



AGENDA

Special Meeting of Council of the Village of Bawlf in the Province of Alberta
Tuesday, March 26, 2019 – 9:00 am
Council Chambers

1. CALL TO ORDER

2. GENERAL GOVERNMENT

- a) Agenda March 26, 2019

Motion to adopt as presented

- b) Minutes of the Regular Meeting of Council March 20, 2019

Motion to adopt as presented

3. NEW BUSINESS

- a) **Motion** to retract previous date of Bi-Election and set new Bi-Election date

- b) **Motion** to appoint substitute Returning Officer Fern Reinke.

- c) **Motion** to change date of Village Clean Up and Community Garage Sale

- d) **Motion** to authorize Interim CAO increase staff hours of office administration temporarily.

4. ADJOURNMENT



MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Village of Bawlf in the Province of Alberta
Wednesday, March 20, 2019 – 7:00 pm
Council Chambers

PRESENT:

Mayor J. DeMerchant
Deputy Mayor B. Wells
Councillor F. Gartner
Interim CAO E. Smyl
Public Works Director J. Jacobsen
Admin Assistant L. Clark

1. CALL TO ORDER

Mayor J. DeMerchant called the meeting to order at 6.59 pm.

2. DELEGATIONS

3. GENERAL GOVERNMENT

a) AGENDA

Motion 27/2019 Moved by Deputy Mayor B. Wells to adopt the agenda for March 20, 2019 as presented. **CARRIED**

b) MINUTES OF THE REGULAR MEETING OF COUNCIL JANUARY 16, 2019

Motion 28/19 Moved by Councillor F. Gartner to adopt the minutes of the January 16, 2019 Regular Council meeting as presented. **CARRIED**

c) MINUTES OF THE SPECIAL MEETING OF COUNCIL JANUARY 23, 2019

Motion 29/19 Moved by Deputy Mayor B. Wells to adopt the minutes of the January 23, 2019 Special Council meeting as presented. **CARRIED**

d) Minutes of the Special Meeting of Council February 25, 2019

Motion 30/19 Moved by Councillor F. Gartner to adopt the minutes of the February 25, 2019 Special Council meeting as presented, with a correction made to 3. New Business, b) Village Representative on CDSS board: Motion 12/20 to read Motion 12/19. **CARRIED**

e) Minutes of the Special Meeting of Council February 26, 2019

Motion 31/19 Moved by Mayor J. DeMerchant to adopt the minutes of the February 26, 2019 Special Council meeting as presented. **CARRIED**

f) Minutes of the Special Meeting of Council March 1, 2019

Motion 32/19 Moved by Councillor F. Gartner to adopt the minutes of the March 1, 2019 Special Meeting of Council as presented, with a correction made to 3. New Business, Motion 21/19 moved by Councillor B. Wells to read Deputy Mayor B. Wells. **CARRIED**

g) Financial Statements – January 2019

Motion 33/19 Moved by Deputy Mayor B. Wells to adopt the January 2019 Financial Statements as presented. **CARRIED**

h) Financial Statements – February 2019

Motion 34/19 Moved by Mayor J. DeMerchant to adopt the February 2019 Financial Statements as presented.

CARRIED

4. NEW BUSINESS

- a) Development of 17 acres

Motion 35/19 Moved by Mayor J. DeMerchant to take the plan for the development of the area to a public meeting, date to be determined later.

CARRIED

- b) Renovation of Village maintenance compound and storage areas

Motion 36/19 Moved by Mayor J. DeMerchant for public works to provide design, then price-out material, April meeting prepare a budget, with a plan to use local trades people.

CARRIED

- c) Village staffing and office hours

Motion 37/19 Moved by Mayor J. DeMerchant to advertise for CAO.

CARRIED

- d) Council meeting dates and times going forward

Motion 38/19 Moved by Mayor J. DeMerchant to hold April council meeting at 1:30pm.

CARRIED

- e) Fortis Alberta 2019 Distribution Rates

Motion 39/19 Moved by Mayor J. DeMerchant to accept as information.

CARRIED

- f) Grant Application updates

Motion 40/19 Moved by Mayor J. DeMerchant to accept as information.

CARRIED

- g) Village of Bawlf Library Board Member

Motion 41/19 Moved by Mayor J. DeMerchant to appoint Ineke Tessari and Sady Bjorge as Bawlf Library Board members.

CARRIED

- h) Municipal Councils and Library Boards: Roles and Responsibilities

Motion 42/19 Moved by Mayor J. DeMerchant to accept as information.

CARRIED

- i) Bawlf Lions – Community Centre Reconciliation

Motion 43/19 Moved by Mayor J. DeMerchant to approve requested payment of \$9069 to the Bawlf Lions Club.

CARRIED

- j) Wastewater Lagoon Assessment Proposal

Motion 44/19 Moved by Mayor J. DeMerchant to accept as information.

CARRIED

- k) Regional Assessment Review Services Agreement

Motion 45/19 Moved by Mayor J. DeMerchant that the Council of the Village of Bawlf mutually agree with Camrose County, The Town of Bashaw and the Villages of Bittern Lake, Edberg, Ferintosh, Hay Lakes and Rosalind to extend the Agreement for Regional Assessment Review Services for a period of five (5) years ending on May 14, 2024.

CARRIED

- l) Tania Greenwald: Offer to take over Hall bookings

Motion 46/19 Moved by Mayor J. DeMerchant to prepare a letter to the Bawlf Lions Club stating that a letter from the Bawlf Lions Club needs to be prepared requesting that bookings be handled by the Bawlf Lions Club.

CARRIED

Break: 7:55 pm - 7:59 pm

- m) Bi-Election – set date and time

Motion 47/19 Moved by Mayor J. DeMerchant to set the time and date as: April 17, 2019 from 10 am to 8 pm, at the Village Office. **CARRIED**

n) Garage Sale & Clean-Up

Motion 48/19 Moved by Mayor J. DeMerchant to advertise to Village residents about the Village Clean-Up, which will be held Tuesday, May 7, 2019 at 7:00 pm; and prior to that, any Village residents may contact the Village Office to remove larger items. **CARRIED**

Motion 49/19 Moved by Mayor J. DeMerchant to rent the Community Hall for the day of the Garage Sale, May 11, 2019. Tables for the Garage Sale will be available for rent in the Community Hall, to be booked at the Village Office, \$10 per table. A vendor license of \$25 for the day of the Car Show will be required for each street vendor. **CARRIED**

5. STANDING REPORTS

a) Mayor's Report – verbal report

Break: 8:45 pm - 8:51 pm

b) CAO's Report - Attached

c) Public Works/Water-Sewer Report - Attached

d) Action List - Attached

e) Board Reports:

- Bawlf & District Recreation Association – Mayor J. DeMerchant gave verbal report.
- Shirley McClellan Regional Water Services Commission – Mayor J. DeMerchant will be attending next meeting, March 21, 2019.
- Regional Emergency Management Services Liaison – Mayor J. DeMerchant will be attending the next meeting, TBA.
- Fire Services Commission - n/a
- Parkland Regional Library Board – n/a

Motion 50/19 Moved by Mayor J. DeMerchant to accept as information. **CARRIED**

6. CORRESPONDENCE

7. IN CAMERA

Labor – Cheque Listing for Council

Motion 51/19 Moved by Mayor J. DeMerchant to go in camera at 9:19 pm. **CARRIED**

Motion 52/19 Moved by Mayor J. DeMerchant to come out of camera at 9:37pm. **CARRIED**

Councillors In Camera: Mayor J. DeMerchant, Deputy Mayor B. Wells, and Councillor F. Gartner.

Motion 53/19 Moved by Mayor J. DeMerchant, **Seconded by** Deputy Mayor B. Wells to accept the resignation of the CAO Tracy M Ormsbee, effective March 31, 2019. **CARRIED**

8. ADJOURNMENT

Being that the agenda matters have been concluded, the meeting was adjourned at 9:49 pm.

MAYOR J. DEMERCHANT

INTERIM CAO E. SMYL

DATE

DATE

DRAFT