



MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF

In the Province of Alberta held on
Wednesday December 13, 2017 at 7:00 p.m.
In the Bawlf Village Office

PRESENT:

Mayor J. DeMerchant
Deputy Mayor B. Wells
Councillor L. Thompson
Councillor D. Adams
Councillor P. Lorente
CAO T. M. Ormsbee

1. CALL TO ORDER

Mayor J. DeMerchant called the meeting to order at 6:59 pm.

2. DELEGATIONS

Bryan Berg, Daryl Reinke, Gordie Blatz – Bawlf Community Centre Lease Agreement
Motion 200/17 Moved By Councillor D. Adams to accept the information as presented.
6:59-7:37

CARRIED

3. GENERAL GOVERNMENT

a) *AGENDA*

Motion 201/17 Moved By Councillor L. Thompson to adopt the agenda for
December 13, 2017 as presented.

CARRIED

b) *MINUTES OF THE REGULAR MEETING OF COUNCIL NOVEMBER 15, 2017*

Motion 202/17 Moved By Councillor D. Adams to adopt the Minutes of the
Regular Meeting of Council of November 15, 2017 as presented.

CARRIED

c) *ACCOUNTS PAYABLE REGISTERS –NOVEMBER 2017*

Motion 203/17 Moved By Deputy Mayor B. Wells to accept the Accounts
Payable register for November 2017, General Cheques 20170537, 20170543-
20170564, 20170575-20170599 and Payroll Cheques 20170528-20170536, 20170538-
20170542, 20170565-20170574 as information.

CARRIED

d) *FINANCIAL STATEMENT – NOVEMBER 2017*

Motion 204/17 Moved By Councillor L. Thompson to accept the November 2017
Financial Statements for information.

CARRIED

4. NEW BUSINESS

a) *BYLAW 620/17-BUSINESS LICENSE BYLAW*

Motion 205/17 Moved By Councillor L. Thompson to approve first reading of the
amended Business License Bylaw 620/17.

CARRIED

Motion 206/17 Moved By Deputy Mayor B. Wells to approve second reading of the amended Business License Bylaw 620/17. **CARRIED**

Motion 207/17 Moved By Councillor L. Thompson to proceed to third and final reading of the amended Business License Bylaw 620/17. **CARRIED**

Motion 208/17 Moved By Deputy Mayor B. Wells to approve third and final reading of the amended Business License Bylaw 620/17. **CARRIED**

b) *2018 SERVICE LEVELS*

Motion 209/17 Moved By Councillor D. Adams to approve the amended 2018 Service Levels. **CARRIED**

c) *POLICY NO. 47, PERSONNEL POLICY – STAT HOLIDAYS*

Motion 210/17 Moved By Mayor J. DeMerchant to approve Easter Monday as a paid stat holiday, no paid stat for Boxing Day and to accept the benefit cost share amendment where the employee is to pay 20% and the Village will pay 80% of the annual benefits premium program effective January 1, 2018. **CARRIED**

d) *BYLAW 603/17 - NUMBER OF VILLAGE COUNCILLORS*

Motion 211/17 Moved By Councillor L. Thompson to table until one year prior to the 2021 elections. **CARRIED**

e) *2018 DRAFT FIRE DEPARTMENT BUDGET*

Motion 212/17 Moved By Deputy Mayor B. Wells to approve the 2018 Draft Fire Department Budget. **CARRIED**

f) *VILLAGE OWNED/ACQUIRED PROPERTY – LOT 2, BLOCK 1, PLAN 105KS*

Motion 213/17 Moved By Mayor J. DeMerchant that the Village will video both the interior and exterior of the property, do a physical written inventory of all abandoned possessions that will be moved into a Village building for future disposal by tender, and, the Village will look into the feasibility of adding the alley on the south side to the property as part of the lot, then will advertise the sale of the property, as is, for as close to market value as possible. **CARRIED**

Break 8:19-8:20

g) *BAWLF COMMUNITY CENTRE – LIONS CLUB LEASE AGREEMENT RENEWAL*

Motion 214/17 Moved By Councillor L. Thompson to direct Administration to proceed with the draft Community Centre lease agreement with the Lions Club, including a waiver in regards to the liquor insurance concern in place of mandatory liquor insurance, and to finalize the agreement once all information is in place with AUMA insurance concerns. **CARRIED**

Break 8:38-8:43

5. **STANDING REPORTS**

- a) Mayor's Report
- b) CAO's Report
- c) Public Works/Water & Wastewater Report – part of CAO report
- d) Administration Report – n/a
- e) Action List
- f) Board Reports:

- Bawlf & District Recreation Association
- Shirley McClellan Regional Water Services Commission – verbal at meeting
- Regional Emergency Management Services Liaison – n/a
- Fire Services Commission – n/a
- Parkland Regional Library Board – n/a

Motion 215/17 Moved By Councillor L. Thompson to accept the Standing Reports for the month of November as information.

CARRIED

6. CORRESPONDENCE

- Regional Flush Truck Meeting Minutes
- Battle River Community Foundation Newsletter
- Battle River Community Foundation Grant Letter
- City of Camrose – Builder Licensing Update
- SMRWSC Meeting Minutes

Motion 216/17 Moved By Mayor J. DeMerchant to accept the correspondence as information.

7. IN CAMERA

- Labor

Motion 217/17 Moved By Mayor J. DeMerchant to move in-camera at 8:52 pm.

Motion 218/17 Moved By Mayor J. DeMerchant to move out of in-camera at 9:16pm.

Motion 219/17 Moved By Mayor J. DeMerchant that a letter of reprimand will be written by the Mayor to Deputy Mayor B. Wells addressing his breach of the Code of Conduct in regards to speaking outside of council about an employee of the Village in regards to their work habits and employment position, in a defamatory manner. This letter will be kept in Deputy Mayor B. Wells' personnel file.

CARRIED

8. ADJOURNMENT

Being that the agenda matters have been concluded, the meeting was adjourned at 9:20 pm.

MAYOR J. DEMERCHANT

CAO – TRACY M. ORMSBEE

DATE

DATE