December 31, 2016

	Actual	Budget (unaudited)
Expenditures		
Personnel	\$ 146,639	\$ 144,455
Staff training	410	350
Travel and subsistence	70	550
Cost shared office	690	690
Classroom rent	7,310	13,000
Telephone	255	270
Advertising	1,117	1,800
Equipment, computer and program supplies	3,489	3,637
Office supplies	1,416	2,500
Volunteer recognition	803	800
Audit fees	2,121	2,100
Bank fees and service charges	41	-
Liability insurance	989	1,300
Membership and registration fees	100	172
Bad debts	-	100
	<u>165,450</u>	<u>171,724</u>
Revenues		
Fees	70,117	79,322
Donations/fundraising	<u>7,637</u>	<u>10,583</u>
	<u>77,754</u>	<u>89,905</u>
Net cost excluding capital additions	87,696	81,819
Transfer from internally restricted net assets (non-FCSS funds)	<u>(5,975)</u>	<u>-</u>
Net cost after transfer from internally restricted	<u>\$ 81,721</u>	<u>\$ 81,819</u>

**Camrose And District Support Services
Oscar (Out of School Care)
Schedule of Revenues and Expenditures**

December 31, 2016

	Actual	Budget (unaudited)
Expenditures		
Personnel	\$ 306,622	\$ 285,781
Staff training	687	1,000
Travel and subsistence	862	1,100
Office and computer supplies	3,423	3,050
Program supplies	4,915	3,600
Telephone	1,623	1,770
Advertising	549	700
Audit fees	2,358	2,250
Membership and registration fees	525	525
Liability insurance	2,651	3,600
Cost shared office	1,380	1,380
Client nutrition	8,472	9,000
OSCAR bursary	-	300
Bad debts	641	600
Volunteer recognition	579	800
	<u>335,287</u>	<u>315,456</u>
Revenues		
Fees	191,953	199,216
CFSA personnel top-up bonus	29,626	-
Benefit contribution	4,768	4,000
Fundraising	500	3,800
	<u>226,847</u>	<u>207,016</u>
Net cost excluding capital additions	108,440	108,440
Transfer from internally restricted net assets (non-FCSS funds)	(7,017)	-
Transfer to internally restricted net assets (non-FCSS funds)	7,562	-
Net cost after transfer to internally restricted	<u>\$ 108,985</u>	<u>\$ 108,440</u>

Camrose And District Support Services **Rural Community Development** **Schedule of Revenues and Expenditures**

December 31, 2016

	Actual	Budget (unaudited)
Expenditures		
Personnel	\$108,874	\$105,349
Staff training	270	400
Travel and subsistence	502	800
Van expenses	965	1,200
Office, program and computer	1,236	1,075
Telephone	420	420
Advertising	22	150
Liability insurance	-	600
Audit fees	1,572	1,500
Membership and registration fees	-	25
Volunteer recognition	-	100
Cost shared office	2,990	2,990
AHS AB Cancer Prevention	2,729	25,000
Country Living Heritage program	10,000	10,000
Men's Shed	2,473	4,085
Rural Community Innovative Initiative	4,491	5,000
	<u>136,544</u>	<u>158,694</u>
Revenues		
AHS AB Cancer Prevention Fund	2,729	25,000
Donations/fundraising	2,500	1,000
Employment grants	3,881	1,600
Men's Shed	2,473	1,585
Battle River Community Foundation grant	2,000	2,000
	<u>13,583</u>	<u>31,185</u>
Net cost excluding capital additions	122,961	127,509
Transfer to internally restricted net assets (non-FCSS funds)	<u>2,500</u>	<u>-</u>
Net cost after transfer to internally restricted	<u>\$ 125,461</u>	<u>\$ 127,509</u>

Camrose And District Support Services

Family Violence Action

Schedule of Revenues and Expenditures

December 31, 2016

	Actual	Budget (unaudited)
Expenditures		
Personnel	\$ 171,922	\$ 174,852
Staff training	2,204	2,000
Travel and subsistence	2,019	1,500
Telephone	632	540
Advertising	985	1,500
Fundraising	618	900
Audit fees	2,611	2,100
Liability insurance	577	825
Cost shared office	4,370	4,371
Office, program and computer supplies	2,648	3,700
Interspousal Violence Program direct costs	2,927	1,600
Volunteer Recognition	92	300
Program space rent	908	890
Milestones in Mental Health	117,018	150,837
Elder Safe Battle River	<u>43,143</u>	<u>-</u>
	<u>352,674</u>	<u>345,915</u>
Revenues		
Fees	2,111	1,200
Grants		
Community Collaboration	82,450	89,573
Gaming Proceeds	500	-
Milestones in Mental Health	117,018	150,837
Elder Safe Battle River	43,143	-
Fundraising, Donations & Community Contributions	20,205	14,940
Projects		
Expressions	4,181	4,600
Fees - Administration	<u>8,850</u>	<u>-</u>
	<u>278,458</u>	<u>261,150</u>
Net cost excluding capital additions	74,216	84,765
Transfer from internally restricted net assets (non-FCSS funds)	(19,052)	-
Transfer to internally restricted net assets (non-FCSS funds)	<u>30,014</u>	<u>-</u>
Net cost after transfer to internally restricted	<u>\$ 85,178</u>	<u>\$ 84,765</u>

Camrose And District Support Services
Camrose Family Resource Centre
Schedule of Revenues and Expenditures

December 31, 2016

	Actual	Budget (unaudited)
Expenditures		
Personnel	\$ 349,445	\$ 358,305
Staff training	3,737	4,200
Travel and subsistence	6,698	10,800
Telephone	3,827	4,000
Advertising	3,968	4,200
Audit fees	6,111	2,100
Membership and registration fees	1,181	350
Cost shared office	6,650	5,751
Program space rent	13,282	12,000
Liability insurance	469	771
Office and computer supplies	7,029	6,975
Program supplies	3,627	5,000
Volunteer recognition	346	1,000
Workshop expenses	3,567	3,000
Parent Link Enhancement	47,440	32,500
Taking Action on Bullying	76,525	75,000
Provincial ECD Coalition	22,419	22,500
Triple P Provincial Support	172,970	150,000
Triple P Aboriginal Support	42,793	90,000
Aboriginal awareness	28,470	57,000
PLC Network	260,828	250,000
Welcome to Parenting	42,886	-
	<u>1,104,268</u>	<u>1,095,452</u>
Revenues		
Fees	17,800	7,000
Donations/fundraising	-	4,000
Grants		
Regional ECD Funding	45,800	45,800
Parent Link Funding	290,428	290,427
Parent Link Enhancement	47,500	36,500
Taking Action on Bullying	76,525	75,000
Provincial ECD Coalition	22,419	22,500
MEND Project	-	12,000
Triple P Provincial Support	172,970	150,000
Triple P Aboriginal Support	42,793	90,000
Aboriginal awareness	28,470	57,000
PLC Network	260,828	250,000
Welcome to Parenting	42,886	-
	<u>1,048,419</u>	<u>1,040,227</u>
Net cost excluding capital additions	<u>\$ 55,849</u>	<u>\$ 55,225</u>

Camrose And District Support Services

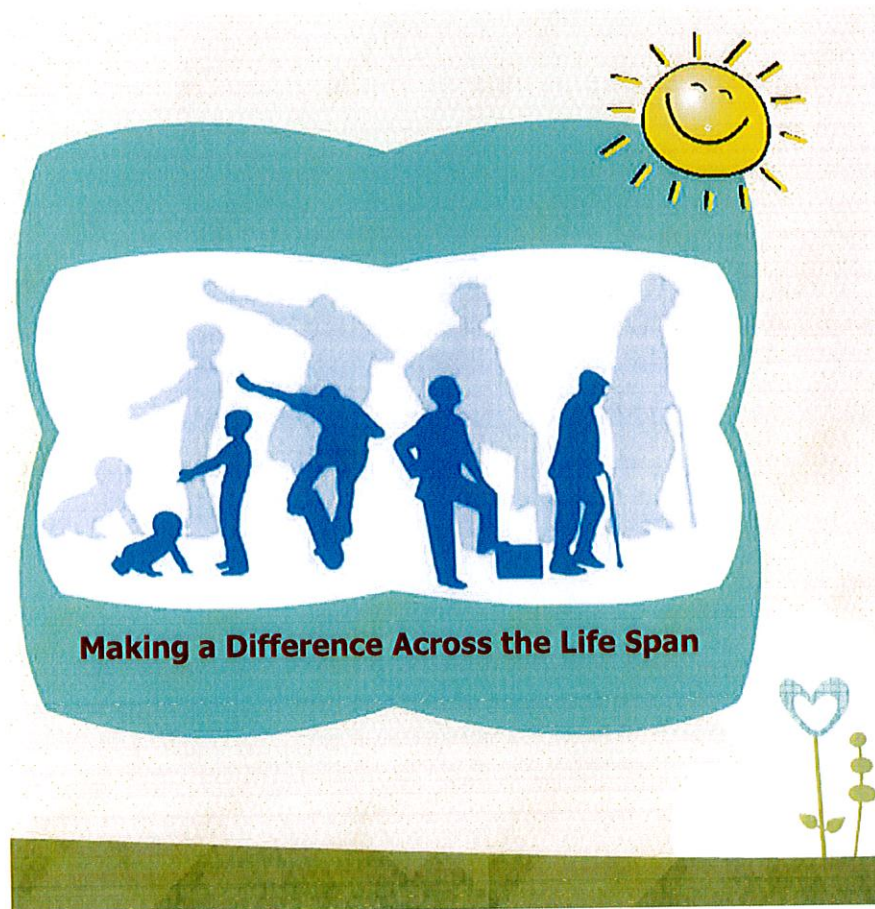
Schedule of Consolidated Revenues and Expenditures

December 31, 2016

	Expenditures	Revenues	Net Transfers to (from) Internally Restricted	FCSS Shareable Cost
F.C.S.S. Programs				
Internal Programs				
Administration and planning (Schedule 1)	\$ 92,736	\$ 28,998	\$ -	\$ 63,738
Community services (Schedule 1)	192,036	52,401	5,000	144,635
Camrose and District Home Support (Schedule 2)	150,095	73,523	-	76,572
Camrose and District Preschool (Schedule 3)	165,450	77,754	(5,975)	81,721
OSCAR (Out of School Care) (Schedule 4)	335,287	226,847	545	108,985
Rural Community Development (Schedule 5)	136,544	13,583	2,500	125,461
Family Violence Action Society (Schedule 6)	352,674	278,458	10,962	85,178
Camrose Family Resource Centre (Schedule 7)	1,104,268	1,048,419	-	55,849
External Programs				
CAFCL Community Kitchen	10,000	-	-	10,000
Camrose Adult Learning Council	8,000	-	-	8,000
Camrose Boys and Girls Club	93,733	-	-	93,733
Camrose Public Library	10,000	-	-	10,000
Habitat for Humanity/Restore	20,000	-	-	20,000
Hay Lakes Preschool	2,220	-	-	2,220
Service Options for Seniors	82,400	-	-	82,400
	<u>\$ 2,755,443</u>	<u>\$ 1,799,983</u>	<u>\$ 13,032</u>	<u>968,492</u>
Revenues				
Grant - Provincial Government F.C.S.S.				747,450
Required municipal contributions				<u>170,107</u>
				<u>917,557</u>
Deficiency of revenues over expenditures before other item				(50,935)
Loss on sale of capital assets				<u>(8,580)</u>
Deficiency of revenues over expenditures for the year				(59,515)
2015 surplus				<u>44,650</u>
Remaining deficiency				<u>\$ (14,865)</u>

Camrose & District Support Services

2016 Annual Report



Message from the Executive Director - Margaret Holliston

There are two ways of spreading light:
To be the candle or the mirror that reflects it.

Edith Wharton, "Vesalius in Zante, 1862" (*North American Review*, 1902)

As has become our custom, we begin this year's Annual Report with a quote, and give the last page to people who are no longer walking among us, but who touched our lives during their time upon this earth. In keeping with tradition, I have again chosen a male musician for the last page. Breaking tradition, however, I have also chosen a woman – a woman who is not a musician, but is the ultimate liberator of a besieged nation in a galaxy far, far away, and a particular hero of mine.

I chose the back page photos of Leonard Cohen and Carrie Fisher – Princess Leia, to be exact - because they both seem to have a twinkle in their eyes: a welcoming twinkle of warmth (Cohen) and an inviting twinkle of mischief (Fisher). Their quotes are about light and hope, but also remind us that there is darkness in the world, and barriers to overcome as we work together to make a good life for ourselves and each other. The Edith Wharton quote above is also about light, and how we create it or reflect it back into the world.

I like to think that CDSS is a beacon of light in our community. Sometimes we create light through the services we provide, and sometimes we reflect light as we help people access other programs and services.

I also like to think that we offer our light with a twinkle of warmth and a twinkle of mischief. The right balance of warmth and mischief is necessary when trying to help people figure out what they need to overcome some of their barriers; the former offers human connection, and the latter allows for some creative problem-solving.

2016 was a good year for CDSS. Towards the end of 2015, the provincial FCSS grant increased. It increased again at the beginning of 2016, bringing the total to \$101 million. The FCSS Association of Alberta had been advocating for \$100 million since the mid-2000s, based on a needs analysis that included

some SROI (Social Return on Investment) considerations. Our municipal partners then generously increased their municipal contributions to match the provincial increase, as required. Thank you!

Supported by management, the CDSS board spent the first half of 2016 considering how best to use our share of the new dollars to meet local needs and reflect four provincial priorities the government identified when the increase was announced. Along with helping local programs meet rising internal costs, the province encouraged us to focus on family violence, homelessness/affordable housing, mental health and wellness, and poverty reduction or alleviation.

CDSS did that. Our new dollars enhanced our family

violence program and established a Supportive Information and Referral consultation service, among other things. We also funded a new Camrose Adult Learning Council Financial Literacy Campaign, Camrose Association for Community Living's Community Kitchen, Camrose Pride Community,

Camrose Public Library's Snacks in the Stacks and Newcomers Program, and Habitat for Humanity's Volunteer Program. In addition, it was our pleasure to provide Camrose County's Living Heritage Initiative with \$10,000 in seed money.

2016 was a busy year for us, but it was definitely a good kind of busy.

This Annual Report is about 2016, but I end by noting that it was prepared in anticipation of our 50th birthday party. Yes, CDSS is almost as old as its current Executive Director! It has been our honour to serve Camrose and area for the past 50 years. We promise more on that story next year, in the sequel (or prequel) to this year's report.

Margaret Holliston

I like to think that CDSS is a beacon of light in our community. Sometimes we create light through the services we provide, and sometimes we reflect light as we help people access other programs and services.

Mission Statement

CDSS is a partnership between the Province and the Participating Municipalities committed to supporting local preventive social initiatives to enhance the well-being of individuals, families and the community.

Partnering Municipalities

Camrose County; City of Camrose;
Bawlf; Bittern Lake; Edberg; Ferintosh; Hay Lakes and Rosalind

Message from the CDSS Board of Directors

Camrose and District Support Services is celebrating its 50th anniversary in 2017. CDSS would like to thank all its partners and staff for the success of the programs.

- Executive Director Margaret Holliston
- Administrative Assistant Margaret Falk
- Financial Manager Val Okimaw

The CDSS Board appreciates all the hard work from staff, volunteers, and community partners. The Board consists of:

- Greg Gillespie, Representing Camrose County
- Ken Krause, Representing Camrose County
- Heather Leslie, Representing the Villages of Camrose County
- Bill Sears Vice Chair, Representing the City of Camrose
- PJ Stasko Chair, Representing the City of Camrose

We look forward to celebrating CDSS turning 50, and in serving the Camrose and area for many years to come. Please feel free to contact any of the board if you have questions or concerns.

Thank you,
PJ Stasko, Chair
Camrose & District Support Services



CDSS Staff Making a Difference Across the Lifespan

CDSS helps fund and/or operate a variety of community programs and projects. All of the programs are served by some amazing staff, some full-time and many part-term. Here are most – but by no means all – of them.

Administration & Community Services (Internal)

- Margaret Holliston, Executive Director
- Val Okimaw, Financial Manager
- Margaret Falk, Administrative Assistant
- Signi Bruner, Supportive Information & Referral
- Angela Vanouck, Finance Assistant
- Teresa Kroeger, Finance & Admin. Assistant

Camrose & District Home Support (Internal)

- Maria Lobreau, Program Director (half-time)
- June Johns, p/t Home Support Aide
- Lorraine Williams, p/t Home Support Aide
- Nancy Snook, p/t Home Support Aide
- Pearl Steil, p/t Home Support Aide
- Sandra Adrian, p/t Home Support Aide

Camrose & District Pre-School (Internal)

- Maria Lobreau, Program Director, p/t
- Kelsey Miller & Pat Walker, Pre-School Teachers

Family Reourse Centre/Parent-Link Centre (Internal)

- Laurie Jansen, Program Director
- Kari Cameron, Program Manager
- Angela Vanouck, Administrative Coordinator
- Jennifer Hasting, Taking Action on Bullying
- Bailey Lassessen, EC Program Coordinator
- Jolene Doig, EC Program Coordinator
- April McCorquindale, EC Program Coordinator
- Kareen Nelson, EC Program Coordinator
- Kim Kientz, EC Program Coordinator
- Krista Lantz, EC Program Coordinator
- Lorraine Bell, EC Program Coordinator
- Nicole Norn, EC Program Coordinator
- Wilme Hilche, EC Program Coordinator

Family Violence Action Society (Internal)

- Sheralyn Dobos, Program Director
- Bonnie Arrends, Adult Counsellor
- Carley Horkoff, Milestone Project Coordinator
- Sherri Armstrong, Elder Safe Coordinator
- Numerous contract counselling personnel

OSCAR Out-of-School Care Program (Internal)

- Kandace Bonney, Program Director
- Roxanna Inman, Admin. & Program Assistance
- Marie Skinner, Admin. & Program Assistance
- Numerous contract program staff (schools)

Rural Community Program (Internal)

- Clarence Hastings, Program Director
- Vanessa Gratix & Lauren Matiushyk, Summer Program

CALC Financial Literacy Project (External)

- Diane McLaren, Executive Director
- Heather Sawchuk, Admin. Support

CAFCL Community Kitchen Project (External)

- Esther McDonald, CEO
- Stacey Olstad, Manager
- Helen Nelson, Community Kitchen Facilitator
- Suzanne Moore, Childcare Facilitator

Camrose Boys & Girls Club (External)

- Rees James, Executive Director
- Trish James, Program Director
- Emilee Wirch, Volunteer Coordinator
- Numerous contract program staff

Camrose Public Library Newcomers & Snacks in the Stacks (External)

- Deb Cyderman, Director
- Nicole Banack, Program Coordinator
- Lisa Cumming, Adult Programmer
- Jennifer Ha, CSL Student (Newcomers Project)

Habitat for Humanity/ReStore Volunteer Support (External)

- Cody McCarroll, Executive Director
- Brenda Murdock, Project Coordinator

Hay Lakes Playschool (External)

- Jane Smith, Teacher
- Sherry Krozser, Treasurer

Service Options for Seniors (External)

- Donna Coombs, Executive Director
- Colin Olson, Administrative Assistant

Making a Difference with FCSS Funding

CDSS, or Camrose and District Support Services, is the FCSS program for our area. FCSS, which stands for Family and Community Support Services, is a partnership between the province of Alberta and municipalities or Metis settlements governed by the FCSS Act and Regulation. The province contributes 80% of base funding; at minimum, municipalities must provide the other 20%.

The FCSS provincial grant increased in late 2015 and again in 2016. Much of the 2015 increase was carried into 2016, bringing our total FCSS revenue to just under \$1 million dollars.

2016 FCSS Revenue (excluding the 2015 surplus of \$44,650)

Municipality	2016 Provincial (80%)	2016 Municipal (20%)	2015 Total
Camrose County	\$241,088.00	\$55,249.25	\$296,337.25
City of Camrose	\$461,395.00	\$104,650.00	\$566,045.00
Village of Bawlf	\$11,471.00	\$2,628.75	\$14,099.75
Village of Bittern Lake	\$6,141.00	\$1,407.25	\$7,548.25
Village of Edberg	\$4,776.00	\$1,012.25	\$5,788.25
Village of Ferintosh	\$5,264.00	\$1,206.25	\$6,470.25
Village of Hay Lakes	\$11,468.00	\$2,613.25	\$14,081.25
Village of Rosalind	\$5,847.00	\$1,340.00	\$7,187.00
Total	\$747,450.00	\$170,107.00	\$917,557.00

2016 Grant Disbursement by Demographic

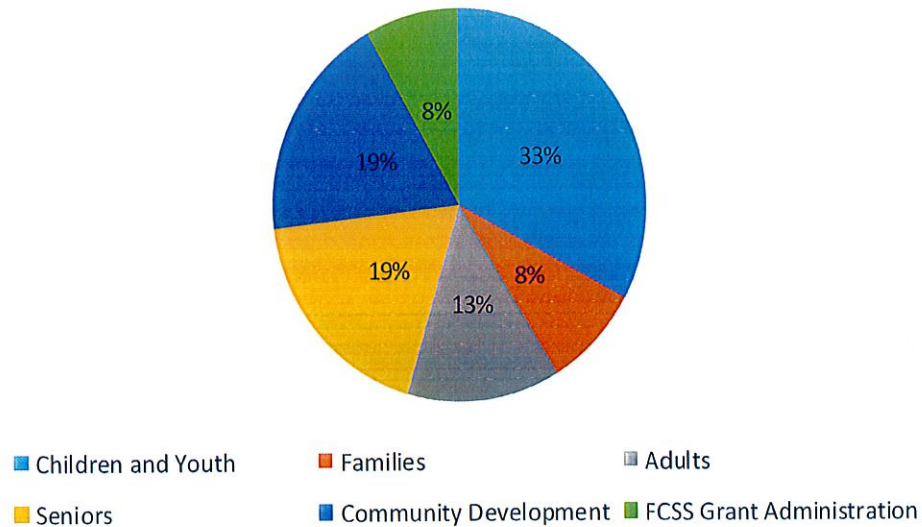
CDSS and CDSS funded programs brought a significant number of external dollars into our community in 2016. First, **nearly three-quarters of a million dollars in provincial FCSS funding flowed into the CDSS service area.** When other grants awarded to CDSS funded programs are added, that figure reached the \$2 million mark!

How did the CDSS board disburse our FCSS dollars? The information below answers that question, and also indicates a surplus of just over \$15,000, which we are permitted to carry into our 2017 operating budget.

2016 Grant Disbursement by Program

Community Supports	\$110,001
CALC Financial Literacy Project	\$8,000
CAFCL Community Kitchen	\$10,000
Camrose Public Library Newcomers Program	\$3,500
Camrose Public Library Snacks in the Stacks	\$6,500
Camrose Boys and Girls Club	\$93,733
Camrose and District Home Support	\$76,572
Camrose and District Pre-School	\$81,721
Camrose Family Resource Centre	\$55,849
Family Violence Action Society	\$85,178
Hay Lakes Play School	\$2,220
Habitat for Humanity/Resource Volunteer Support	\$20,000
OSCAR Out-of-School Care	\$108,985
Rural Communities Program	\$125,461
Service Options for Seniors	\$82,400
FCSS Grant Administration	\$76,164
Total:	\$946,284

2016 Grants by Client Demographics



Making a Difference Through FCSS Prevention, Strategies, Outcomes and Outputs

Prevention: The CDSS/FCSS mandate focuses on providing locally determined preventive social services to meet the needs of individuals, families and communities. Prevention means offering intervention supports at the earliest possible opportunity, and addressing protective and risk factors to strengthen resiliency. Prevention involves:

- Enhancing the strengths, skills and abilities of individuals, families and community organizations
- Building individual and community safeguards that increase capacity to deal with stress and adapt to change in constructive ways

Strategies: Like all FCSS programs across the province, CDSS must engage with five key strategies.

- Promote, encourage and facilitate the involvement of volunteers
- Promote efficient and effective use of resources
- Facilitate cooperation and coordination with allied service agencies within the municipality
- Promote, encourage and facilitate the development of stronger communities
- Promote citizen participation in planning, delivery and governance of the program and its services

Outcomes: CDSS funded programs must address at least one of seven FCSS outcomes, each of which has several indicators and measures to make it easier to track and report local achievements.

- | | |
|--|--|
| • Individuals experience personal well-being | • The community itself is engaged and connected |
| • Individuals are connected with others | |
| • Children and youth develop positively | • Community social issues are identified and addressed |
| • Families experience healthy functioning | |
| • Families are supported socially | |

Outputs: CDSS-funded programs, including external programs, generated all sorts of 'outputs' in 2016: newsletters, brochures, posters, referrals, presentations, workshop sessions, social media posts, website updates, emails and meetings with community partners and, of course, countless friendly ears and helpful suggestions – often with snacks provided!

People: Without people, there would be no CDSS at all. Below are some global stats for 2016:

- **3,000+** people dropped by or called the office for information and referral support
- **8,000+** people participated in a CDSS program or event (including partnered events and repeats)
- **915+** volunteers gave an estimated **19,840** hours of service (often building homes with Habitat!)
- **230+** funders, local businesses and community partners contributed to CDSS activities and events
- **135+** full-time, part-time and casual contract staff were employed by **14** CDSS funded programs

Making a Difference Through Programs and Projects

All CDSS funded programs submit annual reports detailing service statistics and outcome achievements. These reports are available to the public upon request. Below are some highlights:

- The **Camrose Adult Learning Council's Financial Literacy Project** is a new project developed in fall 2016 for implementation in 2017. Anticipated outcome achievements include:
 - **Adults** will experience personal well-being through increased capacity to meet their financial needs and manage their money.
 - **Families** will experience healthy functioning through a greater capacity to communicate about money with less conflict.
 - **Community** social issues are identified and addressed through increased awareness resulting from campaign advertising and public service announcements.

The **Camrose Association for Community Living's Community Kitchen**, a new project, promoted socialization through communal cooking/dining for 22 young families in the fall of 2016. Outcome achievements include:

- **Parents** are connected with one another: 15/16 participants who completed the survey made new friends, and felt like they had a good social support network.
- **Families** experience healthy functioning: 16/16 participants who completed the survey felt better about providing healthy meals for their families.

The **Camrose Boys and Girls Club**, served 149 children and youth through the Kid Way after-school program, the summer program, and/or the Keystone youth program. Outcome achievements include:

- **Children and youth** experience personal well-being and a sense of belonging: 105/115 of Kid Way and Keystone members who completed the survey reported feeling connected with other members.
- **Children and youth** develop in a positive way: 104/115 of Kid Way and Keystone participants who completed the survey reported that they were better able to get along with others.



Camrose & District Home Support offers two services, primarily to seniors. In 2016, 281 volunteers delivered 4,094 hot meals to 102 clients and 671 frozen meals to 65 clients. Five Home Support Aides provided 1,823 hours of service to between 51 clients (in January) and 44 clients (by year-end). Outcome achievements include:

- **Seniors** experience personal well-being through increased autonomy: 45/45 clients who completed the survey reported feeling a greater sense of independence because of the service.
- **Seniors** experience connection to others in the community: 45/45 clients who completed the survey reported confidence in the service and appreciation for volunteers and staff who they see on a regular basis.

SENIORS



Camrose & District Pre-school offers a learning-through-play environment to three-and four-year old children in age-specific classroom settings. Between the 2015-16 school year (January to June) and the 2016-17 school year (September to December), 80 three-year olds and 125 four-year olds participated. Children achieve outcomes related to early child development, and which are connected to success in kindergarten and beyond.

- **Children** are empowered by positive peer relationships: 62/62 parents who completed the survey reported that their child/ren plays positively with other children.
- **Children** develop a sense of responsibility: 62/62 parents who completed the survey reported that their child/ren is better able to carry out a simple instruction.
- **Children** develop a capacity for self-regulation: 62/62 parents who completed the survey reported that their child/ren demonstrates better self-control.



...a fun place to
play and learn!

The **Camrose Family Resource Centre/Parent Link Centre** helped 1,145 parents/care-givers and 1,580 children/youth through Triple P Parenting, parent-tot playgroups, resources accessed on-line or through visits to the Indoor Playground, Discovery Room and downtown space (new in 2016), and community events like the Hallowe'en Monster Mash, winter's Family Day, or spring's Bunny Hop. Outcome achievements include:

- **Parents** are connected to one another: 264/264 parents who completed the survey reported that the Centre helps to decrease isolation for them as parents.
- **Families** have social supports: 261/264 parents who completed the survey had more access to parenting resources; 264 felt they had more access to family supports in general.
- **Families** function in healthy ways: 252/264 parents reported knowing more about their child's development milestones.

The **Camrose Public Library's Newcomer's Project**, new to CDSS in 2016, helped 24 newcomers become better acquainted with Camrose through bi-monthly presentations covering such topics as outdoor opportunities, safe driving practices, preparing for winter, and other basic information about the area. Though no formal survey was completed, observed achievements include:

- **Newcomers** experience personal wellbeing by having the information and resources they need.
- **Newcomers** are connected to others as active participants in the community.

The **Camrose Public Library's Snacks in the Stacks Project**, new in 2016, provided snacks to 1,874 children (including repeats) between September and December. Six student volunteers served as informal mentors. Though no formal survey was completed, staff offered observations regarding FCSS outcome achievements.

- **Children and youth** develop positively through relationships with staff and volunteers, indicating that they are safer in their neighbourhood and valued by adults in the community.



Camrose Pride Community, new in 2016, received seed funding through the Community Small Grants fund. Close to 70 people dropped by a Community BBQ in June; over 100 people of all ages attended an alcohol-free dance party in September. Camrose Pride was also at Community Registration Night, which saw 1000+ visitors. The group worked on several FCSS outcomes, though no formal survey was completed.



- **Individuals** (LGBTQ folks and allies) are connected with one another, indicating improved social well-being.
- The **community** is connected and engaged around LGBTQ inclusion, indicated by positive comments, unsolicited door-prizes and other donations, and the absence of overt back-lash.

Camrose Seniors Coalition receives a small grant every year. In addition to monthly sharing meetings, the Coalition continued to distribute *Supports for the Journey: A Planning Guide to Aging in Place in Camrose*, and organized a 5th Celebrating Seniors Day, which about 70 seniors attended. CSD outcome achievements include:

- **Seniors** are connected with one another: 30/37 seniors who completed the survey said they met new people and were reacquainted with others.
- **Seniors** are connected with community: 30/37 seniors who completed the survey said they feel supported by Camrose Seniors Coalition member agencies, including the people and the services they offer.

Family Violence Action Society (FVAS) offers individual and group counselling for people affected by family violence or anger, including older people at risk of elder abuse. In 2016, 58 clients shared 299 hours of individual counselling, while 115 clients participated in Changing Ways for men, Choices or Expressions for women, Anger Management and/or Relationships with Adult Children. Outcome achievements include:

- **Adults** experience personal well-being: 70/85 group participants who completed the survey said they were better able to address conflict; 13/14 individual counselling clients who completed the survey said they were better able to see their situation in a number of ways.

The **Family Violence Response Council**, coordinated by FVAS, is a 12-member body that supports a collaborative community response to family violence through community awareness like November's Red Rose Campaign and Festival of Trees Display, or cross-sector training like October's Compassion Wellness Workshop. Outcome achievements include:

- **Community** issues are identified: 108 businesses participated in the Red Rose Campaign; 50/57 participants who completed the survey agreed that their staff and customers were more aware of family violence.
- **Community** issues are addressed: 7/7 Council members who completed the survey said their organization has more of the knowledge required to take action on family violence and elder abuse.

Habitat for Humanity Camrose, new to CDSS in 2016, received funding to offset costs related to volunteer recruitment and support. Staff supported 192 volunteers who contributed 8,300 hours to help build homes or generate funds through ReStore. A sample of volunteer testimonials indicates several outcome achievements.

- **Volunteers** experience personal well-being: Volunteers reported feelings of well-being through helping others and making the community a better place.
- The **Community** is connected and engaged: The program helped increase awareness that affordable housing is an issue for Camrose and area, affecting the social well-being of the community as a whole. A concrete example: Our Lady of Mount Pleasant High School raised over \$2,000 to help Habitat build homes, and also participated in a build day for the second year in a row.



Hay Lakes & District Playschool grew in 2016 to include separate age-specific classes for three and four/five-year olds, serving a total of 19 children. The Playschool did not report survey-based achievements in 2016. Staff noted progress with respect to several outcomes, however:

- **Children** develop positively by gaining the skills they need to enter kindergarten.
- **Parents/families** – especially newcomers – connect with other parents and the community as a whole, and also feel welcome and supported by the Playschool.

OSCAR Out-of-School Child Care provided licensed, accredited after-school child care to about 200 elementary-school children in 2016. Parents also benefit from OSCAR insofar as they are able to attend school or work knowing their children are safely cared for by qualified staff. Located at six Camrose schools, OSCAR serves children in seven schools. Outcome achievements include:

- **Children** develop positively: 54/58 parents reported that their child experienced decreased isolation and increased socialization by attending OSCAR, while 51/58 reported that their child is more confident and independent.
- **Families** have social supports: 53/58 parents agreed that OSCAR provided access to more resources, thereby reducing family stress; 49/58 reported that OSCAR is an affordable option for their family.

Service Options for Seniors (Seniors Information Society) assists seniors and other low-income clients in accessing all sorts of government programs that help them sustain their independence. SOS also operates a volunteer income tax program, and provides information sessions on such topics as fraud prevention. In 2016, about 750 income tax returns and another 1,306 forms for other services were completed for 2,185 clients (including repeats). Informal feedback from staff indicate several outcome achievements:

- **Seniors/other adults** experience personal well-being: Clients appreciate learning about supports for which they qualify. Information is 'out there' but not necessarily in accessible ways.
- **Seniors/other adults** are connected with others: Clients are connected with SOS personnel in trusting relationships, which gives them the confidence to pursue other SOS referrals and suggestions.

Supportive Information and Referral is a new service piloted in 2016 to augment reception-based Information and Referral. Clients can access up to three one-hour in-person sessions with a counsellor to explore needs, develop a plan, and receive referral information and follow-up support – if not in person, then over the phone. The SIRC counsellor met with 31 clients in 2016. Most issues involved low income, in some cases due to loss of employment. Perceived client outcomes include:

- **Individuals** are connected with social supports: The SIRC connection is definitely helpful. In some cases, referrals are also helpful. Barriers to satisfactory outcome achievements include lack of adequate affordable housing options, closely followed by limited transportation – especially for work - and affordable child care. Limited access to affordable couples counselling is an issue for some.



Making A Difference Across the Lifespan Through Community Development

As always, CDSS contributes to a wide variety of community development initiatives that help make a difference within the City of Camrose and Camrose County, including the Villages and Hamlets that dot our rural landscape.

The **CDSS Rural Community Program** offers outreach to rural groups and residents, and also achieves rural community development by helping those groups, residents, communities and municipalities achieve most of the FCSS outcomes, one way or another. Below are a just a few highlights of 2016 activities.

Rural Community Innovation Fund: The fund supported seven activities involving about 1000 volunteers and participants:

- Cornerstone Fun Run Team
- Ferintosh High U Seniors Centre
- Ferintosh Recreation Association Summer Youth Group
- Hay Lakes Municipal Library Youth Art Therapy Program
- Kingman Recreation Association
- New Norway School Dare to Care Day
- Rosalind Village Centennial Planning (Rosalind turned 100 in 2016!)

Alberta Health Services Men at Risk/Tough Enough to Talk About It Advisory Committee: The RCP is one of six agencies that work together to support three volunteer facilitators, who provide presentations about men's mental health. Advocacy and supportive referrals are also part of this initiative.

Bawlf Health Initiative: A pilot project with Alberta Health Services (primary funder), this project brought many individuals and groups together to contribute to individual and community well-being through capital investments towards the prevention of cancer.

Camrose and Area Men's Shed: Men's Shed is a facilitated place where men meet to work on projects like the Rotary Club's Little Free Libraries, talk about stuff, and feel more connected to each other and their community. Located at the Old Timer's Hut, Camrose and District Centennial Museum, Men's Shed began in 2015 as a pilot project. Twenty-seven men currently participate.

Camrose County Living Heritage Program: CDSS helped fund this new initiative in 2016. The Rural Community Program Director served on the Framework Development Committee, which hired a university student to complete a summer research project. Check it out at <http://livingheritage.weebly.com/>.

Summer in the Park: The summer day camp has served rural children for almost two decades, pursuing outcomes related to positive child development, particularly in terms of healthy peer relationships. Seven villages and hamlets participated in 2016, generally for one or two weeks of activities each. A total of 459 children participated, including repeats; 75 kids attended the one-day Centennial SITP event in Rosalind.

CDSS Administration and Community Program is comprised of the Executive Director, Administrative Assistant and Financial Manager. In addition to providing support to the CDSS board, CDSS funded programs and internal program staff, and to ensuring that accountability for CDSS grants is timely and accurate, significant community development is also achieved through this program.

Check www.camrosefcss.ca to access some of the resources listed below, and like us on Facebook to keep up-to-date about what's happening at CDSS. <http://www.facebook.com/CamroseandDistrictSupportServices>.

Community Initiatives Fund: With new provincial dollars in 2016, CDSS Community was given a small fund to be used in a way similar to the Rural Community Innovation Fund. Supported projects in 2016:

- Camrose and Area Youth Risk Awareness (CAYRAN) Resiliency Forum (to be held in 2017)
- Mental Health Lunch and Learn: Five Simple Strategies to Promote Mental Well-being
- Compassion Wellness Workshop: For caregivers struggling with vicarious trauma and compassion fatigue
- Camrose Pride Community (activity highlights provided elsewhere)
- Tough Times Handbook (part of the Social Development Committee Poverty Reduction Project)
- Community Registration Night top-up funding

Information and Referral: Effective I & R is way more than a number, name or address. Our CDSS service often involves conversations to help people explore issues and figure out the best way to address them.

Help Book: With over 300 listings, the Help Book anchors our Information and Referral service, and is used by many local agencies in a similar way. Over 3000 copies are printed and distributed annually.

Directory of Clubs and Organizations: The Directory is only available on-line, where it is updated on a regular basis and assists many people, especially newcomers and folks looking for volunteer opportunities.



Interagency and Interagency Newsletter:

Interagency meets four times a year. The Newsletter is produced monthly, providing a wealth of topical information on upcoming events and programs.

City of Camrose Recreation Facility Access Program:

CDSS administers this subsidy, which enables low income children and adults to register for summer day camps, walk or run the indoor tracks, swim in the pool or soak in the hot tub, skate the indoor rinks, or participate in other activities held in City of Camrose facilities.

City of Camrose Taxi Tokens and Community Bus:

CDSS helps distribute and track taxi tokens, and also promotes the new Camrose Community Bus.

City of Camrose Social Development Committee:

The CDSS Executive Director chaired the SDC in 2016, and the CDSS Administrative served as Secretary. Last year saw an update of the 2014 Poverty Research Report. Affordable housing, transportation and child care are still the top three priorities for Camrose when it comes to alleviating the effects of poverty.

Community Registration Night:

CDSS helps fund, organize, and deliver this annual September event, which sees over 1000 people drop by to visit about 65 displays every year.

Walkable Camrose:

The CDSS Executive Director is a member of Walkable Camrose, a committee dedicated to promoting a culture of walking. Walking increases social inclusion as well as physical and mental wellness.

Provincial Liaison:

CDSS participates in the Alberta Poverty Reduction Network (APRN), the Family and Community Support Services Association of Alberta (FCSSAA), FCSS Directors Network and East Central Directors Forum, and the Inter-City Forum on Social Policy (ICFSP).



Making A Difference Across the Lifespan: A (Very) Few More Highlights

From the new CDSS Supportive Information and Referral Consultant:

A few clients have already begun the process of seeking help on their own. Many do not know what is available or where to start looking. Some come back for additional help; a few come back to say they're doing better. All seem to appreciate having someone that listens just to them, sympathizes, and offers even meagre assistance. How do you eat on \$1200/month income when rent is \$1100?

From Camrose Association for Community Living:

The facilitator witnessed many participants exchanging contact information. One summed up the experience: "Community Kitchen is a good way to get out of the house and socialize."

From the Camrose Boys and Girls Club:

Our Keystone youth were thinking of a new fundraising opportunity. They came up with an idea to allow parents to drop their children off for a few hours so they could do their Christmas shopping in peace. So the idea of a Winter Carnival was born... We were not sure if we would have any kids attend. The event turned out to be a great success with 61 children showing up. Parents raved about it and ... we will be hosting the Winter Carnival from now on every December.

Making a
Difference

From Camrose Pride Community:

The comment that was expressed repeatedly to the volunteers (at the Community Registration Night display) was "It's about time Camrose had a group like this."

From a Celebrating Seniors Day participant:

The presenters were all very positive and helpful for a fulfilling and active aging life.

From the Camrose Public Library:

Many **Newcomers Program** participants to Camrose also began utilizing other adult, baby, afterschool, teen and technology programs. The Library's Program Coordinator was asked to speak about **Snacks in the Stacks** at the Alberta Association of Library Trustees Conference and the Alberta Library Conference.

From a FVAS Relationships with your Adult Children participant:

"This group has helped me to develop better relationships with my adult children and even with my siblings. It has helped me become more confident to keep boundaries and practice respect when I communicate with my family. I've been practicing what I have learned and I now have a more positive perspective. I don't feel negative about everything anymore."

From a Habitat for Humanity Volunteer Program story in the *Camrose Canadian*:

Our Lady of Mount Pleasant students were more than willing to lend a helping hand for the Habitat for Humanity 29th and 30th Camrose builds...(raising) over \$2,000... This is the second year the students have participated in a build day... The enthusiasm of these students is more than apparent ... Beyond the benefits to the community the students themselves have developed valuable skills in public speaking, organization, communication and mentoring.

From a Home Support Client:

"After ... 5 weeks in hospital I was released home on oxygen and was very weak...with the help of my homemaker, I feel much better about my home and life. I can stay living in my own home and have the extra services to help me."

From the Rural Community Program's Bawlf Health Initiative:

(This) has been a community collaboration example of many individuals and groups working together ... The renewed approach has been very positive and advantageous for the clubs and Village Council, and discussions have already occurred to start a bi-monthly meeting for them to get together after the completion of the project.

From the Rural Community Program's Men Shed:

The Shed continued to grow in scope and capacity, with many community groups wanting to engage the Shed for general and specific tasks. The Shed has provided guidance and support to Edmonton Community Services for the start of a Shed in Edmonton...The partnership with the Centennial Museum has been advantageous in building a strong network of individuals that understand the purpose and meaningful contributions of the Shed in the community.



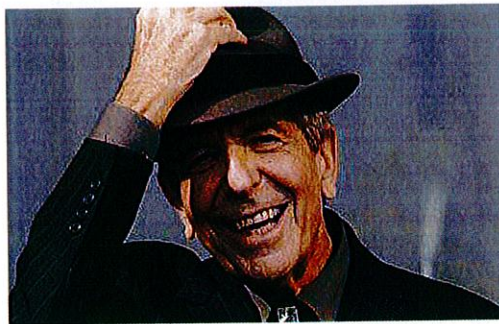
Together We Can Make a Difference

This year, the last page belongs to ...

Leonard Cohen (September 21, 1934 – November 7, 2016)

Ring the bells that still can ring
Forget your perfect offering
There is a crack in everything
That's how the light gets in.

(From the song Anthem on the 1992 album, *The Future*)



AND

Princess Leia (Carrie Fisher, October 21, 1956 – December 27, 2016)

Help me, Obi Wan Kenobi. You're my only hope.
(From *Star Wars: A New Hope*, released May 25, 1977)

What is it they've sent us? Hope.
(From *Star Wars: Rogue One*, released December 10, 2016)





AUMA BOARD NEWS



Charlene Smylie
Director, Villages West
Mayor, Village of Wabamun

March Mayors' Caucus

Thank you to the more than 200 mayors, councillors and administrators who came together for AUMA's spring Mayors' Caucus in Edmonton. The Caucus included sessions on marijuana legalization, climate change, and the modern electricity market



Minister Anderson addressing delegate questions
during AUMA's Provincial Leaders Breakfast

New this year, AUMA welcomed municipal districts and counties to attend the first day's provincial-municipal leaders' breakfast and dialogue with Ministers on top of mind municipal matters. The breakfast was kicked off by the Honourable Shaye Anderson, Minister of Municipal Affairs on behalf of the Premier, followed by presentations from the Honourable Deron Bilous, Minister of Economic Development

and Trade, the Honourable Shannon Phillips, Minister of Environment and Parks, and the Honourable Brian Mason, Minister of Transportation and Minister of Infrastructure. Delegates posed a number of questions to the Ministers and the answers are expected to be posted later this month once we have their responses.

The second day of the program was for urban municipalities only so they could provide input on how carbon levy revenue should be used, how to advance broadband connectivity, and considerations for the MSI replacement program.

- [View the presentations](#)
- [View the update from The Honourable Shaye Anderson, Minister of Municipal Affairs](#)

Courses and Events

[Elected Officials Education Program](#)

Emergency Preparedness Planning
June 12, Okotoks

[Summer Mayors' Caucus](#)
June 13 – 15, Okotoks

[AUMA Public Risk Conference](#)
June 22 – 23, Edmonton

[2017 AUMA Convention & Tradeshow](#)

November 22 – 24, Calgary

Visit the [AUMA YouTube channel for webinars](#), caucus and convention highlights, AMSC tool tips, and more.

Summer Mayors' Caucus

Registration is now open for AUMA's summer Mayors' Caucus being held from June 13 to 15, at the Best Western Inn, Okotoks.

[Register online and access hotel information.](#)

Mayors, Councillors and Chief Administrative Officers are encouraged to attend.

Members attend on the date according to municipal population size:

- June 13 - under 2,500
- June 14 - 2,500 to 10,000
- June 15 - over 10,000

The [Okotoks Dawgs](#) have donated tickets to their baseball game on Tuesday, June 13 at 7 p.m. If you would like to attend, the tickets will be available at the Mayors' Caucus registration desk on June 13.

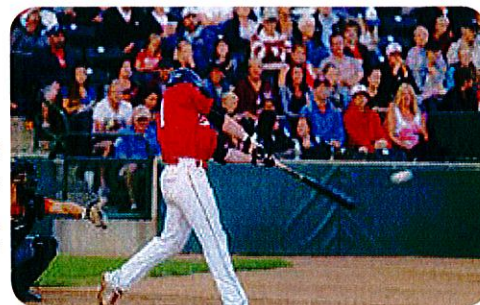


photo credit: www.dawgsbaseball.ca

ADVOCACY UPDATES

Federal and Provincial Budgets

[AUMA pleased to see commitment to infrastructure in the 2017 Federal Budget](#)

[AUMA cautiously optimistic with the 2017 Provincial Budget](#)

Municipal Government Act – Bill 8

With the recent passing of Bill 8, the AUMA was pleased we were able to influence some positive changes to the Municipal Government Act, including clearer notification requirements to Indigenous communities on land use planning, the creation of new inter-municipal offsite levies, and the extension of municipal development plans to three years.

[As noted in our news release](#), the Province's portrayal of Bill 8 being the "finishing touches" is a concern given the number of unresolved issues including a municipal funding model, notice requirement for changes to municipal funding, and the lack of joint and several liability changes. We will be sending a formal response to the Minister. More information can be found on the [AUMA's Bill 8 analysis document](#).

Infrastructure

AUMA met with the Minister and Parliamentary Secretary of Infrastructure Canada to express appreciation for the new cost sharing formula that was adopted for the first phase of federal infrastructure funding (e.g., 50% federal /40% provincial/10% municipal cost sharing for water-related projects). We also [drew attention](#) to the lengthy delays and lack of transparent application and project selection processes.

AUMA is calling for municipalities to be very engaged in the next phase of federal funding, with clear identification of funding envelopes for municipal projects. Ideally, we would like to move away from an application process and use a flow-through allocation model, like the gas tax. If an application approach is retained, then there needs to be an application process that is clear and transparent with timely decisions.

As the federal government has stated that their share of the infrastructure costs will be a maximum 40% share for the second phase, [AUMA has proposed](#) the remainder be shared based on a 40% provincial / 20% municipal model. As the federal government has indicated that the next phase of funding for "small and rural" communities will be defined by each province, AUMA has suggested a population threshold of 10,000 be used, rather than the 100,000 that was used previously.

AUMA also continues to press the Minister of Municipal Affairs for a discussion on the replacement program for the MSI funding.

Marijuana legalization

The federal government tabled legislation earlier this spring to legalize the recreational use of cannabis (marijuana), stating a target date of July 2018. The [AUMA immediately responded](#) as the first municipal organization in Canada to take action. [Our news release](#) profiled concerns relating to the importance of an integrated approach between federal, provincial and municipal governments so we can collectively ensure appropriate systems are in place to educate the public, restrict inappropriate usage, address health and safety issues, and enable coordinated enforcement through RCMP and municipal law enforcement bodies.

As well, AUMA shared our concerns with the provincial government since they will be responsible for developing a legislative and regulatory framework for the distribution and retail sales of cannabis. [We called on the Province to strike a task force](#) to inform the development of provincial regulations and the associated education and enforcement actions, and recommended that AUMA be a task force member to ensure municipal perspectives are considered.

AUMA is fielding a [members' survey](#) to solicit views on other matters relating to the distribution, sale and consumption of marijuana. The survey results will be discussed at the June Mayors' Caucus so our formal submission to the Province can be made in July.

Building on our work to date, AUMA will continue to work with the FCM and are leading some joint advocacy with other municipal associations, including AAMDC, in western Canada.

Marijuana Survey

AUMA is calling on our member municipalities to [respond to our survey](#) about additional issues pertaining to the legalization of marijuana.

The survey contains a number of questions relating to the distribution, sale and consumption of marijuana. As we plan to discuss the survey results at the June Mayors Caucus, we are seeking responses by June 7. Municipal elected officials, CAOs, and their human resources and other staff are encouraged to respond to the survey.

If you have any questions about this [survey](#), please contact Kelly Santarossa, Senior Policy Advisor, at 780-409-4315 or ksantarossa@auma.ca.

New Drone Restrictions

The federal government introduced new [interim restrictions on drone use](#), based on advocacy by AUMA and other organizations and [recommendations](#) from the

Standing Committee on Transport, Infrastructure, and Communities. The interim restrictions apply to recreational drones, controlling their use through heavy restrictions on flying near people and structures.

While AUMA has applauded these changes, [we reminded the federal Minister](#) that municipalities do not have clear ability to pass bylaws controlling the use of drones, nor can our local law enforcement agencies enforce the restrictions as they fall under the federal Aeronautics Act.

The AUMA will continue to stress the importance of enabling municipal control in the permanent regulations, particularly around the ability for passing bylaws controlling use and local law enforcement.

Photo Radar Use

AUMA has [requested information](#) from the Ministers of Transportation and Justice and Solicitor General about the objective, scope, process, and timing of the photo radar review. AUMA also stressed that municipalities should retain the ability to determine whether to use photo radar locally.

Provincial Broadband Strategy

[AUMA is calling for the Province](#) to develop and implement a provincial broadband strategy to provide solutions for areas that are unserved or underserved. The lack of access and affordability of a fibre optic network is a key concern, and we will be looking for an approach that addresses current gaps in broadband access, as well as solutions to problematic connection speeds, especially in rural areas.

Mandatory Training for Elected Officials

AUMA and AAMDC are modernizing our [Elected Officials Education Program \(EOEP\)](#) to align with the MGA amendments. A new two-day course called [Municipalities 101: The Essentials of Municipal Governance](#) will fully address the mandatory requirement for municipalities to provide training to their elected officials.

This course includes: governance and legislation; role of elected officials and decision processes; financial management; planning and development; and collaboration.

The cost of this course is only \$200 and it is being offered through 14 locations so that it is very accessible. Two offerings are scheduled for September for officials elected in the summer village election. The other 12 offerings run from October 2017 to January 2018.

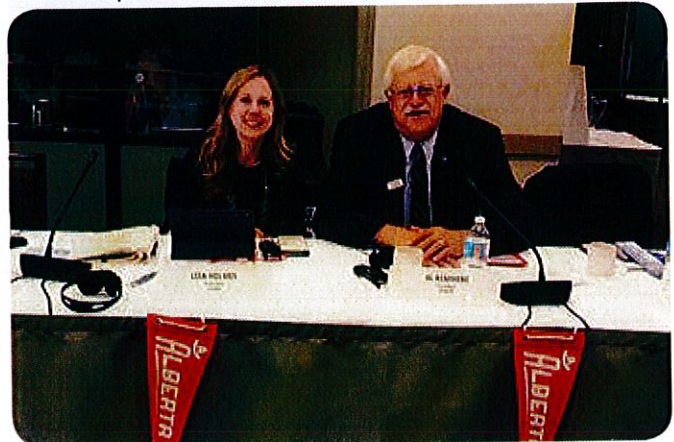
Vegreville Processing Centre

AUMA is supporting an advocacy campaign to help preserve the Case Processing Centre (CPC) in Vegreville which the federal government has scheduled to relocate to

Edmonton by the end of 2018. The closure will significantly impact the town given the lost annual economic contributions of nearly \$16 million and the consequential doubling of the unemployment rate to 16%.

AUMA supported an emergency resolution to the Federation of Canadian Municipalities (FCM) encouraging the federal government to consult with municipalities and establish a policy framework to guide office moves. As well, AUMA and AAMDC called on municipal associations across the country to support Vegreville's #ruralCanadaMatters and #respectVegreville campaigns.

President Holmes spoke strongly in support of the resolution during the recent FCM conference, where 95% of municipalities endorsed this resolution.



AUMA President Lisa Holmes and AAMDC President Al Kemmere representing Team Alberta at the recent FCM Conference

Municipalities 101: The Essentials of Municipal Governance - Course Dates

Summer Villages only:

- Sept. 11 - 12 – Ponoka
- Sept. 16 - 17 – Edmonton

All other municipalities:

- Oct. 30 - 31 – Camrose
- Nov. 2 - 3 – Grande Prairie
- Nov. 4 - 5 – Lacombe
- Nov. 27 - 28 – Vermilion
- Nov. 30 - Dec. 1 – Drumheller
- Dec. 2 - 3 – Medicine Hat
- Dec. 4 - 5 – Cochrane
- Dec. 7 - 8 – Westlock
- Dec. 11 - 12 – Manning
- Dec. 14 - 15 – Lac La Biche
- Jan. 8 - 9, 2018 – Lethbridge
- Jan. 11 - 12, 2018 – High Prairie

[Online Registration opens July 5, 2017.](#)

For more information, contact registrar@eoep.ca.