



Minutes

Special Meeting of Council of the Village of Bawlf in the Province of Alberta Friday March 1, 2019 – 10:00 am Council Chambers

Present:

Mayor J. DeMerchant,
Deputy Mayor B. Wells
Councillor F. Gartner
Admin. Assistant E. Smyl

1. CALL TO ORDER

Mayor J. Dermerchant called the meeting to order at 9:50 am.

2. GENERAL GOVERNMENT

a) AGENDA

Motion 17/19 Moved by Deputy Mayor B. Wells, **Seconded by** Councillor F. Gartner to adopt the agenda for March 1, 2019 as presented. **CARRIED**

3. IN CAMERA

- Personnel

Motion 18/19 Moved by Mayor J. DeMerchant, **Seconded by** Councillor F. Gartner to go in camera at 9:55 am. **CARRIED**

Motion 19/19 Moved by Mayor J. DeMerchant, **Seconded by** Councillor F. Gartner to come out of camera at 10:03 am.

CARRIED

4. NEW BUSINESS

a) **Motion 20/19 Moved by** Councillor F. Gartner, **Seconded by** Deputy Mayor B. Wells to approve employment contract between the Village of Bawlf and Erin J. Smyl and appoint Erin J. Smyl as Interim CAO effective immediately. **CARRIED**

b) **Motion 21/19** to approve Erin J. Smyl as administrator having full rights to use all aspects and modules of the accounting software provided to the Village by Muniware and to remove Tracy M Ormsbee as administrator of said software effective immediately.

Moved by Deputy Mayor B. Wells, **Seconded by** Mayor J. Demerchant **CARRIED**

c) **Motion 22/19 Moved by** Mayor J. DeMerchant, **Seconded by** Councillor F. Gartner to authorize Erin J. Smyl to contact IT to remove Tracy M. Ormsbee as administrator from all systems and software and grant Erin J. Smyl administration privilege on said systems and software effective immediately. **CARRIED**

d) **Motion 23/19 Moved by** Mayor J. DeMerchant, **Seconded by** Councillor F. Gartner to remove Tracy M. Ormsbee from signing authority on all Village bank accounts and holdings effective immediately. **CARRIED**

e) **Motion 24/19 Moved by** Deputy Mayor B. Wells, **Seconded by** Councillor F. Gartner to grant Erin J. Smyl signing authority on all accounts and holdings effective immediately. **CARRIED**

f) **Motion 25/19 Moved by** Deputy Mayor B. Wells, **Seconded by** Councillor F. Gartner to have the office door alarm code changed. **CARRIED**

g) **Motion 26/19 Moved by** Mayor J. DeMerchant, **Seconded by** Deputy Mayor B. Wells to be key holders for the Village office. **CARRIED**

5. ADJOURNMENT – 10:20 am

Being that the agenda matters have been concluded, the meeting was adjourned at 10:20 am.



Mayor J. DeMerchant



Administrative Assistant – Erin J. Smyl

21 March 2019
DATE

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DATE